



## MEETING OF THE

# EXECUTIVE/ADMINISTRATION COMMITTEE

### Main Office

818 West Seventh Street  
12th Floor  
Los Angeles, California  
90017-3435  
t (213) 236-1800  
f (213) 236-1825  
www.scag.ca.gov

### Officers

President  
Cheryl Viegas-Walker, El Centro  
  
First Vice President  
Michele Martinez, Santa Ana  
  
Second Vice President  
Margaret Finlay, Duarte  
  
Immediate Past President  
Carl Morehouse, San Buenaventura

### Executive/Administration Committee Chair

Cheryl Viegas-Walker, El Centro

### Policy Committee Chairs

Community, Economic and Human Development  
Bill Jahn, Big Bear  
  
Energy & Environment  
Deborah Robertson, Rialto  
  
Transportation  
Alan Wapner, San Bernardino Associated Governments

**Thursday, June 4, 2015**  
**9:00 a.m. – 10:00 a.m.**

**SCAG Main Office**  
**818 W. 7th Street, 12th Floor**  
**Board Room**  
**Los Angeles, CA 90017**  
**(213) 236-1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at [REY@scag.ca.gov](mailto:REY@scag.ca.gov).

Agendas & Minutes for the Executive/Administration Committee are also available at: <http://www.scag.ca.gov/committees/Pages/default.aspx>

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1908. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

**This Page Intentionally Left Blank**



## **Executive/Administration Committee**

### *Members – June 2015*

#### **Members**

#### **Representing**

<b>Chair</b>	<b>1. Hon. Cheryl Viegas-Walker</b>	<i>El Centro</i>	<b>District 1</b>
<b>1<sup>st</sup> Vice-Chair</b>	<b>2. Hon. Michele Martinez</b>	<i>Santa Ana</i>	<b>District 16</b>
<b>2<sup>nd</sup> Vice-Chair</b>	<b>3. Hon. Margaret Finlay</b>	<i>Duarte</i>	<b>District 35</b>
<b>Immed. Past Pres.</b>	<b>4. Hon. Carl E. Morehouse</b>	<i>San Buenaventura</i>	<b>District 47</b>
	5. Hon. Pam O'Connor	<i>Santa Monica</i>	District 41
	6. Hon. Kris Murray	<i>Anaheim</i>	District 19
	7. Hon. Alan Wapner	<i>Ontario</i>	SANBAG
	8. Hon. Barbara Messina	<i>Alhambra</i>	District 34
	9. Hon. Bill Jahn	<i>Big Bear Lake</i>	District 11
	10. Hon. Larry McCallon	<i>Highland</i>	District 7
	11. Hon. Deborah Robertson	<i>Rialto</i>	District 8
	12. Hon. Carmen Ramirez	<i>Oxnard</i>	District 45
	13. Hon. Andrew Masiel, Sr.	<i>Pechanga Band of Luiseño Indians</i>	Tribal Government Representative
	14. Mr. Randall Lewis	<i>Lewis Group of Companies</i>	Ex-Officio
	15. Hon. Gregory Pettis	<i>Cathedral City</i>	District 2
	16. Hon. Clint Lorimore	<i>Eastvale</i>	District 4
	17. Hon. Rex Richardson	<i>Long Beach</i>	District 29
	18. Hon. Joe Buscaino	<i>Los Angeles</i>	District 62

**This Page Intentionally Left Blank**

# EXECUTIVE/ADMINISTRATION COMMITTEE

## AGENDA

### JUNE 4, 2015

---

*The Executive/Administration Committee (EAC) may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.*

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

*(Hon. Cheryl Viegas-Walker, Chair)*

**PUBLIC COMMENT PERIOD** – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

#### **REVIEW AND PRIORITIZE AGENDA ITEMS**

#### **EXECUTIVE DIRECTOR'S REPORT**

*(Hasan Ikhata, Executive Director)*

- 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS)
  - Open Houses
  - Special Meetings Date

#### **PRESIDENT'S REPORT**

- Summary Report on SCAG Delegation Activities in South Korea, May 2015
- 2015 Regional Conference and General Assembly – Recap
- SCAG Scholarship Program – Update/Selection Process

#### **ACTION/DISCUSSION ITEMS**

**Page No.**

1. Proposed Changes to Executive Director's Employment Agreement  
*(Joe Silvey, General Counsel)*

**Attachment**

**1**

**Recommended Actions:** 1) Approve Fiscal Year 2015-2016 Work Plan for the Executive Director; and 2) Recommend that the RC direct Legal Counsel to prepare an amendment to the Executive Director's Employment Agreement that: (a) includes the 2015-2016 Work Plan; (b) increases the

# EXECUTIVE/ADMINISTRATION COMMITTEE

## AGENDA

### JUNE 4, 2015

---

#### ACTION/DISCUSSION ITEMS - continued

Page No.

term of the Employment Agreement by one year based upon the results of the Executive Director's annual Performance Evaluation; (c) updates the Employment Agreement to reflect the Executive Director's current base salary; and (d) modifies the Employment Agreement by: (i) removing the cap on any merit increase calculated for the Executive Director; (ii) increasing the car allowance by \$85 per month to account for increased transponder costs and other charges; (iii) adjusting the severance limitations to ensure compliance with applicable sections of the Government Code; (iv) providing the Executive Director with an executive level physical exam each year at a cost to SCAG of not more than \$6,000 per year; (v) adopting a new evaluation form for the Executive Director's annual Performance Evaluation; (vi) including the merit increase matrix used for the Executive Director; (vii) increasing the deferred compensation payments to reach the limits on 457(b) plans mandated by the Internal Revenue Code; and (viii) clarifying the time schedule for the annual Performance Evaluation.

2. Transportation Finance Bills: a) SB 16 (Beall); b) SCA 7 (Huff); and c) ACA 4 (Frazier) – Support Attachment 13  
*(Darin Chidsey, Director, Strategy, Policy and Public Affairs)*

**Recommended Action:** Support.

3. Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program and State Expenditure Plan Update Attachment 20  
*(Hasan Ikhata, Executive Director)*

#### CONSENT CALENDAR

##### Approval Items

4. Minutes of the April 2, 2015 Executive/Administration Committee Meeting Attachment 24
5. Legal Services Attachment 31
6. Participation at the International Symposium on Sustainable Development hosted by the Myongji University (MJU) in Seoul, Korea Attachment 32

# EXECUTIVE/ADMINISTRATION COMMITTEE

## AGENDA

### JUNE 4, 2015

---

#### CONSENT CALENDAR - continued

#### Page No.

- |   |            |    |
|---|------------|----|
| 7. <u>Authorize Acceptance of the Federal Highway Administration's (FHWA) FY 2015 Value Pricing Pilot (VPP) Program Grant Funds</u>   | Attachment | 34 |
| 8. <u>Contract Amendment Greater than 30% of the Contract's Original Value, Contract 12-036-C1, Secured and Managed Data Facility</u> | Attachment | 38 |
| 9. <u>Contracts \$200,000 or Greater: Contract Nos. 15-011-C1 to C7, Temporary Employment Services</u>                                | Attachment | 41 |
| 10. <u>SCAG Memberships</u>   | Attachment | 45 |
| 11. <u>AB 1074 (Garcia): Alternative Fuels Infrastructure Plan – Support</u>  | Attachment | 48 |
| 12. <u>AB 857 (Perea): California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program – Support</u>               | Attachment | 50 |

#### Receive and File

- |   |                                  |    |
|---|----------------------------------|----|
| 13. <u>Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000</u> | Attachment                       | 55 |
| 14. <u>June 2015 State and Federal Legislative Update</u>   | To be distributed at the meeting |    |
| 15. <u>SCAG Sustainability Planning Grants Program – Monthly Update</u>   | Attachment                       | 71 |

#### CFO MONTHLY FINANCIAL REPORT

*(Basil Panas, Chief Financial Officer)*

Attachment 79

#### FUTURE AGENDA ITEM/S

#### ANNOUNCEMENT/S

#### ADJOURNMENT

*The next regular meeting of the Executive/Administration Committee (EAC) is scheduled for Thursday, July 2, 2015 at the SCAG Los Angeles Office.*

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Hon. Cheryl Viegas-Walker, President  
Hon. Carl Morehouse, Immediate Past President  
Joseph Silvey, General Counsel

**SUBJECT:** Proposed Changes to Executive Director's Employment Agreement

---

**RECOMMENDED ACTIONS FOR EAC:**

1) Approve Fiscal Year 2015-2016 Work Plan for the Executive Director; and 2) Recommend that the RC direct Legal Counsel to prepare an amendment to the Executive Director's Employment Agreement that: (a) includes the 2015-2016 Work Plan; (b) increases the term of the Employment Agreement by one year based upon the results of the Executive Director's annual Performance Evaluation; (c) updates the Employment Agreement to reflect the Executive Director's current base salary; and (d) modifies the Employment Agreement by: (i) removing the cap on any merit increase calculated for the Executive Director; (ii) increasing the car allowance by \$85 per month to account for increased transponder costs and other charges; (iii) adjusting the severance limitations to ensure compliance with applicable sections of the Government Code; (iv) providing the Executive Director with an executive level physical exam each year at a cost to SCAG of not more than \$6,000 per year; (v) adopting a new evaluation form for the Executive Director's annual Performance Evaluation; (vi) including the merit increase matrix used for the Executive Director; (vii) increasing the deferred compensation payments to reach the limits on 457(b) plans mandated by the Internal Revenue Code; and (viii) clarifying the time schedule for the annual Performance Evaluation.

**RECOMMENDED ACTIONS FOR RC:**

1) Ratify Fiscal Year 2015-2016 Work Plan for the Executive Director as approved by the EAC; 2) Direct Legal Counsel to prepare an amendment to the Executive director's Employment Agreement containing those modifications recommended by the EAC; and 3) Authorize the President to execute, on behalf of SCAG, an amendment to the Executive Director's Employment Agreement incorporating the changes and additions discussed herein.

**EXECUTIVE SUMMARY**

*The Executive Director's Work Plan for Fiscal Year 2015-2016 has been prepared in accordance with past guidance offered by the EAC and focuses on the Strategic Plan Goals of SCAG. A copy of the Work Plan is attached. If approved by the EAC and ratified by the RC, the Work Plan will be included as an attachment to the Executive Director's Employment Agreement.*

*The Executive Director's Employment Agreement should be revised to reflect his current base compensation, which was adjusted in 2014 at the same time as merit increases were considered for all SCAG staff. The Executive Director's Employment Agreement should also*

# REPORT

---

*be adjusted to include a one year term increase as a result of the Performance Evaluation score achieved by the Executive Director.*

*At its March 5, 2015 meeting, the EAC appointed then President Carl Morehouse and then First Vice President Cheryl Viegas-Walker and General Counsel Joseph Silvey to serve as negotiators in considering possible changes to the Employment Agreement of the Executive Director, Hasan Ikhmeta. At its April 2, 2015 meeting the EAC provided guidance to the three negotiators regarding possible changes to be considered for the Executive Director's Employment Agreement. The three negotiators have discussed possible changes to the Employment Agreement amongst themselves and various alternatives have been discussed with the Executive Director. The proposed changes outlined in this staff report are the result of these several discussions.*

## **STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan; Goal 5: Optimize Organizational Efficiency and Cultivate Engaged Workforce; Objective d: Define the roles and responsibilities at all levels of the organization.

## **BACKGROUND:**

**2015-2016 Work Plan:** The SCAG Bylaws require the annual preparation of a Work Plan for the Executive Director. The Executive Director has proposed a Work Plan for Fiscal Year 2015-2016 (Attachment 1) and has structured the Work Plan to focus on the Strategic Plan Goals of SCAG. The proposed Work Plan is presented for consideration and approval by the EAC and subsequent ratification by the RC.

**Employment Agreement Term Extension of One Year:** The Executive Director's Employment Agreement [Section 2.01] specifies that the term of the Agreement shall be increased by one year if the Executive Director achieves a total average performance evaluation score of 4.00 or higher. The Executive Director's performance evaluation score exceeded this identified goal thereby requiring a one year extension in the term of his Employment Agreement.

**Update to Include Current Base Salary:** Under the terms of the Employment Agreement [Section 3.03], the Executive Director is eligible for a bonus, merit or cost of living adjustment to his compensation if all SCAG staff is so eligible. Any adjustment to the compensation of the Executive Director must be determined in a manner that is consistent with any compensation adjustment available to SCAG staff. SCAG staff was eligible for a merit compensation adjustment in the last quarter of calendar year 2014, and the Executive Director received a merit compensation adjustment at that time. The new base salary amount should be included in the Employment Agreement.

**Remove Annual Merit Cap:** The Executive Director's Employment Agreement [Sections 3.03 and 3.04] currently limits the annual bonus, merit or cost of living compensation adjustment provided to the Executive Director to \$25,000. The EAC is asked to consider our recommendation to remove this limitation.

# REPORT

---

**Increase Car Allowance:** The Employment Agreement [Section 3.06(f)] provides that the Executive Director shall receive an allowance of \$950 per month to cover the cost of business related travel expenses such as parking and toll road fees. The EAC is asked to consider our recommendation to increase this allowance by \$85 per month to reflect increases in the transponder costs and other travel costs incurred by the Executive Director.

**Government Code Compliance:** In order to make the Employment Agreement fully compliant with applicable sections of the Government Code, the EAC is asked to consider our recommendation that any benefits provided to the Executive Director as part of a severance package be limited to health insurance, which shall be limited to the time duration associated with any severance calculation or until other employment commences, whichever first occurs.

**Annual Executive Physical:** The Employment Agreement does not include a provision for an executive level annual physical. In light of the travel and work demands placed on the Executive Director, the EAC is asked to consider our recommendation that the Executive Director be provided with an annual executive level physical examination at a cost not to exceed \$6,000 and including items such as cardiovascular screening, nutrition consultations and stress evaluations.

**New Evaluation Form:** The Employment Agreement [Section 2.03] requires an annual performance evaluation, which is included as an exhibit to the Agreement. The EAC is asked to consider our recommendation that a modified evaluation form (Attachment 2) be used for future annual performance evaluations. The modified evaluation form includes a component, representing 20% of the total evaluation score, which will be based on the Executive Director's performance against seven defined SCAG values as determined by SCAG's Executive Management Team. SCAG's Executive Management Team has recently completed a year-long team building program using an executive consultant and we believe it appropriate to use some of the output from this team building program in the annual performance evaluations of the Executive Director.

**Inclusion of Merit Increase Matrix:** The Employment Agreement [Section 3.03] specifies that any merit compensation adjustment provided to the Executive Director must be consistent with any merit compensation process provided to all SCAG staff. The EAC is asked to consider our recommendation that the merit increase matrix used for the Executive Director (Attachment 3), which is consistent with the matrix used for SCAG staff, be included in the Executive Director's Employment Agreement.

**Deferred Compensation:** The Employment Agreement [Section 3.06 (e)] provides that the Executive Director shall receive bi-weekly reimbursement in the amount of \$846.15 for payments made to the Executive Director's deferred compensation plan. The EAC is asked to consider our recommendation that the bi-weekly reimbursement be increased by \$76.92 to reflect current deferred compensation limits applicable to the plan and that the bi-weekly reimbursements be further increased to the limits allowed by the Internal Revenue Code for 457 (b) plans whenever cost-of-living-adjustments are made to the Internal Revenue Code.

**Schedule for Annual Performance Evaluation:** The Employment Agreement [Section 2.03] specifies that the annual Performance Evaluation of the Executive Director by the EAC should

# REPORT

---

be completed by June 30<sup>th</sup> of each year. The EAC is asked to consider our recommendation that the language of the Employment Agreement be changed to provide that the annual Performance Evaluation by the EAC commence no earlier than April 1<sup>st</sup> of each year. The rationale for this modification is to reverse the recent trend of the evaluation period extending out over several months. This change will hold the EAC/RC accountable for completing the performance evaluation within a reasonable amount of time.

The RC is asked to consider any of the above changes that are recommended by the EAC after the EAC reviews the changes at its meeting on June 4.

**FISCAL IMPACT:**

Work associated with this matter is paid from the SCAG General Fund, 13-800.SCG0160.01.

**ATTACHMENTS:**

- (1) Executive Director, Fiscal year 2015-2016 Work Plan
- (2) Modified Executive Director Performance Evaluation Form
- (3) Merit Increase Matrix

## Fiscal Year 2015-2016 Work Plan for Hasan Ikh rata

### Work Plan Objectives to further the achievement of SCAG's Goals as shown below

#### SCAG Goal 1

Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

#### Ikh rata Objectives

- a. Continue the 2016-2040 Regional Transportation Plan Sustainable Communities Strategy (RTP/SCS) outreach and public participation efforts
- b. Develop and seek approval of the Draft 2016-2040 RTP/SCS
- c. Work with local Air Districts and the Air Resources Board to develop air quality management plans to meet federal and state air quality standards
- d. Continue implementing the Sustainability Program projects and other outreach and public involvement programs for implementing strategies of the 2012 RTP/SCS
- e. Lead the regional project selection process for Cycle 2 of the California Active Transportation Program
- f. Continue to partner with County Transportation Commissions to implement strategies of the 2012 RTP/SCS through joint work program activities
- g. Implement Regional Active Transportation Safety and Encouragement Campaign

#### SCAG Goal 2

Obtain Regional Transportation Infrastructure and Sustainability Funding and Promote Legislative Solutions for Regional Planning Priorities.

#### Ikh rata Objectives

- a. Continue advocating for additional State and Federal Revenues for the region

# REPORT

---

## **SCAG Goal 3**

Enhance the Agency's Long Term Financial Stability and Fiscal Management.

### **Ikhrata Objectives**

- a. Continue advocating for and seeking out additional funding sources for SCAG as an agency
- b. Continue efforts to enhance business resumption and disaster recovery preparedness

## **SCAG Goal 4**

Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

### **Ikhrata Objectives**

- a. Develop, maintain and promote the utilization of state of the art models, information systems and communication technologies
- b. Build on state of the art forecasting, methodology and data/statistics support such that the regional growth estimates and forecasts are technically sound and meet the Best Practices of Metropolitan Planning Organization general forecasting practices
- c. Continue to enhance the Active Transportation Database
- d. Continue to enhance the SCAG Geographic Information Services Program to better serve the SCAG region

## **SCAG Goal 5**

Optimize Organizational Efficiency and Cultivate an Engaged Workforce.

### **Ikhrata Objectives**

- a. Seek out opportunities to develop executive team members and reduce frequency and number of meetings and engagements of the Executive Director
- b. Provide opportunities for informal and formal methods that enhance team building, camaraderie and relationships
- c. Invest in employee development
- d. Implement best practices in operating the agency and its resources in an environmentally sustainable way

## Attachment 2

### **SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS Executive Director -- Performance Evaluation (CONFIDENTIAL)**

This Performance Evaluation is a measurement of the Executive Director's performance from July 1, 2015 to June 30, 2016. Note that Parts I and II of this evaluation form together provide a numerical score that is worth a weighted 80% of the evaluation rating of the Executive Director. The remaining weighted 20% is based upon an evaluation of the Executive Director by SCAG's Executive Management Team based on seven SCAG Values that were adopted by the Regional Council as part of the SCAG Strategic Plan in 2009 and which are used in the annual measurement of all Executive Management Team members, including the Executive Director. The evaluation by the Executive Management Team was conducted immediately prior to the circulation of this evaluation form to the members of the Regional Council and the results are included as Part IV of this form.

#### **SCAG RATING SCALE DEFINITIONS**

- SE Significantly Exceeded - (worth 5 points)-** Consistently exceeds all established performance objectives, goals duties obligations and other position-related requirements in support of SCAG's Mission, Vision, Values and Strategic Plan providing tangible and exceptional value to SCAG.
- E Exceeded - (worth 4 points) –** Met all and routinely exceeds at least 75% of the established performance objectives, goals, duties, obligations and other position related requirements in support of SCAG's Mission, Vision, Values and Strategic Plan, regularly delivering high quality results and benefiting SCAG beyond that normally expected of the position.
- A Achieved - (worth 3 points) -** Met established performance objectives, goals, duties, obligations and other position related requirements in support of SCAG's Mission, Vision, Values and Strategic Plan. The Executive Director's performance meets his goals, objectives and other position-related requirements.
- PA Partially Achieved - (worth 2 points) -** Needs improvement to meet the standards expected of the position. The Executive Director's performance needs specific improvement in an areas critical to SCAG's Mission, Vision, Values and Strategic Plan goals, objectives and other position-related requirements, even while meeting some elements of established goals, objectives and other position-related requirements.
- DND Did not Deliver - (worth 1 point) -** Unsatisfactory performance for the standards expected of the position. The Executive Director's performance does not meet the majority or the elements critical to SCAG's Mission, Vision, Values and Strategic Plan goals and objectives and other position-related expectations, requiring immediate, significant, and sustained improvement in their performance.
- Unable to Make Assessment – (no points) –** This box should be checked if the reviewer is unable to make any assessment of the Executors Director's performance for reasons such as a new appointment to SCAG or a lack of interaction with the Executive Director. When the Executive Director's Total Average Performance Score is calculated, all ratings in this category are not counted.

# REPORT

## **PART I: GENERAL DUTIES AND OBLIGATIONS (weighted 40% of Performance Evaluation Score)**

Please evaluate the performance of the Executive Director in fulfilling the general performance expectations set forth in Exhibit A of the Executive Director's Employment Contract which includes effectively modeling SCAG's Values of Collaboration, Service, Trust, Revolutionary, Sustainability, Empowering and Rewarding in the execution of fulfilling these expectations.

