

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
APRIL 3, 2014

**MINUTES**

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.**

The Executive/Administration Committee (EAC) held its April 3, 2014 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Greg Pettis, Chair, Cathedral City, District 2, at 9:01 a.m. There was a quorum.

**Members Present**

- Hon. Greg Pettis, Cathedral City, President District 2
- Hon. Carl Morehouse, 1st Vice-President District 47
- Hon. Cheryl Viegas-Walker, El Centro, 2nd Vice-President District 1
- Hon. Glen Becerra, Simi Valley, Imm. Past President District 46
- Hon. Lisa Bartlett, Dana Point TCA
- Hon. Margaret Finlay, Duarte District 35
- Hon. James Johnson, Long Beach District 30
- Hon. Tom LaBonge, Los Angeles District 51
- Mr. Randall Lewis, Ex-Officio Lewis Group of Companies
- Hon. Michele Martinez, Santa Ana District 16
- Hon. Keith Millhouse, Moorpark VCTC
- Hon. Gary Ovitt San Bernardino County
- Hon. Deborah Robertson, Rialto District 8
- Hon. Alan Wapner, Ontario SANBAG

**Members Not Present**

- Hon. Bill Jahn, Big Bear Lake District 11
- Hon. Andrew Masiel, Sr. Pechanga Band of Luiseno Indians
- Hon. Kris Murray, Anaheim District 19
- Hon. Pam O'Connor, Santa Monica District 41

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Greg Pettis, Chair, called the meeting to order at 9:01 a.m. Hon. Lisa Bartlett led the Pledge of Allegiance.

## **PUBLIC COMMENT PERIOD**

There were no public comments.

## **REVIEW AND PRIORITIZE AGENDA ITEMS**

There were no reprioritizations of the agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Hasan Ikhata, Executive Director, commented that the Executive Director's report was previously distributed.

Mr. Ikhata provided an update of the new Electronic Voting system and the testing that took place previously with staff and with the Board Officers. He noted that SCAG is now required to record each member who is present and how each member voted on each item. The EAC will use the new electronic voting devices for all votes at today's EAC meeting.

## **PRESIDENT'S REPORT**

Hon. Greg Pettis commented on the upcoming key events listed in the President's Monthly Report which was previously distributed to the EAC. He asked the Committee to let staff know of their interest in the upcoming events, specifically the third in the series of the Labor partnership meetings which is being held on April 21, 2014, at the Sheraton Hotel in downtown Los Angeles. In addition, Hon. Pettis announced that today would be his last EAC meeting as SCAG's President. He expressed his appreciation to the EAC for their continued efforts and support towards SCAG's related activities and events during his presidency. He invited everyone to attend with him the upcoming All Staff meeting and breakfast on April 9, 2014.

## **ACTION/DISCUSSION ITEMS**

### 1. 2014 Proposed Final Public Participation Plan

Darin Chidsey, Director, Strategy, Policy & Public Affairs, requested approval and recommendation to the Regional Council the Adoption of SCAG's 2014 Proposed Final Public Participation Plan.

Staff responded to questions and comments expressed by the members, including language modifications and using social media and other communication tools in order to engage a larger audience.

Hasan Ikhata, Executive Director, asked the EAC to offer suggestions that would encourage active participants to provide input into SCAG's regional planning and decision making process.

The complete report, including the Comments and Response Matrix of the 2014 Proposed Final Public Participation Plan was included in the agenda packet.

A MOTION was made (Viegas-Walker) and SECONDED (Morehouse) to approve SCAG's 2014 Proposed Final Public Participation Plan. The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, LaBonge, Martinez, Morehouse,  
Ovitt, Robertson, Viegas-Walker and Wapner  
NOES: None  
ABSTAIN: Millhouse

2. Proposed Changes to Executive Director's Employment Agreement

Joe Silvey, General Counsel, provided a brief report and requested EAC to approve the recommended FY 2014-15 Work Plan for the Executive Director; and recommended to the RC that Legal Counsel prepare an amendment to the Executive Director's Employment Agreement as recommended by the EAC; and authorize the President to execute, on behalf of SCAG, an amendment to the Executive Director's Employment Agreement incorporating the new information and the single change described in the agenda packet.

