

SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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Officers

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Glen Becerra, Simi Valley

First Vice President
Greg Pettis, Cathedral City

Second Vice President
Carl Morehouse, San Buenaventura

Immediate Past President
Pam O'Connor, Santa Monica

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Committee Chair**

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Policy Committee Chairs

Community, Economic and
Human Development
Paula Lantz, Pomona

Energy & Environment
Cheryl Viegas-Walker, El Centro

Transportation
Keith Millhouse, Ventura County
Transportation Commission

MEETING OF THE

EXECUTIVE/ADMINISTRATION COMMITTEE

***Thursday, January 3, 2013
9:00 a.m. – 10:00 a.m.***

**SCAG Main Office
818 W. 7th Street, 12th Floor
Board Room
Los Angeles, CA 90017
(213) 236-1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Lillian Harris-Neal at (213) 236-1858 or via email harris-neal@scag.ca.gov

Agendas & Minutes for the Executive/Administration Committee are also available at: www.scag.ca.gov/committees/eac.htm

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1858. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

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Executive/Administration Committee
Members – January 2013

Members

Representing

Chair 1.	Hon. Glen Becerra	Simi Valley	District 46
Vice-Chair 2.	Hon. Greg Pettis	Cathedral City	District 2
2nd Vice-Chair 3.	Hon. Carl Morehouse	San Buenaventura	District 47
Imm. Past Pres. 4.	Hon. Pam O'Connor	Santa Monica	District 41
5.	Hon. Lisa Bartlett	Dana Point	TCA
6.	Hon. Margaret Finlay	Duarte	District 35
7.	Hon. James Johnson	Long Beach	District 30
8.	Hon. Paula Lantz	Pomona	District 38
9.	Mr. Randall Lewis	Ex-Officio	Lewis Group of Companies
10.	Hon. Larry McCallon	Highland	District 7
11.	Hon. Keith Millhouse	Moorpark	VCTC
12.	Hon. Judy Mitchell	Rolling Hills Estates	District 40
13.	Hon. Kris Murray	Anaheim	District 19
14.	Hon. Jeff Stone		Riverside County
15.	Hon. Cheryl Viegas-Walker	El Centro	District 1
16.	Hon. Alan Wapner	Ontario	SANBAG
17.	Hon. Dennis Zine	Los Angeles	District 50
18.	VACANT		Tribal Government Representative

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EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

JANUARY 3, 2013

The Executive/Administration Committee may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

(Hon. Glen Becerra, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

Page No.

EXECUTIVE DIRECTOR'S REPORT

(Hasan Ikhata, Executive Director)

PRESIDENT'S REPORT

- Follow-up on the 2012 Economic Summit
- Report on the December 12, 2012 California Environmental Protection Agency (Cal/EPA) Workshop at SCAG Offices Attachment 1

CONSENT CALENDAR

Approval Items

1. Minutes of the November 1, 2012 Meeting Attachment 3
2. Minutes of the November 20, 2012 Special Meeting Attachment 8

ACTION ITEMS

3. 2013 State and Federal Legislative Priorities Attachment 10
(Sharon A. Neely, Chief Deputy Executive Director)

Recommended Action: Support

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

JANUARY 3, 2013

ACTION ITEMS - continued

Page No.

4. San Diego Association of Governments (SANDAG) Litigation Update/Support for Possible Amicus Brief Filing **Attachment** **14**
(*Hasan Ikhata, Executive Director*)

Recommended Action: Authorize SCAG to file an amicus brief along with other interested agencies in support of SANDAG should it appeal the trial court decision in *Cleveland Nat'l Forest Foundation, et al. v. SANDAG, Case No. 2011-001011593*.

5. Transportation Committee (TC) Video-conference Pilot Program **Attachment** **16**
(*Hasan Ikhata, Executive Director*)

Recommended Actions: 1) Waive existing policies prohibiting member participation for Regional Council and Policy Committee meetings via video-conference for the Transportation Committee for a period of one year; and 2) Approve video-conference protocols to satisfy the provisions of the Brown Act and to facilitate an organized meeting process.

6. Amendment Increasing the Contract's Original Value Over \$200,000: Contract No. 12-021-C1, Regional Plug-In Electric Vehicle (PEV) Readiness Plan for Southern California **Attachment** **18**
(*Hasan Ikhata, Executive Director*)

Recommended Action: Approve Amendment No. 1 to Contract 12-021-C1 with The Regents of the University of California Los Angeles (UCLA), Luskin Center for Innovation, in an amount not-to-exceed \$31,000, increasing the contract's value from \$192,859 to \$223,859.

7. Amendment Greater Than Thirty Percent (30%) of the Contract's Original Value: Contract No. 12-001-BR08, Compass Blueprint Demonstration Project for City of Los Angeles Department of Transportation (LADOT) Traffic Study Policies and Procedures **Attachment** **21**
(*Hasan Ikhata, Executive Director*)

Recommended Action: Approve Amendment No. 3 to Contract 12-001-BR08 with Cambridge Systematics, Inc., in an amount not-to-exceed \$56,691, increasing the contract's value from \$122,995 to \$179,686.

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

JANUARY 3, 2013

ACTION ITEMS - continued

Page No.

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| 8. <u>SCAG Sponsorship</u>
<i>(Darin Chidsey, Deputy Director, Strategy, Policy & Public Affairs)</i> | Attachment | 24 |
|--|-------------------|-----------|

Recommended Action: Approve

INFORMATION ITEMS

- | | | |
|---|-------------------|-----------|
| 9. <u>Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000</u> | Attachment | 26 |
| 10. <u>2013 Regional Council and Policy Committees Meeting Schedule</u> | Attachment | 34 |

CFO MONTHLY FINANCIAL REPORT *(Basil Panas, Acting Chief Financial Officer)*

Attachment **35**

FUTURE AGENDA ITEM(S)

ANNOUNCEMENTS

ADJOURNMENT

The next Executive/Administration Committee (EAC) meeting is scheduled for Thursday, February 7, 2013, at the SCAG Los Angeles Office.

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REPORT

DATE: January 3, 2013

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Glen Becerra, President, Southern California Association of Governments

SUBJECT: Report on the December 12, 2012 California Environmental Protection Agency (Cal/EPA) Workshop at SCAG Offices

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only-No Action Required.

EXECUTIVE SUMMARY:
SCAG held a workshop, in cooperation with interested stakeholders such as the League of California Cities, California State Association of Counties (CSAC), etc., intended to offer business, local governments and other stakeholders the opportunity to receive relevant information and provide input to Cal/EPA on the draft California Communities Environmental Health Screening (CalEnviroScreen) Tool. The workshop was well-attended with several members of the Regional Council, staff from various local jurisdictions and agencies and other stakeholders. They engaged in a discussion session with Cal/EPA. SCAG will schedule another workshop in late January, 2013 to continue the dialogue with Cal/EPA upon release of the revised tool in early January.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:
The Office of Environmental Health Hazard Assessment (OEHHA) within Cal/EPA has developed a proposed method for evaluating the cumulative impacts of pollution in communities, known as the CalEnviroScreen Tool. The draft screening tool was released in July 2012 and uses existing environmental, health and socioeconomic data to create a cumulative impacts score for communities across the state. The tool compares areas of the state against other areas and creates a relative ranking.

In a letter to Cal/EPA Secretary, Matthew Rodriguez, dated September 9, 2012, I recognized SCAG's ability and efforts to protect the environment and plan for economic growth simultaneously, and cautioned of potential unintended adverse consequences to cities and communities that could arise from use of the screening tool as a relative ranking instrument. I also acknowledged the opportunity to increase support for the pending screening tool if there is additional input and collaboration from local elected officials.

As a result, a workshop intended to offer local governments and stakeholders the opportunity to receive relevant information and provide input to Cal/EPA on the draft CalEnviroScreen Tool was held on December 12, 2012 at SCAG's Los Angeles office (with video and teleconferencing available at

REPORT

SCAG's satellite offices and other locations). The workshop was well attended with several elected officials, including members of the Regional Council, and staff from various jurisdictions and agencies participating in the workshop. Arsenio Mataka, Assistant Secretary of Cal/EPA, and Dr. George Alexeeff, Director of OEHHA, provided the attendees an overview of the CalEnviroScreen Tool and engaged in a constructive question and answer session. A copy of the presentation and a summary of the workshop can be found at <http://www.scag.ca.gov/new.htm#calEPA>.

There were two important themes that ran throughout the dialogue: 1) the need for greater stakeholder involvement; and 2) concern and need for clarification regarding the potential unintended consequences that may arise from use of the tool.

Cal/EPA staff offered clarification on the intended use of the tool, which is to help the impacted communities with potential funding. Further, Cal/EPA staff assured that the use of the tool would not subject any project for additional review above and beyond the CEQA requirements.

Cal/EPA staff were invited back to SCAG for further dialogue in late January 2013. It is expected that the revised version of the screening tool will be released in early January 2013. I will keep you informed as information becomes available.

FISCAL IMPACT:

Work associated with this item is included in the current FY 12-13 OWP (13-020.SCG00164.04: Environmental Analysis and Compliance for the Regional Transportation Plan).

ATTACHMENT:

None

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
November 1, 2012

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG’S OFFICE.

The Executive/Administration Committee (EAC) held its meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Glen Becerra, Chair, City of Simi Valley, District 46, at 9:00 a.m. A quorum was present.

Members Present

- | | |
|--|--------------------------|
| Hon. Glen Becerra, Simi Valley, President | District 46 |
| Hon. Margaret Finlay, Duarte | District 35 |
| Hon. James Johnson, Long Beach | District 30 |
| Hon. Paula Lantz, Pomona | District 38 |
| Mr. Randall Lewis, Ex-Officio | Lewis Group of Companies |
| Hon. Larry McCallon, Highland | District 7 |
| Hon. Keith Millhouse, Moorpark | VCTC |
| Hon. Judy Mitchell, Rolling Hills Estates | District 40 |
| Hon. Carl Morehouse, 2 nd Vice-President | District 47 |
| Hon. Kris Murray, Anaheim | District 19 |
| Hon. Pam O’Connor, Santa Monica, Imm. Past President | District 41 |
| Hon. Greg Pettis, Cathedral City, 1st Vice-President | District 2 |
| Hon. Jeff Stone | Riverside County |
| Hon. Cheryl Viegas-Walker, El Centro | District 1 |
| Hon. Alan Wapner, Ontario | SANBAG |
| Hon. Dennis Zine, Los Angeles | District 50 |

Members Not Present

- | | |
|--------------------------------|-----|
| Hon. Lisa Bartlett, Dana Point | TCA |
|--------------------------------|-----|

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Glen Becerra, Chair, called the meeting to order at 9:00 a.m.

PUBLIC COMMENT PERIOD

No Public Comments were received.

REVIEW and PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

PRESIDENTS REPORT

Hon. Glen Becerra, Chair, expressed appreciation to Hon. Pam O'Connor, SCAG's Immediate Past-President on her recent personal travel to South Korea in which she assisted in the signing of the MOU between SCAG and Myongi University.

Mr. Becerra announced that City of Riverside Mayor Ron Loveridge and City of Laguna Niguel City Councilmember Paul Glaab will be retiring this month. Both will be honored later today at the Regional Council meeting.