1. Staff Support to Regional Council, General Assembly, and all other Policy Bodies formed by the Regional Council.

SE  AE  A  PA  DND  Unable to make assessment

2. Accountability and Responsibility.

SE  AE  A  PA  DND  Unable to make assessment

3. Lead and manage the staff and the budget of the organization.

SE  AE  A  PA  DND  Unable to make assessment

4. Foster Teamwork and Customer Service.

SE  AE  A  PA  DND  Unable to make assessment

5. Engage in Professional Development/Continuous Improvement.

SE  AE  A  PA  DND  Unable to make assessment

6. Foster and promote a cohesive membership base of the organization.

SE  AE  A  PA  DND  Unable to make assessment

7. Represent SCAG's policies with other governmental organizations at the Federal, State and Regional levels.

SE  AE  A  PA  DND  Unable to make assessment

8. Work with the private sector and community organizations to carry out the mission and vision of the organization.

SE  AE  A  PA  DND  Unable to make assessment

# REPORT

9. Carry out an outreach program involving media and other communication approaches that will inform and educate SCAG's constituencies of regional issues, challenges and the activities of the organization.

SE  AE  A  PA  DND  Unable to make assessment

Comments that support the ratings indicated above:

## **PART II: ANNUAL WORK PLAN (weighted 40% of Performance Evaluation Score)**

Please evaluate the performance of the Executive Director in fulfilling the objectives of the Annual Work Plan set forth in Exhibit B of the Executive Director's Employment Contract which support the Mission, Vision, Values, Goals and Objectives set forth in SCAG's Strategic Plan.

Strategic Plan Goal #1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plan and Policies

SE  AE  A  PA  DND  Unable to make

Strategic Plan Goal #2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities

SE  AE  A  PA  DND  Unable to make

Strategic Plan Goal #3: Enhance the Agency's Long Term Financial Stability and Fiscal Management

SE  AE  A  PA  DND  Unable to make

Strategic Plan Goal #4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies

SE  AE  A  PA  DND  Unable to make

Strategic Plan Goal #5: Optimize Organizational Efficiency and Cultivate an Engaged Workforce

SE  AE  A  PA  DND  Unable to make

Comments that support the ratings indicated above.

# REPORT

---

## PART III: AREAS OF DEVELOPMENT/IMPROVMENT

Please provide comments, on areas where the Executive Director may further develop his leadership/management or otherwise improve upon his performance.

Rater Name \_\_\_\_\_ Rater Signature \_\_\_\_\_

Date \_\_\_\_\_

# REPORT

---

## **PART IV SUMMARY OF EXECUTIVE DIRECTOR EVALUATION BY EXECUTIVE MANAGEMENT TEAM BASED ON PERFORMANCE ASSESSED AGAINST SCAG VALUES (weighted 20% of Performance Evaluation Score).**

1. Collaboration – The Executive Team fosters collaboration through open communication, cooperation and a commitment to teamwork.

Executive Director's Score \_\_\_\_\_

2. Service – The Executive Team's commitment to service and leadership is second to none.

Executive Director's Score \_\_\_\_\_

3. Trust – The hallmark of our organization is trust and is accomplished through a professional staff, transparency in decision making and objectivity and accuracy in our day-to-day work.

Executive Director's Score \_\_\_\_\_

4. Revolutionary – The Executive Team is revolutionary in its thinking to achieve a cutting edge work program that is emulated by others.

Executive Director's Score \_\_\_\_\_

5. Sustainability – The Executive Team works with its partners and local governments to achieve a quality of life that provides resources for today's generations while preserving an improved quality of life for future generations.

Executive Director's Score \_\_\_\_\_

6. Empowering – The empowering of staff occurs to reward initiative, confidence, and creativity while promoting inclusionary decision-making.

Executive Director's Score \_\_\_\_\_

7. Rewarding – The Executive Team promotes a work environment that allows for professional growth, recognizes astounding achievement, and makes a positive difference in the lives of staff and the community.

Executive Director's Score \_\_\_\_\_

Total Average Score as Determined by Executive Management Team

\_\_\_\_\_

**Merit Compensation Increase Table  
for  
Executive Director**

<b>Total Average Performance Score</b>	<b>Percentage Increase</b>
<b>4.80 or Greater</b>	<b>10%</b>
<b>4.45 to 4.79</b>	<b>9%</b>
<b>4.25 to 4.44</b>	<b>8%</b>
<b>4.00 to 4.24</b>	<b>7%</b>
<b>3.80 to 3.99</b>	<b>6%</b>
<b>3.45 to 3.79</b>	<b>5%</b>
<b>3.00 to 3.44</b>	<b>4%</b>
<b>2.90 to 2.99</b>	<b>3%</b>
<b>2.55 to 2.89</b>	<b>2%</b>
<b>2.54 or Less</b>	<b>0%</b>

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;  
[chidsey@scag.ca.gov](mailto:chidsey@scag.ca.gov)

**SUBJECT:** Transportation Finance Bills: a) SB 16 (Beall); b) SCA 7 (Huff); c) ACA 4 (Frazier) –  
SUPPORT

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**

Support

**EXECUTIVE SUMMARY:**

*The Governor, in his 2015 inaugural address, noted that the State faces a \$59 billion shortfall over the next 10 years to adequately maintain the existing state highway system and called upon the State to address the deficiency. Local governments statewide have estimated that the funding shortfall for maintaining existing local streets, highways and bridges is \$78 billion over the same time period.*

*SCAG's adopted 2012-35 Regional Transportation Plan/Sustainable Communities Strategy outlines significant funding needs for the regional transportation system and calls for increased funding from a wide array of potential sources, including increased taxes, user fees, tolls, and other mechanisms.*

*In February, SCAG board officers and executive leadership met with legislative leaders in Sacramento to highlight the need for significantly enhanced transportation funding to address the many needs of the region that impact both the state and the nation. In response, the legislature has offered a number of proposals to raise and firewall transportation revenues. This report addresses three of these proposals that are consistent with SCAG's 2015 Legislative Priorities and adopted 2012-35 Regional Transportation Plan/Sustainable Communities Strategy and will provide needed resources to fund California's transportation infrastructure at the state and local level. The Legislative/Communications and Membership Committee (LCMC), at its May 19, 2015 meeting, recommended that the Regional Council adopt a support position on all three (3) legislative measures (results of votes as follows: 10-1; 11-0; and 9-2 for SB 16; SCA 7; ACA 4, respectively).*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**BACKGROUND:**

**SB 16 – Transportation Funding**

Senate Bill 16 establishes the Road Maintenance and Rehabilitation Program, and authorizes for 5 years from FY 2015-16 through FY 2019-20, and require program to be reauthorized every 5 years thereafter

# REPORT

and, if not reauthorized the increased taxes imposed by the bill for the program would become inoperative. The California Transportation Commission (CTC) is tasked with identifying the estimated funds for the program during any authorized five-year period and shall adopt performance criteria to ensure efficient use of the funds. SB 16 requires all revenues from the newly imposed taxes and fees to be deposited in the newly created Road Maintenance and Rehabilitation Account (RMRA). The bill increases several taxes and fees to raise roughly \$3.5 billion in new transportation revenues annually for five years with the funding primarily used to address deferred maintenance on the state highways and local streets and roads. In addition, 5 percent of the revenues would be set aside to incentivize counties currently without a local transportation funding measure to approve such a measure. Specifically, the bill provides for the following increased taxes and fees for deposit into RMRA except as noted:

- a 10 cent increase in the excise tax on gasoline;
- a 12 cent increase in the excise tax on diesel;
- Provides that 2 cents of the diesel fuel tax increase, resulting in about \$50 million annually, is deposited in the Trade Corridors Improvement Fund (TCIF)
- a Vehicle License Fee (VLF) increase for non-commercial vehicles of .07% each year so that the VLF increase is in total 1.00% of vehicle market value, by July 1, 2019;
- a \$35 Vehicle Registration Fee (VRF) increase for all vehicles;
- a \$100 VRF increase for zero-emission vehicles.

Additionally, bill provisions specify that truck weight fees would be returned to the State Transportation Fund by redirecting these fees into the RMRA over a five-year period (20 percent annually) from FY 2015-16 thru FY 2019-20. The bill provides that the General Fund would be backfilled from the loss of weight fee revenues by a 0.35 percent increase in the VLF over the five-year period (raised in 0.07 increments over the five-year period). The bill further stipulates that loans made by the General Fund to the State Highway Account, the Motor Vehicle Fuel Account, the Highway Users Tax Account and the Motor Vehicle Account shall be repaid over three years, one third per year, for a total of approximately \$1 billion. The funding required to backfill the loss to the General Fund from the loan repayments will come from the Budget Stabilization Account (BSA) which currently has a \$1.6B balance.

The bill was recently technically amended on May 13, 2015, to clarify that the above referenced increases to the excise tax on gasoline and diesel are storage taxes as they are imposed on the supplier or wholesaler or retailer of the fuel at storage, rather than at sale, of the fuel. The amendment also details how the increased fee will be assessed and collected.

New funds derived from the raised taxes and fees mentioned above are allocated according to the following provisions:

- 5% is set aside for counties which pass local sales and use taxes for transportation purposes;
- the remainder is a 50/50 split between state and local projects;
- Local project funding is pursuant to an existing statutory formula 50% to cities based on population/50% to counties based on a combination of the number of registered vehicles and the miles of county roads;
- To receive local funds, cities and counties must maintain their historic commitment to funding street and highway purposes by annually expending not less than the average of expenditures for the '09/10, '10/11 & '11/12 fiscal years;

# REPORT

- New Transportation Corridor Improvement Fund (TCIF) revenues from increased diesel tax are allocated by the California Transportation Commission (CTC) for infrastructure improvements on corridors that have a high volume of freight movement.

With the exception of weight fees, SB 16 has no effect on current taxes and fees. This bill does not affect how existing gasoline excise taxes, diesel excise taxes, VLF and other fees are spent. Except for weight fees, it only affects how the new revenues raised by this bill are spent.

The bill requires Caltrans, by March 1, 2016, to provide the CTC with a plan to increase the department's efficiency by 30% over the prior three years. Any savings shall be used to increase the funding for the road maintenance and repair work.

The author of SB 16 asserts the bill will provide more resources for the state to repair the infrastructure under its jurisdiction and it also distributes billions to the local level. It responds to the Governor's call in his 2015 inaugural address noting that the state faces a \$59 billion shortfall over the next 10 years to adequately maintain the existing state highway system. According to the author the bill's provisions are the result of four Transportation Committee hearings that were held across the state that received testimony from local government officials, transportation experts, businesses, and the public. SCAG Executive Director Hasan Ikhata testified at the Southern California informational hearing of the Senate Transportation Committee on this issue in March of this year.

The bill is supported by:

American Society of Civil Engineers  
Associated General Contractors  
California Alliance for Jobs;  
California Association of Councils of Governments  
California Contract Cities Association  
California State Association of Counties  
California Infill Federation  
City of Calexico  
City of Cathedral City  
City of Brisbane  
City of Burbank  
City of Clearlake  
City of Downey  
City of Gilroy  
City of Hanford  
City of Hayward  
City of Hercules  
City of Hughson  
City of Lafayette  
City of Lakeport  
City of Los Altos  
City of Livermore  
City of Modesto  
City of Montclair

# REPORT

---

City of Morgan Hill  
City of Rancho Cucamonga  
City of Rancho Mirage  
City of Sacramento  
City of San Jose  
City of Santa Ana  
City of Santa Clara  
City of Santa Maria  
City of Santa Rosa  
City of Seaside  
City of Soledad  
City of Thousand Oaks  
City of Watsonville  
City of Whittier  
CTM Construction  
DeSilva Gates Construction  
Granite Construction  
League of California Cities  
LIUNA Locals 777 & 792  
Northern California Carpenters Regional Council  
Santa Clara County Board of Supervisors  
Town of Danville  
Transportation California  
United Contractors

SB 16 is opposed by:

Association of California Car Clubs  
Howard Jarvis Tax Payers Association

SB 16 is an urgency measure, requiring two-thirds (2/3's) vote of both legislative chambers to pass, and takes effect immediately upon passage by the Legislature and signature by the Governor. It is repealed by its own terms as of July 1, 2020. The bill passed the Senate Transportation and Housing Committee (6-1) on April 29; passed the Senate Committee on Government and Finance (6-1) on May 6, and is currently referred to Senate Appropriations Committee, no hearing scheduled though the bill likely will be taken up by the Appropriations Committee on June 1. A copy of the bill can be accessed at: <http://goo.gl/mr83OO>

## **SCA 7 – Motor Vehicle Taxes and Fees: Restriction on Expenditures**

SCA 7 (Huff) would prohibit the use of revenues from taxes and fees on gasoline; VLF fees; and local sales tax for purposes other than those transportation purposes specified in Article XIX of the Constitution, and specifically prohibits the borrowing these revenues for payment of bond or other debt, except as provided pursuant to Article XIX. Additionally, the measure would delete the Constitutional provision allowing the use of any fuel tax revenues allocated to mass transit purposes to be used for payment of principal and interest on voter-approved bonds issued for mass transit purposes, and instead subjects those expenditures to the existing 25% limitation applicable to the use of fuel tax revenues for street and highway bond purposes. Finally, it requires that revenues derived from the portion of vehicle

license fees that exceed 0.65% of the value of a vehicle to be used for street and highway purposes. Likewise it would prohibit the Legislature from borrowing those revenues, and from using those revenues other than as specifically permitted by the Constitution, and would also provide that none of those revenues may be used for the payment of principal and interest on bonds or other indebtedness.

The author, Senate Minority Leader Bob Huff (R-Diamond Bar), in support of the measure cites a 2014 report issued by the Department of Finance concluding that statewide infrastructure needs are in the billions of dollars annually and the state has deferred \$59 billion worth of maintenance work on roads. Additionally, the California Transportation Commission finds that nearly 90 percent of California's counties have an average pavement rating of "at risk" or "poor."

Senator Huff notes that SCA 7 is the only transportation infrastructure plan introduced so far that doesn't include a tax increase, and also doesn't divert a portion of those tax dollars to projects that have nothing to do with fixing California's roads and highways. In addition, SCA 7 stops the diversions that are currently taking place. This is in contrast to the proposal offered by Senator Beall, SB 16, which provides both fuel tax and fee increases as well as a partial repayment of indebtedness with transportation funds; and the Speaker's announced plan, not yet in print, which purports to backfill to the General Fund for lost, repurposed weight fees from a new Road User Charge.

SCA 7 is double referred to the Senate Transportation and Housing Committee and the Senate Committee on Elections and Constitutional Amendments; no hearings are scheduled. As a proposed Constitutional amendment, the threshold to pass the Legislature is 2/3's vote of both chambers. A copy of the measure can be accessed at: <http://goo.gl/ZDIKua>

#### **ACA 4 – Local Government Transportation Projects: Special Taxes: Voter Approval**

Current law authorizes cities, counties, and special districts to impose a general tax for general governmental purposes with the approval of a majority of voters, and authorizes these entities to impose a special tax for specified purposes with the approval of two-thirds (2/3's) of the voters. In addition, the law authorizes school districts, community college districts, or county offices of education to incur school bonded indebtedness with the approval of 55% of the voters voting on the bond measure, requires bond proceeds only be used for purposes specified in the Constitution, and requires an audit to ensure that the funds have been expended only on the specific projects listed.

ACA 4, a proposed state constitutional amendment, would reduce the voter threshold from two-thirds to 55% for passage of local sales taxes dedicated to transportation purposes. ACA defines "local transportation projects" for its purposes to mean the planning, design, development, financing, construction, reconstruction, rehabilitation, improvement, acquisition, lease, operation, or maintenance of local streets, roads, and highways, state highways and freeways, and public transit systems.

The proposed constitutional amendment is offered in recognition of the reality that the gas tax is no longer a viable, sustainable transportation revenue source, as it has been relied upon since 1923 to support to support its local streets and roads and state highway system.. The author cites that according to the Institute on Taxation and Economic Policy, two important developments have combined to greatly reduce the functionality of the gas tax:

1. The purchasing power of gas tax revenues has declined significantly due to inflation, and

# REPORT

2. Improvements in vehicle fuel efficiency have cut directly into gas tax revenues by allowing drivers to travel farther distances while buying less gasoline.

The gas tax has not increased since 1994.

Due to the rapidly declining gas tax revenues, voters in twenty counties throughout California have turned to imposing special taxes for local transportation projects and programs in their county, generating between \$3 billion and \$4 billion annually, used for transportation projects as identified and prioritized by each county and ratified by the voters. These counties, referred to as "self-help counties," have consistently provided reliable and stable funding for transportation funding that significantly exceeds state and federal funding on an annual basis. Despite the success of these self-help counties, a two-thirds voter approval threshold is an extraordinarily difficult hurdle for other counties that are aspiring to be self-help counties. ACA 4 could benefit these aspiring counties as well existing self-help counties whose existing special transportation tax is due to expire by lowering the threshold.

Supporters ACA 4 note that sales tax investments directed towards local transportation needs, have proven to provide tremendous benefit to the overall state transportation system. Provided adequate accountability safeguards are put into place, funds generated from sales tax measures serve to reduce congestion, improve public transportation, and enable local governments to better address the critical transportation needs of the state.

Opponents of the measure contend that a tax imposed on a group of taxpayers, rather than the general public, is worthy of a greater level of voter sanction and, thus, the existing two-thirds vote requirement is justified. They also argue that the two-thirds vote requirement serves two other purposes: to force local governments to justify a clear and critical need for a particular public function or program; and 2) to hold local governments to a higher level of accountability for taxes that are earmarked for specific purposes.

On-record support and opposition of ACA 4 include, in support:

California State Association of Counties  
California Transit Association  
California Transportation Commission  
Glendale City Employees Association  
Move LA  
Organization of SMUD Employees  
Sacramento Metropolitan Chamber of Commerce  
San Bernardino Public Employees Association  
San Luis Obispo County Employees Association  
Santa Clara Valley Transportation Authority  
Solano Transportation Authority  
Ventura County Transportation Commission

And in opposition:

California Taxpayers Association  
Air Logistics Corporation

# REPORT

---

Associated Builders and Contractors of California  
California Association of Realtors  
California Retailers Association  
California Tank Lines, Inc.  
Orange County Business Council  
Southwest California Legislative Council  
California Chamber of Commerce  
Chemical Transfer Company  
Howard Jarvis Taxpayers Association  
National Federation of Independent Business  
West Coast Leasing, LLC  
California Manufacturers and Technology Association  
Orange County Taxpayers Association  
Superior Tank Wash, Inc.  
West Coast Leasing, LLC

ACA 4 is referred to the Assembly Committee on Revenue and Taxation, the Assembly Transportation Committee, and the Assembly Appropriations Committee. ACA passed Committee on Revenue and Taxation (10-5) on April 28, and was re-referred. No hearing is currently scheduled. As a proposed Constitutional Amendment, a two-thirds (2/3s) vote threshold of both legislative chambers is required to pass and signature by the Governor. A copy of the measure can be accessed at: <http://goo.gl/R4DJ7e>

## **Recommendation**

Staff recommends that SCAG take on-record support of all three proposed revenue measures. Consistent with board adopted legislative priorities to seek increased funding for state transportation programs and purposes, in recognition that the Speaker's transportation finance proposal has been announced but not yet introduced into a legislative bill. Any enhanced transportation funding derived from the legislature in this session will likely be result of a negotiated agreement that potentially could draw from any of these proposals as well as other measures to be introduced. Staff recommends that the agency, consistent with its board adopted priorities, position itself with flexibility to support all reasonable policy proposals to increase funding at the state level to address the state's critically underfunded transportation system and programs. Accordingly staff recommends support of SB 16, SCA 7, and ACA 4. The LCMC, upon deliberation at its May 19, 2015 meeting forwarded a support recommendation on all three legislative measures for adoption by the Regional Council.

## **ATTACHMENT:**

None.

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Regional Council (RC)  
Community, Economic and Human Development Committee (CEHD)  
Energy and Environment Committee (EEC)  
Executive/Administration Committee (EAC)  
Transportation Committee (TC)

**FROM:** Hasan Ikhata, Executive Director, (213) 236-1944, [ikhata@scag.ca.gov](mailto:ikhata@scag.ca.gov)

**SUBJECT:** Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program and State Expenditure Plan Update

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**  
For Information Only - No Action Required.

**EXECUTIVE SUMMARY:**  
*SCAG continues to recommend full funding for the 13 Affordable Housing and Sustainable Communities (AHSC) projects submitted from the SCAG region, totaling \$61 million for fiscal year 2014-2015. On May 13, 2015, President Viegas-Walker reiterated the support for all the 13 projects in her letter to the Strategic Growth Council (SGC). SCAG expects a decision from SGC in late June. In addition to reaching out to the project proponents, staff is developing an action plan to further mobilize the region in preparation for future AHSC funding. New information from the Governor's May Revision Budget and Cap and Trade Expenditure Plan for Fiscal Year 2015-2016 released May 14, 2015 outlines an increase of \$270 million for the AHSC program, totaling \$400 million. The entire Greenhouse Gas Reduction Fund (GGRF) will reach \$2.2 billion for Fiscal Year 2015-2016.*

**STRATEGIC PLAN:**  
This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

**BACKGROUND:**  
The Affordable Housing and Sustainable Communities Program is a statewide competitive program to provide grants and loans for affordable housing, infill and compact transit-oriented development, and infrastructure connecting these projects to transit. The Strategic Growth Council and Department of Housing and Community Development (HCD) administer the program, including project evaluation and the approval of funding awards. \$120 million is available to be awarded for the FY 2014-15 program. Project applications were due on April 20. SGC's Board will approve awards in late June.

