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**Officers**

President  
Pam O'Connor, Santa Monica

First Vice President  
Glen Becerra, Simi Valley

Second Vice President  
Greg Pettis, Cathedral City

Immediate Past President  
Larry McCallon, Highland

**Executive/Administration  
Committee Chair**

Pam O'Connor, Santa Monica

**Policy Committee Chairs**

Community, Economic and  
Human Development  
Bill Jahn, Big Bear Lake

Energy & Environment  
Margaret Clark, Rosemead

Transportation  
Paul Glaab, Laguna Niguel

## MEETING OF THE

# EXECUTIVE/ADMINISTRATION COMMITTEE

### **PLEASE NOTE DATE, TIME & LOCATION**

***Wednesday, April 4, 2012***

***11:30 a.m. – 12:30 p.m.***

**Westin Bonaventure Hotel  
404 S. Figueroa Street  
Beaudry B Conference Room  
Los Angeles, CA 90017  
(213) 624-1000**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at (213) 236-1993 or via email [salcido@scag.ca.gov](mailto:salcido@scag.ca.gov)

Agendas & Minutes for the Executive/Administration Committee are also available at: [www.scag.ca.gov/committees/eac.htm](http://www.scag.ca.gov/committees/eac.htm)

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1993. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

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**Executive / Administration Committee**  
***Members – April 2012***

**Members**

**Representing**

<b>Chair</b>	<b>1. Hon. Pam O'Connor</b>	<b>Santa Monica</b>	<b>District 41</b>
<b>Vice-Chair</b>	<b>2. Hon. Glen Becerra</b>	<b>Simi Valley</b>	<b>District 46</b>
<b>2<sup>nd</sup> Vice-Chair</b>	<b>3. Hon. Greg Pettis</b>	<b>Cathedral City</b>	<b>District 2</b>
<b>Imm. Past Pres.</b>	<b>4. Hon. Larry McCallon</b>	<b>Highland</b>	<b>District 7</b>
	5. Hon. Mark Calac		Pechanga Band of Luiseno Indians
	6. Hon. Margaret Clark	Rosemead	District 32
	7. Hon. Paul Glaab	Laguna Niguel	District 12
	8. Hon. Bill Jahn	Big Bear Lake	District 11
	9. Hon. Paula Lantz	Pomona	District 38
	10. Mr. Randall Lewis	Ex-Officio	Lewis Group of Companies
	11. Hon. Michele Martinez	Santa Ana	District 16
	12. Hon. Keith Millhouse	Moorpark	VCTC
	13. Hon. Sharon Quirk-Silva	Fullerton	District 21
	14. Hon. Ronald Roberts	Temecula	District 5
	15. Hon. Cheryl Viegas-Walker	El Centro	District 1

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# EXECUTIVE/ADMINISTRATION COMMITTEE

## AGENDA

### APRIL 4, 2012

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*The Executive/Administration Committee may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.*

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

*(Hon. Pam O'Connor, Chair)*

**PUBLIC COMMENT PERIOD** – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

#### **PRESIDENT'S REPORT**

#### **EXECUTIVE DIRECTOR'S REPORT**

*(Hasan Ikhata, Executive Director)*

#### **CONSENT CALENDAR**

**Page No.**

##### **Approval Item**

Minutes of the March 1, 2012 Meeting

**Attachment**

**1**

#### **FUTURE AGENDA ITEM(S)**

Any Committee member or staff desiring to place items on a future agenda may make such a request.

#### **ANNOUNCEMENTS**

#### **CLOSED SESSION**

Public Employee Performance Evaluation

Government Code Section 54957 (b)

Title: Executive Director

#### **ADJOURNMENT**

*The next regular meeting of the Executive/Administration Committee will be held on Thursday, May 3, 2012 at the SCAG Los Angeles Office.*

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

March 1, 2012

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**MINUTES**

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**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.**

The Executive/Administration Committee (EAC) held its meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Greg Pettis, 2<sup>nd</sup> Vice-President, City of Cathedral City. A quorum was present.