Mr. Becerra expressed his gratitude to everyone for their participation at the October 4, 2012 discussion regarding the impacts of AB 109 – The 2011 Public Safety Realignment Act. He noted that concerns were raised regarding the funding impacts that the counties could potentially face regarding implementation of AB 109. This is an important issue which SCAG will continue to monitor and help to facilitate assistance.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, reported that on October 18, 2012, he attended, along with 1st Vice President Greg Pettis and Hon. Cheryl Viegas-Walker, the Brawley Bypass Ribbon Cutting ceremony. He noted that the Brawley Bypass is an important project for the people of Imperial Valley and thanked the councilmembers and staff for their participation at the event.

Hasan Ikhata commented on the success of the UCLA Lake Arrowhead Symposium which was held on October 28, 2012. The forum titled "Financing the Future" explored subjects that had been previously discussed by SCAG staff during the initial planning stages for the RTP/SCS. Comments from the committee members expressed support of the program series which detailed a combination of financial topics and opportunities needed to strengthen the transportation-land use-environment connection.

Hasan Ikhata also reported on the status, including costs, of the electronic voting system options that were discussed at the last EAC and RC meeting. Due to concerns raised by members regarding the costs involved to implement a system, Mr. Ikhata recommended that SCAG maintain its current voting practice of taking a voice or hand vote, with a written record of the "No" votes to be taken by staff until a more economical solution can be provided.

In closing, Mr. Ikhrata announced that three long-time SCAG employees, Sylvia Patsaouras, Deby Salcido and Mike Armstrong will be retiring at the end of the year. President Becerra requested that these employees be present at the Regional Council meeting later today so that the board can officially thank them for their service and valuable contributions to the agency.

CONSENT CALENDAR

Approval Items

1. Minutes of the September 19, 2012 Meeting
2. Minutes of the October 4, 2012 Meeting
3. Amendment 2 of the Fiscal Year (FY) 2012/13 Overall Work Program, (OWP)

Hon. Larry McCallon asked staff to clarify the details of item no. 3.

Basil Panas, Acting CFO explained that Amendment 2 increases the overall FY 2012/13 budget by \$5.8 million. The \$5.8 million is comprised of \$1.5 million in new projects and new grant funded activities; and \$4.3 million is allotted for projects funded from the FY12 carryover. There are unfunded projects due to the carryover amount being reduced by \$1,202,741 as a result of the recent federal rescission to SCAG's FY 2011/12 FHWA PL and FTA fund allocations. Additionally, Mr. Panas explained that as result of better predictions for monies required for certain projects, funds are reallocated to meet those needs.

4. Deferral of Fiscal Year (FY) 2012/13 Membership Dues for the City of San Bernardino
5. SCAG Memberships
6. SB 535 (de León) – California Global Warming Solutions Act of 2006- Greenhouse Gas Reduction (GHGR) Fund

Hon. Larry McCallon expressed concern that the term “disadvantaged communities” as described in SB 535 (de León) may have a negative impact toward certain communities throughout the region.

Staff explained that the Legislative/Membership and Communications Committee (LCMC) approved staff recommendations for SCAG to work with Cal/EPA and other stakeholders to help identify the criteria selected for disadvantaged communities. In addition, SCAG will host a workshop on December 12, 2012 to offer local governments and stakeholders the opportunity to receive relevant information and provide input to Cal/EPA on the draft Environmental Health Screening Tool. Staff will update the committee on continuing developments.

Receive and File

- 7. FY 2013/14 Comprehensive Budget Development Schedule
- 8. Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000
- 9. 2013 Meeting Schedule

A motion was made (McCallon) to approve the Consent Calendar, Items #1-9. Motion was seconded (Viegas-Walker) and UNANIMOUSLY APPROVED.

CFO MONTHLY FINANCIAL REPORT

There were no additional discussions or comments made on this item.

FUTURE AGENDA ITEMS

There were no future agenda items requested.

ANNOUNCEMENTS

Hasan Ikhata recognized Hon. Jeff Stone and other committee members for their personal commitment in supporting the use of electric vehicles. To encourage more participation, staff will provide a list of charging stations in the downtown vicinity.

Hon. Glen Becerra announced that invitations to the 2012 Southern California Economic Summit were sent to the California State Legislature in Sacramento. Mr. Becerra asked that the committee members continue to do outreach for those individuals to attend. Staff will send an update of the current invitees.

Mr. Randall Lewis, Lewis Group of Companies, provided a brief overview of the topics discussed at the October 31, 2012 GLUE Council meeting. He also provided a brief update on the region's economic recovery outlook.

Mr. Ikhata announced that Dr. Barry Wallenstein, Executive Officer for the South Coast Air Quality Management District, will provide a brief presentation on the 2012 Air Quality Management Plan at today's Regional Council meeting. He noted that any questions and concerns regarding the San Onofre Power Plant closure, and other air quality control issues may be respectfully addressed at that time.

ADJOURNMENT

The meeting adjourned at 10:00 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, January 3, 2013 at the SCAG Los Angeles office.

Minutes Approved by:



Joann Africa, Chief Counsel
Staff to the Executive/Administration
Committee

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JULY	AUG	SEPT	OCT	NOV	DEC
		IC	LA	OC	RC	SB	VC						
Becerra, Glen, Chair	Simi Valley						X	X		X	X	X	
Bartlett, Lisa	Dana Point			X							X		
Finlay, Margaret	Duarte		X									X	
Johnson, James	Long Beach		X					X			X	X	
Lantz, Paula	Pomona		X					X				X	
Lewis, Randall, Ex Officio	Lewis Op. Corp.					X		X		X	X	X	
McCallon, Larry	Highland					X				X	X	X	
Millhouse, Keith	VCTC						X	X		X	X	X	
Morehouse, Carl, 2nd VP	San Buenaventura						X	X			X	X	
Mitchell, Judy	Rolling Hills Estates		X					X			X	X	
Murray, Kris	Anaheim			X							X	X	
O'Connor, Pam, Imm. Past Pres.	Santa Monica		X					X		X		X	
Pettis, Gregory, 1st VP	Cathedral City				X			X			X	X	
Stone, Jeff	Riverside County				X			X				X	
Walker-Viegas, Cheryl	El Centro	X						X			X	X	
Wapner, Alan	Ontario					X		X			X	X	
Zine, Dennis	Los Angeles		X					X			X	X	
	Totals	1	6	2	2	3	3						

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
SPECIAL MEETING
November 20, 2012

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held a Special meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Glen Becerra, Chair, City of Simi Valley, District 46. A quorum was present.

Members Present

- Hon. Glen Becerra, Simi Valley, Chair District 46
- Hon. Greg Pettis, Cathedral City, 1st Vice -President District 2
- Hon. Carl Morehouse, San Buenaventura, 2nd Vice-President District 47
(Via Videoconference)
- Hon. Lisa Bartlett, Dana Point TCA (Via Teleconference)
- Hon. Margaret Finlay, Duarte District 35
- Hon. James Johnson, Long Beach District 30
(Via Teleconference)
- Hon. Paula Lantz, Pomona District 38
(Via Teleconference)
- Mr. Randall Lewis, Ex-Officio Lewis Operating Corp.
(Via Teleconference)
- Hon. Larry McCallon, Highland District 7
- Hon. Alan Wapner, Ontario SANBAG
(Via Videoconference)

Members Not Present

- Hon. Pam O'Connor, Santa Monica, Imm. Past President District 41
- Hon. Keith Millhouse, Moorpark VCTC
- Hon. Judy Mitchell, Rolling Hills Estate District 40
- Hon. Kris Murray, Anaheim District 19
- Hon. Jeff Stone Riverside County
- Hon. Cheryl Viegas-Walker, El Centro District 1
- Hon. Dennis Zine, Los Angeles District 50

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Glen Becerra, Chair, called the meeting to order at 10:08 a.m.

ROLL CALL

A roll call was taken and it was determined that a quorum was present.

PUBLIC COMMENT PERIOD

It was noted that there were no public comments from the SCAG Los Angeles office or any of the teleconference or video-conference locations.

DISCUSSION ITEM

December 6, 2012 Economic Summit

Chair Glen Becerra explained that he had requested this special meeting of the EAC to determine whether to move forward with the December 6,2012 Economic Summit. He noted that the Summit takes place on the same date as the orientation for the newest members of the State Legislature which impacts their participation. Staff noted that it had confirmed five (5) members of the Legislature who would be attending the Economic Summit.

After discussion, it was the consensus of the EAC members that proceeding with the Economic Summit was with merit and staff was directed to move forward with planning the conference.

Hon. Becerra also asked the members to send any suggestions of the Economic Summit agenda to Hasan Ikhata, Executive Director and Sharon Neely, Chief Deputy Executive Director. In addition, Hon. Becerra asked the EAC members to continue outreach to their legislative and media contacts to encourage attendance at the Summit.

ADJOURNMENT

The meeting adjourned at 10:45 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, January 3, 2013 at the SCAG Los Angeles Office.

Minutes Approved by:



Joann Africa, Chief Counsel
Staff to the Executive/Administration
Committee

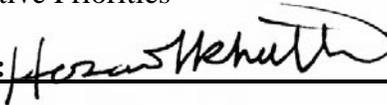
DATE: January 3, 2013

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Sharon A. Neely, Chief Deputy Executive Director, neely@scag.ca.gov,
(213)-236-1992

SUBJECT: 2013 State and Federal Legislative Priorities

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Support.

EXECUTIVE SUMMARY:

The Legislative/Communications & Membership Committee (LCMC) at its November 20, 2012 meeting recommended support of the 2013 State and Federal Legislative Priorities incorporating Board-approved legislative principles and objectives arising from SCAG's economic growth and job creation summits, as well as specific actions taken in support of MAP-21, infrastructure finance, Cap & Trade, and other issues, for adoption by the Regional Council. In addition, the LCMC identified three priorities addressing criminal justice realignment, affordable housing, and community redevelopment to be forwarded with the priorities identified by staff to the Regional Council with recommendation to adopt at its January 3, 2013 meeting. This report incorporates the recommended priorities supported by the LCMC, input received from elected official, local government, and business stakeholders at SCAG's Economic Summit held on December 6, 2012, and input from other sources.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities; Objective b) Identify and support legislative initiatives.

BACKGROUND:

In December 2010, SCAG, working closely with the Southern California Leadership Council, the Global Land Use Economic Council (GLUE), along with the region's business community, organized the 2010 Southern California's Road to Economic Recovery Summit to identify next steps to pursue immediate state partnership opportunities to expedite job growth in Southern California. The Regional Council adopted legislative principals in 2011 to address the factors identified at this summit inhibiting the progress of job growth and economic recovery that, if pursued collaboratively by the region's local elected and business communities, would most effectively create jobs and initiate economic recovery in the next state legislative session.

Additionally, throughout 2011 and 2012, SCAG worked closely with its regional, statewide, and national partner agencies and organizations to support passage of the federal surface transportation authorization bill, H.R. 4348, Moving Ahead for Progress in the 21st Century, or "MAP-21". Included among the notable provisions of that legislation was an increase of the return-to-source percentage of funds to individual states from transportations revenues transmitted to the federal government, the establishment for the first time of a

dedicated national freight policy and division within USDOT, meaningful project acceleration provisions to deliver projects without compromising environmental review, and many other beneficial provisions to the transportation sector.

