

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
MINUTES OF THE SPECIAL MEETING  
THURSDAY, JANUARY 7, 2016**

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**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC) HELD AT THE L.A. HOTEL DOWNTOWN, OLYMPIC ROOM, 333 SOUTH FIGUEROA STREET, LOS ANGELES, CA 90071.**

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The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its meeting at The L.A. Hotel Downtown. There was a quorum.

**Members Present**

|   |                                 |                   |
|---|---------------------------------|-------------------|
| Hon. Cheryl Viegas-Walker, <i>Chair</i>                   | <i>El Centro</i>                | District 1        |
| Hon. Michele Martinez, <i>1<sup>st</sup> Vice Chair</i>   | <i>Santa Ana</i>                | District 16       |
| Hon. Margaret E. Finlay, <i>2<sup>nd</sup> Vice Chair</i> | <i>Duarte</i>                   | District 35       |
| Hon. Carl Morehouse, <i>Immediate Past President</i>      | <i>San Buenaventura</i>         | District 47       |
| Hon. Bill Jahn, <i>Chair, CEHD</i>                        | <i>Big Bear Lake</i>            | District 11       |
| Hon. Larry McCallon, <i>Vice Chair, CEHD</i>              | <i>Highland</i>                 | District 7        |
| Hon. Deborah Robertson, <i>Chair, EEC</i>                 | <i>Rialto</i>                   | District 8        |
| Hon. Carmen Ramirez, <i>Vice Chair, EEC</i>               | <i>Oxnard</i>                   | District 45       |
| Hon. Alan Wapner, <i>Chair, TC</i>                        | <i>Ontario</i>                  | SANBAG            |
| Hon. Barbara Messina, <i>Vice Chair, TC</i>               | <i>Alhambra</i>                 | District 34       |
| Hon. Pam O'Connor, <i>Chair, LCMC</i>                     | <i>Santa Monica</i>             | District 41       |
| Hon. Clint Lorimore                                       | <i>Eastvale</i>                 | District 4        |
| Hon. Gregory Pettis                                       | <i>Cathedral City</i>           | District 2        |
| Mr. Randall Lewis   | <i>Lewis Group of Companies</i> | Ex-Officio Member |

**Members Not Present**

|   |  |                     |
|---|--|---------------------|
| Hon. Joe Buscaino                         | <i>Los Angeles</i>                             | District 62         |
| Hon. Kris Murray, <i>Vice Chair, LCMC</i> | <i>Anaheim</i>                                 | District 19         |
| Hon. Mary "Maxine" Resvaloso              | <i>Torres-Martinez Desert Cahuilla Indians</i> | Tribal Nations Rep. |
| Hon. Rex Richardson                       | <i>Long Beach</i>                              | District 29         |

**Staff Present**

Hasan Ikhata, Executive Director  
 Debbie Dillon, Deputy Executive Director, Administration  
 Basil Panas, Chief Financial Officer  
 Joe Silvey, General Counsel  
 Joann Africa, Chief Counsel/Director, Legal Services  
 Huasha Liu, Director, Land Use and Environmental Planning  
 Darin Chidsey, Director, Strategy, Policy and Public Affairs  
 Naresh Amatya, Acting Director, Transportation Planning  
 Tess Rey-Chaput, Office of Regional Council Support  
 Carmen Summers, Senior Administrative Assistant



**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Honorable Cheryl Viegas-Walker called the meeting to order at 9:03 a.m. and led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

There was no public comment received.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no reprioritization of agenda items.

**EXECUTIVE DIRECTOR’S REPORT**

Hasan Ikhata, Executive Director, provided a brief update of the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS).

**PRESIDENT’S REPORT**

Chair Cheryl Viegas-Walker reminded the members of the EAC Retreat Sessions 1 and 2 scheduled for January 7 and 8. She also announced the Special Meeting of the EAC scheduled for Wednesday, January 13, 2016, at 10AM. To allow maximum member participation for the Special Meeting, videoconference will be available from the regional offices.