In late February, SCAG reviewed the initial fifty (50) concept proposals for support of Sustainable Communities Strategies (SCS) implementation. In March, SGC invited a select number of the initial applicants to submit full applications. As reported at the April 2 Regional Council meeting, only 13

# REPORT

applicants from the SCAG region were selected by SGC to submit final applications. These 13 applications total \$61 million for the final round. Statewide, SGC received \$255 million in applications, so the share of potential funding for the SCAG region is far below the region's statewide population share. Further, it clearly does not sufficiently respond to the needs of the region's statewide proportion of disadvantaged communities.

## Key Efforts

As part of a comprehensive approach to position AHSC applications from the SCAG region to strongly compete in the statewide pool, SCAG's Cap and Trade Assistance Team is putting together a comprehensive action plan to further engage potential project applicants. One of the forums is to continue the Peer Learning Exchange throughout the region to ensure the region's competitiveness for future funding.

Additionally, on May 13<sup>th</sup>, 2015, President Cheryl Viegas-Walker reiterated SCAG's Board's direction urging SGC to fund all the 13 projects. In the letter, President Viegas-Walker outlined the significance of the projects to the region for their achievement of various regional goals, especially affordable housing and transit-oriented connectivity, and their role in strongly implementing the Sustainable Communities Strategy and supporting the disadvantaged communities. Please see the attached letter.

## Cap and Trade Expenditure Plan for Fiscal Year 2015-2016

On May 14, 2015 Governor Brown released his Revised State Budget for Fiscal Year 2015-2016. The Revised Budget includes a Cap and Trade Expenditure Plan outlining budget allocations for various investment categories. Under the Sustainable Communities and Clean Transportation investment category, the Affordable Housing and Sustainable Communities program is being allocated with \$400 million for FY 2015-2016. Compared to FY 14-15, the FY 15-16 budget has increased the AHSC program by \$270 million. This Expenditure Plan considers the Governor's recently issued Executive Order B-30-15, which has established a greenhouse gas reduction target of 40 percent below 1990 levels by 2030. The Expenditure Plan provides significant investment towards meeting the 2030 climate goals and the goals of SB 535 directing GGRF investment in disadvantaged communities. The Revised Budget is available at <http://www.ebudget.ca.gov/FullBudgetSummary.pdf> and more information is available in the State and Federal Legislative Update. The attached table outlines the Cap and Trade Expenditure Plan.

## **FISCAL IMPACT:**

Work associated with this item is included in the current FY2014/15 Overall Work Program (15-020.SCG00161.04: Regulatory Compliance; 15-065.SCG00137: Sustainability Program; and 15-070.SCG00147: Modeling Application and Analysis)

## **ATTACHMENTS:**

1. May 13, 2015 President Cheryl Viegas-Walker AHSC Letter to SGC
2. Cap and Trade Expenditure Plan Summary Table



May 13, 2015

Mr. Ken Alex  
Chair, Strategic Growth Council  
State of California  
1400 10<sup>th</sup> Street  
Sacramento, California 95814

**Main Office**  
818 West Seventh Street  
12th Floor  
Los Angeles, California  
90017-3435  
  
t (213) 236-1800  
f (213) 236-1825  
  
www.scag.ca.gov

**RE: Full Funding of Southern California AHSC Program Grant Applications**

Dear Mr. Alex:

Thank you for your staff's interest in meeting with the Southern California Association of Governments (SCAG) on the thirteen (13) projects currently in the running for Cap-and-Trade Affordable Housing/Sustainable Communities (AHSC) funds. This letter is to reiterate SCAG's position that all 13 projects merit funding. As stated in the letter of April 14, 2015 from SCAG's immediate past President Carl Morehouse, our Board urges the Strategic Growth Council (SGC) to fully fund the 13 projects in the six- county SCAG region.

**Officers**  
  
President  
Cheryl Viegas-Walker, El Centro  
  
First Vice President  
Michele Martinez, Santa Ana  
  
Second Vice President  
Margaret Finlay, Duarte  
  
Immediate Past President  
Carl Morehouse, San Buenaventura

In addition to the directive of our Board at its April meeting, I must emphasize an important fact that in the past several weeks, SCAG staff has conducted an extensive review of each project. Staff has verified that each of the projects exceed all requirements defined in SCAG's and SGC's criteria.

**Executive/Administration Committee Chair**  
Cheryl Viegas-Walker, El Centro

Of significance, all 13 projects have extremely high ratios of leveraged funding, VMT-based greenhouse gas emission reductions, and co-benefits. All projects are champions for either affordable housing or connectivity to transit-oriented development (or both!). In short, these 13 projects fully support the implementation of SCAG's nationally-acclaimed Sustainable Communities Strategy (SCS). Lastly, 12 of the 13 projects are located in and support Disadvantaged Communities, which are prevalent in the SCAG region, where one in 4 children live in poverty.

**Policy Committee Chairs**  
  
Community, Economic and Human Development  
Bill Jahn, Big Bear  
  
Energy & Environment  
Deborah Robertson, Rialto  
  
Transportation  
Alan Wapner, San Bernardino Associated Governments

It is our position that while full funding of the 13 projects still significantly underserves the region's equitable share, we request all projects be fully funded.

Thank you and please feel free to contact me at (760) 332-9832 or SCAG Executive Director Hasan Ikhata at (213) 236-1944 or [ikhata@scag.ca.gov](mailto:ikhata@scag.ca.gov), at any time.

Sincerely,

  
Cheryl Viegas-Walker  
President, SCAG  
Councilmember, City of El Centro

Cc: Regional Council Members, SCAG  
Hasan Ikhata, Executive Director, SCAG  
Tim Egan, Capitol Representation Group

## CAP AND TRADE EXPENDITURE PLAN

Figure CAP-01  
**2015-16 Cap and Trade Expenditure Plan**  
(Dollars in Millions)

<i>Investment Category</i>	<i>Department</i>	<i>Program</i>	<i>Jan 10/ Accelerated Drought</i>	<i>May Revision</i>	<i>Total</i>
Sustainable Communities and Clean Transportation	High-Speed Rail Authority	High-Speed Rail Project	\$250	\$250	\$500
	State Transit Assistance	Low Carbon Transit Operations Program	\$50	\$50	\$100
	Transportation Agency	Transit and Intercity Rail Capital Program	\$100	\$165	\$265
	Strategic Growth Council	Affordable Housing and Sustainable Communities Program	\$200	\$200	\$400
	Air Resources Board	Low Carbon Transportation	\$200	\$150	\$350
Energy Efficiency and Clean Energy	Department of Community Services and Development	Energy Efficiency Upgrades/Weatherization	\$75	\$65	\$140
	Department of General Services *	Energy Efficiency for Public Buildings	\$20	\$20	\$40
	University of California/ California State University	Renewable Energy and Energy Efficiency Projects	\$0	\$60	\$60
	Department of Water Resources/Department of Food and Agriculture	Water and Energy Efficiency	(\$30)	\$60	\$60
	Energy Commission/ Department of Water Resources	Drought Executive Order - Rebates for Appliances	\$0	\$30	\$30
	Energy Commission/ Department of Water Resources	Drought Executive Order - Water and Energy Technology Program	\$0	\$30	\$30
	Department of Food and Agriculture	Agricultural Energy and Operational Efficiency	\$5	\$20	\$25
Natural Resources and Waste Diversion	Department of Fish and Wildlife	Wetlands and Watershed Restoration	\$25	\$40	\$65
	Department of Forestry and Fire Protection	Forest Health	\$42	\$50	\$92
	Department of Food and Agriculture	Healthy Soils	\$0	\$20	\$20
	Cal Recycle	Waste Diversion	\$25	\$35	\$60
<b>Total</b>			<b>\$992</b>	<b>\$1,245</b>	<b>\$2,237</b>

\* Shifts administration of Green Buildings and \$20 million from the current year from Energy Commission to Department of General Services.

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

April 2, 2015

MINUTES

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG’S OFFICE.**

The Executive/Administration Committee (EAC) held its April 2, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Carl Morehouse, President, San Buenaventura, District 47, at 9:03 a.m. There was a quorum.

**Members Present**

- Hon. Carl Morehouse, President District 47
- Hon. Cheryl Viegas-Walker, El Centro, 1<sup>st</sup> Vice-President District 1
- Hon. Michele Martinez, Santa Ana, 2<sup>nd</sup> Vice-President District 16
- Hon. Greg Pettis, Cathedral City, Imm. Past President District 2
- Hon. Margaret Finlay, Duarte District 35
- Hon. Bill Jahn, Big Bear Lake District 11
- Hon. Tom LaBonge, Los Angeles District 51
- Mr. Randall Lewis, Ex-Officio Lewis Group of Companies
- Hon. Larry McCallon, Highland District 7
- Hon. Barbara Messina, Alhambra District 34
- Hon. Pam O’Connor, Santa Monica District 41
- Hon. Carmen Ramirez, Oxnard District 45
- Hon. Deborah Robertson, Rialto District 8
- Hon. Julio Rodriguez, Perris District 69
- Hon. Alan Wapner, Ontario SANBAG

**Members Not Present**

- Hon. Glen Becerra, Simi Valley, District 46
- Hon. Andrew Masiel, Sr. Pechanga Band of Luiseno Indians

## **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Carl Morehouse, President, called the meeting to order at 9:03 a.m., and asked Hon. Cheryl Viegas-Walker to lead all in the Pledge of Allegiance.

## **PUBLIC COMMENT PERIOD**

Public Comments were offered on Agenda Item No.13 by Linda Bybee representing Celtis Ventures who had submitted a bid for this procurement.

## **REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no reprioritization of the agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Hasan Ikhata, Executive Director, asked the EAC to assist with outreach to their colleagues inviting them to attend SCAG's 50<sup>th</sup> Anniversary celebration on May 7-8, 2015, at the JW Marriot Desert Springs Resort & Spa in Palm Desert.

Mr. Ikhata commented on the Joint Meeting of the Regional Council and Policy Committees that will be held later today. He noted that the Joint meeting will be moderated by Transportation Committee Chair Alan Wapner, with featured presentations highlighting the development of SCAG's 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS).

Mr. Ikhata provided an update on the Affordable Housing and Sustainable Communities (AHSC) grant program, which was adopted by the Strategic Growth Council (SGC) on January 20, 2015. He stated that on March 18, 2015, SCAG learned that only 12 out of the 54 concept proposals from the SCAG region were selected to submit full applications. Mr. Ikhata expressed his disappointment over the selection. He reported that a letter signed by SCAG President, Carl Morehouse was sent to Mr. Ken Alex, Chairman of the SGC, recommending additional projects from the SCAG region be considered. Mr. Alex' response will be disseminated to the EAC.

Mr. Ikhata noted that a legislative proposal which will include input from the GLUE Council is in progress. He asked the EAC to communicate with their legislatures as well on this important issue.

Additional comments expressing strong support for the Executive Director and SCAG President with respect to future actions related to the AHSC program were made from EAC members.

Mr. Ikhata noted that further discussion on this important issue will be discussed at the Regional Council later today.

## **PRESIDENT'S REPORT**

Hon. Carl Morehouse, Chair, provided highlights of the March 13-15, 2015 visit to Imperial County, in conjunction with the Naval Air Facility (NAF) El Centro Air Show. The event was attended by members of the Regional Council, along with the Aviation Technical

Advisory Committee (ATAC) and SCAG staff. The visit provided an opportunity to learn about aviation opportunities in the SCAG region, to learn more about the Aviation Elements goals for the 2016 RTP/SCS, and a chance to interact with staff from many of the regions airports. Hon. Morehouse extended a special thank you to SCAG's regional partners in Imperial County for hosting the event.

### **ACTION/DISCUSSION ITEMS**

1. Proposed Memorandum of Agreement (MOA) between Southern California Association of Governments (SCAG), Metropolitan Transportation Commission (MTC), Sacramento Council of Governments (SACOG), and San Diego Association of Governments (SANDAG)

This item was pulled from the agenda and will be agendized at a later date.

2. Resolution No. 15-568-1 Accepting Grant Award for the California Energy Commission (CEC) Alternative and Renewable Fuel and Vehicle Technology Program

Basil Panas, CFO, requested the EAC to recommend to the Regional Council approval of Resolution No. 15-568-1, authorizing SCAG to accept California Energy Commission (CEC) grant funds to support Multi-Unit Dwelling (MUD) Plug-in Electric Vehicle PEV Readiness Strategies.

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

3. 2015 Active Transportation Program Regional Guidelines

Huasha Liu, Director, Land Use and Environmental Planning, requested the EAC recommend to the Regional Council approval of the 2015 Active Transportation Program Regional Guidelines, as Amended.

A MOTION was made (LaBonge) and SECONDED (Jahn) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

4. SCAG Participation at the International Symposium on Sustainable Development hosted by the Myongji University (MJU) in Seoul, Korea

Hasan Ikhata, Executive Director requested EAC to approve participation of SCAG delegates to represent SCAG and participate at the International Symposium on Sustainable Development scheduled for May 12-13, 2015, in Seoul, Korea.

SCAG staff responded on the comments and questions expressed by the Councilmembers; including questions concerning personal travel options for EAC members to join the MJU event.

A MOTION was made (Finlay) and SECONDED (LaBonge) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

5. March 5, 2015 Minutes of the Executive/Administration Committee

A MOTION was made (Finlay) and SECONDED (Jahn) to approve the March 5, 2015 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Rodriguez, Viegas-Walker and  
Wapner  
NOES: None  
ABSTAIN: None

**CONSENT CALENDAR**

**Approval Items**

6. AB 227 (Alejo) – Transportation Funding
7. AB 914 (Brown) – Toll facilities: San Bernardino County
8. SB 767 (Deleon) – Los Angeles County Metropolitan Transportation Authority: Transactions and Use Tax
9. Contract Amendment Greater Than \$75,000: Contract Nos. 12-043-C1 through 12-043-C11, On-Call Economic Advisory and Outreach Services
10. Contract Amendment That Increases the Contract Value to \$200,000 or Greater: Contract No. 13-019-C1, Videography Services
11. Contract Amendment That Increases the Contract Value to \$200,000 or Greater: Contract No. 14-018-C1, Audit Services

12. Contracts \$200,000 or Greater: Contract No. 15-001-B74, General Plan Update and Bicycle Master Plan

13. Contracts \$200,000 or Greater: Contract No. 15-023-C1, Active Transportation Safety and Encouragement Campaign

This item was pulled for discussion.

Hon. Barbara Messina, inquired as to the criteria and evaluation used to award the contract to Daniel J. Edelman, Inc.

Leyton Morgan, Contracts Manager responded with a brief explanation of the particular RFP and selection process for this particular contract. He referred to the staff report which was included in the EAC packet, on pages 130-134 which fully detailed the criteria and evaluation process.

After further discussion, staff was directed to debrief with the representative from Celtis Ventures and any other interested proposers to explain why the Proposal Review Committee (PRC) did not recommend them.

A MOTION was made (Viegas-Walker) and SECONDED (McCallon) to approve the Consent Calendar, Item No. 13. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, McCallon, Messina,  
O'Connor, Pettis, Ramirez, Robertson, Rodriguez, Viegas-  
Walker and Wapner  
NOES: None  
ABSTAIN: Martinez

14. SCAG Memberships & Sponsorship

15. SCAG Sustainability Planning Grants Program-Monthly Update

16. Purchase Orders \$5000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

A MOTION was made (Pettis) and SECONDED (Finlay) to approve the Consent Calendar, Items No. 6-16, except for Item No. 13. The motion was passed by the following vote:

AYES: Morehouse, Finlay, Jahn, LaBonge, Martinez, McCallon,  
Messina, O'Connor, Pettis, Ramirez, Robertson, Rodriguez, Viegas-  
Walker and Wapner  
NOES: None  
ABSTAIN: None

## **CFO MONTHLY FINANCIAL REPORT**

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report.

## **FUTURE AGENDA ITEMS**

There were no future agenda items requested.

## **ANNOUNCEMENTS**

EAC expressed appreciation to Hon. Carl Morehouse for his support and contributions during this past year as SCAG President.

## **CLOSED SESSION ITEM**

- **Conference with Labor Negotiators – Government Code Section 54957.6**  
Agency Designated Representatives: President, First Vice-President, General Counsel  
Unrepresented Employee: Executive Director

Mr. Joe Silvey, General Counsel, announced that the EAC would proceed into Closed Session pursuant to Government Code Section 54957.6. At the conclusion of the Closed Session, Mr. Silvey reported no reportable action.

## **ADJOURNMENT**

*The EAC adjourned its meeting at 9:49 and adjourned its Closed Session meeting at 10:20 a.m. The next regular meeting of the EAC is scheduled for Thursday, June 4, 2015, at the SCAG Los Angeles Office.*

## EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						FEB	MAR	APRIL	MAY	JUNE	JULY
		IC	LA	OC	RC	SB	VC						
Morehouse, Carl, President	San Buenaventura						X	X	X	X			
Walker-Viegas, Cheryl, 1st VP	El Centro	X						X	X	X			
Martinez, Michele, 2nd VP	Santa Ana			X				X	X	X			
Pettis, Gregory, Imm. Past President	Cathedral City				X			X	X	X			
Becerra, Glen	Simi Valley						X	X	X				
Finlay, Margaret	Duarte		X					X	X	X			
Jahn, Bill	Big Bear Lake					X		X	X	X			
LaBonge, Tom	Los Angeles		X					X	X	X			
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X	X	X			
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X					
McCallon, Larry	Highland					X		X	X	X			
Messina, Barbara	Los Angeles		X					X		X			
O'Connor, Pam	Santa Monica		X							X			
Ramirez, Carmen	Ventura						X	X	X	X			
Robertson, Deborah	San Bernardino County					X		X	X	X			
Rodriguez, Julio	Riverside				X			X	X	X			
Wapner, Alan	Ontario					X		X	X	X			
	<b>Totals</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>3</b>						

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Joann Africa, Chief Counsel/Director of Legal Services, 213-236-1928, [africa@scag.ca.gov](mailto:africa@scag.ca.gov)

**SUBJECT:** Legal Services

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**  
Approve renewal of legal services contract with PC Law Group for Fiscal Year 2015-2016 in the total amount of \$225,000.

**EXECUTIVE SUMMARY:**  
*Staff seeks to renew the contract of PC Law Group for the next fiscal year for \$225,000 to provide outside counsel assistance as SCAG continues to develop the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS) and associated Program Environmental Impact Report (PEIR). Ms. Patricia Chen will continue to serve as Special Counsel in preparing the PEIR for the 2016 RTP/SCS.*

**STRATEGIC PLAN:**  
This item supports Goal 1 (Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies) of the Strategic Plan.

**BACKGROUND:**  
The Regional Council has previously authorized the retention of PC Law Group. Patricia Chen of PC Law Group has served as Special Counsel to SCAG, and has provided legal services to the agency for several years on matters related to the RTP/SCS, the PEIR and the Regional Housing Needs Assessment.

As staff continues to develop the 2016 RTP/SCS and associated PEIR, the drafts of which are scheduled for release in the fall, staff seeks to renew the contract of PC Law Group in the total amount of \$255,000 for legal services related to the 2016 RTP/SCS and PEIR on an as-needed basis, as determined by the Chief Counsel. Ms. Chen served as Special Counsel to SCAG in developing the PEIR for the 2012 RTP/SCS and will continue to serve in this position with respect to preparing the PEIR for the 2016 RTP/SCS. The \$255,000 is covered by the Legal Department's Indirect Cost Budget for FY 2015-16. As part of the renewal, Ms. Chen will maintain her current hourly rate of \$325 per hour.

**FISCAL IMPACT:**  
Funding for the renewal of the PC Law Group contract will be allocated from the Legal Department's Indirect Cost budget for FY 2015-16.

**ATTACHMENT:**  
None

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Hasan Ikhata, Executive Director, ikhata@scag.ca.gov, (213) 236-1944

**SUBJECT:** Participation at the International Symposium on Sustainable Development hosted by the Myongji University (MJU) in Seoul, Korea

**EXECUTIVE DIRECTOR'S APPROVAL:**



**RECOMMENDED ACTION:**

Approve lodging reimbursement for Regional Councilmember, Hon. Larry McCallon, who represented SCAG and participated at the International Symposium on Sustainable Development, held on May 12-13, 2015, in Seoul, Korea; and to authorize the expenditure of \$1,245.05 from the General Fund to cover the lodging expense only.

