



MEETING OF THE

EXECUTIVE/ADMINISTRATION COMMITTEE

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Alan Wapner, San Bernardino
Associated Governments

Thursday, July 2, 2015
9:00 a.m. – 10:00 a.m.

SCAG Main Office
818 W. 7th Street, 12th Floor
Board Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. In addition, regular meetings of the Executive/Administration Committee (EAC) may be viewed live or on-demand at <http://www.scag.ca.gov/NewsAndMedia/Pages/SCAGTV.aspx>

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Executive/Administration Committee

Members – July 2015

Members

Representing

Chair	1. Hon. Cheryl Viegas-Walker	<i>El Centro</i>	District 1
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	14. Mr. Randall Lewis	<i>Lewis Group of Companies</i>	Ex-Officio
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	16. Hon. Clint Lorimore	<i>Eastvale</i>	District 4
	17. Hon. Rex Richardson	<i>Long Beach</i>	District 29
	18. Hon. Joe Buscaino	<i>Los Angeles</i>	District 62

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EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

JULY 2, 2015

The Executive/Administration Committee (EAC) may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

(Hon. Cheryl Viegas-Walker, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

EXECUTIVE DIRECTOR'S REPORT

(Hasan Ikhata, Executive Director)

- 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS)
 - Open Houses
 - Special Meetings Dates and Times
- Cap-and-Trade Update
- Federal Surface Transportation Reauthorization – Update
- SCAG Electronic Voting System

PRESIDENT'S REPORT

ACTION/DISCUSSION ITEMS

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- | | | |
|--|-------------------|----------|
| 1. <u>SB 321 (Beall) Motor Vehicle Fuel Taxes: Rates: Adjustments – Support</u>
<i>(Darin Chidsey, Director, Strategy, Policy and Public Affairs)</i> | Attachment | 1 |
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Recommended Action: Support.

- | | | |
|---|-------------------|----------|
| 2. <u>Updated Sustainability Joint Work Program between SCAG and the Los Angeles County Metropolitan Transportation Authority (Metro)</u>
<i>(Huasha Liu, Director, Land Use and Environmental Planning)</i> | Attachment | 4 |
|---|-------------------|----------|

Recommended Action: Approve 2015-2016 SCAG/Metro Joint Work Program Updated Initiatives.

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

JULY 2, 2015

ACTION/DISCUSSION ITEMS - *continued*

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| <p>3. <u>Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing and Sustainable Communities (AHSC) Program and State Expenditure Plan Update</u>
 <i>(Huasha Liu, Director, Land Use and Environmental Planning)</i></p> <p>Recommended Action: Approve the Affordable Housing & Sustainable Communities (AHSC) Action Plan.</p> | <p>Attachment</p> | <p>9</p> |
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CONSENT CALENDAR

Approval Items

- | | | |
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| <p>4. <u>Minutes of the June 4, 2015 Executive/Administration Committee Meeting</u></p> | <p>Attachment</p> | <p>12</p> |
| <p>5. <u>Contracts \$200,000 or Greater: Contract No. 15-032-C1, Imperial Valley College/San Diego State University (IVC/SDSU) Transit Shuttle Analysis</u></p> | <p>Attachment</p> | <p>18</p> |
| <p>6. <u>Contracts \$200,000 or Greater: Contract No. 15-034-C1, Active Transportation Safety and Encouragement Campaign (Tactical Urbanism)</u></p> | <p>Attachment</p> | <p>29</p> |
| <p>7. <u>Memorandum of Understanding (MOU) with China Academy of Transportation Sciences (CATS), China Ministry of Transportation</u></p> | <p>Attachment</p> | <p>49</p> |

Receive and File

- | | | |
|---|---|------------------|
| <p>8. <u>Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000</u></p> | <p>Attachment</p> | <p>54</p> |
| <p>9. <u>July 2015 State and Federal Legislative Update</u></p> | <p>To be distributed
at the meeting</p> | |
| <p>10. <u>SCAG Sustainability Planning Grants Program – Monthly Update</u></p> | <p>Attachment</p> | <p>60</p> |

CFO MONTHLY REPORT

(Basil Panas, Chief Financial Officer)

Attachment 68

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT

There will be no meeting in August (dark). The next regular meeting of the Executive/Administration Committee (EAC) is scheduled for Thursday, September 3, 2015 at the SCAG Los Angeles Office.

DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: SB 321 (Beall) Motor Vehicle Fuel Taxes: Rates: Adjustments – Support

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Support

EXECUTIVE SUMMARY:

In 2010, the State enacted the 'fuel tax swap' that changed how state taxes on gasoline and diesel fuel are imposed to provide for more transportation revenues to be available for state highway purposes and to repay the State for previous loans to fund the state's transportation system. Among the unintended consequences of the fuel tax swap has been volatile fluctuation from year to year in the amounts of fuel tax revenues that go to local governments due to the difficulty of predicting actual future fuel prices versus how the state under provisions of the fuel tax swap must estimate and collect these taxes. SB 321 is intended as a 'fix' to the way revenues from the fuel tax swap are estimated to reduce the volatility of revenues received by local governments on a year-by-year basis, thus allowing them to better plan for longer term, multi-year transportation budgets while remaining revenue neutral to the State. The Legislative/Communications and Membership Committee (LCMC) at its June 16, 2015 meeting forwarded a support recommendation of SB 321 to the Regional Council to allow SCAG to actively support the bill as it is considered in the 2nd chamber of the Legislature.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

In 2010, the Legislature enacted two "fuel tax swap" measures that changed the imposition and rates of state taxes on gasoline and diesel fuel, and required the state Board of Equalization (BOE) to annually determine the appropriate excise tax rate adjustments to maintain revenue neutrality. The gasoline tax changes became operative on July 1, 2010, and the diesel fuel tax changes on July 1, 2011.

The fuel tax swap was partly enacted to allow the use of additional existing transportation revenue for highway purposes, including General Obligation bond debt service, where that debt service was related to transportation projects. The swap exempted sales and purchases of gasoline from the state sales and use tax rate. To offset the revenue loss related to this partial exemption, the law increased the gasoline excise tax rate from \$0.18 per gallon to \$0.353 per gallon. Conversely, the measure reduced the diesel fuel excise tax rate from \$0.18 to \$0.13 per gallon, but increased the sales and use tax rate on diesel fuel

REPORT

sales to offset the loss related from the reduction. Since the fuel tax swap was enacted, the sales tax on diesel fuel has been adjusted annually to be 1.87% on July 1, 2011; 2.17% on July 1, 2012; 1.94% on July 1, 2013; and 1.75% on July 1, 2014.

The fuel tax swap provisions require BOE to maintain overall revenue neutrality so that the revenues derived from the increased gasoline excise tax and the increased diesel sales and use tax equals the revenues that would have been derived had the gasoline sales and use tax partial exemption and the diesel fuel excise tax reduction, respectively, not occurred.

To maintain revenue neutrality, state law requires BOE to annually adjust the gasoline and diesel fuel excise tax rates either upward or downward. For gasoline, the BOE determines: (1) whether the sales and use tax revenue loss related to the partial exemption was fully offset by the adjusted rate, and (2) the projected sales and use tax revenue loss for the next fiscal year, considering forecasted gasoline prices and consumption. For diesel fuel, the BOE determines: (1) whether the revenue gain from the increased sales and use tax rate on diesel fuel sales and purchases was fully offset by the adjusted diesel fuel excise tax rate, and (2) the projected sales and use tax revenue gain for the next fiscal year, considering forecasted diesel fuel prices and consumption. By March 1 each year, the BOE must determine the rate adjustments and the adjusted rate applies on the following July 1.

According to the bill's author, the extreme difficulty in forecasting gas prices inevitably results in either significantly over or under collecting revenue, and future adjustments must reconcile this discrepancy. The reconciling adjustment, or "true up," can lead to even greater revenue volatility from year to year than that simply attributable to the change in fuel price, because the adjustment is factored into the rate set in subsequent years which can make estimate errors compounded in the future. For example, if taxable sales of gasoline (which are a function of gas prices and gallons sold) fall more than BOE anticipated in its rate setting, then a downward true up will compound a downward trend in taxable sales in subsequent years. The result of this complicated process has been dramatic swings in the gas tax, making it difficult for cities to plan transportation projects more than a year out. Currently, the League of Cities estimates that without immediate action, overall cities will see a 56% downturn in these funds in the 2015-16 fiscal year.

SB 321 changes the methodology used to determine the fuel tax rates to seek a reduction in the volatility of revenues received by local governments. The current methodology for forecasting the fuel price component is problematic because it does not take into account historical data, using only projections. This bill would use 4 years of historical data, and changes other administrative procedures which is expected to result in a reduction of wide excise tax rate swings, and make transportation budgeting less difficult for local governments.

Specifically, the bill requires BOE to adjust the excise tax rate based on a five-year average that relies on fuel price data, from the immediately preceding four years and estimated fuel prices for the current fiscal year, to generate a forecasted fuel price that is weighted primarily by known fuel price data. That adjusted rate must be determined by July 1, 2015, and that rate would be effective for fiscal year (FY) 2015-16. It requires BOE to follow the same estimate methodology but the rate must be adjusted by March 1 of the fiscal year immediately preceding the applicable fiscal year, beginning FY 2016-17. The bill allows BOE to adjust the rate before March 1, but not sooner than six months between the intervening adjustments, if changes in either fuel prices or consumption in the state occur, effectively allowing BOE to adjust the rate every six months if needed, but no more frequently. Finally, the bill

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contains specific intent language to clarify that its purpose and provisions are not intended to raise any state taxes.

SB 321 is supported by numerous local government and transportation entities, including the League of California Cities, California State Association of Counties, California Councils of Government (CALCOG), SANBAG, California Transit Association, Transportation California, Metropolitan Transportation Commission and many others. There is no on-record opposition.

The bill has passed the Senate by vote of 40-0 on June 1. It is currently referred to the Assembly Committee on Revenue and Taxation, no hearing scheduled.

The LCMC at its June 16, 2015 meeting unanimously forwarded a support recommendation to the Regional Council for adoption at its July meeting so that SCAG can join its local government and transportation partners in actively supporting the bill. A copy of the bill can be accessed at: <http://goo.gl/Wd7ruO>

ATTACHMENT:

None.

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DATE: July 2, 2015

TO: Regional Council (RC)
Executive/ Administration Committee (EAC)

FROM: Huasha Liu; Director, Land Use and Environmental Planning; (213) 236-1838;
liu@scag.ca.gov

SUBJECT: Updated Sustainability Joint Work Program between SCAG and the Los Angeles County Metropolitan Transportation Authority (Metro)

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve 2015-2016 SCAG/Metro Joint Work Program Updated Initiatives.

EXECUTIVE SUMMARY:

Following the adoption of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS), Metro and SCAG adopted joint resolutions, establishing a collaborative work program to facilitate implementation of key policy elements of the RTP/SCS. The program has been very successful, and many of the activities have been completed. An updated Joint Work Program, including new and more timely initiatives has been developed by staff and was approved by the Metro Board on May 28, 2015. Staff is recommending approval of the updated Joint Work Program to support continued progress on plan priorities.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies: a. Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:

Over the last three years, SCAG and Metro have worked collaboratively to implement a series of 11 distinct activities identified in the 2012 Sustainability Joint Work Program. These activities included the development of a First/Last Mile Strategic Plan, coordination on Safe Routes to School, and creation of performance metrics, among others. The program, along with subsequent agreements, facilitated pooling of resources between the two agencies. The 2012 Sustainability Joint Work Program became a model for similar collaborations between SCAG and the other five counties in the region. Many of the plans and products developed through the Joint Work Program have helped shape the proposed strategies for the 2016 RTP/SCS.

The activities included in the updated Joint Work Program aim to continue progress across a wide range of sustainability policy areas. Highlights of the updated program include: current Metro initiatives such as the Active Transportation Strategic Plan, First/Last Mile training, and efforts related to affordable housing and cap-and-trade, as well as, current SCAG initiatives such as enhanced analysis of equity

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issues, development of public health performance metrics, and implementation of the Regional Active Transportation Safety and Encouragement Campaign.

FISCAL IMPACT:

No direct fiscal impact associated with the recommended action. The item commits SCAG to joint work efforts with Metro subject to future separate and on-going budget development actions and/or agreements.

