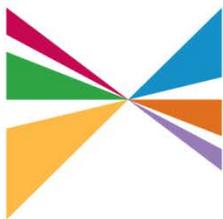


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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Officers

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Policy Committee Chairs

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Human Development

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Energy & Environment

James Johnson, Long Beach

Transportation

Keith Millhouse, Ventura County

Transportation Commission

MEETING OF THE

EXECUTIVE/ADMINISTRATION COMMITTEE

***Thursday, March 6, 2014
9:00 a.m. – 10:00 a.m.***

**SCAG Main Office
818 W. 7th Street, 12th Floor
Board Room
Los Angeles, CA 90017
(213) 236-1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Lillian Harris-Neal at (213) 236-1858 or via email at harris-neal@scag.ca.gov.

Agendas & Minutes for the Executive/Administration Committee are also available at: <http://www.scag.ca.gov/committees/Pages/default.aspx>

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1858. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

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Executive/Administration Committee
Members - March 2014

<u>Members</u>	<u>Representing</u>
Chair 1. Hon. Greg Pettis	<i>Cathedral City</i> District 2
Vice-Chair 2. Hon. Carl Morehouse	<i>San Buenaventura</i> District 47
2nd Vice-Chair 3. Hon. Cheryl Viegas-Walker	<i>El Centro</i> District 1
Imm. Past Pres. 4. Hon. Glen Becerra	<i>Simi Valley</i> District 46
5. Hon. Margaret E. Finlay	<i>Duarte</i> District 35
6. Hon. Bill Jahn	<i>Big Bear Lake</i> District
7. Hon. James Johnson	<i>Long Beach</i> District 30
8. Hon. Lisa Bartlett	<i>Dana Point</i> TCA
9. Hon. Keith Millhouse	<i>Moorpark</i> VCTC
10. Hon. Alan Wapner	<i>Ontario</i> SANBAG
11. Hon. Pam O'Connor	<i>Santa Monica</i> District 41
12. Hon. Kris Murray	<i>Anaheim</i> District 19
13. Hon. Andrew Masiel, Sr.	<i>Pechanga Band of Luiseño Indians</i> Tribal Government Representative
14. Mr. Randall Lewis	<i>Lewis Group of Companies</i> Ex-Officio
15. Hon. Michele Martinez	<i>Santa Ana</i> District 16
16. Hon. Tom LaBonge	<i>Los Angeles</i> District 51
17. Hon. Gary Ovitt	San Bernardino County
18. Hon. Deborah Robertson	<i>Rialto</i> District 8

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EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 6, 2014

The Executive/Administration Committee may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

(Hon. Greg Pettis, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

EXECUTIVE DIRECTOR'S REPORT

(Hasan Ikhata, Executive Director)

PRESIDENT'S REPORT

- Upcoming Meetings of Interest

ACTION/DISCUSSION ITEMS

Page No.

1. Approval of the Fiscal Year (FY) 2014-15 Comprehensive Budget Attachment 1
(Hasan Ikhata, Executive Director)

Recommended Actions: 1) Approve the FY 2014-15 Draft Comprehensive Budget, which includes the following components: The Draft Overall Work Program (OWP); the General Fund Budget and Membership Assessment; the Indirect Cost Budget; and the Fringe Benefit Budget; and 2) Authorize the release of the Draft OWP and the Indirect Cost Allocation Plan (ICAP) to Caltrans; initiate the 30-day public comment period; and transmit the General Fund Budget and Membership Assessment to the General Assembly.

2. Sustainability Joint Work Program with Imperial County Transportation Commission (ICTC) Attachment 60
(Huasha Liu, Director, Land Use & Environmental Planning)

Recommended Action: Adopt a Joint Work Program with ICTC for the implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 6, 2014

ACTION/DISCUSSION ITEMS - continued

Page No.

- | | | |
|--|-------------------|-----------|
| <p>3. <u>Designation of Representatives to Assist with Negotiation of Executive Director's Employment Agreement</u>
(Joseph Silvey, General Counsel)</p> | Attachment | 66 |
|--|-------------------|-----------|

Recommended Action: Designate President; First Vice-President; and General Counsel as representatives of EAC in connection with negotiations regarding possible changes to the Employment Agreement of the Executive Director.

CONSENT CALENDAR

Approval Items

- | | | |
|---|-------------------|-----------|
| <p>4. <u>Minutes of the February 6, 2014 Meeting</u></p> | Attachment | 67 |
| <p>5. <u>SCAG Sponsorships</u></p> | Attachment | 73 |
| <p>6. <u>H.R. 3978 (Sires): The New Opportunities for Bicycle and Pedestrian Infrastructure Financing Act of 2014 – SUPPORT</u></p> | Attachment | 76 |
| <p>7. <u>SB 511 (Lieu): Trade Promotion of California Ports – SUPPORT</u></p> | Attachment | 78 |
| <p>8. <u>Contracts \$200,000 or Greater: Contract No. 14-013-C1, Regional Aviation Demand Forecast and Airport Ground Access Analysis and Aviation Economic Impact Analysis</u></p> | Attachment | 82 |

Receive & File

- | | | |
|--|---|-----------|
| <p>9. <u>SCAG Sustainability Planning Grants Program – Monthly Update</u></p> | Attachment | 90 |
| <p>10. <u>Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000</u></p> | Attachment | 97 |
| <p>11. <u>March 2014 State and Federal Legislative Update</u></p> | To be distributed at the Meeting | |

CFO MONTHLY FINANCIAL REPORT

(Basil Panas, Chief Financial Officer)

Attachment 103

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 6, 2014

FUTURE AGENDA ITEM(S)

ANNOUNCEMENTS

CLOSED SESSION ITEMS

- Public Employee Performance Evaluation – Government Code Section 54957(b)
Title: Executive Director
- Conference with Labor Negotiators – Government Code Section 54957.6
Agency Designated Representative(s): To be Appointed by EAC
Unrepresented Employee: Executive Director

ADJOURNMENT

The next meeting of the EAC is scheduled for Thursday, April 3, 2014, at the SCAG Los Angeles Office.

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DATE: March 6, 2014

TO: Executive Administrative Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, panas@scag.ca.gov (213) 236-1817

SUBJECT: Approval of the Fiscal Year (FY) 2014-15 Draft Comprehensive Budget

EXECUTIVE DIRECTOR'S APPROVAL



RECOMMENDED ACTIONS:

1. Approve the FY 2014-15 Draft Comprehensive Budget, which includes the following components: The Draft Overall Work Program (OWP); the General Fund Budget and Membership Assessment; the Indirect Cost Budget; and the Fringe Benefit Budget; and
2. Authorize the release of the Draft OWP and the Indirect Cost Allocation Plan (ICAP) to Caltrans; initiate the 30-day public comment period; and transmit the General Fund Budget and Membership Assessment to the General Assembly.

To view the entire Draft OWP document, please visit the web at: <http://www.scag.ca.gov/about/Pages/Overall%20Work%20Program.aspx>

EXECUTIVE SUMMARY:

SCAG is required by federal and state law to develop the OWP and the Indirect Cost Budget. These budgets must be submitted to Caltrans for review and approval before the FY 2014-15 work program can be implemented. In order to assemble all of the budget components into one document and satisfy the requirements of Caltrans and SCAG's Bylaws regarding the adoption of an annual budget, SCAG staff developed a draft comprehensive budget document for FY 2014-15 that contains the Draft Overall Work Program; the General Fund Budget and Membership Assessment; the Indirect Cost Budget; and the Fringe Benefit Budget. After external review and the public comment period are completed, the final OWP Budget will be submitted to the Regional Council for approval in May 2014. After approval by the Regional Council, the General Fund Budget and the Membership Assessment will be forwarded to the General Assembly for approval.

The Draft Comprehensive Budget is balanced and fully funded at \$46,852,372 (see attachment). The Draft Comprehensive Budget, as presented, is \$4.4 million or 9.4% more than the adopted FY 2013 - 2014 Budget. The increase is tied to funding SCAG's Regional Council approved Sustainability Planning Grant Program for member cities to realize the integrated transportation/land use/sustainability vision of the 2012 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

The proposed work program will focus on the following continuing major strategic initiatives:

1. *Monitor progress on implementation of the adopted 2012 RTP/SCS and lay the technical foundation for the 2016 RTP/SCS*
2. *Continue the Sustainability Planning Grant Program to provide resources to member jurisdictions as implementing strategies of the 2012 RTP/SCS*

REPORT

3. *Continue to develop, maintain and promote the utilization of state of the art models, information systems and communications technologies*
4. *Continue advocating for additional State and Federal Revenues to implement projects contained within the approved 2012 RTP/SCS*
5. *Continue to implement the approved Southern California Job Growth and Economic Recovery Strategy*
6. *Develop and seek approval of the 2015 Federal Transportation Improvement Program*
7. *Continue the 2012 RTP/SCS outreach and public involvement efforts to implement the strategies.*
8. *Continue to enhance SCAG GIS Services Program to better serve the SCAG regional cities and counties*
9. *Expand SCAG's Regional Planning & Policy Student Intern Program*

FY 2013-14 Accomplishments:

1. *Continued work on implementing the approved 2012 RTP/SCS*
2. *Initiated the Call for Projects for the 2013 Sustainability Grant Program*
3. *Continued work on the Southern California National Freight Gateway Collaboration*
4. *Completed the update of SCAG's website featuring an improved search function and a fresh, open design to better showcase SCAG services and programs*
5. *Continued the implementation of the GIS Services Program with the initiation of several GIS training opportunities throughout the SCAG region*
6. *Received FHWA/FTA approval of the conformity determination for the 2012 RTP/SCS Amendment No. 1 and Federal Transportation Improvement Program (FTIP) Amendment No. 13-14 and prepared the conformity analysis and determinations for the 2015 FTIP and 2012 RTP/SCS Amendment No. 2*
7. *Completed and received RC approval of the 2015 FTIP Guidelines*
8. *Updated the 2013 FTIP with four Amendments, four Administrative Modifications and one RTP/FTIP consistency amendment*
9. *Continued work to implement the Active Transportation Program in collaboration with county transportation commissions*
10. *Initiated a bottom-up city/county local input process for the 2016 RTP/SCS*
11. *Completed Data/Map Books for each jurisdiction in the region detailing various land use datasets that will be used for consideration in the upcoming 2016 RTP/SCS.*
12. *Initiated SCAG's Regional Planning & Policy Student Intern Program*

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 3: Enhance the Agency's Long-term Financial Stability and Financial Management

BACKGROUND:

As a Metropolitan Planning Organization (MPO), SCAG is required by FHWA, FTA and Caltrans to develop an annual Overall Work Program (OWP) which identifies the work that will be accomplished during the fiscal year. The OWP represents a major part of the Comprehensive Budget and is primarily funded by federal and state transportation funds. The Comprehensive Budget also includes other federal and state grant funded program budgets; the SCAG General Fund budget; and the Indirect Cost and Fringe Benefits budgets.

REPORT

On October 3, 2013, the Comprehensive Budget Development Schedule was presented as information to the Executive/Administrative Committee and Regional Council. The schedule was developed to keep the budget development process on track to ensure that all SCAG, Caltrans and FHWA/FTA due dates were met.

On January 23, 2014, Caltrans, FHWA and FTA held a meeting with SCAG to discuss the core functions of the OWP and any issues or comments on the proposed work plan for FY 2014-15. SCAG staff presented an overview on the current FY 2013-14 work activities and the new activities for FY 2014-15. Overall, SCAG received favorable comments on its proposed work program for next fiscal year.

FISCAL IMPACT:

Approval of this document impacts all funding projects and programs for FY 2014-15.

ATTACHMENT:

FY 2014-15 Comprehensive Budget

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FISCAL YEAR

2014
2015

COMPREHENSIVE BUDGET



SOUTHERN CALIFORNIA



ASSOCIATION of
GOVERNMENTS

March 2014

Southern California Association of Governments

COMPREHENSIVE BUDGET

Fiscal Year 2014/15

Southern California Association of Governments
FY 2014/15 Comprehensive Budget

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SECTION I - OVERVIEW

INTRODUCTION

This document contains the Southern California Association of Governments' (SCAG) Comprehensive Budget for Fiscal Year 2014/15.

The total budget for the Association consists of:

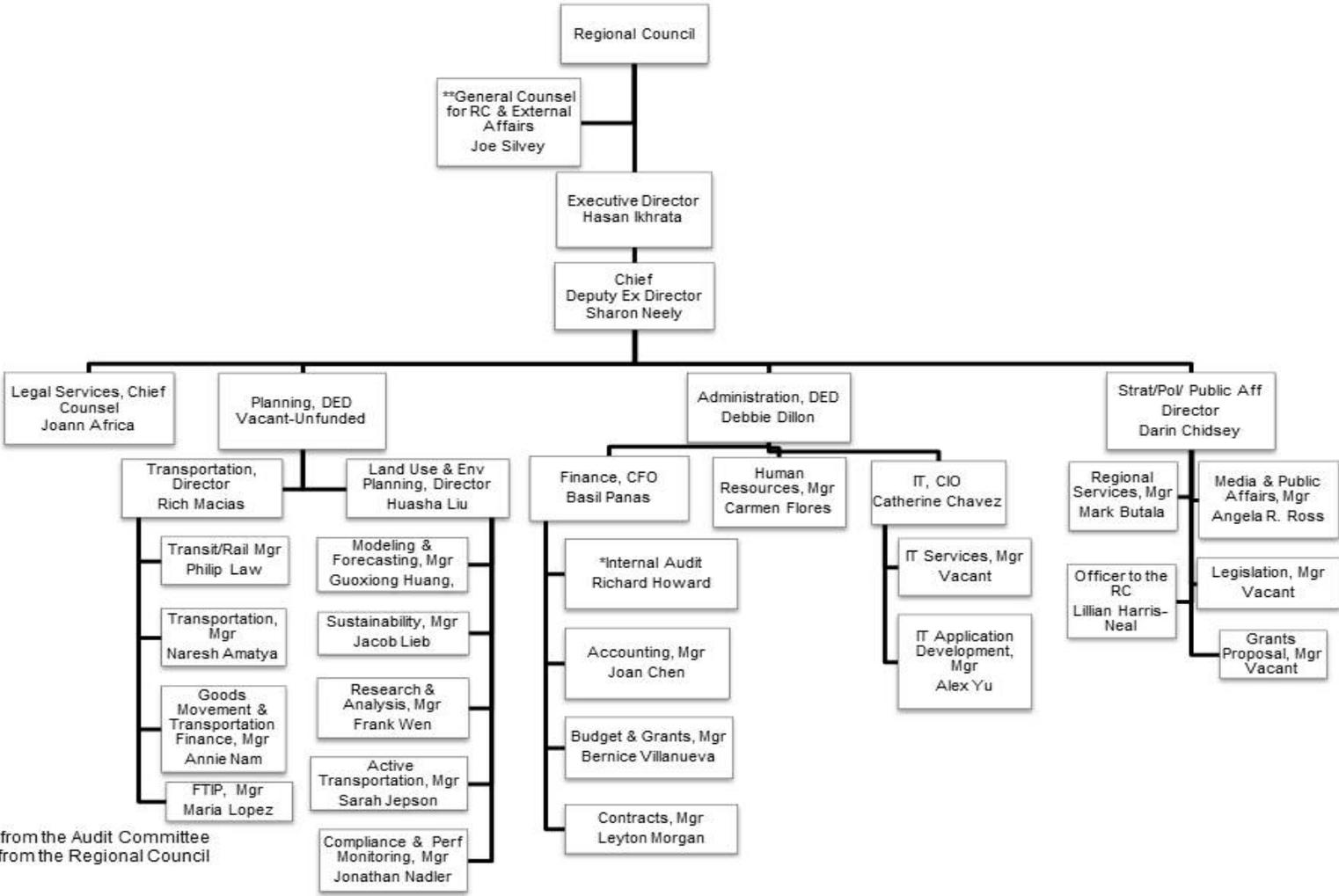
- **The Overall Work Program (OWP)**
A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.
- **The General Fund (GF)**
A budget that utilizes Association members' dues for activities not eligible for federal and State funding
- **The Indirect Cost Budget (IC)**
The budget for the administrative and operations support of the Association
- **The Fringe Benefits Budget (FB)**
The budget for the fringe benefits and leave time of Association employees

This document is divided into three sections:

- An overview of the Association and its total budget
- A sub-section on each of the budget components
- A set of appendices that expand or provide more detailed information on budget content

SCAG ORGANIZATIONAL CHART

SCAG Organization Chart



* Takes direction from the Audit Committee
 ** Takes direction from the Regional Council

The SCAG Organization

The Southern California Association of Governments (SCAG), founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law as a Regional Transportation Planning Agency for the six-county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. SCAG develops long range regional transportation plans including the sustainable communities strategy and growth components, regional transportation improvement programs, regional housing needs allocations, and a portion of the South Coast Air Quality management plans. SCAG also acts as an information clearinghouse and service provider supplying cities and counties with a wide array of demographic, forecasting, mapping and other regional statistics and data.

In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of Southern California cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

In addition to the six counties and 191 cities that make up SCAG's region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Additionally, SCAG Bylaws provides for representation of Native American tribes and Air districts in the region on the Regional Council and Policy Committees. All issues considered by the Regional Council must first come through one or more four policy committees (Transportation, Community, Economic and Human Development, Legislative/Communications & Membership, Energy and Environment) or the Executive/Administration Committee which governs SCAG operations.

The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, California Transportation Commission, California Department of Transportation, etc.) SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) that represent SCAG's cities and counties.

SCAG increasingly relies on input from its constituent members, community leaders, and the Southern California citizenry. SCAG also employs a staff of professional planners, modelers and policy analysts who examine the region's challenges and works collaboratively with all stakeholders to develop potential solutions to improve the quality of life in the region.

The framework for developing the 2014/15 Comprehensive Budget is SCAG’s multi-year Strategic Plan that focuses on SCAG’s vision and priorities and improves the organization and its operations. The FY 2014/15 Comprehensive Budget supports Strategic Plan Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management. All projects and programs funded in the budget support at least one of the five Strategic Plan Goals.

SCAG STRATEGIC PLAN

Strategic Plan Components

Vision Statement

An international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California.

Mission Statement

Under the guidance of the Regional Council and in collaboration with our partners, our mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians.

Core Values

Collaboration

We foster collaboration through open communication, cooperation and a commitment to teamwork

Service

Our commitment to service and leadership is second to none

Trust

The hallmark of our organization is trust and is accomplished through a professional staff, transparency in decision making and objectivity and accuracy in our day-to-day work

Revolutionary

We are revolutionary in our thinking to achieve a cutting edge work program that is emulated by others

Sustainability

We work with our partners and local governments to achieve a quality of life that provides resources for today's generation while preserving an improved quality of life for future generations

Empowering

The empowering of staff occurs to reward initiative, confidence and creativity while promoting inclusionary decision-making

Rewarding

We promote a work environment that allows for professional and personal growth, recognizes astounding achievement, and makes a positive difference in the lives of the staff and the community

Strategic Plan Goals

GOAL #1

Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

Objectives

- Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans
- Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process
- Provide practical solutions for moving new ideas forward

GOAL #2

Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities

Objectives

- Identify new infrastructure funding opportunities with state, federal and private partners
- Identify and support legislative initiatives
- Maximize use of existing funding by working with state and federal regulators to streamline project delivery requirements

GOAL #3

Enhance the Agency's Long Term Financial Stability and Fiscal Management

Objectives

- Maximize available resources and funds to the fullest extent possible
- Maintain adequate working capital to support Planning and Operations in accordance with SCAG's Investment Policy guidelines
- Monitor and continuously improve agency-wide and user defined budget variance and financial performance reporting system
- Optimize Procurement Process

Strategic Plan Goalscont'd

GOAL #4

Develop, Maintain and Promote the Utilization of State of the Art Models, Information systems and Communication Technologies

Objectives

- Develop and maintain planning models that support regional planning
- Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner
- Maintain a leadership role in the modeling and planning data/GIS communities
- Integrate advanced information and communication technologies

GOAL #5

Optimize Organizational Efficiency and Cultivate an Engaged Workforce

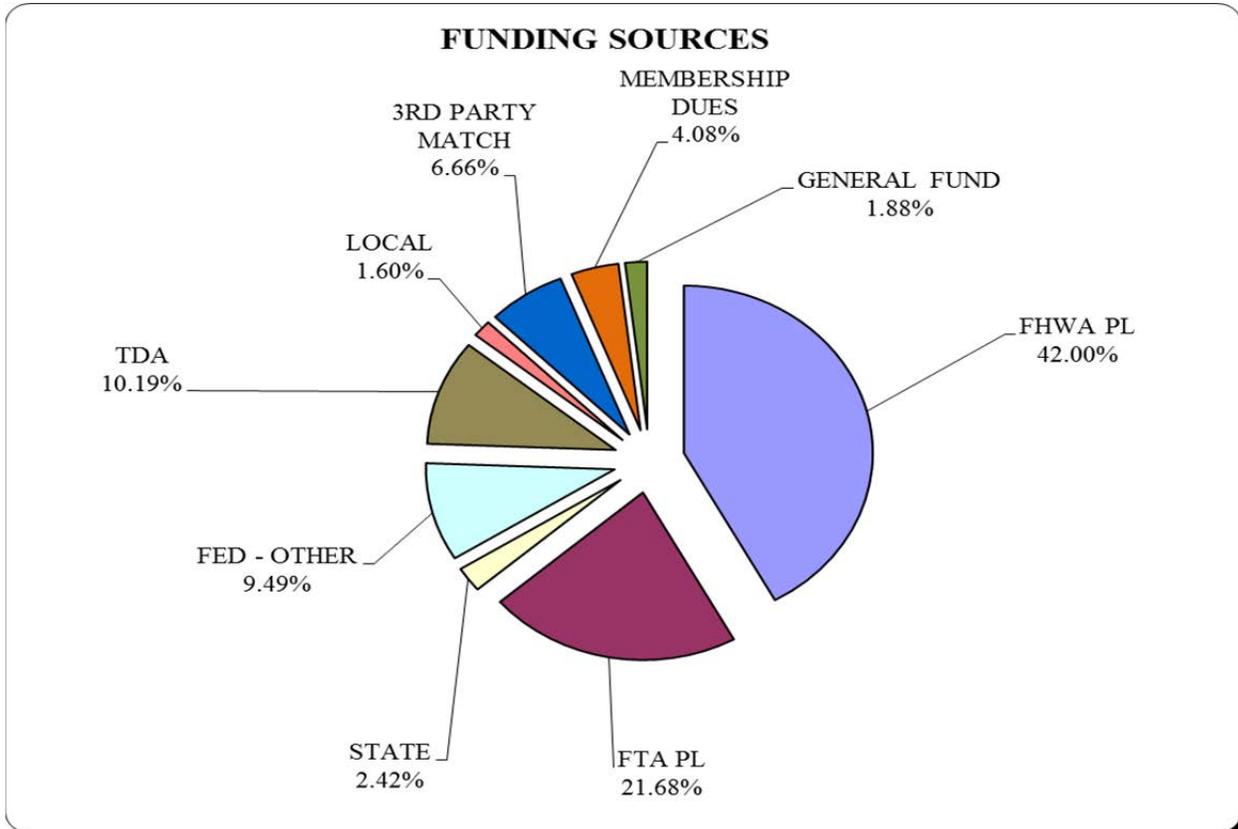
Objectives

- Identify and advocate methods to increase the free flow of information between staff, RC and Policy Committee Members
- Identify and advocate informal methods to share information that improve team building, camaraderie and relationships
- Routinely review and refine the roles and responsibilities at all levels of the organization
- Invest in employee development process
- Periodically review and enhance Project Management Practices

THE FY 2014/15 COMPREHENSIVE BUDGET

How the Budget is Funded

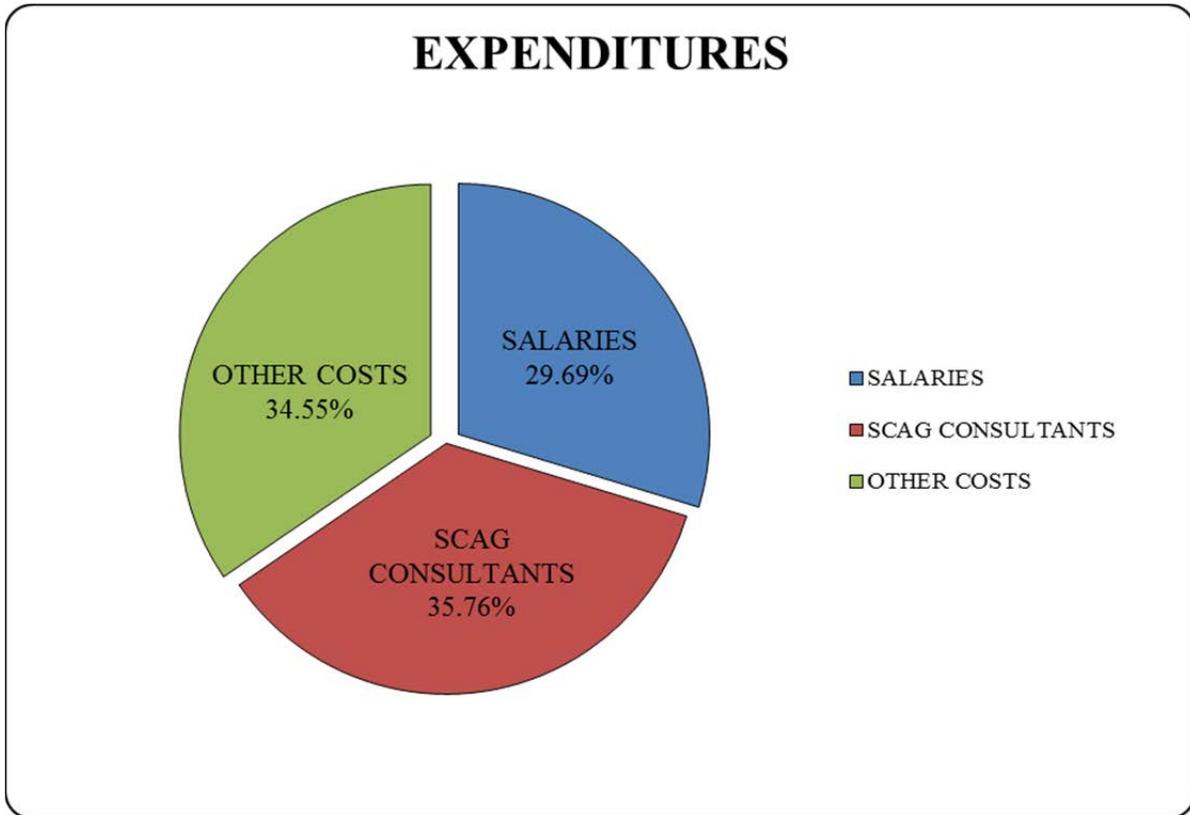
The Association receives most of its funding from the Federal Consolidated Planning Grant. The following chart illustrates the source and relative value funding sources.