The 2013 State and Federal Legislative Priorities were reviewed by the LCMC at its November 20, 2012 meeting, whereupon the Committee voted to support the priorities pending any additional input received at SCAG's Economic Summit to be held in early December. The LCMC directed staff to include additional priorities pertaining to Criminal Justice Realignment, Affordable Housing, and Community Redevelopment.

SCAG subsequently presented the priorities for feedback to the Southern California Legislative Roundtable (SCLR), which is a group of legislative staff members from a variety of transportation-related agencies and associations in Southern California that has regular monthly meetings. Staff also received input from the Global Land Use & Economic (GLUE) Council and the Statewide Regional Transportation Planning Agencies (RTPA) Legislative Strategy Meeting, resulting in the addition of the Entertainment Tax Credit extension to the list of priorities and refinement of the remainder.

On December 6, 2012, SCAG hosted its Third Annual Economic Summit, providing an opportunity for state and local elected officials, public and private sector CEOs, business and labor leaders, stakeholder agency representatives, and city managers to come together to find ways to build a stronger, more prosperous and sustainable Southern California. The summit theme, Accelerating Southern California's Economic Recovery, provided an excellent opportunity to receive input from legislative, business, and public sector leaders on the proposed 2013-2014 Legislative session.

Among the job recovery issues discussed at the Economic Summit, support particularly resonated for the proposals to lower the vote threshold required for local government to approve local tax measures; for project streamlining to expedite project delivery through innovative procedures without diminishing environmental review; and for legislative priorities that generally ease the State's tax and regulatory burdens, to not only make California a more friendly place to do business, but to also provide a greater level of certainty so that businesses can reliably plan for their long-term success and viability.

The proposed 2013 State and Federal Legislative Priorities described below are the recommendations arising from the LCMC and stakeholder input at the Economic Summit, that build upon SCAG's prior Board-approved legislative objectives and achievements from the previous state and congressional legislative session to continue to advance policies that will be most effective to create jobs, initiate economic recovery throughout the region, and effectively implement MAP-21.

State Priorities

- **Project Streamlining & Expediting:** Support legislation directed at CEQA modernization and process reform that expedites project delivery and the creation of jobs. For example, concurrent rather than consecutive environmental review, and expedited judicial review of challenges to environmental rulings.
- **Financing, Economic Development & Community Reinvestment:** Support legislation to expand use of innovative finance structures to create new opportunities for economic development, community reinvestment, and the development of transportation projects and infrastructure investment, including Public-Private Partnerships (P3s), Private Equity finance, and flexibility of

local government to adopt alternate financing structures such as Infrastructure Financing Districts and local, targeted finance authorities.

- **Cap & Trade:** Support legislation that ensures an equitable portion of revenues generated from the implementation of the Cap & Trade program are allocated to transportation improvements that result in the reduction of pollution and GHG emissions commensurate with the transportation sector's impact in causing these emissions.
- **'MAP-21' Implementing Legislation:** Support state legislation that ensures funding under the new federal surface transportation reauthorization law, MAP-21 (Moving Ahead for Progress in the 21st Century), is invested in transportation projects that improve air quality and expand the capacity of the entire transportation system from state highways to intercity rail.
- **Lower Vote Threshold to Approve Local Tax Measures:** Support legislation that would require a 55% voter approval threshold for the creation, extension or increase of local city, county and transportation tax measures, similar to authority given school districts. The current threshold requires a 66.6%, or super-majority, approval rate.
- **International Trade and Ports:** Support legislation that will increase exports congruent with President Barack Obama's National Export Initiative (NEI) to double exports and creates two million jobs over five years. In addition, prevent the loss of international trade-related jobs in the Southern California region that are at jeopardy from the expanded investments by East and Gulf Coast Ports and the Panama Canal. Suggested/recommended ideas include providing tax credit certificates to exporters and importers and re-establishing the California Export Finance Office (CEFO).
- **Triple Bike Racks:** Support legislation that allows public buses to increase the bike rack length to allow for the transport of three bikes. Current regulations limit the capacity at two bikes and do not support the public's request for additional active transportation options.
- **Criminal Justice Realignment:** Support legislation that clarifies local governments' challenges and concerns with implementing criminal justice realignment.
- **Affordable Housing:** Support legislation that provides alternative sources of funding or structures for development of affordable housing.
- **Water Bond:** Support legislation that invests in water infrastructure that establishes a sufficient and reliable source of water to the Southern California region, which comprises approximately half of the state's population and commerce.
- **Entertainment Tax Credit:** Support legislation that will extend the entertainment tax credit long-term (i.e., five years or more) in order to stop the loss of entertainment jobs, investment and support industries unique to one of Southern California's touchstone industries.

REPORT

- **Freight/Goods Movement Funding:** Support federal legislation to restore a dedicated funding authorization for the national freight and goods movement program established by MAP-21 and support funding appropriations for member agencies.
- **Project Streamlining & Expediting:** Support legislation to build upon the provisions of MAP-21 to continue to improve efficiency of environmental reviews, advance pre-construction activities, promote integrated planning and programming, and clarify environmental roles to eliminate duplication to further accelerate project delivery without compromising environmental review. Support policies allowing for the use of “design-build” where appropriate, combining projects to accelerate construction, expanded use of private funding partners, and allowing greater flexibility to purchase right of way ahead of the final NEPA decision, and to design at risk ahead of the NEPA decision.

ATTACHMENT:

None.

DATE: January 3, 2013

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Hasan Ikhtrata, Executive Director, ikhtrata@scag.ca.gov, (213) 236-1944

SUBJECT: San Diego Association of Governments (SANDAG) Litigation Update/Support for Possible Amicus Brief Filing

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Authorize SCAG to file an amicus brief along with other interested agencies in support of SANDAG should it appeal the trial court decision in *Cleveland Nat'l Forest Foundation, et al. v. SANDAG, Case No. 2011-001011593*.

EXECUTIVE SUMMARY:

The following provides an update to the SANDAG litigation as well as seeks authority for SCAG to file a possible amicus brief supporting SANDAG in the event of an appeal.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:

As was reported last month, the trial court issued its final ruling in the SANDAG litigation (*Cleveland Nat'l Forest Foundation, et al. v. SANDAG, Case No. 2011-001011593*) on December 3, 2012. Judge Timothy B. Taylor (State Superior Court, San Diego County) ruled against SANDAG and ordered that its certification of the EIR for the 2050 RTP/SCS be set aside, as requested by the Petitioners and the State Attorney General's Office. Based upon discussions with SANDAG staff, SCAG staff understands that since the trial court decision, the respective parties in the lawsuit have been negotiating the final terms of the court order which is anticipated to be finalized in mid-January 2013. SANDAG has also re-opened settlement discussion with the State Attorney General's office based upon its request. Should settlement discussions not be successful, SANDAG has received authority from its Board to appeal the trial court decision as soon as the court order is filed. At the time of this report, SANDAG has not filed an appeal.

Should SANDAG appeal the matter, staff seeks authority from the Regional Council to file an amicus brief in support of SANDAG along with other interested agencies. This effort would be similar to previous amicus brief filed at the trial court level by SCAG, the California Association of Council of Governments (CALCOG); the Sacramento Council of Governments (SACOG); and the Bay Area Metropolitan Transportation Commission (MTC). As you recall, Judge Taylor rejected all amicus briefs filed in the case.

REPORT

FISCAL IMPACT:

The fiscal impact associated with this item is minimal as SCAG staff would work with the other agencies in coordinating the amicus brief, and any related staff work is included as part of the current FY 12-13 General Fund Budget.

DATE: January 3, 2013

TO: Executive /Administration Committee (EAC)
Regional Council (RC)
Transportation Committee (TC)

FROM: Hasan Ikh rata, Executive Director, 213-236-1944, ikhrata@scag.ca.gov

SUBJECT: Transportation Committee (TC) Video-conferencing Pilot Program

EXECUTIVE DIRECTOR'S APPROVAL: 

EAC AND RC RECOMMENDED ACTIONS:

- (1) Waive existing policies prohibiting member participation for Regional Council and Policy Committee meetings via video-conference for the Transportation Committee for a period of one year.
- (2) Approve video-conference protocols to satisfy the provisions of the Brown Act and to facilitate an organized meeting process.

TC RECOMMENDED ACTION:
For Information Only – No Action Required

EXECUTIVE SUMMARY:

This proposed pilot program allows SCAG members to participate via video-conference for regular meetings of the Transportation Committee (TC) for a one-year trial period while SCAG assesses the viability of expansion of the system to additional meetings.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

BACKGROUND:

In 2008, at the request of the Regional Council, SCAG began expanding its Regional Offices to develop a stronger presence in each of the six (6) SCAG counties. Intended to provide members greater opportunities for participation in various task force and subcommittee meetings via video-conference, additional satellite locations have been added throughout the region. Subsequently, SCAG has received requests to extend its video-conferencing sites to members and stakeholders wishing to participate in regular meetings of the Regional Council and Policy Committees. This proposed pilot program allows for participation via video-conference for regular meetings of the Transportation Committee for a one-year trial period. During this time, SCAG will assess the viability of expansion of video-conference participation to additional meetings.

Although current SCAG policy prohibits the use of video-conferencing for regular meetings of the Regional Council and Policy Committees (Article VI, Section 1.11 of the SCAG Regional Council Policy Manual), the Brown Act does not, given certain requirements are met. The following protocols are recommended to satisfy the provisions of the Brown Act and to facilitate an organized meeting process:

REPORT

- Video-conferencing locations (including SCAG Regional Offices and satellite locations) shall be listed on the TC agenda which shall be posted at each available site.
- SCAG will provide meeting materials at each video-conference location, e.g. public comment cards, sign-in sheets, agendas and attachments.
- SCAG and/or sub-regional designee will be present at each site to coordinate and provide general meeting facilitation.
- The Committee Chair will preside over the meeting from SCAG's Main Office in Los Angeles.
- The Committee Chair will conduct a call for public comments noting each participating video-conference location by name.
- A roll call vote shall be conducted for each agenda item requiring a vote.
- Tele-conferencing will only be used as a contingency in the event of a video-connection failure.

FISCAL IMPACT:

None

ATTACHMENT:

None

DATE: January 3, 2013

TO: Executive/Administrative Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Amendment Increasing the Contract's Original Value Over \$200,000: Contract No. 12-021-C1, Regional Plug-In Electric Vehicle (PEV) Readiness Plan for Southern California

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve Amendment No. 1 to Contract 12-021-C1 with The Regents of the University of California Los Angeles (UCLA), Luskin Center for Innovation, in an amount not-to-exceed \$31,000, increasing the contract's value from \$192,859 to \$223,859.