ATTACHMENT:

2015-2016 SCAG/Metro Joint Work Program Updated Initiatives

2015-2016 SCAG/Metro Joint-Work Program Updated Initiatives

Program	Description	Committed/Funded Activities	Areas to Pursue Funding
First/Last Mile	<p>The First/Last Mile Strategic Plan was approved by the Metro Board in April 2014. This Plan has been awarded the SCAG Sustainability Award and the American Planning Association Los Angeles Chapter Award of Merit. The Plan is intended to serve as a resource for Metro, local agencies, and private sector partners seeking to align transportation plans, funding programs, land-use policies, and/or business models with Metro's investments in public transit. It also provides a compelling vision for systematically addressing the first/last mile challenge, which will support Metro and its partners when seeking grant funding for bus and rail station area improvements.</p>	<ul style="list-style-type: none"> • Complete implementation for Duarte and Expo Bundy stations <u>Lead Agency: Metro</u> • Complete planning for North Hollywood and Universal City stations <u>Lead Agency: Metro</u> • Complete planning for 22 Metro Blue Line stations <u>Lead Agency: Metro</u> • Per a motion by the Metro Board, Metro is currently conducting a car share pilot program at select Park & Ride lots throughout Los Angeles County. <u>Lead Agency: Metro</u> • Conduct countywide training and workshops to assist jurisdictions with implementing first/last mile strategies <u>Lead Agency: Metro</u> • Partner with cities to conduct "pop-up" demonstration projects during Bike to Work Month 2016. <u>Lead Agency: SCAG</u> • Partner with FHWA and Arizona State University to advance methods of analyzing greenhouse gas (GHG) emissions generated from multimodal transit trips, including first-last mile access and egress from stations. <u>Lead Agency: SCAG</u> 	<ul style="list-style-type: none"> • Corridor level guidance <u>Lead Agency: Metro</u> • Demographic research <u>Lead Agency: SCAG</u> • Affordable housing demonstration project/case study <u>Lead Agency: Metro</u> • Mobility Hubs <u>Lead Agency: Metro</u> • Potential to pursue pilot projects and before and after studies in conjunction with SCAG <u>Lead Agency: Metro</u> • Planning funds from SCAG and Metro should be prioritized in order to prepare and position projects for implementation and the perusal of capital funds that include the Metro Call for Projects, California Cap-and-Trade Program, and Active Transportation Program(ATP). <u>Lead Agency: SCAG</u>
Countywide Safe Routes to School (SRTS) Initiative	<p>Goal: Promote safe walking and bicycling among children and their families to and from schools, and to improve mobility and health in communities throughout Los Angeles County.</p> <p>Objective:</p> <ul style="list-style-type: none"> • Identify activities and programs to be implemented by Metro, SCAG or partner organizations as part of the Safe Routes to School Program • Increase local capacity and knowledge for implementation of SRTS programs • Identify short-term, mid-term, and long-term strategies for implementation • Identify strategies to increase competitiveness of Los Angeles County for successful grant funding opportunities in the future 	<ul style="list-style-type: none"> • SRTS Pilot Program of 10 schools <u>Lead Agency: Metro</u> • Sub-regional SRTS Summits to gather stakeholder input on needs and opportunities (pending management approval to proceed) <u>Lead Agency: Metro</u> • Identify potential elements for Countywide SRTS initiative and develop implementation plan (pending management approval to proceed) <u>Lead Agency: Metro</u> 	<ul style="list-style-type: none"> • Programs and tools that can support localized implementation of SRTS <u>Lead Agency: Metro</u> • Planning funds from SCAG and Metro should be prioritized in order to prepare and position projects for implementation and the pursuit of capital funds that include the Metro Call for Projects, California Cap-and-Trade Program, and Active Transportation Program(ATP). <u>Lead Agency: SCAG</u> • Pursue grant funding to complete a regional school travel needs assessment and access study to analyze opportunities for shifting trips from automobiles to walking, bicycling and transit. Outcomes would include modeling methodologies for SCAG and Metro's long range models. <u>Lead Agency: SCAG</u>
Active Transportation	<p>Goals/Objectives:</p> <ul style="list-style-type: none"> • Identify strategies to improve and expand the active transportation network to improve access to transit and the regional bicycle network. • Provide guidance to Metro and partner organizations, such as local jurisdictions, regional government, and other stakeholders, in setting regional active transportation policies and guidelines to meet transportation goals and targets in support of the Regional Transportation Plan/Sustainable Community Strategy and other future planning efforts. • Engage local government and other stakeholders to identify key regionally significant active transportation projects and programs within Los Angeles County and each sub-region through a collaborative stakeholder process and explore strategies to expedite implementation. 	<ul style="list-style-type: none"> • Development of Active Transportation Strategic Plan (ATSP) <u>Lead Agency: Metro</u> • Develop toolkits and trainings to provide "champions" of active transportation with the materials needed to promote walking and biking in their communities. <u>Lead Agency: SCAG</u> • Collaborate with counties, cities, and public health departments to implement marketing and advertising campaign to promote safer streets and encourage walking and biking. <u>Lead Agency: SCAG</u> • Identify new funding sources for active transportation including by expanding funding categories in existing programs, like Mobile Source Air Pollution Reduction Review Committee (MSRC). <u>Lead Agency: SCAG</u> • Develop methodology, model/tools and data to assess, estimate and project the revenues that could be generated through establishment of an Enhanced Infrastructure Financing District in areas planning for growth and active transportation investment, as reflected in 2016 RTP/SCS. <u>Lead Agency: SCAG</u> 	<ul style="list-style-type: none"> • Stakeholder engagement of Pathway layering for First Last Mile elements <u>Lead Agency: Metro</u> • Implementation of ATSP in partnership with local jurisdictions and SCAG, including: <ul style="list-style-type: none"> - Guiding future project funding in Metro capital grant programs (e.g., Call for Projects) that will result in improvements to multi-modal connectivity; - Identifying bundles or groups of projects to: <ul style="list-style-type: none"> o Align with different funding opportunities and strategically advance key projects to maximize funding opportunities; o Develop pipeline of projects that are "shovel ready" to apply for competitive state and federal grants, such as the federal TIGER program, Active Transportation Program (ATP), Cap and Trade Affordable Housing and Sustainable Communities Program, sustainability- or health-related programs, etc.; • Support SCAG in developing and implementing a Regionwide Active Transportation investment, prioritization, and funding strategy. <u>Lead Agency: SCAG</u> • Planning funds from SCAG and Metro should be prioritized in order to prepare and position projects for implementation and the perusal of capital funds that include the Metro Call for Projects, California Cap-and-Trade Program, and ATP. <u>Lead Agency: SCAG</u>

2015-2016 SCAG/Metro Joint-Work Program Updated Initiatives

Program	Description	Committed/Funded Activities	Areas to Pursue Funding
Complete Streets Implementation Toolkit	Develop a Complete Streets Implementation Toolkit to assist Metro, local jurisdictions and transit operators to coordinate and implement Complete Streets. The toolkit will provide information on how to translate policy into action, how to take a Complete Streets Policy and use it as a roadmap for implementing strategies, procedures, plans and projects in ways that create networks of safe, multimodal streets that reflect local travel needs, priorities and community context. The toolkit will be a resource for decision makers and professionals to get the job done through a comprehensive program of planning, training and design initiatives. It will also highlight ways to develop future corridor projects and design streets to integrate modes and avoid modal conflicts; provide strategies to coordinate implementation with project retrofits, roadway maintenance, street repaving; provide guidelines for coordinating complete streets implementation with transit operations; include successful case studies and best practices; showcase technology and software that can help with Complete Streets coordination and implementation. Outreach and training will be included to inform Metro, partner agencies, and other stakeholders about the toolkit and utilization.	<u>Lead Agency: SCAG</u>	
Complete Streets Campaign (pending management approval to proceed)	Media campaign to educate and highlight benefits of Complete Streets	<ul style="list-style-type: none"> • Potential funding collaboration between Metro and SCAG, pending discussion on Active Transportation Campaign. <u>Lead Agency: Metro</u> 	<ul style="list-style-type: none"> • Identify new funding sources for active transportation including by expanding funding categories in existing programs, like Mobile Source Air Pollution Reduction Review Committee (MSRC).
Countywide Sustainability Planning Policy	<p>On December 13, 2012, the Board adopted the Metro Countywide Sustainability Planning Policy which establishes principles, priorities, planning guidance, and evaluation metrics to support the Agency and our partners in collectively moving toward a more sustainable transportation system.</p> <p>At the time of its adoption, the Policy filled several functions for Metro, including:</p> <ul style="list-style-type: none"> • creating an overall framework for Sustainability; • taking affirmative steps to implement the Southern California Association of Governments (SCAG) Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) adopted in April 2012; • establishing clear direction and next steps through the adoption of an implementation plan. 	<ul style="list-style-type: none"> • \$400,000 available Metro funds for demonstration projects for: <ul style="list-style-type: none"> - Slow Speed Lanes - Bicycle Friendly Business District - Complete Streets <u>Lead Agency: Metro</u> • Currently conducting before and after studies of projects funded through the 2015 Call for Projects. <u>Lead Agency: Metro</u> • Currently developing a Sustainability Annual Report to track progress of the Policy <u>Lead Agency: Metro</u> • Development of internal and external communications strategies to better convey Metro's sustainability goals and priorities <u>Lead Agency: Metro</u> 	<ul style="list-style-type: none"> • Research and development of sustainability performance metrics and tools for project evaluation <u>Lead Agency: Metro</u>
Affordable Housing & Sustainable Communities	Collaborate on strategy to better position the county and region to capture funding through the Affordable Housing and Sustainable Communities Program and increase housing choices near transit, including by facilitating greater integration of housing, active transportation, and transit planning in high quality transit areas (bus and rail).	<ul style="list-style-type: none"> • Metro exploratory work on: <ul style="list-style-type: none"> - Transit-Oriented Affordable Housing (TOAH) Fund - Affordable Housing Sustainable Communities (AHSC) coordination - LA Thrives- Capital absorption <u>Lead Agency: Metro</u> • Consider the development of TOD and Livable Boulevard policies and strategies as part of the 2016 RTP/SCS <u>Lead Agency: SCAG</u> • Evaluate displacement and gentrification in high quality transit areas as part of the 2016 RTP/SCS <u>Lead Agency: SCAG</u> 	<ul style="list-style-type: none"> • Memorandums of Understanding (MOUs) on the AHSC process between Metro and County jurisdictions. <u>Lead Agency: Metro</u> • Develop regional equity mapping and analysis of affordable housing opportunities and gentrification in HQTA for 2016 RTP/SCS <u>Lead Agency: SCAG</u>

2015-2016 SCAG/Metro Joint-Work Program Updated Initiatives

Program	Description	Committed/Funded Activities	Areas to Pursue Funding
Greening/Open Space	Explore synergies and opportunities to leverage resources between transportation, stormwater management/capture and open space preservation projects and facilitate integrated planning to optimize resource allocation.	<ul style="list-style-type: none"> • Urban Greening Plan for Park and Ride Lots and Station Areas: Metro has partnered with LADOT and TreePeople to develop an urban greening plan to increase environmental stewardship, identify areas for placemaking, create livable streets at park and ride lots and areas around transit stations with a \$530,000 grant from the Strategic Growth Council. In addition to the final plan, the project includes focus groups, surveys, mapping existing conditions and opportunity areas, countywide forums, and a technical advisory committee. <u>Lead Agency: Metro</u> • Researching grant opportunities for greening demonstration projects. <u>Lead Agency: Metro</u> • Explore inclusion of Green Infrastructure, or a Green Network, as a component of the regional bike network in the 2016 RTP/SCS. <u>Lead Agency: SCAG</u> • Convene regional stakeholders, including the High Speed Rail Authority, to identify opportunities and challenges for advancing green infrastructure, green network, and open space planning and project implementation and assess the need and role of SCAG in facilitating regional collaboration and supporting implementing agencies in accessing resources. <u>Lead Agency: SCAG</u> 	<ul style="list-style-type: none"> • Develop an Urban Greening/Open Space Advanced Mitigation Policy, in coordination with SCAG's Regional Conservation Planning Policy. <u>Lead Agency: Metro</u> • Partner on green infrastructure trainings for CFP and ATP awardees. <u>Lead Agency: Metro</u>
Performance Metrics/Monitoring	Improve and build upon performance measurement and monitoring efforts to develop metrics that more comprehensively evaluate and capture the benefits and co-benefits of transportation projects and plans.	<ul style="list-style-type: none"> • Test greenhouse gas (GHG) evaluation methods linked to the State Cap-and-Trade Program. <u>Lead Agency: Metro</u> • The sustainable transportation demonstration projects will require funding recipients for the available \$400,000 to conduct project evaluations that incorporate sustainability performance metrics. <u>Lead Agency: Metro</u> • The South Bay will test the use of scenario planning tools as part of its Climate Action Plan in partnership with Metro. <u>Lead Agency: Metro</u> • Update the Active Transportation Database to collect bicycle and pedestrian data. <u>Lead Agency: SCAG</u> • SB743--Continue to facilitate the dialogue with OPR staff on the Guideline development through Regional Working Group meetings and other engagement methods. Produce VMT/capita map to facilitate transportation impact analyses. <u>Lead Agency: SCAG</u> 	<ul style="list-style-type: none"> • Support SCAG in further improving performance monitoring and assessing the effectiveness of the Smart Mobility Framework and the Sustainability Evaluation Tool. <u>Lead Agency: SCAG</u> • Further assess the application of Metro's Sustainability Evaluation Tool. <u>Lead Agency: Metro</u> • Explore opportunities to assess the use of the Bicycle/Pedestrian Data Clearinghouse and Metro's Bicycle Model. <u>Lead Agency: Metro</u> • SB743--Collaborate with Metro, OPR staff to conduct case studies in the SCAG region. <u>Lead Agency: SCAG</u> • Pursue funding to collect bicycle and pedestrian trip data to validate regional modeling efforts. <u>Lead Agency: SCAG</u> • Pursue funding to further develop health related performance metrics for the region and counties. <u>Lead Agency: SCAG</u>
Ongoing Coordination	Continue ongoing efforts from the previous Joint-Work program, including convening a Regional Sustainability Working Group, expediting active transportation funding, and developing legislation.		<ul style="list-style-type: none"> • Continue seeking opportunities for Sustainable Transportation Demonstration Programs <u>Lead Agency: Metro</u>

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DATE: July 2, 2015

TO: Regional Council (RC)
Community, Economic and Human Development Committee (CEHD)
Energy and Environment Committee (EEC)
Executive Administration Committee (EAC)
Transportation Committee (TC)

FROM: Huasha Liu, Land Use & Environmental Planning Director, (213) 236-1838,
liu@scag.ca.gov

SUBJECT: Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program and State Expenditure Plan Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION FOR EAC, CEHD AND RC:
Approve the Affordable Housing & Sustainable Communities (AHSC) Action Plan.