FUNDING SOURCE	AMOUNT
FHWA PL	\$ 19,677,674
FTA PL	\$ 10,156,864
STATE	\$ 1,133,655
FED - OTHER	\$ 4,446,070
TDA	\$ 4,776,071
LOCAL	\$ 748,318
3RD PARTY MATCH	\$ 3,120,862
MEMBERSHIP DUES	\$ 1,912,752
GENERAL FUND	\$ 880,106
TOTAL REVENUES	\$ 46,852,372

How the Budget is Allocated

The Association allocates its budget in three major categories. The following chart illustrates the relative values of each category.



EXPENDITURES	AMOUNT
SALARIES	\$ 13,911,013
SCAG CONSULTANTS	16,754,556
OTHER COSTS*	16,186,803
TOTAL EXPENDITURES	\$ 46,852,372

*Other includes benefits, direct and indirect non-labor costs (see page 11)

Comprehensive Line Item Budget: FY 12 thru FY 15 Proposed

GL Account	Line Item	FY12 Actuals	FY13 Actuals	FY14 Adopted	FY15 Proposed
500XX	Staff	\$ 12,186,789	\$ 12,412,903	\$ 12,179,044	\$ 13,911,013
54300	SCAG consultant	12,667,331	10,879,731	14,882,461	16,754,556
54330	Subregional consultant	113,337		-	-
54340	Legal	197,070	115,714	175,000	320,000
55210	Software support	567,850	600,904	531,364	1,303,779
55220	Hardware support	343,003	136,440	218,512	213,780
55240	Repair - maintenance	19,612	20,415	20,000	20,000
5528X	3rd party contribution	2,907,994	2,748,777	3,182,438	3,220,175
55400	Office rent 818-office	1,503,619	1,470,762	1,582,877	1,582,877
55410	Office rent satellite	168,316	144,031	220,328	171,490
55420	Equipment leases	103,081	114,855	117,979	108,979
55430	Equipment repair-maintenance	65,257	31,094	35,000	19,000
55440	Insurance	251,298	(114,860)	(126,622)	250,694
55441	Payroll / bank fees	20,194	24,839	23,000	25,000
55460	Materials & equipment < \$5,000	83,513	119,699	93,600	35,000
55510	Office supplies	133,478	97,828	130,000	95,000
55520	Graphic supplies	26,596	1,639	30,000	1,500
55530	Telephone	169,177	179,453	184,800	189,800
55540	Postage	20,134	10,026	20,000	5,000
55550	Delivery services	6,840	7,514	8,500	5,000
55600	SCAG memberships	115,198	127,845	141,300	137,313
55610	Professional memberships	-	15,449	1,850	12,719
55620	Resource materials	179,843	233,262	241,200	92,800
55700	Depreciation - furniture & fixture	88,686	52,931	43,700	5,738
55710	Depreciation - computer	153,159	119,890	95,000	51,636
55720	Amortization - lease	15,947	8,415	5,300	5,286
55730	Capital outlay	-		677,106	542,106
55800	Recruitment - advertising	10,534	10,157	10,000	18,500
55801	Recruitment - other	7,976	26,594	22,000	22,000
55810	Public notices	50,566	49,087	53,000	38,000
55820	Staff training	133,139	147,963	65,000	80,000
55830	Conferences/workshops	13,898	4,239	36,350	33,850
55860	Scholarships	14,000	14,000	14,000	14,000
55910	RC/committee meetings	1,956	13,647	-	-
55914	RC general assembly	265,395	334,058	330,000	400,000

**Comprehensive Line Item Budget: FY 12 thru FY 15 Proposed
(Continued...)**

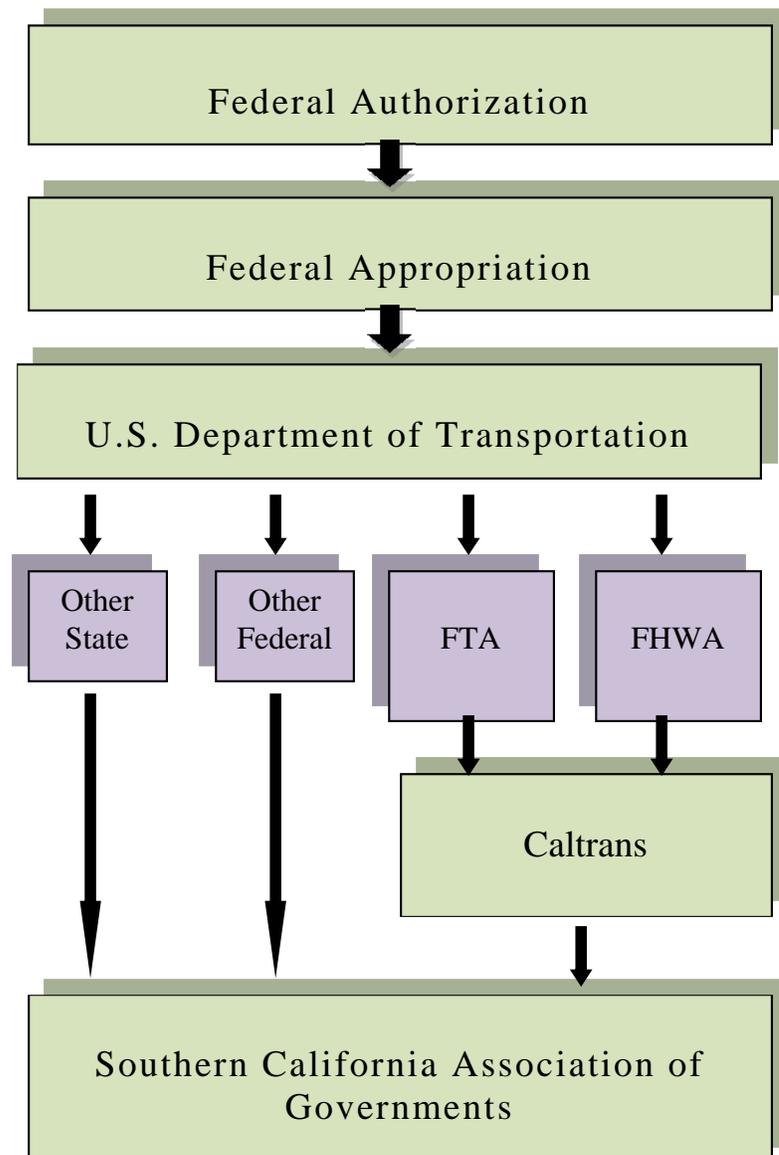
GL Account	Line Item	FY12 Actuals	FY13 Actuals	FY14 Adopted	FY15 Proposed
55916	Economic Summit	47,866	56,937	50,000	50,000
55917	Labor Summit		3,593		7,000
55920	Other meeting expense	129,125	83,470	187,200	138,398
55930	Miscellaneous other	99,785	127,263	27,500	24,500
55940	Stipend-RC meetings	223,200	200,600	180,000	211,440
55950	Temporary help	394,935	123,114	23,500	53,500
55972	Rapid pay fees	675		975	-
55980	Contingency - General Fund	-		294,374	157,991
56100	Printing	46,464	35,377	118,500	56,100
58100	Travel	200,365	146,453	247,250	339,382
58101	Travel - local	63,255	47,650	44,550	52,800
58110	Mileage	91,994	75,945	93,375	98,325
58150	Staff lodging expense	8,287	7,385	6,500	13,000
58200	Travel-registration	-	3,008	-	4,000
58450	Fleet vehicle	5,818	4,907	6,500	800
58800	RC sponsorships	52,225	95,000	66,400	69,720
60110	Retirement-PERS	2,894,691	2,701,087	2,907,783	3,453,238
60120	Retirement-PARS	65,918	67,237	65,000	68,012
60200	Health ins. - active employees	1,125,725	1,237,516	1,276,800	1,305,600
60201	Health ins. - retirees PAYGO	490,963	488,283	567,000	544,277
60202	Health ins. - retirees GASB 45	264,035	370,718	320,000	358,092
60210	Dental insurance	83,876	150,759	152,492	174,149
60220	Vision insurance	31,878	29,852	26,099	49,828
60225	Life insurance	99,080	92,297	77,139	76,153
60240	Medicare tax employers	118,361	160,560	175,158	194,271
60245	Social security tax employers	29,819	8,423	7,589	39,245
60300	Tuition reimbursement	8,341	22,138	16,416	27,360
60310	Transit passes	122,453	107,096	127,600	115,884
60320	Carpool reimbursement	2,100	1,855	2,100	2,100
60400	Workers compensation insurance	(26,202)	(50,480)	38,154	38,154
60405	Unemployment compensation insurance	38,962	35,101	39,000	35,000
60410	Miscellaneous employee benefits	67,784	55,325	63,379	58,860
60415	SCAG 457 match	98,932	109,447	113,000	123,500
60450	Benefits administrative fees	3,321	3,486	6,842	3,160
60500	Automobile allowance	21,150	16,200	16,200	16,200
	Indirect Cost Carryover		-	(141,323)	(794,248)
	Total	39,509,964	36,776,896	42,447,132	46,852,372

SECTION II - BUDGET COMPONENTS

THE OVERALL WORK PROGRAM (OWP)

The Flow of Funds

In general, the majority of OWP funding comes to the Association via the Federal appropriations process. Some funding is directly allocated to the Association, and some is “passed through” via the California Department of Transportation (Caltrans).



Summary of Revenue Sources

Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called the Consolidated Planning Grant (CPG). In California, the four CPG fund sources are described below.

1. Federal Highway Administration (FHWA) Metropolitan Planning Funds (FWWAPL)

Metropolitan Planning Funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

2. Federal Transit Authority Metropolitan Planning Section 5303 (FTA §5303)

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

3. FHWA State Planning and Research – Partnership Planning Element (SP&R)

Caltrans is authorized by FHWA to award grants to MPOs for regional transportation planning studies with a statewide or multi-regional perspective and benefit. Caltrans awards these grants through an annual, competitive selection process.

4. FTA State Planning and Research Section 5304 (FTA §5304)

The FTA authorized Caltrans to award grants to MPOs for projects that demonstrate consistency with the following state planning priorities:

- Ability to strengthen the economy
- Promote equity

- Protect the environment
- Promote public health and safety in the state
- Improve the jobs-housing imbalance
- Improve public participation
- Promote context sensitive planning; and
- Reduce congestion

Caltrans awards projects in categories based upon an annual competitive selection process:

- Statewide Transit Planning Studies
- Transit Professional Development; and
- Transit Technical Planning Assistance

Local Funds

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

Transportation Development Act (TDA)

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate $\frac{3}{4}$ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

Cash Match/Local Funding

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

In-Kind Match

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

The OWP Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis and:

- Introduces the agency;
- Provides users with an overview of the region; and
- Focuses on the region's transportation goals and objectives

The OWP serves as the transportation planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30th of the following calendar year. Other uses for the OWP include:

- SCAG's project budget
- A contract and monitoring tool for federal, state, and local entities (to track completion of annual transportation planning projects and expenditures of funds)
- An early reference for members of the public to know the "who/what/when/where/how much" of transportation planning activities in the region

The OWP includes three component pieces:

1. Prospectus

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's transportation planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The State Planning Emphasis Areas; and
- The progress made towards implementing the RTP

2. Work Elements

The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

3. Budget Revenue & Summary Reports

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional transportation planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal grants.

The OWP Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

Cost Category	FY14	Draft FY15	Incr (Decr)
500XX Staff	\$ 7,185,726	\$ 8,238,942	\$ 1,053,216
54300 SCAG consultant	12,822,596	15,028,075	\$ 2,205,479
55210 Software support	188,059	776,500	\$ 588,441
55220 Hardware support	120,000	100,000	\$ (20,000)
55280 Third party contribution	3,182,438	3,220,175	\$ 37,737
55520 Graphic supplies	30,000	-	\$ (30,000)
55600 SCAG membership	6,000	6,000	\$ -
55620 Resource materials/subscriptions	205,000	60,000	\$ (145,000)
55810 Public notices	28,000	33,000	\$ 5,000
55830 Conferences/workshops	10,500	10,000	\$ (500)
55920 Other meeting expense	96,000	86,198	\$ (9,802)
55930 Miscellaneous other	3,000	5,000	\$ 2,000
55950 Temporary Help		15,000	\$ 15,000
56100 Printing	105,000	32,500	\$ (72,500)
58100 Travel	118,200	195,332	\$ 77,132
58101 Travel-local	13,500	15,000	\$ 1,500
58110 Mileage	39,000	41,000	\$ 2,000
58150 Staff Lodging Expense	-	4,000	\$ 4,000
58200 Travel-registration	-	4,000	\$ 4,000
Sub-total	\$ 24,153,019	\$ 27,870,721	\$ 3,717,702
50011 Fringe benefits	\$ 4,978,678	\$ 5,694,678	\$ 716,000
50012 Indirect costs	\$ 10,622,482	\$ 10,494,115	\$ (128,367)
Total	\$ 39,754,179	\$ 44,059,514	\$ 4,305,335

The next page shows the same budget by project and major budget category.

Work Elemnt		Total*	SCAG	SCAG Consultant
10	System Planning	1,308,759	1,058,759	250,000
15	Transportation Finance	1,205,249	555,249	650,000
20	Environmental Planning	750,840	700,840	50,000
25	Air Quality and Conformity	457,728	457,728	-
30	Federal Transportation Improvement Program	1,968,458	1,968,458	-
45	Geographic Information System (GIS)	2,844,186	2,183,186	661,000
50	Active Transportation Planning	1,514,376	1,289,376	225,000
55	Regional Forecasting and Policy Analysis	2,549,900	2,049,900	500,000
60	Corridor Planning	162,348	162,348	-
65	Local Planning Assistance for Sustainable Transportation and Land Use	6,311,916	1,761,916	4,550,000
70	Modeling	5,311,216	4,811,216	500,000
80	Performance Assessment & Monitoring	1,056,998	1,046,998	10,000
90	Public Information & Communication	1,637,983	1,497,983	140,000
95	Regional Outreach and Public Participation	2,885,308	2,485,308	400,000
100	Intelligent Transportation System (ITS)	31,128	31,128	-
120	OWP Development & Administration	3,398,018	3,378,463	19,555
130	Goods Movement	1,908,798	1,308,798	600,000
140	Transit and Rail Planning	934,050	934,050	-
145	Transit Planning Grant Studies & Programs	1,999,384	99,313	1,900,071
220	Strategic Growth Council (SGC) Proposition 84 Grant Award	1,133,655	56,155	1,077,500
225	Special Grant Projects	448,512	398,512	50,000
230	Regional Aviation and Airport Ground Access Planning	541,988	391,988	150,000
260	JARC/New Freedom Program Administration	135,703	135,703	-
265	So. Calif. Value Pricing Pilot Program	3,486,214	241,265	3,244,949
266	TDA Funded Projects	50,000	-	50,000
267	Clean Cities Program	26,799	26,799	-
	Total Direct Costs	44,059,514	29,031,439	15,028,075

*Includes indirect costs, fringe benefits, non-labor and in-kind match.

OWP Program Summaries

The following section presents a brief description of each OWP Program objective and the Strategic Plan Goal it supports.

010 SYSTEM PLANNING

Manager: Naresh Amatya

Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2014/15 will be to continue coordinating and monitoring implementation of the adopted 2012-2035 RTP/SCS and to lay the technical foundation for the 2016 RTP/SCS.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

015 TRANSPORTATION FINANCE

Manager: Annie Nam

Program Objective:

This work program is critical to addressing some of SCAG's core activities-specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2014/15, this work program will involve continued development of the 2016 RTP financial plan and including evaluation of business cases/plans, and alternative funding mechanisms for transportation.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

020 ENVIRONMENTAL PLANNING

Manager: Jonathan Nadler

Program Objective:

Review environmental plans and programs as required by applicable federal and state environmental laws. Staff work will also include internal coordination to integrate the most recent environmental policies into future planning programs such as environmental justice and intergovernmental review. Provide staff support to the Energy and Environment Policy Committee.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

025 AIR QUALITY AND CONFORMITY

Manager: Jonathan Nadler

Program Objective:

Perform regional transportation conformity analysis and ensure transportation conformity for the RTP, FTIP, and RTP/FTIP Amendment. Oversee and/or provide support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the ARB and air districts in the SCAG region in developing SIPs, including developing emission budgets to meet federal conformity requirements. Staff will facilitate federally required interagency consultation via SCAG’s Transportation Conformity Working Group, including the processing and acting as clearinghouse for the Particulate Matter (PM) hot spot analysis for transportation projects within the region. Staff will continue the process to ensure the timely implementation of TCMs. Staff will continue to track and participate in relevant air quality rulemaking.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Manager: Maria I. Lopez

Program Objective:

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The currently approved FTIP is the 2013 FTIP and was federally approved and found to conform on December 14, 2012. The program contains approximately \$32.5 billion worth of projects in FY 2012/2013 - 2017/2018. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects for which approval from federal agencies is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the Regional Transportation Plan. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the Regional Transportation Plan to move forward toward implementation. Staff expects December 2014 approval of the 2015 FTIP by the Federal Agencies and for the 2013 FTIP to expire.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

Manager: Frank Wen

Program Objective:

To facilitate the establishment of SCAG as a Regional Information Center, for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of the agency and our partner agencies. This program will also provide data and information to stakeholders to promote economic development and enhance the effectiveness of decision-makers. Additional goals include leveraging data sharing opportunities among public agencies throughout the region and maximizing data sharing while minimizing agency costs. A top priority will be to provide training, data updating/sharing/standardizing and other GIS services to our local jurisdictions. Work will continue on the implementation of an Enterprise GIS system (including GIS hardware/software, GIS database, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan. The program will play an integral part in the development of the Federal Transportation Improvement Program, amendments to the 2012 RTP/Sustainable Communities Strategy, development of the 2016 RTP/SCS and Local Profiles and other planning activities.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

050

ACTIVE TRANSPORTATION PLANNING

Manager: Sarah Jepson

Program Objective:

The 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) includes a significant increase in funding for Active Transportation to meet regional greenhouse reduction targets, enhance mobility, and improve public health. For Fiscal Year 2014/15, staff will focus on activities to support the delivery of more active transportation projects in the region, including by administering the regional component of the Statewide Active Transportation Program, supporting countywide active transportation planning as part of joint-work programs with county transportation commissions, and providing technical assistance directly to cities through grants awarded through SCAG’s Sustainability Program. Efforts will also be continued to develop regional capacity to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on public health and the economy). Staff will also continue work to prepare for the 2016 RTP/SCS by completing the active transportation needs assessment, first-last mile strategy and safe-routes to school strategy.

Active transportation planning will advance SCAG’s policy objectives related to public health and be complemented by activities to implement the recommendation of SCAG’s Public Health Sub-Committee. This will include developing a public health work plan.

This program also supports planning and analysis in other key policy areas including water and energy.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Supports Goal #2 – Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

Manager: Frank Wen

Program Objective:

Provide state-of-the-art forecasting methodology, programming, software, and data/statistics such that regional growth estimates and forecasts are technically sound, and set the standard for MPO growth forecasting practice. The key focus of this work element is to develop estimates and forecasts of regional/county population, household and employment used for the development of the 2016 Regional Transportation Plan and Sustainable Communities Strategy. This program also addresses the following: show growth forecasts in terms of population, employment, household and how underlying growth assumptions and scenarios are related to congestion and transportation investment. Additional program objectives include the collection, processing and analysis of data used in support of the planning activities of the agency.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

Manager: Naresh Amatya

Program Objective:

Provide input to the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) on the design concept and scope of major transportation investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Manager: Jacob Lieb

Program Objective:

SCAG's Sustainability Program, including Compass Blueprint and the Green Region Initiative, is a core effort for implementing the 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The program demonstrates that the region can achieve both mobility and air quality goals through local land use and policy changes along with targeted transportation investments. To date, over 130 Compass Blueprint Demonstration Projects have been successfully completed in local jurisdictions throughout the region.

Sustainability Program efforts will target Transit Project Priority (TPP) areas as defined in the RTP/SCS and will ensure that measures are in place to realize the integrated transportation/land use/sustainability vision of the 2012 RTP/SCS. The work effort will focus on developing and applying new regionally and locally applicable planning tools and providing member jurisdictions with technical assistance consistent with the RTP/SCS and other policies. Specific tasks will include: Partnerships for Demonstration Projects and local technical assistance; initial development of policies and scenarios for the 2016 RTP/SCS policies; "Toolbox Tuesdays" training in advanced planning tools for local government planners; and Sustainability Recognition Awards for outstanding local projects consistent with RTP/SCS implementation.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

Manager: Guoxiong Huang

Program Objective:

Provide modeling services for the development and implementing the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Develop, maintain and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing

modeling collaboration with SCAG's partners to advance the region's modeling practices.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

080

PERFORMANCE ASSESSMENT & MONITORING

Manager: Jonathan Nadler

Program Objective:

Provide performance assessment and monitoring of the SCAG region (particularly the implementation of the 2012 RTP/SCS) including growth and development, transportation system performance, environmental quality, and the socioeconomic well-being of the residents (e.g., income and housing affordability). The results of the monitoring and assessment provide the basis for policy-making and support plan implementation particularly in relation to regional transportation planning. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

090

PUBLIC INFORMATION & COMMUNICATIONS

Manager: Angela Rushen Ross

Program Objective:

Develop and execute a comprehensive internal and external communications program that informs key audiences about SCAG programs, plans, initiatives and services via public relations, media relations, video production, website content management and print/graphic design.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

Manager: Mark Butala

Program Objective:

Engage regional stakeholders in the SCAG planning and programming process through the support and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

Manager: Philip Law

Program Objective:

Coordinate and monitor implementation of the ITS Element of the 2012 RTP/SCS. Staff will also be monitoring progress of the adopted Regional ITS Architecture and documenting potential needs for future amendments to the Regional Architecture. Another objective is to provide training and educational opportunities to our stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

Manager: Bernice Villanueva

Program Objective:

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of the Metropolitan Planning Organization (MPO) and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

Strategic Plan:

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

Manager: Annie Nam

Program Objective:

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process. In FY 2014/15, this work program will involve continuing efforts to refine and support the implementation of a comprehensive regional goods movement plan and strategy. This strategy includes proposals set forth in the adopted 2012 RTP/SCS. Specific initiatives include further assessment of warehousing and transload facilities, commercial border crossing activities, and coordination work with stakeholders for the East-West Freight Corridor. This work program will also involve staff support of MAP-21 implementation initiatives for freight.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

140

TRANSIT AND RAIL PLANNING

Manager: Philip Law

Program Objective:

Work with the stakeholders through the Regional Transit Technical Advisory Committee to coordinate implementation of the transit and rail recommendations provided in the Adopted 2012 RTP/SCS. Also, staff will continue to support and engage transit and rail operators in corridor and regional planning efforts, and in further refining the transit and rail strategies in preparation for the next RTP Update consistent with the SCAG MOU with the transit operators.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

145

TRANSIT PLANNING GRANT STUDIES & PROGRAMS

Manager: Philip Law

Program Objective:

Develop transit needs studies and programs that support the SCAG region and increase the human capital resources of the transit industry’s workforce.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

220

SGC PROPOSITION 84 GRANT AWARD

Manager: Jonathan Nadler / Jacob Lieb

Program Objective:

As the MPO for the Region, SCAG is required pursuant to SB 375 to develop a Sustainable Communities Strategy (SCS) for inclusion in the 2012 RTP and must have in place appropriate modeling capabilities and data to support analyses of SCS scenarios and other transportation, land use and socio economic variables.