**EXECUTIVE SUMMARY:**

*Myongji University (MJU), one of SCAG's partner institutions in Korea, hosted the International Symposium on Sustainable Development ("Symposium"), held May 12-13, 2015, where planning and policy experiences of the United States and Korea were discussed to address demographic changes and impacts on metropolitan and local jurisdictions in the areas of economy, finance, housing, transportation, environment, and climate change, etc. The Symposium was seen as an opportunity for sustainable growth and identify best practices.*

*At its April 2, 2015 meeting, the Regional Council approved SCAG delegates, Immediate Past President, Hon. Gregory S. Pettis, and Regional Councilmember, Hon. Keith F. Millhouse, to attend and participate at the Symposium. Regional Councilmember Hon. Larry McCallon also travelled to Seoul, Korea on personal business during the time of the Symposium. While there, he volunteered to attend and participate at the Symposium with the SCAG delegates and provided a presentation on "Implementing RTP/SCS and Measuring Progress." Hon. McCallon is now seeking reimbursement for lodging expenses for four (4) days, while in attendance at the Symposium, in the amount of USD \$1,245.05, including taxes and fees.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, especially our Vision Statement of serving as "an international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California."

**BACKGROUND:**

As past practice, Regional Council approval is obtained for RC members travelling outside of the United States on SCAG business. At its April 2, 2015 meeting the Regional Council approved SCAG delegates, Immediate Past President, Hon. Gregory S. Pettis, and Regional Councilmember, Hon. Keith F.

# REPORT

---

Millhouse, to attend and participate at the Symposium. On personal business, Hon. Larry McCallon travelled to Seoul, Korea during the time of the Symposium. While there, he volunteered to attend and participate with the SCAG delegates; and he provided a presentation on “*Implementing RTP/SCS and Measuring Progress.*” Hon. McCallon’s participation was a valuable addition to SCAG. He is not seeking travel-related expense reimbursement or stipend except for four (4) days of lodging expense in the amount of USD \$1,245.05, including taxes and fees. Therefore, an expenditure of USD \$1,245.05 will be allocated from the FY 14-15 General Fund Budget to cover the lodging expense reimbursement.

**FISCAL IMPACT:**

The lodging expense reimbursement in the amount of \$1,245.05 will be allocated from SCAG’s FY 14-15 General Fund Budget.

**ATTACHMENT:**

None

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Chief Financial Officer, (213) 236-1817, [panas@scag.ca.gov](mailto:panas@scag.ca.gov)

**SUBJECT:** Authorize Acceptance of the Federal Highway Administration's (FHWA) FY 2015 Value Pricing Pilot (VPP) Program Grant Funds

**EXECUTIVE DIRECTOR'S APPROVAL:**



**RECOMMENDED ACTION FOR EAC:**

Recommend that the Regional Council approve Resolution No. 15-570-1, authorizing SCAG to accept the Federal Highway Administration's (FHWA's) FY2015 Value Pricing Pilot (VPP) program funds, if awarded to SCAG, to continue planning efforts to support the SCAG Region Value Pricing Study.

**RECOMMENDED ACTION FOR RC:**

Approve Resolution No. 15-570-1, authorizing SCAG to accept FHWA's FY2015 Value Pricing Pilot (VPP) program funds, if awarded to SCAG, to continue planning efforts to support the SCAG Region Value Pricing Study.

**EXECUTIVE SUMMARY:**

*SCAG submitted a grant proposal to the FHWA in regards to the FY-2015 Value Pricing Pilot (VPP) program funds ("Grant Funds"), to continue planning efforts to support the SCAG Region Value Pricing Study. Building on SCAG's current work on innovative and sustainable mobility solutions for the region, the grant will be used for public engagement, conducting thorough equity analyses, and evaluating system design considerations.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan Goal #1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

**BACKGROUND:**

SCAG submitted a grant proposal in the total amount of \$1,335,000 (of which \$1,068,000 is proposed to come from FHWA) to support continuing work on the SCAG Region Value Pricing Study. The primary goal of the project is to build on SCAG's current feasibility study efforts and continue public engagement on congestion pricing alternatives, conducting thorough equity analyses, and evaluating system design considerations.

FHWA's support for innovative mobility programs in the Southern California region, including Metro's Congestion Reduction Demonstration Project, has helped Los Angeles reduce congestion and establish a foundation for value pricing as a key system management tool. Additionally, key findings from SCAG's current research effort (also funded by FHWA) suggest that a comprehensive mobility program integrating pricing can achieve meaningful reductions in congestion while shifting a sizeable share of trips to transit and active transportation modes. Findings also indicate that such a mobility program can be financially self-sustaining.

# REPORT

---

As part of the adopted 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy, the region must reduce, if feasible, greenhouse gas emissions by 8 percent per capita by 2020 and by 13 percent per capita by 2035. These reductions in climate change related emissions will require integration of innovative mobility solutions. SCAG's Value Pricing Study advances regional sustainability efforts by evaluating strategies that reduce vehicle miles traveled and greenhouse gas emissions. FHWA's FY-2015 Grant Funds will enable SCAG to continue the work from the current feasibility study efforts and facilitate further public engagement on innovative mobility solutions.

**FISCAL IMPACT:**

The FHWA grant, if awarded, will authorize SCAG to receive \$1,068,000 in Federal Grant Funds that will be utilized to continue planning efforts on the SCAG Region Value Pricing Study. If awarded, this grant will require a local match totaling \$267,000.

**ATTACHMENT:**

Resolution No. 15-570-1



**RESOLUTION NO. 15-570-1**

**A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS APPROVING THE ACCEPTANCE OF THE FEDERAL HIGHWAY ADMINISTRATION'S FY 2015 VALUE PRICING PILOT PROGRAM (VPP) GRANT FUNDS, IF AWARDED TO SCAG, TO CONTINUE PLANNING EFFORTS TO SUPPORT THE SCAG REGION VALUE PRICING STUDY**

**Main Office**  
818 West Seventh Street  
12th Floor  
Los Angeles, California  
90017-3435  
t (213) 236-1800  
f (213) 236-1825  
www.scag.ca.gov

**WHEREAS**, the Southern California Association of Governments (“SCAG”) is the designated Metropolitan Planning Organization (MPO), pursuant to 23 U.S.C. Section 134 et seq. and 49 U.S.C. Section 5303 et seq., serving the nation’s largest metropolitan planning area comprised of Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial Counties; and

**WHEREAS**, SCAG has applied for an award of \$1,068,000 from the Federal Highway Administration’s (FHWA’s) FY2015 Value Pricing Pilot (VPP) program Grant Funds (“Grant Funds”), to continue planning efforts to support the SCAG Region Value Pricing Study; and

**WHEREAS**, the primary goal of the FHWA’s VPP program is to demonstrate whether and to what extent roadway congestion may be reduced through application of congestion pricing strategies, and the magnitude of the impact of such strategies on driver behavior, traffic volumes, transit ridership, air quality and availability of funds for transportation programs; and

**WHEREAS**, if awarded, the Grant Funds will be used to build upon and continue work on the current SCAG Region Value Pricing Study, which will involve consulting services to facilitate public engagement, to conduct thorough equity analyses, and to evaluate system design considerations.

**NOW, THEREFORE, BE IT RESOLVED** by the Regional Council of Southern California Association of Governments to authorize SCAG to accept and administer the Grant Funds, if awarded, to continue planning efforts to support the SCAG Region Value Pricing Study.

**Officers**  
President  
Cheryl Viegas-Walker, El Centro  
  
First Vice President  
Michele Martinez, Santa Ana  
  
Second Vice President  
Margaret Finlay, Duarte  
  
Immediate Past President  
Carl Morehouse, San Buenaventura  
  
**Executive/Administration Committee Chair**  
Cheryl Viegas-Walker, El Centro  
  
**Policy Committee Chairs**  
Community, Economic and Human Development  
Bill Jahn, Big Bear  
  
Energy & Environment  
Deborah Robertson, Rialto  
  
Transportation  
Alan Wapner, San Bernardino Associated Governments

**BE IT FURTHER RESOLVED** by the SCAG Regional Council as follows:

1. That the Regional Council hereby authorizes SCAG, if awarded, to accept the Federal Grant Funds in the amount of \$1,068,000 from the FHWA's VPP program to continue work on the SCAG Region Value Pricing Study.
2. That SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to supporting the SCAG Region Value Pricing Study.

**PASSED, APPROVED AND ADOPTED** by the Regional Council of the Southern California Association of Governments at a regular meeting this 4th day of June, 2015.

---

Cheryl Viegas-Walker  
President, SCAG  
Councilmember, City of El Centro

Attested by:

---

Hasan Ikhata  
Executive Director

Approved as to Form:

---

Joann Africa  
Chief Counsel

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Chief Financial Officer, (213) 236-1817, [panas@scag.ca.gov](mailto:panas@scag.ca.gov)

**SUBJECT:** Contract Amendment Greater than 30% of the Contract’s Original Value, Contract 12-036-C1, Secured and Managed Data Facility

**EXECUTIVE DIRECTOR’S APPROVAL:** 

---

**RECOMMENDED ACTION:**

Approve Amendment 2 to Contract No. 12-036-C1, with Switch Communications, LLC, in an amount not-to-exceed \$1,121,210 to continue to provide a secure and managed data facility, for SCAG’s computer systems and applications; as well as to extend the contract term 5 years and one month (61 months), from 6/1/15 to 6/30/20.

**EXECUTIVE SUMMARY:**

*Staff recommends amending contract 12-036-C1 in which the consultant shall provide a managed data facility in order to maintain space, utilities, data communications and physical security for SCAG’s core enterprise computer systems.*

**STRATEGIC PLAN:**

This item supports SCAG’s Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.

**BACKGROUND:**

**Staff recommends executing the following contracts \$200,000 or greater**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Switch Communications, LLC (12-036-C1)	The consultant will continue to provide a secure and managed data facility that will enable SCAG to maintain the capacity and security of its automated systems and decrease the risk of extended outages related to natural or man-made disasters.	\$1,121,210

**FISCAL IMPACT:**

Funding of \$213,563 is available in the FY 2015-16 budget, and \$854,255 is expected to be available in the FY 2016-17 through FY2019-20 budgets, subject to budget availability.

**ATTACHMENT:**

Consultant Contract No. 12-036-C1

## CONSULTANT CONTRACT 12-036-C1

<b>Recommended Consultant:</b>	Switch Communications, LLC
<b>Background &amp; Scope of Work:</b>	<p>In May 2012, the Regional Council approved an agreement for an offsite data center facility located in Las Vegas, Nevada for three (3) years. This facility now houses SCAG's core enterprise and planning computing systems previously located in the Los Angeles Office. The facility provides advanced system protection, reduced risk of outages, and increased capacity to meet SCAG's growing computing requirements. With the original contract, SCAG advanced its operations from a one- to two-data center architecture, now utilizing the Los Angeles server room as a backup site.</p> <p>Over the initial three year period, Switch Communications LLC has proven to be a reliable and trusted partner and will continue to provide space, power, cooling, communications and physical security systems. SCAG is seeking approval of a five-year extension from June 2015 to June 2020 with one five-year optional period to June 2025, consistent with the Master Service Agreement (MSA - described below in Basis for Selection) negotiated and approved by Los Angeles Department of Water and Power in 2014.</p>
<b>Project's Benefits &amp; Key Deliverables:</b>	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"><li>• Due to geographic location, reduce risk of network and data outages related to natural disasters;</li><li>• Eliminate capital requirements to upgrade and operate a reliable, secure data center in the Los Angeles office;</li><li>• Increase security and uptime through advanced environmental and physical security systems, including emergency generator power, redundant electrical and cooling systems, advanced fire suppression, and multi-step, biometric entry systems; and</li><li>• Ensure that SCAG's modeling, Geographic Information Systems (GIS), website, financial and database systems are available to reliably serve SCAG staff, constituents and partners.</li></ul>
<b>Strategic Plan:</b>	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.
<b>Contract Amount:</b>	<b>Total not-to-exceed</b> <span style="float: right;"><b>\$1,121,210</b></span> Switch Communications LLC (prime consultant)
<b>Contract Period:</b>	June 1, 2015 through June 30, 2020
<b>Project Number:</b>	811.SCG01163.08
<b>Basis for Selection:</b>	In accordance with SCAG's Contract Manual Section 2.5, dated 11/1/14, version 10, to foster greater economy and efficiency, SCAG's federal procurement guidance (49 CFR Part 18, Section 18.36 [b] [5]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements

(Master Service Agreements – MSA’s). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially “piggy backing” on the agreement.) SCAG utilized an MSA with the Los Angeles Department of Water and Power (Agreement No. GS-35F-0510V) that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.

During the initial evaluation, staff recommended Switch Communications for the contract award because the vendor:

- Provided the lowest level of risk due to natural disaster because of its location in Las Vegas, NV;
- Provided the best mix of services for SCAG’s needs, including lower-priced and higher-redundancy data communications services;
- Demonstrated the highest level of facility services and management, including advanced cooling and power systems, strict installation and operational standards; and a clean and orderly facility; and
- Provided a higher standard than other vendors for physical security.

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Chief Financial Officer, (213) 236-1817, [panas@scag.ca.gov](mailto:panas@scag.ca.gov)

**SUBJECT:** Contracts \$200,000 or Greater: Contract Nos. 15-011-C1 to C7, Temporary Employment Services

**EXECUTIVE DIRECTOR'S APPROVAL:** 

**RECOMMENDED ACTION:**  
Approve Contract Nos. 15-011-C1 to C7, in an amount not-to-exceed \$675,000, to provide temporary employment services to SCAG.

**EXECUTIVE SUMMARY:**  
*The purpose of this procurement is to establish a group of pre-qualified contracted agencies to provide temporary employment services to SCAG during the term of the contract, June 2015 through April 30, 2018. These contracts will permit SCAG to continue to conduct business in a cost effective manner during peak workloads, long-term absences, and special projects that could not be anticipated during the budget process. Actual use of the agencies will vary primarily by need, availability of competent workers, and competitive rates.*

**STRATEGIC PLAN:**  
This item supports SCAG's Strategic Plan Goal 5: Optimize organizational efficiency and cultivate an engaged workforce.

**BACKGROUND:**

**Staff recommends executing the following contract \$200,000 or greater:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
1. AgreeYa Solutions	The selected agencies shall provide temporary employment services to SCAG on an as-needed basis.	\$675,000
2. AppleOne		
3. HB Staffing		
4. IntelliBridge		
5. PMurphy		
6. RADgov		
7. Staffmark		

**FISCAL IMPACT:**  
Funding of \$25,000 is available in the FY 2014-15, \$200,000 in the FY 2015-16 budget, and \$225,000 is expected to be available in the FY 2016-17 and FY2017-18 respectively, subject to budget availability.

**ATTACHMENT:**  
Consultant Contract Nos. 15-011-C1 to C7

**CONSULTANT CONTRACTS 15-011-C1 through 15-011-C7**

- Recommended Consultant:**
1. AgreeYa Solutions
  2. AppleOne
  3. HB Staffing
  4. IntelliBridge
  5. PMurphy
  6. RADgov
  7. Staffmark

**Background & Scope of Work:** The purpose of this procurement was to establish a group of pre-qualified contracted agencies to provide temporary worker services to SCAG. SCAG may call upon the selected agencies throughout the year to provide short-term temporary staffing for vacancies, leaves of absence, or peaks in workload. Actual use of the agencies will vary primarily by need, availability of competent workers, competitive rates, and will not exceed available funding in any given fiscal year. SCAG specifically requires temporary workers in two functional categories: General Staffing/Graphic Design, and Information Technology.

**Project’s Benefits & Key Deliverables:** These contracts will permit SCAG to continue to conduct business in a cost effective manner during peak workloads, long term absences, and special projects that could not be anticipated during the budget process.

**Strategic Plan** This item supports SCAG’s Strategic Plan Goal 5: Optimize organizational efficiency and cultivate an engaged workforce.

<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$675,0</b>
	FY15 June 4, 2015 – June 30, 2015	\$25,000
	FY16 July 1, 2015 – June 30, 2016	\$200,000
	FY17 July 1, 2016 – June 30, 2017	\$225,000
	FY18 July 1, 2017 – April 30, 2018	\$225,000

Note: This is for on-call or as-needed services to be paid a set hourly rate for temporary worker services. As such, there is no specific award amount to each firm, nor does SCAG guarantee any specific amount of work to a firm. Therefore, no award amounts are shown below.

1. AgreeYa Solutions
2. AppleOne
3. HB Staffing
4. IntelliBridge
5. PMurphy
6. RADgov
7. Staffmark

**Contract Period:** Notice to Proceed through April 30, 2018

**Project Number:** 810.SCG0120.04

Funding sources: Indirect Cost Fund, primarily attributable from salary savings of vacant positions.

**Request-for-Proposal (RFP):** SCAG staff notified 752 firms of the release of RFP 15-011-C1 via SCAG's Solicitation Management System. A total of 41 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation and selected all 7 offerors (excluding Xerxes Studio\*):

**Selected**

1. AgreeYa Solutions
2. AppleOne
3. HB Staffing
4. IntelliBridge
5. PMurphy
6. RADgov
7. Staffmark
8. Xerxes Studio\*

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Carmen Flores, Manager of Human Resources  
Catherine Kirschbaum, Chief Information Officer  
Adriana Madrigal-Munoz, Human Resources Analyst

**Basis for Selection:** The PRC ranked all the proposals based on the proposal information, organization, content, technical proposal/qualifications, and price. In order to receive the most competitive pricing, the PRC decided that when the temporary worker assignment is required, selection will be made based on need, fit and each firm's costs.

The PRC selected all eight (8) agencies since all of them demonstrated excellent understanding of SCAG's needs in applicant screening, evaluation and testing, as well as demonstrated many of years of experience in the field. All firms were financially viable.

**Conflict Of Interest Form - Attachment  
For June 4, 2015 Regional Council Approval**

**Item No. 9**

Approve Contracts No. 15-011-C1 through 15-011-C7, in the total amount not to exceed \$675,000 to establish a group of pre-qualified agencies to provide temporary worker services to SCAG.

The firms for these contracts are as follows:

AgreeYa Solutions

AppleOne

HB Staffing

IntelliBridge

PMurphy

RADgov

Staffmark

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;  
[chidsey@scag.ca.gov](mailto:chidsey@scag.ca.gov)

**SUBJECT:** SCAG Memberships

**EXECUTIVE DIRECTOR'S APPROVAL:**



**RECOMMENDED ACTION:**

Approve

**EXECUTIVE SUMMARY:**

*The Legislative/Communications & Membership Committee (LCMC) met on May 19, 2015 and recommended approval of up to \$40,000 in FY 2016 memberships for 1) California Contract Cities Association (\$5,000); 2) National Association of Regional Councils (\$30,000); and 3) FuturePorts (\$5,000).*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**BACKGROUND:**

**Memberships**

**1) California Contract Cities Association – \$5,000**

California Contract Cities Association (CCCA) is a network of member cities united for a common cause. The general purpose of CCCA is to serve as a rallying point for cities contracting for municipal services to insure constituents the best service at the minimum cost. Through municipal seminars, education, exchange of ideas and information, the association combines resources to influence policy decisions affecting member cities. The California Contract Cities Association's Associate Members Program fosters mutually beneficial public/private partnerships, and for many years, member cities have been using public/private partnerships to provide the essential public services that make cities even better for the benefit of their communities. The Associate Members Program formalizes these relationships and provides an open networking platform for businesses, non-profit organizations, member cities' local elected officials, and city decision-makers to collectively conquer the unique challenges facing contract cities.

SCAG staff is recommending a \$5,000 “Silver” membership, which will provide SCAG with the following:

- An opportunity to attend monthly CCCA Board of Directors Meetings (meal cost included for one (1) company representative);
- Link to SCAG website in Associate Members Directory on CCCA website;
- Sponsor recognition (including signage) at educational seminars;
- Access to CCCA membership roster and conference registration lists.
- One (1) registration at the Annual Municipal Seminar;
- Participation on the Associate Members Program Steering Committee; and
- Access to select CCCA City Managers/Administrators Committee meetings.

## 2) National Association of Regional Councils (NARC) – \$30,000

NARC is the leading advocate for Metropolitan Planning Organizations (MPO) based out of Washington, DC. NARC serves as the national voice for regionalism by advocating for regional cooperation as the most effective way to address a variety of community planning and development opportunities and issues. NARC’s member organizations are composed of multiple local governments that work together to serve American communities – large and small, urban and rural. They regularly provide solutions that positively impact American communities through effective inter-jurisdictional cooperation. SCAG has been an active member of NARC throughout the years and recommends continuing to do so as this organization is consistent with SCAG core responsibilities and adopted Mission.

The FY 2015-2016 dues are \$30,000. As a national public interest organization, NARC works with and through its members to:

- Shape federal policy that recognizes the increased value of local intergovernmental cooperation;
- Advocate effectively for the role of regional councils in the coordination, planning, and delivery of current and future federal programs;
- Provide research and analysis of key national issues and developments that impact our members; and
- Offer high quality learning and networking opportunities for regional organization through events, training, and technical assistance.

## 3) FuturePorts – \$5,000

FuturePorts was established in 2005 and serves as a voice for their members in the goods movement supply chain in order to advocate for balance between business, environment, and community concerns at the San Pedro Bay Ports (Ports of Los Angeles and Long Beach). Their members represent the entire goods movement supply chain, including businesses that support the goods movement industry, as well as labor and trade unions that work at the ports. Their objective is to ensure a healthy economic and environmental future supporting green growth at the ports. In the ten years since it was founded, FuturePorts has positioned itself as a leader in the movement for rational and balanced growth, representing business interests at both the Ports of Los Angeles and Long Beach commission meetings; Los Angeles and Long Beach city council meetings; public hearings;

# REPORT

---

and other community events. They write letters, provide outreach, and engage the support of other business organizations and stakeholders as we work toward common goals of growing and greening our ports.

