



# FISCAL YEAR 2016-2017 COMPREHENSIVE BUDGET

MAY 2016

Southern California Association of Governments

**COMPREHENSIVE BUDGET**

Fiscal Year 2016/17

Southern California Association of Governments  
FY 2016/17 Comprehensive Budget

**Table of Contents**

	Page
<b>Section I – Overview</b>	
Introduction .....	2
Organizational Chart .....	3
The SCAG Organization .....	4
SCAG Strategic Plan .....	6
The FY 2016/17 Comprehensive Budget .....	9
• How the Budget is Funded .....	9
• How the Budget is Allocated .....	10
• Comprehensive Line Item Budget .....	11
<b>Section II – Budget Components</b>	
• The Overall Work Program (OWP) .....	13
o The Flow of Funds .....	13
o Summary of Revenue Sources.....	14
o The OWP Document .....	17
o The OWP Budget .....	18
o OWP Program Summaries .....	20
• The General Fund (GF) .....	34
o What is the General Fund Budget? .....	34
o General Fund Line Item Budget .....	35
• The Fringe Benefits Budget (FB) .....	38
o What is the Fringe Benefits Budget?.....	38
o The Fringe Benefits Budget .....	39
• The Indirect Cost Budget (IC) .....	40
o What is the Indirect Cost Budget? .....	40
o How is the Indirect Cost Budget Funded? .....	40
o The Indirect Cost Budget .....	41
o Indirect Cost Functional Activities .....	42
<b>Section III – Appendices</b>	
• Description of SCAG Budget Line Items .....	43
• Membership Assessment .....	48
• SCAG Salary Schedule .....	54

COMPREHENSIVE BUDGET  
SECTION I  
Overview

FISCAL YEAR  
2016-2017

MAY 2016



# SECTION I - OVERVIEW

## INTRODUCTION

This document contains the Southern California Association of Governments' (SCAG) Comprehensive Budget for Fiscal Year 2016/17.

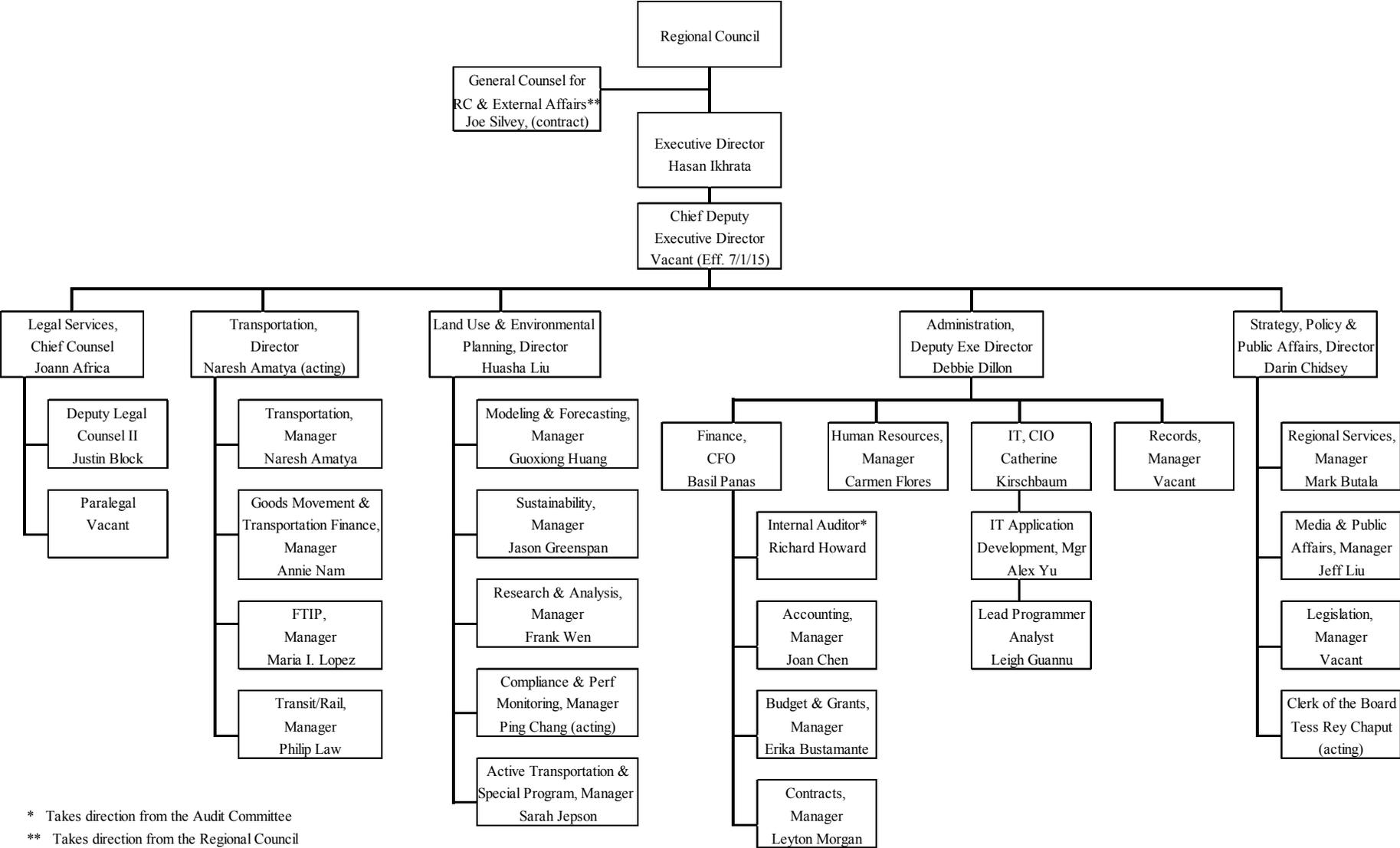
The total budget for the Association consists of:

- **The Overall Work Program (OWP)**  
*A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.*
- **The General Fund (GF)**  
*A budget that utilizes Association members' dues for activities not eligible for federal and state funding.*
- **The Indirect Cost Budget (IC)**  
*The budget for the administrative and operations support of the Association.*
- **The Fringe Benefits Budget (FB)**  
*The budget for the fringe benefits and leave time of Association employees.*

This document is divided into three sections:

- An overview of the Association and its total budget
- A sub-section on each of the budget components
- A set of appendices that expand or provide more detailed information on budget content

# SCAG ORGANIZATIONAL CHART



\* Takes direction from the Audit Committee  
 \*\* Takes direction from the Regional Council

## **The SCAG Organization**

The Southern California Association of Governments (SCAG), founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law, as a Regional Transportation Planning Agency for the six-county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. SCAG develops long range regional transportation plans including the sustainable communities strategy and growth components, regional transportation improvement programs, regional housing needs allocations, and a portion of the South Coast Air Quality management plans. SCAG also acts as an information clearinghouse and service provider supplying cities and counties with a wide array of demographic, forecasting, mapping and other regional statistics and data.

In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of Southern California cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

In addition to the six counties and 191 cities that make up SCAG's region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Of the 191 cities, 189 cities are due paying members. Additionally, SCAG Bylaws provides for representation of Native American tribes and Air districts in the region on the Regional Council and Policy Committees. All issues considered by the Regional Council must first come through one or more four policy committees (Transportation, Community, Economic and Human Development, Legislative/Communications & Membership, Energy and Environment) or the Executive/Administration Committee which governs SCAG operations.

The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, California Transportation Commission, California Department of Transportation, etc.) SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) that represent SCAG's cities and counties.

SCAG increasingly relies on input from its constituent members, community leaders, and the Southern California citizenry. SCAG employs a staff of professional planners, modelers and policy analysts who examine the region's challenges and works collaboratively with all stakeholders to develop potential solutions to improve the quality of life in the region.

The framework for developing the FY 2016/17 Comprehensive Budget is SCAG’s multi-year Strategic Plan that focuses on SCAG’s vision and priorities and improves the organization and its operations. The FY 2016/17 Comprehensive Budget supports Strategic Plan Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management. All projects and programs funded in the budget support at least one of the five Strategic Plan Goals.

# SCAG STRATEGIC PLAN

## Strategic Plan Components

### *Vision Statement*

*An international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California.*

### *Mission Statement*

*Under the guidance of the Regional Council and in collaboration with our partners, our mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians.*

### *Core Values*

#### ***Collaboration***

*We foster collaboration through open communication, cooperation and a commitment to teamwork*

#### ***Service***

*Our commitment to service and leadership is second to none*

#### ***Trust***

*The hallmark of our organization is trust and is accomplished through a professional staff, transparency in decision making and objectivity and accuracy in our day-to-day work*

#### ***Revolutionary***

*We are revolutionary in our thinking to achieve a cutting edge work program that is emulated by others*

#### ***Sustainability***

*We work with our partners and local governments to achieve a quality of life that provides resources for today's generation while preserving an improved quality of life for future generations*

#### ***Empowering***

*The empowering of staff occurs to reward initiative, confidence and creativity while promoting inclusionary decision-making*

#### ***Rewarding***

*We promote a work environment that allows for professional and personal growth, recognizes astounding achievement, and makes a positive difference in the lives of the staff and the community*

## Strategic Plan Goals

### **GOAL #1**

*Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies*

#### **Objectives**

- Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans
- Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process
- Provide practical solutions for moving new ideas forward

### **GOAL #2**

*Obtain Regional Transportation Infrastructure and Sustainability Funding and Promote Legislative Solutions for Regional Planning Priorities*

#### **Objectives**

- Identify new infrastructure funding opportunities with state, federal and private partners
- Identify and support legislative initiatives
- Maximize use of existing funding by working with state and federal regulators to streamline project delivery requirements

### **GOAL #3**

*Enhance the Agency's Long Term Financial Stability and Fiscal Management*

#### **Objectives**

- Maximize available resources and funds to the fullest extent possible
- Maintain adequate working capital to support Planning and Operations in accordance with SCAG's Investment Policy guidelines
- Monitor and continuously improve agency-wide and user defined budget variance and financial performance reporting system
- Optimize Procurement Process

## *Strategic Plan Goals ....continued*

### **GOAL #4**

*Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies*

#### ***Objectives***

- Develop and maintain planning models that support regional planning
- Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner
- Maintain a leadership role in the modeling and planning data/GIS communities
- Integrate advanced information and communication technologies