The SGS planning grant is centered upon policy analysis and planning demonstrations that reinforce the strategies included in the RTP/SCS, including analyzing the impacts of smart growth and creating usable demonstrations and templates for implementation. The awards are given by the Strategic Growth Council and the funds will be administered by Caltrans (modeling) and California Department of Conservation (planning).

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

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SPECIAL GRANT PROJECTS

Manager: Jacob Lieb

Program Objective:

To fund specialized projects with grants and/or local funds contributed by other entities.

Strategic Plan:

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

230

REGIONAL AVIATION AND AIRPORT GROUND ACCESS PLANNING

Manager: Naresh Amatya

Program Objective:

Develop new 2040 regional aviation demand forecasts and an updated regional airport ground access element for the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

Manager: Bernice Villanueva

Program Objective:

SCAG is the Designated Recipient of Federal Transit Agency (FTA) Job Access and Reverse Commute (JARC) and New Freedom program funds under 49 USC Sections 5316 and 5317, respectfully, for large urbanized areas (UZAs) with populations of 200,000 or more in Riverside and San Bernardino Counties, including Riverside-San Bernardino, Indio-Cathedral City-Palm Springs, Temecula-Murrieta, and Los Angeles-Long Beach-Santa Ana UZAs. As the Designated Recipient, SCAG is responsible for apportioning the county-level allocations of Program Funds and provides technical assistance in determining eligible projects.

As of Fiscal Year 2013, the new two-year transportation authorization, Moving Ahead for Progress in the 21st Century (MAP-21), consolidated certain transit programs and eliminated others. Under MAP-21, the JARC and New Freedom programs have been consolidated as follows:

- The Urbanized Area (5307) program now allows funding to be used for activities that were eligible under the JARC program.
- The Elderly and Disabled Program (5310) merges with the New Freedom Program, and funding formulas are modified in light of new eligibilities and program features.

Due to the consolidation of these two programs, SCAG will continue approving eligible JARC/New Freedom projects until programs funds have been programmed and expended, and current active projects are closed out.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

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EXPRESS TRAVEL CHOICES PHASE II

Manager: Annie Nam

Program Objective:

Develop an implementation plan for value pricing, including build-out of the existing and planned managed network of Express/HOT lanes across Southern California and integration with one or more pilot projects for cordon/area pricing within specific major activity centers.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

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CLEAN CITIES PROGRAM

Manager: Mark Butala

Program Objective:

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through stimulus grant awards of ARRA funds from DOE and funds from the California Energy Commission (CEC).

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

THE GENERAL FUND BUDGET (GF)

What is the General Fund Budget?

The General Fund (GF) has been established to provide support to the Regional Council and its Subcommittees for the costs of stipends; travel; to fund costs not eligible for grant reimbursement (i.e., interest); to provide a source of working capital; to financial program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and to authorize establishment of and borrowing from a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants and/or contracts.

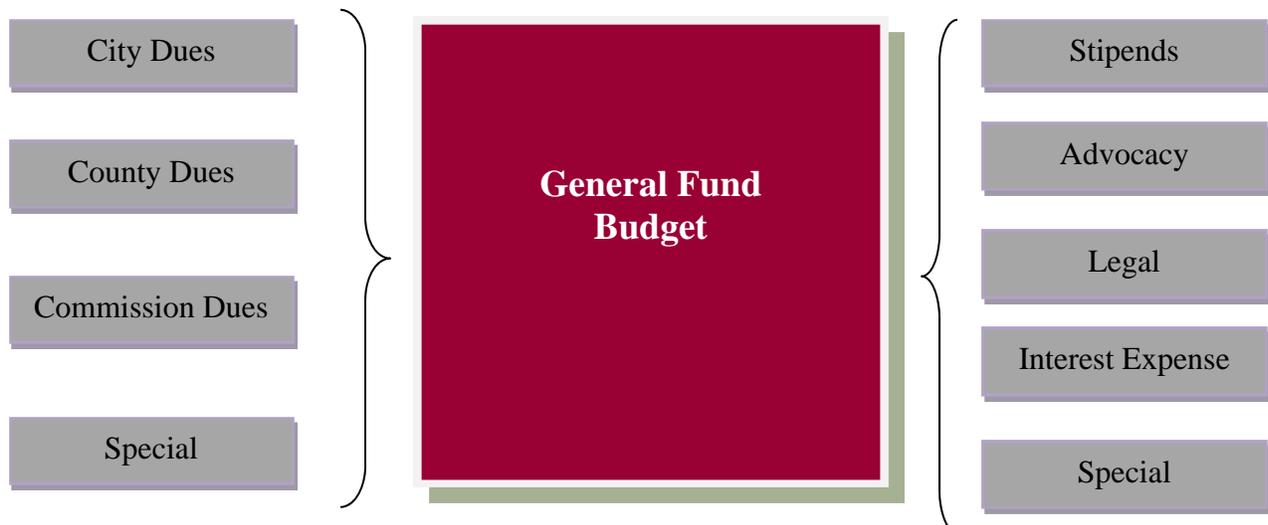
The Regional Council (RC) is responsible to conduct the affairs of the Association pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Executive Director. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all Association expenditures in accordance with the budget.

Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of the Association in amounts sufficient to provide the funds required by the GF budget.

Budget staff prepares a proposed GF budget and submits it to the Chief Financial Officer (CFO) for review. The GF budget is submitted to the CFO in sufficient time to allow the items to be placed on the agendas for approval by the RC and the GA.

Member dues are calculated in accordance with the guidelines of the By-Laws.



General Fund Line Item Budget

		FY13 ACTUAL	FY14 ADOPTED BUDGET	FY15 PROPOSED BUDGET	FY14 ADOPTED TO FY15 PROPOSED INCR (DECR)
REVENUE:	Membership Dues:				
	Counties	290,942	293,146	292,356	(790)
	Cities	1,393,242	1,444,701	1,500,396	55,695
	Commissions	85,000	85,000	85,000	-
	Transportation Corridor Agency	10,000	10,000	10,000	-
	Air Districts	-	25,000	25,000	-
	Sub-total	\$ 1,779,184	\$ 1,857,847	\$ 1,912,752	\$ 54,905
	Interest	28,479	48,000	48,000	-
	Other	41,988	40,000	40,000	-
	General Assembly Sponsorships	236,247	205,000	250,000	45,000
	Leasehold Improvements Reimbursement	-	542,106	542,106	-
	Sub-total	\$ 306,714	\$ 835,106	\$ 880,106	\$ 45,000
Total Revenues		\$ 2,085,898	\$ 2,692,953	\$ 2,792,858	\$ 99,905
EXPENDITURES:					
Task .01 Regional Council	Regional Council:				
	Staff Time	16,514	15,869	10,260	(5,609)
	Committee Meetings	13,647	-	-	-
	Conferences	1,920	-	-	-
	Legal Fees	72,936	120,000	120,000	-
	Miscellaneous Other	35,236	-	-	-
	Other Meeting Expense	42,420	75,000	50,000	(25,000)
	Stipends	200,600	180,000	211,440	31,440
	Travel - Outside	31,732	37,200	35,000	(2,200)
	Travel - Local	26,994	20,600	25,000	4,400
	Travel > per diem	3,710	2,500	4,000	1,500
	Mileage - Local	4,861	12,000	10,000	(2,000)
Task sub-total	\$ 450,568	\$ 463,169	\$ 465,700	\$ 2,531	
Task .02 Legislative	External Legislative:				
	Staff Time	-	15,190	127,740	112,550
	Federal Lobbyist	-	240,000	264,000	24,000
	Other Meeting Expense	14,505	-	-	-
	State Lobbyist	83,120	84,000	92,000	8,000
Task sub-total	\$ 97,625	\$ 339,190	\$ 483,740	\$ 144,550	
Task .03 RHNA	RHNA:				
	Staff Time	89,141	27,325	66,032	38,707
	Legal Fees	28,841	25,000	-	(25,000)
	Other Meeting Expense	387	-	-	-
	SCAG Consultant	2,974	-	-	-
	Travel - Local	1,011	-	-	-
Mileage - Local	202	-	-	-	
Task sub-total	\$ 122,555	\$ 52,325	\$ 66,032	\$ 13,707	

General Fund Line Item Budget (Continued...)

		FY13 ACTUAL	FY14 ADOPTED BUDGET	FY15 PROPOSED BUDGET	FY14 ADOPTED TO FY15 PROPOSED INCR (DECR)
Task .04 Other	Other:				
	Staff Time	25,255	-	-	-
	Bank Fees	18,431	13,000	15,000	2,000
	Contingency	-	294,374	157,991	(136,383)
	Economic Summit	56,937	50,000	50,000	-
	Fees paid to Caltrans	-	975	-	(975)
	Labor Summit	3,593	-	7,000	7,000
	Miscellaneous Other	45,393	11,000	11,000	-
	Office Supplies	14,343	-	15,000	15,000
	Other Meeting Expense	9,159	15,000	-	(15,000)
	Professional Memberships	14,708	-	12,719	12,719
	SCAG Memberships	124,749	135,300	27,000	(108,300)
	Scholarships	14,000	14,000	14,000	-
	Sponsorships	95,000	66,400	69,720	3,320
	Travel	2,913	-	-	-
	Travel - Local	716	500	1,000	500
	Trvl-Lodge >Per Diem	3,548	1,000	5,000	4,000
Mileage - Local	-	1,000	500	(500)	
Task sub-total		\$ 428,746	\$ 602,549	\$ 385,930	\$ (216,619)
Task .06 GA	General Assembly				
	Staff Time	4,639	9,144	9,982	838
	General Assembly	333,997	330,000	400,000	70,000
	Other Meeting Expense	725	-	-	-
	Printing	-	6,000	6,000	-
	Travel - Local	1,236	-	-	-
	Mileage	959	1,000	1,000	-
Task sub-total		\$ 341,555	\$ 346,144	\$ 416,982	\$ 70,838
Task .07 LHI	Leasehold Improvements				
	Staff Time	-	-	-	-
	Leasehold Improvements	-	542,106	542,106	-
Task sub-total		\$ -	\$ 542,106	\$ 542,106	\$ -
Task .08 Admin of Sec 5337 & 5339 FTA Grants	Admin of Sec 5337 & 5339 FTA Grants				
	Staff Time	16,993	20,367	-	(20,367)
Task sub-total		\$ 16,993	\$ 20,367	\$ -	\$ (20,367)
Task .09 Reliability Data & Analytical	Reliability Data & Analytical				
	Staff Time	\$ 1,311	\$ -	\$ -	-
Task sub-total		\$ 1,311	\$ -	\$ -	\$ -
Task .10 Capital Outlay > \$5K	Capital Outlay > \$5K				
	Staff Time	72,401	-	-	-
	Capital Outlay	-	135,000	-	(135,000)
	SCAG Consultant	\$ 179,921	\$ -	\$ -	-
	Software Support	782	-	-	-
	Travel - Local	11	-	-	-
	Mileage	66	-	-	-
Task sub-total		\$ 253,181	\$ 135,000	\$ -	\$ (135,000)
Total for all tasks		\$ 1,712,535	\$ 2,500,850	\$ 2,360,490	\$ (140,360)
Allocated Fringe Benefits		154,728	61,577	154,683	93,106
Allocated Indirect Costs		371,991	130,526	277,685	147,159
Total		\$ 2,239,254	\$ 2,692,953	\$ 2,792,858	\$ 99,905

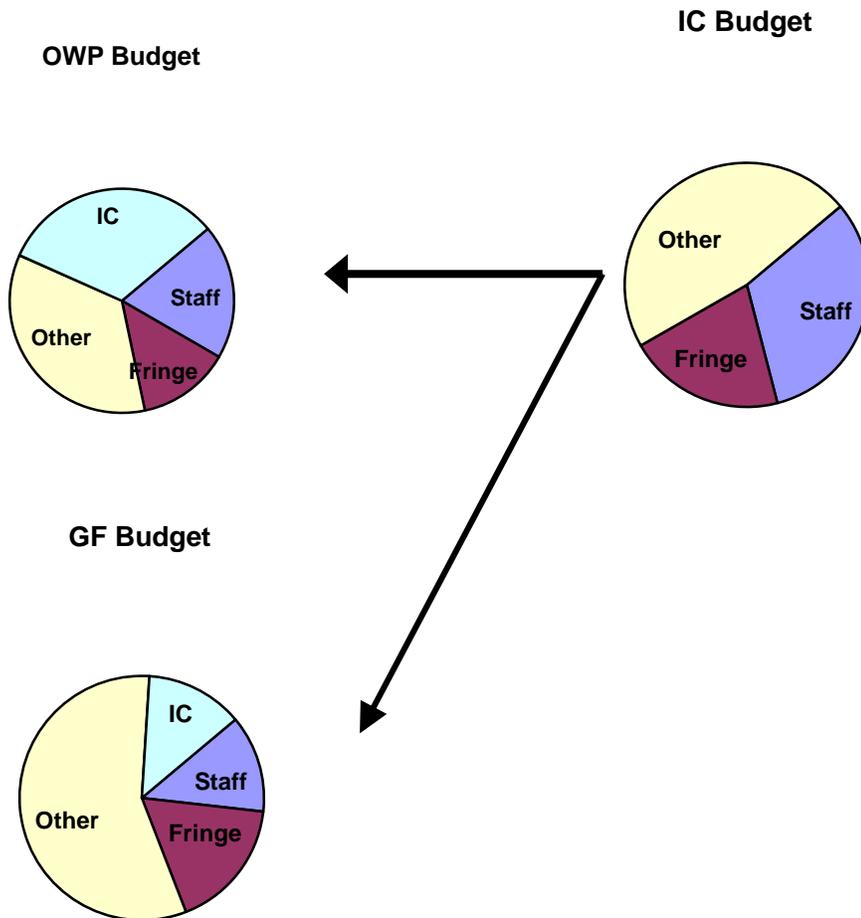
THE INDIRECT COST BUDGET (IC)

What is the Indirect Cost Budget?

The Indirect Cost Budget is established to provide funding for staff salaries, fringes and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The funding document is the basis for generating the Indirect Cost Allocation Plan (ICAP) which is forwarded to Caltrans for approval.

How is the Indirect Cost Budget Funded?

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget receives \$753.15 (75.32%). A review of the comprehensive line item budget chart on page 11 shows the impact of this concept. Notice that the OWP and General Fund budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.



The Indirect Cost Budget

GI Account	Cost Category	FY14	FY15	Incr (Decr)
	Staff	\$ 3,455,842	\$ 3,716,315	\$ 260,473
54300	SCAG consultant	1,615,865	1,370,481	(245,384)
54340	Legal	150,000	200,000	50,000
55210	Software support	343,305	527,279	183,974
55220	Hardware support	98,512	113,780	15,268
55240	Repair- maintenance	20,000	20,000	(0)
55400	Office rent 818-office	1,582,877	1,582,877	(0)
55410	Office rent satellite	220,328	171,490	(48,838)
55420	Equipment leases	117,979	108,979	(9,000)
55430	Equip repair-maintenance	35,000	19,000	(16,000)
55440	Insurance	(126,622)	250,694	377,316
55441	Payroll/ bank fees	10,000	10,000	(0)
55460	Materials & equipment <\$5K	93,600	35,000	(58,600)
55510	Office supplies	130,000	80,000	(50,000)
55520	Graphic Supplies	-	1,500	1,500
55530	Telephone	184,800	189,800	5,000
55540	Postage	20,000	5,000	(15,000)
55550	Delivery services	8,500	5,000	(3,500)
55600	SCAG memberships	-	104,313	104,313
55610	Professional memberships	1,850	-	(1,850)
55620	Resource materials	36,200	32,800	(3,400)
55700	Depreciation - furniture & fixture	43,700	5,738	(37,962)
55710	Depreciation - computer	95,000	51,636	(43,364)
55720	Amortization - lease	5,300	5,286	(14)
55800	Recruitment notice	10,000	18,500	8,500
55801	Recruitment - other	22,000	22,000	(0)
55810	Public notices	25,000	5,000	(20,000)
55820	Staff training	65,000	80,000	15,000
55830	Conferences/workshops	25,850	23,850	(2,000)
55920	Other meeting expense	1,200	2,200	1,000
55930	Miscellaneous other	13,500	8,500	(5,000)
55950	Temporary help	23,500	38,500	15,000
56100	Printing	7,500	17,600	10,100
58100	Travel	91,850	109,050	17,200
58101	Travel - local	9,950	11,800	1,850
58110	Mileage	40,375	45,825	5,450
58150	Staff lodging expense	3,000	-	(3,000)
58500	Fleet vehicle	6,500	800	(5,700)
	Sub-total	\$ 8,487,254	\$ 8,990,584	\$ 503,323
50011	Fringe benefits	2,407,077	2,575,464	168,387
	Unrecovered overhead	(141,323)	(794,248)	(652,925)
	Total	\$ 10,753,008	\$ 10,771,800	\$ 18,792

IC Functional Activities

The Indirect Cost budget is spread across several functional areas within the agency. The following chart describes the functional areas.

Group	Area	Functional Activity
Administration	Finance	Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits
	Human Resources	Human Resources is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems.
	Information Technology	Information Technology supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices.
Agency-wide Management		The Agency-wide Management section is responsible for the management of Association staff, the Association's budget, and day-to-day operations of the Association's departments. The Executive Director is the official representative of the Association and its policies.
Legal Services		Legal Services is responsible for all internal and external legal affairs of the Association.
Policy, Strategy & Public Affairs	Legislation	This unit is responsible for interfacing with the legislative processes at the federal and state level.
	Regional Services & Public Affairs	The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups.

THE FRINGE BENEFITS BUDGET (FB)

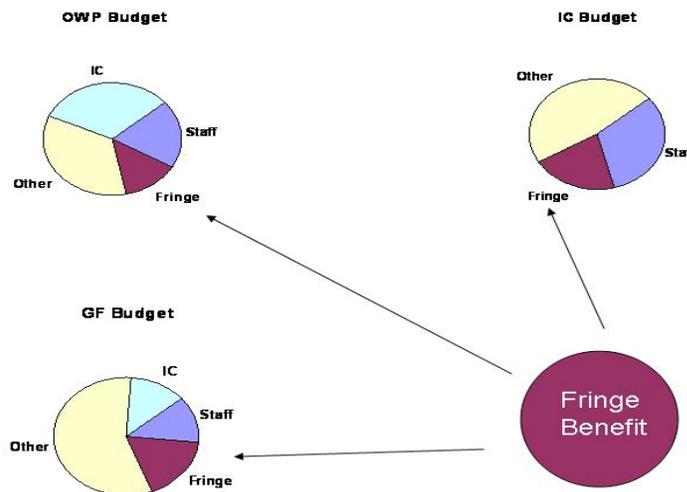
What is the Fringe Benefits Budget?

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together. Some part-time staff, interns, temporary employees and temporary agency workers are not eligible for SCAG's fringe benefits programs.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB receives \$722.77 (72.28%).



The Fringe Benefits Budget

GL Account	Line Item	FY14	FY15	INCR (DECR)
60002	Sick leave	262,499	306,099	43,600
60004	PFH	184,536	221,797	37,261
60003	Holiday	411,299	467,604	56,306
60001	Vacation	591,248	746,243	154,995
60110	PERS	2,907,783	3,453,238	545,455
60120	PARS	65,000	68,012	3,012
60200	Health insurance - actives	1,276,800	1,305,600	28,800
60201	Health insurance - retirees PAYGO	567,000	544,277	(22,723)
60202	Health insurance - retirees GASB 45	320,000	358,092	38,092
60210	Dental insurance	152,492	174,149	21,657
60220	Vision insurance	26,099	49,828	23,729
60225	Life insurance	77,139	76,153	(986)
60240	Medicare tax - employers	175,158	194,271	19,113
60245	Social security tax employers	7,589	39,245	31,656
60300	Tuition reimbursement	16,416	27,360	10,944
60310	Bus passes	127,600	115,884	(11,716)
60320	Carpool reimbursement	2,100	2,100	-
60400	Workers compensation	38,154	38,154	-
60405	Unemployment compensation Insurance	39,000	35,000	(4,000)
60410	Miscellaneous employee benefits	79,579	75,060	(4,519)
60415	SCAG 457 match	113,000	123,500	10,500
60450	Benefits administrative fees	6,842	3,160	(3,682)
		7,447,332	8,424,825	977,493

SECTION III - APPENDIX

DESCRIPTION OF SCAG BUDGET LINE ITEMS

Account/Line Item	Description
500XX Staff	Staff wages including non-worktime
54300 SCAG Consultant	Outside experts retained to provide special expertise
54330 Sub-regional Consultant	Outside experts retained to provide special expertise to sub-regional agencies
54340 Legal	Outside legal experts retained to provide special expertise
55210 Software Support	Fees paid for telephone support and updates of SCAG's high end desktop and network software
55220 Hardware Support	Fees paid for maintenance and repair contracts on SCAG's computer servers
55240 Repair Maintenance	Processes that do not enhance function or extend the useful life of an asset are expensed as repairs
5528X 3rd Party Contribution	Like-kind contribution from other agencies that are match for SCAG's grants
55400 Office Rent 818-Offices	Rent paid for SCAG's main office
55410 Office Rent Satellite	Rent paid for SCAG's satellite offices
55420 Equipment Leases	Fees paid for copier, telephone, postage, etc. equipment
55430 Equipment Repairs And Maintenance	Fees paid to outside vendors to repair SCAG owned equipment
55440 Insurance	SCAG's liability insurance
55441 Payroll / Bank Fees	Fees paid for payroll processing & bank services
55460 Small Office Purchases	Used to buy capital equipment with unit costs under \$5,000. (do not need to depreciate)

Account/Line Item	Description
55510 Office Supplies	Routine office supplies and paper for copy machines
55520 Graphic Supplies	Materials used in the production of documents for agency communications, presentations, etc.
55530 Telephone	SCAG's monthly telephone fees paid for both voice and data lines
55540 Postage	Postage and delivery fees
55550 Delivery Services	Cost of outside courier delivery and other non-USPS services
55600 SCAG Memberships	Pays for SCAG to belong to various organizations
55610 Professional Memberships	Fees paid on behalf of SCAG employees to belong to certain professional organizations
55620 Resource Material/Subscriber	Fees for book purchases., subscriptions and data acquisition
55700 Depreciation Furniture & Fixtures	The general fund buys assets that have a cost greater than \$5,000.00 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account
55710 Depreciation – Computer	See above
55720 Amortization - Lease	To account for amortization of lease hold improvements.
55730 Capital Outlay	Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant
55800 Recruitment Advertising	Advertising in certain journals and publications regarding job opportunities at SCAG
55801 Recruitment – Other	Moving expenses and cost of sponsoring foreign employees (visas).
55810 Public Notices	Legal advertising that SCAG must undertake to support certain programs or grants
55820 Staff Training	Used to provide access to outside training opportunities or to bring experts for in-house training
55830 Conferences/Workshops	Cost of educational and informational events attended by SCAG staff and elected officials

Account/Line Item	Description
55860 Scholarships	Contributions by SCAG to offset the educational expense of selected students
55910 RC/Committee Meetings	Pays for the food and other expenses associated with hosting RC and committee meetings
55914 RC General Assembly	The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities.
55916 Economic Summit	Pays for the meeting expenses of the annual summit that addresses economic issues
55917 Labor Summit	Pays for the meeting expenses of the annual summit that addresses labor issues
55920 Other Meeting Expense	Pays for other, non-food expenses related to meeting support
55930 Miscellaneous Other	Pays for other, minor expenses not categorized elsewhere
55940 Stipend-RC Meeting	Stipends paid to RC Members for attending meetings
55950 Temporary Help	SCAG occasionally uses employment agencies to provide short term staffing
55972 Rapid Pay Fees	Fees charged by the State Controller's to accelerate payment
55980 Contingency – General Fund	Non-reimbursable project costs amount available for unforeseen spending
56100 Printing	Pays for outside printing costs of SCAG publications and brochures
58100 Travel	Pays for staff and RC travel on behalf of SCAG projects
58101 Travel – Local	Travel inside the SCAG region
58110 Mileage	Cost of automobile travel at the IRS rate per mile
58150 Staff Lodging Expense	General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines.
58200 Travel-Registration Fees	Pays conference and seminar registration fees

Account/Line Item	Description
58450 Fleet Vehicle	Maintenance and repair of SCAG vehicles
58800 RC Sponsorships	General funds allocated to events supported by RC actions.
60110 Retirement-PERS	Pays for employee share of contributions to PERS
60120 Retirement-PARS	SCAG contribution to the supplemental defined benefit retirement plan
60200 Health Insurance	SCAG contribution for employee health insurance
60201 Health Insurance-Retirees PAYGO	Retiree health insurance premiums paid to CalPERS
60202 Health Insurance-Retirees GASB 45	Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary
60210 Dental Insurance	SCAG contribution for employee dental insurance
60220 Vision Insurance	SCAG contribution for employee vision insurance
60225 Life Insurance	SCAG cost of life insurance for each benefit-eligible employee
60240 Medicare Tax Employer Share	SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986.
60245 Social Security Tax Employers	Employer's share of social security on wages paid
60300 Tuition Reimbursement	All employees can participate in a tuition reimbursement program for work related classes.
60310 Transit Passes	All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum.
60320 Carpool Reimbursement	Eligible employees who are members of a carpool receive a specified monthly allowance.
60400 Workers Compensation Insurance	This is mandated insurance for employees that provides a benefit if the employee receives a work-related injury.
60405 Unemployment Comp Insurance	Payments for unemployment insurance claims filed by former employees.