RECOMMENDED ACTION FOR EEC AND TC:
For Information Only - No Action Required.

EXECUTIVE SUMMARY:

On June 30, 2015, the Strategic Growth Council (SGC) is scheduled to finalize awards for the 2014-2015 Affordable Housing & Sustainable Communities (AHSC) Program. Per SGC staff's recommendation released on June 19, 2015, only 9 projects in the SCAG region are to be awarded for Round One, totaling \$27,475,736 million. This represents only 22.5% of the total funding statewide, compared to 50% of the state's population and 67% of the state's Disadvantaged Communities. SCAG's elected leadership will attend the June 30 meeting and request that SGC fully fund the remaining projects in the SCAG region and ensure that SGC regards greater regional equity in future rounds.

In addition to seeking legislative revisions to the program and working with SGC to revise program guidelines for future rounds, SCAG has developed an AHSC Action Plan as part of an overarching strategy to secure the region's fair share of Cap and Trade Funding. The Action Plan outlines specific goals and strategies such as collaboration, technical assistance, and outreach to bolster the performance of the SCAG region in this competitive grant program for Round Two and future rounds. The 2015-2016 State Budget outlines a Cap-and-Trade Expenditure Plan for Fiscal Year 2015-2016 with an increase of \$270 million for the AHSC program, totaling \$400 million. The entire Greenhouse Gas Reduction Fund (GGRF) will reach at least \$2.2 billion for Fiscal Year 2015-2016 and is expected to grow in future years.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

REPORT

BACKGROUND:

The AHSC Program is a statewide competitive program to provide grants and loans for affordable housing, infill and compact transit-oriented development, and infrastructure connecting these projects to transit. The Strategic Growth Council and Department of Housing and Community Development (HCD) administer the program, including project evaluation and the approval of funding awards. This year, shortly after SGC approved final guidelines for the 2014-15 AHSC Program, 50 proposals from the SCAG region were submitted among the 147 proposals submitted statewide. Of these, 13 are from the SCAG region out of the 54 concept proposals from around the state were invited by SGC to submit full applications for funding consideration. This number from the SCAG region represents just 24% of the total number of statewide projects invited to apply.

Per SGC staff's recommendation released on June 19, 2015, only 9 projects in the SCAG region are to be awarded funding for Round One, totaling \$27,475,736 million. This represents only 22.5% of the total funding statewide. With the SCAG region representing 50% of the state's population and 67% of the state's Disadvantaged Communities, this is far below the region's fair share.

On June 30, SCAG's elected leadership will testify at the SGC meeting to request that SGC fully fund the remaining projects in the SCAG region and that SGC makes revisions to forthcoming program guidelines to ensure that regional equity is achieved.

Next Steps and Actions Plan

While the SGC will be hosting a "Lessons Learned: Round One" Workshop on July 20, 2015 at Caltrans District 7 Headquarters, SCAG is seeking legislative revisions to the program and working with SGC to revise the program guidelines for future rounds, SCAG is simultaneously developing a comprehensive "Action Plan" to competitively position applications from the SCAG region for all Cap-and-Trade funding.

The goals of the Action Plan are:

- Strengthen statewide competitiveness of all Cap-and-Trade applications from the SCAG region
- Strengthen Affordable Housing Sustainable Communities (AHSC) applications throughout the SCAG region
- Increase number of AHSC applications throughout the SCAG region
- Improve statewide competitiveness of all SCAG AHSC applications
- Increase outreach to cities, housing developers, and transportation agencies

Proposed Actions:

- In August 2015, host Regional Kick-Off Workshop for Cap-and-Trade Funding in partnership with a diverse group of foundations, advocacy groups, business organizations, and member cities, counties and transportation commissions.
- Host follow-up Workshops as needed
- Create a Regional AHSC Working Group for information sharing/problem solving
- Continue to develop internal Cap-and-Trade Assistance Team and secure resources to strengthen staff's expertise in grant writing and applicant assistance
- Provide SCAG technical assistance to all Cap-and-Trade applicants, including AHSC

REPORT

The Action Plan will further engage potential project applicants for next year’s round of funding and as well as for future rounds. It will also outline specific goals and strategies such as collaboration, technical assistance, and robust outreach to bolster the performance of the SCAG region in this competitive AHSC grant program for up to \$400 million for next fiscal year (Round Two). The SCAG region is incredibly diverse, so the plan considers the need to engage rural, suburban, and urban communities to take advantage of the AHSC funds.

An integral part of the AHSC Action Plan includes bringing together local government, foundations, advocacy groups, businesses—including the GLUE Council, as well as government, transportation, housing, and university partners to spark a regionwide conversation and innovative approaches to developing AHSC projects. SCAG proposes hosting regional workshops and ongoing dialogue to both inform AHSC guidelines development and support the region’s applications. Future dates for such dialogue will be announced.

FISCAL IMPACT:

Work associated with this item is included in the current FY2014/15 Overall Work Program (15-020.SCG00161.04: Regulatory Compliance; 15-065.SCG00137: Sustainability Program; and 15-070.SCG00147: Modeling Application and Analysis)

ATTACHMENT:

None

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

June 4, 2015

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its June 4, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Cheryl Viegas-Walker, President, El Centro, District 1, at 9:03 a.m. There was a quorum.

Members Present

Hon. Cheryl Viegas-Walker, El Centro, Chair	District 1
Hon. Michele Martinez, Santa Ana, 1 st Vice-Chair	District 16
Hon. Margaret Finlay, Duarte, 2 nd Vice-Chair	District 35
Hon. Carl Morehouse, Immediate Past President	District 47
Hon. Bill Jahn, Big Bear Lake	District 11
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies
Hon. Clint Lorimore, Eastvale	District 4
Hon. Larry McCallon, Highland	District 7
Hon. Barbara Messina, Alhambra	District 34
Hon. Greg Pettis, Cathedral City	District 2
Hon. Carmen Ramirez, Oxnard	District 45
Hon. Rex Richardson, Long Beach	District 29

Members Not Present

Hon. Joe Buscaino, Los Angeles	District 62
Hon. Andrew Masiel, Sr.	Pechanga Band of Luiseno Indians
Hon. Kris Murray, Anaheim	District 19
Hon. Pam O'Connor, Santa Monica	District 41
Hon. Deborah Robertson, Rialto	District 8
Hon. Alan Wapner, Ontario	SANBAG

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Cheryl Viegas-Walker, Chair, called the meeting to order at 9:03 a.m., and asked Hon. Barbara Messina to lead all in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, announced that Rich Macias, SCAG's Director of Transportation Planning, will be retiring on June 30, 2015. He thanked Mr. Macias for his service to our country and for his valuable contributions to the agency. Mr. Macias provided brief remarks, expressed his gratitude and thanked his staff and managers.

Mr. Ikhata commented on Ms. Sharon Neely's retirement and invited the EAC to attend the upcoming event recognizing her retirement.

Mr. Ikhata commented on the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016-2040 RTP/SCS) development workshop schedule. He noted that on May 26, 2015, SCAG began a series of open houses in all six counties to engage residents and stakeholders on the key topics that will be discussed in the plan. He noted that the open houses will continue through the end of June and encouraged all to attend. Mr. Ikhata thanked all the staff involved for their outreach-efforts and dedication, and asked the EAC to provide feedback and or comments.

Mr. Ikhata announced that there will be three (3) Special Joint Meetings of the Regional Council and the Policy Committees to be held at SCAG which will focus on RTP/SCS related topics. The schedule of these Joint Meetings is as follows: Thursday, June 18, 2015; Thursday, July 23, 2015; and, Thursday, August 6, 2015, all from 9:00 a.m. – 11:00 a.m.

Lastly, Mr. Ikhata thanked SCAG's Executive Team and Board officers for their leadership.

Additional updates can be found in the Executive Director's Monthly Report which was distributed separately.

PRESIDENT'S REPORT

Hon. Cheryl Viegas-Walker, Chair, asked Hon. Greg Pettis, Delegation Attendee, to provide a summary report on the SCAG Delegation Activities visit in South Korea.

Hon. Greg Pettis provided highlights of the May 11, 2015 Delegation with South Korean Partners. He noted that the visit was an opportunity to introduce and discuss SCAG, the RTP/SCS and SCAG's regional transportation planning efforts with the international

delegation team, which included Myongji University's President and other distinguished hosts.

Hon. Cheryl Viegas-Walker, Chair, asked Hon. Michele Martinez, Host Committee Chair, to provide highlights of the 2015 Regional Conference and General Assembly.

Hon. Michele Martinez, thanked staff and the Host Committee for their planning efforts and contributions. She noted that the conference was well-attended and enormously successful.

Hon. Cheryl Viegas-Walker, Chair, provided an update on SCAG Scholarship Program and Selection Process. She commented that there were several recommended changes from previous year's Program that has helped to see an increase in application submittals. Additionally, students have the ability to apply traditionally on paper and online. She noted that the finalist recommendations from the Scholarship Committee will be forwarded to the Regional Council for approval at the next month's meeting.

ACTION/DISCUSSION ITEMS

1. Proposed Changes to Executive Director's Employment Agreement

Hasan Ikhata, Executive Director, explained that to avoid any conflict, he would be leaving the room for this agenda item. Joe Silvey, General Counsel provided an overview of the Fiscal Year (FY) 2015-2016 Work Plan for the Executive Director. He asked the EAC to approve and recommend to the Regional Council the Work Plan with proposed changes which was prepared in accordance with past guidance offered by the EAC and focuses on the Strategic Plan Goals of SCAG. A copy of the FY 2015-2016 Work Plan, the Modified Executive Director Performance Evaluation Form, and the Merit Increase Matrix was included in the agenda packet.

Staff responded on the comments and questions by the EAC members, including questions related to future adjustments, if any, to the Executive Director's compensation.

A MOTION was made (Jahn) and SECONDED (McCallon) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, Lorimore, McCallon,
Messina, Morehouse, Pettis and Richardson
NOES: None
ABSTAIN: None

2. Transportation Finance Bills: a) SB 16 (Beall); b) SCA 7 (Huff); and c) ACA 4 (Frazier) - Support

Darin Chidsey, Director, Strategy, Policy and Public Affairs provided an overview and background information for each of the Transportation Infrastructure Finance Bills. He noted that staff, as well as the Legislative/Communications and Membership Committee (LCMC), at its May 19, 2015 meeting recommend support

of SB 16, SCA 7, and ACA 4; and requested the EAC to act on a Support position on all three (3) legislative measures.

Staff responded on the comments and questions by the Councilmembers, including clarification on background information and methodology for each of the three legislative measures.

After further discussion which noted concerns on each legislative measure, Hon. Cheryl Viegas-Walker, Chair, for clarification purposes, recommended that the EAC vote on each Transportation Finance Bill separately—noting the voting format for SB 16 will be 2A; SCA 7 will be 2B; and ACA 4 will be 2C.

2A) A MOTION was made (Richardson) and SECONDED (Jahn) to Support SB 16. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, McCallon,
Messina, Morehouse, Pettis and Richardson
NOES: Lorimore
ABSTAIN: None

2B) A MOTION was made (Pettis) and SECONDED (Morehouse) to Support SCA 7. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, Lorimore, McCallon,
Messina, Morehouse, Pettis and Richardson
NOES: None
ABSTAIN: None

2C) A MOTION was made (Morehouse) and SECONDED (Martinez) to Support ACA 4. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, McCallon,
Messina, Morehouse, Pettis and Richardson
NOES: Lorimore
ABSTAIN: None

3. Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program and State Expenditure Plan Update

Darin Chidsey, Director, Strategy, Policy and Public Affairs provided an update on the AHSC Program and on the Revised State Budget for FY 2015-2016. Staff will continue to update the EAC. Information Only-No Action was taken by EAC.

CONSENT CALENDAR

Approval Items

4. April 2, 2015 Minutes of the Executive/Administration Committee
5. Legal Services

6. Participation at the International Symposium on Sustainable Development hosted by the Myongji (MJU) in Seoul, Korea
7. Authorize Acceptance of the Federal Highway Administration's (FHWA) FY 2015 Value Pricing Pilot (VPP) Program Grant Funds
8. Contract Amendment Greater Than 30% of the Contract's Original Value, Contract 12-036-C1, Secured and Managed Data Facility
9. Contracts \$200,000 or Greater: Contract Nos. 15-011-C1 to C7, Temporary Employment Services
10. SCAG Memberships
11. AB 1074 (Garcia): Alternative Fuels Infrastructure Plan – Support
12. AB 857 (Perea): California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program - Support

Receive and File

13. Purchase Orders \$5000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000
14. June 2015 State and Federal Legislative Update
15. SCAG Sustainability Planning Grants Program – Monthly Update

A MOTION was made (Jahn) and SECONDED (Finlay) to approve the Consent Calendar, Items No. 4-15. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, Lorimore,
Messina, Morehouse, Pettis and Richardson

NOES: None

ABSTAIN: McCallon

CFO MONTHLY FINANCIAL REPORT

There were no additional discussions or comments made on this item.