### **GOAL #5**

*Optimize Organizational Efficiency and Cultivate an Engaged Workforce*

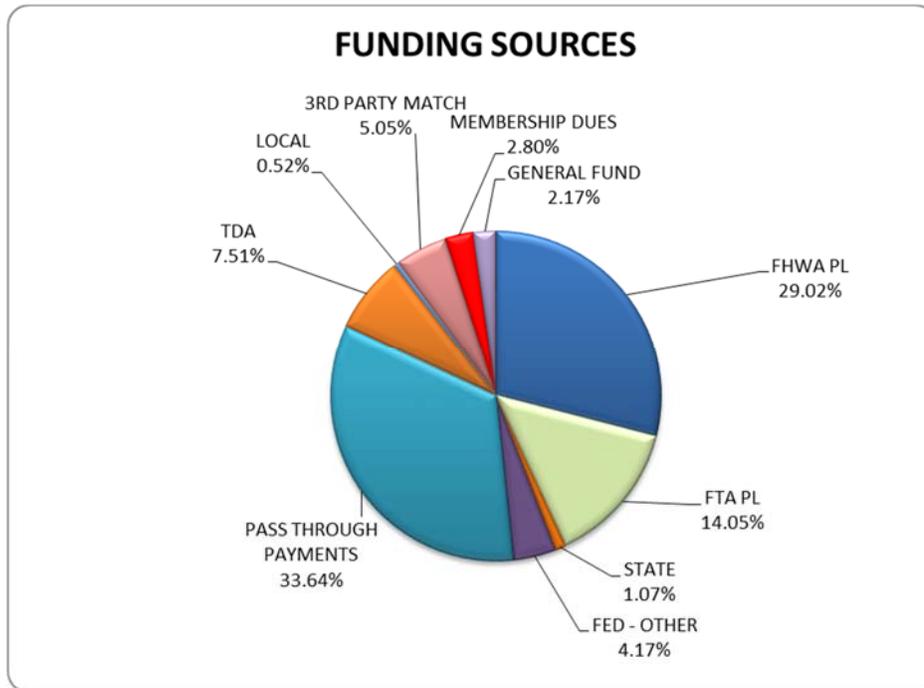
#### ***Objectives***

- Identify and advocate methods to increase the free flow of information between staff, RC and Policy Committee Members
- Identify and advocate informal methods to share information that improve team building, camaraderie and relationships
- Routinely review and refine the roles and responsibilities at all levels of the organization
- Invest in employees
- Periodically review and enhance Project Management Practices

# THE FY 2016/17 COMPREHENSIVE BUDGET

## How the Budget is Funded

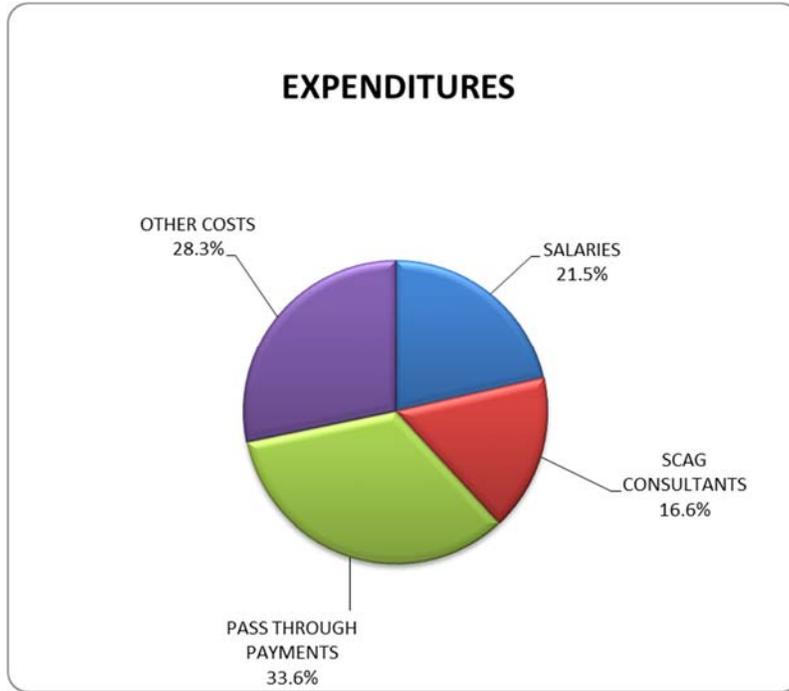
SCAG receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds (PL). More information on CPG is detailed on page 14. The following chart illustrates the source and relative value funding sources.



FUNDING SOURCE	AMOUNT
FHWA PL	20,158,721
FTA PL	9,764,062
STATE	746,372
FED - OTHER	2,895,079
PASS THROUGH PAYMENTS	23,368,912
TDA	5,216,229
LOCAL	361,165
3RD PARTY MATCH	3,509,419
MEMBERSHIP DUES	1,947,181
GENERAL FUND	1,508,712
<b>TOTAL REVENUES</b>	<b>69,475,852</b>

## How the Budget is Allocated

SCAG allocates its budget in four major categories. The following chart illustrates the relative values of each category.



EXPENDITURES	AMOUNT
SALARIES	\$ 14,912,007
SCAG CONSULTANTS	11,562,085
PASS THROUGH PAYMENTS	23,368,912
OTHER COSTS*	19,632,848
<b>TOTAL EXPENDITURES</b>	<b>\$ 69,475,852</b>

\*Other includes benefits, direct and indirect non-labor costs (see page 11)

## Comprehensive Line Item Budget: FY 14 thru FY 17 Proposed

GL Account	Line Item	FY14 Actuals	FY15 Actuals	FY16 Adopted	FY17 Proposed	% Incr. (Decr)
500XX	Staff	\$ 11,972,646	13,173,470	\$ 14,667,963	\$ 14,912,007	2%
54300	SCAG consultant	6,306,506	12,351,099	18,521,405	11,562,085	-38%
54340	Legal	99,928	200,853	435,000	320,000	-26%
54350	Professional services	1,734,359	517,678	277,200	-	-100%
54360	Pass-Through Payments	-	5,090,058	-	23,368,912	
55210	Software support	463,414	760,825	637,027	744,568	17%
55220	Hardware support	179,823	157,018	79,777	64,320	-19%
55240	Repair - maintenance	35,178	36,774	30,000	26,450	-12%
5528X	3rd party contribution	2,958,698	3,116,023	3,656,899	3,509,419	-4%
55400	Office rent 818-office	1,527,123	1,508,726	1,582,877	1,660,000	5%
55410	Office rent satellite	140,072	147,477	171,490	245,883	43%
55420	Equipment leases	71,487	81,832	126,186	124,500	-1%
55430	Equipment repair-maintenance	15,417	30,155	13,323	11,323	-15%
55435	Security Services			-	100,000	
55440	Insurance	24,443	43,236	144,683	154,999	7%
55441	Payroll / bank fees	21,448	26,987	25,000	35,000	40%
55445	Taxes		2,152	-	6,200	
55460	Materials & equipment < \$5,000	71,703	265,107	49,500	17,500	-65%
55510	Office supplies	138,377	96,746	100,000	98,800	-1%
55520	Graphic supplies	4,985	10,577	2,000	12,000	500%
55530	Telephone	186,510	172,190	175,000	175,000	0%
55540	Postage	62	10,040	10,000	10,000	0%
55550	Delivery services	5,125	6,782	5,000	6,250	25%
55600	SCAG memberships	103,047	132,157	193,401	216,825	12%
55610	Professional memberships	11,572	13,148	13,700	15,000	9%
55620	Resource materials / subscriptions	202,118	218,989	877,727	964,205	10%
55700	Depreciation - furniture & fixture	51,532	43,002	45,000	40,000	-11%
55710	Depreciation - computer	124,907	72,188	75,000	70,000	-7%
55715	Amortization - software	37,642	108,791	108,791	173,140	59%
55720	Amortization - lease	5,532	8,235	10,000	8,000	-20%
55730	Capital outlay	-	-	542,106	1,355,619	150%
55800	Recruitment - advertising	9,859	44,744	15,000	50,000	233%
55801	Recruitment - other	14,786	23,706	25,000	25,000	0%
55810	Public notices	43,249	26,505	55,000	35,000	-36%
55820	Staff training	53,521	54,694	81,500	81,500	0%
55830	Conferences/workshops	40,868	24,269	41,850	86,350	106%
55860	Scholarships	14,000	14,000	32,000	32,000	0%
55910	RC/committee meetings	-	15,034	25,000	25,000	0%
55912	RC Retreat	3,000	5,214	-	5,000	
55914	RC General Assembly	339,782	467,779	500,000	500,000	0%

## Comprehensive Line Item Budget: FY 14 thru FY 17 Proposed (Continued...)

GL Account	Line Item	FY14 Actuals	FY15 Actuals	FY16 Adopted	FY17 Proposed	% Incr. (Decr)
55915	Demographic Workshop	13,051	18,064	13,000	18,000	38%
55916	Economic Summit	64,951	77,899	57,000	80,000	40%
55917	Labor Summit	13,408	-	13,500	-	-100%
55920	Other meeting expense	72,271	100,892	96,200	118,200	23%
55930	Miscellaneous other	144,781	60,929	137,000	38,000	-72%
55940	Stipend-RC meetings	177,570	179,340	230,000	220,752	-4%
55950	Temporary help	6,751	86,415	148,748	38,500	-74%
55980	Contingency - General Fund	(29,637)	307,031	-	-	
56100	Printing	13,987	26,007	92,000	123,000	34%
58100	Travel	163,234	203,567	353,320	434,674	23%
58101	Travel - local	45,442	50,295	66,050	50,150	-24%
58110	Mileage	97,562	97,876	117,725	113,325	-4%
58150	Staff lodging expense	1,443	-	3,000	-	-100%
58200	Travel-registration	2,318	34,055	4,500	5,500	22%
58450	SCAG rental vehicles	609	320	2,000	-	-100%
58800	RC sponsorships	96,040	147,050	112,750	135,000	20%
60110	Retirement-PERS	2,778,887	3,199,530	3,772,724	3,901,253	3%
60120	Retirement-PARS	51,238	69,606	69,375	70,762	2%
60200	Health ins. - active employees	1,200,276	1,214,580	1,334,400	1,334,400	0%
60201	Health ins. - retirees PAYGO	488,747	500,231	570,065	622,256	9%
60202	Health ins. - retirees GASB 45	398,254	402,138	359,375	335,764	-7%
60210	Dental insurance	156,872	165,836	192,758	196,485	2%
60220	Vision insurance	43,883	46,399	55,322	54,926	-1%
60225	Life insurance	75,351	80,610	76,153	84,219	11%
60240	Medicare tax employers	138,436	151,879	204,631	205,985	1%
60245	Social security tax employers	7,850	15,820	42,496	54,022	27%
60300	Tuition reimbursement	3,745	26,931	16,416	27,360	67%
60310	Transit passes	122,519	132,159	139,068	148,147	7%
60320	Carpool reimbursement	1,925	1,890	2,520	1,260	-50%
60400	Workers compensation insurance	74,777	113,924	147,170	154,489	5%
60405	Unemployment compensation insurance	47,464	35,046	50,000	35,000	-30%
60410	Miscellaneous employee benefits	56,223	54,793	52,660	52,527	0%
60415	SCAG 457 match	120,675	115,592	113,000	111,500	-1%
60450	Benefits administrative fees	3,486	3,825	3,743	4,043	8%
60500	Automobile allowance	16,200	16,200	9,600	12,420	29%
	Indirect Cost Carryover			(892,242)	(153,922)	-83%
	<b>Total</b>	<b>33,683,308</b>	<b>46,814,985</b>	<b>51,117,432</b>	<b>69,475,852</b>	<b>36%</b>