Account/Line Item	Description
60410 Miscellaneous Employee Benefits	The cost of SCAG's Employee Assistance Program
60415 SCAG Match-Deferred Comp.	SCAG managers and directors can receive up to \$3,500 of matching funds for 457 Plan deferred compensation contributions.
60450 Benefits – Administrative Fees	These fees pay for third parties who administer SCAG's cafeteria plan.
60500 Automobile Allowance	Allowances payable to executives in accordance with employment contracts.

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2014-15</u>
<u>COUNTIES (6)</u>		
IMPERIAL	37,593	6,755
LOS ANGELES	1,040,390	125,076
ORANGE	120,396	35,424
RIVERSIDE	358,827	56,067
SAN BERNARDINO	296,550	50,675
VENTURA	96,554	18,360
	<hr/>	
SUB-TOTAL	1,950,310	292,356
	<hr/>	
<u>CITIES & TRIBES (194)</u>		
ADELANTO	31,289	3,209
AGOURA HILLS	20,516	2,026
ALHAMBRA	84,240	7,793
ALISO VIEJO	49,477	4,784
ANAHEIM	346,161	30,720
APPLE VALLEY	70,436	6,598
ARCADIA	56,866	5,423
ARTESIA	16,681	1,694
AVALON	3,797	429
AZUSA	47,586	4,620
BALDWIN PARK	76,315	7,107
BANNING	30,170	3,112
BARSTOW	23,168	2,256
BEAUMONT	39,776	3,944
BELL	35,783	3,598
BELLFLOWER	77,289	7,192
BELL GARDENS	42,437	4,174
BEVERLY HILLS	34,494	3,486
BIG BEAR LAKE	5,111	543
BLYTHE	19,606	1,947
BRADBURY	1,074	193
BRAWLEY	25,906	2,743
BREA	41,394	4,084
BUENA PARK	81,953	7,595
BURBANK	104,982	9,839

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2014-15</u>
CALABASAS	23,802	2,311
CALEXICO	40,493	4,006
CALIMESA	8,094	801
CALIPATRIA	7,134	718
CAMARILLO	66,428	6,251
CANYON LAKE	10,768	1,182
CARSON	92,196	8,482
CATHEDRAL CITY	52,337	5,031
CERRITOS	49,470	4,783
CHINO	79,873	7,415
CHINO HILLS	76,033	7,083
CLAREMONT	35,749	3,595
COACHELLA	42,784	4,204
COLTON	52,956	5,085
COMMERCE	12,935	1,370
COMPTON	97,549	8,946
CORONA	156,823	14,328
COSTA MESA	111,358	10,391
COVINA	48,357	4,687
CUDAHY	24,013	2,329
CULVER CITY	39,210	3,895
CYPRESS	48,547	4,703
DANA POINT	33,863	3,432
DESERT HOT SPRINGS	27,828	2,909
DIAMOND BAR	56,099	5,357
DOWNEY	112,761	10,513
DUARTE	21,554	2,116
EASTVALE	57,251	5,457
EL CENTRO	44,327	4,338
EL MONTE	114,436	10,658
EL SEGUNDO	16,804	1,705
FILLMORE	15,175	1,564
FONTANA	200,974	18,150
FOUNTAIN VALLEY	56,180	5,364
FULLERTON	138,251	12,720
GARDEN GROVE	173,075	15,735
GARDENA	59,566	5,657
GLENDALE	193,652	17,516
GLENDORA	50,666	4,887

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2014-15</u>
GRAND TERRACE	12,270	1,312
HAWAIIAN GARDENS	14,375	1,495
HAWTHORNE	85,474	7,900
HEMET	80,877	7,502
HERMOSA BEACH	19,653	1,952
HESPERIA	91,400	8,413
HIDDEN HILLS	1,887	263
HIGHLAND	53,926	5,169
HOLTVILLE	6,151	633
HUNTINGTON BEACH	193,616	17,513
HUNTINGTON PARK	58,624	5,576
IMPERIAL	16,148	1,648
INDIAN WELLS	5,081	540
INDIO	81,393	7,547
INDUSTRY	437	138
INGLEWOOD	111,171	10,375
IRVINE	231,117	20,760
IRWINDALE	1,454	226
JURUPA VALLEY	97,246	8,919
LA CANADA FLINTRIDGE	20,441	2,020
LA HABRA	61,202	5,799
LA HABRA HEIGHTS	5,379	566
LA MIRADA	48,930	4,736
LA PALMA	15,818	1,620
LA PUENTE	40,222	3,982
LA QUINTA	38,401	3,825
LA VERNE	32,041	3,274
LAGUNA BEACH	23,105	2,250
LAGUNA HILLS	30,703	3,158
LAGUNA NIGUEL	64,065	6,047
LAGUNA WOODS	16,500	1,679
LAKE ELSINORE	55,430	5,299
LAKE FOREST	78,501	7,297
LAKESWOOD	80,781	7,494
LANCASTER	158,630	14,484
LAWNSDALE	33,058	3,362
LOMA LINDA	23,476	2,283
LOMITA	20,516	2,026
LONG BEACH	467,646	41,238

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2014-15</u>
LOS ALAMITOS	11,626	1,257
LOS ANGELES	3,863,839	335,778
LYNWOOD	70,645	6,616
MALIBU	12,767	1,355
MANHATTAN BEACH	35,423	3,567
MAYWOOD	27,610	2,890
MENIFEE	82,292	7,625
MISSION VIEJO	94,824	8,710
MONROVIA	36,943	3,698
MONTCLAIR	37,311	3,730
MONTEBELLO	63,184	5,970
MONTEREY PARK	61,445	5,820
MOORPARK	34,904	3,522
MORENO VALLEY	198,129	17,904
MORONGO-MISSION INDIANS	1,109	196
MURRIETA	105,832	9,913
NEEDLES	4,912	525
NEWPORT BEACH	86,436	7,984
NORCO	26,626	2,805
NORWALK	106,093	9,935
OJAI	7,548	753
ONTARIO	166,866	15,197
OXNARD	200,855	18,140
PALM DESERT	49,949	4,825
PALM SPRINGS	45,712	4,458
PALMDALE	154,535	14,130
PALOS VERDES ESTATES	13,589	1,427
PARAMOUNT	54,624	5,229
PASADENA	140,020	12,873
PERRIS	70,963	6,644
PICO RIVERA	63,534	6,001
PLACENTIA	51,776	4,983
POMONA	150,942	13,818
PORT HUENEME	22,024	2,157
RANCHO CUCAMONGA	171,058	15,560
RANCHO MIRAGE	17,639	1,777
RANCHO PALOS VERDES	42,114	4,146
RANCHO SANTA MARGARITA	48,550	4,703
PECHANGA BAND OF LUISENO INDIANS	800	169

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL <u>POP CITIES</u>	ASSESSMENTS <u>2014-15</u>
REDLANDS	69,813	6,544
REDONDO BEACH	67,396	6,335
RIALTO	101,275	9,518
RIVERSIDE	311,955	27,759
ROLLING HILLS	1,884	263
ROLLING HILLS ESTATES	8,141	805
ROSEMEAD	54,464	5,215
SAN BERNARDINO	212,639	19,160
SAN BUENAVENTURA	108,294	10,126
SAN CLEMENTE	64,542	6,088
SAN DIMAS	33,686	3,417
SAN FERNANDO	24,079	2,335
SAN GABRIEL	40,153	3,976
SAN JACINTO	45,217	4,415
SAN JUAN CAPISTRANO	35,321	3,558
SAN MARINO	13,246	1,397
SANTA ANA	329,915	29,314
SANTA CLARITA	204,951	18,494
SANTA FE SPRINGS	16,816	1,706
SANTA MONICA	91,040	8,382
SANTA PAULA	29,953	3,093
SEAL BEACH	24,487	2,370
SIERRA MADRE	11,023	954
SIGNAL HILL	11,218	1,221
SIMI VALLEY	125,558	11,621
SODOBA BAND OF LUISENO INDIANS	490	142
SOUTH EL MONTE	20,312	2,009
SOUTH GATE	95,115	8,735
SOUTH PASADENA	25,857	2,739
STANTON	38,764	3,856
TEMECULA	104,879	9,830
TEMPLE CITY	35,952	3,613
THOUSAND OAKS	128,143	11,845
TORRANCE	146,860	13,465
TORRES MARTINEZ BAND OF CAHUILLA INDIANS	4,075	453
TUSTIN	77,983	7,252
TWENTYNINE PALMS	26,084	2,758
UPLAND	74,907	6,985
VERNON	121	110

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2014 - 15**

as of February 13, 2014

	UNINC POP COUNTIES/TOTAL POP CITIES	ASSESSMENTS 2014-15
VICTORVILLE	120,368	11,171
VILLA PARK	5,900	611
WALNUT	29,947	3,093
WEST COVINA	107,248	10,035
WEST HOLLYWOOD	34,853	3,518
WESTLAKE VILLAGE	8,341	822
WESTMINSTER	91,169	8,393
WESTMORELAND	2,309	300
WILDOMAR	33,174	3,372
WHITTIER	86,093	7,954
YORBA LINDA	66,437	6,252
YUCCA VALLEY	21,030	2,071
YUCAIPA	52,549	5,050
SUB-TOTAL	16,304,097	1,500,396
GRAND TOTAL-ASSESSMENTS	18,254,407	1,792,752
<u>COMMISSIONS</u>		
SANBAG	2,076,274	25,000
RCTC	2,255,059	25,000
VCTC	835,436	10,000
Transportation Corridor Agency		10,000
OCTA	3,081,804	25,000
Air Districts		25,000
SUB-TOTAL		120,000
TOTAL MEMBERSHIP AND ASSESSMENTS		1,912,752

SCAG Salary Schedule

(Effective Date 11/07/2013)

Classification	Minimum	Minimum Hourly	Midpoint	Midpoint Hourly	Maximum	Maximum Hourly	Time Base
Accountant I	56,484.06	27.16	64,949.25	31.23	73,414.43	35.30	Monthly
Accountant II	61,558.22	29.60	70,790.72	34.03	80,023.22	38.47	Monthly
Accountant III	68,340.27	32.86	78,587.60	37.78	88,834.93	42.71	Monthly
Accounting Systems Analyst	75,716.37	36.40	87,077.54	41.86	98,438.70	47.33	Monthly
Accounting Technician	44,207.07	21.25	50,840.61	24.44	57,474.14	27.63	Hourly
Administrative Assistant	46,072.42	22.15	52,972.61	25.47	59,872.80	28.79	Hourly
Assistant Analyst to the Ex Director	63,548.16	30.55	73,070.40	35.13	82,592.64	39.71	Monthly
Assistant Regional Planner	60,503.04	29.09	69,588.48	33.46	78,673.92	37.82	Monthly
Assistant to the Executive Director	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Associate Analyst to the Ex Director	75,479.04	36.29	86,798.40	41.73	98,117.76	47.17	Monthly
Associate Regional Planner	70,536.96	33.91	81,120.00	39.00	91,703.04	44.09	Monthly
Budget and Grants Analyst I	61,695.30	29.66	70,948.38	34.11	80,201.47	38.56	Monthly
Budget and Grants Analyst II	72,359.87	34.79	83,217.47	40.01	94,075.07	45.23	Monthly
Chief Counsel/Dir of Legal Services	176,351.55	84.78	202,807.90	97.50	229,264.26	110.22	Monthly
Chief Deputy Executive Director	192,745.60	92.67	221,657.44	106.57	250,569.28	120.47	Monthly
Chief Economic Advisor	96,320.64	46.31	110,772.48	53.26	125,224.32	60.20	Monthly
Chief Financial Officer	167,834.37	80.69	193,011.94	92.79	218,189.50	104.90	Monthly
Chief Information Officer	159,751.49	76.80	183,722.66	88.33	207,693.82	99.85	Monthly
Chief of Research and Forecasting	101,200.32	48.65	116,380.37	55.95	131,560.42	63.25	Monthly
Chief Modeler	101,200.32	48.65	116,380.37	55.95	131,560.42	63.25	Monthly
Clerk of the Board	87,141.60	41.90	100,206.91	48.18	113,272.22	54.46	Monthly
Contracts Administrator I	61,695.30	29.66	70,948.38	34.11	80,201.47	38.56	Monthly
Contracts Administrator II	72,359.87	34.79	83,217.47	40.01	94,075.07	45.23	Monthly
Contracts and Purchasing Assistant	50,065.60	24.07	57,581.47	27.68	65,097.34	31.30	Hourly
Database Administrator	80,900.35	38.89	93,033.10	44.73	105,165.84	50.56	Monthly
Department Manager	119,683.20	57.54	137,635.68	66.17	155,588.16	74.80	Monthly
Deputy Director (Division)	146,770.62	70.56	168,787.42	81.15	190,804.22	91.73	Monthly
Deputy Executive Director	183,396.93	88.17	210,914.91	101.40	238,432.90	114.63	Monthly
Deputy Legal Counsel I	97,341.92	46.80	111,948.72	53.82	126,555.52	60.84	Monthly
Deputy Legal Counsel II	116,809.68	56.16	134,338.04	64.59	151,866.20	73.01	Monthly
Division Director	159,751.49	76.80	183,722.66	88.33	207,693.82	99.85	Monthly
Executive Director	FLAT		300,659.24	144.55	300,659.24	144.55	Monthly
GIS Analyst	69,888.00	33.60	80,371.20	38.64	90,854.40	43.68	Monthly
Graphics Designer	54,667.44	26.28	62,867.88	30.22	71,068.32	34.17	Monthly
Human Resources Analyst	65,660.40	31.57	75,503.48	36.30	85,346.56	41.03	Monthly
Internal Auditor	136,780.80	65.76	157,297.92	75.62	177,815.04	85.49	Monthly
Lead Accountant	95,517.97	45.92	109,849.38	52.81	124,180.78	59.70	Monthly
Lead Budget & Grants Analyst	87,560.51	42.10	100,686.14	48.41	113,811.78	54.72	Monthly

SCAG Salary Schedule

(Effective Date 11/07/2013)

Classification	Minimum	Minimum Hourly	Midpoint	Midpoint Hourly	Maximum	Maximum Hourly	Time Base
Lead Graphics Designer	65,033.28	31.27	74,782.66	35.95	84,532.03	40.64	Monthly
Lead Operations Technician	63,927.55	30.73	73,519.06	35.35	83,110.56	39.96	Monthly
Lead Programmer Analyst	93,760.37	45.08	107,820.96	51.84	121,881.55	58.60	Monthly
Legislative Analyst I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Legislative Analyst II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly
Legislative Analyst III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Legislative Analyst IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Management Analyst	71,736.08	34.49	82,500.08	39.66	93,264.08	44.84	Monthly
Member Relations Officer I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Member Relations Officer II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly
Member Relations Officer III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Member Relations Officer IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Office Assistant	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Office Services Specialist	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Operations Technician	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Operations Technician II	47,684.83	22.93	54,834.00	26.36	61,983.17	29.80	Hourly
Operations Technician III	53,280.86	25.62	61,271.81	29.46	69,262.75	33.30	Hourly
Planning Technician	56,784.00	27.30	65,307.84	31.40	73,831.68	35.50	Hourly
Program Manager I	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Program Manager II	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Programmer Analyst	69,702.67	33.51	80,161.54	38.54	90,620.40	43.57	Monthly
Public Affairs Specialist I	55,901.04	26.88	64,285.00	30.91	72,668.96	34.94	Monthly
Public Affairs Specialist II	66,976.00	32.20	77,022.40	37.03	87,068.80	41.86	Monthly
Public Affairs Specialist III	77,476.88	37.25	89,090.04	42.83	100,703.20	48.42	Monthly
Public Affairs Specialist IV	87,858.16	42.24	101,038.08	48.58	114,218.00	54.91	Monthly
Receptionist	39,717.60	19.10	45,681.17	21.96	51,644.74	24.83	Hourly
Regional Planner Specialist	89,157.12	42.86	102,523.20	49.29	115,889.28	55.72	Monthly
Senior Accountant	75,642.11	36.37	86,987.26	41.82	98,332.42	47.28	Monthly
Senior Administrative Assistant	53,280.86	25.62	61,271.81	29.46	69,262.75	33.30	Hourly
Senior Analyst to the Ex Director	85,363.20	41.04	98,167.68	47.20	110,972.16	53.35	Monthly
Senior Budget & Grants Analyst	79,598.27	38.27	91,541.63	44.01	103,484.99	49.75	Monthly
Senior Contracts Administrator	79,598.27	38.27	91,541.63	44.01	103,484.99	49.75	Monthly
Senior Economist	87,260.16	41.95	100,351.68	48.25	113,443.20	54.54	Monthly
Senior Graphics Designer	61,641.22	29.64	70,885.15	34.08	80,129.09	38.52	Monthly
Senior Human Resources Analyst	79,988.48	38.46	91,996.32	44.23	104,004.16	50.00	Monthly

SCAG Salary Schedule

(Effective Date 11/07/2013)

Classification	Minimum	Minimum Hourly	Midpoint	Midpoint Hourly	Maximum	Maximum Hourly	Time Base
Senior Management Analyst	78,912.08	37.94	90,752.48	43.63	102,592.88	49.32	Monthly
Senior Operations Technician	58,616.06	28.18	67,401.36	32.40	76,186.66	36.63	Monthly
Senior Programmer Analyst	84,940.75	40.84	97,673.78	46.96	110,406.82	53.08	Monthly
Senior Regional Planner	77,600.64	37.31	89,244.48	42.91	100,888.32	48.50	Monthly
Senior Regional Planner Specialist	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Transportation Modeler I	59,654.40	28.68	68,602.56	32.98	77,550.72	37.28	Monthly
Transportation Modeler II	70,536.96	33.91	81,120.00	39.00	91,703.04	44.09	Monthly
Transportation Modeler III	83,241.60	40.02	95,734.08	46.03	108,226.56	52.03	Monthly
Transportation Modeler IV	95,397.12	45.86	109,699.20	52.74	124,001.28	59.62	Monthly
Transportation Modeling Prog Mgr	102,061.44	49.07	117,374.40	56.43	132,687.36	63.79	Monthly
Web / Graphic Designer	60,136.13	28.91	69,155.42	33.25	78,174.72	37.58	Monthly



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

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The Southern California Association of Governments (SCAG) is the nation's largest metropolitan planning organization and council of governments. To better serve the 18 million residents and 191 cities it represents, SCAG has an office in each of its six member counties: Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura. For more information about SCAG call (213) 236-1800 or visit us at www.scag.ca.gov.

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DATE: March 6, 2014

TO: Executive /Administration Committee (EAC)
Regional Council (RC)

FROM: Huasha Liu; Director, Land Use and Environmental Planning; (213) 236-1838;
liu@scag.ca.gov

SUBJECT: Sustainability Joint Work Program with Imperial County Transportation Commission (ICTC)

EXECUTIVE DIRECTOR'S APPROVAL 

RECOMMENDED ACTION:

Adopt a Joint Work Program with ICTC for the implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

EXECUTIVE SUMMARY:

As a follow-up to the adoption of the 2012 RTP/SCS, SCAG has endeavored to develop agreements and joint work programs with each of the six (6) County Transportation Commissions (CTCs) in the region. These agreements identify initiatives of mutual interest that further the policies of the plan. At this time, the ICTC Board has approved a Joint Work Program in coordination with SCAG staff. On February 6, 2014, each of SCAG's Policy Committees acted to recommend adoption of the attached Joint Work Program by the Regional Council.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan; Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans; b) Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process; and c) Provide practical solutions for moving new ideas forward.

BACKGROUND:

The 2012 RTP/SCS was adopted on April 5, 2012. Since that time, SCAG has worked collaboratively with partner agencies, including the six (6) County Transportation Commissions in the region to advance and implement key policies and strategies in the Plan. This cooperative effort includes the development of agreements and joint work programs committing to initiatives of mutual interest, along with other activities such as the convening of an ongoing CEOs Sustainability Working Group.

SCAG's approach for the upcoming 2016 RTP/SCS will be to record progress made on implementation action, particularly at city and county levels, and identify next steps. As such, these focused follow-up efforts, along with other activities, are of critical importance for future planning.

ICTC staff has developed a Joint Work Program, working in consultation with SCAG staff. On December 11, 2013, the ICTC Board passed a resolution recognizing this Joint Work Program with SCAG.

Highlights of the Program include:

1. Developing a First Mile/Last Mile Strategic Plan for Border Crossing Stations
2. Preparing a Countywide Safe Routes to School Inventory
3. Supporting SCAG with development of a regional Conservation Planning Policy
4. Exploring opportunities to expedite Active Transportation funding
5. Developing Complete Streets Policy

The Joint Work Program (JWP) with ICTC is the third such coordination effort between SCAG and a county transportation commission (CTC) in the SCAG region subsequent to the adoption of the 2012 RTP/SCS. On October 4, 2012, the Regional Council approved a resolution and Joint Work Program with the Los Angeles County Metropolitan Transportation Authority (Metro). On February 6, 2014, the Regional Council approved a MOU/JWP with the San Bernardino Associated Governments (SANBAG). As part of today's Regional Council meeting, the RC will be considering the adoption of a Joint Work Program with the Imperial County Transportation Commission. At this time, SCAG is continuing to work with staff from the remaining three (3) CTCs on developing sustainability joint work programs for consideration.

To note, the agreement between SCAG and ICTC commits the two (2) agencies to cooperative action. The agreement does not transfer funding, and each activity listed is subject to funding availability—as has been the case with Metro and SANBAG. SCAG and ICTC will share costs for the completion of the program as a whole. At this time, SCAG and ICTC have worked together to identify funding for item #3 (Countywide Safe Routes to School Plan).

FISCAL IMPACT:

No direct fiscal impact associated with the recommended action. The item commits SCAG to joint work efforts with ICTC subject to future separate and on-going budget development actions and/or agreements.