EXECUTIVE SUMMARY:

The South Coast Air Quality Management District (SCAQMD), SCAG's partner on this project, requested that SCAG reallocate funds for this project from SCAG staff to consultant work. Staff recommends accommodating SCAQMD's request as it will enhance the study's results. The aggregate value of the amended contract will exceed \$200,000 and for such an amendment SCAG Procurement Manual Section 1.4.5 requires Regional Council approval. This proposed contract amendment is being presented for information today to the Energy and Environment Committee (EEC).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

BACKGROUND:

Staff recommends amending the following contract:

<u>Consultant/Contract #.</u>	<u>Amendment's Purpose</u>	<u>Amount</u>
UCLA Luskin Center for Innovation (12-021-C1)	This amendment will enable the consultant to conduct additional analysis in developing a Regional Plug-In Electric Vehicle (PEV) Readiness Plan for Southern California as well as two (2) complementary model subregional Charge Port Infrastructure (CPI) plans; and thereby develop recommendations with a higher level of detail, which will benefit member agencies interested in implementing the recommendations.	\$31,000

FISCAL IMPACT:

Funding is available in the FY 2012/13 budget.

ATTACHMENT: Consultant Contract 12-021-C1

CONTRACT 12-021-C1 AMENDMENT 1

Consultant:	The Regents of the University of California Los Angeles (UCLA), Luskin Center for Innovation
Background & Scope of Work:	<p>In June 2011, the South Coast Air Quality Management District (SCAQMD) and SCAG, in conjunction with their regional partners applied for and received two (2) PEV readiness grants. The first grant, awarded by the U.S. Department of Energy (DOE) to the SCAQMD as the prime recipient, will result in the development of six (6) Regional PEV Readiness Plans throughout the state of California, including one for Southern California. In April 2012, SCAG awarded and executed a contract with the UCLA Luskin Center for Innovation, Contract No. 12-021-C1 to develop a Regional Plug-In Electric Vehicle (PEV) Readiness Plan for Southern California as well as two (2) complementary model subregional Charge Port Infrastructure (CPI) plans. The UCLA Luskin Center for Innovation will conduct both sets of plans in collaboration with the Western Riverside Council of Governments (WRCOG), and the South Bay Cities Council of Governments (SBCCOG).</p> <p>In order to be more efficient with funding, SCAQMD has determined that the workshops which they have hosted within the SCAG region will satisfy one aspect of the grant requirements. Therefore, some of the SCAG staff funding originally allocated for outreach and workshops would be reallocated to add funds for the consultant efforts.</p> <p>The purpose of this amendment is to add funding to contract 12-021-C1 to enable the consultant to conduct additional analysis and thereby develop recommendations with a higher level of detail, which will benefit member agencies interested in implementing the recommendations. For example, the new analysis will provide more information on barriers to implementation of PEV charging, and provide recommendations concerning EV charging in multi-family units.</p>
Project's Benefits & Key Deliverables:	The PEV Readiness Plan will become part of a larger effort to provide support for the growth in PEVs throughout California while promoting economic development within the green technology sector. This effort will also support the requirements of AB 32 and SB 375, which have as their common goal the reduction of greenhouse gas emissions (GHGs). SB 375 requires agencies to reduce passenger vehicle emissions through innovative planning and land use decisions. Strategically locating PEV infrastructure will further enhance sustainable planning practices through the use of green technologies. SCAG included a narrative about the potential for PEVs to reduce GHG emissions in its 2012-2035 Regional Transportation Plan and Sustainable Communities Strategy. Lastly, a PEV Readiness Plan will include qualitative and quantitative studies of charging needs in the region based on projections of PEV supply in Southern California, and consumer demand surveys.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Amendment	Amendment No. 1	\$31,000
Amount:	Original contract value	<u>\$192,859</u>
	Total contract value is not-to-exceed	\$223,859

The aggregate value of the amended contract will exceed \$200,000 and therefore, in accordance with the SCAG Procurement Manual Section 1.4.5, Regional Council approval is required.

Contract Period: April 12, 2012 through June 30, 2013

Project Number: 225.SCG01641.03 \$223,859
 Funding sources: U.S. Department of Energy (DOE), Air Quality Management District and the California Energy Commission (CEC)

Basis for the Amendment: This amendment supports the overall Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) goals for implementation of electric vehicle charging, and proliferation of electric vehicles in the SCAG region.

SCAQMD requested SCAG to reallocate funding for this project from SCAG staff to consultant work. As previously stated, this reallocation will allow the consultant to conduct additional analysis and thereby develop recommendations with a higher level of detail, which will benefit member agencies interested in implementing the recommendations. For example the new analysis will provide more information on barriers to implementation of PEV charging, and provide recommendations concerning EV charging in multi-family units. Staff recommends accommodation of SCAQMD's request as it will enhance the study's results.

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DATE: January 3, 2013
TO: Executive/Administrative Committee (EAC)
Regional Council (RC)
FROM: Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov
SUBJECT: Amendment Greater Than Thirty Percent (30%) of the Contract's Original Value: Contract No. 12-001-BR08, Compass Blueprint Demonstration Project for City of Los Angeles Department of Transportation (LADOT) Traffic Study Policies and Procedures

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve Amendment No. 3 to Contract 12-001-BR08 with Cambridge Systematics, Inc., in an amount not-to-exceed \$56,691, increasing the contract's value from \$122,995 to \$179,686.

EXECUTIVE SUMMARY:

In June 2011, SCAG received a multi-year grant from the State of California Strategic Growth Council which can only be used to provide direct technical assistance to SCAG member cities on particular challenges facing public agencies in implementing the goals and objectives of Senate Bill (SB) 375 and the 2012-2035 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). SCAG staff proposes to use the additional funding for the consultant on contract 12-001-BR08 to develop model ordinances pertaining to traffic mitigation and for the preparation of developer checklists to determine eligibility for benefits associated with Transit Priority Project (TPP) areas. This proposed additional consultant work is an eligible use of the grant funds. However, the amount of work required to be amended into the contract would exceed the 30% of the contract's original value. For such an amendment, SCAG Procurement Manual Section 1.4.5 requires Regional Council approval.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

BACKGROUND:

Staff recommends amending the following contract:

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amount</u>
Cambridge Systematics, Inc. (12-001-BR08)	This amendment will enable the consultant to develop model ordinances pertaining to traffic mitigation and for the preparation of developer checklists to determine eligibility for benefits associated with TPP areas.	\$56,691

FISCAL IMPACT:

Funding is available in the FY 2012/13 budget.

ATTACHMENT:

Consultant Contract 12-01-BR08

CONTRACT 12-001-BR08 AMENDMENT 3

Consultant: Cambridge Systematics, Inc.

Background & Scope of Work: In March 2012, SCAG awarded Contract No. 12-001-BR08 to Cambridge Systematics, Inc. to develop new performance measurement procedures, and to recommend specific Traffic Guideline procedures for the City of Los Angeles Department of Transportation (LADOT).

The purpose of this amendment is to add funding SCAG received from the State of California Strategic Growth Council to enable the consultant to develop model ordinances pertaining to traffic mitigation and developer checklists to determine eligibility for benefits associated with Transit Priority Project (TPP) areas.

Project's Benefits & Key Deliverables: This project will help the City of Los Angeles as well as other SCAG member cities to develop new performance metrics for evaluating "complete streets," in the context of sensitive design alternatives and smart growth from the perspective of all users of the streets; and to address the goals and objectives of Senate Bill (SB) 375. New procedures will allow the City to provide a better balance between traffic flow and other important street functions such as transit routes and stops, pedestrian environments, bicycle routes, building design and site access, etc. in order to strategically achieve GHG emissions reduction targets as part of the Sustainable Communities Strategies (SCS) under SB 375.

The project's key benefits and deliverables include, but are not limited to:

- A review of existing alternatives to auto-oriented Level of Service traffic impact procedures;
- Recommendation of new procedures for auto trip generation and impact measurements tailored to the needs of the City of Los Angeles;
- An analysis of specific case studies located in different contexts within the city comparing the current procedures with the new proposed procedures;
- A collaboration process including multiple LADOT departments, traffic study experts, and experts familiar with traffic impacts and real estate development practices; and
- A final report summarizing the new procedures and outlining an implementation process.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Amendment	Amendment 3	\$56,691
Amount:	Amendment 2 (administrative - no change to contract's value)	\$0
	Amendment 1 (administrative - no change to contract's value)	\$0
	Original contract value	<u>\$122,995</u>
	Total contract value is not-to-exceed	\$179,686

This amendment exceeds the 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual Section 1.4.5, it requires the Regional Council's approval.

Contract Period: March 6, 2012 through June 30, 2013

Project Number: 13-065.SCG0137.01 \$122,995
Funding sources: Caltrans Planning Grant (CPG)

13-220.SCG1865.03 \$56,691
Funding sources: California Strategic Growth Council

Basis for the Amendment: In June 2011, SCAG received a multi-year grant from the State of California Strategic Growth Council and the funding can only be used for the purpose of providing direct technical assistance to SCAG member cities on particular challenges facing public agencies in implementing the goals and objectives of SB375 and the RTP/SCS. SCAG staff proposes to use the additional funding for the consultant to develop model ordinances pertaining to traffic mitigation and for the preparation of developer checklists to determine eligibility for benefits associated with TPP areas.

This amendment also supports the overall RTP/SCS goals for implementing Transit Oriented Development, and in improving multi-modal accessibility and mobility. If this amendment is not approved, SCAG will have to expend staff resources to satisfy the grant requirements, and will miss an opportunity to develop a model ordinance and checklist which will be useful for the City of Los Angeles and many other member cities.

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DATE: January 3, 2013

TO: Executive Administrative Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey, Deputy Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: SCAG Sponsorship

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve.

EXECUTIVE SUMMARY:

The Legislative/Communications and Membership Committee met on November 20, 2012, and recommended approval up to \$15,000 for the sponsorship of the NAFTA NEXT North American Green Trade Corridors Summit – The Freight Intersection for Business and Policy: Energy, Environment, Jobs, and Profit, in March 2014.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal (1) Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

BACKGROUND:

The Coalition for America's Gateways and Trade Corridors (CAGTC), a SCAG partner, will be hosting the NAFTA NEXT North American Green Trade Corridors Summit – The Freight Intersection for Business and Policy: Energy, Environment, Jobs, and Profit, in March 2014 in Chicago, Illinois. The Tri-National Summit will bring together both public and private sectors to share ideas and strategies for a long-term vision of sustainable freight transportation and supply chain energy independence for the NAFTA region, which includes the United States, Canada, and Mexico. The purpose of this summit is to identify and address overlapping issues involving energy sustainability, environmental impacts, and overall job growth. This Summit will provide SCAG officials the opportunity to continue dialogue with Congressional leadership for including freight infrastructure in future trade agreements. Freight federal funding is a high priority adopted federal legislative goal.

As part of the agency's ongoing work with the Southern California Economic Recovery & Job Creation Strategy, as well as the enormous impact NAFTA has on trade in Southern California, SCAG staff is recommending an active partnership in the Summit program, and a Gold Sponsorship at \$15,000, which will include:

- Sponsor listing on summit website, promotional materials, and on-site signage.
- Recognition in opening remarks and via slideshow.
- Opportunity to identify one subject matter expert to serve as a speaker/moderator.
- Choice of one Tier 2 custom sponsorship item:
 - o Breaks
 - o Internet/WiFi

REPORT

- Transportation to Site Visits
- Summit Pens and Notepads
- Summit Highlighters
- Water Bottle Logos*

**Price of deliverable may be added to sponsorship amount.*

- Three complimentary summit access registrations.
- Complimentary Technology Expo Booth space (space size TBD).
- Recognition in post-summit “thank you” communication.

FISCAL IMPACT:

Up to \$15,000 (these funds are included in the approved FY13 budget).