Totals may not add due to rounding

COMPREHENSIVE BUDGET  
**SECTION II**  
Budget Components

FISCAL YEAR  
**2016-2017**

MAY 2016

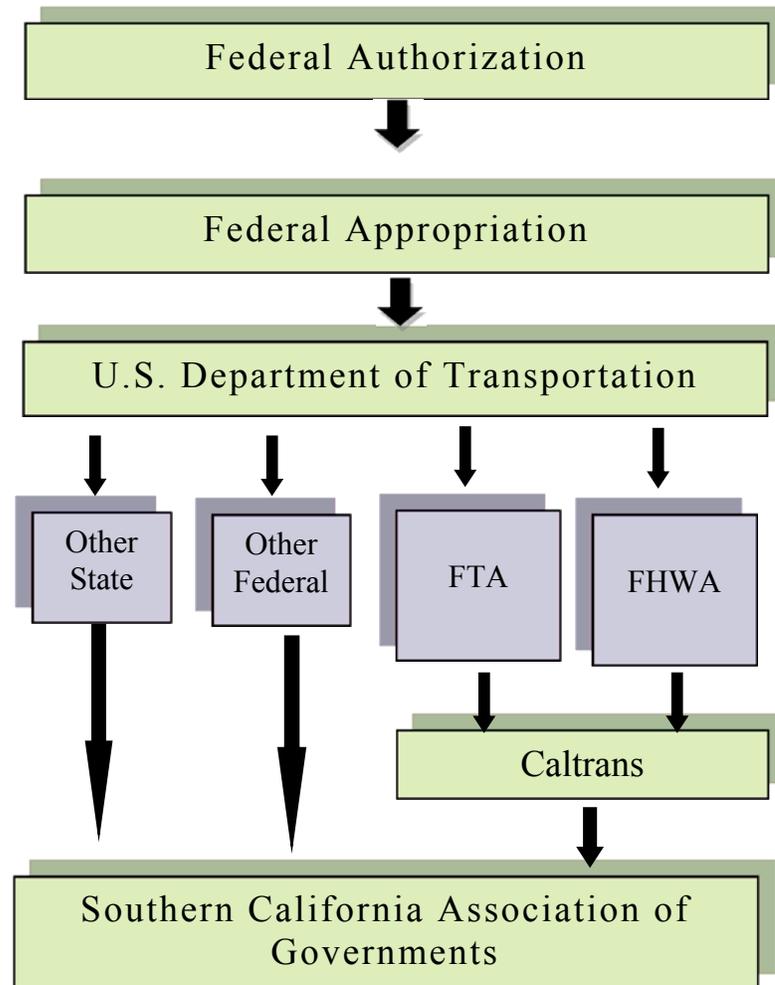


# SECTION II - BUDGET COMPONENTS

## THE OVERALL WORK PROGRAM (OWP)

### The Flow of Funds

Traditionally, the majority of OWP funding has come to SCAG via the Federal appropriations process. Some funding has been directly allocated to SCAG, and some has “passed through” via the California Department of Transportation (Caltrans), as shown below.



In addition to this, in FY 2016/17, SCAG will be passing through to other agencies an amount far greater than its traditional budget. SCAG will pass through to other agencies, FTA discretionary and formula grant funds in the amount of \$23 million.

## Summary of Revenue Sources

### Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called the Consolidated Planning Grant (CPG). In California, the four CPG fund sources are described below.

**1. Federal Highway Administration (FHWA) Metropolitan Planning Funds (FHWA PL)**

Metropolitan Planning Funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

**2. Federal Transit Authority Metropolitan Planning Section 5303 (FTA §5303)**

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

**3. FHWA State Planning and Research – Partnership Planning Element (SP&R)**

Caltrans is authorized by FHWA to award grants to MPOs for regional transportation planning studies with a statewide or multi-regional perspective and benefit. Caltrans awards these grants through an annual, competitive selection process.

**4. FTA State Planning and Research Section 5304 (FTA §5304)**

The FTA authorized Caltrans to competitively award grants to MPOs for projects that demonstrate consistency with the following state and federal transportation planning goals:

### **State Transportation Planning Goals**

- **Improve Multimodal Mobility and Accessibility for All People:** Expand the system and enhance modal choices and connectivity to meet the State's future transportation demands.
- **Preserve the Multimodal Transportation System:** Maintain, manage, and efficiently utilize California's existing transportation system.
- **Support a Vibrant Economy:** Maintain, manage, and enhance the movement of goods and people to spur the economic development and growth, job creation, and trade.
- **Improve Public Safety and Security:** Ensure the safety and security of people, goods, services, and information in all modes of transportation.
- **Foster Livable and Healthy Communities and Promote Social Equity:** Find transportation solutions that balance and integrate community values with transportation safety and performance, and encourage public involvement in transportation decisions.
- **Practice Environmental Stewardship:** Plan and provide transportation services while protecting our environment, wildlife, historical, and cultural assets.

### **Federal Transportation Planning Goals**

- **Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.**
- **Increase the safety of the transportation system for motorized and non-motorized users.**
- **Increase the security of the transportation system for motorized and non-motorized users.**
- **Increase the accessibility and mobility of people and freight.**
- **Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.**
- **Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.**
- **Promote efficient system management and operation.**
- **Emphasize the preservation of the existing transportation system.**

These discretionary grants may be used for a wide range of transportation planning purposes that address local and regional transportation needs and issues. The implementation of these grants should ultimately lead to the adoption, initiation, and

programming of transportation improvements. The Caltrans Division of Transportation Planning provides the following transportation planning grants:

- Strategic Partnerships
- Sustainable Communities

## **Local Funds**

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

### **Transportation Development Act (TDA)**

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate  $\frac{3}{4}$  of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

### **Cash Match/Local Funding**

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

### **In-Kind Match**

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

### **Pass-Through Funds**

As the Designated Recipient of these FTA funds, SCAG is required to pass them through to eligible public agencies. SCAG administers these grant programs which provide capital funding to replace, rehabilitate and purchase buses, vans, and fixed guideway, as well as to construct related facilities and to purchase related equipment.

## The OWP Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis and:

- Introduces the agency
- Provides users with an overview of the region
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30 of the following calendar year. Other uses for the OWP include:

- SCAG's project budget
- A contract and monitoring tool for federal, state, and local entities (to track completion of annual regional planning projects and expenditures of funds)
- An early reference for members of the public to know the “who/what/when/where/how much” for the SCAG regional planning activities

The OWP includes three component pieces:

### 1. **Prospectus**

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's regional planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The State Planning Emphasis Areas
- The progress made towards implementing the RTP/SCS

### 2. **Work Elements**

The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

### 3. **Budget Revenue & Summary Reports**

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal grants.

## The OWP Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

Cost Category	Adopted FY16	Proposed FY17	Incr (Decr)
500XX Staff	\$ 9,003,375	\$ 9,075,690	\$ 72,315
54300 SCAG consultant	16,519,663	9,635,069	\$ (6,884,594)
54350 Professional services	277,200	-	\$ (277,200)
54360 Pass Through Payments	-	23,368,912	\$ 23,368,912
55210 Software support	176,566	247,231	\$ 70,665
55280 Third party contribution	3,656,899	3,509,419	\$ (147,480)
55520 Graphic supplies	-	10,000	\$ 10,000
55600 SCAG membership	6,000	6,000	\$ -
55620 Resource materials/subscriptions	832,000	910,000	\$ 78,000
55810 Public notices	50,000	30,000	\$ (20,000)
55830 Conferences/workshops	10,000	50,000	\$ 40,000
55920 Other meeting expense	26,000	70,000	\$ 44,000
55930 Miscellaneous other	40,000	20,000	\$ (20,000)
55950 Temporary Help	110,248	-	\$ (110,248)
56100 Printing	61,000	60,000	\$ (1,000)
58100 Travel	206,500	273,300	\$ 66,800
58101 Travel-local	28,600	10,000	\$ (18,600)
58110 Mileage	48,500	43,000	\$ (5,500)
58200 Travel-registration	4,500	4,500	\$ -
<b>Sub-total</b>	<b>\$ 31,057,051</b>	<b>\$ 47,323,121</b>	<b>\$ 16,266,070</b>
50011 Fringe benefits	\$ 6,283,923	\$ 6,393,174	\$ 109,251
50012 Indirect costs	\$ 10,887,276	\$ 12,303,664	\$ 1,416,388
<b>Total</b>	<b>\$ 48,228,250</b>	<b>\$ 66,019,959</b>	<b>\$ 17,791,709</b>

Totals may not add due to rounding

The next page shows the same budget by work element and major budget category.

Work Element		FY17 Proposed Budget		
		Total*	SCAG	SCAG Consultant
10	System Planning	1,042,715	1,042,715	-
15	Transportation Finance	1,022,591	672,591	350,000
20	Environmental Planning	618,308	618,308	-
25	Air Quality and Conformity	471,161	471,161	-
30	Federal Transportation Improvement Program (FTIP)	2,210,831	2,210,831	-
45	Geographic Information System (GIS)	2,999,340	2,219,100	780,240
50	Active Transportation Planning	957,459	957,459	-
55	Regional Forecasting and Policy Analysis	1,962,630	1,552,630	410,000
60	Corridor Planning	120,220	120,220	-
65	Sustainability Program	1,212,909	922,253	290,656
70	Modeling	5,427,630	4,677,630	750,000
80	Performance Assessment & Monitoring	887,137	887,137	-
90	Public Information & Communications	1,417,395	1,292,395	125,000
95	Regional Outreach and Public Participation	2,640,490	2,240,490	400,000
100	Intelligent Transportation System (ITS)	44,907	44,907	-
120	OWP Development & Administration	4,075,709	4,075,709	-
130	Goods Movement	1,797,010	1,447,010	350,000
140	Transit and Rail Planning	2,372,351	1,089,551	1,282,800
145	Sustainable Communities and Strategic Partnerships Grant Program	2,268,776	49,934	2,218,842
150	Collaborative Projects	5,271,173	4,676,173	595,000
225	Special Grant Projects	1,493,671	603,640	890,031
230	Regional Aviation and Airport Ground Access Planning	512,714	512,714	-
260	JARC/New Freedom Program Administration	22,150	22,150	-
265	Express Travel Choices Phase II	838,851	171,351	667,500
266	Regional Significant Locally - Funded Projects	628,813	103,813	525,000
267	Clean Cities Program	41,956	41,956	-
270	FTA Discretionary and Formula Grant Programs	23,661,062	23,661,062	-
<b>Total Direct Costs</b>		<b>66,019,959</b>	<b>56,384,890</b>	<b>9,635,069</b>

Totals may not add due to rounding

\*Includes indirect costs, fringe benefits, non-labor and in-kind match.

## OWP Program Summaries

The following section presents a brief description of each OWP Program objective and the Strategic Plan Goal it supports.

### 010 SYSTEM PLANNING

**Manager:** Naresh Amatya

#### **Program Objective:**

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2016/17 will be to manage, guide, and monitor the implementation of the 2016 RTP/SCS and ensure that the Plan continues to remain consistent with state and federal requirements while addressing the region's transportation needs.

#### **Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

### 015 TRANSPORTATION FINANCE

**Manager:** Annie Nam

#### **Program Objective:**

This work program is critical to addressing some of SCAG's core activities-specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2016/17, this work program will involve continued development of the 2016 RTP financial plan implementation strategies including evaluation of business cases.

