

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

April 4, 2013

MINUTES

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG’S OFFICE.**

The Executive/Administration Committee (EAC) held its meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Glen Becerra, Chair, City of Simi Valley, District 46, at 9:00 a.m. There was a quorum.

**Members Present**

- |  |                          |
|--|--------------------------|
| Hon. Glen Becerra, Simi Valley, President            | District 46              |
| Hon. Lisa Bartlett, Dana Point                       | TCA                      |
| Hon. Margaret Finlay, Duarte                         | District 35              |
| Hon. James Johnson, Long Beach                       | District 30              |
| Hon. Paula Lantz, Pomona                             | District 38              |
| Mr. Randall Lewis, Ex-Officio                        | Lewis Group of Companies |
| Hon. Larry McCallon, Highland                        | District 7               |
| Hon. Keith Millhouse, Moorpark                       | VCTC                     |
| Hon. Kris Murray, Anaheim                            | District 19              |
| Hon. Greg Pettis, Cathedral City, 1st Vice-President | District 2               |
| Hon. Jeff Stone                                      | Riverside County         |
| Hon. Cheryl Viegas-Walker, El Centro                 | District 1               |

**Members Not Present**

- |  |             |
|--|-------------|
| Hon. Pam O’Connor, Santa Monica, Imm. Past President | District 41 |
| Hon. Judy Mitchell, Rolling Hills Estates            | District 40 |
| Hon. Carl Morehouse, 2nd Vice-President              | District 47 |
| Hon. Alan Wapner, Ontario                            | SANBAG      |
| Hon. Dennis Zine, Los Angeles                        | District 50 |

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Glen Becerra, Chair, called the meeting to order at 9:00 a.m.

## **PUBLIC COMMENT PERIOD**

There were no public comments.

## **REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no reprioritization of the agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Hasan Ikhata, Executive Director, announced that Hon. Gavin Newsom, Lt. Governor of the State of California, will be the Lunch Keynote Speaker at SCAG's 2013 Regional Conference and General Assembly. He noted the April 12, 2013 deadline to register and encouraged everyone to attend.

Mr. Ikhata provided an update on the ruling in the Perris Valley Line Project CEQA lawsuit. The trial court judge ruled against RCTC on five (5) separate issues and ruled in favor with respect to the two (2) issues that SCAG addressed in its amicus letter to the court. Full details were provided in the Executive Director's report previously distributed. He further noted that a follow-up hearing had been ordered for April 24, 2013 and staff will provide an update to the Regional Council of the court's final decision.

## **PRESIDENT'S REPORT**

Hon. Glen Becerra, Chair, announced that today's EAC meeting would be his final meeting in which he would be presiding over as SCAG President. He expressed his appreciation for the support and thanked SCAG staff and committee members, and Immediate Past Presidents, Hon. Pam O'Connor and Hon. Larry McCallon, for the foundations they have set.

Hon. Becerra reported that SCAG recently partnered with the Kern County Council of Governments (COG) for a Joint Meeting to discuss economic and transportation-related topics scheduled for April 22, 2013, in Santa Clarita, CA. He invited the EAC members to participate and to support that effort.

Hon. Becerra expressed his appreciation to Hon. Cheryl Viegas-Walker for her leadership as Chair of the Host Committee for the General Assembly sponsorships. He also thanked the Host Committee members for their efforts in seeking sponsorships for a successful conference.

Hon. Becerra announced that SCAG's "Unsung Heroes" will be recognized for their exceptional service and dedication at the Regional Council meeting today.

## **ACTION ITEMS**

1. SB 810 (Price): California Transportation Financing Authority: tax credit certificates for exporters and importers: income tax credit - Support
2. AB 564 (Mullin): Community Redevelopment: Successor Agencies - Support
3. AB 1080 (Alejo) Community Revitalization and Investment Authorities – Support
4. AB 690 (Campos): Jobs and Infrastructure Financing Districts: Voter Approval – Support

A motion was made (Finlay) to approve Action Items Nos. 1-4 – To support the four (4) bills to further accelerate Southern California’s economic recovery. Motion was seconded (Johnson) and UNANIMOUSLY APPROVED.

5. SB 731 (Steinberg): Environment: California Environmental Quality Act And Sustainable Communities Strategy – Work with Author

A motion was made (McCallon) to approve Action Item No. 5 - Work with Author. Motion was seconded (Murray) and UNANIMOUSLY APPROVED.

## **CONSENT CALENDAR**

### **Approval Items**

6. Minutes of the March 7, 2013 Meeting
7. SCAG Sponsorships & Memberships
8. Contracts \$200,000 or Greater: Contract No. 13-023-C1, Regional Transportation Plan Implementation and Project Management Assistance Services; and Contract Nos. 13-018-C1, 13-018-C2 and 13-018-C3, Organizational Development Services

Hon. Paula Lantz expressed concern over the RFP process whereby only one bid was submitted for an award over \$1,000,000. Leyton Morgan, Contracts Manager, responded and explained that after receiving the proposal, SCAG staff surveyed those who downloaded the RFP and learned that many did not submit a bid because of the complexity of the job which required multiple skill levels. Mr. Morgan also noted that others expressed that they did not have enough time to prepare a proposal because they were busy with other work. Mr. Morgan explained that no one requested additional time to respond to the RFP. Finally, Mr. Morgan noted that staff audited the rates of the proposed prime contractor and subcontractors and determined them to be fair and reasonable. Given these circumstances, staff concluded that it was reasonable to accept the one proposal.