ATTACHMENT:

SCAG-ICTC Sustainability Joint Work Program, as previously approved by ICTC

**RESOLUTION 121113-7G OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)**

RESOLUTION AUTHORIZING COLLABORATION BETWEEN IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC) AND THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) TO IMPLEMENT THE 2012-2035 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY (RTP/SCS)

WHEREAS, the development of a regional Sustainable Communities Strategy is required by state law under California Sustainable Communities Strategy and Climate Protection Act, commonly referred to as Senate Bill 375, and is a critical element of achieving statewide greenhouse gas (GHG) reduction goals established in the Global Warming Solutions Act of 2006 (Núñez, Chapter 488, Statutes of 2006);

WHEREAS, a regional Sustainable Communities Strategy is a component of the Regional Transportation Plan that specifies how the GHG reduction targets established of a region by the California Air Resources Board (CARB) will be achieved;

WHEREAS, on April 4, 2012, the Southern California Association of Governments (SCAG) Regional Council unanimously approved the region's first RTP/SCS;

WHEREAS, the adopted RTP/SCS includes land-use and transportation strategies that will support the region in meeting the established GHG reduction targets of 8% per capita by 2020 and 13% per capita by 2035;

WHEREAS, the Air Resource Board on June 4, 2012 accepted the Sustainable Communities Strategy as having met the GHG target;

WHEREAS, by virtue of having met the state established GHG target, local governments in the SCAG region may choose to access a streamlined process under the California Environmental Quality Act (CEQA) for certain types of qualifying development projects;

WHEREAS, the RTP/SCS provides additional co-benefits including reducing land consumption, infrastructure costs, household costs, health incidences as well as improving mobility and creating jobs;

WHEREAS, SCAG developed the RTP/SCS in collaboration with the Imperial County Transportation Commission, other County Transportation Commissions, and local governments from the six county Southern California region through a bottoms-up, collaborative process that engaged a wide range of stakeholder groups, elected officials, special interest groups, and the general public through a series of workshops and public meetings;

WHEREAS, the RTP/SCS addresses many challenges including projected growth, changing demographics, climate change adaptation, housing needs, and transportation demands;

WHEREAS, the RTP/SCS includes a land-use strategy and growth forecast that focuses growth in High-Quality Transit Areas and along main streets, downtowns and other appropriate infill locations;

shifts development from single-family towards multi-family residential development to reflect recent market trends; and promotes the implementation of Compass Blueprint Demonstration projects and other supportive land use implementation;

WHEREAS, the RTP/SCS includes transportation policies and investments that reflect the investments being made by the County Transportation Commissions through 2035; triples the amount of funding available in the previous RTP to support Active Transportation; emphasizes and provides additional resources for transportation demand management strategies and transportation systems management; maintains a focus on efficient goods movement; and establishes a financial plan that addresses deferred maintenance and includes new revenue sources and innovative financing techniques to transition our fuel tax-based system to a more direct, user fee approach;

WHEREAS, while SCAG develops the RTP/SCS, the land-use and transportation changes within it are largely driven by the actions of local governments and County Transportation Commissions, like the LACMTA, that program the majority of transportation funds flowing into the region;

WHEREAS, it is therefore critical that the ICTC be engaged in the implementation of the plan in order for the plan's benefits to be realized, as well as, to ensure the region continues to make progress that can be reflected in the 2016 RTP/SCS;

WHEREAS, CARB through the AB 32 Cap-and-Trade Program will be providing funding for programs and projects throughout the state that reduce GHG emissions and help implement local climate action plans;

WHEREAS, the ICTC and SCAG currently collaborate on a broad range of initiatives to advance common transportation objectives, and it is in the interest of both agencies to continue to leverage resources toward achieving the common goals expressed in the RTP/SCS towards creating a more sustainable transportation system.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Imperial County Transportation Commission that the Executive Director is authorized to initiate and/or continue the following RTP/SCS implementation activities, to be referred to collectively as the **SCAG-ICTC RTP/SCS Joint-Work Program**:

Planning Work/Products

1. Develop **First-Last Mile Strategic Plan** improving intermodal access for pedestrian and transit at existing and planned Ports-of-entry between Mexico and Imperial County.
2. Support SCAG in developing a **Conservation Planning Policy**, as recommended in the 2012-2035 RTP/SCS. This policy is intended to build upon already-established programs that assist with more efficient transportation project delivery, including but not limited to, OCTA's Measure M Environmental Mitigation Program and Riverside County's Multiple Species Habitat Conservation Plans (MSHCP). The policy will explore opportunities to optimize the use of transportation mitigation funds to support natural land restoration, conservation, protection and acquisition, and will offer GHG emissions reduction benefits. The deliverables will likely include identification of priority conservation areas and the development of regional mitigation policies or approaches for the 2016 RTP/SCS. ICTC will coordinate with SCAG on the development of policies appropriate for Imperial County in

conjunction with proposals for more comprehensive habitat preservation/conservation approaches.

3. Develop a **Countywide Safe Routes to School Plan** to help local communities identify SRTS needs and to prioritize the most cost-effective and competitive projects. The Inventory will: document current SRTS efforts and needs; coordinate with agencies, organizations, and stakeholders for exchange of information and ideas; and identify options for pursuing additional funding sources to increase SRTS investment in Imperial County.
4. Explore opportunities, together with SCAG, to expedite Active Transportation funding planned in the RTP/SCS for local infrastructure to support the operation and expansion of Bus/Bus Rapid Transit systems and for improved bicycle/pedestrian connectivity county-wide. ICTC will develop a funding strategy for specific Active Transportation priority projects in the NMTP and identify specific funding opportunities for each project, such as grant applications, calls for projects, and allocation of Federal, State, and local formula funds, as appropriate.

Advocacy

5. Seek funding and **support legislative initiatives** to assist local agencies with planning, programming, and/or capital funds to implement Compass Blueprint projects or other innovative, multimodal approaches.
6. Support local jurisdictions in developing Climate Action Plans (CAPs) that would serve as the local implementation and monitoring documents for the reduction of greenhouse gases in response to Assembly Bill 32, the Global Warming Solutions Act of 2006. ICTC will collaborate with local jurisdictions to develop templates jurisdictions may use as starting points for incorporation of specific schedule, funding, and implementation action items into their CAPs.
7. Work with state and federal representatives to **Develop Legislation** in support of the above activities and the broader goals of the RTP/SCS.

Coordination

8. Appoint a representative to the **Regional Sustainability Working Group**, an effort initiated by the CEOs of County Transportation Commissions and led by SCAG, to actively work on the implementation of the RTP/SCS, document and monitor progress, and develop recommendations for opportunities in upcoming 2016-2040 RTP/SCS.
9. Continue collaborative efforts to improve **Performance Measurement and Monitoring** of the benefits and co-benefits (health, greenhouse gas reduction, etc.) of transportation projects and plans through efforts such as: monitoring of travel time on major highways through upgrades to the Imperial County Transportation Plan; monitoring of transit performance; collection of bicycle use data through the bicycle data clearinghouse; monitoring of milestones for the County Transportation Plan.
10. Continue to support SCAG and collaborate with regional stakeholders on the Regional Plug-In Electric Vehicle (PEV) Readiness Plan, to identify the best locations for charging infrastructure based on market demand and travel patterns. The Regional PEV Readiness Plan will become part of a larger effort to support regional sustainability while promoting

economic development within the green technology sector. SCAG will continue to work with a diverse group of stakeholders to serve as a clearinghouse for zero and near-zero emission vehicle resources and implementation strategies. The key deliverables include a Regional PEV Readiness Plan and two model Subregional PEV Readiness Plans (South Bay and Western Riverside COGs). This effort is funded with grants obtained from the California Energy Commission and the U.S. Department of Energy.

11. Support the SCAG RTP/SCS through the coordinated development of complete streets policies and implementable strategies by identifying the following: achievable opportunities for deployment of complete streets strategies in a way that recognizes the diversity of urban and rural contexts in Imperial County; principles for integration of “complete streets thinking” into arterial network and land use planning within the County; specific locations that could serve as opportunities for low cost “early action” complete streets projects; possible incentives for the planning and development of complete streets projects in the County.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on December 11, 2013.

By: 
Chairman

ATTEST:
By: 

CRISTI LERMA
Secretary to the Commission

DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)

FROM: Joseph Silvey, General Counsel, silvey@scag.ca.gov, (949) 265-3411

SUBJECT: Designation of Representatives to Assist with Negotiation of Executive Director's Employment Agreement

RECOMMENDED ACTION:

Designate President; First Vice-President; and General Counsel as representatives of EAC in connection with negotiations regarding possible changes to the Employment Agreement of the Executive Director.

EXECUTIVE SUMMARY:

Article V.C.(3)(b) indicates that the EAC is responsible for developing recommendations to the Regional Council (RC) on matters relating to administration, budgets, human resources and other matters referred to by the RC.. The EAC is also responsible for negotiating the Executive Director's Annual Performance Agreement, also known as the Executive Director's Employment Agreement. Section 54957.6 of the Brown Act allows public agencies to designate representatives to negotiate matters relating to employee salary or salary-related fringe benefits if such designations are made in an Open Session. A public agency can thereafter meet with its designated representatives in Closed Session to review its positions and provide instructions to the designated representatives.

STRATEGIC PLAN:

This activity is in accord with SCAG's Strategic Plan, Goal 5: Optimize Organizational Efficiency and Cultivate an Engaged Workforce; Objective (d) Define the Roles and Responsibilities at all levels of the organization.

BACKGROUND:

After the completion of the Executive Director's Performance Evaluation, the EAC annually reviews the Executive Director's Employment Agreement; considers changes that are appropriate or requested by the Executive Director; and negotiates an amendment to the existing Employment Agreement with the Executive Director. The Employment Agreement changes recommended by the EAC must be ratified by the RC.

To enable negotiations with the Executive Director to be handled efficiently and effectively, the EAC, last year, designated three (3) representatives to negotiate with the Executive Director on the EAC's behalf. Comparable designated representatives this year are the President; the First Vice President; and the General Counsel. After the designation of representatives, the EAC may meet with the representatives in Closed Session to provide guidance on the negotiations with the Executive Director. Any recommendations of the designated representatives must be brought to the EAC for action.

ATTACHMENT:

None

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
FEBRUARY 6, 2014

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG’S OFFICE.

The Executive/Administration Committee (EAC) held its February 6, 2014 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Greg Pettis, Chair, Cathedral City, District 2, at 9:00 a.m. There was a quorum.

Members Present

- Hon. Greg Pettis, Cathedral City, President District 2
- Hon. Carl Morehouse, 1st Vice-President District 47
- Hon. Cheryl Viegas-Walker, El Centro, 2nd Vice-President District 1
- Hon. Glen Becerra, Simi Valley, Imm. Past President District 46
- Hon. Lisa Bartlett, Dana Point TCA Hon.
- Margaret Finlay, Duarte District 35
- Hon. Bill Jahn, Big Bear Lake District 11
- Hon. James Johnson, Long Beach District 30
- Mr. Randall Lewis, Ex-Officio Lewis Group of Companies
- Hon. Keith Millhouse, Moorpark VCTC
- Hon. Kris Murray, Anaheim District 19
- Hon. Michele Martinez, Santa Ana District 16
- Hon. Gary Ovitt San Bernardino County
- Hon. Deborah Robertson, Rialto District 8
- Hon. Alan Wapner, Ontario SANBAG

Members Not Present

- Hon. Tom LaBonge, Los Angeles District 51
- Hon. Andrew Masiel, Sr. Pechanga Band of Luiseno Indians
- Hon. Pam O’Connor, Santa Monica District 41

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Greg Pettis, Chair, called the meeting to order at 9:00 a.m. Hon. Margaret Finlay led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, provided highlights of the Executive Director's report which was previously distributed. Mr. Ikhata referred to last month's Executive Director's report and commented on the progress of the federally designated Metropolitan Planning Organization (MPO) certification and review. He noted that one-on-one interviews with a select number of Regional Council members have been initiated. He thanked everyone for their efforts and participation in this important matter.

Mr. Ikhata provided an update on the Air Resources Board (ARB) meeting which was held on January 23, 2014. He noted that SCAG staff provided an update on the implementation progress and next steps for implementing SB 375 in SCAG's respective regions. SCAG staff also requested that the regional greenhouse gas (GHG) reduction targets not be revised for the 2016 Plan updates. SCAG staff joined other MPOs in requesting additional resources to implement SB 375. Staff will notify the Regional Council on further updates.

Mr. Ikhata commented on the freight emissions strategy resolution that was unanimously adopted by the ARB. He noted that amendments were made to the resolution by the ARB and staff will distribute the final approved resolution to the Board.

Mr. Ikhata provided an update concerning his testimony before the California Transportation Commission (CTC) regarding the development of the draft Active Transportation Program guidelines as required under SB 99. He also testified in support of the States participation about a pilot user fee demonstration with other Western States.

Mr. Ikhata congratulated five (5) SCAG staff members on their research papers that were presented at the January 2014 Transportation Research Board (TRB) meeting.

PRESIDENT'S REPORT

Hon. Greg Pettis commented on the upcoming key events listed in the President's Monthly Report which was previously distributed to the EAC. He asked the Committee to let staff know of their interest in the upcoming events. In addition, Hon. Pettis commented on the Board Officer's tour of Blythe and Needles on February 27-28th. He encouraged EAC members to participate on the tour.

Hon. Pettis reported that an update on the Salton Sea Restoration Initiative will be presented at the Regional Council later today. More information as well as a discussion regarding water issues will be presented at the March RC meeting.

ACTION/DISCUSSION ITEMS

1. GLUE Council Recommended Next Steps from the Southern California Economic Recovery & Job Creation Summit

Hasan Ikhata, Executive Director, congratulated everyone on a very successful Economic Recovery & Job conference. Mr. Ikhata commented on the GLUE Council's recommended next steps and asked Mr. Randall Lewis to provide an update. Mr. Lewis commented on the collaboration and willingness of the business community to facilitate dialogue and to effectively identify and discuss poverty issues and other major economic issues, including climate change, in order to resolve regional challenges.

Additional Board members were asked to provide comments concerning health, education, and wellness programs that have been successfully implemented in their cities.

Sharon Neely, Chief Deputy Executive Director, stated that a correction be made to item #4, on page 4 under the section titled, "Recommended Phase I Next Steps" of the agenda packet. She noted that "\$250" should read "\$250 million."

A MOTION was made (Becerra) and SECONDED (Walker) to review and discuss Summit recommendations; and Approve GLUE Council recommendations regarding SCAG's role in Economic Summit follow-up actions. The motion was passed by the following vote:

AYES: Pettis, Becerra, Bartlett, Finlay, Jahn, Millhouse, Martinez,
Morehouse, Robertson, Viegas-Walker, Wapner
NOES: None
ABSTAIN: None

2. Memorandum of Understanding (MOU) /Joint Work Program with San Bernardino Associated Governments (SANBAG)

Huasha Liu, Director, Land Use & Environmental Planning, provided a brief overview and asked the Committee to approve the MOU/Joint Work Program with SANBAG, prepared in consultation with SCAG staff, for the implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

There were no additional discussions or comments made on this item.

A MOTION was made (Jahn) and SECONDED (Morehouse) to adopt the MOU/Joint Work Program with SANBAG. The motion was passed by the following vote:

AYES: Pettis, Becerra, Bartlett, Finlay, Jahn, Millhouse, Martinez,
Morehouse, Ovitt, Robertson, Viegas-Walker, Wapner
NOES: None
ABSTAIN: None

3. Waiver of Fiscal Year (FY) 2013-14 Membership Dues for the City of Jurupa Valley

Hasan Ikhrata, Executive Director, requested EAC to approve the waiver of the City of Jurupa Valley's FY 2013-14 membership dues.

A MOTION was made (Finlay) and SECONDED (Robertson) to approve the FY 2013-14 Waiver of Membership Dues for the City of Jurupa Valley. The motion was passed by the following vote:

AYES: Pettis, Becerra, Bartlett, Finlay, Jahn, Millhouse, Martinez,
Morehouse, Ovitt, Robertson, Viegas-Walker, Wapner

NOES: None

ABSTAIN: None

4. 2014 State & Federal Legislative Priorities

Darin Chidsey, Director, Strategy, Policy & Public Affairs, provided highlights of the 2014 State & Federal Legislative Priorities that was recommended by the Legislative/Communication and Membership Committee (LCMC) at its January 21, 2014 meeting.

Hon. Keith Millhouse requested staff to follow-up on efforts that will extend entertainment tax credits to the larger budget filmmakers and entertainment industry.

Hon. Cheryl Viegas-Walker asked staff to amend language concerning the Water Bond legislation to be inclusive of the entire California region.

A MOTION was made (Viegas-Walker) and SECONDED (Millhouse) to support the 2014 State & Federal Legislative Priorities, as amended with modified language to the first sentence of State Legislative Priority #8 (Water Bond) to read " Support legislation that invests in water infrastructure that establishes a sufficient and reliable source of water to all of California." The motion was passed by the following vote:

AYES: Pettis, Becerra, Bartlett, Finlay, Jahn, Johnson, Millhouse, Martinez,
Morehouse, Ovitt, Robertson, Viegas-Walker, Wapner

NOES: None

ABSTAIN: None

CONSENT CALENDAR

Approval Items

5. Minutes of the January 2, 2014 Meeting
6. SCAG Annual Memberships
7. Contracts \$200,000 or Greater: Contract Nos. 14-009-C1 and C2, On-Call Outreach Services for the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS)
8. Resolution No. 14-556-1 for California Strategic Growth Council Sustainable Communities Planning Grant and Incentive Program Application

9. Resolution No. 14-556-2 for the Federal Highway Administration (FHWA) Implementing Eco-Logical Project
10. SB 1 (Steinberg) – Sustainable Communities Investment Authority
11. SB 69 (Roth) – Local Government Finance: Vehicle License Fee Adjustment
12. H.R. 3636 (Blumenauer) – “UPDATE” Act of 2013
13. T4America 21st Century Transportation Investment Plan

Receive & File

14. SCAG Sustainability Planning Grants Program – Monthly Update
15. February 2014 State and Federal Legislative Update

A MOTION was made (Millhouse) and SECONDED (Jahn) to approve the Consent Calendar. The motion was passed by the following vote:

AYES: Pettis, Becerra, Bartlett, Finlay, Jahn, Johnson, Millhouse, Martinez, Morehouse, Ovitt, Robertson, Viegas-Walker, Wapner
NOES: None
ABSTAIN: None

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report. He reported that the FY 2013-14 membership dues collected to date was at 98.68% with two (2) remaining cities being actively recruited for membership. Mr. Basil noted that SCAG began its procurement for external auditing services in January 2014. The proposer interviews will be concluded by the March 11, 2014 Audit Committee meeting.

FUTURE AGENDA ITEM

There were no future agenda items requested.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

The meeting adjourned at 9:40 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, March 6, 2014 at the SCAG Los Angeles office.

Approved by:



Lillian Harris-Neal, CMC
Clerk of the Board

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JAN	FEB	MAR	APR	MAY	JUNE
		IC	LA	OC	RC	SB	VC						
Pettis, Gregory, Chair	Cathedral City				X			X	X				
Bartlett, Lisa	Dana Point			X				X	X				
Becerra, Glen, Imm. Past President	Simi Valley						X	X	X				
Finlay, Margaret	Duarte		X						X				
Jahn, Bill	Big Bear Lake					X		X	X				
Johnson, James	Long Beach		X					X	X				
LaBonge, Tom	Los Angeles		X										
Lewis, Randall, Ex Officio	Lewis Op. Corp.					X		X	X				
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X					
Martinez, Michele	Santa Ana			X				X	X				
Millhouse, Keith	VCTC						X		X				
Morehouse, Carl, 1st VP	San Buenaventura						X	X	X				
Murray, Kris	Anaheim			X				X	X				
O'Connor, Pam	Santa Monica		X					X					
Ovitt, Gary	San Bernardino County					X			X				
Robertson, Deborah	San Bernardino County					X			X				
Walker-Viegas, Cheryl, 2nd VP	El Centro	X						X	X				
Wapner, Alan	Ontario					X		X	X				
	Totals	1	4	3	2	5	3						

DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: SCAG Sponsorships

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve.

EXECUTIVE SUMMARY:

The Legislative/Communications & Membership Committee (LCMC) met on February 18, 2014 and recommended approval of up to \$27,500 in sponsorships for: 1) Urban Land Institute Los Angeles 2014 Urban Marketplace (\$7,500); and 2) University of Southern California Diversity in Urban Planning Initiative (\$10,000). A third sponsorship opportunity that arose since the LCMC met on February 18, 2014 that requires approval due to the date of the event is being brought before the EAC and RC for approval. SCAG staff is recommending approval for University of California, Los Angeles Lewis Center Forum on Transportation, Land Use & the Environment (\$10,000).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

1. Urban Land Institute Los Angeles – Urban Marketplace (\$7,500)

The Urban Land Institute (ULI) Los Angeles 14th Annual Urban Marketplace will be held on April 23, 2014 at the Dorothy Chandler Pavilion from 7:30 AM – 12:00 PM. The Urban Marketplace is ULI Los Angeles's flagship annual event and draws the city's top level development professionals—including developers, urban planners, architects, attorneys, and builders. The mission of the event is to convene dealmakers in one room for a half-day, inspirational program with plenty of time to dialogue. It is a conference and expo designed to promote real estate investment opportunities and development strategies for lower income or higher poverty neighborhoods.

The format includes a brief presentation, followed by 20+ interactive roundtable groups discussing topics that range from LA River Redevelopment Opportunities to Affordable Housing. Attendees can move from one roundtable to the next, or stop at one of the many exhibitor booths to speak with one of the event's sponsor companies or cities. Senior leadership from participating cities will be on hand to speak with attendees about specific development opportunities.

The 2013 event attracted over 400 attendees and SCAG Executive Director Hasan Ikhrata participated as a speaker. SCAG staff is recommending a Gold Sponsorship in the amount of \$7,500, which will include the following benefits:

- One (1) half-page advertisement in the program;
- Eight (8) complimentary registrations to the conference (value of \$720);
- Eight (8) city/county tables to promote development opportunities that aligned with work resulting from SCAG's Compass Blueprint planning efforts;
- Priority placement on all publicity and marketing; and
- Premium exhibitor booth space in the highest trafficked area.

2. University of Southern California Diversity in Urban Planning Initiative (\$10,000)

The University of Southern California (USC) Sol Price School of Public Policy is proposing to establish a pre-masters diversity workshop for planning students to address the urgent need to increase diversity within the urban planning profession. The USC Diversity in Urban Planning Initiative will be a two-fold initiative to: 1) raise awareness of planning as a career amongst talented undergraduate minority students, and 2) provide scholarship funding for minority students to pursue graduate education in urban planning.

A SCAG sponsorship of \$10,000 will help fund the first part of the initiative, which will consist of a series of two-day workshops designed to introduce undergraduate minority students to the planning profession. Throughout the two-day workshop, there will be panel discussions focused on the ways in which planners work to address issues of economic opportunity, social justice, sustainability, and infrastructure at the local and regional levels. The workshops will draw upon the region's rich network of planning professionals and USC's world-class faculty. While the workshops would feature USC faculty and be hosted on the USC campus, the workshops would be marketed to the many universities within Southern California and beyond that draw minority students.

Along with the aforementioned sponsorship opportunities for which the LCMC recommended approval at their meeting on February 18, 2014, SCAG staff is recommending an additional sponsorship for an event that will be taking place before the Regional Council's next meeting on April 3, 2014.

3. University of California, Los Angeles Lewis Center Forum on Transportation, Land Use & the Environment (\$10,000)

The University of California, Los Angeles (UCLA) Lewis Center will be holding a forum on Transportation, Land Use & the Environment on March 20, 2014 from 8:00 AM – 7:30 PM at the Japanese American National Museum. Entitled "Digital Cities, Smarter Transportation," the forum will focus on the implications of recent and foreseeable future technological innovations for transportation, land use, and environmental policy and planning. Technology is both drastically and rapidly changing the way we live, do business, and travel, but land development, transportation infrastructure, and the laws and institutions that govern them are not evolving at the same pace. This forum will bring together thought leaders across an array of professions and disciplines to explore these challenges and suggest solutions. Speakers include policymakers, public and private sector analysts, key stakeholder group representatives, researchers, and transportation network company leaders and regulators.

SCAG Executive Director Hasan Ikhata will be a part of the forum's Keynote Panel, which will focus on two themes: 1) How technological innovation is changing cities (or some aspect of cities, like mobility/accessibility); and 2) What the public sector can do to get the greatest public benefit from rapidly-paced technological innovation.