#### **Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability

Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

## **020 ENVIRONMENTAL PLANNING**

**Manager:** Ping Chang

### **Program Objective:**

Prepare environmental documentation to ensure regulatory compliance with applicable federal and state laws. Review environmental plans, programs and projects of regional significance. Monitor changes in environmental compliance requirements. Integrate the most recent environmental policies into planning programs such as environmental justice. Enhance the intergovernmental review database to support planning programs such as performance monitoring.

### **Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

## **025 AIR QUALITY AND CONFORMITY**

**Manager:** Ping Chang

### **Program Objective:**

Perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation conformity requirements and state SB 375 regional GHG emission reduction targets. Oversee and/or provide support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the ARB and air districts in the SCAG region in developing AQMPs/SIPs, including developing transportation conformity emission budgets to meet federal conformity requirements. Facilitate federally required interagency consultation via SCAG's Transportation Conformity Working Group, including the processing and acting as clearinghouse for the Particulate Matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of TCMs. Continue to track and participate in relevant air quality rulemaking.

### **Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**030****FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)****Manager:** Maria I. Lopez**Program Objective:**

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The currently approved 2015 FTIP was federally approved and found to conform on December 15, 2015. The FTIP contains approximately \$31.8 billion worth of projects programmed in FY 2014/2015 - 2019/2020. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects for which approval from federal agencies is required regardless of funding source. The FTIP is the process by which the Regional Transportation Plan is implemented. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the Regional Transportation Plan to move forward toward implementation. Staff expects federal approval of the 2017 FTIP in December 2016, at which time the 2015 FTIP will expire.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**045****GEOGRAPHIC INFORMATION SYSTEM (GIS)****Manager:** Frank Wen**Program Objective:**

To support SCAG's ongoing role as a Regional Information Center and manager for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of the agency and our partner agencies. This program will also provide data and information to stakeholders to promote economic development and enhance the effectiveness of decision-makers. Additional goals include leveraging data sharing opportunities among public agencies throughout the region and maximizing data sharing while minimizing agency costs. A top priority will be to provide training, data updating/sharing/standardizing and other GIS services to our local jurisdictions. Work will continue on the implementation of an Enterprise GIS system (including GIS hardware/software, GIS database, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan. The program will play an integral part in the development of the Federal Transportation Improvement Program, amendments to the current RTP/SCS, and development of the 2020 RTP/SCS and other planning activities.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the

**050 ACTIVE TRANSPORTATION PLANNING**

**Manager:** Sarah Jepson

**Program Objective:**

The 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) includes a significant increase in funding for Active Transportation to meet regional greenhouse reduction targets, enhance mobility, and improve public health. For FY 2016/17, staff will focus on activities that support the delivery of more active transportation projects in the region, including by administering Cycle 2 and 3 of the regional component of the Statewide Active Transportation Program, supporting countywide active transportation planning as part of joint-work programs with county transportation commissions, and providing technical assistance directly to cities through grants awarded through SCAG's Sustainability Program. Staff will also work with Caltrans, counties and individual cities to help fund and implement multi-jurisdictional active transportation projects that are part of the RTP/SCS.

Staff will continue to lead the implementation of a Regional Active Transportation Safety and Encouragement Campaign with resources awarded from Cycle 1 of the Active Transportation Program and the Mobile Source Air Pollution Reduction Review Committee (MSRC). The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions. Staff will continue participation with Caltrans Strategic Highway Safety Plan Challenge Area development and monitoring.

Efforts will also be continued to expand regional capability to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

This program also supports planning and analysis in other key policy areas including water, public health and energy, as related to the development and implementation of the RTP/SCS. Planning around public health will be expanded through expanded outreach to local partners and by providing resources and tools to local agencies.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**Manager:** Frank Wen

**Program Objective:**

The key focus of this work element is to develop regional and county-level population, household and employment estimates and projections, which will be used for the implementation of the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS), and development of the 2020 Plan. Essential to the program is the development of state-of-the-art growth forecasting methodologies and technical tools, which have set the standard for regional growth forecasting. This program also addresses the following: show growth forecasts in terms of population, employment, households and how underlying growth assumptions and scenarios are related to congestion and transportation investment. Additional program objectives include the collection, processing and analysis of data used in support of the planning activities of the agency.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**Manager:** Naresh Amatya

**Program Objective:**

Provide input to the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Jason Greenspan

**Program Objective:**

SCAG's Sustainability Program is a core effort for implementing the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The program demonstrates that the region can achieve both mobility and air quality goals through local land use and policy changes along with targeted transportation investments. Overall objectives of the Sustainability Program are met through the following projects:

**Sustainability Program Call for Proposals:** Collaborative assistance to member local governments and communities for coordinating sustainable transportation, land use and regional policies and issues in local planning. Emphases will include local and regional planning for greenhouse gas reductions, locally-applied "Green Region Initiative" strategies, public health impacts related to transportation activities, and assistance in General Plan updates.

**Greenhouse Gas Reduction Fund (GGRF) Technical Assistance:** Help ensure state greenhouse gas reduction fund monies are available to Southern California region jurisdictions and stakeholders, particularly disadvantaged communities, and that funded projects support goals of the 2016 RTP/SCS, mitigate climate change, and advance state and federal transportation planning priorities.

**Local Technical Assistance:** Facilitation of the Toolbox Tuesdays Training Series to build local capacity in innovative and integrated transportation and planning tools.

**SCAG Sustainability Awards:** Awards Program for outstanding examples of integrated transportation and land use planning, implementing the 2016 RTP/SCS at the local level.

**CEO Sustainability Working Group:** Policy coordination among SCAG and CTCs for various sustainability issues related to implementation of the RTP/SCS and CTC Joint Work Programs, such as First mile/Last mile, complete streets, climate action plans, adaptation, and active transportation.

**Civic Sparks Program:** Serve as Regional Coordinator for Civic Sparks Program and host program fellows.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**070****MODELING****Manager:** Guoxiong Huang**Program Objective:**

Provide data and modeling services for the development and implementation of the 2016 RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Develop tools and collect data for scenario development and the creation of small area growth forecasts. Promote communications between SCAG and local jurisdictions to facilitate local input and reach consensus on the region's demographic and employment growth forecast. Provide member agencies tools to analyze the impacts of their land use and planning decisions. Develop, maintain and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG's partners to advance the region's modeling practices.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**080****PERFORMANCE ASSESSMENT & MONITORING****Manager:** Ping Chang**Program Objective:**

Provide performance assessment and monitoring of the SCAG region (particularly the implementation of the 2016 RTP/SCS) including growth and development, transportation system performance, environmental quality, and the socioeconomic well-being of the residents (e.g., income and housing affordability). The results of the monitoring and assessment provide the basis for policy-making and support plan implementation particularly in relation to regional transportation planning. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

090

**PUBLIC INFORMATION & COMMUNICATIONS**

**Manager:** Jeff Liu

**Program Objective:**

Develop and execute a comprehensive internal and external communications program that informs key audiences about SCAG programs, plans, initiatives and services via public relations, media relations, video production, website content management and print/graphic design.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

095

**REGIONAL OUTREACH AND PUBLIC PARTICIPATION**

**Manager:** Mark Butala

**Program Objective:**

Engage regional stakeholders in the SCAG planning and programming process through the support and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

100

**INTELLIGENT TRANSPORTATION SYSTEMS (ITS)**

**Manager:** Philip Law

**Program Objective:**

Continue to monitor progress of the adopted Regional ITS Architecture and document potential needs for future amendments. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**120 OWP DEVELOPMENT & ADMINISTRATION**

**Manager:** Erika Bustamante

**Program Objective:**

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of SCAG as the Metropolitan Planning Organization (MPO) for this region and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

**Strategic Plan:**

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

**130 GOODS MOVEMENT**

**Manager:** Annie Nam

**Program Objective:**

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process. In FY 2016/17, this work program will involve continuing efforts to refine and support the implementation of a comprehensive regional goods movement plan and strategy. This strategy includes proposals set forth in the 2016 RTP/SCS. Specific initiatives include further assessment of the East-West Freight Corridor and analyses of urban delivery constraints in key locations within the region. This work program will also involve staff support of FAST Act initiatives for freight.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Philip Law

**Program Objective:**

Support and engage transit and rail operations in corridor and regional planning efforts and in further refining the transit and rail strategies in the 2016 RTP/SCS. Monitor FTA rulemaking related to new provisions in the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) and coordinate with transit operators to address new requirements related to transit safety and transit asset management, as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Erika Bustamante

**Program Objective:**

Identify and address statewide/interregional transportation deficiencies in the state highway system to improve mobility and strengthen intergovernmental relationships. In addition to transportation planning, the projects will strengthen economy, build sustainable communities, and promote public participation leading to programming and implementation of transportation improvement projects.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

## 150 Collaborative Projects

**Manager:** Frank Wen

### **Program Objective:**

Collaborative Projects is a new effort to foster project-based cooperation across the five departments under the Land Use & Environmental Planning Division, with the goal of streamlining resources to provide enhanced services to jurisdictions and regional stakeholders. Projects included here involve substantial outreach with local staff (cities, counties, CTCs, and state/federal partners), aim to implement the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (2016 RTP/SCS), and to initiate the planning process for the 2020 RTP/SCS. Planning efforts are focused by topic: Partnership for Sustainability, Cap and Trade, Comprehensive Monitoring, and Scenario Planning & Local Input: Pathways to the 2020 RTP/SCS.

### **Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

## 225 SPECIAL GRANT PROJECTS

**Manager:** Alfonso Hernandez

### **Program Objective:**

To fund and participate in environmental and transportation specialized projects with funding from discretionary grants and/or local funds contributed by other entities. Grants assist the region and local agencies to better integrate land use, technology and transportation planning to develop alternatives for addressing growth, sustainability and to assess efficient infrastructure investments that meet community needs.

### **Strategic Plan:**

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

**Manager:** Naresh Amatya

**Program Objective:**

Develop strategies for implementing the 2040 regional aviation demand forecasts and an updated regional airport ground access projects and policies included in the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Erika Bustamante

**Program Objective:**

SCAG is the Designated Recipient of Federal Transit Agency (FTA) Job Access and Reverse Commute (JARC) and New Freedom program funds under 49 USC Sections 5316 and 5317, respectfully, for large urbanized areas (UZAs) with populations of 200,000 or more in Riverside and San Bernardino Counties, including Riverside-San Bernardino, Indio-Cathedral City-Palm Springs, Temecula-Murrieta, and Los Angeles-Long Beach-Santa Ana UZAs. As the Designated Recipient, SCAG is responsible for apportioning the county-level allocations of program funds and provides technical assistance in determining eligible projects.

As of Fiscal Year 2013, the new two-year transportation authorization, Moving Ahead for Progress in the 21st Century (MAP-21), consolidated certain transit programs and eliminated others. Under MAP-21, the JARC and New Freedom programs have been consolidated as follows:

- The Urbanized Area (5307) program now allows funding to be used for activities that were eligible under the JARC program.
- The Elderly and Disabled Program (5310) merges with the New Freedom Program, and funding formulas are modified in light of new eligibilities and program features.