ATTACHMENT:

None.

DATE: January 3, 2013
TO: Executive/Administration Committee (EAC)
Regional Council (RC)
FROM: Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov
SUBJECT: Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

For Information Only - No Action Required.

STRATEGIC PLAN:

This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. LSA Associates, Inc. (13-009-C1)	The consultant shall create a Year 2012 traffic count database that staff requires to develop the Regional Travel Demand Model. SCAG will use the count database to compare against traffic volumes produced by the Travel Demand Model to establish the accuracy of the Model's forecasts.	\$175,598
2. RADGOV, Inc. (13-016-C1)	The consultant shall provide technical assistance to SCAG's Application Development Department to help maintain and support SCAG's Transportation Improvement Program (TIP) application, and WEB development projects.	\$175,000
3. Acro Service Corporation, Inc. (13-017-C1)	The consultant shall provide technical assistance to SCAG's Application Development Department to help maintain and support SCAG's Financial Management Information System (FMIS) applications.	\$100,000

REPORT

SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
Southern California Leadership Council	SCLC membership for 2013	\$20,000

SCAG executed the Amendment between \$5,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
1. Baron Center, Inc. (10-059-C1)	The amendment adds funding to continue to provide coaching services for various management positions and to train more managers if required.	\$22,500
2. LSA Associates, Inc. (12-029-C1)	The amendment adds funding to conduct additional traffic counts at twenty (20) more locations, as well as traffic strip counters at eight (8) additional locations, and pedestrian counts at three (3) additional locations.	\$12,300

FISCAL IMPACT:

Funding is available in the FY 2012/13 budget.

ATTACHMENT:

Contract and Amendment Summaries

CONSULTANT CONTRACT 13-009-C1

Recommended Consultant:

LSA Associates, Inc.

Background & Scope of Work:

The objective of this project is to create a Year 2012 traffic count database that staff requires to develop the Regional Travel Demand Model. SCAG will use the count database to compare against traffic volumes produced by the Travel Demand Model to establish the accuracy of the Model's forecasts. LSA will develop a comprehensive passenger vehicle and truck count database that includes freeways, High Occupancy Vehicle (HOV) lanes, and arterials located on SCAG's Regional Screenlines. The final count database will consist of Year 2012, Average Annual Weekday Traffic (AAWT) counts for the 34 screenlines by vehicle types and by time period (15 minute intervals).

In addition, LSA will assist SCAG with collecting auto and truck counts from Caltrans for inclusion into the final database. They will evaluate all counts for accuracy and compile the counts into a comprehensive count database.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Current traffic counts at SCAG's screenline locations and on freeways/highways coming into the SCAG Region;
- Traffic counts that are needed for the Year 2012 Model Validation; and
- Traffic counts that will also be shared with member agencies to support their modeling and planning programs.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective b: Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner.

Contract Amount:

Total not-to-exceed	\$175,598
LSA Associates, Inc. (prime consultant)	\$56,663
Cambridge Systematics, Inc. (subconsultant)	\$20,680
National Data & Surveying Services, Inc. (subconsultant)	\$98,255

Contract Period:

November 15, 2012 through December 30, 2013

Project Number:

13-070.SCGC00130.11 \$175,598
Funding sources: Consolidated Planning Grant – FHWA and FTA

Request for Proposal (RFP):

SCAG staff notified 1,063 firms of the release of RFP No.13-009-C1. Staff also advertised the RFP on the Planning Institute's website and American Planning Association's website. A total of 50 firms downloaded the RFP. SCAG received the following proposal in response to the solicitation:

LSA Associates, Inc. (2 subconsultants) \$175,598

After receiving only one (1) proposal, staff surveyed the 49 firms that downloaded the RFP to determine why each did not submit a proposal. Fifteen firms responded

to staff's inquiry. Responding firms disclosed that the main reason why they did not respond to the RFP was the lack of resource availability and/or the lack of know-how to support the project.

Selection Process: The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC did not conduct an interview because the proposal contained sufficient information upon which to base a contract award.

The PRC consisted of the following individuals:

- Tony Van Haagen, Senior Transportation Planner, Caltrans
- Firooz Hamedani, Research Program Specialist 1, Caltrans
- Anup Kulkarni, Section Manager III, OCTA
- Rajeev Seetharam, Senior Regional Planner, SCAG
- Mike Ainsworth, Program Manager, SCAG

Basis for Selection: The PRC recommended LSA Associates, Inc. for the contract award because the consultant:

- Performed similar count projects for other Metropolitan Planning Organizations (MPOs) and has extensive modeling experience which provides them an excellent understanding of how the count data is used in the modeling process. LSA's proposal demonstrated an excellent technical understanding of the project requirements and addressed all tasks in the RFP. The proposed work scope provided a detailed description of the work tasks and an itemized budget;
- Proposed costs that were fair and reasonable. The per unit cost for performing each traffic count is 20% less than the previous Screenline Count Project performed in 2008. This allows SCAG to conduct an additional 150 traffic counts for approximately the same cost as the previous 2008 Project;
- Demonstrated excellent use of advanced technology. The proposed use of radar technology for gathering truck counts will increase accuracy of the counts while further reducing costs; and
- Assigned a project manager that demonstrated an excellent understanding of transportation planning, traffic engineering, and travel demand modeling.

CONSULTANT CONTRACT 13-016-C1

Recommended Consultant:	RADGOV, Inc.	
Background & Scope of Work:	SCAG has a need to obtain professional Information Technology (IT) support because there is an urgent short-term need for support on various significant projects such as the Transportation Improvement Program (TIP) and WEB 2.0 project development. The consultant shall assist SCAG's Application Development Department with maintaining and supporting TIP application, and to provide technical assistance with WEB development projects.	
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Enhancing the functionality of SCAG's TIP software; and• Enhancing SCAG's capacity to complete IT related WEB development projects.	
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.	
Contract Amount:	Total not-to-exceed RADGOV, Inc.	\$175,000
Contract Period:	October 2012 through June 30, 2013	
Project Number:	811.SCG01163.01 Funding sources: Consolidated Planning Grant and Indirect Overhead	
Basis for Selection:	In accordance with SCAG's Contract Manual Section 2.5, dated 12/09/09, version 10, to foster greater economy and efficiency, SCAG's federal procurement guidance (49 CFR Part 18, Section 18.36 [b] [5]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements (Master Service Agreements – MSA's). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially "piggy backing" on the agreement.) SCAG utilized an MSA with California Department of General Services (Agreement No. 5-10-70-84) that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing. RADGOV, Inc. provided an exceptional candidate with extensive technical skills.	

CONSULTANT CONTRACT 13-017-C1

Recommended Consultant:	Acro Service Corporation
Background & Scope of Work:	SCAG has a need to obtain professional Information Technology (IT) support because there is an urgent short-term need for support on various significant Financial Management Information System (FMIS) applications. The consultant shall assist SCAG's Application Development Department with maintaining and supporting all FMIS applications including Consolidated Budget Development System (CBDS), Overall Work Program (OWP) Management System (OMS), and all report customization for Microsoft Dynamics Great Plains and Business Portal.
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Enhancing the functionality of SCAG's CBDS software;• Enhancing the functionality of SCAG's OMS software; and• Enhancing various Microsoft Dynamics GP and Business Portal reports.
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.
Contract Amount:	Total not-to-exceed \$100,000 Acro Service Corporation
Contract Period:	November 19, 2012 through June 30, 2013
Project Number:	811.SCG01163.01 Funding sources: Consolidated Planning Grant and Indirect Overhead
Basis for Selection:	<p>In accordance with SCAG's Contract Manual Section 2.5, dated 12/09/09, version 10, to foster greater economy and efficiency, SCAG's federal procurement guidance (49 CFR Part 18, Section 18.36 [b] [5]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements (Master Service Agreements – MSA's). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially "piggy backing" on the agreement.) SCAG utilized an MSA with County of Maricopa, in Arizona (Agreement No. 11143) that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.</p> <p>Acro Service Corporation provided an exceptional candidate with extensive technical skills.</p>

CONTRACT 10-059-C1 AMENDMENT 1

Consultant: Baron Center, Inc.

Background & Scope of Work: In August of 2010, SCAG awarded Contract No. 10-059-C1 to Baron Center for management coaching services to provide managers skills necessary to lead a successful, effective agency.

The purpose of this amendment is to add funding to continue to provide coaching services for various management positions and to train more managers if required.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Creating a working environment focused on results, strategic plan alignment, cross functional teamwork, accountability, and open and honest communication and feedback, mentoring and learning, and appropriate and thoughtful risk taking;
- Building strong partnerships with staff, where support and challenge are mutual, strong, and balanced; and
- Developing more focus on strategic issues and the ability to better see the "whole playing field."

Strategic Plan: This item supports SCAG's Strategic Plan Goal 5: Optimize Organizational Efficiency and Cultivate an Engaged Workforce which includes investing in the employee development process by providing tools, resources, and support for employees.

Amendment	Amendment 1	\$22,500
Amount:	Original contract value	<u>\$75,000</u>
	Total contract value is not-to-exceed	\$97,500

This amendment does not exceed \$75,000 or 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual Section 1.4.5, version 10, it does not require the Regional Council's approval.

Contract Period: August 19, 2010 through June 30, 2013

Project Number: 810.SCG00120.04 \$97,500
Funding sources: Consolidated Planning Grant and Indirect Overhead

Basis for the Amendment: The Baron Center is currently under contract to conduct management coaching services on an as needed basis, and is providing SCAG a range of coaches for all management levels. As previously stated, staff desires to continue to provide coaching services for various management positions and train more managers if required.

CONTRACT 12-029-C1 AMENDMENT 1

Consultant: LSA Associates, Inc.

Background & Scope of Work: In June of 2012, SCAG awarded Contract 12-029-C1 to LSA Associates, Inc. (LSA) to analyze and identify potential strategies, (engineering, education and enforcement) to promote improved safety along Pacific Coast Highway (PCH) for all modes of travel. This study is known as the PCH Safety Study.

The purpose of this amendment is to add funding to conduct additional traffic counts at twenty (20) more locations, as well as traffic strip counters at eight (8) additional locations, and pedestrian counts at three (3) additional locations.

Project's Benefits & Key Deliverables: The project's key benefit and deliverable is a study that includes strategies to improve public safety through better transportation planning along PCH.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Amendment	Amendment 1	\$12,300
Amount:	Original contract value	<u>\$279,890</u>
	Total contract value is not-to-exceed	\$292,190

This amendment does not exceed \$75,000 or 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual Section 1.4.5, version 10, it does not require the Regional Council's approval.

Contract Period: June 7, 2012 through June 30, 2013

Project Number: 13-145.SCG02026.01 \$12,300
Funding sources: Consolidated Planning Grant – 5304 State and Cash Match

Basis for the Amendment: The City of Malibu is requesting the additional data, as certain proposed development, not originally reflected in the RFP, will impact traffic on PCH and various connecting roads. By extending the number of intersections, the consultant will strengthen the results of this study in light of the proposed development.