FUTURE AGENDA ITEMS

There were no future agenda items requested.

ANNOUNCEMENTS

There were no announcements made.

ADJOURNMENT

The EAC adjourned its meeting at 10:01 a.m. The next regular meeting of the EAC is scheduled for Thursday, July 2, 2015, at the SCAG Los Angeles Office.

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JUNE	JULY	AUG	SEPT	OCT	NOV
		IC	LA	OC	RC	SB	VC						
Walker-Viegas, Cheryl, President	El Centro	X						X					
Martinez, Michele, 1st VP	Santa Ana			X				X					
Finlay, Margaret	Duarte		X					X					
Morehouse, Carl, Imm. Past President	San Buenaventura						X	X					
Buscaino, Joe	Los Angeles		X										
Jahn, Bill	Big Bear Lake					X		X					
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X					
Lorimore, Clint	Eastvale				X			X					
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X								
McCallon, Larry	Highland					X		X					
Messina, Barbara	Los Angeles		X					X					
Murray, Kris	Anaheim			X									
O'Connor, Pam	Santa Monica		X										
Pettis, Gregory, Imm. Past President	Cathedral City				X			X					
Ramirez, Carmen	Ventura						X						
Rex Richardson	Long Beach		X					X					
Robertson, Deborah	San Bernardino County					X							
Wapner, Alan	Ontario					X							
18	Totals	1	5	2	3	4	2						

DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Contracts \$200,000 or Greater: Contract No. 15-032-C1, Imperial Valley College/San Diego State University (IVC/SDSU) Transit Shuttle Analysis

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve Contract No. 15-032-C1, in an amount not-to-exceed \$259,615 to provide consultant services to access the feasibility of an inter-college shuttle/transit service in Imperial County.

EXECUTIVE SUMMARY:

The purpose of this procurement is to assess the feasibility of an inter-college shuttle/transit service in Imperial County. The Imperial Valley has three college campuses: Imperial Valley College (IVC) near the city of Imperial, and San Diego State University-Imperial Valley (SDSU-IV), with campuses in Calexico and Brawley. The proposed transit service would provide a much needed transit connection between the three campuses and would identify gaps in service as well as determine the projected ridership and necessary transit improvements along the corridor. Currently, the SDSU Calexico campus is not directly served by transit, and the SDSU Brawley campus is not at all served by transit. The findings and recommendations will include a transit service implementation plan that will be used as the basis for college transit service operations in the Imperial Valley and in addition can be applied regionally to areas where inter-campus transit connections are underserved.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
1. AECOM Technical Services, Inc.	Transit analysis of an inter-college shuttle/transit service in Imperial County	\$259,615

FISCAL IMPACT:

Funding of \$259,615 is available in the FY 2015-16 budget.

ATTACHMENT:

Consultant Contract No. 15-032-C1

CONSULTANT CONTRACT 15-032-C1

Recommended Consultant:	AECOM Technical Services, Inc.	
Background & Scope of Work:	The consultant shall provide services to assess the feasibility of an inter-college shuttle/transit service in Imperial County. The Imperial Valley has three college campuses: Imperial Valley College (IVC) near the city of Imperial, and San Diego State University-Imperial Valley (SDSU-IV), with campuses in Calexico and Brawley. The proposed transit service would provide a much needed transit connection between the three campuses and would identify gaps in service as well as determine the projected ridership and necessary transit improvements along the corridor. Currently, the SDSU Calexico campus is not directly served by transit, and the SDSU Brawley campus is not at all served by transit. The findings and recommendations will include a transit service implementation plan that will be used as the basis for college transit service operations in the Imperial Valley and in addition can be applied regionally to areas where inter-campus transit connections are underserved.	
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Documenting existing transit conditions for the three campuses;• Identify un- and under-served transit markets for the three campuses;• Develop route alternatives to connect the college campuses;• Analyze these alternatives and estimate ridership and service levels;• Assess the financial feasibility of these alternatives;• Provide outreach to stakeholders and the college community; and• Develop a transit service implementation plan.	
Strategic Plan	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.	
Contract Amount:	Total not-to-exceed	\$259,615
	AECOM Technical Services, Inc. (prime consultant)	\$250,485
	Gabriela G. Hussong (subconsultant)	\$9,130
	Note: AECOM originally proposed \$265,337, but staff negotiated the price down to \$259,615 without reducing the scope of work.	
Contract Period:	Notice-to-Proceed through June 30, 2016	
Project Number:	145-2570C.01 \$259,615 Funding sources: Caltrans Planning Grant	
Request-for-Proposal (RFP):	SCAG staff notified 2,563 firms of the release of RFP 15-032-C1 via SCAG's Solicitation Management System. A total of 17 firms downloaded the RFP. SCAG received the following proposal in response to the solicitation: AECOM Technical Services, Inc. (1 subconsultant) \$265,337	

After receiving only one proposal, staff surveyed 17 firms that downloaded the RFP to determine why each did not submit a proposal. Two (2) firms responded to staff's inquiry, one firm stated they did not have enough time to submit proposal (note staff advertised the RFP four-weeks as required by SCAG's Procurement Manual section 6.6.3); and the other firm stated they did not have the required expertise.

Selection Process: The Proposal Review Committee (PRC) evaluated the one proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC interviewed the proposer.

The PRC consisted of the following individuals:

Stephen Fox, Senior Regional Planner, SCAG

Virginia Mendoza, Regional Transportation Planner, Imperial County Transportation Commission

Ted Ceasar, Dean of Counseling, Imperial Valley College

Michael J. Sabath, PhD, Associate Dean for Academic Affairs, San Diego State University-Imperial Valley

Basis for Selection: Although AECOM was the only consultant that submitted a proposal for this project, the PRC recommends AECOM for the contract award because the consultant:

- Illustrates a clear and thorough understanding of the project objectives, addressing key critical issues and presenting a comprehensive discussion of the work to be completed;
- Demonstrates excellent transit, transportation and land use knowledge, especially in the Imperial Valley; and
- Provides a great value to the project with a project team that demonstrates excellent stakeholder and public outreach knowledge and experience in Imperial County regarding local and regional issues.

**Conflict Of Interest Form - Attachment
For July 2, 2015 Regional Council Approval**

Item No. 5

Approve Contract No. 15-032-C1, in an amount not to exceed \$259, 615, to provide services to assess the feasibility of an inter-college shuttle/transit service in Imperial County.

This consultant team for this contract includes:

AECOM Technical Services, Inc. (prime consultant) – See attached list of potential conflicts

Gabriela G. Hussong (subconsultant)

SCAG CONFLICT OF INTEREST FORM

RFP No. 15-032-C1

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: AECOM TECHNICAL SERVICES, INC.

Name of Preparer: Teri Fenner, Associate Vice President

Project Title: Imperial Valley College /San Diego State University Transit Shuttle Analysis

RFP Number: 15-032-c1 **Date Submitted:** 4/23/15

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
<p>AECOM is a large multinational corporation with over 100,000 employees worldwide. As such, there is no way for us to know whether any of AECOM's managers, partners, or officers are related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council.</p>	
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES **NO** SEE ATTACHED CAMPAIGN CONTRIBUTION LISTING

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Teri Fenner, hereby declare that I am the (position or title) Vice President of (firm name) AECOM TECHNICAL SERVICES, INC., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/23/15 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Teri Fenner

4/23/15

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG Conflict of Interest Form**RFP No. 15-032-C1, Imperial Valley College/San Diego State Univeristy Transit Shuttle Analysis
Response to Section II, Question 5**

Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or behalf of a member/candidate)? **YES**

The following is a list of campaign contribubutions made over the past ten (10) years by AECOM, or its subsidiary company, to past and current members of the SCAG Regional Council.

Name	Date	Dollar Value	Operating Entity
Nelson, Shawn R.	6/5/2014	\$ 500	AECOM
Garcetti, Eric	3/27/2013	\$ 25,000	AECOM
Buscaino, Joel	3/22/2012	\$ 500	AECOM
Martinez, Michelle	12/21/2011	\$ 2,500	AECOM
Englander, Mitch	10/5/2010	\$ 500	AECOM
Murray, Kris	2/16/2010	\$ 1,700	AECOM
Garcetti, Eric	10/5/2009	\$ 500	AECOM
Garcetti, Eric	6/1/2009	\$ 500	AECOM
Martinez, Nury	12/17/2008	\$ 1,000	AECOM
Fuentes, Felip	5/12/2008	\$ 1,000	AECOM
Blumenfield, Bob	4/15/2008	\$ 1,000	AECOM
Cedillo, Gilbert	2/26/2008	\$ 1,000	DMJM+Harris
Huizar, Jose	3/6/2007	\$ 500	DMJM+Harris
Huizar, Jose	7/31/2006	\$ 500	DMJM+Harris
Ridley-Thomas, Mark	7/31/2006	\$ 1,500	DMJM+Harris
Huizar, Jose	6/30/2005	\$ 500	DMJM+Harris
Brown, Art C.	7/9/2004	\$ 250	DMJM+Harris

SCAG CONFLICT OF INTEREST FORM

RFP No. 15-032-C1

SECTION I: INSTRUCTIONS

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Name of Firm: Gabriela G Hussong
Name of Preparer: Gabriela G Hussong
Project Title: Imperial Valley College/San Diego State University Transit Shuttle
RFP Number: 15-032-C1 Date Submitted: April 21st, 2015 - Analysis

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Gabriela G Hussong, hereby declare that I am the (position or title) Owner of (firm name) Gabriela G Hussong, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/21/2015 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

G Hussong

Signature of Person Certifying for Proposer
(original signature required)

4/21/2015

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

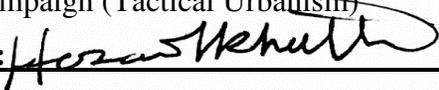
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DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Contracts \$200,000 or Greater: Contract No. 15-034-C1, Active Transportation Safety and Encouragement Campaign (Tactical Urbanism)

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve Contract No. 15-034-C1, in an amount not-to-exceed \$778,298 to provide consultant services to Estolano Lesar Perez Advisors, LLC.

EXECUTIVE SUMMARY:

The purpose of this procurement is to promote walking and biking across the region by implementing a series of events that allow residents to temporarily (one-day to one-month) experience roadways that are designed for people and not just cars. The Consultant will plan, facilitate public outreach, design and produce six (6) events in six (6) cities. Each County is targeted to be represented. The events will be implemented during Bike to Work Month (May 2016) to leverage complementary encouragement messaging and events across the region. The events will also incorporate and disseminate the branding and messaging developed in the Active Transportation Safety and Encouragement Campaign.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective b: Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Estolano Lesar Perez Advisors, LLC	The consultant shall develop and implement the open streets and temporary demonstrations projects to promote walking and biking at various events throughout the region.	\$778,298

FISCAL IMPACT:

Funding of \$778,298 is available in the FY 2015-16 budget.

ATTACHMENT:

Consultant Contract No. 15-034-C1

CONSULTANT CONTRACTS 15-034-C1

Recommended Consultant:

Estolano LeSar Perez Advisors, LLC

Background & Scope of Work:

The California Active Transportation Program (ATP) was created by Senate Bill 99 and Assembly Bill 101 to encourage increased use of active modes of transportation, such as biking and walking, as well as to ensure compliance with the federal transportation authorization Moving Ahead for Progress in the 21st Century (MAP-21).

The Regional Active Transportation Safety and Encouragement Campaign (Campaign) is funded by Caltrans through the ATP grant. The overarching goals of the ATP program include: increasing the proportion of trips accomplished by biking and walking; increasing safety and mobility for non-motorized users; advancing the active transportation efforts of regional agencies to achieve greenhouse gas (GHG) reduction goals; enhancing public health; and, ensuring that disadvantaged communities fully share in the benefits of the program.

The Tactical Urbanism project is the second phase of the three (3) phased Active Transportation Safety and Encouragement Campaign. The primary goal of the Tactical Urbanism component project is to promote walking and biking across the region by implementing a series of events that allow residents to temporarily (one-day to one-month) experience roadways that are designed for people and not just cars. The Tactical Urbanism events will be implemented during Bike to Work Month (May 2016) to leverage complementary encouragement messaging and events across the region. The consultant shall develop and implement the open streets and temporary demonstrations projects components of the Campaign.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Reduce vehicle versus pedestrian and bicycle collisions, while increasing levels of walking and biking in Southern California;
- Regional coordination/stakeholder engagement;
- Develop and implement six (6) open streets or temporary demonstration projects;
- Project management, presentations, marketing support, photos, meeting materials, press releases, etc.; and
- Final report, including summary, next steps, and funding recommendations.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective b: Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process.