The EAC and RC are asked to approve a "Principal Sponsor" level sponsorship at \$10,000 for this event, which includes:

- 1 complimentary registration;
- 3 registrations at a reduced rate (50 percent off);
- Exclusive display of promotional materials during the event;
- Highlighted recognition on main conference website with logo;
- Highlighted recognition as Principal Sponsor from the podium as the lunch sponsor; and
- Recognition in conference materials.

FISCAL IMPACT:

Up to \$27,500 (these funds are included in the approved FY2013-2014 budget).

ATTACHMENT:

None

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DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: H.R. 3978 (Sires): The New Opportunities for Bicycle and Pedestrian Infrastructure Financing Act of 2014 – SUPPORT

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Support.

EXECUTIVE SUMMARY:

H.R. 3978 (Sires) is a newly introduced bipartisan bill that would create a pilot credit assistance program for bicycle and pedestrian infrastructure finance modelled after the successful Transportation Infrastructure Finance and Innovation Act (TIFIA) that provides direct loans, loan guarantees, and standby lines of credit to finance large, surface transportation infrastructure projects. This bill would create a similar pilot program for bike and pedestrian projects, many of which cannot qualify for TIFIA because they are not large enough. Funding for the pilot comes from a set aside of TIFIA funds, so no new government spending is created by the bill. The Legislative/Communications & Membership Committee (LCMC) recommends that the Regional Council adopt a “support” position on the bill, provisions of which are consistent with the adopted 2014 State & Federal Legislative Priorities.

STRATEGIC PLAN:

This item supports SCAG’s Strategic Plan, Goal 2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities; Objective b) Identify and support legislative initiatives.

BACKGROUND:

On January 29, 2014, Rep. Albio Sires (D-NJ) introduced H.R. 3978. The bill is co-sponsored by Rep. Earl Blumenauer (D-OR); Rep. Andre Carson (D-IN); Rep. Mario Diaz-Balart (R-FL); Rep. Betty McCollum (D-MN); and Rep. Iliana Ros-Lehtinen (R-FL). The bill is referred to the House Transportation and Infrastructure Committee with no hearings or mark-ups yet scheduled.

This legislation is modeled after the existing Transportation Infrastructure Finance and Innovation Act (TIFIA) that provides federal credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to finance surface transportation projects of national and regional significance, and to encourage innovative public-private partnerships. This proven model has demonstrated that each dollar of federal financing can provide up to \$10 in credit assistance and leverage an additional \$30 in private or other public sector funding.

REPORT

H.R. 3978 creates a credit assistance pilot program that would establish a low-interest, long-term loan program for communities to build biking and walking networks. The funding, \$11 million, is a set aside from the \$1 billion dollar TIFIA loan program funded in MAP-21. The bill is written to fill the gap caused by TIFIA's current, significant \$50 million minimum project cost requirement which puts the program out of reach for smaller, standalone bicycle and pedestrian infrastructure projects. Thus, by using existing federal transportation funds this program will not create any new government spending. Projects eligible for *New Opportunities* credit assistance include:

1. The construction, planning, and design of on-road and off-road pathways for pedestrians, bicyclists, and other non-motorized forms of transportation to create a comprehensive and connected transportation system, including sidewalks, bicycling infrastructure and parking, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the American with Disabilities Act of 1990;
2. Innovative infrastructure for bicycling and walking, such as designs included in the National Association of City Transportation Officials guide for urban street design to enhance the ability of communities to develop solutions to increase non-motorized travel;
3. A project for the conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users that connects to or expands an existing network of bicycle and pedestrian facilities;
4. A bike share program as a standalone project, or in conjunction with other infrastructure projects.

The LCMC, at its February 18, 2014, meeting recommended that the Regional Council adopt a "support" position on H.R. 3978. The bill is consistent with the Board-adopted 2014 State & Federal Legislative Priorities calling for support of legislation that to support enhancement of existing programs to expedite the funding and delivery of projects throughout the region including, specifically, the Transportation Infrastructure Finance and Innovation Act (TIFIA) program, and priorities in support of MAP-21 implementing legislation including active transportation. The bill is currently in the House Committee on Transportation & Infrastructure, Subcommittee on Highways & Transit.

ATTACHMENT:

None

DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: SB 511 (Lieu): Trade Promotion of California Ports – SUPPORT

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Support.

EXECUTIVE SUMMARY:

SB 511 is SCAG-sponsored with other key stakeholders listed below to promote trade and job growth. The bill requires the Director of the Governor's Office of Business and Economic-Development (GO-Biz) to convene, no later than February 1, 2015, a statewide business partnership to advise GO-Biz on California port trade promotion. The Legislation/Communications & Membership Committee (LCMC) at its February 18, 2014 meeting recommended that the Regional Council adopt a "support" position on the bill. Provisions of the bill are consistent with SCAG's Board-adopted 2014 State & Federal Legislative Priorities, specifically the state legislative priority to support legislation that promotes international trade in California and with prior legislation supported by the LCMC and the Regional Council.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities; Objective b) Identify and support legislative initiatives.

BACKGROUND:

Current law establishes GO-Biz within the Governor's Office for the purpose of serving as the lead state entity for economic strategy and marketing of California on issues relating to business development, private sector investment and economic growth. Existing law also makes legislative findings regarding the importance of strengthening collaborative linkages among California-based international trade and investment (ITI) promotion programs operated at federal, state, regional and local levels in light of the repeal of the statutory authority for the Technology, Trade and Commerce Agency (TTCA) in 2003.

GO-Biz also serves as the primary state agency authorized to attract foreign investments, cooperate in international public infrastructure projects, and support California businesses in accessing international markets. Existing law requires GO-Biz to develop an ITI program attracting employment-producing direct foreign investment to the state and provides support for California businesses in accessing international markets and increasing exports. GO-Biz may establish ITI offices outside of the United States in support of this goal, and may accept private monies to fund, establish, and operate international trade offices under procedures of existing law.

REPORT

Existing law requires GO-Biz to prepare an ITI strategy report to the Legislature once every five years that includes:

- Policy goals, objectives and recommendations necessary to implement a comprehensive ITI program;
- Measurable outcomes and timelines for the goals, objectives and actions for the program;
- Impediments to achieving goals and objectives;
- Key stakeholder partnerships that will be used to implement the strategy;
- Options for funding;
- An organizational structure for state administration of ITI policies, programs, and services.

Existing law also requires that GO-Biz prepare: (1) a budget for the ITI program and a separately stated budget for each ITI office, with specified information; (2) a strategy and business plan for the ITI program, with specified information, that is developed with input from California businesses that shall include, but not be limited to, measurable goals, objectives, and outcomes and timelines necessary to attract employment-producing direct foreign investment to the state and increase California exports; and (3) a written review of the implementation of the prior year's strategy and business plan for the ITI program that addresses the performance of the program and each ITI office.

Existing law provides that the State Controller shall not allocate any state funds to GO-Biz for ITI activities unless the strategy for ITI has been submitted to the Legislature by May 1, 2014.

Bill Provisions

This bill requires GO-Biz to convene a statewide business partnership that advises GO-Biz on port trade promotion, on or before February 1, 2015; and requires the partnership to include, but not be limited, to representatives from: (1) ports of entry; (2) ocean carriers; (3) marine terminal operators; (4) warehouse operators; (5) railroads; (6) trucking companies; (7) labor representatives; (8) foreign trade zones; (9) environmental group representatives; and (10) shippers, including agricultural exporters, manufacturers, postconsumer secondary material handlers, and retailers.

SB 511 is substantively very similar to SB 592 (Lieu) introduced in 2013 that also required GO-Biz to provide a port trade promotion strategy to the Legislature on or before April 1, 2014. Additionally, SB 592 referenced land ports as well as seaports for which the trade promotion strategy should encompass. That bill is being held in the Assembly Appropriations Committee. The Regional Council adopted a “support” position on recommendation by the LCMC at its September 12, 2013 meeting.

Discussion

Ports are responsible for developing, maintaining, and overseeing the operation of shore side facilities for the intermodal transfer of cargo between ships, trucks, and railroads. There are 11 ports in the state: Hueneme, Humboldt Bay, Long Beach, Los Angeles, Oakland, Redwood City, Richmond, Sacramento, San Diego, San Francisco, and Stockton. The law allows each port to establish a general plan and port system improvements and prescribe the specifications for such improvements.

According to the California Marine and Intermodal Transportation System Advisory Council, more than 40% of the total containerized cargo entering the United States arrived at California ports, and almost

30% of the nation's exports flowed through ports in the Golden State. Port activities employ more than 500,000 people in California and generate an estimated \$7 billion in state and local taxes annually. It is estimated that nationwide, more than two million jobs are linked to California's public ports. According to data from the U.S. Department of Commerce, California exported \$159 billion in products in 2011, up from \$143.1 billion in 2010. California's largest export market is Mexico, where the value of exports totals close to \$26 billion in 2011. China is the largest source of imports into California; the 2011 value of Chinese imports was \$120 billion.

The Threat of Expansion of the Panama Canal

Panama is currently underway with an over \$5 billion project to greatly expand the Panama Canal making it deeper and wider, raising the possibility of a significant impact on the flow of goods coming into California's ports. The project will double the capacity of the existing canal by adding wider, deeper and longer locks on both the Atlantic and Pacific sides. The expanded Panama Canal will be able to accommodate larger cargo ships, called Post Panamax vessels, which could result in large freighters loaded with goods from Asia destined for the Eastern United States, thus bypassing California altogether. There is some concern that California ports now have to compete against one another as expansion of the canal holds the potential for California ports to lose as much as 25% of their cargo business, by some estimates, which may in turn result in an impact of millions of dollars to local economies and over 100,000 jobs.

The Panama Canal Authority, which runs the canal, has entered into memorandums of understandings (MOUs) with 20 ports on the Gulf and East coasts, including New Orleans, Miami and Baltimore that are intended to promote freight passage through the canal to those ports. In the absence of a California effort to market opportunities throughout the state, ports themselves, like the Port of Long Beach, are approaching the Panama Canal Authority individually to enter into their own MOU.

International Trade Efforts in California

Between 1986 and 2004, the TTCA was the responsible government entity for promoting economic development, international trade, and foreign investment in California. When the agency was eliminated in 2003, the authority for all state trade activity was also eliminated and the few remaining programs came under the umbrella of the Business, Transportation and Housing Agency (BT&H), but its efforts in these areas were significantly curtailed. SB 1513 (Romero, Chapter 663, Statutes of 2006) addressed the issue by requiring BT&H to undertake a trade study to determine what role the state should play in international trade and foreign investment activities and required them to establish a business advisory committee, and development of a trade strategy consistent with the study and acts as the vehicle for implementing the state's trade policy. The first strategy was published in February 2008 and the next update is required in February 2014.

GO-Biz now has authority for undertaking international trade and foreign investment activities, including establishing any ITI office, AB 2012 (Perez), Chapter 294, Statutes of 2012). GO-Biz has partnered with the Bay Area Council to open a California-China Trade and Investment office in Shanghai's downtown Yangpu district. In a March 2013 report to the Legislature on the status of this effort, GO-Biz described the office's goals "to drive increased employment, revenues at California enterprises, tax revenues, and international competitiveness in California" which will be accomplished through promoting investment in California; facilitating two-way international business growth, with an emphasis on expanding foreign sales by California employers, including not only manufacturers,

REPORT

agricultural enterprises, and commodity producers, but also service providers such as universities, banks, consulting companies; supporting continued growth of California's role as a gateway state for goods movement and passenger travel, and; identifying and addressing barriers to international expansion by California employers.

According to the author's office, international trade accounts for nearly 25% of the state's economy and relies on land ports of entry and the largest seaport facilities in the U.S. to maintain California's status as a major gateway for products entering and leaving the U.S., including many goods moving through California ports, such as industrial, technology, and postconsumer secondary materials originated in, or destined for other states. The state has a compelling interest in the success of ports because of the significant economic benefit in terms of jobs, personal income, business revenue, and taxes. Ports are the vital interface between water and land transportation for international trade.

The LCMC, at its meeting on February 18, 2014, recommended that the Regional Council adopt a “support” position on SB 511, which is consistent with its support of SB 592 in 2013. The bill is consistent with the Board-adopted 2014 State & Federal Legislative Priorities, specifically the legislative priority to support legislation that enhances and promotes international trade to the California economy. In addition, upon adoption of support and direction by the Regional Council, staff will work with the author to include specific reference to land ports as well as seaports to be encompassed within the trade promotion strategy recommendations provided to GO-Biz. SB 511 most recently passed out of the Senate by a vote of 31-0 and is currently in the Assembly awaiting committee assignment.

ATTACHMENT:

None

DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Contracts \$200,000 or Greater: Contract No. 14-013-C1, Regional Aviation Demand Forecast and Airport Ground Access Analysis and Aviation Economic Impact Analysis

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve Contract No. 14-013-C1 with AECOM Technical Services, Inc., in an amount not-to-exceed \$449,891, to develop the Aviation Element of the 2016-2040 Regional Transportation Plan and Sustainable Community Strategy (2016 RTP/SCS), for a two-year period.

EXECUTIVE SUMMARY:

The Aviation Element will include an updated forecast for passengers, operations and air cargo at the region's commercial airports in the year 2040. Using the updated forecast, the Consultant shall determine where in the SCAG Region airport users come from. Given this allocation of demand, the Consultant will analyze current planned ground access improvements and identify potential new ground access projects that shall make it easier for passengers to reach the Region's airports.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Provide practical solutions for moving new ideas forward.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
AECOM Technical Services, Inc. (14-013-C1)	The Consultant shall provide consulting services that support the development of the Aviation Element of the 2016-2040 RTP/SCS.	\$449,891

FISCAL IMPACT:

Funding of \$200,000 is available in the FY 2013-14 budget, \$150,000 will be available in the FY 2014-15 and the remaining \$99,891 will be available in the FY 2015-16 budget, subject to budget availability.

ATTACHMENT:

Consultant Contract No. 14-013-C1

CONSULTANT CONTRACT 14-013-C1

Recommended Consultant:	AECOM Technical Services, Inc.						
Background & Scope of Work:	<p>The Consultant shall provide consulting services that support the development of the Aviation Element of the 2016 - 2040 Regional Transportation Plan/Sustainable Community Strategy (2016 RTP/SCS).</p> <p>The Aviation Element shall include an updated forecast for passengers, operations and air cargo at the region’s commercial airports in the year 2040. Using the updated forecast the Consultant shall determine where in the SCAG Region airport users come from. Given this allocation of demand, the Consultant shall analyze current planned ground access improvements and identify potential new ground access projects that will make it easier for people to reach the Region’s airports.</p> <p>Additionally, the Consultant shall provide technical expertise in support of regional policies towards decentralizing the aviation system that are consistent with policy guidance from the SCAG Regional Council and Transportation Committee.</p>						
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• A Regional Aviation Demand Forecast for passengers, operations and air cargo for the 2016 RTP/SCS;• Analysis of planned airport ground access projects and recommendations of potential new projects that support mobility for residents and visitors accessing airports;• Trip tables that include the number of airport users coming from each SCAG Transportation Analysis Zone. The trip tables are an input to SCAG’s Regional Transportation Model;• A General aviation white paper that analyzes issues facing the over forty general aviation airports in the SCAG region;• An Economic Impact Analysis of the SCAG Region airports;• Policy considerations that allow for continued growth in aviation demand through decentralizing the system and utilizing existing airport infrastructure; and• Policy considerations that allow Southern California’s airports to remain economic generators and meet the needs of travelers in the future, while also being good neighbors to nearby residents.						
Strategic Plan:	This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Provide practical solutions for moving new ideas forward.						
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 80%;">Total not-to-exceed (subject to budget availability)</td><td style="text-align: right;">\$449,891</td></tr><tr><td>AECOM (prime consultant)</td><td style="text-align: right;">\$316,869</td></tr><tr><td>InterVISTAS (subconsultant)</td><td style="text-align: right;">\$133,022</td></tr></table>	Total not-to-exceed (subject to budget availability)	\$449,891	AECOM (prime consultant)	\$316,869	InterVISTAS (subconsultant)	\$133,022
Total not-to-exceed (subject to budget availability)	\$449,891						
AECOM (prime consultant)	\$316,869						
InterVISTAS (subconsultant)	\$133,022						
Contract Period:	<p>Note: AECOM originally proposed \$468,220, but staff negotiated the price down to \$449,891 without reducing the scope of work.</p> <p>Notice-to-Proceed through June 30, 2016</p>						

Project Number: 230-0174B.05 \$398,259
230-0174E.05 \$51,632
Funding sources: FTA and TDA

Request-for-Proposal (RFP): SCAG staff notified 3,033 firms of the release of RFP 14-013-C1. Staff also advertised the RFP in the American Association of Airport Executives (AAAE) website, Airports Council International-North America (ACI-NA) website and the in Urban Transportation Monitor, as well as the Planning Institute, and posted it on SCAG’s bid management system. A total of 85 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

AECOM (1 subconsultant)	\$468,220
Iteris, Inc. (3 subconsultants)	\$378,732
ND Stat (no subconsultants)	\$579,474
Aviation System Consulting (4 subconsultants)	\$613,563

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Diego Alvarez, Director of Modernization, Los Angeles World Airports
Gary Gosliga, Airport Director, March Inland Port
Maria Aranguiz, Caltrans District 8
Ryan N. Hall, Regional Aviation Planning Specialist, SCAG

Basis for Selection: The PRC recommends AECOM Technical Services Inc., for the contract award because the Consultant:

- Illustrated the clearest understanding of the project objectives, addressing key critical issues and the best discussion of the work to be completed;
- Provided the best value, with a team which includes nationally recognized functional experts who have developed similar concepts of operations for major metropolitan areas, including the San Francisco Bay Area Express Lane Network. Other proposers did not include a project manager with the degree of expertise and in depth knowledge of regional issues;
- Proposed the best project management reporting structure which is critical to the project; and
- Demonstrated the most comprehensive understanding of the dynamics of the SCAG region and ability to address the complex issues and dynamic nature of the project.

Although AECOM was not the lowest priced proposer, they best highlighted specific outcomes critical for successful project completion, including establishing a framework for a realistic concept of aviation and ground system access operations.

**Conflict Of Interest Form - Attachment
For March 6 2014, Regional Council Approval**

Item #: 8

Approve Contract No. 14-013-C1, in an amount not to exceed \$449,891 to assist staff with consulting services that support the development of the aviation element of the 2016 Regional Transportation Plan/Sustainable Community Strategy (RTP/SCS).

This consultant team for this contract includes:
AECOM Technical Services Inc. (prime consultant)
InterVISTAS Consulting LLC (subconsultant)

SCAG CONFLICT OF INTEREST FORM

RFP No. 14-013

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: AECOM Technical Services, Inc.

Name of Preparer: James de la Loza
2016-2040 Regional Transportation Plan/Sustainable Communities Strategy Regional Aviation Demand

Project Title: Forecast and Airport Ground Access Analysis and Aviation Economic Impact Analysis

RFP Number: 14-013 **Date Submitted:** February 21, 2014

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

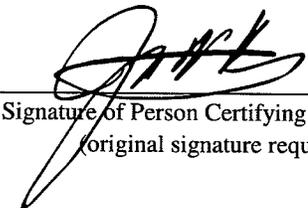
Name	Date	Dollar Value
Please see attached		

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) James de la Loza, hereby declare that I am the (position or title) Senior Vice President of (firm name) AECOM Technical Services, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/14/14 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ February 21, 2014 _____
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

**AECOM Attachment to
SCAG Conflict of Interest Form**

Response to Section II, Question 5

Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or behalf of a member/candidate)?

Yes. The following is a list of campaign contributions made over the past ten (10) years by AECOM or its subsidiary company to a current member of the SCAG Regional Council:

Joe Buscaino:

<u>Date</u>	<u>Name</u>	<u>Office</u>	<u>Office Location</u>	<u>Operating Company</u>	<u>Amount</u>
3/22/12	Buscaino, Joel	City Council	Los Angeles	AECOM	500

Eric Garcetti:

<u>Date</u>	<u>Name</u>	<u>Office</u>	<u>Office Location</u>	<u>Operating Company</u>	<u>Amount</u>
3/27/2013	Garcetti, Eric	Los Angeles City Council	Snata Monica	AECOM	25,000
6/1/2009	Garcetti, Eric	Los Angeles City Council	Santa Monica	AECOM	500
10/5/2009	Garcetti, Eric	Los Angeles City Council	Santa Monica	AECOM	500

Jose Huizar:

<u>Date</u>	<u>Name</u>	<u>Office</u>	<u>Office Location</u>	<u>Operating Company</u>	<u>Amount</u>
6/30/2005	Jose Huizar for Los Angeles City Council	Los Angeles City Council	Los Angeles, California	DMJM H&N	500
7/31/2006	Honorable Jose Huizar	Los Angeles City Councilmember, 14th District	Los Angeles, California	DMJM Harris	500
3/6/2007	Jose Huizar for Los Angeles City Council	14th District Los Angeles City Councilmember	Los Angeles, California	DMJM Harris	500

Michelle Martinez:

<u>Date</u>	<u>Name</u>	<u>Office</u>	<u>Office Location</u>	<u>Operating Company</u>	<u>Amount</u>
12/21/2011	Martinez, Michelle	State Assembly, 69 th District	69 th District	AECOM	2,500

Kris Murray:

<u>Date</u>	<u>Name</u>	<u>Office</u>	<u>Office Location</u>	<u>Operating Company</u>	<u>Amount</u>
2/16/2010	Murray, Kris	Anaheim City Council	Santa Ana	AECOM	1,700

Updated: February 20, 2014

DATE: March 6, 2014

TO: Regional Council (RC)
Executive/Administration Committee (EAC)

FROM: Hasan Ikhata, Executive Director, ikhata@scag.ca.gov, 213-236-1944

SUBJECT: SCAG Sustainability Planning Grants Program – Monthly Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Receive and File.

EXECUTIVE SUMMARY:

SCAG is providing a monthly update (attached) regarding successful implementation of the 73 Sustainability Grants to member agencies. Forty-four (44) of the seventy-three (73) approved SCAG Sustainability Planning Grants were funded in the fall of 2013. At the time this report was distributed, thirty-two (32) grant projects have had Scopes of Work developed and finalized, twenty (20) grant projects have had Request for Proposals (RFPs) released, ten (10) grant projects have selected consultants, and two (2) grant projects have had contracts executed.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

BACKGROUND:

On September 12, 2013, the Regional Council approved seventy-three (73) Sustainability Planning Grant projects and directed staff to proceed with funding projects with available funds for Phases I and Phase II projects. Phase III projects will proceed as additional funds become available in FY 15.

SCAG staff is providing monthly updates to the Board regarding implementation of the seventy-three (73) grants. At the time this report was distributed, thirty-two (32) grant projects have had scopes of work developed in partnership with the cities, twenty (20) grant projects have had RFPs released, ten (10) grant projects have consultants selected and two (2) grant projects have completed negotiations and have contracts executed.

FISCAL IMPACT:

Funding is included in SCAG's FY 2013-14 Overall Work Program (OWP) Budget. Staff's work budget for the current fiscal year are included in FY 2013-14 OWP 065.SCG02663.02.

