

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

April 2, 2015

MINUTES

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.**

The Executive/Administration Committee (EAC) held its April 2, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Carl Morehouse, President, San Buenaventura, District 47, at 9:03 a.m. There was a quorum.

**Members Present**

Hon. Carl Morehouse, President	District 47
Hon. Cheryl Viegas-Walker, El Centro, 1 <sup>st</sup> Vice-President	District 1
Hon. Michele Martinez, Santa Ana, 2 <sup>nd</sup> Vice-President	District 16
Hon. Greg Pettis, Cathedral City, Imm. Past President	District 2
Hon. Margaret Finlay, Duarte	District 35
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. Tom LaBonge, Los Angeles	District 51
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies
Hon. Larry McCallon, Highland	District 7
Hon. Barbara Messina, Alhambra	District 34
Hon. Pam O'Connor, Santa Monica	District 41
Hon. Carmen Ramirez, Oxnard	District 45
Hon. Deborah Robertson, Rialto	District 8
Hon. Julio Rodriguez, Perris	District 69
Hon. Alan Wapner, Ontario	SANBAG

**Members Not Present**

Hon. Glen Becerra, Simi Valley,	District 46
Hon. Andrew Masiel, Sr.	Pechanga Band of Luiseno Indians

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Carl Morehouse, President, called the meeting to order at 9:03 a.m., and asked Hon. Cheryl Viegas-Walker to lead all in the Pledge of Allegiance.

## **PUBLIC COMMENT PERIOD**

Public Comments were offered on Agenda Item No.13 by Linda Bybee representing Celtis Ventures who had submitted a bid for this procurement.

## **REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no reprioritization of the agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Hasan Ikhata, Executive Director, asked the EAC to assist with outreach to their colleagues inviting them to attend SCAG's 50<sup>th</sup> Anniversary celebration on May 7-8, 2015, at the JW Marriot Desert Springs Resort & Spa in Palm Desert.

Mr. Ikhata commented on the Joint Meeting of the Regional Council and Policy Committees that will be held later today. He noted that the Joint meeting will be moderated by Transportation Committee Chair Alan Wapner, with featured presentations highlighting the development of SCAG's 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS).

Mr. Ikhata provided an update on the Affordable Housing and Sustainable Communities (AHSC) grant program, which was adopted by the Strategic Growth Council (SGC) on January 20, 2015. He stated that on March 18, 2015, SCAG learned that only 12 out of the 54 concept proposals from the SCAG region were selected to submit full applications. Mr. Ikhata expressed his disappointment over the selection. He reported that a letter signed by SCAG President, Carl Morehouse was sent to Mr. Ken Alex, Chairman of the SGC, recommending additional projects from the SCAG region be considered. Mr. Alex' response will be disseminated to the EAC.

Mr. Ikhata noted that a legislative proposal which will include input from the GLUE Council is in progress. He asked the EAC to communicate with their legislatures as well on this important issue.

Additional comments expressing strong support for the Executive Director and SCAG President with respect to future actions related to the AHSC program were made from EAC members.

Mr. Ikhata noted that further discussion on this important issue will be discussed at the Regional Council later today.

## **PRESIDENT'S REPORT**

Hon. Carl Morehouse, Chair, provided highlights of the March 13-15, 2015 visit to Imperial County, in conjunction with the Naval Air Facility (NAF) El Centro Air Show. The event was attended by members of the Regional Council, along with the Aviation Technical

Advisory Committee (ATAC) and SCAG staff. The visit provided an opportunity to learn about aviation opportunities in the SCAG region, to learn more about the Aviation Elements goals for the 2016 RTP/SCS, and a chance to interact with staff from many of the regions airports. Hon. Morehouse extended a special thank you to SCAG's regional partners in Imperial County for hosting the event.

### ACTION/DISCUSSION ITEMS

1. Proposed Memorandum of Agreement (MOA) between Southern California Association of Governments (SCAG), Metropolitan Transportation Commission (MTC), Sacramento Council of Governments (SACOG), and San Diego Association of Governments (SANDAG)

This item was pulled from the agenda and will be agendized at a later date.

2. Resolution No. 15-568-1 Accepting Grant Award for the California Energy Commission (CEC) Alternative and Renewable Fuel and Vehicle Technology Program

Basil Panas, CFO, requested the EAC to recommend to the Regional Council approval of Resolution No. 15-568-1, authorizing SCAG to accept California Energy Commission (CEC) grant funds to support Multi-Unit Dwelling (MUD) Plug-in Electric Vehicle PEV Readiness Strategies.

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

3. 2015 Active Transportation Program Regional Guidelines

Huasha Liu, Director, Land Use and Environmental Planning, requested the EAC recommend to the Regional Council approval of the 2015 Active Transportation Program Regional Guidelines, as Amended.