**Members Present**

Hon. Pam O'Connor, Santa Monica, President	District 41
Hon. Glen Becerra, Simi Valley, 1st Vice -President	District 46
Hon. Greg Pettis, Cathedral City, 2 <sup>nd</sup> Vice-President	District 2
Hon. Margaret Clark, Rosemead	District 32
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. Paula Lantz, Pomona	District 38
Hon. Michele Martinez, Santa Ana	District 16
Hon. Keith Millhouse, Moorpark	VCTC
Hon. Sharon Quirk-Silva, Fullerton	District 21
Hon. Ron Roberts, Temecula	District 5
Hon. Cheryl Viegas-Walker, El Centro	District 1
Mr. Randall Lewis	Lewis Operating Corp.

**Members Not Present**

Hon. Mark Calac, Pechanga Band of Luiseno Indians	Tribal Govt. Representative
Hon. Paul Glaab, Laguna Niguel	District 12
Hon. Larry McCallon, Highland, Imm. Past President	District 7

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Greg Pettis, 2<sup>nd</sup> Vice-President, called the meeting to order at 9:00 a.m.

## **PUBLIC COMMENT PERIOD**

No Public Comments were given.

## **REVIEW and PRIORITIZE AGENDA ITEMS**

Hon. Greg Pettis opened the EAC meeting at 9:00 a.m. Hon. Glen Becerra, upon his arrival at 9:10 a.m., continued the meeting until 9:15 a.m., at which time, the Chair, Hon. Pam O'Connor proceeded with presiding over the meeting.

## **PRESIDENTS REPORT**

Hon. Pamela O'Connor and Hon. Greg Pettis reported their participation to the National Association of Regional Councils (NARC) Conference held on February 12-14, 2012, in Washington D.C. Highlights included comments on:

- The Surface Transportation Re-Authorization Bill
- Status of the SAFETEA-LU extension which is set to expire on March 31, 2012

Hasan Ikhata, Executive Director, stated that any additional details or updates received concerning the surface transportation authorization bills will be forwarded to the Regional Council before the April meeting.

Hon. O'Connor invited the committee members to the upcoming National League of Cities California Transportation Reception to be held in Washington, D.C. on March 13, 2012.

## **EXECUTIVE DIRECTOR'S REPORT**

Hasan Ikhata, Executive Director, announced that Rick Buckland of the Federal Highway Administration (FHWA), Los Angeles division will be in attendance today at the Regional Council meeting. Also addressing the Regional Council members today will be Dr. Barry Wallerstein, Executive Director, South Coast Air Quality Management District (SCAQMD). Dr. Wallerstein will discuss the possible implications of a recent Ninth Circuit decision against the U.S. Environmental Protection Agency (EPA) that is related to Transportation Control Measures (TCMG).

Mr. Ikhata commented that the Court's decision may mean that the South Coast Air Basin which comprises much of the SCAG region may have to develop transportation control measures to reduce the growth in emissions from vehicle miles traveled (VMT) with respect to the 1-hour ozone plan. This equates roughly to a reduction of 70 tons of Nitrogen Oxide (NOx) derived from TCMs. Currently, the emission reduction from TCMs is approximately four (4) tons of NOx.

Joann Africa, Chief Counsel, stated that the case which was brought by a community group called the Association of Irrigated Residents "AIR" relates to EPA's approval of the 1-hour ozone plan.

Ms. Africa explained that an attainment demonstration of the 1-hour ozone standard must occur by 2015. While the matter is not imminent, it is important. Staff will continue to work with SCAQMD and EPA to determine the steps to be taken to address the Ninth Circuit decision and will provide future updates to the Board. Hasan Ikhata commented that the Air Resources Board and the EPA are going to work with SCAG regarding how best to address the decision.

Hasan Ikhata reported that the Imperial County Air Basin is currently under sanctions because of the poor air quality in the air basin the county shares with Mexico. He noted that all of the environmental and federal agencies have to participate in developing clean air strategies for the region.