SCAG has been a sponsor of the annual FuturePorts conference in the past, but the growing importance of goods movement to the Southern California economy is making it increasingly necessary for the agency to maintain its ability to effectively participate in dialogue and discussion on such an important facet of the region's economy. As a result, staff is recommending that the agency become a member of FuturePorts at the "Commodore" level in the amount of \$5,000, which includes:

- \$1,500 credit to apply to event sponsorships (e.g. one event at \$1,500 or two events at \$750);
- Full color logo listing on website member directory;
- Full color logo in member logo block on website homepage;
- Reduced Registration fees for FuturePorts events;
- Free attendance for FuturePorts "VIP" events; and
- Name on all printed materials

**FISCAL IMPACT:**

\$40,000 for membership is included in the approved FY 14-15 General Fund budget.

**ATTACHMENT:**

None

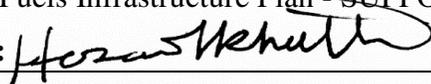
**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;  
[chidsey@scag.ca.gov](mailto:chidsey@scag.ca.gov)

**SUBJECT:** AB 1074 (Garcia): Alternative Fuels Infrastructure Plan--SUPPORT

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**  
Support.

**EXECUTIVE SUMMARY:**

*AB 1074 is a 'study bill' that directs the State Energy Resources Conservation and Development Commission to develop an alternative refueling infrastructure plan, as part of a broader assessment, that identifies the number of alternative fueling stations that will be needed to fulfill the state's clean transportation goals. Recognizing that the State will need an infrastructure to support alternatively fueled vehicles as California transitions from fossil fueled vehicles to zero- and near-zero emission vehicles, staff recommends support of this bill to direct the development of an infrastructure plan to support this transition. The Legislative/Communications and Membership Committee (LCMC), at its May 19, 2015 meeting unanimously voted to support AB 1074 and forwarded a support position recommendation for adoption by the Regional Council.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**BACKGROUND:**

Under current law, the State Energy Resources Conservation and Development Commission (Commission) is required to prepare a biennial integrated energy policy report containing an overview of major energy trends and issues facing the state. It is also required to make recommendations to improve the efficiency of transportation energy use, reduce dependence on petroleum fuels, decrease environmental impacts from transportation energy use, and contribute to reducing congestion, promoting economic development, and enhancing energy diversity and security.

AB 1074 directs the Commission to develop an alternative refueling infrastructure plan, as part of a broader assessment, that identifies the number of alternative fueling stations that will be needed to fulfill the state's clean transportation goals. It declares that it is the legislative intent to accelerate the adoption of alternatively fueled vehicles by increasing alternative fueling options needed to facilitate electric, hydrogen, and natural gas vehicles along passenger and goods movement corridors. The bill defines "alternative fuel" to include biodiesel, bio-alcohol (methanol, ethanol, and butenal), chemically stored electricity (battery and fuel cells), hydrogen, compressed fossil or non-fossil natural gas, liquefied fossil

# REPORT

or non-fossil natural gas, vegetable oil, propane, and other biomass sources. It defines "alternative refueling infrastructure" as equipment that is available to the public and used to charge or store and dispense alternative fuel to vehicles in accordance with industry codes and standards.

Provisions of the bill require that the Commission conduct an assessment and develop an integrated strategy to maximize the benefits and scope of alternative refueling infrastructure to help the state achieve climate change, air quality, and economic goals. It further requires the Commission to develop a refueling infrastructure plan that identifies the number and types of stations and geographical areas where additional stations will be needed and to rely upon and consolidate existing reports and information, where possible. The bill requires that the Commission provide the infrastructure plan to the Legislature on or before January 1, 2017.

## Discussion

Under current law (Executive Order) California is directed to reduce Greenhouse Gas (GHG) emissions by 80% before 2050. Vehicles contribute more to air pollution and GHG emissions than any other sector. Transportation corridors in California are especially polluted due to the volume of passenger and freight traffic. In order to help California achieve climate goals and reduce air pollution, a robust refueling infrastructure for alternative fueled vehicles is needed. California has committed to transitioning its vehicle fleet from predominantly fossil fueled vehicles to zero- and near-zero emission vehicles. Many of the efforts to accomplish this transition involve advancing clean fuel and vehicle technologies and incentivizing their purchase and use. Equally important to the deployment of these vehicles is supplying the fueling infrastructure needed to support the fleet

AB 1074 would direct the California Energy Commission (CEC) to develop a refueling infrastructure plan that identifies any and all stations, locational sites or areas, and facilities necessary to ensure refueling options. The CEC would be required to submit the plan to the Legislature on or before January 1, 2017. As a study bill, AB 1074 assesses no mandates on any local government or transportation agency. The League of California Cities and California State Association of Counties are not on-record on this bill. It represents a needed first step to making the transition of the state's vehicle fleet from fossil fuel to zero- and near-zero emission. AB 1074 passed Assembly Transportation Committee (16-0) on April 13, 2015, and currently it is referred to Assembly Appropriations Committee with no hearing scheduled. The LCMC at its May 19, 2015 meeting voted unanimously to support the bill and forwarded a support recommendation for adoption by the Regional Council. A copy of the bill can be accessed at: <http://goo.gl/yvmYIJ>

## ATTACHMENT:

None

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;  
[chidsey@scag.ca.gov](mailto:chidsey@scag.ca.gov)

**SUBJECT:** AB 857 (Perea): California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program - SUPPORT

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**

Support

**EXECUTIVE SUMMARY:**

*AB 857 provides that no less than 50% (or \$100 million, whichever is greater) of technology program funds go to certain heavy-duty trucks that meet specified emissions standards during the period between January 2, 2018 and January 1, 2023. The bill further specifies that if incentives under the program fund natural gas vehicles, these vehicles must use fuels with at least 10% renewable natural gas. Staff recommends support as the bill provides incentives to put more clean trucks on the road and supports a faster transition to low carbon transportation technologies in the heavy duty truck sector to reduce GHG emissions in one of the area's most responsible for such emissions. The Legislative/Communications and Membership Committee (LCMC), at its May 19, 2015 meeting unanimously voted with one abstention to support AB 857 and forwarded a support recommendation to the Regional Council for adoption at its June 4, 2015 meeting.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**BACKGROUND:**

Current law requires the California Air Resources Board (CARB), pursuant to AB 32, to develop a plan of how to reduce statewide greenhouse gas (GHG) emissions to 1990 levels by 2020. Existing law also establishes the Greenhouse Gas Reduction Fund (GGRF) and requires all money collected pursuant to cap and trade, with limited exceptions, be deposited into the fund.

In 2013, SB 1204 (Lara) was enacted to create the Technology Program to fund development, demonstration, pre-commercial pilot, and early commercial deployment of zero- and near-zero-emission truck, bus, and off-road vehicle and equipment technologies including, but not necessarily limited to, medium- and heavy-duty trucks, vocational trucks, short-haul and long-haul trucks, buses, and off-road vehicles and equipment, port equipment, agricultural equipment, marine equipment, and rail equipment. The intent of this program was to create a single, overarching program to develop and deploy heavy-duty vehicles. The law requires the Technology Program be funded from the GGRF and prioritized for

projects in disadvantaged communities, and it requires that until January 1, 2018, no less than 20% of funding for the Technology Program support commercial deployment of existing zero- and near-zero-emission heavy duty trucks, which is broadly defined. The Technology Program works to develop zero- and near-zero emission technologies for vehicles and equipment not only for trucks, but also for off-road vehicles and equipment at the ports as well as in agricultural, marine, and rail sectors. Within the Technology Program, funding priority is generally given to projects that demonstrate benefit to disadvantaged communities, the ability to leverage additional public and private funding, and provide the potential for co-benefits.

AB 857 (Perea) would re-establish the priorities of the California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program (Technology Program) by providing that no less than 50% (or \$100 million, whichever is greater) of program funds go to certain heavy-duty trucks that meet specified emissions standards. This bill requires that 50% of GGRF funds appropriated to the Technology Program (or \$100 million, whichever is greater), during the period between January 2, 2018 and January 1, 2023, be allocated to support the commercial deployment of existing zero- and near-zero-emission heavy-duty truck technology [trucks with a gross vehicle weight rating (GVWR) of 26,001 lbs. or more] that meet or exceed low NO<sub>x</sub> standards (0.02 grams per brake horsepower-hour oxides of nitrogen). Further the bill specifies that if incentives under the program fund natural gas vehicles, these vehicles must use fuels with at least 10% renewable natural gas.

## **Support/Opposition**

Supporters of AB 857 contend that the bill will create incentives for zero- and near-zero emission heavy-duty truck purchases that will help purchasers afford the initial costs of these cleaner trucks. They contend that these incentives will help accelerate retirement of older, high polluting trucks; help grow the clean, alternative fuel truck market; and stimulate additional investments in the next generation of zero- and near-zero emission truck technologies. Supporters also contend that increased funding commitments for certain heavy-duty trucks will ensure that incentives are directed to reducing the greatest possible emissions in the transportation sector.

Opponents of the measure assert the bill unnecessarily directs a large fraction of GGRF funds exclusively to commercial deployment of the heaviest of trucks, potentially limiting funding for other emissions reducing projects. They also contend AB 857 would prematurely limit future technology investments, such as hybrid or plug-in hybrid trucks, which could be zero-emission capable but would not be eligible for prioritized funding unless they were also certified to the low-NO<sub>x</sub> standard. They note that precluding these types of technologies could exclude promising options for emissions reductions and air quality improvements within and beyond the 2018 to 2023 timeframe.

AB 857 is supported by:

- Agility Fuel Systems, Inc.
- Alhambra Chamber of Commerce
- Antelope Valley Air Quality Management District
- Association of California Cities – Orange County
- Azusa Chamber of Commerce
- Binational Health Week Planning Committee, Los Angeles, CA
- Bioenergy Association of California

# REPORT

---

- Black Business Association
- Black Chamber of Orange County
- Boys & Girls Club of Greater Ventura
- Boys Republic
- Burbank Chamber of Commerce
- California Natural Gas Vehicle Coalition
- California Trucking Association
- Cars are Basic
- Central City Association of Los Angeles
- City of Atascadero
- City of Buena Park
- City of Commerce
- City of Compton
- City of El Monte
- City of Goleta
- City of Hanford
- City of Lake Elsinore
- City of Lynwood
- City of Maywood
- City of McFarland
- City of Monterey Park
- City of Palm Desert
- City of Perris
- City of Pico Rivera
- City of Pomona
- City of Tulare
- City of Westminster
- Clean Air Now
- Clinica Msr. Oscar A. Romero
- Coachella Valley Economic Partnership
- Councilmember Fernando Vasquez, City of Downey
- Congress of California Seniors
- COPE Health Solutions
- County of Kings
- County of Santa Barbara
- County of San Bernardino
- County of Tulare
- Culver City Chamber
- Dana Point Chamber of Commerce
- Desert Valleys Builders Association
- Dignity Health
- Duarte Chamber of Commerce
- Duarte Unified School District
- Economic Development Collaborative Ventura County

# REPORT

---

- Economic Development Corporation serving Tulare County
- Economic Vitality Corporation
- Federacion de Clubes Jaliscienses Del Sur de California
- Foothill Workforce Investment Board
- Fullerton Chamber of Commerce
- Gardena Valley Chamber of Commerce
- Gateway Chambers Alliance
- Greater West Covina
- Hanford Chamber of Commerce
- Hemet San Jacinto Chamber of Commerce
- Grandma's House of Hope
- Kern County Board of Supervisors
- Kheir Clinic
- Laguna Nigel Chamber of Commerce
- Lincoln Training Center
- Los Angeles Area Chamber of Commerce
- Mojave Desert Air Quality Management District
- Montebello Unified School District
- Mothers of East Los Angeles
- Mujeres del la Tierra
- National Congress of Black Women, Inc. Los Angeles Chapter
- North Orange County
- North River Chamber of Commerce
- Our Weekly
- Oxnard Chamber of Commerce
- Pacific Asian Consortium in Employment
- Palm Desert Area Chamber of Commerce
- Pasadena Chamber of Commerce & Civic Association
- Pinnacle Petroleum
- Placita Santa Fe
- Proteus, Inc.
- Regional Chamber of Commerce-San Gabriel Valley
- Rosemead Chamber of Commerce
- Santa Clarita Valley Chamber of Commerce
- Sequoia Riverlands Trust
- Simi Valley Chamber of Commerce
- South Orange County Economic Coalition
- Southeast Community Development Corporation
- Southern California Gas Company
- Southwest California Legislative Council
- Valley Family Center
- Valley Vista Services, Inc.
- The Coalition for Renewable Natural Gas
- The Salvation Army

# REPORT

---

- TELACU (The East Los Angeles Community Union)
- United Chambers of Commerce
- University of California, Riverside
- YMCA (Anaheim)

The bill is opposed by:

- American Lung Association
- Clean Power Campaign
- Union of Concerned Scientists
- Sierra Club California

The League of California Cities, California State Association of Counties and California Association of Councils of Government have not taken position on this bill. AB 857 has passed the Assembly Transportation Committee (16-0) and the Assembly Natural Resources Committee (9-0), and is referred to the Assembly Appropriations Ctte with no hearing currently scheduled.

## **Recommendation**

Staff notes that air pollution continues to affect human health disproportionately throughout the region in disadvantaged communities and especially along transportation corridors, and according to the author in in the South Coast Air District, nearly 80% of smog forming pollutants, such as NO<sub>x</sub>, come from mobile sources--primarily, large transport trucks. Transportation is the largest single sector emitter of greenhouse gas (GHG) emissions in the state. Manufacturer's state that new technologies will be available in the transportation marketplace within the next three years that could meet near-zero emissions levels (90% NO<sub>x</sub> reduction over the current standard). However to achieve widespread deployment of these new technologies, financial incentives need to be in place to help "buy down" the capital costs of this improved technology. AB 857 would provide incentives to put more clean trucks on the road and it would support the transition to low carbon transportation technologies to address climate change and public health over the long-term.

The LCMC at its May 19, 2015 meeting forwarded a support recommendation of AB 857 to the Regional Council for adoption at its June 4, 2015 meeting. A copy of the bill can be accessed at: <http://goo.gl/mNt5qg>

## **ATTACHMENT:**

None

**This Page Intentionally Left Blank**

**DATE:** June 4, 2015

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

**SUBJECT:** Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

**EXECUTIVE DIRECTOR'S APPROVAL:** 

**RECOMMENDED ACTION:**  
For Information Only - No Action Required.

**STRATEGIC PLAN:**  
This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

**BACKGROUND:**

**SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000**

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
Sheraton Los Angeles	Reservation and Catering	\$10,000
McCune Audio Video Lighting	Video Taping Service for General Assembly	\$9,782
Allied Digital Services, LLC	Laptop Configuration and Distribution	\$8,285
4Imprint, Inc.	General Assembly Promotional Items	\$7,261
ACE Commercial, Inc.	General Assembly Program Booklet Printing	\$6,322
Allegro Marketing Inc.	Surface Pro Kiosks for General Assembly	\$5,296

**SCAG executed the following Contracts between \$25,000 and \$200,000**

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. The Arroyo Group (15-001-B62)	The consultant shall provide services for a sustainability program project for the City of Hemet (City). Specifically, the consultant shall develop a comprehensive Downtown Hemet Specific Plan (Specific Plan) for the City's historic downtown area. The Specific Plan will promote economic development though mixed use, infill development, façade enhancement, streetscape improvement and neighborhood preservation, with the inclusion of transit-oriented development principles, mixed-use zoning, and amenities to serve the residents and visitors of the area.	\$196,700
2. Ryan Snyder Associates	The consultant shall provide services to create an	\$187,905

# REPORT

## SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
(15-012-C1)	<p>Imperial County region-wide Safe Routes to School Master Plan that will increase the safety and mobility of students while improving health and providing improved transportation infrastructure.</p> <p>The consultant shall also create a plan that will develop, assess, and prioritize infrastructure for various school sites, identify travel paths and statistics as well as estimate costs and financial feasibility.</p>	
3. PlaceWorks (15-017-C1)	<p>The consultant shall provide a solution (software program) for content authoring and web/print publishing of SCAG's 2016–2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and will provide SCAG with a sustainable solution that can be used beyond the timeline of this project. Consultant shall also train SCAG staff in converting the print version of the 2016 RTP/SCS into a mobile-friendly web presentation.</p>	\$184,845
4. Mulholland Institute (15-001-B46)	<p>The consultant will produce the Northeast San Fernando Valley Sustainability and Prosperity Strategy. This Strategy focuses on the following components of sustainability and prosperity, reducing pollution and associated health impacts from traffic and industrial uses; preventing additional pollution growth through traffic mitigation, transportation planning, zoning and land use actions; implementing “smart growth” through repositioning key hubs as potential transit-oriented activity centers and building on the investments in Metro link, Rapid Bus, light rail, high speed rail and the future Van Nuys-San Fernando Transit Corridor.</p>	\$157,725
5. Pacific Municipal Consultants (15-001-B60)	<p>The consultant shall provide services for a sustainability program project for the City of Seal Beach (City). Specifically, the Consultant shall provide professional services to create a Climate Action Plan (CAP) of locally relevant measures, to minimize greenhouse gas (GHG) emissions within households, businesses and local government operations. The CAP will provide strategies and programs for public facilities, businesses and residents that will lead to a reduction of GHG</p>	\$129,427

# REPORT

## SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
6. Cal Poly Pomona Foundation, Inc. (15-014-C1)	emissions from daily activities, such as traffic and energy usage. The CAP will serve as the City's first step in developing long range, comprehensive plans to move from current practices to a more sustainable city, as envisioned in Senate Bill 375 (SB 375), Assembly Bill 32 (AB 32) and SCAG's 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).  The consultant shall provide services to conduct advanced planning and research on Environmental Justice (EJ) related topics through a case study or an empirical analysis in the class environment. Specifically, the consultant's research will include the identification of the communities with EJ issues in Los Angeles County using a wide range of indicators with spatial analysis of the positive and negative impacts of transportation on the communities. The consultant's research approaches and products will inform and be utilized for the EJ analysis for SCAG's 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).	\$39,809

## SCAG executed the Amendment between \$5,000 and \$74,999

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A		

**ATTACHMENT:**  
Contract Summaries

**CONSULTANT CONTRACT 15-001-B62**

**Recommended Consultant:** The Arroyo Group

**Background & Scope of Work:** The consultant shall provide services for a sustainability program project for the City of Hemet (City). Specifically, the consultant shall develop a comprehensive Downtown Hemet Specific Plan (Specific Plan) for the City’s historic downtown area.

The Specific Plan will promote economic development through mixed use, infill development, façade enhancement, streetscape improvement and neighborhood preservation, with the inclusion of transit-oriented development principles, mixed-use zoning, and amenities to serve the residents and visitors of the area.

**Project’s Benefits & Key Deliverables:** The project’s benefits and key deliverables include, but are not limited to:

- Improving public health and protecting the environment;
- Existing conditions data collection, base maps, site visits;
- Public outreach plan, community workshops, interview findings, presentations and materials, meetings, city council hearings; and
- Draft and final Specific Plan.

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$196,700</b>
	The Arroyo Group (prime consultant)	\$133,313
	Stanley R. Hoffman Associates, Inc. (subconsultant)	\$24,090
	Iteris, Inc. (subconsultant)	\$21,090
	EPT Design (subconsultant)	\$6,532
	John M. Cruikshank Consultants, Inc. (subconsultant)	\$11,675

Note: The Arroyo Group originally proposed \$201,993, but staff negotiated the price down to \$196,700 without reducing the scope of work.

**Contract Period:** April 20, 2015 through June 30, 2016

**Project Number:** 220-3483.01      \$196,699.50  
Funding Source: Strategic Growth Council

**Request-for-Proposal (RFP):** SCAG staff notified 1,647 firms of the release of RFP No. 15-001-B62. Staff also advertised the RFP on SCAG’s Solicitation Management System. A total of 104 firms downloaded the RFP. SCAG received the following ten (10) proposals in response to the solicitation:

<b>The Arroyo Group (4 subconsultant)</b>	<b>\$201,993</b>
Danielian Associates Architecture + Planning (2 subconsultants)	\$197,350
First Carbon Solutions (2 subconsultants)	\$209,879
MSA Consulting, Inc. (2 subconsultants)	\$246,642

AECOM Technical Services, Inc. (2 subconsultants)	\$248,682
RBF Baker / RBF Consulting (1 subconsultant)	\$249,569
Sargent Town Planning, Inc. (4 subconsultants)	\$249,913
Pacific Municipal Consultants (3 subconsultants)	\$249,950
Kimley-Horn and Associates, Inc. (1 subconsultant)	\$249,953
PlaceWorks (1 subconsultant)	\$253,032

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the four (4) highest ranked offerors.

The PRC consisted of the following individuals:

Kristen Pawling, Associate Regional Planner (Project Manager), SCAG  
 Deanna Elliano, Community Development Director, City of Hemet  
 John Gifford, Planning Commissioner, City of Hemet  
 Ron Running, Project Planner, City of Hemet

**Basis for Selection:** The PRC selected The Arroyo Group for the contract award because the consultant:

- Demonstrated the most comprehensive technical approach that will address all tasks and deliverables described in the scope of work;
- Proposed a technical approach that delivered the greatest value, offering a high level of expertise with a reasonable overall cost;
- Demonstrated an exemplary cohesive team approach across prime and subconsultants and their areas of expertise; and

Although one other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm did not fully address all the tasks in the scope of work.