Contract Amount:

Total not-to-exceed	\$778,298
Estolano LeSar Perez Advisors, LLC. (prime consultant)	\$69,471
Community Arts Resource. (subconsultant)	\$421,268
Kounkuey Design Initiative (subconsultant)	\$192,586
Design by Collen (subconsultant)	\$50,118
Investing in Place (subconsultant)	\$44,855

Note: Estolano originally proposed \$865,407, but staff negotiated the price down to \$778,298 without reducing the scope of work.

Contract Period: Notice-to-Proceed through June 30, 2016

Project Number: 010-02106E.02 \$778,298
Funding source: State (Active Transportation Program Grant)

Request-for-Proposal (RFP): SCAG staff notified 2,629 firms of the release of RFP 15-034-C1. SCAG staff also posted it on SCAG's Solicitation Management System. A total of 71 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

Estolano LeSar Perez Advisors (4 subconsultants)	\$865,407
Asakura Robinson Co. LLC (2 subconsultants)	\$285,207
Young Communications Group (1 subconsultant)	\$385,265
Alta Planning Inc. (5 subconsultants)	\$1,145,548
Melendrez (3 subconsultants)	\$1,297,423

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Alexis Lantz, LA County Department of Public Health
Dale Benson, Bicycle and Pedestrian Coordinator, Caltrans, District 7
Paul Martin, Active Transportation Planner, Orange County Transportation Comm.
Rye Baerg, Associate Regional Planner, SCAG
Stephen Patchan, Senior Regional Planner, SCAG

Basis for Selection: The PRC recommends Estolano LeSar Perez Advisors, LLC for contract award because the consultant:

- Provided the strongest history of conducting similar active transportation safety and encouragement events and an understanding of the requirements and strategies for effective public outreach, consensus building and event planning/implementation;
- Provided the strongest multicultural experience necessary to address the diverse needs of the SCAG region from both urban and rural contexts, specifically in providing outreach to non-English speaking communities;
- Provided the most creative strategies for engaging a diverse cross section of stakeholders to develop the community advisory committees as well as the best experience in working with city staff, elected officials and community leaders.
- Demonstrated the best understanding of project budget and allocating resources to each project task as well as the innovative solutions to obtaining event donations such as materials and in-kind services; and

- Provided the most robust evaluation strategy for selecting cities for the Open Streets and Temporary Events.

Although other firms proposed a lower prices, the PRC did not recommend these firms for contract award because these firms:

- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work;
- Did not demonstrate the same level of creativity and innovation within their proposed technical approach; and
- Did not possess the expertise and skill set to successfully coordinate public outreach, design effective events and facilitate multiple events in multiple cities.

**Conflict Of Interest Form - Attachment
For July 2, 2015 Regional Council Approval**

Item No. 6

Approve Contract No. 15-034-C1, in an amount not to exceed \$778,298 to provide professional services for the Tactical Urbanism project.

The consultant team for the contract includes:

Estolano LeSar Perez Advisors, LLC

Sub: Community Arts Resource

Sub: Kounkuey Design Initiative

Sub: Investing in Place

Sub: Designed by Colleen

None of these firms reported a conflict in the Conflict of Interest Form they were required to submit with their proposal.

SCAG CONFLICT OF INTEREST FORM

RFP No. 15-034

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Estolano LeSar Perez Advisors

Name of Preparer: Katherine Perez-Estolano

Project Title: Active Transportation Safety and Encouragement Campaign

RFP Number: No. 15-034 Date Submitted: May 11, 2015

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Katherine Perez-Estolano, hereby declare that I am the (position or title) Member of (firm name) Estolano LeSar Perez Advisors, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated May 11, 2015 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 May 11, 2015
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 15-034

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Name of Firm: Community Arts Resources (CARS)
Name of Preparer: Aaron Paley, President
Project Title: SCAG Active Transportation Safety and Encouragement Campaign - Tactical Urbansim Component
RFP Number: 15-034 **Date Submitted:** May 13, 2015

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

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_____	_____
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_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
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_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
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4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

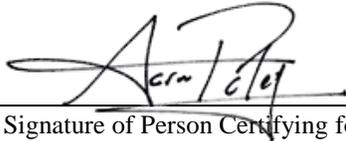
Name	Date	Dollar Value
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_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Aaron Paley, hereby declare that I am the (position or title) President of (firm name) Community Arts Resources, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated May 13, 2015 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

May 13, 2015

Date

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SCAG CONFLICT OF INTEREST FORM

RFP No. 15-034

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Name of Firm: Kousskvey Design Initiative
Name of Preparer: Jessica Bremner
Project Title: Active Transportation Safety and Encouragement Campaign
RFP Number: 15-034 Date Submitted: 5/7/15 Tactical Urbanism

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
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_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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SCAG CONFLICT OF INTEREST FORM

RFP No. 15-034

SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Investing in Place
Name of Preparer: Jessica Meaney
Project Title: SCAG Tactical Urbanism RFP
RFP Number: 15-034 Date Submitted: 5-8-15

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
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3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
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5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

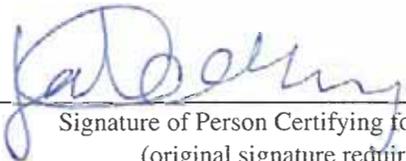
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jessica A. Meaney, hereby declare that I am the (position or title) Managing Director of (firm name) Investing in Place, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 5-8-15 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

5-8-15

Date

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SCAG CONFLICT OF INTEREST FORM

RFP No. 15-034

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Name of Firm: Designed by Colleen

Name of Preparer: Colleen Corcoran

Project Title: Tactical Urbanism

RFP Number: 15-034 Date Submitted: 5/11/15

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

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YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

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_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Colleen Corcoran, hereby declare that I am the (position or title) Principal of (firm name) Designed by Colleen, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 5/11/15 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 _____ Signature of Person Certifying for Proposer (original signature required)	_____ 5/11/15 Date
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NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Hasan Ikhata, Executive Director, ikhata@scag.ca.gov, (213) 236-1944

SUBJECT: Memorandum of Understanding (MOU) with China Academy of Transportation Sciences (CATS), China Ministry of Transportation

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve the MOU with Academy of Transportation Sciences (CATS), China Ministry of Transport.

EXECUTIVE SUMMARY:

After several discussion and meetings between SCAG and CATS, both agree to sign a MOU in Beijing, China, in October 2015. The MOU will provide SCAG and CATS with a framework of collaboration on areas of common interest in the field of regional transportation planning and policy, research and analysis, as well as transportation modeling.

Based on the MOU, SCAG and CATS would begin further discussion and exchange planning ideas regarding low-carbon sustainable socioeconomic development and strategic policy formation, greenhouse gas emission reduction strategies through sustainable transportation and land use planning, and environmental preservation.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies, Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies, Objective a) Develop and maintain planning models that support regional planning and Objective c) Maintain a leadership role in the modeling and planning data/GIS communities.

BACKGROUND:

In November 2014, SCAG hosted a high-level 25-member delegation from China's Ministry of Transport. The delegation members were from China's Ministry of Transport, the China Academy of Transportation Sciences, the Beijing Municipal Commission of Transport, and various departments of transportation from individual provinces. SCAG staff introduced the 2012-2035 Regional Transportation Plan and Sustainable Communities Strategy, and shared SCAG's strategies and approach for low carbon economic growth, ecology preservation, and sustainable and equitable community development. The delegates expressed they were impressed with SCAG's programs and strategic policies, and desired to collaborate with SCAG for future cooperation.

REPORT

China Academy of Transportation Sciences (CATS), established in 1960, is directly under China Ministry of Transport. It has about 600 staff, including 450 professional. CATS plays a major role on decision-making process of China transportation policies and strategies. CATS provides comprehensive scientific research and analysis for Chinese government to establish planning and implementation standards in entire transportation industry, which include highway, railroad, aviation, good movements, water transport, and ports. Major research divisions cover transport development research center, environment protection and safety research center, urban sustainable transport research center, logistics research and development center, transport economics and financing institute, standards and measurement research center, information research and analysis center.

FISCAL IMPACT:

None

ATTACHMENT:

MOU between SCAG and CATS

Memorandum of Understanding

between

THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

and

**CHINA ACADEMY OF TRANSPORTATION SCIENCES, CHINA MINISTRY OF
TRANSPORT**

THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) and CHINA ACADEMY OF TRANSPORTATION SCIENCES (CATS), **CHINA MINISTRY OF TRANSPORT** (hereinafter referred to as “the Parties”) agree to the following Memorandum of Understanding (MOU) for the purpose of promoting mutual cooperation in the fields of regional integrated transportation strategic policy formation, integrated metropolitan transportation system planning, transportation energy conservation and emissions reduction strategies, multi-modal transportation and logistics development through local policies or techniques on sustainable transportation, integrated metropolitan transportation planning model, and integrated transportation standardization.

Article I

The purpose of this MOU is to foster research capabilities in the areas of regional integrated transportation strategic policy, integrated metropolitan transportation planning, transportation energy conservation and emissions reduction, multi-modal transportation and logistics development on the basis of a cooperative, mutually beneficial relationship between the Parties.

Article II

The Parties shall mutually cooperate to perform the following activities and meet on a case-

by-case basis to discuss additional details and terms if deemed necessary:

1. Co-hosting open forums and joint symposia, etc.
2. Exchanging information and periodical publications
3. Exchanging communication group and implementing joint research on typical metropolitan transportation planning projects.
4. Implementing joint research on organizational methods, mechanics, planning and evaluation model of integrated metropolitan transportation planning.
5. Implementing joint research on strategies, planning and standardization of multi-modal transportation and logistics development.
6. Other research area with common interests.

Article III

Proposals for all cooperative activities may be initiated by either Party, but are subject to approval by both Parties. Activities including joint projects and conferences will be co-sponsored by both Parties as mutually agreed. The objective, content, form, duration, costs, and other terms and conditions of each cooperative activity shall be the subject of a separate agreement or instrument, as appropriate, to be negotiated by the Parties.

Article IV

Scientific information derived from cooperative activities may be made available through customary channels according to the normal procedures of each Party. For publication of

results derived from joint research projects, either Party shall obtain prior consent from the other Party.

Article V

This Memorandum of Understanding shall be effective from the date of signing and shall be valid for three years. It shall be automatically renewed on that date and will remain valid and effective unless either Party notifies in writing the other Party, at least six months before the renewal date, of its intention to terminate the agreement.

IN WITNESS WHEREOF, the Parties have caused this agreement, signed by their authorized representatives, to be executed in duplicate copies in English with each of the copies being equally authentic.

**For SOUTHERN CALIFORNIA
ASSOCIATION FOR GOVERNMENTS**

**For INSTITUTE OF SCIENCES, CHINA
MINISTRY OF TRANSPORT**

**Hasan IKHRATA
Executive Director**

Date: October, 2015

Director-General

Date: October, 2015

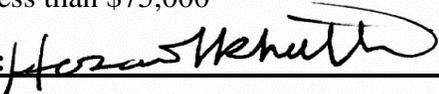
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DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only - No Action Required.

STRATEGIC PLAN:
This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
ESRI	ArcGIS Software Licenses	\$64,855
CDW Government, Inc.	Modeling Servers	\$59,801
Caliper Corporation	Annual Transcad Support Renewal	\$56,430
Regional Economic Models, Inc.	REMI Modeling Software Annual License Renewal	\$54,750
ESRI	Licenses for GIS Service Program	\$34,190
Gold Coast Transit District	Transit Internship Project	\$33,940
Microsoft Corporation	FY16 Microsoft Dynamics Support	\$24,289
IVCi	Cisco Codian Bridge Hardware Support FY15-16	\$15,808
ESRI	City Engine & Geo Plan GIS Software	\$5,405

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. Iteris, Inc. (15-001-B69)	The consultant shall provide services for a Sustainability Planning Grant for the City of Pasadena (City). Specifically, the consultant shall develop a pilot protocol in the City to quantify Greenhouse gas (GHG) emission reductions resulting from Intelligent Transportation Systems (ITS) operations. Additionally, the consultant shall inventory current transportation practices and strategies within the City for managing transportation demand. The project's goal is to demonstrate the effectiveness of ITS to enhance transportation system performance through	\$174,692

REPORT

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
2. AECOM Technical Services Inc. (15-001-B58)	innovations, such as connected vehicle technology, to move people and goods with greater efficiency. Southern California agencies have been at the forefront of ITS development and deployment for more than twenty-five years and it is the perfect location to demonstrate the benefits of GHG emissions and transportation system operations. The consultant shall provide consulting services that evaluate the feasibility of a new, secondary Metrolink station located near the intersection of the San Bernardino Metrolink Line and Haven Avenue, as well as evaluate introducing high-density, mixed-used, and transit-oriented development in the vicinity of the existing Metrolink station at Milliken Avenue. The project will evaluate the addition of a secondary station and the potential of this new station to enhance transit connections, increase the variety of transit options available to the community and region, and support transit-oriented development (TOD).	\$148,034