A MOTION was made (LaBonge) and SECONDED (Becerra) to approve the staff recommendation: The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, LaBonge, Martinez, Millhouse  
Morehouse, Ovitt, Robertson, Viegas-Walker and Wapner  
NOES: None  
ABSTAIN: None

3. Amendment 4 of the Fiscal Year (FY 2013-14 Overall Work Program (OWP))

Basil Panas, CFO, requested the EAC to adopt Resolution No. 14-558-1 approving Amendment 4 to the FY 2013-14 OWP and authorizing the Executive Director to submit the necessary administrative documentation to the California Department of Transportation (Caltrans).

There were no additional discussions or comments made on this item.

A MOTION was made (Morehouse) and SECONDED (Finlay) to approve Resolution No. 14-558-1 relating to Amendment 4 and forward to the Regional Council for Adoption. The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, LaBonge, Martinez, Millhouse  
Morehouse, Ovitt, Robertson, Viegas-Walker and Wapner  
NOES: None  
ABSTAIN: None

4. Regional Project Selection Process for the 2014 California Active Transportation Program

Hasan Ikhata, Executive Director, requested EAC to approve the Regional Project Selection Process for the 2014 California Active Transportation Program (ATP). He noted that the new program sets forward a competitive process for selecting projects to receive funding from the region's dedicated share of the ATP.

There were no additional discussions or comments made on this item.

A MOTION was made (Becerra) and SECONDED (Finlay) to approve the Regional Project Selection Process for the 2014 California Active Transportation Program. The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, LaBonge, Martinez, Millhouse  
Morehouse, Ovitt, Robertson, Viegas-Walker and Wapner  
NOES: None  
ABSTAIN: None

**CONSENT CALENDAR**

5. Minutes of the March 6, 2014 Meeting

6. Contracts \$200,000 or Greater: Contract No. 14-021-C1, Information Technology Technical Project Resources

Hon. Gary Ovitt announced that due to a conflict of interest, he would abstain from the vote for Item No. 6.

7. Contracts \$200,000 or Greater: Contract No. 14-013-C1, Regional Aviation Demand Forecast and Airport Ground Access Analysis and Aviation Economic Impact Analysis

Hon. Alan Wapner requested item No. 7 be pulled from Consent for discussion. Hon. Wapner and other EAC members expressed concerns that because AECOM Technical Services, Inc. (AECOM) is also a consultant on a major project for the Los Angeles World Airport (LAWA), there is a possible conflict of interest or appearance of one if they were awarded the contract for the SCAG project.

Discussion ensued among several Committee members regarding the process for awarding the contract to AECOM when there was a perceived conflict of interest; and also on the total contract amount.

SCAG staff, along with Mr. Steve Green, Consultant, AECOM Technical Services, Inc., responded to the comments and questions expressed by the Committee members. In addition, SCAG staff ensured the Committee that the selection process which was made up of the Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP. A conflict of interest disclosure form was also required and signed by each PRC member and each

proposer. After evaluating the proposals, the PRC recommended AECOM because they were the most qualified; however they were not the lowest priced proposer.

It was also noted by SCAG staff that there are oversights in place to ensure that AECOM provides the appropriate regional perspective in the development of the Aviation Element of the 2016-2040 Regional Transportation Plan/Sustainable Community Strategy (2016 RTP/SCS).

A MOTION was made (Millhouse) and SECONDED (Viegas-Walker) to recommend Regional Council approval of Contract No. 14-013-C1 with AECOM on the condition that the AECOM team working on the SCAG project be separated from the AECOM team working on the LAWA project.

The motion was passed by the following majority vote:

AYES: Pettis, Bartlett, Becerra, Finlay, Johnson, LaBonge, Martinez,  
Millhouse, Morehouse, Robertson and Viegas-Walker  
NOES: Ovitt, Wapner  
ABSTAIN:

8. Contracts \$200,000 or Greater: Contract No. 14-015-C1, Industrial Warehousing in the SCAG Region
9. Contracts \$200,000 or Greater: Contract No. 14-016-C1, Integrated Regional Rail/Land Use Vision and Implementation Strategy for the Metrolink San Bernardino Line

This item was pulled from Consent Calendar. It was noted that Hon. Keith Millhouse and Hon. Alan Wapner are Metrolink Board Officers, and due to conflict of interest, would be abstaining from the vote for Item No.9.