ATTACHMENT:

Summary Progress Chart

SCAG Sustainability Program - Board Report

24-Feb-14

Rank	Applicant	Project	Working / Last Contact	Scope	RFP	Selection	Contract
Phase 1 (Available funds FY 13-14)							
1	San Bernardino County	Bloomington Area Valley Blvd. Specific Plan Health and Wellness Element - Public health; Active transportation; Livability; Open space	x	x	x		
2	Los Angeles - Department of City Planning	Van Nuys & Boyle Heights Modified Parking Requirements - Economic development; TOD; Livability	x	x	x	x	x
3	Los Angeles - Department of City Planning	Bicycle Plan Performance Evaluation - Active transportation; performance measures	x	x	x		
4	Western Riverside Council of Governments	Public Health: Implementing the Sustainability Framework - Public health; Multi-jurisdiction coordination; Sustainability	x	x	x		
5	Santa Ana	Complete Streets Plan - Complete streets; Active transportation; Livability	x	x	x	x	
6	San Bernardino Associated Governments	Climate Action Plan Implementation Tools - GHG reduction; Multi-jurisdiction coordination; Implementation	x	x	x	x	
7	Riverside	Restorative Growthprint Riverside - GHG reduction; Infrastructure investment; Economic development	x	x	x	x	
8	Orange County Parks	Orange County Bicycle Loop - Active transportation; Multi-jurisdictional; Public health	x	x	x	x	
9	Ventura County	Connecting Newbury Park - Multi-Use Pathway Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	

Rank	Applicant	Project	Working / Last				
			Contact	Scope	RFP	Selection	Contract
10	Imperial County Transportation Commission	Safe Routes to School Plan - Multi-modal; Active transportation	x	x			
11	Yucaipa	College Village/Greater Dunlap Neighborhood Sustainable Community - Complete Streets; TOD	x	x	x		
12	Las Virgenes-Malibu Council of Governments	Multi-Jurisdictional Regional Bicycle Master Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	x
13	Eastvale	Bicycle & Pedestrian Master Plan - Active Transportation	x	x	x	x	
14	West Covina	Downtown Central Business District - Multi-modal; Active transportation	x				
15	Placentia	General Plan/Sustainability Element & Development Code Assistance - General Plan Update; Sustainability Plan	x	x	x	x	
16	Paramount/Bellflower	Regional Bicycle Connectivity - West Santa Ana Branch Corridor - Active transportation; multi-jurisdiction	x	x	x		
17	Costa Mesa	Implementation Plan for Multi-Purpose Trails - Active Transportation	x	x	x	x	
Phase 2 (Available funds)							
18	Fullerton	East Wilshire Avenue Bicycle Boulevard - Active transportation; Livability; Demonstration project	Oct-13				
19	Beaumont	Climate Action Plan - GHG reduction	x	x			
20	Palm Springs	Sustainability Master Plan Update - Leverages larger effort; commitment to implement	Oct-13				
21	Big Bear Lake	Rathbun Corridor Sustainability Plan - Multi-modal; Economic development; Open space	x	x			

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
22	Western Riverside Council of Governments	Land Use, Transportation, and Water Quality Planning Framework - Integrated planning, Sustainability	x	x			
23	Anaheim	Bicycle Master Plan Update - Active transportation	x	x	x		
24	Ontario	Ontario Airport Metro Center - Multi-modal; Visualization; Integrated planning	x	x			
25	Coachella Valley Association of Governments	CV Link Health Impact Assessment - Active transportation; Public health; Multi-jurisdiction	x	x			
26	San Bernardino Associated Governments	San Bernardino Countywide Complete Streets Strategy - Multi-modal; Livability; Multi-jurisdiction	x				
27	Chino Hills	Climate Action Plan and Implementation Strategy - GHG reduction; Implementation; Sustainability	x	x	x		
28	Coachella	La Plaza East Urban Development Plan - Mixed-use, TOD, Infill	Oct-13				
29	South Bay Bicycle Coalition/Hermosa, Manhattan, Redondo	Bicycle Mini-Corral Plan - Active transportation; implementable; good value	Oct-13				
30	Hawthorne	Crenshaw Station Area Active Transportation Plan and Overlay Zone - Multi-modal; Active transportation; GHG reduction	x				
31	Chino	Bicycle & Pedestrian Master Plan - Multi-modal; Active transportation	x	x	x		
32	Stanton	Green Planning Academy - Innovative; Sustainability; Education & outreach	Oct-13				
33	Hermosa Beach	Carbon Neutral Plan - GHG reduction; Sustainability	Oct-13				
34	Palm Springs	Urban Forestry Initiative - Sustainability; Unique; Resource protection	Oct-13				

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
35	Orange County	"From Orange to Green" - County of Orange Zoning Code Update - Sustainability; implementation	x	x			
36	Calimesa	Wildwood and Calimesa Creek Trail Master Plan Study - Active transportation; Resource protection	x	x			
37	Western Riverside Council of Governments	Climate Action Plan Implementation - GHG Reduction; Multi-jurisdiction; implementation	x	x	x		
38	Lynwood	Safe and Healthy Community Element - Public health & safety, General Plan update	x	x			
39	Palmdale	Avenue Q Feasibility Study - Mixed-use; Integrated planning	x				
40	Long Beach	Willow Springs Wetland Habitat Creation Plan - Open Space; Resource protection	x	x			
41	Indio	General Plan Sustainability and Mobility Elements - Sustainability; Multi-modal, General Plan update	x	x			
42	Glendale	Space 134 - Open space/Freeway cap; Multi-modal	Oct-13				
43	Rancho Palos Verdes/City of Los Angeles	Western Avenue Corridor Design Implementation Guidelines - Urban Infill; Mixed-use; Multi-modal	x	x	x		
44	Moreno Valley	Nason Street Corridor Plan - Multi-modal; Economic development	x	x			
Phase 3 (Pending additional funds)							
45	Park 101/City of Los Angeles	Park 101 District - Open space/Freeway cap; Multi-modal	Oct-13				
46	Los Angeles/San Fernando	Northeast San Fernando Valley Sustainability & Prosperity Strategy - Multi-jurisdiction; Economic development; Sustainability	x				
47	San Dimas	Downtown Specific Plan - Mixed use; Infill	Oct-13				

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
48	Los Angeles - Department of City Planning	CEQA Streamlining: Implementing the SCS Through New Incentives - CEQA streamlining	Oct-13				
49	Pico Rivera	Kruse Road Open Space Study - Open space; Active transportation	Oct-13				
50	South Bay Cities Council of Governments	Neighborhood-Oriented Development Graphics - public outreach	Oct-13				
51	San Bernardino Associated Governments	Safe Routes to School Inventory - Active transportation; Public health	Oct-13				
52	Burbank	Mixed-Use Development Standards - Mixed use; Urban infill	x				
53	San Bernardino Associated Governments	Countywide Habitat Preservation/Conservation Framework - Open Space; Active Transportation	Oct-13				
54	Rancho Cucamonga	Healthy RC Sustainability Action Plan - Public health; implementation	x				
55	Pasadena	Form-Based Street Design Guidelines - Complete Streets; Multi-modal; Livability	x				
56	South Gate	Gateway District/Eco Rapid Transit Station Specific Plan - Land Use Design; Mixed Use; Active Transportation	Oct-13				
57	Lancaster	Complete Streets Master Plan - Complete Streets Plan	x				
58	Rancho Cucamonga	Feasibility Study for Relocatoion of Metrolink Station - Transit Access	Oct-13				
59	Santa Clarita	Soledad Canyon Road Corridor Plan - Land Use Design; Mixed Use Plan	Oct-13				
60	Seal Beach	Climate Action Plan - Climate Action Plan	x				
61	La Mirada	Industrial Area Specific Plan - Land Use Design	Oct-13				
62	Hemet	Downtown Hemet Specific Plan - Land Use Design; Mixed Use Plan	x				

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
63	Hollywood Central Park/City of Los Angeles	Hollywood Central Park EIR - Open Space/Freeway Cap; Multi-modal	Oct-13				
64	Desert Hot Springs	Bicycle/Pedestrian Beltway Planning Project - Active Transportation	x				
65	Cathedral City	General Plan Update - Sustainability - General Plan Update; Sustainability Plan	Oct-13				
66	Westminster	General Plan Update - Circulation Element - General Plan Update; Complete Streets	x				
67	La Canada Flintridge	Climate Action Plan - Climate Action Plan	Oct-13				
68	Huntington Beach	Neighborhood Electric Vehicle Plan - Electric Vehicle	Oct-13				
69	Pasadena	Green House Gas (GHG) Emission Reduction Evaluation Protocol - Climate Action Plan	Oct-13				
70	San Bernardino Associated Governments	Countywide Bicycle Route Mobile Application - Active Transportation	Oct-13				
71	Dana Point	General Plan Update - General Plan Update	Oct-13				
72	Garden Grove	RE:IMAGINE Downtown - Pedals & Feet - Active Transportation; Infill	x				
73	Barstow	Housing Element and Specific Plan Update - Housing; Land Use Design	Oct-13				

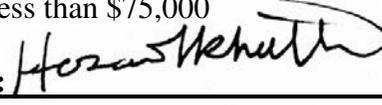
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DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only - No Action Required.

STRATEGIC PLAN:
This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
CALCOG	SCAG Membership for FY14	\$26,647
Halo Branded Solutions	Flash Drives w/logo and Video	\$22,890
Southern Calif. Leadership Network	SCAG Membership for 2014	\$20,000
NAFTANEXT Summit	SCAG Sponsorship	\$15,000
Baker Hostetler, LLP	Legal Services	\$10,000
USC Sol Price School of Pub Policy	Executive Education Forum	\$10,000
CQ Roll Call Subscription	Subscription Renewal	\$8,590
University of Southern California	USC Demographic Workshop Deposit	\$5,000
Coachella Valley Economic Partnership	Sponsorship of Energy Summit	\$5,000

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
Alta Planning, Inc. (14-001-B12)	For this Sustainability Program project, the Consultant shall provide the Las Virgenes-Malibu Council of Governments (LVMCOG) with a Bicycle Transportation Account (BTA)-compliant, multijurisdictional regional bicycle master plan, that includes local BTA-compliant bicycle plans for each of the five (5) cities in LVMCOG.	\$178,494

REPORT

SCAG executed the following Contracts between \$25,000 and \$200,000

Consultant/Contract

IBI Group
(14-001-B02)

Contract's Purpose

For this Sustainability Program project, the Consultant shall provide the City of Los Angeles a critical parking and land use related analysis that includes recommendations for future parking requirements to support the revitalization efforts, traffic reduction, and maximization of transit infrastructure.

Contract

Amount

\$139,155

SCAG executed the Amendment between \$5,000 and \$74,999

Consultant/Contract

N/A

Amendment's Purpose

Amendment

Amount

FISCAL IMPACT:

Funding is available in the FY 2013-14 budget.

ATTACHMENT:

Contract Summaries

CONSULTANT CONTRACT 14-001-B12

**Recommended
Consultant:**

Alta Planning, Inc.

**Background &
Scope of Work:**

In April 2012, SCAG's Regional Council adopted the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS): Towards a Sustainable Future. The RTP/SCS is the culmination of a multi-year effort, involving stakeholders from across the SCAG Region, to guide regional planning policy through the integration of land use planning and transportation investment decision-making.

The Sustainability Program is a key SCAG initiative for implementing the RTP/SCS, combining Compass Blueprint assistance for integrated land use and transportation planning with new Green Region Initiative assistance aimed at local sustainability and Active Transportation assistance for bicycle and pedestrian planning efforts. Sustainability Projects are intended to provide SCAG-member jurisdictions the resources to implement regional policies at the local level, focusing on voluntary efforts that will meet local needs and contribute to implementing the SCS, reducing greenhouse gas (GHG) emissions, and providing the range of local and regional benefits outlined in the SCS.

Consultant products for Sustainability Planning Grant projects shall include, where applicable, specific, implementable guidance on RTP/SCS-supportive transportation and land use policy changes. This should include, but not be limited to, recommendations on sustainability-oriented General Plan updates, zoning code amendments, transit-oriented development (TOD) districts, main street revitalization, complete-streets and active transportation design standards, and climate action planning.

For this Sustainability Program project the Consultant shall provide the Las Virgenes-Malibu Council of Governments (LVMCOG) with a Bicycle Transportation Account (BTA) compliant, multijurisdictional regional bicycle master plan, which includes local BTA-compliant bicycle plans for each of the five (5) cities comprising the LVMCOG.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- A plan for a regional bikeway network that will promote physical activity and reduce drive-alone rates for a safer, more sustainable, accessible and economically viable region; and
- Create a Bicycle Transportation Account (BTA) compliant, multijurisdictional regional bicycle master plan, which includes local BTA-compliant bicycle plans for each of the five (5) cities comprising the Las Virgenes-Malibu Council of Governments.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:	Total not-to-exceed	\$178,494
	Alta Planning (prime consultant)	\$143,442
	Wildan (Subconsultant)	\$35,052

Note: Alta originally proposed \$184,732, but staff negotiated the price down to \$178,294 without reducing the scope of work.

Contract Period: February 3, 2014 through June 30, 2015

Project Number: 065.SCG00137.01 \$178,494
Funding sources: Consolidated Planning Grant – FTA and TDA

Request for Proposal (RFP): SCAG staff notified 1,569 firms of the release of RFP No. 14-001-B12. Staff also advertised the RFP on the American Planning Association’s website, and on SCAG’s bid management system. A total of 74 firms downloaded the RFP. SCAG received the following three (3) proposal in response to the solicitation:

Alta Planning (1 subconsultant)	\$178,494
Chen Ryan Engineering (1 subconsultant)	\$165,812
IBI Group (1 subconsultant)	\$184,941

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) offerors.

The PRC consisted of the following individuals:

- Alan Thompson, Senior Regional Planner, SCAG
- Dale Benson, Branch Chief – Office of Advance Planning, Caltrans-District 7
- Ryan Thompson, Assistant Transportation Planner, City of Calabasas
- Terry Dipple, Executive Director, Las Virgenes –Malibu COG

Basis for Selection: The PRC recommended Alta for the contract award because the Consultant:

- Demonstrated the most comprehensive technical approach that will address all tasks and deliverables described in the scope of work;
- Provided the best experience working in a similar settings for a multi-jurisdictional efforts; and
- Was the most responsive to LMVCOG’s needs, in terms of their proposal to create a strong bicycle network and their plan to conduct field work on existing and potential new proposed bikeway projects.

Although Alta did not propose the lowest price, they demonstrated the most specific experience in local and multi-jurisdictional bicycle path needs and plans, and therefore provided the best overall value.

CONSULTANT CONTRACT 14-001-B02

**Recommended
Consultant:**

IBI Group

**Background &
Scope of Work:**

In April 2012, SCAG’s Regional Council adopted the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS): Towards a Sustainable Future. The RTP/SCS is the culmination of a multi-year effort, involving stakeholders from across the SCAG Region, to guide regional planning policy through the integration of land use planning and transportation investment decision-making.

The Sustainability Program is a key SCAG initiative for implementing the RTP/SCS, combining Compass Blueprint assistance for integrated land use and transportation planning with new Green Region Initiative assistance aimed at local sustainability and Active Transportation assistance for bicycle and pedestrian planning efforts. Sustainability Projects are intended to provide SCAG-member jurisdictions the resources to implement regional policies at the local level, focusing on voluntary efforts that will meet local needs and contribute to implementing the SCS, reducing greenhouse gas (GHG) emissions, and providing the range of local and regional benefits outlined in the SCS.

For the Sustainability Planning Grant projects the Consultant shall provide, where applicable, specific, implementable guidance on RTP/SCS-supportive transportation and land use policy changes; including, but not be limited to, recommendations on sustainability-oriented General Plan updates; zoning code amendments; transit-oriented development (TOD) districts; main street revitalization; complete-streets and active transportation design standards, and climate action planning.

For the Sustainability Program project, the Consultant shall provide the City of Los Angeles a critical parking and land use related analysis that includes recommendations for future parking requirements to support the revitalization efforts, traffic reduction, and maximization of transit infrastructure.

**Project’s Benefits
& Key Deliverables:**

The project’s benefits and key deliverables include, but are not limited to:

- Recommendations to stimulate economic development and public transit utilization in and around the Van Nuys Metro Orange Line station and four (4) Boyle Heights Metro Gold Line stations; and
- Recommendations to address transportation and land use issues along two (2) commercial corridors that will act as pilot districts prior to a broader expansion of the Modified Parking District program throughout the City of Los Angeles.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:

Total not-to-exceed	\$139,155
IBI Group (prime consultant)	\$139,155

Contract Period: February 10, 2014 through December 31, 2014

Project Number: 065.SCG00137.01 \$139,155
Funding sources: Consolidated Planning Grant – FTA and TDA

Request for Proposal (RFP): SCAG staff notified 1,508 firms of the release of RFP No. 14-001-B02. Staff also advertised the RFP on the American Planning Association’s website, and on SCAG’s bid management system. A total of 82 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

IBI Group (no subconsultants)	\$139,155
Nelson Nygaard (2 subconsultants)	\$191,631
Iteris, Inc. (2 subconsultants)	\$194,651
CDM Smith (5 subconsultants)	\$194,986
KOA Corporation (2 subconsultants)	\$315,326

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed three (3) highest-ranked offerors.

The PRC consisted of the following individuals:

Shefa Bhuiyan, Branch Chief – Office of Advance Planning, Caltrans-District 7
Peter Brandenburg, Program Manager II, SCAG
Valentina Knox, Planning Assistant, City of Los Angeles
Haydee Urita-Lopez, City Planner, City of Los Angeles
Craig Weber, Senior City Planner, City of Los Angeles

Basis for Selection: The PRC recommended IBI Group for the contract award because the Consultant:

- Submitted the lowest cost proposal;
- Demonstrated the most comprehensive technical approach that will address all tasks and deliverables described in the scope of work; and
- Demonstrated the best experience working with similar issues, including work on municipal parking requirements and transit-oriented districts surrounding the Metro Orange Line.

REPORT

DATE: March 6, 2014

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: CFO Monthly Report

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

For Information Only-No Action Required.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

MEMBERSHIP DUES

As of February 12, 2014, there is one (1) city in the SCAG region that is not a member (Orange). The dues for two (2) cities have been waived by the RC (San Bernardino and Jurupa Valley). All six counties in the SCAG region have renewed their membership.

LINE OF CREDIT

We are currently in the process of renewing our \$6.5 million Line of Credit with Bank of the West. The current agreement expires on February 28, 2014.

BUDGET & GRANTS (B&G):

B&G Staff submitted the Fiscal Year (FY) 2013-14 Overall Work Program (OWP) Amendment 3 to Caltrans for review and approval on January 27, 2014. Amendment 3 increased SCAG's OWP Budget by \$1,289,896. The increase is tied to the inclusion of eight (8) new FY 2013-14 Caltrans Transportation Planning grant awards. Prop 84 grant funds were also adjusted to existing projects to ensure that either staff or consultant work continues appropriately.

B&G staff worked with SCAG's Executive Management Team to balance the FY 2014-15 budget that led to the completion of the Agency's Draft FY 2014-15 Comprehensive Budget and Draft Overall Work Program documents. These documents will be presented to the Executive/Administration Committee (EAC) and Regional Council (RC) on March 6, 2014.

In collaboration with the planning staff, B&G staff prepared and submitted the FY 2013-14 OWP 2nd Quarter Progress Report to Caltrans on January 31, 2014. The 2nd Quarter Progress Report describes the work accomplished during the first half of the fiscal year (July-December, 2013).

B&G staff reviewed, screened and submitted a total of 14 Transportation Planning Grants to Caltrans on February 3, 2014. This is in response to the Call for Projects for the FY 2014-15 Partnership Planning and Transit Planning Grant. The total grant amount requested for the SCAG region is \$2.4 million.

B&G staff also prepared and released a Call for Projects announcement for FTA FY 2012-13 Low or No Emission Vehicle Deployment Program. SCAG, as the Designated Recipient for the large urbanized

REPORT

areas is now accepting applications. FTA plans to award a minimum of \$24.9 million in funding to carry out the LoNo Program. The program is discretionary and FTA plans to award approximately \$24.6 million for buses and \$3.3 million for supporting facilities and related equipment. Applications are due to SCAG on March 3, 2014.

B&G staff is currently working with planning staff to prepare and submit a grant application for the 3rd round of the Strategic Growth Council (SGC) funding. The grant application is due to SGC on February 28, 2014. SCAG plans on submitting a joint proposal with seven local jurisdictions with SCAG as the lead applicant. The proposed overall theme of the application is --Integrated Planning for Livable, Sustainable & Healthy Communities in Southern California.

CONTRACTS:

In January 2014, the Contracts Department issued six (6) Requests for Proposal (RFP's); issued one (1) contract amendment; and issued 48 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 64 consultant contracts.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of January 2014, over \$111,354 in budget savings was realized, bringing the total fiscal year savings to approximately \$120,853.

SUSTAINABILITY PROGRAM:

As of February 13, 2014, the Contracts Department reviewed 24 scopes of work; issued 19 Requests for Proposal (RFP's); selected nine (9) consultants; and executed two (2) contracts.

ATTACHMENT:

January 2014 CFO Monthly Status Report



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

Office of the Chief Financial Officer

Monthly Status Report

JANUARY 2014



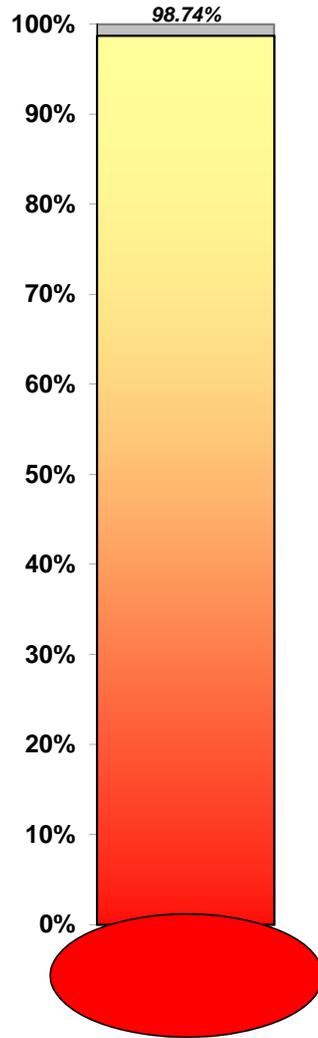
OVERVIEW

As of February 12, 2014, 188 cities have renewed their membership. Two (2) cities' dues have been waived and there is one (1) city in the SCAG region which is still being recruited for membership.

SUMMARY

FY14 Membership Dues	<u><u>\$1,857,847.00</u></u>
Total Collected	<u><u>\$1,834,522.00</u></u>
Percentage Collected	<u><u>98.74%</u></u>

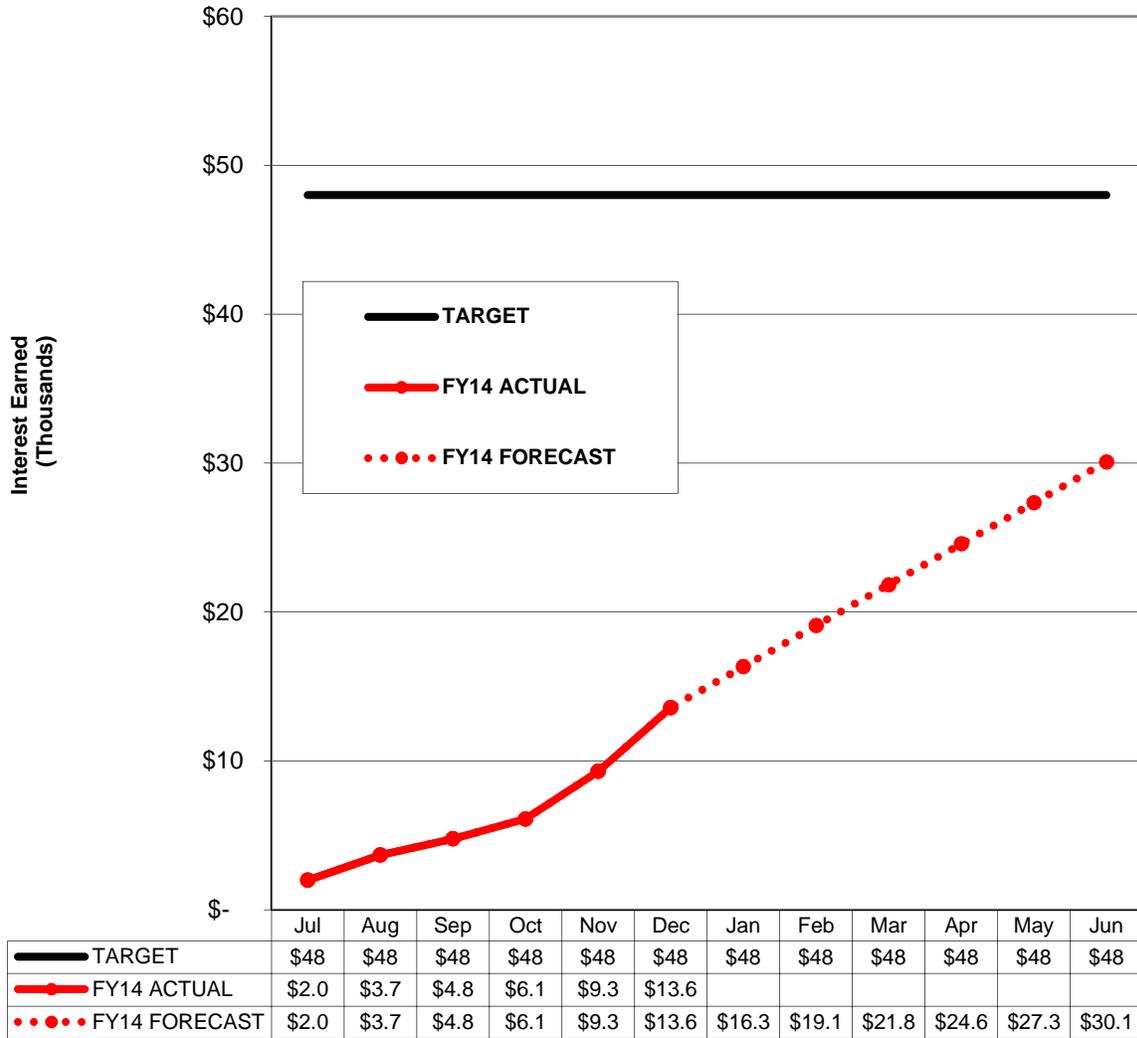
**FY14 Membership
Dues Collected**



Office of the CFO
Interest Earnings Variance



INTEREST EARNINGS VARIANCE



OVERVIEW

Actual interest income is plotted against the target amount. The amount earned through December was \$13,580. The LA County Pool earned 0.62% in December.