Hasan Ikhata reported that the California High Speed Rail Authority (CHSRA) Memorandum of Understanding (MOU) was approved by eight (8) of the nine agencies. The Orange County Transit Authority (OCTA) Board has scheduled a meeting on March 12, 2012 to further discuss the MOU. Mr. Ikhata reiterated the agency's support of the CHSRA, particularly the \$1 billion investment that will be brought into the Southern California region for phased improvements; and is optimistic that the OCTA will approve the MOU. Mr. Ikhata also noted that anyone interested in reviewing the project list may contact Sharon Neely, SCAG's Deputy Executive Director.

## **CONSENT CALENDAR**

### **Approval Items**

1. Minutes of the February 2, 2012 Meeting
2. SCAG Sponsorship of Annual Events: 1) University of California, Los Angeles (UCLA) 2012 Complete Streets for California Conference, March 2, 2012, \$1,250; 2) Association of California Cities, Orange County 2012 Board of Directors Installation Ceremony, April 11, 2012 \$1,000; 3) California Transportation Commission Reception, February 22, 2012, \$500
3. Contracts \$200,000 or Greater: Contract No. 12-025-C1, On –Microsoft Dynamics Customer Relationship Management (CRM) System
4. Contract Amendments Greater than \$75,000: Contract No. 09-031-C1, SCAG's Activity Based Travel Demand Model
5. Amendment Greater Than 30% of the Contract's Original Value - Caliper
6. SCAG Board Representative Invitation to Participate in Rail Tour Delegation to Japan and China

### **Receive and File**

7. Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000

A motion was made (Jahn) to approve the Consent Calendar. Motion was seconded (Becerra) and Item # 6 Opposed (Lantz). Motion Passed.

## ACTION ITEMS

### 8. Arroyo Seco Parkway Corridor Management Plan

Committee was requested to approve Resolution No. 12-537-1, authorizing the extension of the cooperative agreement between Caltrans and SCAG regarding the Arroyo Seco Parkway Corridor Management Plan. Hon. Cheryl Viegas-Walker inquired as to the reason for an extension for the Arroyo Seco Parkway study.

Philip Law, staff member, explained that the request is from Caltrans to extend the cooperative agreement, not the study. The study itself began in October 2011 and is expected to conclude by June 2012. However, in anticipation that the study might extend beyond June, Caltrans is requesting an extension of the cooperative agreement now to facilitate a future contract amendment for the study, if necessary.

Hon. Cheryl Viegas-Walker requested a final report be presented to the EAC once the study is completed. Staff concurred.

A motion was made (Viegas-Walker) to approve staff's recommendation. Motion was seconded (Jahn) and UNANIMOUSLY APPROVED.

### 9. Approval of the Fiscal Year (FY) 2012/13 Comprehensive Budget

Basil Panas, Accounting Manager, asked for approval of the FY 2012/13 Comprehensive Budget. The Comprehensive Budget which is balanced and fully funded at \$46,720, 795 includes the following components:

1) The Draft Overall Work Plan (OWP), the General Fund Budget and Membership Assessment, the Indirect Cost Budget and the Fringe Benefit Budget; and, 2) Authorizing to release the Draft OWP and the Indirect Allocation Plan (ICAP) to Caltrans, initiate the 30-day public comment period, and transmit the General Fund Budget and Membership Assessment to the General Assembly.

Hon. Cheryl Viegas-Walker commented on SCAG's Organizational chart which was included with the budget report and asked if there will be any impacts to the budget concerning staff changes. Hasan Ikhata, Executive Director responded that there will be significant organizational changes in the employee staffing after the Regional Transportation Plan (RTP) cycle and after the new fiscal year. However, any organizational changes made will not impact the budget.

A motion was made (Pettis) to approve staff's recommendation. Motion was seconded (Millhouse) and UNANIMOUSLY APPROVED.

10. California Department of Transportation FY 2012/13 Transportation Planning Grants

A motion was made (Viegas-Walker) to approve Resolution No. 12-537-2 authorizing SCAG to apply for FY 2012/13 Caltrans Transportation Planning Grants. Motion was seconded (Millhouse) and UNANIMOUSLY APPROVED.

11. Congressional letter – Anaheim-Ontario Maglev Project

Committee was requested to approve SCAG to send a letter of support to the House Leadership requesting that the \$45 million in planning funds for the California/Nevada Super Speed Train project be directed to California to the Anaheim-to-Ontario Initial Operating Segment.