A MOTION was made (Viegas-Walker) and SECONDED (Morehouse) to approve Contract No. 14-016-C1. The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, Johnson, LaBonge, Martinez,  
Morehouse, Ovitt, Robertson Viegas-Walker, and Wapner  
NOES:  
ABSTAIN: Millhouse

10. Contracts \$200,000 or Greater: Contract No. 14-017-C1, Riverside Reconnects, Streetcar Transit Corridor Feasibility Study
11. Contracts \$200,000 or Greater: Contract No. 14-014-C1, Goods Movement Border Crossing Study
12. Contracts \$200,000 or Greater: Contract No. 12-030-C1, Geographic Information System (GIS) Database
13. Contracts \$200,000 or Greater: Contract No. 13-039-C1, Activity Based Model

14. AB 1721 (Linder) Vehicles: High-Occupancy Vehicle Lanes - SUPPORT
15. AB 1839 (Bocanegra/Gatto) California Film and Television Job Retention and Promotion Act - SUPPORT
16. SB 1298 (Hernandez): High-Occupancy Toll Lanes- SUPPORT
17. SB 1122 (Pavley) Strategic Growth Council Improvements - SUPPORT
18. SCAG Participation at the American Public Transportation Association (APTA) 2014 Rail Conference in Quebec, Canada
19. International Conference Invitation at the Chinese Academy of Sciences, Beijing, China

**Receive & File**

20. SCAG Sustainability Planning Grants Program – Monthly Update
21. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000
22. April 2014 State and Federal Legislative Update

A MOTION was made (Millhouse) and SECONDED (Finlay) to approve the Consent Calendar, Items 5, 6, 8 and 10-22. The motion was passed by the following vote:

AYES: Pettis, Bartlett, Becerra, Finlay, LaBonge, Martinez, Millhouse  
Morehouse, Robertson, Viegas-Walker and Wapner  
NOES: None  
ABSTAIN: Ovitt (with respect to Item No. 6 only)

**CFO MONTHLY FINANCIAL REPORT**

Due to time constraints, the CFO Monthly Financial Report was deferred to the Regional Council meeting later today.

**FUTURE AGENDA ITEM**

There were no future agenda items requested.

**ANNOUNCEMENTS**

There were no announcements.

**ADJOURNMENT**

*The meeting adjourned at 10:10 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, June 5, 2014 at the SCAG Los Angeles office.*

Approved by:

A handwritten signature in black ink, appearing to read 'LH Neal', written in a cursive style.

Lillian Harris-Neal, CMC  
Clerk of the Board

**EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT**

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JAN	FEB	MAR	APR	MAY	JUNE
		IC	LA	OC	RC	SB	VC						
Pettis, Gregory, Chair	Cathedral City				X			X	X	X	X		
Bartlett, Lisa	Dana Point			X				X	X		X		
Becerra, Glen, Imm. Past President	Simi Valley						X	X	X	X			
Finlay, Margaret	Duarte		X						X	X	X		
Jahn, Bill	Big Bear Lake					X		X	X	X			
Johnson, James	Long Beach		X					X	X	X	X		
LaBonge, Tom	Los Angeles		X								X		
Lewis, Randall, Ex Officio	Lewis Op. Corp.					X		X	X	X	X		
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X		X			
Martinez, Michele	Santa Ana			X				X	X	X	X		
Millhouse, Keith	VCTC						X		X	X	X		
Morehouse, Carl, 1st VP	San Buenaventura						X	X	X	X	X		
Murray, Kris	Anaheim			X				X	X	X			
O'Connor, Pam	Santa Monica		X					X		X			
Ovitt, Gary	San Bernardino County					X			X		X		
Robertson, Deborah	San Bernardino County					X			X	X	X		
Walker-Viegas, Cheryl, 2nd VP	El Centro	X						X	X	X	X		
Wapner, Alan	Ontario					X		X	X	X	X		
	<b>Totals</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>3</b>						