SOUTHERN CALIFORNIA



ASSOCIATION OF GOVERNMENTS

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Keith Millhouse, Ventura County Transportation Commission

**Regional Council
Executive/Administration Committee
And
Policy Committees**

2013 MEETING SCHEDULE*

Meetings are held on the 1st Thursday of each month

Executive/Administration Committee 9:00 a.m. – 10:00 a.m.
CEHD – EEC – TC 10:00 a.m. – 12:00 p.m.
Regional Council 12:15 p.m. – 2:00 p.m.

January 3, 2013

February 7, 2013

March 7, 2013

April 4, 2013

May 2-3, 2013 General Assembly

June 6, 2013

July - DARK

August 1, 2013

September 12, 2013 (League of CA Cities Annual Conf.
Sept 18-20, 2013)

October 3, 2013

November 7, 2013

December 5, 2013

***Dates subject to change by the Regional Council**

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REPORT

DATE: January 3, 2013
TO: Executive/Administration Committee (EAC)
Regional Council (RC)
FROM: Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov
SUBJECT: CFO Monthly Report

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only-No Action Required.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

AUDIT
SCAG's outside independent auditors, Vasquez and Co., LLP, presented the draft FY 2011/12 audit report to the Audit Committee. The auditors reported they will render an unqualified opinion (financial statements present fairly SCAG's financial position) and that internal controls and compliance with laws and regulations met audit standards. Vasquez also made a recommendation that proof of the annual fixed asset physical inventory be maintained for the auditors to review. Staff will implement this procedure.

The Audit Committee reviewed the draft Internal Audit Procedures Manual that was developed in preparation for the peer review to be conducted by the Association of Local Government Auditors next fiscal year.

BUDGET & GRANTS (B&G):
As reported at the November 1st EAC/RC meetings, after approval of Amendment 2, SCAG received a letter from Caltrans Headquarters informing SCAG of the reduction to SCAG of approximately \$1.9 million FY 2012/13 federal funds (CPG). B&G staff worked with Planning Division staff to identify projects where budget can be reduced without jeopardizing SCAG's priorities. B&G staff is currently preparing Amendment 3 to the FY 2012/13 Budget that will reduce the budget to the appropriate available funding level, and will be bringing Amendment 3 to the Board for approval in February, 2013.

The development of the FY 2013/14 budget is underway. B&G staff held budget training workshops with the planning staff. Meetings were also held with various Managers to discuss the indirect cost budget. To assist with the budget process, Managers were provided worksheets with information on their Department's current budget and history of expenditures.

REPORT

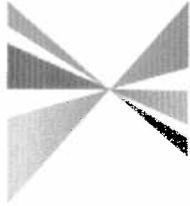
B&G staff hosted a two-day Grants Management Workshop in late October. The workshop was presented by Grant Writing USA at the SCAG Los Angeles office. Over 30 attendees from the SCAG region attended and participated in the workshop; including beginners and experienced grant managers and administrators from city, county and state agencies.

CONTRACTS:

In November 2012, the Contracts Department issued four (4) Requests for Proposal (RFP's); awarded eight (8) contracts; and issued seven (7) contract amendments and 31 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 103 consultant contracts, as well as four (4) Continuing Cooperative Agreements. Staff continues to implement the FY 2012/13 workload of approximately 15 new contracts.

ATTACHMENT:

October 2012 CFO Monthly Status Report



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

Office of the Chief Financial Officer

Monthly Status Report

OCTOBER 2012



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

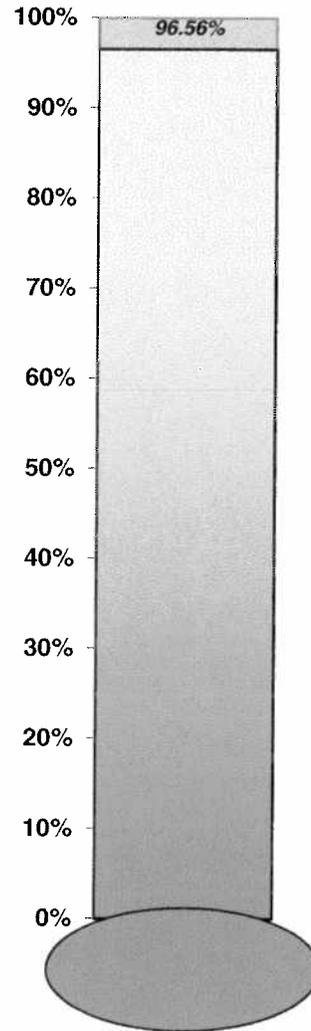
OVERVIEW

As of November 29, 2012, there are 180 paid members and 4 memberships pending. There are 7 cities in the SCAG region who are still being recruited for membership.

SUMMARY

FY13 Membership Dues	<u>\$1,820,868.00</u>
Total Collected	<u>\$1,758,142.00</u>
Percentage Collected	<u>96.56%</u>

**FY13 Membership
Dues Collected**

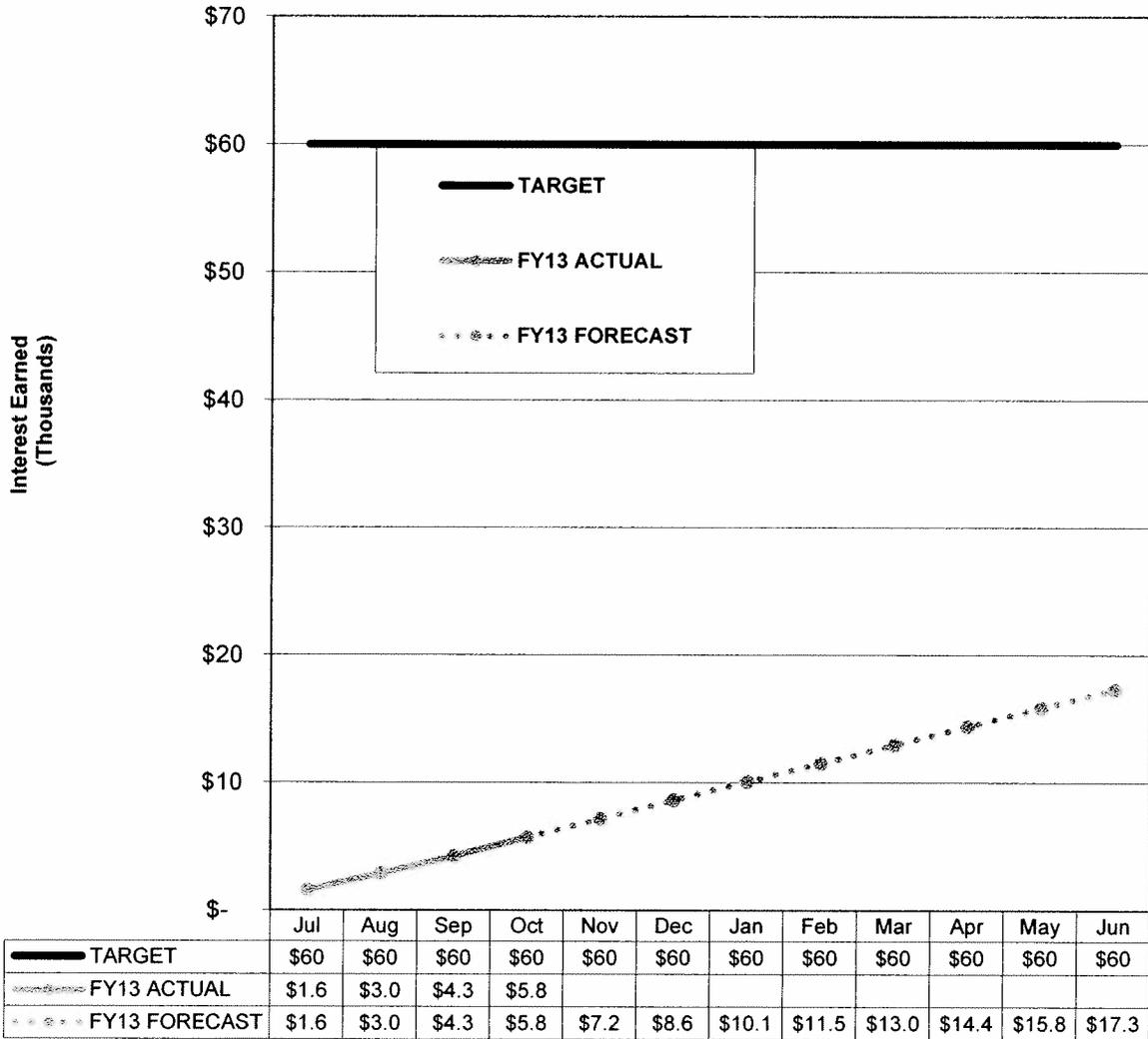


Office of the CFO
Interest Earnings Variance



**SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS**

INTEREST EARNINGS VARIANCE

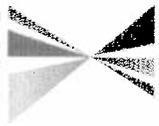


OVERVIEW

Actual interest income is plotted against the target amount. The amount earned through September was \$4,298. The LA County Pool earned 0.75% in September.

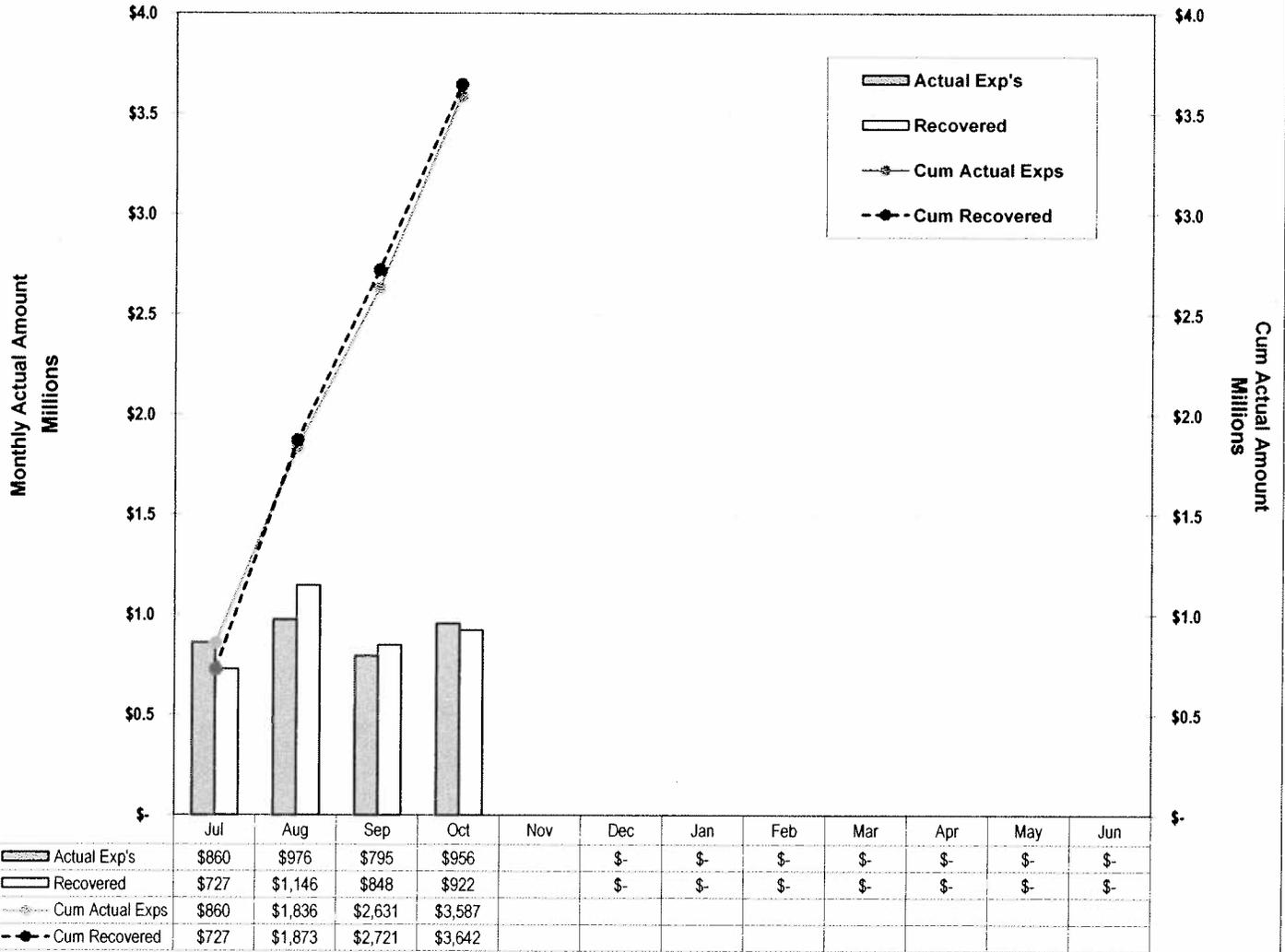
SUMMARY

The amount projected for FY13 is \$17,193 which is \$42,807 less than the target. The budget assumed an interest rate of 1.5%.