Due to the consolidation of these two programs, SCAG will continue approving eligible JARC/New Freedom projects until programs funds have been programmed and expended, and current active projects are closed out.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**265 EXPRESS TRAVEL CHOICES PHASE II**

**Manager:** Annie Nam

**Program Objective:**

Develop an implementation plan for value pricing, including assessment of one or more pilot projects for cordon/area pricing within specific major activity centers.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**266 REGIONAL SIGNIFICANT LOCALLY-FUNDED PROJECTS**

**Manager:** Erika Bustamante

**Program Objective:**

This work program funds projects with local funds that are not eligible for Federal planning funds. In FY16/17 this work program focuses on the development of the Project Initiation Document (PID) phase for the proposed East West Freight Corridor. The purpose of the PID is to initiate the necessary project studies to move into the Project Approval and Environmental Document (PA&ED) phase.

**Strategic Plan:**

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**Manager:** Jason Greenspan

**Program Objective:**

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through on going funds from DOE and funds from the California Energy Commission (CEC). Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

**Strategic Plan:**

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

**Manager:** Erika Bustamante

**Program Objective:**

To fund and participate in specialized transportation programs and projects in which SCAG is the Designated Recipient and required to pass through grant funds from the Federal Transit Administration (FTA) to eligible public agencies. SCAG administers these various grant programs which provide capital funding to replace, rehabilitate and purchase buses, vans, fixed guideway, as well as to construct related facilities and purchase related equipment.

**Strategic Plan:**

Supports Goal #2 – Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

# THE GENERAL FUND BUDGET (GF)

## What is the General Fund Budget?

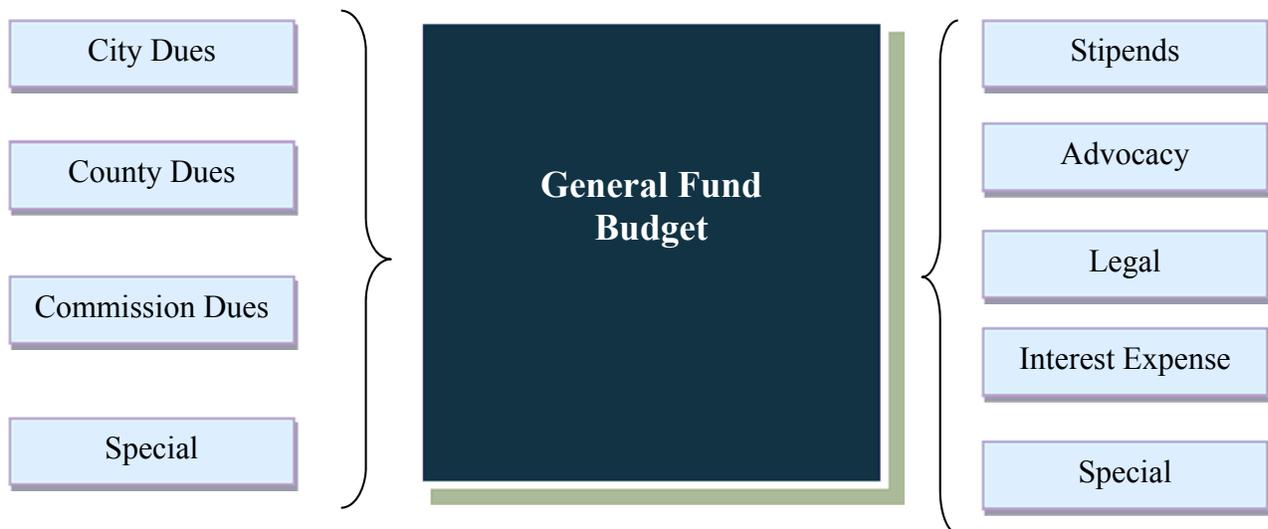
The General Fund (GF) has been established to provide support to the Regional Council and its Subcommittees for the costs of stipends and travel; to fund costs not eligible for grant reimbursement (i.e., interest); to provide a source of working capital; to finance program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and to authorize establishment of, and borrowing from, a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants.

The Regional Council (RC) is responsible for conducting the affairs of SCAG pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Chief Financial Officer. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all GF expenditures in accordance with the budget.

## Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of SCAG in amounts sufficient to provide the funds required by the GF budget.

Member dues are calculated in accordance with the guidelines of the By-Laws.



## General Fund Line Item Budget

The following table shows GF revenues and expenditures by task.

		FY15 ACTUAL	FY16 ADOPTED BUDGET	FY17 PROPOSED BUDGET	FY16 ADOPTED TO FY17 PROPOSED INCR (DECR)
<b>REVENUE:</b>	Membership Dues:				
	Counties	292,357	293,957	297,899	3,942
	Cities	1,484,363	1,508,619	1,544,282	35,663
	Commissions	85,000	85,000	85,000	-
	Transportation Corridor Agency	10,000	10,000	10,000	-
	Air Districts	-	25,000	10,000	(15,000)
	Sub-total	\$ 1,871,720	\$ 1,922,576	\$ 1,947,181	\$ 24,605
	Interest	75,652	60,000	60,000	-
	Other	61,961	80,000	80,000	-
	General Assembly Sponsorships & Registrations	345,195	284,500	284,500	-
Leasehold Improvements Reimbursement	-	542,106	1,084,212	542,106	
Sub-total	\$ 482,808	\$ 966,606	\$ 1,508,712	\$ 542,106	
<b>Total Revenues</b>		\$ 2,354,528	\$ 2,889,182	\$ 3,455,893	\$ 566,711
<b>EXPENDITURES:</b>					
<b>Task .01 Regional Council</b>	<b>Regional Council:</b>				
	Staff Time	2,157	18,297	18,412	115
	Conferences	11,686	15,000	15,000	-
	Legal Services	105,931	100,000	120,000	20,000
	Miscellaneous Other	420	3,000	1,000	(2,000)
	Other Meeting Expense	28,992	20,000	20,000	-
	Printing	2,230		2,500	2,500
	RC/Committee Meeting	15,034	25,000	25,000	-
	RC Retreat	5,214		5,000	5,000
	Stipends	179,340	230,000	220,752	(9,248)
	Travel - Outside	47,538	35,000	35,000	-
	Travel - Local	22,504	25,000	25,000	-
	Travel > per diem	-	3,000	-	(3,000)
	Travel - Reg Fees	520		1,000	1,000
	Mileage - Local	18,326	20,000	20,000	-
Task sub-total	\$ 439,893	\$ 494,297	\$ 508,664	\$ 14,367	
<b>Task 0.02 Legislative</b>	<b>External Legislative:</b>				
	Staff Time	-	6,035	5,784	(251)
	Federal Lobbyist	-	202,383	239,000	36,617
	Other Meeting Expense	15,135	20,000	20,000	-
	State Lobbyist	89,461	91,000	100,000	9,000
Task sub-total	\$ 104,596	\$ 319,418	\$ 364,784	\$ 45,366	
<b>Task .03 RHNA</b>	<b>RHNA:</b>				
	Staff Time	34,616	31,568	-	(31,568)
	Legal Services	6,240	-	-	-
Task sub-total	\$ 40,856	\$ 31,568	\$ -	\$ (31,568)	

## General Fund Line Item Budget (Continued...)

		FY15 ACTUAL	FY16 ADOPTED BUDGET	FY17 PROPOSED BUDGET	FY16 ADOPTED TO FY17 PROPOSED INCR (DECR)
<b>Task .04 Other</b>	<b>Other:</b>				
	Staff Time	380	8,142	8,161	19
	Bank Fees	12,694	15,000	15,000	-
	Contingency	307,031	-	-	-
	Demographic Workshop	18,064	13,000	18,000	5,000
	Economic Summit	77,899	57,000	80,000	23,000
	Labor Summit	-	13,500	-	(13,500)
	Miscellaneous Other	22,426	11,000	11,000	-
	Office Supplies	24,147	20,000	25,000	5,000
	Other Meeting Expense	46,822	20,000	-	(20,000)
	Professional Memberships	12,832	13,700	15,000	1,300
	SCAG Consultant	68,467	-	-	-
	SCAG Memberships	5,038	5,250	21,250	16,000
	Scholarships	14,000	32,000	32,000	-
	Sponsorships	147,050	112,750	135,000	22,250
Travel	11,518	15,000	15,000	-	
Travel - Local	1,730	1,000	1,000	-	
Mileage - Local	261	1,000	1,000	-	
	Task sub-total	\$ 770,360	\$ 338,342	\$ 377,411	\$ 39,069
<b>Task .06 GA</b>	<b>General Assembly</b>				
	Staff Time	10,124	11,043	11,286	243
	General Assembly	467,779	500,000	500,000	-
	Miscellaneous Other	7,456	-	-	-
	Printing	18,277	5,000	5,000	-
	Travel - Local	571	-	-	-
	Mileage	1,180	2,500	2,500	-
	Task sub-total	\$ 505,385	\$ 518,543	\$ 518,786	\$ 243
<b>Task .07 LHI</b>	<b>Leasehold Improvements</b>				
	Leasehold Improvements	-	542,106	1,084,212	542,106
	Task sub-total	\$ -	\$ 542,106	\$ 1,084,212	\$ 542,106
<b>Task .10 Capital Outlay &gt; \$5K</b>	<b>Capital Outlay &gt; \$5K</b>				
	Staff Time	33,158	-	-	-
	Capital Outlay	-	-	271,407	271,407
	SCAG Consultant	73,028	-	-	-
		\$ 106,186	\$ -	\$ 271,407	\$ 271,407
<b>Task .11 Public Records Administration</b>	<b>Public Records Administration</b>				
	Staff Time	594	12,905	12,982	78
		\$ 594	\$ 12,905	\$ 12,982	\$ 78

## General Fund Line Item Budget (Continued...)

		FY15 ACTUAL	FY16 ADOPTED BUDGET	FY17 PROPOSED BUDGET	FY16 ADOPTED TO FY17 PROPOSED INCR (DECR)
<b>Task .12</b> <b>ICTC Safe Route</b> <b>to School Plan</b>	<b>ICTC Safe Route to School Plan</b>				
	SCAG Consultant	64,564	-	-	-
		\$ 64,564	\$ -	\$ -	\$ -
<b>Task .13</b> <b>Sustainability</b> <b>Project</b>	<b>Sustainability Project</b>				
	SCAG Consultant	158,281	275,000	-	(275,000)
		\$ 158,281	\$ 275,000	\$ -	\$ (275,000)
<b>Task .14</b> <b>International</b> <b>Collaboration</b>	<b>International Collaboration</b>				
	Staff Time	-	33,071	33,918	848
	Other Meeting Expense	-	5,000	5,000	-
	Printing	-	5,000	5,000	-
	Travel	-	-	5,000	5,000
		\$ -	\$ 43,071	\$ 48,918	\$ 5,848
<b>Task .15</b> <b>Enhanced</b> <b>Infrastructure</b> <b>Financing District</b>	<b>Enhanced Infrastructure Financing District</b>				
	Miscellaneous Other	-	75,000	-	(75,000)
	SCAG Consultant	-	-	75,000	75,000
		\$ -	\$ 75,000	\$ 75,000	\$ -
<b>Total for all tasks</b>		\$ 2,190,716	\$ 2,650,249	\$ 3,262,164	\$ 611,915
Allocated Fringe Benefits		59,233	89,195	67,792	(21,403)
Allocated Indirect Costs		104,579	149,739	125,937	(23,802)
<b>Total</b>		\$ 2,354,528	\$ 2,889,182	\$ 3,455,893	\$ 566,711