SCAG executed the Amendment between \$5,000 and \$74,999

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A		

ATTACHMENT:
Contract Summaries

CONSULTANT CONTRACT 15-001-B69

Recommended Consultant:	Iteris, Inc.	
Background & Scope of Work:	The consultant shall provide services for a Sustainability Planning Grant for the City of Pasadena (City). Specifically, the consultant shall develop a pilot protocol in the City to quantify Greenhouse gas (GHG) emission reductions resulting from Intelligent Transportation Systems (ITS) operations. Additionally, the consultant shall inventory current transportation practices and strategies within the City for managing transportation demand. The project's goal is to demonstrate the effectiveness of ITS to enhance transportation system performance through innovations, such as connected vehicle technology, to move people and goods with greater efficiency. Southern California agencies have been at the forefront of ITS development and deployment for more than twenty-five years and it is the perfect location to demonstrate the benefits of GHG emissions and transportation system operations.	
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Recommendations on incentives/disincentives to manage transportation operations more effectively and efficiently;• An existing conditions assessment, ITS inventory, and GHG reduction measures;• Public workshops, stakeholder outreach, presentations; and• Additional and/or expanded Transportation Demand Management (TDM) strategies for the City.	
Strategic Plan	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.	
Contract Amount:	Total not-to-exceed	\$174,692
	Iteris, Inc. (prime consultant)	\$123,399
	Terry Hayes Associates (subconsultant)	\$23,116
	e360 LLC	\$10,886
	SIG (subconsultant)	\$10,772
	Matt Barth (subconsultant)	6,519
Contract Period:	May 14, 2015 through April 30, 2016	
Project Number:	065-0137E.01 \$174,692.29	
	Funding sources: Transportation Development Act (TDA)	
Request-for-Proposal (RFP):	SCAG staff notified 1,999 firms of the release of RFP 15-001-B69 via SCAG's Solicitation Management System. A total of 56 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:	
	Iteris, Inc. (4 subconsultants)	\$174,692
	Transpo Group (2 subconsultants)	\$179,409

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

Grieg Asher, Program Manager, SCAG

Norman Baculinao, Traffic Engineering Manager, City of Pasadena

Joaquin Siques, Transportation Engineer, City of Pasadena

Rebecca Sanchez, Associate Transportation Planner, Caltrans District 7

Basis for Selection: The PRC recommended Iteris, Inc. for the contract award because the consultant:

- Submitted the lowest cost proposal;
- Demonstrated the most comprehensive technical approach including modeling, that will address all tasks and deliverables described in the scope of work; and
- Demonstrated the best relevant experience with complex issues including ITS and TDM, and working with similar communities to reduce GHG emissions.

CONSULTANT CONTRACT 15-001-B58

Recommended Consultant:	AECOM Technical Services Inc.								
Background & Scope of Work:	The consultant shall provide consulting services that evaluate the feasibility of a new, secondary Metrolink station located near the intersection of the San Bernardino Metrolink Line and Haven Avenue, as well as evaluate introducing high-density, mixed-used, and transit-oriented development in the vicinity of the existing Metrolink station at Milliken Avenue. The project will evaluate the addition of a secondary station and the potential of this new station to enhance transit connections, increase the variety of transit options available to the community and region, and support transit-oriented development (TOD).								
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• A feasibility analysis of location and specifications (site size, parking needs, etc.) for second station;• Identification of implementation strategies, including need for changes to the City's General Plan and Development Code as well as regional plans [SCAG's Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and SANBAG's Long Range Transit Plan (LRTP)];• Identification of potential funding sources; and,• Identification of potential for transit-oriented development in the immediate vicinity.								
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.								
Contract Amount:	Total not-to-exceed \$148,034 AECOM Technical Services Inc.								
	Note: AECOM originally proposed \$150,637, but staff negotiated the price down to \$148,034 without reducing the scope of work.								
Contract Period:	May 27, 2015 through June 30, 2016								
Project Number:	065-0137E.01 \$148,034 Funding source: TDA								
Request-for-Proposal (RFP):	SCAG staff 2,277 firms of the release of RFP 15-001-58. Staff posted it on SCAG's Solicitation Management system. A total of 67 firms downloaded the RFP. SCAG received the following seven (7) proposals in response to the solicitation:								
	<table><tr><td>AECOM (No subconsultant)</td><td style="text-align: right;">\$150,637</td></tr><tr><td>Gensler Inc. (3 subconsultants)</td><td style="text-align: right;">\$137,360</td></tr><tr><td>Urban Collaborative Studios (no subconsultants)</td><td style="text-align: right;">\$142,275</td></tr><tr><td>Gruen Associates (1 subconsultant)</td><td style="text-align: right;">\$149,640</td></tr></table>	AECOM (No subconsultant)	\$150,637	Gensler Inc. (3 subconsultants)	\$137,360	Urban Collaborative Studios (no subconsultants)	\$142,275	Gruen Associates (1 subconsultant)	\$149,640
AECOM (No subconsultant)	\$150,637								
Gensler Inc. (3 subconsultants)	\$137,360								
Urban Collaborative Studios (no subconsultants)	\$142,275								
Gruen Associates (1 subconsultant)	\$149,640								

KTU + A Inc. (4 subconsultants)	\$149,995
Torti Gallas & Partners (2 subconsultants)	\$149,995
Community Design & Architecture (2 subconsultants)	\$150,000

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Jason Welday, Traffic Engineer, City of Rancho Cucamonga
 Mark Roberts, Senior Transportation Planner, Caltrans D7
 Mayuko Nakajima, Assistant Planner, City of Rancho Cucamonga
 Nessa Williams, Management Analyst, SANBAG
 Steve Fox, Senior Regional Planner, SCAG

Basis for Selection:

The PRC recommended AECOM Technical Services Inc., for the contract award because the consultant:

- Illustrated the clearest understanding of the project objectives, addressing key critical issues and the best discussion of the work to be completed;
- Provided the best value with a project team which includes with great knowledge and experience local and San Bernardino County regional issues; and
- Demonstrated the most comprehensive understanding of the dynamics of the SCAG region and ability to address the complex issues and dynamic nature of the project.

Although the selected Consultant did not propose the lowest cost, they best demonstrated local land use knowledge, knowledge of Metrolink service and rail operations.

DATE: July 2, 2015

TO: Regional Council (RC)
Executive/Administration Committee (EAC)
Community, Economic, and Human Development (CEHD) Committee
Energy and Environment Committee (EEC)
Transportation Committee (TC)

FROM: Huasha Liu, Director, Land Use and Environmental Planning, liu@scag.ca.gov, 213-236-1838

SUBJECT: SCAG Sustainability Planning Grants Program – Monthly Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Receive and File.

EXECUTIVE SUMMARY:

SCAG is providing a monthly update regarding successful implementation of (75) Sustainability Grants to member agencies. Forty-four (44) of the seventy-five (75) approved SCAG Sustainability Planning Grants were funded in the fall of 2013. An additional fifteen (15) projects were funded in the summer of 2014. Six of these projects will be funded by an award to SCAG from the California Strategic Growth Council. The remaining projects were funded in the fall of 2014. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-nine (69) grant projects have had Request for Proposals (RFPs) released, sixty-seven (67) grant projects have selected consultants, and fifty-two (52) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

BACKGROUND:

On September 12, 2013, the Regional Council approved seventy-three (73) Sustainability Planning Grant projects and directed staff to proceed with funding projects with available funds for Phases I and Phase II projects (total of 44 projects). The remaining projects comprised Phase III and are proceeding as additional funds have become available in FY 2014/2015. An additional fifteen (15) projects were funded in the summer of 2014. On August 7, 2014 the Regional Council approved adding two (2) Sustainability Planning Grant projects to the approved list for a new total of seventy-five (75) projects. On October 2, 2014 the Regional Council approved funding for the remaining projects on the list.

REPORT

SCAG staff is providing monthly updates to the Board regarding implementation of the seventy-five (75) grants. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-nine (69) grant projects have had Request for Proposals (RFPs) released, sixty-seven (67) grant projects have selected consultants, and fifty-two (52) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

FISCAL IMPACT:

Funding is included in SCAG’s FY 2014-15 Overall Work Program (OWP) Budget. Staff’s work budget for the current fiscal year are included in FY 2014-15 OWP 065.SCG02663.02.

ATTACHMENT:

Summary Progress Chart

SCAG Sustainability Planning Grants

June 18, 2015

Regional Council Progress Update

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
Phase 1 (Available funds FY 13-14)							
1	San Bernardino County	Bloomington Area Valley Blvd. Specific Plan Health and Wellness Element - Public health; Active transportation; Livability; Open space	x	x	x	x	x
2	Los Angeles - Department of City Planning	Van Nuys & Boyle Heights Modified Parking Requirements - Economic development; TOD; Livability	x	x	x	x	x
3	Los Angeles - Department of City Planning	Bicycle Plan Performance Evaluation - Active transportation; performance measures	x	x	x	x	x
4	Western Riverside Council of Governments	Public Health: Implementing the Sustainability Framework - Public health; Multi-jurisdiction coordination; Sustainability	x	x	x	x	x
5	Santa Ana	Complete Streets Plan - Complete streets; Active transportation; Livability	x	x	x	x	x
6	San Bernardino Associated Governments	Climate Action Plan Implementation Tools - GHG reduction; Multi-jurisdiction coordination; Implementation	x	x	x	x	x
7	Riverside	Restorative Growthprint Riverside - GHG reduction; Infrastructure investment; Economic development	x	x	x	x	x
8	Orange County Parks	Orange County Bicycle Loop - Active transportation; Multi-jurisdictional; Public health	x	x	x	x	x
9	Ventura County	Connecting Newbury Park - Multi-Use Pathway Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	x
10	Imperial County Transportation Commission	Safe Routes to School Plan - Multi-modal; Active transportation	x	x	x	x	x
11	Yucaipa	College Village/Greater Dunlap Neighborhood Sustainable Community - Complete Streets; TOD	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
12	Las Virgenes-Malibu Council of Governments	Multi-Jurisdictional Regional Bicycle Master Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	x
13	Eastvale	Bicycle & Pedestrian Master Plan - Active Transportation	x	x	x	x	x
14	West Covina	Downtown Central Business District - Multi-modal; Active transportation	x	x	x	x	x
15	Placentia	General Plan/Sustainability Element & Development Code Assistance - General Plan Update; Sustainability Plan	x	x	x	x	x
16	Paramount/Bellflower	Regional Bicycle Connectivity - West Santa Ana Branch Corridor - Active transportation; multi-jurisdiction	x	x	x	x	x
17	Costa Mesa	Implementation Plan for Multi-Purpose Trails - Active Transportation	x	x	x	x	x
Phase 2 (Available funds)							
18	Fullerton	East Wilshire Avenue Bicycle Boulevard - Active transportation; Livability; Demonstration project	x	x	x	x	x
19	Beaumont	Climate Action Plan - GHG reduction	x	x	x	x	x
20	Palm Springs	Sustainability Master Plan Update - Leverages larger effort; commitment to implement	x	x	x	x	x
21	Big Bear Lake	Rathbun Corridor Sustainability Plan - Multi-modal; Economic development; Open space	x	x	x	x	x
22	Western Riverside Council of Governments	Land Use, Transportation, and Water Quality Planning Framework - Integrated planning, Sustainability	x	x	x	x	x
23	Anaheim	Bicycle Master Plan Update - Active transportation	x	x	x	x	x
24	Ontario	Ontario Airport Metro Center - Multi-modal; Visualization; Integrated planning	N/A				
25	Coachella Valley Association of Governments	CV Link Health Impact Assessment - Active transportation; Public health; Multi-jurisdiction	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
26	San Bernardino Associated Governments	San Bernardino Countywide Complete Streets Strategy - Multi-modal; Livability; Multi-jurisdiction	x	x	x	x	x
27	Chino Hills	Climate Action Plan and Implementation Strategy - GHG reduction; Implementation; Sustainability	x	x	x	x	x
28	Coachella	La Plaza East Urban Development Plan - Mixed-use, TOD, Infill	x	x	x	x	x
29	South Bay Bicycle Coalition/Hermosa, Manhattan, Redondo	Bicycle Mini-Corral Plan - Active transportation; implementable; good value	x	x	x	x	x
30	Hawthorne	Crenshaw Station Area Active Transportation Plan and Overlay Zone - Multi-modal; Active transportation; GHG reduction	x	x	x	x	x
31	Chino	Bicycle & Pedestrian Master Plan - Multi-modal; Active transportation	x	x	x	x	x
32	Stanton	Green Planning Academy - Innovative; Sustainability; Education & outreach	x	x	x	x	x
33	Hermosa Beach	Carbon Neutral Plan - GHG reduction; Sustainability	x	x	x	x	x
34	Palm Springs	Urban Forestry Initiative - Sustainability; Unique; Resource protection	x	x	x	x	x
35	Orange County	"From Orange to Green" - County of Orange Zoning Code Update - Sustainability; implementation	x	x	x	x	x
36	Calimesa	Wildwood and Calimesa Creek Trail Master Plan Study - Active transportation; Resource protection	x	x	x	x	x
37	Western Riverside Council of Governments	Climate Action Plan Implementation - GHG Reduction; Multi-jurisdiction; implementation	x	x	x	x	x
38	Lynwood	Safe and Healthy Community Element - Public health & safety, General Plan update	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
39	Palmdale	Avenue Q Feasibility Study - Mixed-use; Integrated planning	x	x	x	x	x
40	Long Beach	Willow Springs Wetland Habitat Creation Plan - Open Space; Resource protection	x	x	x	x	x
41	Indio	General Plan Sustainability and Mobility Elements - Sustainability; Multi-modal, General Plan update	x	x	x	x	x
42	Glendale	Space 134 - Open space/Freeway cap; Multi-modal	x	x	x	x	x
43	Rancho Palos Verdes/City of Los Angeles	Western Avenue Corridor Design Implementation Guidelines - Urban Infill; Mixed-use; Multi-modal	x	x	x	x	x
44	Moreno Valley	Nason Street Corridor Plan - Multi-modal; Economic development	x	x	x	x	x
Phase 3 (Pending additional funds)							
45	Park 101/City of Los Angeles	Park 101 District - Open space/Freeway cap; Multi-modal	x	x	x	x	
46	Los Angeles/San Fernando	Northeast San Fernando Valley Sustainability & Prosperity Strategy - Multi-jurisdiction; Economic development; Sustainability	x	x	x	x	x
47	San Dimas	Downtown Specific Plan - Mixed use; Infill	x	x	x	x	
48	Los Angeles - Department of City Planning	CEQA Streamlining: Implementing the SCS Through New Incentives - CEQA streamlining	x	x	x	x	
49	Pico Rivera	Kruse Road Open Space Study - Open space; Active transportation	x	x	x	x	x
50	South Bay Cities Council of Governments	Neighborhood-Oriented Development Graphics - public outreach	x	x	x	x	x
51	San Bernardino Associated Governments	Safe Routes to School Inventory - Active transportation; Public health	x	x	x	x	x
52	Burbank	Mixed-Use Development Standards - Mixed use; Urban infill	x	x	x	x	