## CONSULTANT CONTRACT 15-012-C1

**Recommended Consultant:** Ryan Snyder Associates

**Background & Scope of Work:** The consultant shall provide services to create an Imperial County Region-wide Safe Routes to School Master Plan that will increase the safety and mobility of students while improving health and providing improved transportation infrastructure for bicycling and walking.

The consultant shall also create a plan that will develop, assess, and prioritize infrastructure for various school sites, identify travel paths and statistics as well as estimate costs and financial feasibility.

**Project's Benefits & Key Deliverables:** The project's benefits and key deliverables include, but are not limited to:

- The development of a Countywide Safe Routes to School Plan for Imperial County;
- The development of "shovel ready" Safe Routes to School projects in each of the school districts that incorporate community input to prepare for future Active Transportation Program grant cycles; and
- The development of policies and programs to support Safe Routes to School within the County.

**Strategic Plan** This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$187,905</b>
	Ryan Snyder & Associates (prime consultant)	\$126,704
	Katherine Padilla & Associates (subconsultant)	\$39,133
	Stantec (subconsultant)	\$22,068

Note: Ryan Snyder Associates originally proposed \$206,886, but staff negotiated the price down to \$187,905 without reducing the scope of work.

**Contract Period:** March 11, 2015 through March 11, 2016

**Project Number:** 800.0160.12 \$110,000  
800.0160.12 \$77,905  
Funding sources: General Fund

**Request-for-Proposal (RFP):** SCAG staff notified 2,144 firms of the release of RFP 15-012-C1 via SCAG's Solicitation Management System. A total of 49 firms downloaded the RFP. SCAG received the following 05 proposals in response to the solicitation:

<b>Ryan Snyder Associates, LLC (2 subconsultants)</b>	<b>\$206,886</b>
KOA Corporation (2 subconsultants)	\$158,403
Parsons Brinckerhoff (2 subconsultants)	\$174,871
Alta Planning + Design (2 subconsultants)	\$184,978

Nelson Nygaard (2 subconsultants)

\$191,440

**Selection Process:**

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Rye Baerg, Associate Regional Planner, SCAG

David Salgado, Planner, Imperial County Transportation Commission

Tomas Oliva, Regional Affairs Specialist, SCAG

**Basis for Selection:**

The PRC recommended Ryan Snyder Associates for the contract award because the consultant:

- Was in the range of what the PRC determined it would take to meet the required deliverables and the lower priced firms did not demonstrate the familiarity and understanding as did the selected consultant. Specifically, the selected consultant provided the most comprehensive understanding of the challenges and requirements of the project. The other firms did not demonstrate a strong understanding of the difficulties and strategies needed to engage with schools and school districts. Further, the selected consultant demonstrated an in-depth understanding of the cultural competency needed to work with Spanish speaking and low income communities, which was not expressed in as much detail by the other firms;
- Demonstrated the most comprehensive and broadest range of services and solutions that will meet SCAG's requirements. Specifically, the selected consultant proposed the most comprehensive approach to collecting project level data and conducting thorough research into the community on a school by school basis. This included workshops for each school district and a clear project development process for future grant applications. This is one of the key goals of the project and other firms did not provide this level of detail;
- Demonstrated the most extensive experience with projects of similar size and scope. Specifically, the selected consultant demonstrated the most familiarity with working in communities with similar demographic makeups, climates and an understanding of the challenges faced by school children and their parents in these communities; and
- Was able to respond with specific sets of actions that they would take to complete the deliverables detailed in the scope of work which was lacking in the responses of others. Specifically, the consultant provided clear evidence that their planning work has led to additional grant funding in multiple communities and has a clear track record of presenting. Their success in this area related to the project subject matter surpassed that of the other firms.

## CONSULTANT CONTRACT 15-017-C1

**Recommended Consultant:**

PlaceWorks

**Background & Scope of Work:**

The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and related materials developed by SCAG are a set of strategic, regional planning documents that need to be easily accessible and engaging to the general public, and SCAG partners and members (SCAG's stakeholders). It is SCAG's desire to incorporate innovative technologies and optimize workflow processes to produce interactive and engaging web publications that can be disseminated to a broad audience on a variety of devices.

The consultant shall provide a solution (software program) for content authoring and web/print publishing of SCAG's 2016–2040 RTP/SCS and will provide SCAG with a sustainable solution that can be used beyond the timeline of this project. The consultant shall also train SCAG staff in converting the print version of the 2016 RTP/SCS into a mobile-friendly web presentation.

**Project's Benefits & Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Developing documentation and training materials to successfully create a modern and innovative RTP/SCS for 2016 (i.e., and interactive version available over the internet);
- Improving on workflows from the 2012 RTP/SCS cycle and refining them to be more efficient;
- Providing new technology to greatly reduce the effort involved in converting the printed RTP/SCS document to an electronic version that will be accessible over the Internet; and
- Providing a sustainable solution for the development of the print and web RTP/SCS that can be reused on future RTP/SCS cycles and other SCAG projects.

**Strategic Plan**

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

**Contract Amount:**

**Total not-to-exceed**  
PlaceWorks

**\$184,845**

Note: PlaceWorks originally proposed \$198,549, but staff negotiated the price down to \$184,845 without reducing the scope of work.

**Contract Period:**

April 20, 2015 through June 30, 2016

**Project Number:**

045-042S.22 \$80,000  
811-0163.08 \$20,000

Funding of \$100,000 is available in the FY 2014-15 budget, and the remaining

\$84,845 is available in the FY 2015-16 budget.

Funding sources: Consolidated Planning Grant – FHWA and Indirect Cost

**Request-for-Proposal (RFP):** SCAG staff notified 1,038 firms of the release of RFP 15-017-C1 via SCAG’s Solicitation Management System. A total of 40 firms downloaded the RFP. SCAG received the following proposals in response to the solicitation:

<b>PlaceWorks (no subconsultants)</b>	<b>\$198,549</b>
AgreeYa Solutions (no subconsultants)	\$82,325
SimplyXML, LLC (no subconsultants)	\$94,919
Roxen, Inc. (no subconsultants)	\$161,940
Urban Insight Inc. (no subconsultants)	\$187,600
Civic Resource Group (one subconsultant)	\$260,990
Jorsek LLC (one subconsultant)	\$315,398
Quark Software, Inc. (no subconsultants)	\$357,300

**Selection Process:** The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal the PRC interviewed five (5) of the highest ranked offerors.

The PRC consisted of the following individuals:

Ramiro Landeros, Programmer Analyst, SCAG  
Leigh Guannu, Lead Programmer Analyst, SCAG  
Carolyn Hart, Lead Graphics Designer, SCAG  
Jeff Liu, Manager of Media and Public Affairs, SCAG  
Mike Jones, Senior Regional Planner, SCAG  
Courtney Aguirre, Senior Regional Planner, SCAG  
Fernando Castro, Associate Transportation Planner, Caltrans – District 7

**Basis for Selection:** The PRC selected PlaceWorks for the contract award because the consultant:

- Best met the intent of the scope by improving upon existing SCAG workflows and processes;
- Proposed the most innovative output for SCAG’s web presentation of the 2016 RTP/SCS;
- Was the only vendor to include a proof of concept utilizing SCAG’s 2012 RTP/SCS in the proposed output format; and
- Proposed a reusable approach to the development of the 2016 RTP/SCS that SCAG can utilize in future RTP cycles and other planning projects.

Although other firms proposed a lower price, the PRC did not recommend any of these firms for the contract award because they:

- Did not propose a complete solution; or
- Proposed an authoring solution based in MS Word which the PRC did not believe was an acceptable approach for this project; or
- Proposed an unproven content conversion tool that was in Beta release; or

- Proposed developing new content creation workflows from scratch; or
- Proposed implementing an authoring tool that was not feasible given the tight timeframe for this project.

## CONSULTANT CONTRACT 15-001-B46

<b>Recommended Consultant:</b>	Mulholland Institute										
<b>Background &amp; Scope of Work:</b>	The consultant will produce the Northeast San Fernando Valley Sustainability and Prosperity Strategy. This planning project addresses the key elements of Senate Bill (SB) 375: reduction of greenhouse gas emissions from automobiles and light trucks through integrated transportation, land use, housing and environmental planning. This Strategy focuses on the following components of sustainability and prosperity, reducing pollution and associated health impacts from traffic and industrial uses; preventing additional pollution growth through traffic mitigation, transportation planning, zoning and land use actions; implementing “smart growth” through repositioning key hubs as potential transit-oriented activity centers and building on the investments in Metro link, Rapid Bus, light rail, high speed rail and the future Van Nuys-San Fernando Transit Corridor.										
<b>Project’s Benefits &amp; Key Deliverables:</b>	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"><li>• Compile and integrate numerous existing transportation, and economic development studies for the Northeast San Fernando Valley;</li><li>• Develop a framework for public / private / non-profit partnership;</li><li>• Prepare and refine sustainability strategies to address transportation, land use, economic development, and industrial transformation needs; and</li><li>• Providing a model for underserved, low-income communities of color with neglected transportation infrastructure.</li></ul>										
<b>Strategic Plan</b>	This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.										
<b>Contract Amount:</b>	<table><tr><td><b>Total not-to-exceed</b></td><td style="text-align: right;"><b>\$157,725</b></td></tr><tr><td>Mulholland Institute (prime consultant)</td><td style="text-align: right;">\$109,225</td></tr><tr><td>Michael Shires (subconsultant)</td><td style="text-align: right;">\$38,500</td></tr><tr><td>Hilary Norton, Orozco (subconsultant)</td><td style="text-align: right;">\$10,000</td></tr></table>	<b>Total not-to-exceed</b>	<b>\$157,725</b>	Mulholland Institute (prime consultant)	\$109,225	Michael Shires (subconsultant)	\$38,500	Hilary Norton, Orozco (subconsultant)	\$10,000		
<b>Total not-to-exceed</b>	<b>\$157,725</b>										
Mulholland Institute (prime consultant)	\$109,225										
Michael Shires (subconsultant)	\$38,500										
Hilary Norton, Orozco (subconsultant)	\$10,000										
<b>Contract Period:</b>	March 24, 2015 through March 31, 2016										
<b>Project Number:</b>	065-0137E.01     \$157,725 Funding sources: Consolidated Planning Grant – TDA										
<b>Request-for-Proposal (RFP):</b>	<p>SCAG staff notified 2,219 firms of the release of RFP 15-001-B46 via SCAG’s Solicitation Management System. A total of 106 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:</p> <table><tr><td><b>Mulholland Institute (2 subconsultants)</b></td><td style="text-align: right;"><b>\$157,725</b></td></tr><tr><td>BAE Urban Economics (1 subconsultant)</td><td style="text-align: right;">\$149,819</td></tr><tr><td>Estolano LeSar Perez (no subconsultants)</td><td style="text-align: right;">\$122,344</td></tr><tr><td>Lee Andrews Group, Inc. (no subconsultants)</td><td style="text-align: right;">\$225,390</td></tr><tr><td>Pacoima Beautiful (1 subconsultants)</td><td style="text-align: right;">\$154,725</td></tr></table>	<b>Mulholland Institute (2 subconsultants)</b>	<b>\$157,725</b>	BAE Urban Economics (1 subconsultant)	\$149,819	Estolano LeSar Perez (no subconsultants)	\$122,344	Lee Andrews Group, Inc. (no subconsultants)	\$225,390	Pacoima Beautiful (1 subconsultants)	\$154,725
<b>Mulholland Institute (2 subconsultants)</b>	<b>\$157,725</b>										
BAE Urban Economics (1 subconsultant)	\$149,819										
Estolano LeSar Perez (no subconsultants)	\$122,344										
Lee Andrews Group, Inc. (no subconsultants)	\$225,390										
Pacoima Beautiful (1 subconsultants)	\$154,725										

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the top three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Marco Anderson, Senior Regional Planner, SCAG  
Peter McCarty, Co-Chair of the SF Valley Green Team  
Greg Jackson, Jackson and Jackson Consulting  
Fernando Castro, Caltrans

**Basis for Selection:** The PRC recommended Mulholland Institute for the contract award because the consultant:

- Provided the most concrete examples of existing transportation innovations that could be analyzed and proposed in the study area;
- Demonstrated the most thorough understanding of the community and political context in the Northeast San Fernando Valley;
- Proposed the best ideas for sustainably addressing industrial land use transformation;
- Demonstrated high level of preparation by identifying many of the existing studies conducted by government, and non-profit entities, and
- Proposed the most thorough stakeholder engagement strategy focusing on inter-agency and inter-government outreach.

Although other firms proposed a lower prices, the PRC did not recommend these firms for contract award because they either did not:

- Budget sufficient resources to meet the objectives; or
- Demonstrate sufficient understanding of the study area context.

**CONSULTANT CONTRACT 15-001-B60**

<b>Recommended Consultant:</b>	Pacific Municipal Consultants (dba PMC)	
<b>Background &amp; Scope of Work:</b>	<p>The consultant shall provide services for a sustainability program project for the City of Seal Beach (City). Specifically, the Consultant shall provide professional services to create a Climate Action Plan (CAP) of locally relevant measures, to minimize greenhouse gas (GHG) emissions within households, businesses and local government operations.</p> <p>The CAP will provide strategies and programs for public facilities, businesses and residents that will lead to a reduction of GHG emissions from daily activities, such as traffic and energy usage. The CAP will serve as the City’s first step in developing long range, comprehensive plans to move from current practices to a more sustainable city, as envisioned in Senate Bill 375 (SB 375), Assembly Bill 32 (AB 32) and SCAG’s 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).</p>	
<b>Project’s Benefits &amp; Key Deliverables:</b>	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none"><li>• Recommendations to reduce GHG emissions and promote economic growth based on clean technology and sustainable practices;</li><li>• An existing conditions assessment, baseline GHG inventory, GHG reduction measures;</li><li>• An implementation plan and monitoring tools;</li><li>• Public workshops, stakeholder outreach, presentations;</li><li>• Draft and final CAP; and</li><li>• Environmental review.</li></ul>	
<b>Strategic Plan:</b>	This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.	
<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$129,427</b>
	PMC (prime consultant)	\$107,830
	Fehr and Peers (subconsultant)	\$21,597
<b>Contract Period:</b>	May 4, 2015 through June 30, 2016	
<b>Project Number:</b>	220-3483.01	\$140,038
	Funding Source: Strategic Growth Council	
<b>Request-for-Proposal (RFP):</b>	SCAG staff notified 2,111 firms of the release of RFP No. 15-001-B60. Staff also advertised the RFP on SCAG’s Solicitation Management System. A total of 95 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:	
	<b>PMC (1 subconsultant)</b>	<b>\$129,427</b>
	Rincon Consultants, Inc. (2 subconsultants)	\$171,585
	The Cadmus Group, Inc. (2 subconsultants)	\$180,314

Atkins North America, Inc. (no subconsultants)	\$194,837
AECOM Technical Services, Inc. (no subconsultants)	\$201,722

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three highest ranked offerors.

The PRC consisted of the following individuals:

Grieg Asher, Program Manager I (Project Manager), SCAG  
Patty Campbell, Planning Commissioner, City of Seal Beach  
Crystal Landavazo, Senior Planner, City of Seal Beach  
David Spitz, Associate Engineer, City of Seal Beach

**Basis for Selection:** The PRC selected PMC for the contract award because the consultant:

- Submitted the lowest cost proposal;
- Demonstrated the most comprehensive technical approach that will address all tasks and deliverables described in the scope of work; and
- Demonstrated the best relevant experience working with similar complex issues, including CAP, and working with similar communities, to reduce GHG emissions.

## **CONSULTANT CONTRACT 15-014-C1**

<b>Recommended Consultant:</b>	Cal Poly Pomona Foundation, Inc.
<b>Background &amp; Scope of Work:</b>	The consultant shall provide services to conduct advanced planning and research on Environmental Justice (EJ) related topics through a case study and an empirical analysis in the class environment. Specifically, the consultant's research will include the identification of the communities with EJ issues in Los Angeles County using a wide range of indicators with spatial analysis of the positive and negative impacts of transportation on the communities. The consultant's research approaches and products will inform and be utilized for the EJ analysis for SCAG's 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).
<b>Project's Benefits &amp; Key Deliverables:</b>	<p>The project's benefits and key deliverables include, but are not limited to a report that includes recommendations:</p> <ul style="list-style-type: none"><li>• Focusing on how the project can further benefit SCAG or its member cities in EJ related topics;</li><li>• Explores a variety of Environmental Justice theories;</li><li>• Identifies communities with Environmental Justice issues using Census Tract in Los Angeles County as a geographical unit of analysis;</li><li>• Analyzes the relationship between Environmental Justice and transportation employing advanced GIS analysis; and</li><li>• Measures both negative and positive impacts of the transportation system on Environmental Justice. The negative impacts include influence of air pollution and noise from major highways on the areas with Environmental Justice issues. The positive impacts include the availability and accessibility of sustainable transportation systems such as rail transit and bicycle facilities.</li></ul>
<b>Strategic Plan</b>	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective 3: Maintain a Leadership Role in the Modeling and Planning Data/GIS Communities.
<b>Contract Amount:</b>	<b>Total not-to-exceed</b> <span style="float: right;"><b>\$39,809</b></span> Cal Poly Pomona Foundation, Inc.
	Note: Cal Poly Pomona Foundation, Inc. originally proposed \$47,238 but staff negotiated the price down to \$39,809 without reducing the scope of work.
<b>Contract Period:</b>	March 6, 2015 through July 31, 2015
<b>Project Number:</b>	055.0133.05. \$25,524 055.0133.05 \$14,285 Funding sources: Consolidated Planning Grant – FTA and TDA
<b>Request-for-Proposal (RFP):</b>	Consistent with SCAG procedures (Procurement Manual 6.6) for issuing informal procurements, staff notified five firms of the release of this informal RFP 15-014-C1 via e-mail notification. SCAG received the following proposal in response to the solicitation:

After receiving only one proposal, staff surveyed two firms that downloaded the RFP to determine why each did not submit a proposal. The firms did not respond to staff's inquiry.

**Selection Process:**

The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC did not conduct an interview because the proposal contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Simon Choi, Chief of Research and Forecasting, SCAG  
Ping Chang, Program Manager Landuse/Planning, SCAG  
Hsi-hwa Hu, Transportation Modeling Program Manager, SCAG

**Basis for Selection:**

The PRC recommended Cal Poly Pomona Foundation, Inc. for the contract award because the consultant:

- Demonstrated extensive experience with projects of similar size and scope. Specifically, the Advanced Research on Land Use Scenario Planning and Growth Allocation for SCAG and SB375 Toolkit Outreach and Training Development for Leonardo Transportation Center, California State University San Bernardino;
- Was able to respond with specific sets of actions that they would take to complete the deliverables detailed in the scope of work. Specifically, for Task 3, they identified the communities with EJ issues in Los Angeles County, while for Task 4 they applied Geographic Information System (GIS) to the environmental justice analysis; and
- Demonstrated an effective approach to meet SCAG's requirements. Specifically, they proposed using the state of California's industry leading software to (CalEnviroScreen), to identify California's most pollution-burdened and disadvantaged communities.

**DATE:** June 4, 2015

**TO:** Regional Council (RC)  
Executive/Administration Committee (EAC)  
Community, Economic, and Human Development (CEHD) Committee  
Energy and Environment Committee (EEC)  
Transportation Committee (TC)

**FROM:** Huasha Liu, Director of Land Use and Environmental Planning, [liu@scag.ca.gov](mailto:liu@scag.ca.gov), 213-236-1838

**SUBJECT:** SCAG Sustainability Planning Grants Program – Monthly Update

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**

Receive and File.

**EXECUTIVE SUMMARY:**

*SCAG is providing a monthly update (attached) regarding successful implementation of (75) Sustainability Grants to member agencies. Forty-four (44) of the seventy-five (75) approved SCAG Sustainability Planning Grants were funded in the fall of 2013. An additional fifteen (15) projects were funded in the summer of 2014. Six of these projects will be funded by an award to SCAG from the California Strategic Growth Council. The remaining projects were funded in the fall of 2014. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-six (66) grant projects have had Request for Proposals (RFPs) released, sixty-five (65) grant projects have selected consultants, and fifty (50) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

**BACKGROUND:**

On September 12, 2013, the Regional Council approved seventy-three (73) Sustainability Planning Grant projects and directed staff to proceed with funding projects with available funds for Phases I and Phase II projects (total of 44 projects). The remaining projects comprised Phase III and are proceeding as additional funds have become available in FY 2014/2015. An additional fifteen (15) projects were funded in the summer of 2014. On August 7, 2014 the Regional Council approved adding two (2) Sustainability Planning

# REPORT

---

Grant projects to the approved list for a new total of seventy-five (75) projects. On October 2, 2014 the Regional Council approved funding for the remaining projects on the list.

SCAG staff is providing monthly updates to the Board regarding implementation of the seventy-five (75) grants. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-six (66) grant projects have had Request for Proposals (RFPs) released, sixty-five (65) grant projects have selected consultants, and fifty (50) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

**FISCAL IMPACT:**

Funding is included in SCAG's FY 2014-15 Overall Work Program (OWP) Budget. Staff's work budget for the current fiscal year are included in FY 2014-15 OWP 065.SCG02663.02.