A MOTION was made (LaBonge) and SECONDED (Jahn) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

4. SCAG Participation at the International Symposium on Sustainable Development hosted by the Myongji University (MJU) in Seoul, Korea

Hasan Ikhata, Executive Director requested EAC to approve participation of SCAG delegates to represent SCAG and participate at the International Symposium on Sustainable Development scheduled for May 12-13, 2015, in Seoul, Korea.

SCAG staff responded on the comments and questions expressed by the Councilmembers; including questions concerning personal travel options for EAC members to join the MJU event.

A MOTION was made (Finlay) and SECONDED (LaBonge) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

5. March 5, 2015 Minutes of the Executive/Administration Committee

A MOTION was made (Finlay) and SECONDED (Jahn) to approve the March 5, 2015 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

## **CONSENT CALENDAR**

### **Approval Items**

6. AB 227 (Alejo) – Transportation Funding
7. AB 914 (Brown) – Toll facilities: San Bernardino County
8. SB 767 (Deleon) – Los Angeles County Metropolitan Transportation Authority: Transactions and Use Tax
9. Contract Amendment Greater Than \$75,000: Contract Nos. 12-043-C1 through 12-043-C11, On-Call Economic Advisory and Outreach Services
10. Contract Amendment That Increases the Contract Value to \$200,000 or Greater: Contract No. 13-019-C1, Videography Services
11. Contract Amendment That Increases the Contract Value to \$200,000 or Greater: Contract No. 14-018-C1, Audit Services

12. Contracts \$200,000 or Greater: Contract No. 15-001-B74, General Plan Update and Bicycle Master Plan

13. Contracts \$200,000 or Greater: Contract No. 15-023-C1, Active Transportation Safety and Encouragement Campaign

This item was pulled for discussion.

Hon. Barbara Messina, inquired as to the criteria and evaluation used to award the contract to Daniel J. Edelman, Inc.

Leyton Morgan, Contracts Manager responded with a brief explanation of the particular RFP and selection process for this particular contract. He referred to the staff report which was included in the EAC packet, on pages 130-134 which fully detailed the criteria and evaluation process.

After further discussion, staff was directed to debrief with the representative from Celtis Ventures and any other interested proposers to explain why the Proposal Review Committee (PRC) did not recommend them.

A MOTION was made (Viegas-Walker) and SECONDED (McCallon) to approve the Consent Calendar, Item No. 13. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, McCallon, Messina,  
O'Connor, Pettis, Ramirez, Robertson, Rodriguez, Viegas-  
Walker and Wapner  
NOES: None  
ABSTAIN: Martinez

14. SCAG Memberships & Sponsorship

15. SCAG Sustainability Planning Grants Program-Monthly Update

16. Purchase Orders \$5000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

A MOTION was made (Pettis) and SECONDED (Finlay) to approve the Consent Calendar, Items No. 6-16, except for Item No. 13. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Robertson, Rodriguez, Viegas-  
Walker and Wapner  
NOES: None  
ABSTAIN: None

## **CFO MONTHLY FINANCIAL REPORT**

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report.

## **FUTURE AGENDA ITEMS**

There were no future agenda items requested.

## **ANNOUNCEMENTS**

EAC expressed appreciation to Hon. Carl Morehouse for his support and contributions during this past year as SCAG President.

## **CLOSED SESSION ITEM**

- **Conference with Labor Negotiators – Government Code Section 54957.6**  
Agency Designated Representatives: President, First Vice-President, General Counsel  
Unrepresented Employee: Executive Director

Mr. Joe Silvey, General Counsel, announced that the EAC would proceed into Closed Session pursuant to Government Code Section 54957.6. At the conclusion of the Closed Session, Mr. Silvey reported no reportable action.

## **ADJOURNMENT**

*The EAC adjourned its meeting at 9:49 and adjourned its Closed Session meeting at 10:20 a.m. The next regular meeting of the EAC is scheduled for Thursday, June 4, 2015, at the SCAG Los Angeles Office.*

## EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						FEB	MAR	APRIL	MAY	JUNE	JULY
		IC	LA	OC	RC	SB	VC						
Morehouse, Carl, President	San Buenaventura						X	X	X	X			
Walker-Viegas, Cheryl, 1st VP	El Centro	X						X	X	X			
Martinez, Michele, 2nd VP	Santa Ana			X				X	X	X			
Pettis, Gregory, Imm. Past President	Cathedral City				X			X	X	X			
Becerra, Glen	Simi Valley						X	X	X				
Finlay, Margaret	Duarte		X					X	X	X			
Jahn, Bill	Big Bear Lake					X		X	X	X			
LaBonge, Tom	Los Angeles		X					X	X	X			
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X	X	X			
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X					
McCallon, Larry	Highland					X		X	X	X			
Messina, Barbara	Los Angeles		X					X		X			
O'Connor, Pam	Santa Monica		X							X			
Ramirez, Carmen	Ventura						X	X	X	X			
Robertson, Deborah	San Bernardino County					X		X	X	X			
Rodriguez, Julio	Riverside				X			X	X	X			
Wapner, Alan	Ontario					X		X	X	X			
	<b>Totals</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>3</b>						