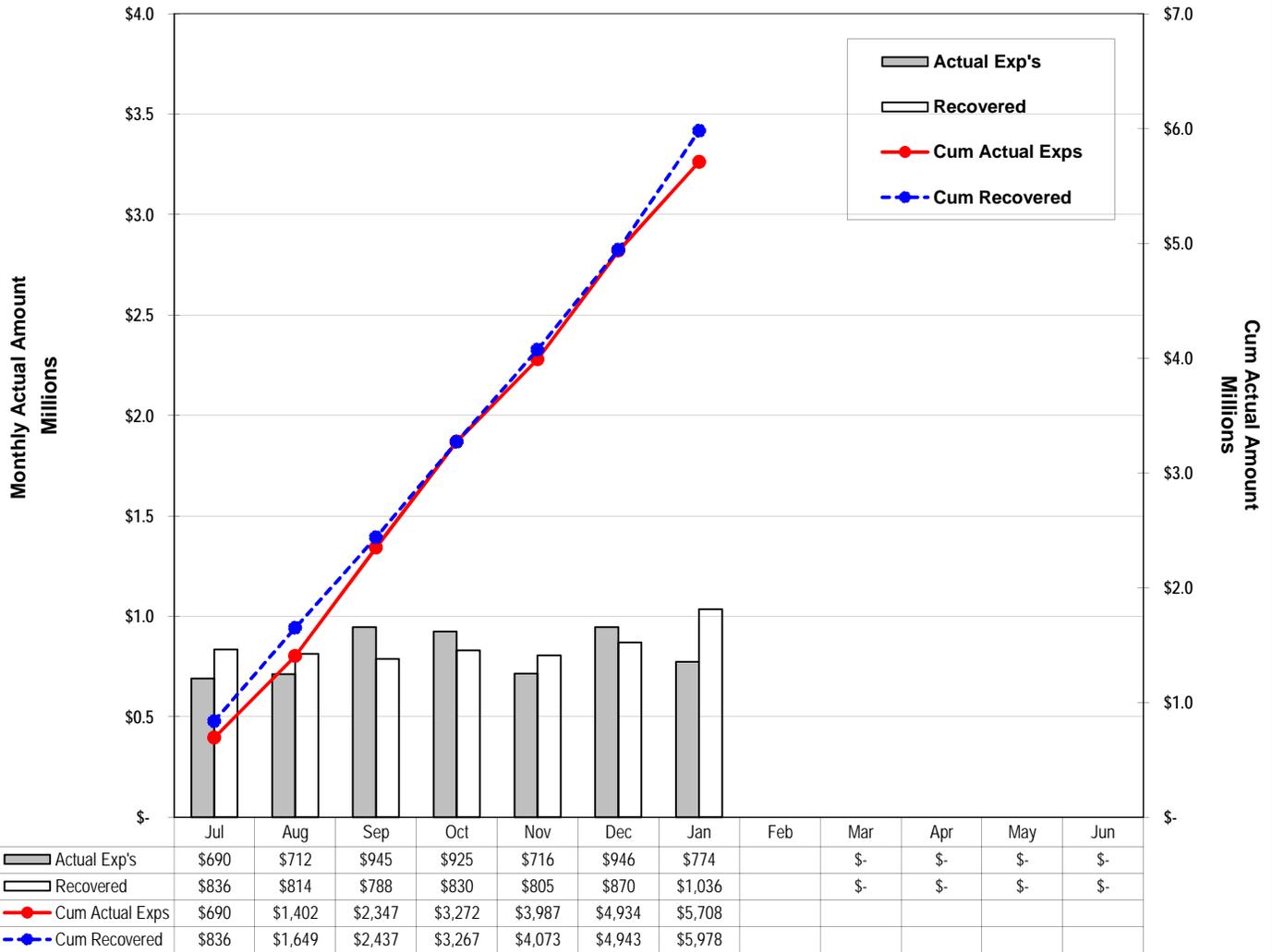
SUMMARY

The amount projected for FY14 is \$30,080, which is \$17,920 less than the target.



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

FY14 INDIRECT COST & RECOVERY



OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

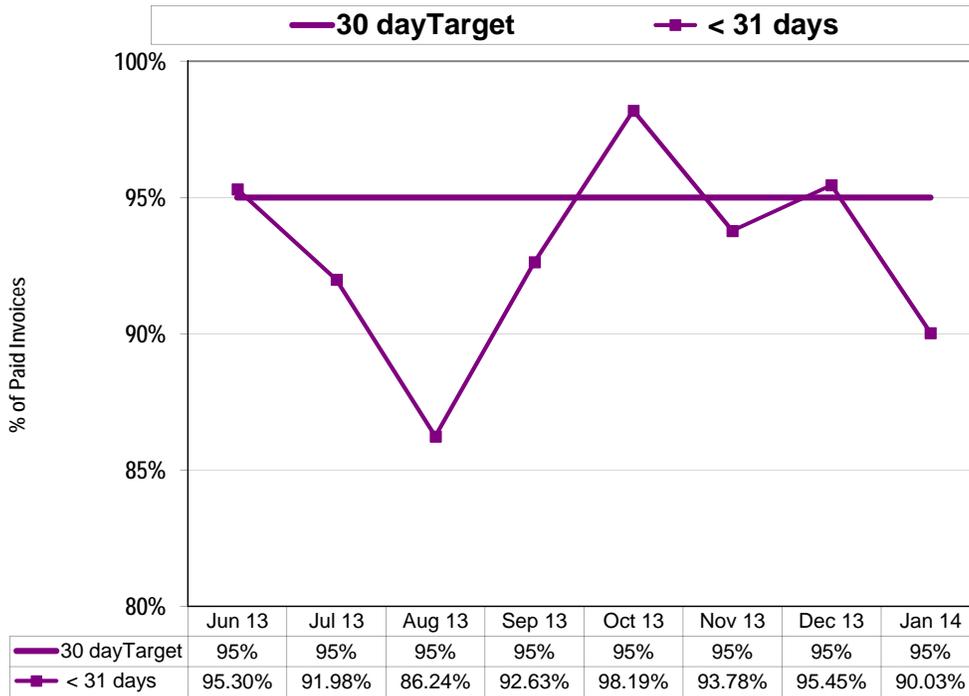
SUMMARY

Through January 2014, SCAG was over-recovered by \$270,915 due to the IC budget being underspent.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

90.03% of January 2014's payments were made within 30 days of invoice receipt.

At month-end, 25 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

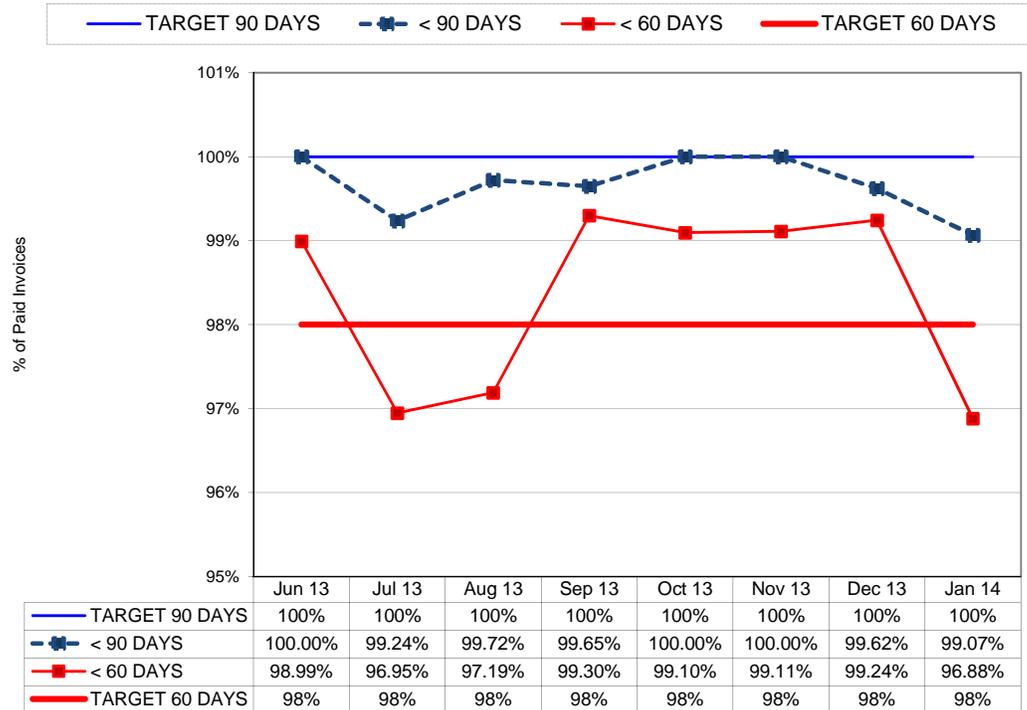
SUMMARY

These goals were not met during this period.

96.88% of January 2014's payments were within 60 days of invoice receipt and 99.07% within 90 days. Invoices unpaid 30-60 days totaled 6; 60-90 days: 2; >90 days: 0.



INVOICE AGING



Office of the CFO
Consolidated Balance Sheet

	12/31/2013	1/31/2014	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 3,397,315	\$ 797,727		
LA County Investment Pool	\$ 10,456,054	\$ 10,532,746		
Cash & Investments	\$ 13,853,369	\$ 11,330,474	\$ (2,522,895)	December
Accounts Receivable	\$ 2,918,516	\$ 5,152,405	\$ 2,233,889	December
Fixed Assets - Net Book Value	\$ 687,279	\$ 687,279	\$ -	No change
Total Assets	\$ 17,459,163	\$ 17,170,157	\$ (289,006)	
Accounts Payable	\$ (411,769)	\$ (345,246)	\$ 66,523	Minimal change
Employee-related Liabilities	\$ (607,646)	\$ (280,989)	\$ 326,657	January had 5 unpaid days, December had 12.
Other Current Assets	\$ (709,471)	\$ (969,951)	\$ (260,481)	IC over-recovery increased by \$262K in January
Deferred Revenue	\$ (634,652)	\$ (634,652)	\$ -	No change
Total Liabilities and Deferred Revenue	\$ (2,363,538)	\$ (2,230,838)	\$ 132,700	
Fund Balance	\$ 15,095,625	\$ 14,939,319	\$ (156,306)	
			-	
WORKING CAPITAL				
	12/31/2013	1/31/2014	Incr (decr) to working capital	
Cash	\$ 13,853,369	\$ 11,330,474	\$ (2,522,895)	
Accounts Receivable	\$ 2,918,516	\$ 5,152,405	\$ 2,233,889	
Accounts Payable	\$ (411,769)	\$ (345,246)	\$ 66,523	
Employee-related Liabilities	\$ (607,646)	\$ (280,989)	\$ 326,657	
Working Capital	\$ 15,752,469	\$ 15,856,644	\$ 104,175	

Office of the CFO
Fiscal Year-To-Date Expenditure Report Through January 31, 2014



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	149,472	294,765	186,068		108,697	63.1%
2	51001 Allocated Indirect Costs	130,526	257,402	162,252		95,150	63.0%
3	54300 SCAG Consultants	324,000	257,633	52,388	203,490	1,755	20.3%
4	54340 Legal costs	25,000	145,000	17,040	127,960	0	11.8%
5	54350 Professional Services	120,000	13,500	3,835	6,300	3,365	28.4%
6	55441 Payroll, bank fees	13,000	13,000	3,195		9,805	24.6%
7	55510 Office Supplies		15,000	11,951	3,049	0	79.7%
8	55600 SCAG Memberships	135,300	83,789	29,723	26,500	27,566	35.5%
9	55610 Professional Membership		20,000	7,618	921	11,461	38.1%
10	55730 Capital Outlay	677,106	660,606	-		660,606	0.0%
11	55860 Scholarships		14,000	12,000		2,000	85.7%
12	55910 RC/Committee Meetings	50,000	-	-	0	0	
13	55914 RC General Assembly	330,000	330,000	15,000	263,602	51,398	4.5%
16	55916 Economic Summit	-	50,000	12,994		37,006	26.0%
17	55917 Labor Summit	-	6,538	6,538	0	0	100.0%
18	55920 Other Meeting Expense	90,000	97,000	32,522	40,831	23,646	33.5%
19	55930 Miscellaneous other	319,374	84,735	15,973	17,210	51,552	18.9%
20	55940 Stipend - RC Meetings	180,000	180,000	87,440	92,560	0	48.6%
21	55972 Rapid Pay Fees	975	975	-		975	0.0%
22	56100 Printing	6,000	6,000	1,252		4,748	20.9%
23	58100 Travel - outside SCAG region	37,200	38,550	8,493	0	30,057	22.0%
24	58101 Travel - local	21,100	22,469	11,420	0	11,049	50.8%
25	58110 Mileage - local	14,000	14,000	10,023	0	3,977	71.6%
26	58150 Staff Lodging Expense	3,500	2,555	-		2,555	0.0%
27	58800 RC Sponsorships	66,400	66,400	55,300	5,000	6,100	83.3%
28	Total General Fund	2,692,953	2,673,917	743,025	787,423	1,143,470	27.8%
29				-			
30	Staff & Fringe Benefits	12,164,400	12,313,751	6,669,976		5,643,775	54.2%
31	51001 Allocated Indirect Costs	10,622,486	10,837,406	5,816,219		5,021,187	53.7%
32	54300 SCAG Consultants	11,818,643	13,003,762	1,573,151	9,576,126	1,854,485	12.1%
33	54350 Professional Services	889,000	944,000	255,213	514,901	173,886	27.0%
34	55210 Software Support	188,059	201,505	201,505	0	0	100.0%
35	55220 Hardware Support	120,000	120,000	12,021	4,255	103,724	10.0%
36	55280 Third Party Contribution	3,170,438	3,208,308	-	126,397	3,081,911	0.0%
37	55520 Graphic Supplies	30,000	30,000	1,465	2,650	25,885	4.9%
38	55620 Resource Materials - subscrib	205,000	347,485	44,787	25,498	277,200	12.9%
39	55810 Public Notices	28,000	28,000	-		28,000	0.0%
40	55830 Conference - Registration	10,500	10,500	4,595	2,725	3,180	43.8%
41	55920 Other Meeting Expense	96,000	67,195	1,499		65,696	2.2%
42	55930 Miscellaneous - other	135,953	112,635	27,692	13,354	71,589	24.6%
43	56100 Printing	105,000	109,000	7,471	0	101,529	6.9%
44	58100 Travel	170,700	200,052	41,910		158,142	20.9%
45	Total OWP	39,754,179	41,533,599	14,657,504	10,265,907	16,610,188	35.3%
46				-			
47	Comprehensive Budget	42,447,132	44,207,516	15,400,529	11,053,329	17,753,658	34.8%

Office of the CFO
Fiscal Year-To-Date Expenditure Report Through January 31, 2014

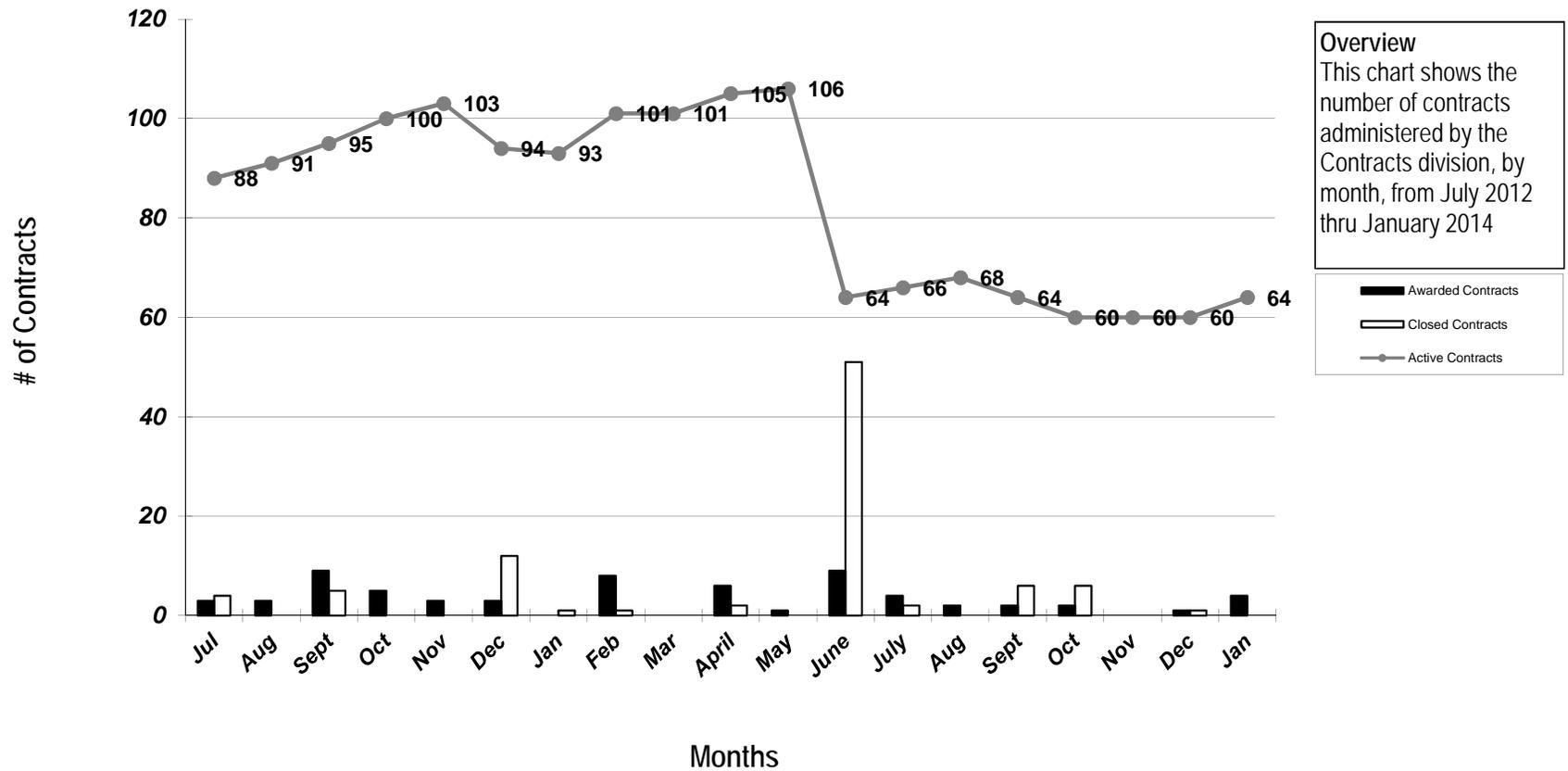


INDIRECT COST EXPENDITURES

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	3,435,840	3,492,653	1,877,887		1,614,766	53.8%
2	50013	Regular OT	-	2,471	2,471		0	100.0%
3	50014	Interns, Temps, Annuit	20,000	33,500	25,246		8,254	75.4%
4	50030	Severance	-	2,629	2,629		0	100.0%
5	51000	Allocated Fringe Benefits	2,407,072	2,449,308	1,435,992		1,013,316	58.6%
6	54300	SCAG Consultants	117,271	276,345	90,057	186,288	0	32.6%
7	54340	Legal	150,000	85,926	14,046	71,881	0	16.3%
8	54350	Prof Svcs	1,498,594	1,188,764	459,827	728,937	0	38.7%
9	55210	Software Support	343,305	358,747	261,067	97,680	0	72.8%
10	55220	Hardware Supp	98,512	69,499	56,112	13,387	0	80.7%
11	55230	Computer Maintenance		12,499	12,499	0	0	100.0%
12	55240	Repair & Maint Non-IT	20,000	22,112	22,112	0	0	100.0%
13	55270	Software Purchases	-	3,060	3,060		0	100.0%
14	55400	Office Rent 818 Offices	1,582,877	1,582,877	888,956	568,647	125,273	56.2%
15	55410	Office Rent Satellite	220,328	220,328	95,889	114,539	9,900	43.5%
16	55420	Equip Leases	117,979	117,979	42,539	70,388	5,051	36.1%
17	55430	Equip Repairs & Maint	35,000	23,842	11,958	11,884	0	50.2%
18	55440	Insurance *	(126,622)	(126,622)	97,827	1,216	(30,011)	-77.3%
19	55441	Payroll / Bank Fees	10,000	10,000	4,070		5,930	40.7%
20	55460	Mater & Equip < \$5,000	93,600	73,401	6,240	20,701	46,460	8.5%
21	55510	Office Supplies	130,000	112,115	40,924	71,191	0	36.5%
22	55530	Telephone	184,800	203,206	109,637	93,569	0	54.0%
23	55540	Postage	20,000	20,000	-	200	19,800	0.0%
24	55550	Delivery Services	8,500	8,500	2,370	6,129	0	27.9%
25	55600	SCAG Memberships	-	39,923	39,923	0	0	100.0%
26	55610	Prof Memberships	1,850	2,030	180	75	1,775	8.9%
27	55620	Res Mats/Subscrip	36,200	39,458	21,158	9,511	8,789	53.6%
28	55700	Deprec - Furn & Fixt	43,700	43,700	-		43,700	0.0%
29	55710	Deprec - Computer Equipment	95,000	95,000	-		95,000	0.0%
30	55720	Amortiz - Leasehold Improvements	5,300	5,300	-		5,300	0.0%
31	55800	Recruitment Notices	10,000	10,000	7,748	2,252	0	77.5%
32	55801	Recruitment - other	22,000	19,349	11,249	8,100	0	58.1%
33	55810	Public Notices	25,000	15,000	-	320	14,680	0.0%
34	55820	Training	65,000	161,800	34,692	62,673	64,435	21.4%
35	55830	Conference/workshops	25,850	24,213	2,279		21,934	9.4%
36	55920	Other Mtg Exp	1,200	1,700	1,294	406	0	76.1%
37	55930	Miscellaneous - other	13,500	11,210	1,430	9,780	0	12.8%
38	55950	Temp Help	23,500	18,374	2,730	15,644	0	14.9%
39	56100	Printing	7,500	8,500	2,298	6,202	0	27.0%
40	58100	Travel - Outside	91,850	93,950	4,492		89,458	4.8%
41	58101	Travel - Local	9,950	10,750	2,673		8,077	24.9%
42	58110	Mileage - Local	40,375	41,475	11,645		29,830	28.1%
43	58150	Staff lodging Expense	3,000	2,960	-		2,960	0.0%
44	58450	Fleet Vehicle	6,500	6,500	350	6,150	0	5.4%
45		Total Indirect Cost	10,894,331	10,894,331	5,707,556	2,177,750	3,009,024	52.4%

* Negative budget reflects the refund that SCAG earned from CalJPIA. The refund itself was booked in FY13 in the Accounting records

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2012 thru January 2014

- Awarded Contracts
- Closed Contracts
- Active Contracts



Summary

The chart shows that the Contract Division is managing 64 active consultant contracts. Eighteen of these are Cost Plus Fixed Fee contracts, 13 are fixed price contracts, and the remaining 33 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 90 contracts during FY 2013-14. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of February 1, 2014

GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	5	4	1
Legal	2	2	0
Strategy, Policy & Public Affairs	20	19	1
Administration	42	36	6
Planning & Programs	65	62	3
Total	134	123	11

OTHER POSITIONS

GROUPS	Limited Term Positions	Temp Positions	Agency Temps
Executive	0	0	0
Legal	0	0	0
Strategy, Policy & Public Affairs	0	3	0
Administration	1	4	0
Planning & Programs	0	12	0
Total	1	19	0