Totals may not add due to rounding

# THE FRINGE BENEFITS BUDGET (FB)

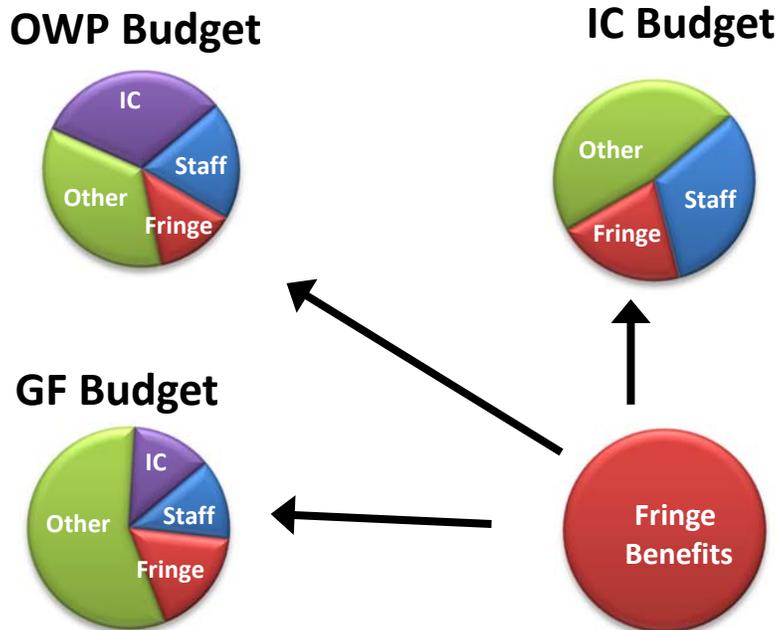
## What is the Fringe Benefits Budget?

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together. Some part-time staff, interns, temporary employees and temporary agency workers are not eligible for SCAG's fringe benefits programs.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB receives \$748.73 (74.87%).



## The Fringe Benefits Budget

The following table shows the FB line item budget.

GL Account	Line Item	Adopted FY16	Proposed FY17	Incr (Decr)
60002	Sick leave	313,659	282,871	(30,788)
60004	PFH	235,027	237,300	2,273
60003	Holiday	541,970	551,880	9,911
60001	Vacation	743,964	774,708	30,744
60110	PERS	3,772,724	3,901,253	128,529
60120	PARS	69,375	70,762	1,387
60200	Health insurance - actives	1,334,400	1,334,400	-
60201	Health insurance - retirees PAYGO	570,065	622,256	52,191
60202	Health insurance - retirees GASB 45	359,375	335,764	(23,611)
60210	Dental insurance	192,758	196,485	3,727
60220	Vision insurance	55,322	54,926	(396)
60225	Life insurance	76,153	84,219	8,066
60240	Medicare tax - employers	204,631	205,985	1,354
60245	Social security tax employers	42,496	54,022	11,526
60300	Tuition reimbursement	16,416	27,360	10,944
60310	Bus passes	139,068	148,147	9,079
60320	Carpool reimbursement	2,520	1,260	(1,260)
60400	Workers compensation	147,170	154,489	7,319
60405	Unemployment compensation Insurance	50,000	35,000	(15,000)
60410	Miscellaneous employee benefits	52,660	52,527	(133)
60415	SCAG 457 match	113,000	111,500	(1,500)
60450	Benefits administrative fees	3,743	4,043	300
60500	Automobile allowance	9,600	12,420	2,820
		9,046,096	9,253,577	207,481

Totals may not add due to rounding

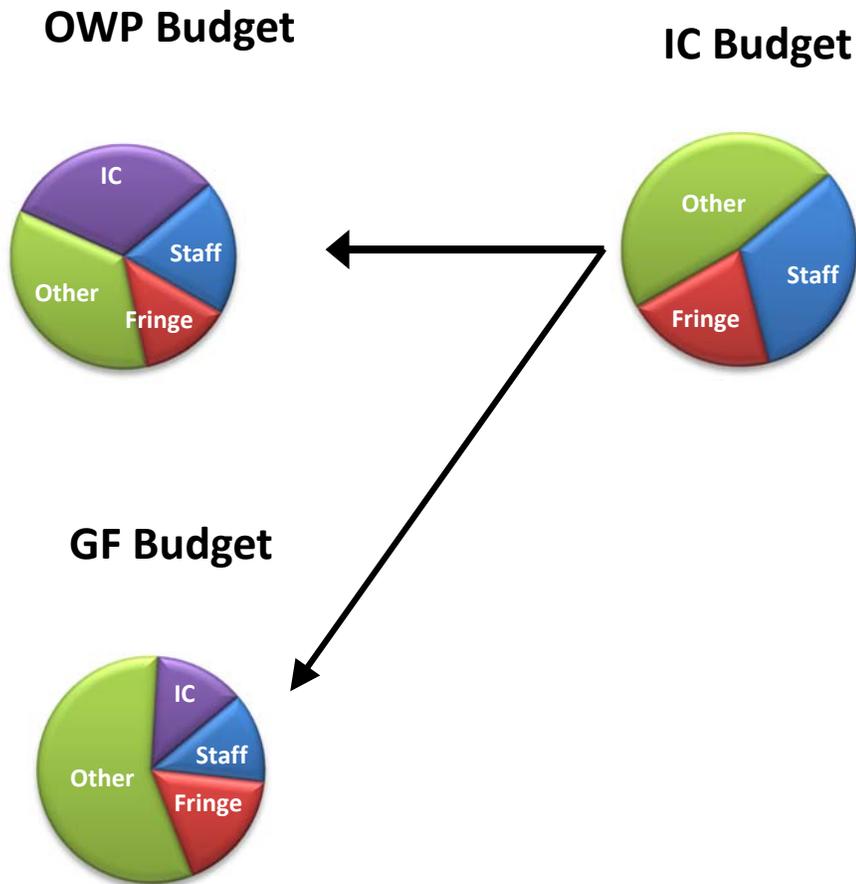
## THE INDIRECT COST BUDGET (IC)

### What is the Indirect Cost Budget?

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The Indirect Cost Allocation Plan (ICAP) is based on Caltrans guidelines and requires their approval.

### How is the Indirect Cost Budget Funded?

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget receives \$795.38 (79.54%). A review of the comprehensive line item budget chart on page 11 shows the impact of this concept. Notice that the OWP (pg.18) and General Fund (pg.35) budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.



## The Indirect Cost Budget

The following table shows the IC budget by category.

GL Account	Cost Category	Adopted FY16	Proposed FY17	Incr (Decr)
	Staff	\$ 3,708,908	\$ 3,899,015	\$ 190,107
54300	SCAG consultant	1,433,359	1,513,016	79,657
54340	Legal	335,000	200,000	(135,000)
55210	Software support	460,461	497,337	36,876
55220	Hardware support	79,777	64,320	(15,457)
55240	Repair- maintenance	30,000	26,450	(3,550)
55400	Office rent 818-office	1,582,877	1,660,000	77,123
55410	Office rent satellite	171,490	245,883	74,393
55420	Equipment leases	126,186	124,500	(1,686)
55430	Equip repairs and maintenance	13,323	11,323	(2,000)
55435	Security Services	-	100,000	100,000
55440	Insurance	144,683	154,999	10,316
55441	Payroll / bank fees	10,000	20,000	10,000
55445	Taxes	-	6,200	6,200
55460	Materials & equipment <\$5K	49,500	17,500	(32,000)
55510	Office supplies	80,000	73,800	(6,200)
55520	Graphic Supplies	2,000	2,000	-
55530	Telephone	175,000	175,000	-
55540	Postage	10,000	10,000	-
55550	Delivery services	5,000	6,250	1,250
55600	SCAG memberships	182,151	189,575	7,424
55620	Resource materials	45,727	54,205	8,478
55700	Depreciation - furniture & fixture	45,000	40,000	(5,000)
55710	Depreciation - computer	75,000	70,000	(5,000)
55715	Amortization - software	108,791	173,140	64,349
55720	Amortization - lease	10,000	8,000	(2,000)
55800	Recruitment adverting	15,000	50,000	35,000
55801	Recruitment - other	25,000	25,000	-
55810	Public notices	5,000	5,000	-
55820	Staff training	81,500	81,500	-
55830	Conferences/workshops	16,850	21,350	4,500
55920	Other meeting expense	5,200	3,200	(2,000)
55930	Miscellaneous other	8,000	6,000	(2,000)
55950	Temporary help	38,500	38,500	-
56100	Printing	21,000	50,500	29,500
58100	Travel	96,821	106,374	9,553
58101	Travel - local	11,450	14,150	2,700
58110	Mileage	45,725	46,825	1,100
58450	SCAG rental vehicles	2,000	-	(2,000)
	Sub-total	\$ 9,256,279	\$ 9,790,912	\$ 534,633
50011	Fringe benefits	2,672,978	2,792,611	119,633
	Unrecovered overhead	(892,242)	(153,922)	738,320
	Total	\$ 11,037,015	\$ 12,429,601	\$ 1,392,586

Totals may not add due to rounding

## IC Functional Activities

The Indirect Cost budget is spread across several functional areas within the agency. The following chart describes the functional areas.

Group	Area	Functional Activity
Administration	Finance	Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits.
	Human Resources	Human Resources is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.
	Information Technology	Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.
Agency-wide Management		The Agency-wide Management section is responsible for the management of Association staff, the Association's budget, and day-to-day operations of the Association's departments. The Executive Director is the official representative of the Association and its policies.
Legal Services		Legal Services is responsible for all internal and external legal affairs of the Association.
Policy, Strategy & Public Affairs	Legislation	This unit is responsible for interfacing with the legislative processes at the federal and state level.
	Regional Services & Public Affairs	The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups.

# COMPREHENSIVE BUDGET

## Section III

Appendices

FISCAL YEAR  
2016-2017

MAY 2016



# SECTION III - APPENDICES

## DESCRIPTION OF SCAG BUDGET LINE ITEMS

Account/Line Item	Description
500XX Staff	Staff wages including non-worktime.
54300 SCAG Consultant	Outside experts retained to provide special expertise.
54340 Legal	Outside legal experts retained to provide special expertise.
54350 Professional Services	Other services provided by outside professionals.
54360 Pass-Through Payments	Payments received by SCAG but passed through to other agencies.
55210 Software Support	Fees paid for telephone support and updates of SCAG's high end desktop and network software.
55220 Hardware Support	Fees paid for maintenance and repair contracts on SCAG's computer servers.
55240 Repair Maintenance	Processes that do not enhance function or extend the useful life of an asset are expensed as repairs.
5528X 3rd Party Contribution	Like-kind contribution from other agencies that are match for SCAG's grants.
55400 Office Rent 818-Offices	Rent paid for SCAG's main office.
55410 Office Rent Satellite	Rent paid for SCAG's satellite offices.
55420 Equipment Leases	Fees paid for copier, telephone, postage, etc. equipment.
55430 Equipment Repairs And Maintenance	Fees paid to outside vendors to repair SCAG owned equipment.
55435 Security Services	The cost of physical security services at SCAG's locations.
55440 Insurance	SCAG's liability insurance.