Chair Viegas-Walker congratulated and announced the following committee member appointments:

**Appointments to the 2016 Bylaws and Resolutions Committee**

Representing Imperial County: Hon. Cheryl Viegas-Walker, City of El Centro  
Supervisor Jack Terrazas, County of Imperial

Representing Los Angeles County: Hon. Margaret E. Finlay (Chair), City of Duarte  
Hon. Ali Saleh, City of Bell

Representing Orange County: Hon. Arthur C. Brown, City of Buena Park  
Hon. Kris Murray, City of Anaheim

Representing Riverside County: Hon. Gregory S. Pettis, City of Cathedral City  
Hon. Jan C. Harnik, City of Palm Desert

Representing Ventura County: Hon. Glen T. Becerra, City of Simi Valley  
Hon. Keith F. Millhouse, VCTC

Representing San Bernardino: Supervisor Curt Hagman, County of San Bernardino  
Hon. Deborah Robertson, City of Rialto



### Appointments to the 2016 Nominations Committee

|                                  |   |
|----------------------------------|---|
| Representing Imperial County:    | Supervisor Jack Terrazas, County of Imperial          |
| Representing Los Angeles County: | Hon. Joe Buscaino, City of Los Angeles                |
| Representing Orange County:      | Supervisor Michelle Steel, County of Orange           |
| Representing Riverside County:   | Hon. Karen Spiegel, City of Corona                    |
| Representing Ventura County:     | Hon. Carl Morehouse (Chair), City of San Buenaventura |
| Representing San Bernardino:     | Hon. Paul M. Eaton, City of Montclair                 |

### CONSENT CALENDAR

Chair Viegas-Walker reminded the members that per Article VC (3)(a) of the SCAG Bylaws, the EAC body is authorized to make decisions and take actions that are binding upon SCAG if the President or Executive Director determines that such decisions or actions are necessary prior to the next regular meeting of the Regional Council.

### Approval Items

1. Minutes of the December 3, 2015 Executive/Administration Committee (EAC) Meeting
2. Contract Amendment that exceeds \$75,000, as well as exceeds 30% of the Contract's Original Value: Contract No. 15-037-C1 to Provide Enhanced Security Services
3. SCAG's Conflict-of-Interest Code
4. Affordable Housing Sustainable Communities (AHSC) Technical Assistance Application to the Strategic Growth Council (SGC)

### Receive and File

5. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

A MOTION was made (Finlay) to approve the Consent Calendar, Agenda Item Nos. 1 through 4; to Receive File Item No. 5. Motion was SECONDED (Morehouse) and passed by the following votes:

**FOR:** Viegas-Walker, Martinez, Finlay, Jahn, Lorimore, McCallon, Messina, Morehouse, O'Connor, Pettis, Ramirez and Wapner (12).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

**ACTION/DISCUSSION ITEM**

6. 2015 Regional Active Transportation Program: Recommended Project List

Chair Viegas-Walker introduced the item and reported that administrative changes and updates were made on Page 27 of the packet and noted that copies have been made available to the members. She stated that the updates changed some of the funding requests on the Project List to correct inaccuracies that staff had identified. Specifically, she noted the City of Downey’s total fund request is \$238,000 and Imperial County’s Pedestrian Master Plan was changed to \$100,000. Therefore, Chair Viegas-Walker stated that the total fund requests were adjusted accordingly.

A MOTION was made (Martinez), the EAC acting on behalf of the Regional Council in accordance with Article VC.(3)(a) of the SCAG’s Bylaws, to approve Item No. 6, related to the 2015 Regional Active Transportation Program, including the recommended project list and contingency project list, and passed by the following votes:

**FOR:** Viegas-Walker, Martinez, Finlay, Jahn, Lorimore, McCallon, Messina, Morehouse, O’Connor, Pettis, Ramirez, Robertson and Wapner (13).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

**CFO MONTHLY REPORT**

Basil Panas, CFO, provided an overview of the CFO Monthly Report.

**FUTURE AGENDA ITEM/S**

There were no future agenda items requested.

**ANNOUNCEMENT**

None.

**ADJOURNMENT**

There being no further business, Chair Viegas-Walker adjourned the EAC meeting at 9:32 a.m. The next regular meeting of the EAC is scheduled for Thursday, February 4, 2016 at the SCAG Los Angeles Office.