A motion was made (Viegas-Walker) to approve letter. Motion was seconded (Millhouse) and UNANIMOUSLY APPROVED.

12. Contract with South Coast Air Quality Management District (AQMD) to Accept \$300,000 in Grant funds for a Regional Plug-In Electric Vehicle (PEV) Infrastructure Plan

Committee was requested to approve authorizing the Executive Director to enter into a contract with AQMD to accept funds toward the development of a Regional Plug-In-Electric Vehicle (PEV) Infrastructure Plan.

Hon. Cheryl Viegas-Walker asked if there will be a component for private industry to take part in the collaborative process and planning efforts of the PEV Infrastructure Plan.

Jennifer Sarnecki, SCAG staff, responded that SCAG will engage private industry as the electric vehicle infrastructure plan is developed. SCAG is required to convene a Coordinating Council and plans to include groups such as the Electric Vehicle Supply Equipment manufacturers (or EVSE), such as ECotality and Coulomb. SCAG would like to have more involvement from private industry, including involvement from automobile manufacturers. Ms. Sarnecki encouraged the committee to advise staff if there are any other groups they wish to be included.

Hasan Ikhata, Executive Director, also noted that the private sector has a major role in this effort and that SCAG has teamed up with Southern California Edison to complete this plan.

A motion was made (Martinez) to authorize the Executive Director to enter into a contract with AQMD to accept funds toward the development of a Regional PEV Plan. Motion was seconded (O'Connor) and UNANIMOUSLY APPROVED.

## **INFORMATION ITEMS**

13. SB 659 (Padilla-Hernandez) and SB 654 (Steinberg) Regarding Redevelopment Authority (RDA) Abolishment Legislation Update

There were no additional comments made from the committee members.

14. Comparison of House (HR 7) and Senate (MAP 21) Transportation Reauthorization Legislation

There were no additional comments made from the committee members.

## **CFO MONTHLY FINANCIAL REPORT**

There were no additional comments made from the committee members.

## **FUTURE AGENDA ITEMS**

There were no future agenda items.

## **ANNOUNCEMENTS**

There were no announcements made.

## **CLOSED SESSION**

Public Employee Performance Evaluation  
Pursuant to Government Code Section §54957(b)  
Title: Executive Director

Joann Africa, Chief Counsel announced the commencement of the closed session.

At the conclusion of the Closed Session, Ms. Africa reported that the Committee provided direction and that there was no final action taken at this time.

## **ADJOURNMENT**

*The meeting adjourned at 10:05 a.m. The next regular meeting of the Executive/Administration Committee will be held on Wednesday, April 4, 2012 at 12:00 p.m., in conjunction with the SCAG Regional Conference and General Assembly, April 4-5, 2012, at the Westin Bonaventure Hotel, 404 South Figueroa Street, Los Angeles, CA 90071.*

Minutes Approved by:



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Joann Africa, Chief Counsel  
Staff to the Executive/Administration Committee

## EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex- Officio)		X = County Represented										
LastName, FirstName	Representing	IC	LA	OC	RC	SB	VC	FEB	MAR	APR	MAY	JUNE
Becerra, Glen, 1st VP	Simi Valley						X	X	X			
Calac, Mark	Pechanga Tribal Government					X						
Clark, Margaret	Rosemead		X					X	X			
Glaab, Paul	Laguna Niguel			X								
Jahn, Bill	Big Bear Lake					X		X	X			
Lantz, Paula	Pomona		X					X	X			
Martinez, Michele	Santa Ana			X				X	X			
McCallon, Larry	Highland					X		X				
Millhouse, Keith	VCTC						X	X	X			
O'Connor, Pam, CHAIR	Santa Monica		X					X	X			
Pettis, Gregory, 2nd VP	Cathedral City				X			X	X			
Quirk-Silva, Sharon	Fullerton			X				X	X			
Roberts, Ron	Temecula				X			X	X			
Walker-Viegas, Cheryl	El Centro	X						X	X			
Lewis, Randall, Ex Officio	Lewis Op. Corp.					X		X	X			
<b>Totals</b>		<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>2</b>					