Account/Line Item	Description
55441 Payroll / Bank Fees	Fees paid for payroll processing & bank services.
55445 Taxes	Personal property taxes levied on SCAG's assets.
55460 Materials & Equipment <\$5,000	Used to buy capital equipment with unit costs under \$5,000. (do not need to depreciate)
55510 Office Supplies	Routine office supplies and paper for copy machines.
55520 Graphic Supplies	Materials used in the production of documents for agency communications, presentations, etc.
55530 Telephone	SCAG's monthly telephone fees paid for both voice and data lines.
55540 Postage	Postage and delivery fees.
55550 Delivery Services	Cost of outside courier delivery and other non-USPS services.
55600 SCAG Memberships	Pays for SCAG to belong to various organizations.
55610 Professional Memberships	Fees paid on behalf of SCAG employees to belong to certain professional organizations.
55620 Resource Materials / Subscriptions	Fees for book purchases, subscriptions and data acquisition.
55700 Depreciation - Furniture & Fixtures	The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account.
55710 Depreciation - Computer	See above.
55715 Amortization - Software	To account for amortization of software.
55720 Amortization - Lease	To account for amortization of leasehold improvements.
55730 Capital Outlay	Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant.
55800 Recruitment Advertising	Advertising in certain journals and publications regarding job opportunities at SCAG.

<b>Account/Line Item</b>	<b>Description</b>
55801 Recruitment – Other	Moving expenses and cost of sponsoring foreign employees (visas).
55810 Public Notices	Legal advertising that SCAG must undertake to support certain programs or grants.
55820 Staff Training	Used to provide access to outside training opportunities or to bring experts for in-house training.
55830 Conferences/Workshops	Cost of educational and informational events attended by SCAG staff and elected officials.
55860 Scholarships	Contributions by SCAG to offset the educational expense of selected students.
55910 RC/Committee Meetings	Pays for the food and other expenses associated with hosting RC and committee meetings.
55912 RC Retreat	The RC holds an annual off-site retreat. This budget pays for the actual meeting expenses such as meals and conference facilities.
55914 RC General Assembly	The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities.
55915 Demographic Workshop	Pays for the meeting expenses of the annual workshop that addresses demographic issues.
55916 Economic Summit	Pays for the meeting expenses of the annual summit that addresses economic issues.
55917 Labor Summit	Pays for the meeting expenses of the annual summit that addresses labor issues.
55920 Other Meeting Expense	Pays for other, non-food expenses related to meeting support.
55930 Miscellaneous Other	Pays for other, minor expenses not categorized elsewhere.
55940 Stipend-RC Meeting	Stipends paid to RC Members for attending meetings.
55950 Temporary Help	SCAG occasionally uses employment agencies to provide short term staffing.
55980 Contingency – General Fund	Funds available for unforeseen spending.
56100 Printing	Pays for outside printing costs of SCAG publications and brochures.

<b>Account/Line Item</b>	<b>Description</b>
58100 Travel	Pays for staff and RC travel on behalf of SCAG projects.
58101 Travel – Local	Travel inside the SCAG region.
58110 Mileage	Cost of automobile travel at the IRS rate per mile.
58150 Staff Lodging Expense	General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.
58200 Travel-Registration Fees	Pays for conference and seminar registration fees.
58450 SCAG Rental Vehicles	Rental vehicle costs.
58800 RC Sponsorships	General funds allocated to events supported by RC actions.
60110 Retirement-PERS	Pays for employee share of contributions to PERS.
60120 Retirement-PARS	SCAG contribution to the supplemental defined benefit retirement plan.
60200 Health Insurance	SCAG contribution for employee health insurance.
60201 Health Insurance-Retirees PAYGO	Retiree health insurance premiums paid to CalPERS.
60202 Health Insurance-Retirees GASB 45	Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary.
60210 Dental Insurance	SCAG contribution for employee dental insurance.
60220 Vision Insurance	SCAG contribution for employee vision insurance.
60225 Life Insurance	SCAG cost of life insurance for each benefit-eligible employee.
60240 Medicare Tax Employer Share	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60245 Social Security Tax Employers	Employer's share of social security on wages paid.

Account/Line Item	Description
60300 Tuition Reimbursement	All employees can participate in a tuition reimbursement program for work related classes.
60310 Transit Passes	All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60320 Carpool Reimbursement	Eligible employees who are members of a carpool receive a specified monthly allowance.
60400 Workers Compensation Insurance	This is mandated insurance for employees that provides a benefit for work-related injuries.
60405 Unemployment Comp Insurance	Payments for unemployment insurance claims filed by former employees.
60410 Miscellaneous Employee Benefits	The cost of SCAG's Employee Assistance Program.
60415 SCAG 457 Match	SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions.
60450 Benefits – Administrative Fees	These fees pay for third parties who administer SCAG's cafeteria plan.
60500 Automobile Allowance	Allowances payable to executives in accordance with employment contracts.

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2016-17
<b><u>COUNTIES (6)</u></b>		
IMPERIAL	37,785	6,839
LOS ANGELES	1,046,557	127,471
ORANGE	124,014	35,958
RIVERSIDE	368,823	57,588
SAN BERNARDINO	299,110	51,428
VENTURA	97,497	18,615
	<b>SUB-TOTAL</b>	<b>297,899</b>
 <b><u>CITIES (189) &amp; TRIBES (3)</u></b>		
ADELANTO	33,084	3,423
AGOURA HILLS	20,625	2,072
ALHAMBRA	84,697	7,984
ALISO VIEJO	50,204	4,936
ANAHEIM	351,433	31,802
APPLE VALLEY	71,396	6,808
ARCADIA	57,500	5,581
ARTESIA	16,776	1,732
AVALON	3,820	438
AZUSA	48,385	4,775
BALDWIN PARK	76,715	7,278
BANNING	30,491	3,194
BARSTOW	23,407	2,318
BEAUMONT	42,481	4,253
BELL	35,972	3,678
BELLFLOWER	77,741	7,369
BELL GARDENS	42,667	4,270
BEVERLY HILLS	34,677	3,564
BIG BEAR LAKE	5,165	556
BLYTHE	18,909	1,921
BRADBURY	1,082	196
BRAWLEY	26,273	2,821
BREA	43,328	4,328
BUENA PARK	82,767	7,813
BURBANK	105,543	10,075

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2016-17</u>
CALABASAS	23,943	2,366
CALEXICO	41,033	4,126
CALIMESA	8,353	838
CALIPATRIA	7,466	760
CAMARILLO	67,154	6,434
CANYON LAKE	10,901	1,213
CARSON	92,636	8,685
CATHEDRAL CITY	52,903	5,174
CERRITOS	49,741	4,895
CHINO	84,465	7,963
CHINO HILLS	77,596	7,356
CLAREMONT	35,920	3,674
COACHELLA	43,917	4,380
COLTON	53,384	5,217
COMMERCE	13,003	1,399
COMPTON	98,082	9,166
CORONA	160,287	14,912
COSTA MESA	113,455	10,775
COVINA	48,619	4,796
CUDAHY	24,142	2,383
CULVER CITY	39,579	3,997
CYPRESS	49,184	4,846
DANA POINT	34,208	3,523
DESERT HOT SPRINGS	28,134	2,986
DIAMOND BAR	56,400	5,843
DOWNEY	113,363	10,766
DUARTE	21,668	2,165
EASTVALE	60,633	5,857
EL CENTRO	44,847	4,463
EL MONTE	115,064	10,917
EL SEGUNDO	16,897	1,743
FILLMORE	15,441	1,614
FONTANA	204,312	18,802
FOUNTAIN VALLEY	57,021	5,538
FULLERTON	141,042	13,212
GARDEN GROVE	174,774	16,192
GARDENA	60,082	5,809
GLENDALE	195,799	18,050
GLENDORA	51,290	5,032

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2016-17</u>
GRAND TERRACE	12,352	1,341
HAWAIIAN GARDENS	14,456	1,527
HAWTHORNE	86,644	8,156
HEMET	82,253	7,768
HERMOSA BEACH	19,750	1,995
HESPERIA	92,177	8,644
HIDDEN HILLS	1,901	268
HIGHLAND	54,332	5,301
HOLTVILLE	6,246	652
HUNTINGTON BEACH	198,389	18,279
HUNTINGTON PARK	59,033	5,716
IMPERIAL	17,446	1,791
INDIAN WELLS	5,194	559
INDIO	84,201	7,940
INDUSTRY	438	139
INGLEWOOD	111,795	10,628
IRVINE	250,384	22,873
IRWINDALE	1,466	230
JURUPA VALLEY	98,885	9,237
LA CANADA FLINTRIDGE	20,535	2,064
LA HABRA	62,079	5,985
LA HABRA HEIGHTS	5,420	579
LA MIRADA	49,178	4,845
LA PALMA	15,965	1,661
LA PUENTE	40,478	4,077
LA QUINTA	39,694	4,007
LA VERNE	32,228	3,348
LAGUNA BEACH	23,355	2,314
LAGUNA HILLS	30,994	3,239
LAGUNA NIGUEL	64,836	6,229
LAGUNA WOODS	16,652	1,721
LAKE ELSINORE	58,426	5,662
LAKE FOREST	80,070	7,575
LAKESWOOD	81,224	7,677
LANCASTER	159,878	14,876
LAWNSDALE	33,228	3,436
LOMA LINDA	23,751	2,349
LOMITA	20,630	2,073
LONG BEACH	470,292	42,304

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2016-17</u>
LOS ALAMITOS	11,779	1,291
LOS ANGELES	3,904,657	346,254
LYNWOOD	70,980	6,772
MALIBU	12,865	1,387
MANHATTAN BEACH	35,619	3,647
MAYWOOD	27,758	2,953
MENIFEE	85,385	8,044
MISSION VIEJO	96,652	9,040
MONROVIA	37,162	3,784
MONTCLAIR	38,458	3,898
MONTEBELLO	63,527	6,113
MONTEREY PARK	61,777	5,958
MOORPARK	35,727	3,657
MORENO VALLEY	200,670	18,481
MORONGO-MISSION INDIANS	1,109	198
MURRIETA	107,279	10,229
NEEDLES	4,940	536
NEWPORT BEACH	87,249	8,209
NORCO	25,891	2,788
NORWALK	106,630	10,172
OJAI	7,612	773
ONTARIO	168,777	15,663
OXNARD	206,148	18,965
PALM DESERT	51,053	5,011
PALM SPRINGS	46,611	4,618
PALMDALE	155,657	14,503
PALOS VERDES ESTATES	13,665	1,457
PARAMOUNT	55,051	5,364
PASADENA	140,879	13,198
PERRIS	72,908	6,942
PICO RIVERA	63,873	6,144
PLACENTIA	52,427	5,132
POMONA	151,713	14,155
PORT HUENEME	22,768	2,262
RANCHO CUCAMONGA	174,064	16,130
RANCHO MIRAGE	17,889	1,831
RANCHO PALOS VERDES	42,358	4,243
PECHANGA BAND OF LUISENO INDIANS	800	171
REDLANDS	70,398	6,720