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
53	San Bernardino Associated Governments	Countywide Habitat Preservation/Conservation Framework - Open Space; Active Transportation	N/A				
54	Rancho Cucamonga	Healthy RC Sustainability Action Plan - Public health; implementation	x	x	x	x	
55	Pasadena	Form-Based Street Design Guidelines - Complete Streets; Multi-modal; Livability	x	x	x	x	
56	South Gate	Gateway District/Eco Rapid Transit Station Specific Plan - Land Use Design; Mixed Use; Active Transportation	x	x	x		
57	Lancaster	Complete Streets Master Plan - Complete Streets Plan	x	x	x	x	
58	Rancho Cucamonga	Feasibility Study for Relocation of Metrolink Station - Transit Access	x	x	x	x	
59	Santa Clarita	Soledad Canyon Road Corridor Plan - Land Use Design; Mixed Use Plan	N/A				
60	Seal Beach	Climate Action Plan - Climate Action Plan	x	x	x	x	
61	La Mirada	Industrial Area Specific Plan - Land Use Design	N/A				
62	Hemet	Downtown Hemet Specific Plan - Land Use Design; Mixed Use Plan	x	x	x	x	
63	Hollywood Central Park/City of Los Angeles	Hollywood Central Park EIR - Open Space/Freeway Cap; Multi-modal	x	x	x		
64	Desert Hot Springs	Bicycle/Pedestrian Beltway Planning Project - Active Transportation	N/A				
65	Cathedral City	General Plan Update - Sustainability - General Plan Update; Sustainability Plan	x	x	x	x	x
66	Westminster	General Plan Update - Circulation Element - General Plan Update; Complete Streets	x	x	x	x	x
67	La Canada Flintridge	Climate Action Plan - Climate Action Plan	x	x	x	x	
68	Huntington Beach	Neighborhood Electric Vehicle Plan - Electric Vehicle	x	x	x	x	
69	Pasadena	Green House Gas (GHG) Emission Reduction Evaluation Protocol - Climate Action Plan	x	x	x	x	x

Rank	Applicant	Project	Working /					Contract
			Last Contact	Scope	RFP	Selection		
70	San Bernardino Associated Governments	Countywide Bicycle Route Mobile Application - Active Transportation	x	x	x	x		
71	Dana Point	General Plan Update - General Plan Update	x					
72	Garden Grove	RE:IMAGINE Downtown - Pedals & Feet - Active Transportation; Infill	x	x	x	x		
73	Barstow	Housing Element and Specific Plan Update - Housing; Land Use Design	x	x	x	x		
74	Bell	General Plan Update - General Plan Update	x	x	x	x	x	
75	Fountain Valley	Euclid/I-405 Overlay Zone - Mixed use; Urban infill	x	x	x	x	x	

REPORT

DATE: July 2, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: CFO Monthly Report

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only-No Action Required.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

AUDITS:
SCAG's outside independent auditors, Vasquez and Co., LLP, have completed their preliminary audit fieldwork for FY 2014-15 and will return in September to perform the final fieldwork. The Audit committee meeting scheduled for June 9, 2015 was canceled due to the lack of agenda items.

BUDGET & GRANTS (B&G):
As the end of the fiscal year approaches, B&G staff continues to work with the Planning Departments on monitoring the progress and expenditures of the FY 2014-15 projects, as well as the progress and expenditures for the indirect and General Fund budgets.

B&G staff continues to prepare and process Memorandums of Understanding for 3rd party grant projects.

CONTRACTS:
In May 2015, the Contracts Department issued two (2) Requests for Proposal (RFP's); awarded six (6) contracts; issued two (2) contract amendments; and issued 45 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 112 consultant contracts.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of May 2015, over \$18,125 in budget savings was realized, bringing the FY 2014-15 total to approximately \$332,271.

ATTACHMENT:
May 2015 CFO Monthly Status Report



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

Office of the Chief Financial Officer

Monthly Status Report

MAY 2015



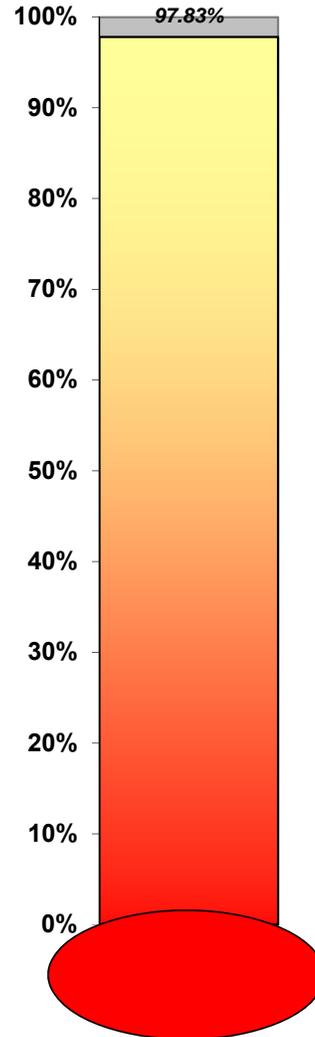
OVERVIEW

As of June 11, 2015, 193 cities and counties have renewed their membership while two (2) cities have not yet renewed. One city's dues have been waived and there is one (1) city in the SCAG region which is still being recruited for membership.

SUMMARY

FY15 Membership Dues	<u>\$1,912,751.73</u>
Total Collected	<u>\$1,871,238.30</u>
Percentage Collected	<u>97.83%</u>

FY15 Membership Dues Collected

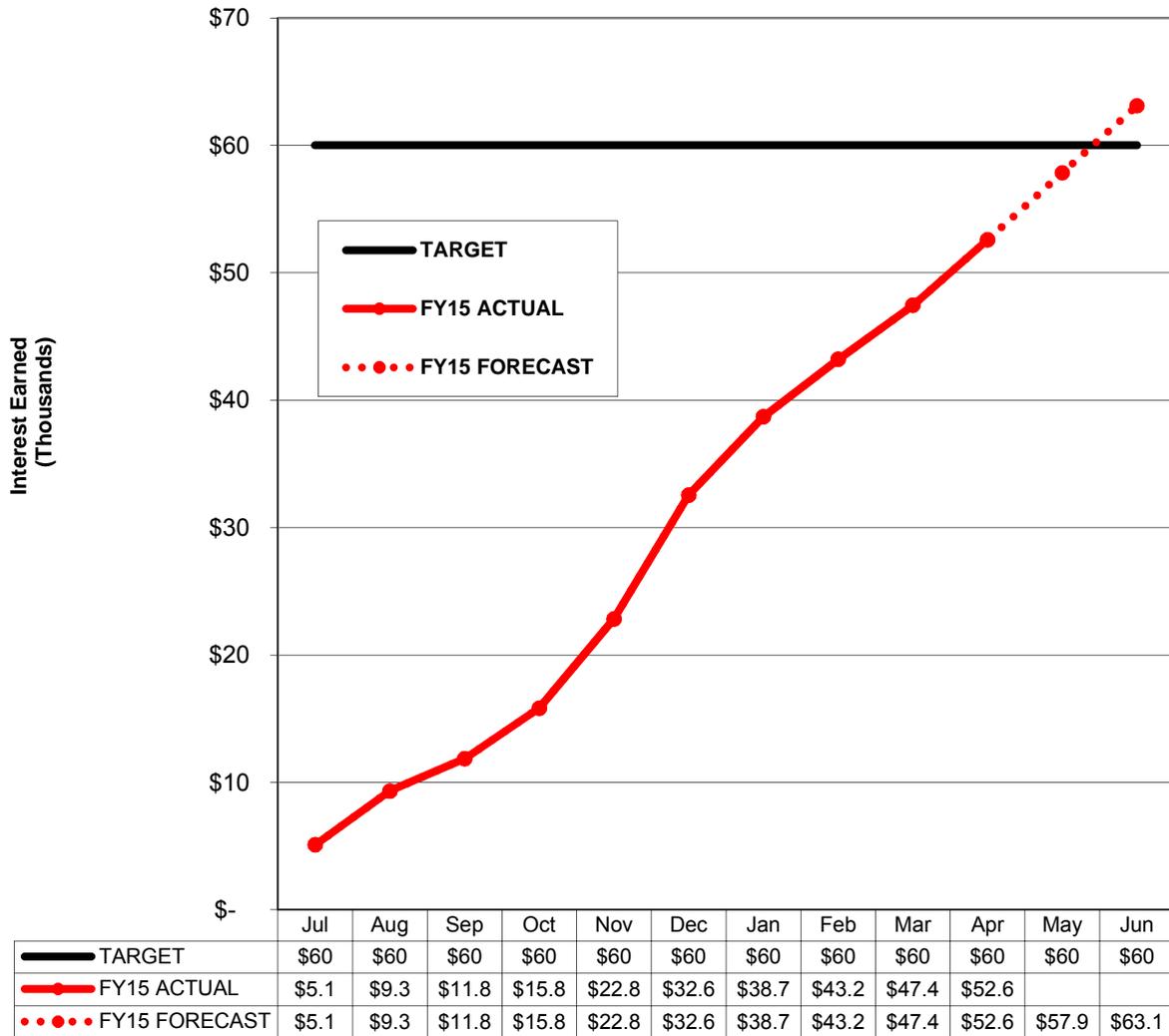


Office of the CFO
Interest Earnings Variance



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

INTEREST EARNINGS VARIANCE



OVERVIEW

Actual interest income is plotted against the target amount. The amount earned through April was \$52,593. The LA County Pool earned 0.64% in April.

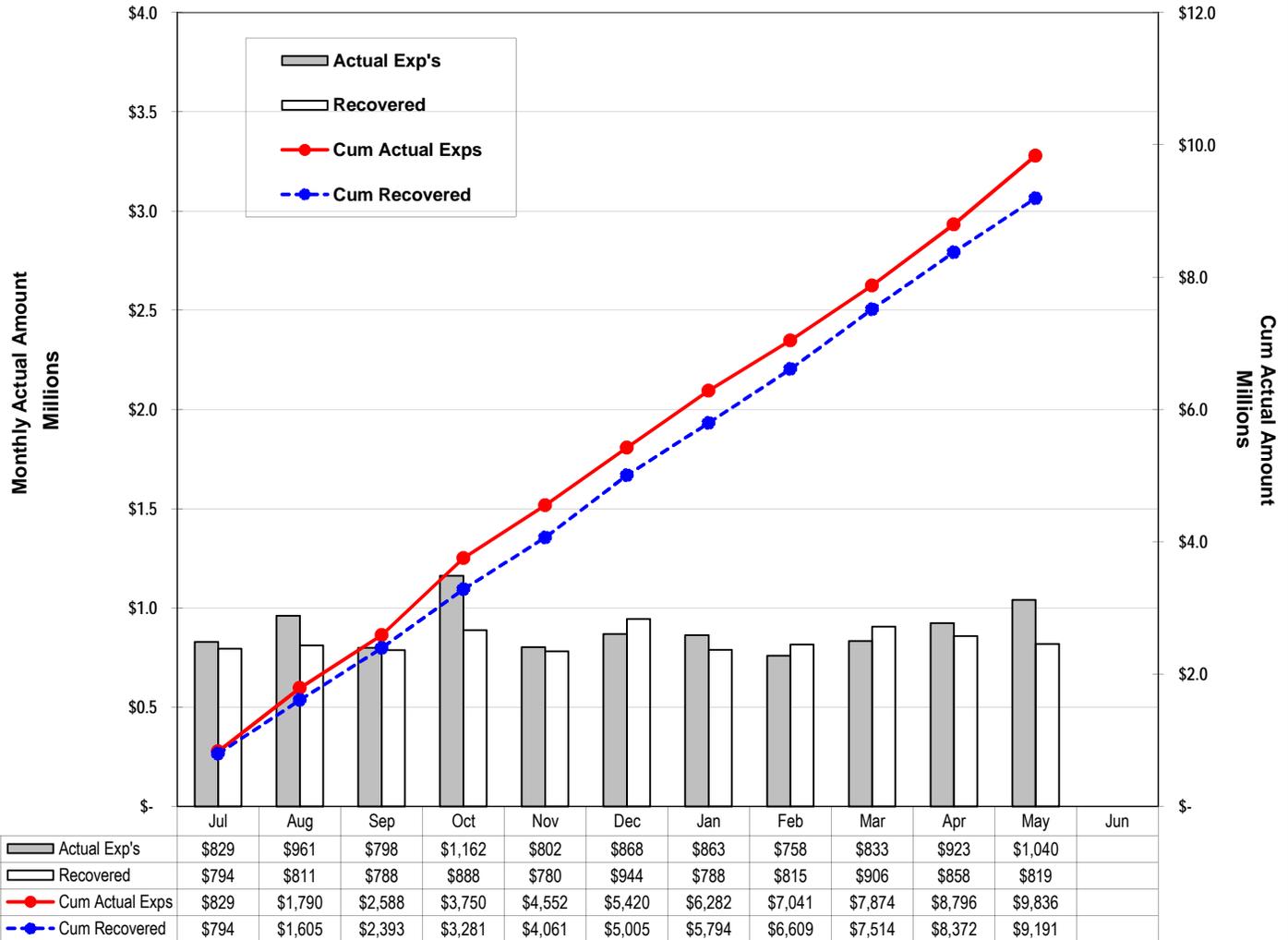
SUMMARY

The amount projected for FY15 is \$63,111, which is \$3,111 more than the revised target.