**ATTACHMENT:**

Summary Progress Chart

# SCAG Sustainability Planning Grants

May 13, 2015

Regional Council Progress Update

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
<b>Phase 1 (Available funds FY 13-14)</b>							
1	San Bernardino County	Bloomington Area Valley Blvd. Specific Plan Health and Wellness Element - <b>Public health; Active transportation; Livability; Open space</b>	x	x	x	x	x
2	Los Angeles - Department of City Planning	Van Nuys & Boyle Heights Modified Parking Requirements - <b>Economic development; TOD; Livability</b>	x	x	x	x	x
3	Los Angeles - Department of City Planning	Bicycle Plan Performance Evaluation - <b>Active transportation; performance measures</b>	x	x	x	x	x
4	Western Riverside Council of Governments	Public Health: Implementing the Sustainability Framework - <b>Public health; Multi-jurisdiction coordination; Sustainability</b>	x	x	x	x	x
5	Santa Ana	Complete Streets Plan - <b>Complete streets; Active transportation; Livability</b>	x	x	x	x	x
6	San Bernardino Associated Governments	Climate Action Plan Implementation Tools - <b>GHG reduction; Multi-jurisdiction coordination; Implementation</b>	x	x	x	x	x
7	Riverside	Restorative Growthprint Riverside - <b>GHG reduction; Infrastructure investment; Economic development</b>	x	x	x	x	x
8	Orange County Parks	Orange County Bicycle Loop - <b>Active transportation; Multi-jurisdictional; Public health</b>	x	x	x	x	x
9	Ventura County	Connecting Newbury Park - Multi-Use Pathway Plan - <b>Active transportation; Public health; Adaptive re-use</b>	x	x	x	x	x
10	Imperial County Transportation Commission	Safe Routes to School Plan - <b>Multi-modal; Active transportation</b>	x	x	x	x	x
11	Yucaipa	College Village/Greater Dunlap Neighborhood Sustainable Community - <b>Complete Streets; TOD</b>	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
12	Las Virgenes-Malibu Council of Governments	Multi-Jurisdictional Regional Bicycle Master Plan - <b>Active transportation; Public health; Adaptive re-use</b>	x	x	x	x	x
13	Eastvale	Bicycle & Pedestrian Master Plan - <b>Active Transportation</b>	x	x	x	x	x
14	West Covina	Downtown Central Business District - <b>Multi-modal; Active transportation</b>	x	x	x	x	x
15	Placentia	General Plan/Sustainability Element & Development Code Assistance - <b>General Plan Update; Sustainability Plan</b>	x	x	x	x	x
16	Paramount/Bellflower	Regional Bicycle Connectivity - West Santa Ana Branch Corridor - <b>Active transportation; multi-jurisdiction</b>	x	x	x	x	x
17	Costa Mesa	Implementation Plan for Multi-Purpose Trails - <b>Active Transportation</b>	x	x	x	x	x
<b>Phase 2 (Available funds)</b>							
18	Fullerton	East Wilshire Avenue Bicycle Boulevard - <b>Active transportation; Livability; Demonstration project</b>	x	x	x	x	x
19	Beaumont	Climate Action Plan - <b>GHG reduction</b>	x	x	x	x	x
20	Palm Springs	Sustainability Master Plan Update - <b>Leverages larger effort; commitment to implement</b>	x	x	x	x	x
21	Big Bear Lake	Rathbun Corridor Sustainability Plan - <b>Multi-modal; Economic development; Open space</b>	x	x	x	x	x
22	Western Riverside Council of Governments	Land Use, Transportation, and Water Quality Planning Framework - <b>Integrated planning, Sustainability</b>	x	x	x	x	x
23	Anaheim	Bicycle Master Plan Update - <b>Active transportation</b>	x	x	x	x	x
24	Ontario	Ontario Airport Metro Center - <b>Multi-modal; Visualization; Integrated planning</b>	N/A				
25	Coachella Valley Association of Governments	CV Link Health Impact Assessment - <b>Active transportation; Public health; Multi-jurisdiction</b>	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
26	San Bernardino Associated Governments	San Bernardino Countywide Complete Streets Strategy - <b>Multi-modal; Livability; Multi-jurisdiction</b>	x	x	x	x	x
27	Chino Hills	Climate Action Plan and Implementation Strategy - <b>GHG reduction; Implementation; Sustainability</b>	x	x	x	x	x
28	Coachella	La Plaza East Urban Development Plan - <b>Mixed-use, TOD, Infill</b>	x	x	x	x	x
29	South Bay Bicycle Coalition/Hermosa, Manhattan, Redondo	Bicycle Mini-Corral Plan - <b>Active transportation; implementable; good value</b>	x	x	x	x	x
30	Hawthorne	Crenshaw Station Area Active Transportation Plan and Overlay Zone - <b>Multi-modal; Active transportation; GHG reduction</b>	x	x	x	x	x
31	Chino	Bicycle & Pedestrian Master Plan - <b>Multi-modal; Active transportation</b>	x	x	x	x	x
32	Stanton	Green Planning Academy - <b>Innovative; Sustainability; Education &amp; outreach</b>	x	x	x	x	x
33	Hermosa Beach	Carbon Neutral Plan - <b>GHG reduction; Sustainability</b>	x	x	x	x	x
34	Palm Springs	Urban Forestry Initiative - <b>Sustainability; Unique; Resource protection</b>	x	x	x	x	x
35	Orange County	"From Orange to Green" - County of Orange Zoning Code Update - <b>Sustainability; implementation</b>	x	x	x	x	x
36	Calimesa	Wildwood and Calimesa Creek Trail Master Plan Study - <b>Active transportation; Resource protection</b>	x	x	x	x	x
37	Western Riverside Council of Governments	Climate Action Plan Implementation - <b>GHG Reduction; Multi-jurisdiction; implementation</b>	x	x	x	x	x
38	Lynwood	Safe and Healthy Community Element - <b>Public health &amp; safety, General Plan update</b>	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
39	Palmdale	Avenue Q Feasibility Study - <b>Mixed-use; Integrated planning</b>	x	x	x	x	x
40	Long Beach	Willow Springs Wetland Habitat Creation Plan - <b>Open Space; Resource protection</b>	x	x	x	x	x
41	Indio	General Plan Sustainability and Mobility Elements - <b>Sustainability; Multi-modal, General Plan update</b>	x	x	x	x	x
42	Glendale	Space 134 - <b>Open space/Freeway cap; Multi-modal</b>	x	x	x	x	x
43	Rancho Palos Verdes/City of Los Angeles	Western Avenue Corridor Design Implementation Guidelines - <b>Urban Infill; Mixed-use; Multi-modal</b>	x	x	x	x	x
44	Moreno Valley	Nason Street Corridor Plan - <b>Multi-modal; Economic development</b>	x	x	x	x	x
<b>Phase 3 (Pending additional funds)</b>							
45	Park 101/City of Los Angeles	Park 101 District - <b>Open space/Freeway cap; Multi-modal</b>	x	x	x	x	
46	Los Angeles/San Fernando	Northeast San Fernando Valley Sustainability & Prosperity Strategy - <b>Multi-jurisdiction; Economic development; Sustainability</b>	x	x	x	x	x
47	San Dimas	Downtown Specific Plan - <b>Mixed use; Infill</b>	x	x	x	x	
48	Los Angeles - Department of City Planning	CEQA Streamlining: Implementing the SCS Through New Incentives - <b>CEQA streamlining</b>	x	x	x	x	
49	Pico Rivera	Kruse Road Open Space Study - <b>Open space; Active transportation</b>	x	x	x	x	x
50	South Bay Cities Council of Governments	Neighborhood-Oriented Development Graphics - public outreach	x	x	x	x	
51	San Bernardino Associated Governments	Safe Routes to School Inventory - <b>Active transportation; Public health</b>	x	x	x	x	x
52	Burbank	Mixed-Use Development Standards - <b>Mixed use; Urban infill</b>	x	x	x	x	

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
53	San Bernardino Associated Governments	Countywide Habitat Preservation/Conservation Framework - <b>Open Space; Active Transportation</b>	N/A				
54	Rancho Cucamonga	Healthy RC Sustainability Action Plan - <b>Public health; implementation</b>	x	x	x	x	
55	Pasadena	Form-Based Street Design Guidelines - <b>Complete Streets; Multi-modal; Livability</b>	x	x	x	x	
56	South Gate	Gateway District/Eco Rapid Transit Station Specific Plan - <b>Land Use Design; Mixed Use; Active Transportation</b>	x				
57	Lancaster	Complete Streets Master Plan - <b>Complete Streets Plan</b>	x	x	x	x	
58	Rancho Cucamonga	Feasibility Study for Relocation of Metrolink Station - <b>Transit Access</b>	x	x	x	x	
59	Santa Clarita	Soledad Canyon Road Corridor Plan - <b>Land Use Design; Mixed Use Plan</b>	N/A				
60	Seal Beach	Climate Action Plan - <b>Climate Action Plan</b>	x	x	x	x	
61	La Mirada	Industrial Area Specific Plan - <b>Land Use Design</b>	N/A				
62	Hemet	Downtown Hemet Specific Plan - <b>Land Use Design; Mixed Use Plan</b>	x	x	x	x	
63	Hollywood Central Park/City of Los Angeles	Hollywood Central Park EIR - <b>Open Space/Freeway Cap; Multi-modal</b>	x				
64	Desert Hot Springs	Bicycle/Pedestrian Beltway Planning Project - <b>Active Transportation</b>	N/A				
65	Cathedral City	General Plan Update - Sustainability - <b>General Plan Update; Sustainability Plan</b>	x	x	x	x	
66	Westminster	General Plan Update - Circulation Element - <b>General Plan Update; Complete Streets</b>	x	x	x	x	x
67	La Canada Flintridge	Climate Action Plan - <b>Climate Action Plan</b>	x	x	x	x	
68	Huntington Beach	Neighborhood Electric Vehicle Plan - <b>Electric Vehicle</b>	x	x	x		
69	Pasadena	Green House Gas (GHG) Emission Reduction Evaluation Protocol - <b>Climate Action Plan</b>	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
70	San Bernardino Associated Governments	Countywide Bicycle Route Mobile Application - <b>Active Transportation</b>	x	x			
71	Dana Point	General Plan Update - <b>General Plan Update</b>	x				
72	Garden Grove	RE:IMAGINE Downtown - Pedals & Feet - <b>Active Transportation; Infill</b>	x	x	x	x	
73	Barstow	Housing Element and Specific Plan Update - <b>Housing; Land Use Design</b>	x	x	x	x	
74	Bell	General Plan Update - <b>General Plan Update</b>	x	x	x	x	x
75	Fountain Valley	Euclid/I-405 Overlay Zone - <b>Mixed use; Urban infill</b>	x	x	x	x	x

# REPORT

**DATE:** June 4, 2015  
**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**FROM:** Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov  
**SUBJECT:** CFO Monthly Report

**EXECUTIVE DIRECTOR'S APPROVAL:** 

---

**RECOMMENDED ACTION:**  
For Information Only-No Action Required.

**STRATEGIC PLAN:**  
This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

**MEMBERSHIP DUES:**  
The City of San Bernardino paid its FY 2014-15 dues despite the fact that the RC had previously waived them (along with Jurupa Valley's dues). This leaves Maywood and Rancho Santa Margarita as the only two member cities that have yet to renew their memberships. The City of Orange has never been a SCAG member.

**BUDGET & GRANTS (B&G):**  
Public comments on the Draft FY 2015-16 Comprehensive Budget and Overall Work Program (OWP) were due April 1, 2015. The Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) had no comments and the few comments received from the Department of Transportation (CALTRANS) were related to minor edit changes to the Final OWP. There were no public comments.

B&G staff finalized the FY 2015-16 OWP and submitted to Caltrans by the May 1<sup>st</sup> deadline. On May 7, 2015, the Regional Council adopted SCAG's FY 2015-16 Comprehensive Budget that included the OWP, Indirect Cost and General Fund budgets.

On April 24, 2015, Caltrans notified SCAG of the award of five federal Sustainable Transportation Planning Grants to SCAG amounting to approximately \$1.4 million for FY 2015-16.

As we approach the end of the current fiscal year, the B&G staff continues working with Planning Departments to monitor project progress and expenditures.

# REPORT

---

**CONTRACTS:**

In April 2015, the Contracts Department issued five (5) Requests for Proposal (RFP's); awarded two (2) contracts; issued seven (7) contract amendments; and issued 45 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 106 consultant contracts.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of April 2015, over \$134,257 in budget savings was realized, bringing the FY 2014-15 total to approximately \$314,446.

**ATTACHMENT:**

April 2015 CFO Monthly Status Report



SOUTHERN CALIFORNIA  
**ASSOCIATION of GOVERNMENTS**

# **Office of the Chief Financial Officer**

Monthly Status Report

**APRIL 2015**



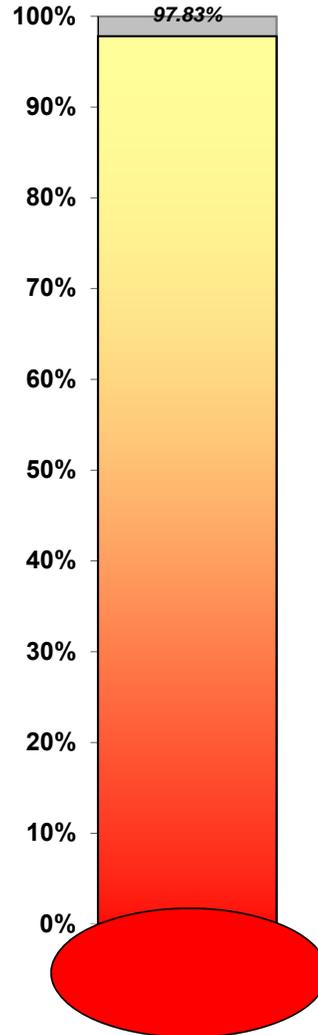
**FY15 Membership Dues  
Collected**

**OVERVIEW**

As of May 13, 2015, 193 cities and counties have renewed their membership while two (2) cities have not yet renewed. One city's dues have been waived and there is one (1) city in the SCAG region which is still being recruited for membership.

**SUMMARY**

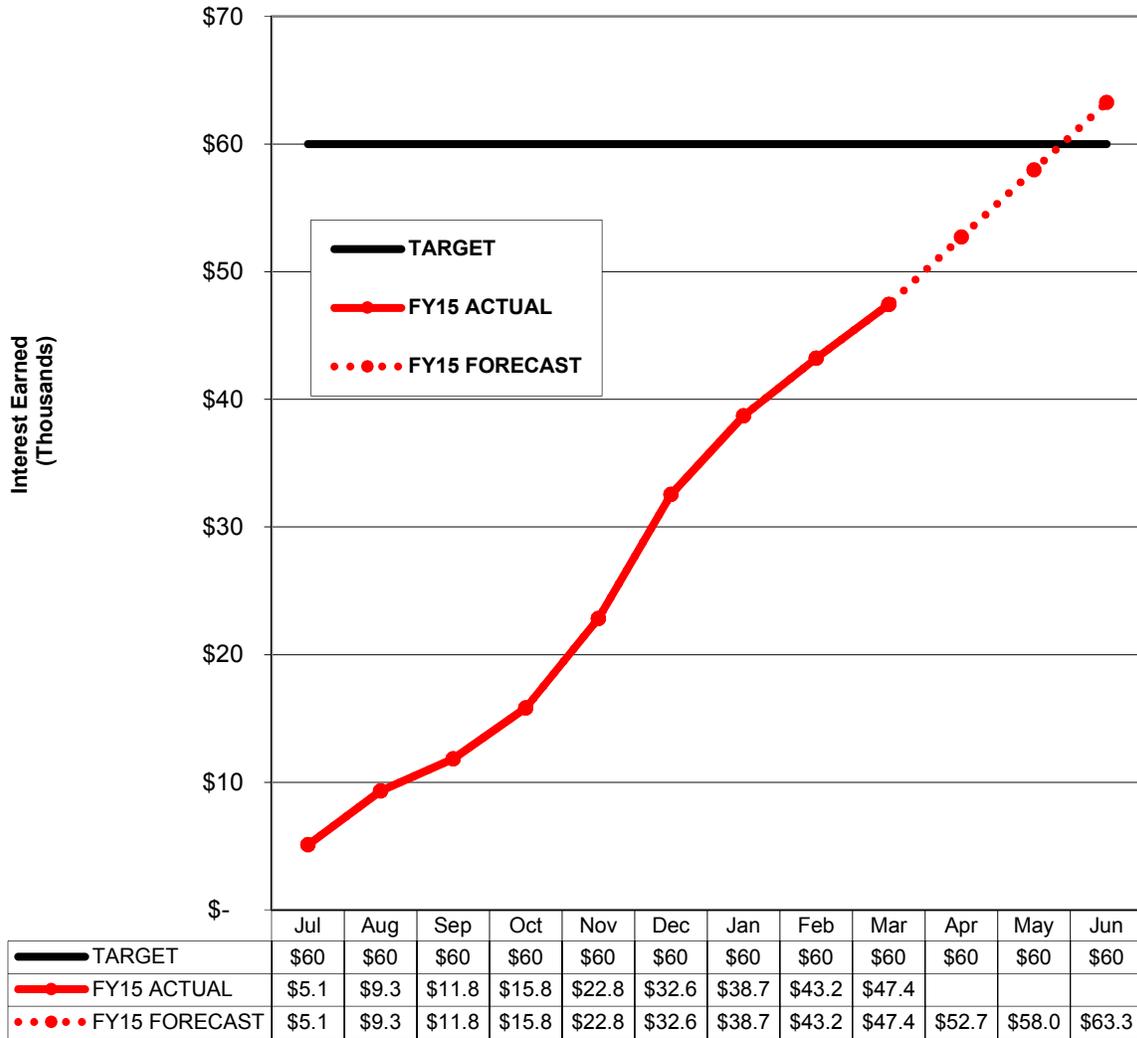
FY15 Membership Dues	<u><u>\$ 1,912,751.73</u></u>
Total Collected	<u><u>\$ 1,871,238.30</u></u>
Percentage Collected	<u><u>97.83%</u></u>



**Office of the CFO**  
Interest Earnings Variance



**INTEREST EARNINGS VARIANCE**



**OVERVIEW**

Actual interest income is plotted against the target amount. The amount earned through March was \$47,441. The LA County Pool earned 0.68% in March.

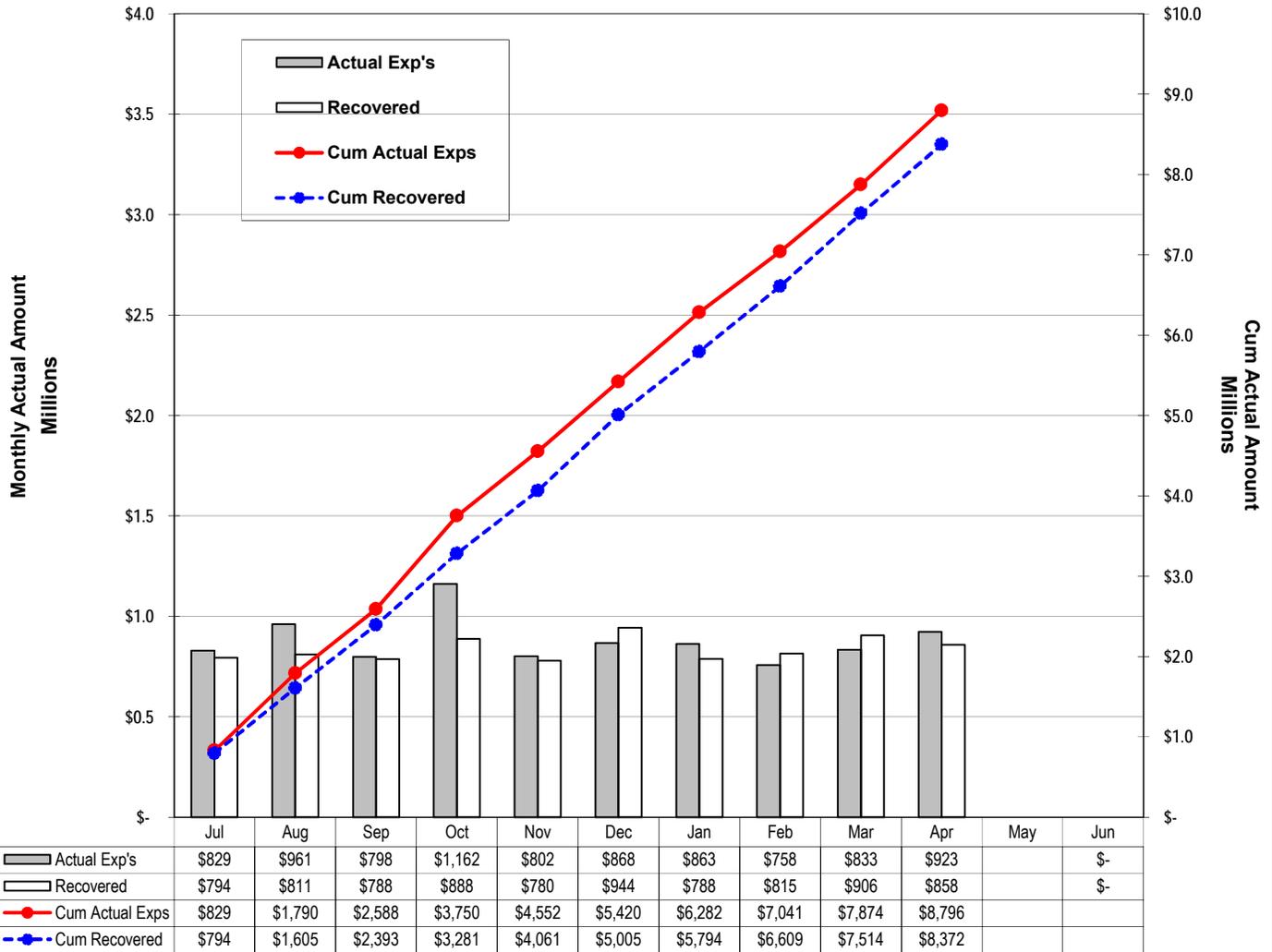
**SUMMARY**

The amount projected for FY15 is \$63,254, which is \$3,254 more than the revised target.