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2016-17</u>
REDONDO BEACH	67,717	6,483
RIALTO	102,092	9,771
RIVERSIDE	317,307	28,786
ROLLING HILLS	1,895	267
ROLLING HILLS ESTATES	8,184	823
ROSEMEAD	54,762	5,339
SAN BERNARDINO	213,933	19,652
SAN BUENAVENTURA	109,338	10,411
SAN CLEMENTE	65,399	6,278
SAN DIMAS	34,072	3,510
SAN FERNANDO	24,222	2,390
SAN GABRIEL	40,313	4,062
SAN JACINTO	45,895	4,555
SAN JUAN CAPISTRANO	36,223	3,701
SAN MARINO	13,341	1,429
SANTA ANA	335,264	30,373
SANTA CLARITA	209,130	19,228
SANTA FE SPRINGS	17,349	1,783
SANTA MONICA	92,185	8,645
SANTA PAULA	30,556	3,200
SEAL BEACH	24,684	2,431
SIERRA MADRE	11,094	1,230
SIGNAL HILL	11,411	1,258
SIMI VALLEY	126,483	11,926
SOUTH EL MONTE	20,426	2,055
SOUTH GATE	96,057	8,987
SOUTH PASADENA	26,011	2,798
STANTON	39,219	3,965
TEMECULA	108,920	10,374
TEMPLE CITY	36,134	3,693
THOUSAND OAKS	129,349	12,179
TORRANCE	147,706	13,801
TORRES MARTINEZ BAND OF CAHUILLA INDIANS	4,075	460
TUSTIN	79,601	7,533
TWENTYNINE PALMS	25,846	2,784
UPLAND	75,787	7,196
VERNON	122	111
VICTORVILLE	121,168	11,456
VILLA PARK	5,960	627

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE  
FOR THE FISCAL YEAR 2016 - 17**

as of March 16, 2016

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2016-17
WALNUT	30,112	3,161
WEST COVINA	107,828	10,277
WEST HOLLYWOOD	35,072	3,599
WESTLAKE VILLAGE	8,386	841
WESTMINSTER	92,106	8,638
WESTMORELAND	2,333	306
WILDOMAR	34,148	3,517
WHITTIER	86,538	8,146
YORBA LINDA	67,719	6,483
YUCCA VALLEY	21,355	2,137
YUCAIPA	52,942	5,178
SUB-TOTAL	16,476,665	1,544,282
GRAND TOTAL-ASSESSMENTS	18,450,451	1,842,181
<b><u>COMMISSIONS</u></b>		
SANBAG	2,104,291	25,000
RCTC	2,308,441	25,000
VCTC	848,073	10,000
Transportation Corridor Agency		10,000
OCTA	3,147,655	25,000
Air Districts		10,000
SUB-TOTAL		105,000
TOTAL MEMBERSHIP AND ASSESSMENTS		1,947,181

## SCAG Salary Schedule

Classification	Minimum	Ranges		Maximum	Maximum Hourly	Time Base	
		Minimum Hourly	Midpoint				
Accountant I	56,484.06	27.16	64,949.25	31.23	73,414.43	35.30	Monthly
Accountant II	61,558.22	29.60	70,790.72	34.03	80,023.22	38.47	Monthly
Accountant III	68,340.27	32.86	78,587.60	37.78	88,834.93	42.71	Monthly
Accounting Systems Analyst	75,716.37	36.40	87,077.54	41.86	98,438.70	47.33	Monthly
Accounting Technician	44,207.07	21.25	50,840.61	24.44	57,474.14	27.63	Hourly
Administrative Assistant	46,072.42	22.15	52,972.61	25.47	59,872.80	28.79	Hourly
Assistant Analyst to the Ex Director	63,548.16	30.55	73,070.40	35.13	82,592.64	39.71	Monthly
Assistant Internal Auditor	75,649.60	36.37	86,985.60	41.82	98,321.60	47.27	Monthly
Assistant Regional Planner	60,503.04	29.09	69,588.48	33.46	78,673.92	37.82	Monthly
Assistant to the Executive Director	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Associate Analyst to the Ex Director	75,479.04	36.29	86,798.40	41.73	98,117.76	47.17	Monthly
Associate Regional Planner	70,536.96	33.91	81,120.00	39.00	91,703.04	44.09	Monthly
Budget and Grants Analyst I	61,695.30	29.66	70,948.38	34.11	80,201.47	38.56	Monthly
Budget and Grants Analyst II	72,359.87	34.79	83,217.47	40.01	94,075.07	45.23	Monthly
Chief Economic Advisor	96,320.64	46.31	110,772.48	53.26	125,224.32	60.20	Monthly
Chief Counsel/Director of Legal Services	176,351.55	84.78	202,807.90	97.50	229,264.26	110.22	Monthly
Chief Deputy Executive Director	192,745.60	92.67	221,657.44	106.57	250,569.28	120.47	Monthly
Chief Financial Officer	167,834.37	80.69	193,011.94	92.79	218,189.50	104.90	Monthly
Chief Information Officer	159,751.49	76.80	183,722.66	88.33	207,693.82	99.85	Monthly
Chief Modeler	101,200.32	48.65	116,380.37	55.95	131,560.42	63.25	Monthly
Chief of Research and Forecasting	101,200.32	48.65	119,669.41	57.53	138,138.49	66.41	Monthly
Clerk of the Board	87,141.60	41.90	100,206.91	48.18	113,272.22	54.46	Monthly
Contracts Administrator I	61,695.30	29.66	70,948.38	34.11	80,201.47	38.56	Monthly
Contracts Administrator II	72,359.87	34.79	83,217.47	40.01	94,075.07	45.23	Monthly
Contracts and Purchasing Assistant	50,065.60	24.07	57,581.47	27.68	65,097.34	31.30	Hourly
Database Administrator	80,900.35	38.89	93,033.10	44.73	105,165.84	50.56	Monthly
Department Manager	119,683.20	57.54	137,635.68	66.17	155,588.16	74.80	Monthly
Deputy Director (Division)	146,770.62	70.56	168,787.42	81.15	190,804.22	91.73	Monthly
Deputy Executive Director	183,396.93	88.17	210,914.91	101.40	238,432.90	114.63	Monthly
Deputy Legal Counsel I	97,341.92	46.80	111,948.72	53.82	126,555.52	60.84	Monthly
Deputy Legal Counsel II	116,809.88	56.16	134,338.04	64.59	151,866.20	73.01	Monthly
Division Director	159,751.49	76.80	183,722.66	88.33	207,693.82	99.85	Monthly
Executive Director	FLAT		325,751.30	156.61	325,751.30	156.61	Monthly
GIS Analyst	69,888.00	33.60	80,371.20	38.64	90,854.40	43.68	Monthly
Grants Administrator	87,568.00	42.10	100,692.80	48.41	113,817.60	54.72	Monthly
Graphics Designer	54,667.44	26.28	62,867.88	30.22	71,068.32	34.17	Monthly
Human Resources Analyst	65,660.40	31.57	75,503.48	36.30	85,346.56	41.03	Monthly
Internal Auditor	136,780.80	65.76	157,297.92	75.62	177,815.04	85.49	Monthly
Lead Accountant	95,517.97	45.92	109,849.38	52.81	124,180.78	59.70	Monthly
Lead Budget & Grants Analyst	87,560.51	42.10	100,686.14	48.41	113,811.78	54.72	Monthly
Lead Graphics Designer	65,033.28	31.27	74,782.66	35.95	84,532.03	40.64	Monthly
Lead Operations Technician	63,927.55	30.73	73,519.06	35.35	83,110.56	39.96	Monthly
Lead Programmer Analyst	93,760.37	45.08	107,820.96	51.84	121,881.55	58.60	Monthly
Legislative Analyst I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Legislative Analyst II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly

## SCAG Salary Schedule

Classification	Minimum	Ranges		Maximum	Maximum	Time Base	
		Minimum Hourly	Midpoint Hourly				Midpoint Hourly
Legislative Analyst III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Legislative Analyst IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Management Analyst	71,736.08	34.49	82,500.08	39.66	93,264.08	44.84	Monthly
Member Relations Officer I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Member Relations Officer II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly
Member Relations Officer III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Member Relations Officer IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Office Assistant	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Office Services Specialist	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Operations Supervisor	75,420.80	36.26	84,156.80	40.46	92,892.80	44.66	Monthly
Operations Technician	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Operations Technician II	47,684.83	22.93	54,834.00	26.36	61,983.17	29.80	Hourly
Operations Technician III	53,280.86	25.62	61,271.81	29.46	69,262.75	33.30	Hourly
Planning Technician	56,784.00	27.30	65,307.84	31.40	73,831.68	35.50	Hourly
Program Manager I	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Program Manager II	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Programmer Analyst	69,702.67	33.51	80,161.54	38.54	90,620.40	43.57	Monthly
Public Affairs Specialist I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Public Affairs Specialist II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly
Public Affairs Specialist III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Public Affairs Specialist IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Receptionist	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Regional Planner Specialist	89,157.12	42.86	102,523.20	49.29	115,889.28	55.72	Monthly
Senior Accountant	75,642.11	36.37	86,987.26	41.82	98,332.42	47.28	Monthly
Senior Administrative Assistant	53,280.86	25.62	61,271.81	29.46	69,262.75	33.30	Hourly
Senior Analyst to the Ex Director	85,363.20	41.04	98,167.68	47.20	110,972.16	53.35	Monthly
Senior Budget & Grants Analyst	79,598.27	38.27	91,541.63	44.01	103,484.99	49.75	Monthly
Senior Contracts Administrator	79,598.27	38.27	91,541.63	44.01	103,484.99	49.75	Monthly
Senior Economist	87,260.16	41.95	100,351.68	48.25	113,443.20	54.54	Monthly
Senior Graphic Designer	61,641.22	29.64	70,885.15	34.08	80,129.09	38.52	Monthly
Senior Human Resources Analyst	79,988.48	38.46	91,996.32	44.23	104,004.16	50.00	Monthly
Senior Management Analyst	78,912.08	37.94	90,752.48	43.63	102,592.88	49.32	Monthly
Senior Operations Technician	58,616.06	28.18	67,401.36	32.40	76,186.66	36.63	Monthly
Senior Programmer Analyst	84,940.75	40.84	97,673.78	46.96	110,406.82	53.08	Monthly
Senior Regional Planner	77,600.64	37.31	89,244.48	42.91	100,888.32	48.50	Monthly
Senior Regional Planner Specialist	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Transportation Modeler I	59,654.40	28.68	68,602.56	32.98	77,550.72	37.28	Monthly
Transportation Modeler II	70,536.96	33.91	81,120.00	39.00	91,703.04	44.09	Monthly
Transportation Modeler III	83,241.60	40.02	95,734.08	46.03	108,226.56	52.03	Monthly
Transportation Modeler IV	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Transportation Modeling Prog Mgr	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Web/Graphic Designer	60,136.13	28.91	69,155.42	33.25	78,174.72	37.58	Monthly