Hon. Becerra asked staff to incorporate the feedback from these surveys into the Contracts RFP process. In addition, he asked that staff provide a written report on steps to improve the current RFP process based upon "lessons learned" from this particular procurement.

9. Sustainability Program Call for Proposals Ranking Criteria

**Receive & File**

10. 2013 Local Profiles Updates

11. Contracts/Purchase Orders between \$25,000 - \$200,000 and/or Amendments between \$5,000 - \$75,000

A motion was made (McCallon) to approve the Consent Calendar. Motion was seconded (Viegas-Walker) and UNANIMOUSLY APPROVED.

**CFO MONTHLY FINANCIAL REPORT**

There were no additional discussions or comments made on this item.

**FUTURE AGENDA ITEMS**

There were no future agenda items requested.

**ANNOUNCEMENTS**

Mr. Ikhmeta commented that there are ongoing discussions with the State and the county transportation commissions regarding the distribution of funds stemming from MAP-21. A meeting is scheduled this week and staff will continue to apprise the EAC of developments.

**CLOSED SESSION**

Public Employee Performance Evaluation: Government Code Section 54957 (b)

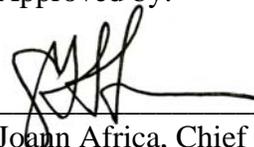
Title: Executive Director

At the conclusion of the Closed Session, Joe Silvey, General Counsel, reported that there was no final action taken at this time.

**ADJOURNMENT**

*The meeting adjourned at 10:01 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, May 2, 2013 in conjunction with the Regional Conference and General Assembly, May 2 -3, 2013, to be held at the JW Marriott Desert Springs Resort & Spa, 74855 Country Club Drive, Palm Desert, CA 92660.*

Approved by:



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Joann Africa, Chief Counsel  
Staff to the Executive/Administration  
Committee

## EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

| Member (including Ex-Officio) LastName, FirstName | Representing          | X = County Represented |          |          |          |          |          | JAN | FEB | MAR | APRIL | MAY | JUNE |
|---|-----------------------|------------------------|----------|----------|----------|----------|----------|-----|-----|-----|-------|-----|------|
|   |                       | IC                     | LA       | OC       | RC       | SB       | VC       |     |     |     |       |     |      |
| Becerra, Glen, Chair                              | Simi Valley           |                        |          |          |          |          | X        |     | X   | X   | X     | X   |      |
| Bartlett, Lisa                                    | Dana Point            |                        |          | X        |          |          |          | X   | X   | X   | X     | X   |      |
| Finlay, Margaret                                  | Duarte                |                        | X        |          |          |          |          | X   | X   | X   | X     | X   |      |
| Johnson, James                                    | Long Beach            |                        | X        |          |          |          |          |     | X   |     | X     |     |      |
| Lantz, Paula                                      | Pomona                |                        | X        |          |          |          |          | X   | X   |     | X     | X   |      |
| Lewis, Randall, Ex Officio                        | Lewis Op. Corp.       |                        |          |          |          | X        |          | X   | X   | X   | X     | X   |      |
| McCallon, Larry                                   | Highland              |                        |          |          |          | X        |          |     | X   | X   | X     | X   |      |
| Millhouse, Keith                                  | VCTC                  |                        |          |          |          |          | X        | X   | X   |     | X     | X   |      |
| Morehouse, Carl, 2nd VP                           | San Buenaventura      |                        |          |          |          |          | X        | X   | X   | X   |       | X   |      |
| Mitchell, Judy                                    | Rolling Hills Estates |                        | X        |          |          |          |          |     |     |     | X     | X   |      |
| Murray, Kris                                      | Anaheim               |                        |          | X        |          |          |          |     | X   |     | X     |     |      |
| O'Connor, Pam, Imm. Past Pres.                    | Santa Monica          |                        | X        |          |          |          |          | X   | X   |     |       | X   |      |
| Pettis, Gregory, 1st VP                           | Cathedral City        |                        |          |          | X        |          |          | X   | X   | X   | X     | X   |      |
| Stone, Jeff                                       | Riverside County      |                        |          |          | X        |          |          | X   | X   |     | X     |     |      |
| Walker-Viegas, Cheryl                             | El Centro             | X                      |          |          |          |          |          | X   | X   | X   | X     | X   |      |
| Wapner, Alan                                      | Ontario               |                        |          |          |          | X        |          | X   | X   | X   |       | X   |      |
| Zine, Dennis                                      | Los Angeles           |                        | X        |          |          |          |          | X   | X   |     |       |     |      |
|   | <b>Totals</b>         | <b>1</b>               | <b>6</b> | <b>2</b> | <b>2</b> | <b>3</b> | <b>3</b> |     |     |     |       |     |      |