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

FY13 INDIRECT COST & RECOVERY



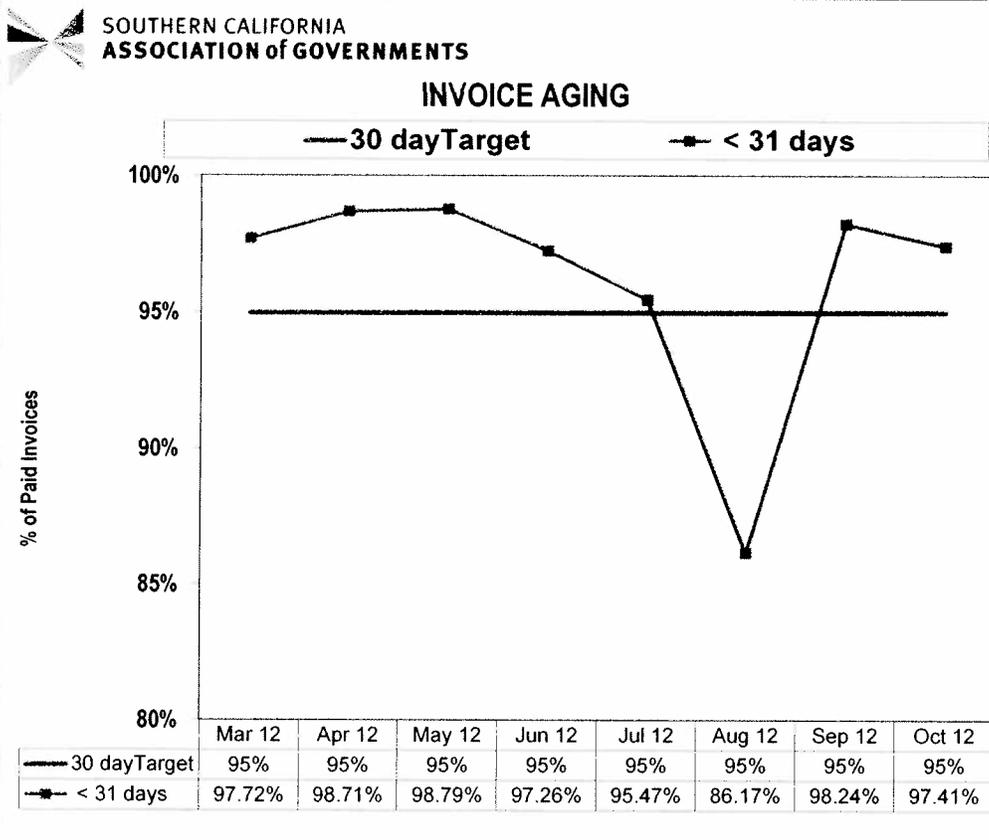
OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

SUMMARY

Through October 2012, SCAG was over-recovered by \$54,921. This was because the Indirect Cost budget was underspent.

Office of the CFO
Invoice Aging



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

97.41% of October 2012's payments were made within 30 days of invoice receipt.

At month-end, 60 invoices remained unpaid less than 30 days.

Actual

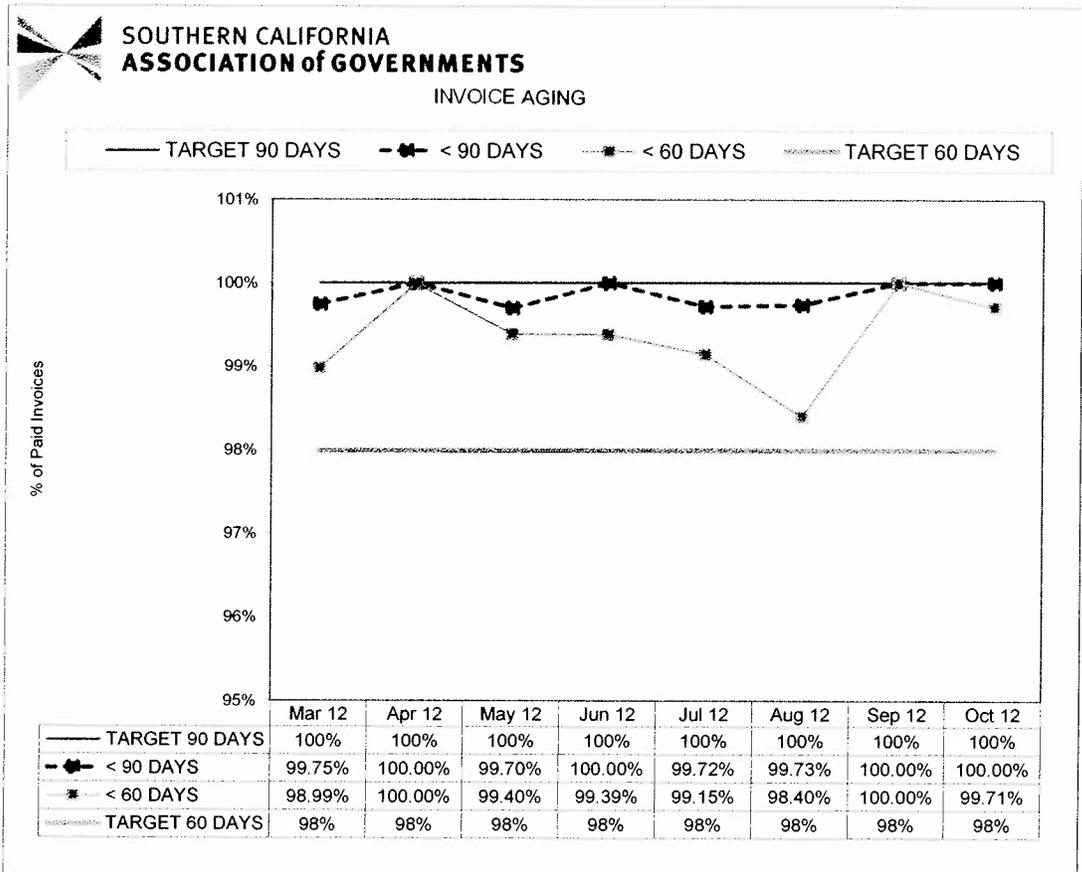
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were met during this period.

99.71% of October 2012's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 20; 60-90 days: 4; >90 days: 0.



	9/30/2012	10/31/2012	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,165,848	\$ 2,251,400		
LA County Investment Pool	\$ 6,560,124	\$ 6,655,317		
Cash & Investments	\$ 8,725,972	\$ 8,906,717	\$ 180,745	Receivables went down
Accounts Receivable	\$ 4,082,925	\$ 3,654,094	\$ (428,831)	Several non-CPG grant receivables were paid in Oct
Other Current Assets	\$ 362,837	\$ 364,773	\$ 1,936	Minimal change
Fixed Assets - Net Book Value	\$ 395,901	\$ 395,901	\$ -	No change
Total Assets	\$ 13,567,635	\$ 13,321,484	\$ (246,150)	
Accounts Payable	\$ (73,434)	\$ (205,667)	\$ (132,232)	Invoice activity has increased
Employee-related Liabilities	\$ (297,666)	\$ (405,700)	\$ (108,035)	More payroll was outstanding at 10/31 than at 9/30 due to the payroll cycle
Deferred Revenue	\$ (306,570)	\$ (306,570)	\$ -	No change
Total Liabilities and Deferred Revenue	\$ (677,670)	\$ (917,938)	\$ (240,267)	
Fund Balance	\$ 12,889,964	\$ 12,403,547	\$ (486,417)	
WORKING CAPITAL				
	9/30/2012	10/31/2012	Incr (decr) to working capital	
Cash	\$ 8,725,972	\$ 8,906,717	\$ 180,745	
Accounts Receivable	\$ 4,082,925	\$ 3,654,094	\$ (428,831)	
Accounts Payable	\$ (73,434)	\$ (205,667)	\$ (132,232)	
Employee-related Liabilities	\$ (297,666)	\$ (405,700)	\$ (108,035)	
Working Capital	\$ 12,437,797	\$ 11,949,443	\$ (488,353)	

Office of the CFO
Fiscal Year-To-Date Expenditure Report Through October 31, 2012



COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget
1	Staff & Allocated Fringe Benefits	412,794	412,794	104,541		308,253	25.3%
2	51001 Allocated Indirect Costs	405,201	405,201	102,074		303,127	25.2%
3	54300 SCAG Consultants	336,000	336,000	19,500	206,621	109,879	5.8%
4	54340 Legal costs	100,000	100,000	5,160	94,840	1	5.2%
5	54350 Professional Services	15,000	135,000	2,974		132,026	2.2%
6	54400 Subregional Delegation	-	-	-		0	
7	55441 Payroll, bank fees	7,500	14,839	14,839		0	100.0%
8	55460 Materials & Equipment < \$5K	-	1,187	1,187	0	0	100.0%
9	55600 SCAG Memberships	93,000	93,000	70,932	250	21,818	76.3%
10	55620 Res/Materials Subscriptions	3,330	3,330	-		3,330	0.0%
11	55730 Capital Outlay	665,382	665,382	-		665,382	0.0%
12	55830 Conference - Registration	-	425	425		0	
13	55910 RC/Committee Meetings	8,237	8,237	4,683	0	3,554	56.9%
14	55914 RC General Assembly	330,000	330,000	21,206	137	308,657	6.4%
15	55920 Other Meeting Expense	51,400	51,400	15,549	12,997	22,854	30.3%
16	55930 Miscellaneous other	206,140	77,189	26,896	0	50,293	34.8%
17	55940 Stipend - RC Meetings	175,000	175,000	44,760	0	130,240	25.6%
18	55972 Rapid Pay Fees	975	975	-		975	0.0%
19	56100 Printing	6,000	6,000	138	5,862	0	2.3%
20	58100 Travel - outside SCAG region	25,000	25,000	4,045	0	20,955	16.2%
21	58101 Travel - local	17,100	17,100	5,680	0	11,420	33.2%
22	58110 Mileage - local	15,000	15,000	3,448	0	11,552	23.0%
23	58150 Staff Lodging Expense	3,400	3,400	2,350		1,050	69.1%
24	58800 RC Sponsorships	69,650	69,650	12,950		56,700	18.6%
25	Total General Fund	2,946,109	2,946,109	463,338	320,706	2,162,064	15.7%
26							
27	Staff & Fringe Benefits	12,566,821	12,705,297	3,625,881		9,079,416	28.5%
28	51001 Allocated Indirect Costs	12,335,615	12,471,542	3,540,310		8,931,232	28.4%
29	54300 SCAG Consultants	14,634,378	14,853,744	710,071	7,551,627	6,592,046	4.8%
30	54330 Subregional Consultants	-	-	-	0	0	
31	54350 Professional Services	550,000	530,000	26,300	39,074	464,626	5.0%
32	55210 Software Support	90,000	90,000	88,252	710	1,037	98.1%
33	55220 Hardware Support	100,000	100,000	22,741	6,958	70,301	22.7%
34	55280 Third Party Contribution	2,834,820	2,826,281	-		2,826,281	0.0%
35	55620 Resource Materials - subscrib	450,000	450,000	28,064	280	421,656	6.2%
36	55810 Public Notices	8,000	8,000	-	1,127	6,873	0.0%
37	55830 Conference - Registration	13,000	13,000	1,665		11,335	12.8%
38	55920 Other Meeting Expense	20,000	19,848	498	165	19,185	2.5%
39	55930 Miscellaneous - other	-	22,893	153	0	22,741	
40	55950 Temporary Help	-	-	-	0	0	
41	56100 Printing	18,500	18,500	-	0	18,500	0.0%
42	58100 Travel	110,350	114,221	16,469		97,752	14.4%
43	58110 Mileage	-	-	-		0	
44	Total OWP	43,731,484	44,223,326	8,060,405	7,599,942	28,562,979	18.2%
45							
46	Comprehensive Budget	46,677,593	47,169,435	8,523,743	7,920,648	30,725,044	18.1%

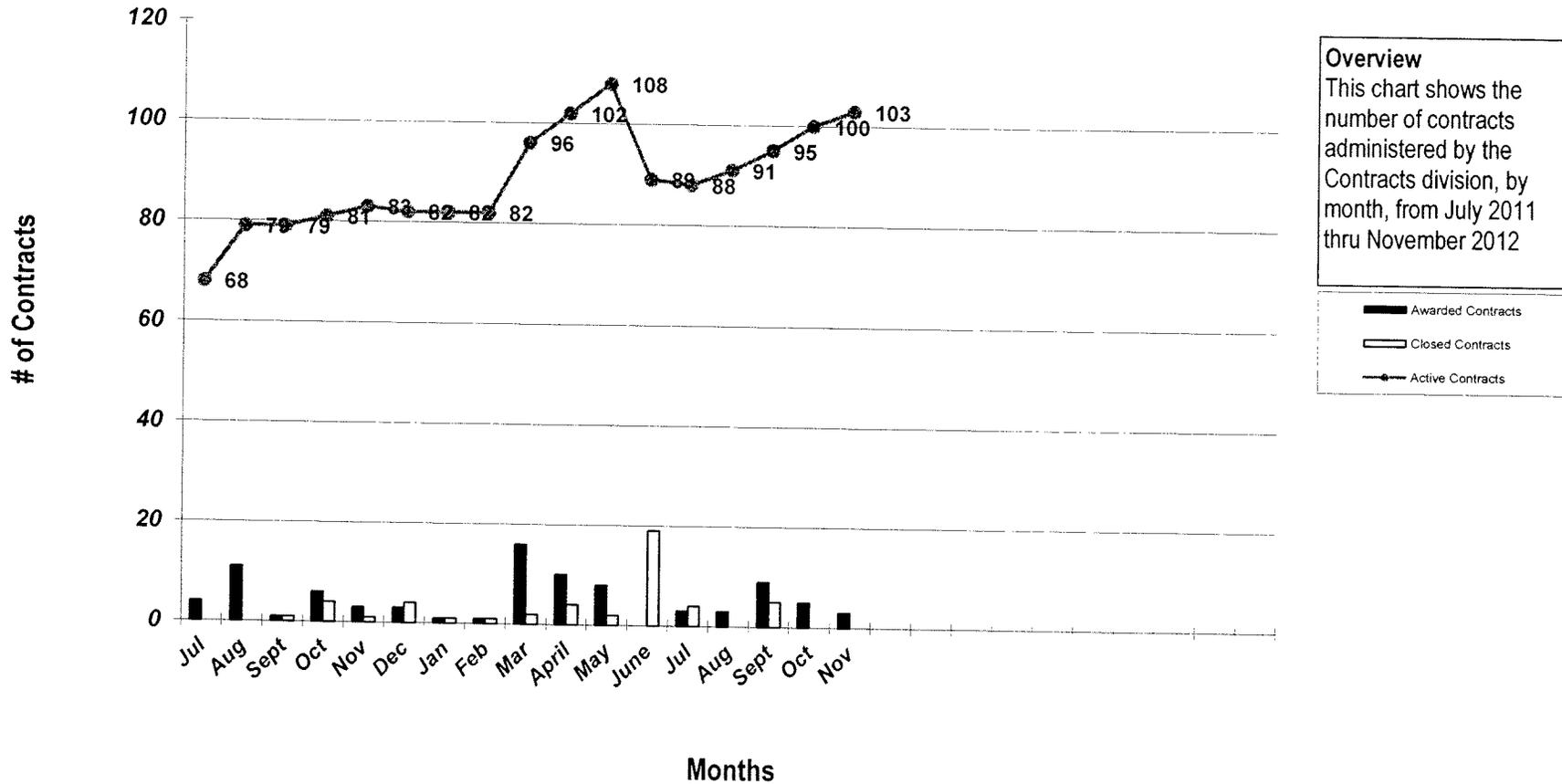
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through October 31, 2012



INDIRECT COST EXPENDITURES

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010 Regular Staff	4,277,611	4,470,439	1,248,801		3,221,638	27.9%
2	50013 Regular OT	-	296	296		0	99.9%
3	50014 Interns, Temps, Annuit	-	880	880		0	100.0%
4	51000 Allocated Fringe Benefits	2,924,747	3,057,393	844,253		2,213,140	27.6%
5	54300 SCAG Consultants	351,671	351,671	14,936	89,985	246,750	4.2%
6	54340 Legal	275,000	275,000	6,590	51,580	216,830	2.4%
7	54350 Prof Svcs	766,338	793,838	201,941	591,897	0	25.4%
8	55210 Software Support	419,603	455,603	231,287	67,603	156,713	50.8%
9	55220 Hardware Supp	129,030	129,030	86,520	35,166	7,344	67.1%
10	55230 Computer Maintenance	-	-	-		0	
11	55240 Repair & Maint Non-IT	19,684	26,960	4,509	22,451	0	16.7%
12	55400 Office Rent 818 Offices	1,536,000	1,528,000	503,298	1,024,702	0	32.9%
13	55410 Office Rent Satellite	222,000	221,121	53,585	135,758	31,777	24.2%
14	55420 Equip Leases	115,000	163,735	41,195	120,598	1,942	25.2%
15	55430 Equip Repairs & Maint	45,244	43,340	3,888	6,174	33,278	9.0%
16	55440 Insurance	175,299	175,299	58,743		116,556	33.5%
17	55441 Payroll / Bank Fees	15,000	15,000	1,637		13,363	10.9%
18	55460 Mater & Equip < \$5,000	180,000	133,600	10,995	17,259	105,345	8.2%
19	55510 Office Supplies	141,200	141,200	27,767	112,439	994	19.7%
20	55520 Graphic Supplies	50,000	50,000	-	723	49,277	0.0%
21	55530 Telephone	165,500	165,500	55,354	110,146	0	33.4%
22	55540 Postage	20,000	20,000	13		19,987	0.1%
23	55550 Delivery Services	8,900	10,500	2,403	8,097	0	22.9%
24	55600 Scag Memberships	60,000	60,000	-		60,000	0.0%
25	55610 Prof Memberships	7,610	7,610	255	150	7,205	3.4%
26	55620 Res Mats/Subscrip	57,855	57,855	20,059	10,149	27,647	34.7%
27	55700 Deprec - Furn & Fixt	45,137	45,137	-		45,137	0.0%
28	55710 Deprec - Computer Equipment	77,723	77,723	-		77,723	0.0%
29	55720 Amortiz - Leasehold Improvements	7,402	7,402	-		7,402	0.0%
30	55800 Recruitment Notices	7,000	7,000	1,231	1,818	3,951	17.6%
31	55801 Recruitment - other	30,000	30,000	2,340	15,935	11,725	7.8%
32	55810 Public Notices	5,000	5,000	-		5,000	0.0%
33	55820 Training	160,000	160,000	74,502	85,498	0	46.6%
34	55830 Conference/workshops	29,850	29,850	484	45	29,321	1.6%
35	55920 Other Mtg Exp	51,200	51,200	9,469		41,731	18.5%
36	55930 Miscellaneous - other	13,526	34,526	18,033	16,493	0	52.2%
37	55950 Temp Help	58,500	43,500	5,826	37,673	0	13.4%
38	56100 Printing	91,500	90,000	30,148	8,785	51,068	33.5%
39	58100 Travel - Outside	102,614	99,614	11,959		87,655	12.0%
40	58101 Travel - Local	9,186	8,858	2,699		6,159	30.5%
41	58110 Mileage - Local	38,404	38,404	10,252		28,152	26.7%
42	58150 Staff lodging Expense	5,334	5,334	-		5,334	0.0%
43	58200 Travel - registration	3,000	-	-		0	
44	58400 Travel - Car Rentals	-	-	-		0	
45	58450 Fleet Vehicle	8,200	9,600	1,314	8,286	0	13.7%
46	Total Indirect Cost	12,706,868	13,097,018	3,587,464	2,579,408	6,930,146	27.4%

SCAG Contracts (Year to Date)



Overview
 This chart shows the number of contracts administered by the Contracts division, by month, from July 2011 thru November 2012

- Awarded Contracts
- Closed Contracts
- Active Contracts



Summary

The chart shows that the Contract Division is managing 103 active consultant contracts. Twenty-three of these contracts are fixed price, 48 are Cost Plus Fixed Fee contracts, and the remaining 32 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Division anticipates issuing approximately 15 contracts during the rest of FY 2012/13. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	7	4	3
Legal	3	2	1
Strategy, Policy & Public Affairs	23	19	4
Administration	47	43	4
Planning & Programs	66	59	7
Total	146	127	19

OTHER POSITIONS

GROUPS	Limited Term Positions	Temp Positions	Agency Temps
Executive	1	0	0
Legal	0	0	0
Strategy, Policy & Public Affairs	1	2	0
Administration	3	1	0
Planning & Programs	0	5	0
Total	5	8	0