SOUTHERN CALIFORNIA  
ASSOCIATION of GOVERNMENTS

FY15 INDIRECT COST & RECOVERY



OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

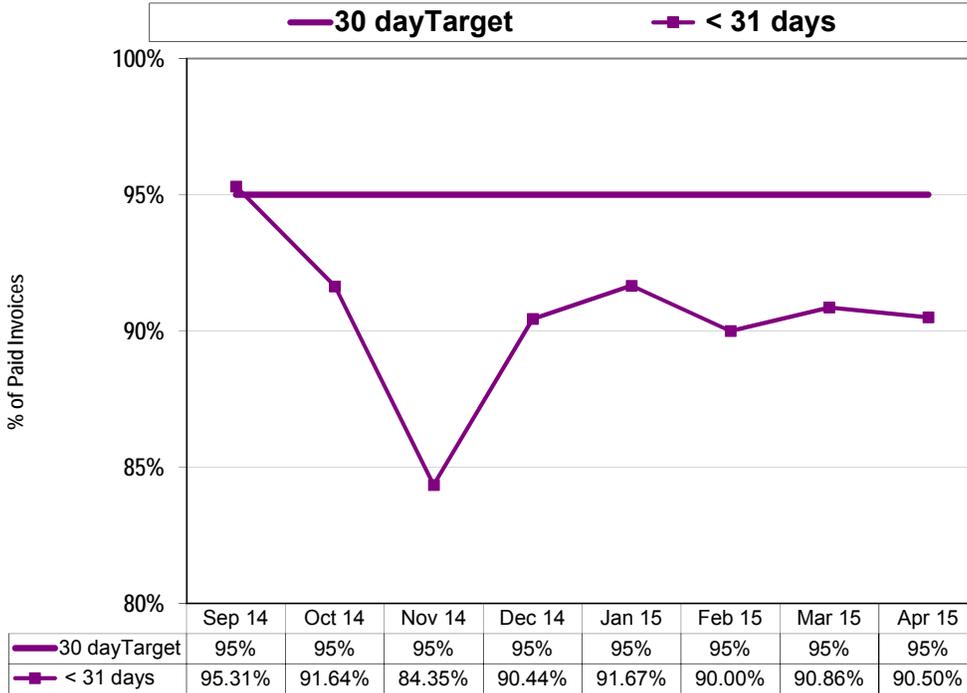
SUMMARY

Through April 2015, SCAG was under-recovered by \$423,915 due to lower than budgeted labor charges.

Office of the CFO  
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

90.50% of April 2015's payments were made within 30 days of invoice receipt.

At month-end, 59 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

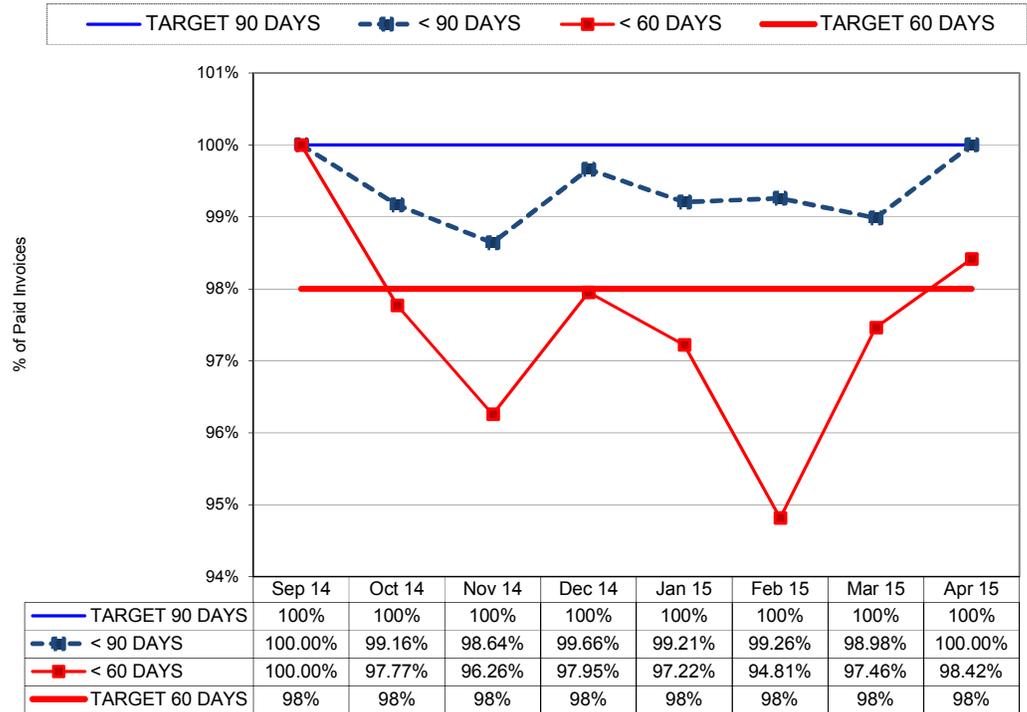
SUMMARY

These goals were met during this period.

98.42% of April 2015's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 25; 60-90 days: 7; >90 days: 5.



INVOICE AGING



	3/31/2015	4/30/2015	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,506,283	\$ 2,387,484		
LA County Investment Pool	\$ 11,332,539	\$ 11,509,739		
Cash & Investments	\$ 13,838,822	\$ 13,897,223	\$ 58,400	Immaterial change
Accounts Receivable	\$ 5,802,992	\$ 5,564,520	\$ (238,472)	\$509K was received on the Value Pricing project; other billings showed an increase of \$271K
Fixed Assets - Net Book Value	\$ 659,293	\$ 659,293	\$ -	
<b>Total Assets</b>	<b>\$ 20,301,107</b>	<b>\$ 20,121,036</b>	<b>\$ (180,071)</b>	
Accounts Payable	\$ (675,297)	\$ (431,797)	\$ 243,499	Progress made in paying down AP
Employee-related Liabilities	\$ (413,033)	\$ (512,372)	\$ (99,339)	March had 7 unpaid working days, April had 9
Other Current Liabilities	\$ (887,508)	\$ (811,219)	\$ 76,288	Mostly due to IC under-recovery of \$64K in April
Deferred Revenue	\$ (586,403)	\$ (625,366)	\$ (38,963)	Cash match was received for two projects from SANBAG, Bell
<b>Total Liabilities and Deferred Revenue</b>	<b>\$ (2,562,239)</b>	<b>\$ (2,380,754)</b>	<b>\$ 181,485</b>	
<b>Fund Balance</b>	<b>\$ 17,738,868</b>	<b>\$ 17,740,282</b>	<b>\$ 1,414</b>	
			-	
<b>WORKING CAPITAL</b>				
	3/31/2015	4/30/2015	Incr (decr) to working capital	
Cash	\$ 13,838,822	\$ 13,897,223	\$ 58,400	
Accounts Receivable	\$ 5,802,992	\$ 5,564,520	\$ (238,472)	
Accounts Payable	\$ (675,297)	\$ (431,797)	\$ 243,499	
Employee-related Liabilities	\$ (413,033)	\$ (512,372)	\$ (99,339)	
<b>Working Capital</b>	<b>\$ 18,553,485</b>	<b>\$ 18,517,574</b>	<b>\$ (35,911)</b>	

**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through April 30, 2015



**COMPREHENSIVE BUDGET**

		<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>Expenditures</b>	<b>Commitments</b>	<b>Budget Balance</b>	<b>% Budget Spent</b>
1	Staff & Allocated Fringe Benefits	369,802	369,802	73,181		296,621	19.8%
2	51001 Allocated Indirect Costs	276,634	276,634	54,564		222,070	19.7%
3	54300 SCAG Consultants	528,440	357,451	200,386	157,065	0	56.1%
4	54340 Legal costs	120,000	117,000	79,083	37,917	0	67.6%
6	55441 Payroll, bank fees	15,000	15,000	11,337		3,663	75.6%
7	55510 Office Supplies	15,000	20,000	17,367	2,633	0	86.8%
8	55600 SCAG Memberships	27,000	13,916	5,038	2,082	6,796	36.2%
9	55610 Professional Membership	12,719	12,719	10,942	1,777	0	86.0%
10	55730 Capital Outlay	542,106	542,106	-		542,106	0.0%
11	55860 Scholarships	14,000	14,000	12,000		2,000	85.7%
13	55910 RC/Committee Mtgs		20,000	12,091	0	7,909	60.5%
14	55912 RC Retreat		6,000	5,214	0	786	86.9%
15	55914 RC General Assembly	400,000	400,000	76,038	170,446	153,516	19.0%
17	55915 Demographic Workshop		10,000	8,170	0	1,830	81.7%
18	55916 Economic Summit	50,000	78,000	77,899	0	101	99.9%
19	55917 Labor Summit	7,000	7,000	-	0	7,000	0.0%
20	55920 Other Meeting Expense	50,000	78,250	72,696	5,554	0	92.9%
21	55930 Miscellaneous other	11,000	28,499	20,329	0	8,170	71.3%
22	55940 Stipend - RC Meetings	211,440	211,440	124,350	0	87,090	58.8%
24	56100 Printing	6,000	9,000	2,009	6,991	0	22.3%
25	58100 Travel - outside SCAG region	35,000	37,480	36,891	0	588	98.4%
26	58101 Travel - local	26,000	24,000	18,848	0	5,152	78.5%
27	58110 Mileage - local	11,500	13,500	13,121	0	380	97.2%
28	58150 Staff Lodging Expense	9,000	5,500	-		5,500	0.0%
29	58200 Travel - reg fees	-	585	585		0	100.0%
30	58800 RC Sponsorships	69,720	111,400	111,400	0	0	100.0%
31	<b>Total General Fund</b>	<b>2,807,361</b>	<b>2,779,282</b>	<b>1,043,539</b>	<b>384,466</b>	<b>1,351,278</b>	<b>37.5%</b>
32				-			
33	Staff & Fringe Benefits	13,974,295	14,183,661	11,155,976		3,027,685	78.7%
34	51001 Allocated Indirect Costs	10,453,605	10,543,347	8,317,896		2,225,451	78.9%
35	54300 SCAG Consultants	14,738,572	22,619,594	4,831,166	13,329,347	4,459,081	21.4%
36	54350 Professional Services	506,000	661,000	350,123	310,877	0	53.0%
37	55210 Software Support	701,500	617,700	186,402	39,163	392,135	30.2%
38	55220 Hardware Support	100,000	100,000	10,131	0	89,869	10.1%
39	55280 Third Party Contribution	3,294,080	3,486,584	2,273,412	126,397	1,086,775	65.2%
41	55620 Resource Materials - subscrib	60,000	82,000	73,165	8,836	0	89.2%
42	55810 Public Notices	33,000	33,000	2,825	1,432	28,743	8.6%
43	55830 Conference - Registration	10,000	10,000	9,174	826	0	91.7%
44	55920 Other Meeting Expense	86,698	779,627	-		779,627	0.0%
45	55930 Miscellaneous - other	155,402	314,105	5,702	7,705	300,699	1.8%
46	56100 Printing	34,500	34,500	3,983	1,180	29,337	11.5%
47	58100 Travel	260,332	260,780	113,057	0	147,723	43.4%
48	<b>Total OWP</b>	<b>44,407,984</b>	<b>53,725,898</b>	<b>27,333,011</b>	<b>13,825,762</b>	<b>12,567,125</b>	<b>50.9%</b>
49				-			
50	<b>Comprehensive Budget</b>	<b>47,215,345</b>	<b>56,505,180</b>	<b>28,376,549</b>	<b>14,210,228</b>	<b>13,918,403</b>	<b>50.2%</b>

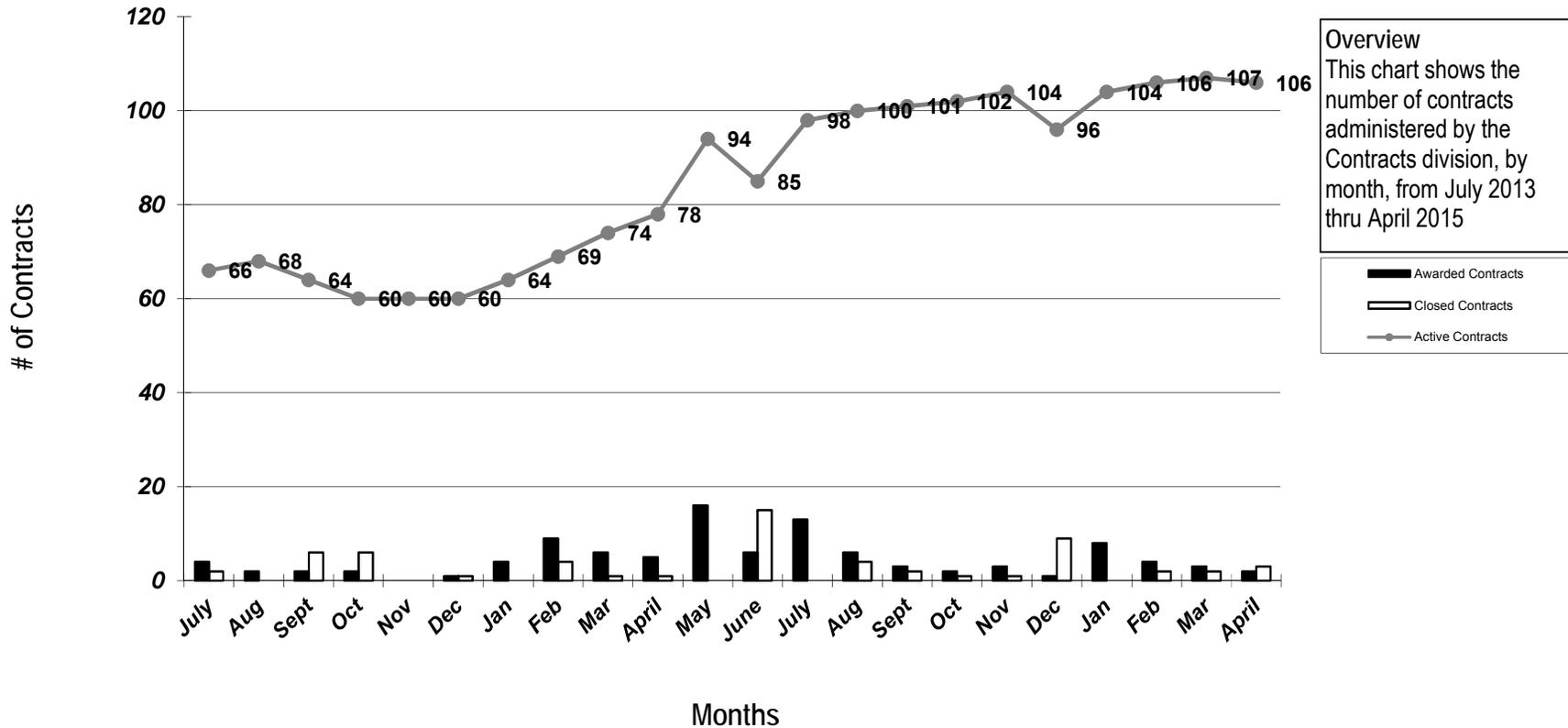
**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through April 30, 2015



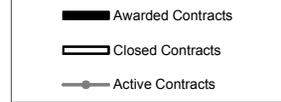
**INDIRECT COST EXPENDITURES**

			<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>Expenditures</b>	<b>Commitments</b>	<b>Budget Balance</b>	<b>% Budget Spent</b>
1	50010	Regular Staff	3,563,315	3,396,363	2,802,454		593,910	82.5%
2	50013	Regular OT	-	3,419	3,419		0	100.0%
3	50014	Interns, Temps, Annuity	153,000	126,182	29,731		96,451	23.6%
4	51000	Allocated Fringe Benefits	2,593,861	2,472,332	2,028,652		443,680	82.1%
5	54300	SCAG Consultants	1,370,481	1,363,481	936,221	427,259	0	68.7%
6	54340	Legal	200,000	150,000	21,953	128,047	0	14.6%
7	55210	Software Support	527,279	506,757	454,821	51,937	0	89.8%
8	55220	Hardware Supp	113,780	93,980	57,311	31,176	5,494	61.0%
9	55230	Computer Maintenance	-	30,000	23,856	544	5,600	79.5%
10	55240	Repair & Maint Non-IT	20,000	36,500	30,721	5,779	0	84.2%
11	55400	Office Rent 818 Offices	1,582,877	1,582,877	1,258,936	256,561	67,381	79.5%
12	55410	Office Rent Satellite	171,490	171,490	123,328	48,162	0	71.9%
13	55420	Equip Leases	108,979	93,979	66,064	27,916	0	70.3%
14	55430	Equip Repairs & Maint	19,000	20,400	20,400	0	0	100.0%
15	55440	Insurance	170,722	170,722	59,545	1,216	109,961	34.9%
16	55441	Payroll / Bank Fees	10,000	15,000	12,015		2,985	80.1%
17	55445	Taxes	-	1,100	1,044		56	94.9%
18	55460	Mater & Equip < \$5,000	35,000	292,000	254,367	20,500	17,133	87.1%
19	55510	Office Supplies	80,000	81,500	47,353	34,147	0	58.1%
20	55520	Graphic Supplies	1,500	6,500	4,057	736	1,708	62.4%
21	55530	Telephone	189,800	189,800	116,722	73,079	0	61.5%
22	55540	Postage	5,000	10,500	10,040	200	260	95.6%
23	55550	Delivery Services	5,000	5,500	5,473	0	27	99.5%
24	55600	SCAG Memberships	104,313	139,573	137,119	1,322	1,132	98.2%
26	55620	Res Mats/Subscrip	32,800	39,377	34,315	5,062	0	87.1%
27	55700	Deprec - Furn & Fixt	5,738	5,738	-		5,738	0.0%
28	55710	Deprec - Computer Equipment	69,136	69,136	-		69,136	0.0%
29	55720	Amortiz - Leasehold Improvements	7,786	7,786	-		7,786	0.0%
30	55800	Recruitment Notices	18,500	28,000	27,929	0	71	99.7%
31	55801	Recruitment - other	22,000	17,000	15,009	1,991	0	88.3%
32	55810	Public Notices	5,000	5,000	500	4,500	0	10.0%
33	55820	Training	80,000	91,500	55,560	35,940	0	60.7%
34	55830	Conference/workshops	23,850	17,450	2,653	0	14,797	15.2%
35	55920	Other Mtg Exp	2,200	2,700	35	520	2,145	1.3%
36	55930	Miscellaneous - other	8,500	8,000	5,634	2,366	0	70.4%
37	55950	Temp Help	38,500	93,655	80,017	13,638	0	85.4%
38	56100	Printing	17,600	8,760	1,086	7,674	0	12.4%
39	58100	Travel - Outside	109,050	98,400	33,623		64,777	34.2%
40	58101	Travel - Local	11,800	13,900	5,166		8,734	37.2%
41	58110	Mileage - Local	45,825	45,225	17,203		28,022	38.0%
44	58200	Travel - Reg Fees	-	12,100	11,726		374	96.9%
45	58450	Fleet Vehicle	800	800	320	0	480	40.0%
46		<b>Total Indirect Cost</b>	<b>11,524,482</b>	<b>11,524,482</b>	<b>8,796,375</b>	<b>1,180,271</b>	<b>1,547,836</b>	<b>76.3%</b>

## SCAG Contracts (Year to Date)



**Overview**  
This chart shows the number of contracts administered by the Contracts division, by month, from July 2013 thru April 2015



**Summary**

The chart shows that the Contract Division is managing 106 active consultant contracts. Sixty-one of these are Cost Plus Fixed Fee contracts, 15 are fixed price contracts, and the remaining 30 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 50 contracts during FY 2014-15. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



<b>GROUPS</b>	<b>Authorized Positions</b>	<b>Filled Positions</b>	<b>Vacant Positions</b>
Executive	5	3	2
Legal	3	2	1
Strategy, Policy & Public Affairs	22	19	3
Administration	41	37	4
Planning & Programs	67	65	2
<b>Total</b>	<b>138</b>	<b>126</b>	<b>12</b>

**OTHER POSITIONS**

<b>GROUPS</b>	<b>Limited Term Positions</b>	<b>Temp Positions</b>	<b>Agency Temps</b>
Executive	0	0	0
Legal	0	0	0
Strategy, Policy & Public Affairs	2	1	0
Administration	3	5	0
Planning & Programs	0	20	0
<b>Total</b>	<b>5</b>	<b>26</b>	<b>0</b>