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

FY15 INDIRECT COST & RECOVERY



OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

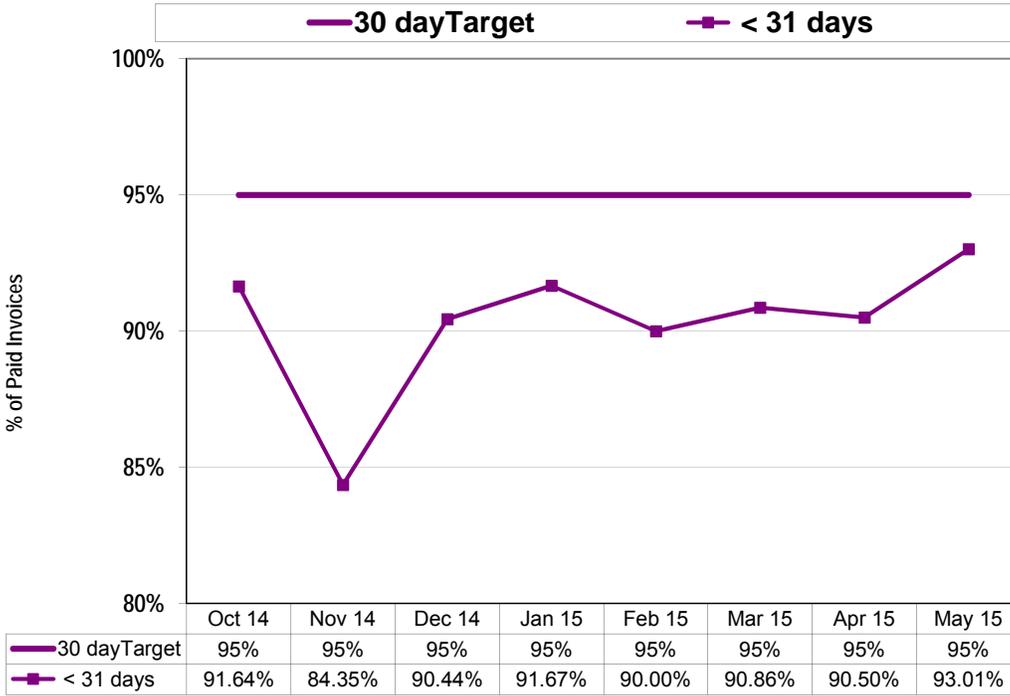
SUMMARY

Through May 2015, SCAG was under-recovered by \$645,219 due to lower than budgeted labor charges.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

93.01% of May 2015's payments were made within 30 days of invoice receipt.

At month-end, 63 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

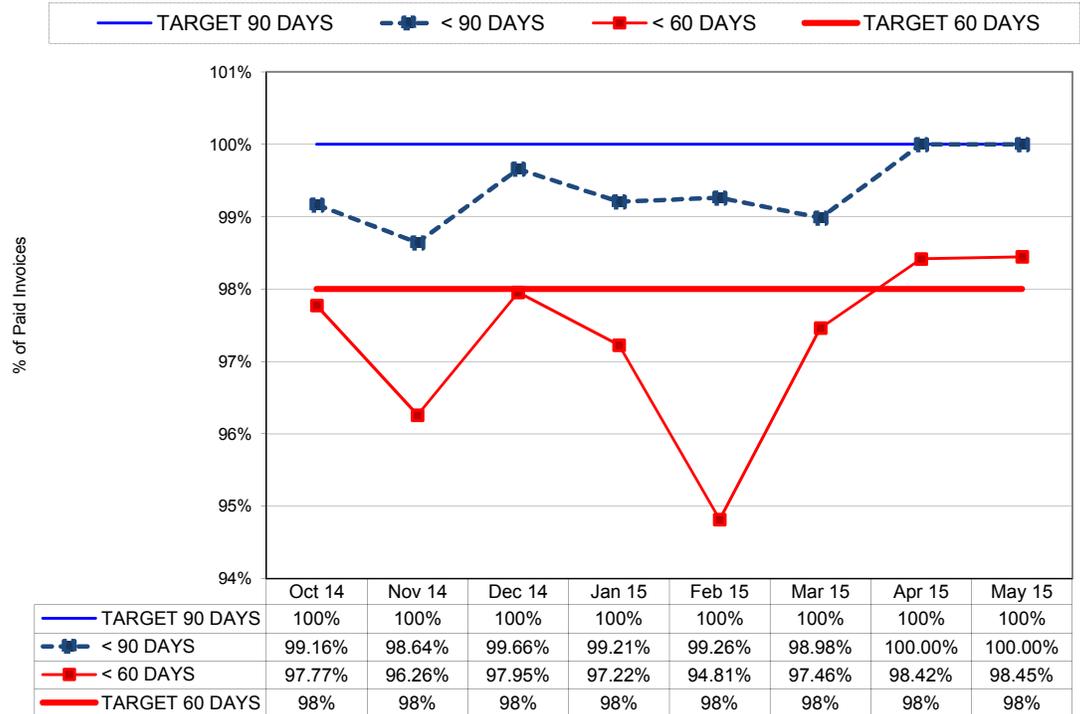
SUMMARY

These goals were met during this period.

98.45% of May 2015's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 35; 60-90 days: 15; >90 days: 2.



INVOICE AGING



	4/30/2015	5/31/2015	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,387,484	\$ 6,849,115		
LA County Investment Pool	\$ 11,509,739	\$ 11,509,989		
Cash & Investments	\$ 13,897,223	\$ 18,359,104	\$ 4,461,881	Received FTA Sec. 5339 drawdown of \$5.1 million which disbursed to OCTA after 5/31/15
Accounts Receivable	\$ 5,564,520	\$ 5,389,779	\$ (174,742)	May and April billings were less than April and March
Fixed Assets - Net Book Value	\$ 659,293	\$ 578,007	\$ (81,286)	Depreciation expense
Total Assets	\$ 20,121,036	\$ 24,326,890	\$ 4,205,854	
Accounts Payable	\$ (431,797)	\$ (5,314,975)	\$ (4,883,178)	Reflects the amount due to OCTA for Sec. 5339 (\$5.1 million)
Employee-related Liabilities	\$ (512,372)	\$ (553,157)	\$ (40,785)	April had 9 unpaid working days, May had 10
Other Current Liabilities	\$ (811,219)	\$ (650,305)	\$ 160,914	Mostly due to \$221K over-recovery of IC in May
Deferred Revenue	\$ (625,366)	\$ (405,475)	\$ 219,890	Several projects spent large amounts (MTA \$66K, SANBAG \$47K, LTI \$25K)
Total Liabilities and Deferred Revenue	\$ (2,380,754)	\$ (6,923,912)	\$ (4,543,158)	
Fund Balance	\$ 17,740,282	\$ 17,402,977	\$ (337,304)	
WORKING CAPITAL				
	4/30/2015	5/31/2015	Incr (decr) to working capital	
Cash	\$ 13,897,223	\$ 18,359,104	\$ 4,461,881	
Accounts Receivable	\$ 5,564,520	\$ 5,389,779	\$ (174,742)	
Accounts Payable	\$ (431,797)	\$ (5,314,975)	\$ (4,883,178)	
Employee-related Liabilities	\$ (512,372)	\$ (553,157)	\$ (40,785)	
Working Capital	\$ 18,517,574	\$ 17,880,751	\$ (636,823)	

Office of the CFO
Fiscal Year-To-Date Expenditure Report Through May 31, 2015



COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	369,802	369,802	79,702		290,100	21.6%
2	51001 Allocated Indirect Costs	276,634	276,634	59,426		217,208	21.5%
3	54300 SCAG Consultants	528,440	371,341	236,755	134,586	0	63.8%
4	54340 Legal costs	120,000	121,000	79,083	41,917	0	65.4%
6	55441 Payroll, bank fees	15,000	15,000	11,779		3,221	78.5%
7	55510 Office Supplies	15,000	20,100	19,130	970	0	95.2%
8	55600 SCAG Memberships	27,000	9,916	5,038	2,082	2,796	50.8%
9	55610 Professional Membership	12,719	12,719	11,234	1,485	0	88.3%
10	55730 Capital Outlay	542,106	542,106	-		542,106	0.0%
11	55860 Scholarships	14,000	14,000	12,000		2,000	85.7%
13	55910 RC/Committee Mtgs		20,000	12,091	0	7,909	60.5%
14	55912 RC Retreat		6,000	5,214	0	786	86.9%
15	55914 RC General Assembly	400,000	387,400	82,311	165,992	139,097	21.2%
17	55915 Demographic Workshop		10,000	9,395	0	605	93.9%
18	55916 Economic Summit	50,000	78,000	77,899	0	101	99.9%
19	55917 Labor Summit	7,000	7,000	-	631	6,369	0.0%
20	55920 Other Meeting Expense	50,000	86,750	82,162	4,588	0	94.7%
21	55930 Miscellaneous other	11,000	25,019	20,917	4,101	0	83.6%
22	55940 Stipend - RC Meetings	211,440	211,440	152,890	0	58,550	72.3%
24	56100 Printing	6,000	14,250	13,613	636	0	95.5%
25	58100 Travel - outside SCAG region	35,000	44,000	41,839	0	2,161	95.1%
26	58101 Travel - local	26,000	21,000	19,726	0	1,274	93.9%
27	58110 Mileage - local	11,500	17,000	15,780	0	1,220	92.8%
28	58150 Staff Lodging Expense	9,000	2,000	-		2,000	0.0%
29	58200 Travel - reg fees	-	1,065	585		480	54.9%
30	58800 RC Sponsorships	69,720	114,900	114,900	0	0	100.0%
31	Total General Fund	2,807,361	2,798,442	1,163,471	356,988	1,277,983	41.6%
32				-			
33	Staff & Fringe Benefits	13,974,295	14,183,661	12,247,490		1,936,171	86.3%
34	51001 Allocated Indirect Costs	10,453,605	10,543,347	9,131,728		1,411,619	86.6%
35	54300 SCAG Consultants	14,738,572	22,619,594	5,689,745	12,793,798	4,136,051	25.2%
36	54350 Professional Services	506,000	661,000	350,123	310,877	0	53.0%
37	54360 Pass Through Payment	-	5,100,000	5,090,058	0	9,942	99.8%
38	55210 Software Support	701,500	617,700	186,402	115,410	315,888	30.2%
39	55220 Hardware Support	100,000	100,000	42,370	0	57,630	42.4%
40	55280 Third Party Contribution	3,294,080	3,486,584	2,531,828	126,397	828,359	72.6%
42	55620 Resource Materials - subscrib	60,000	82,000	73,915	8,086	0	90.1%
43	55810 Public Notices	33,000	33,000	2,825	1,432	28,743	8.6%
44	55830 Conference - Registration	10,000	10,000	9,174	826	0	91.7%
45	55920 Other Meeting Expense	86,698	779,627	-		779,627	0.0%
46	55930 Miscellaneous - other	155,402	314,105	10,966	69	303,070	3.5%
47	56100 Printing	34,500	34,500	3,983	0	30,517	11.5%
48	58100 Travel	260,332	260,780	128,553	0	132,227	49.3%
49	Total OWP	44,407,984	58,825,898	35,499,158	13,356,894	9,969,845	60.3%
50				-			
51	Comprehensive Budget	47,215,345	61,624,340	36,662,629	13,713,883	11,247,828	59.5%

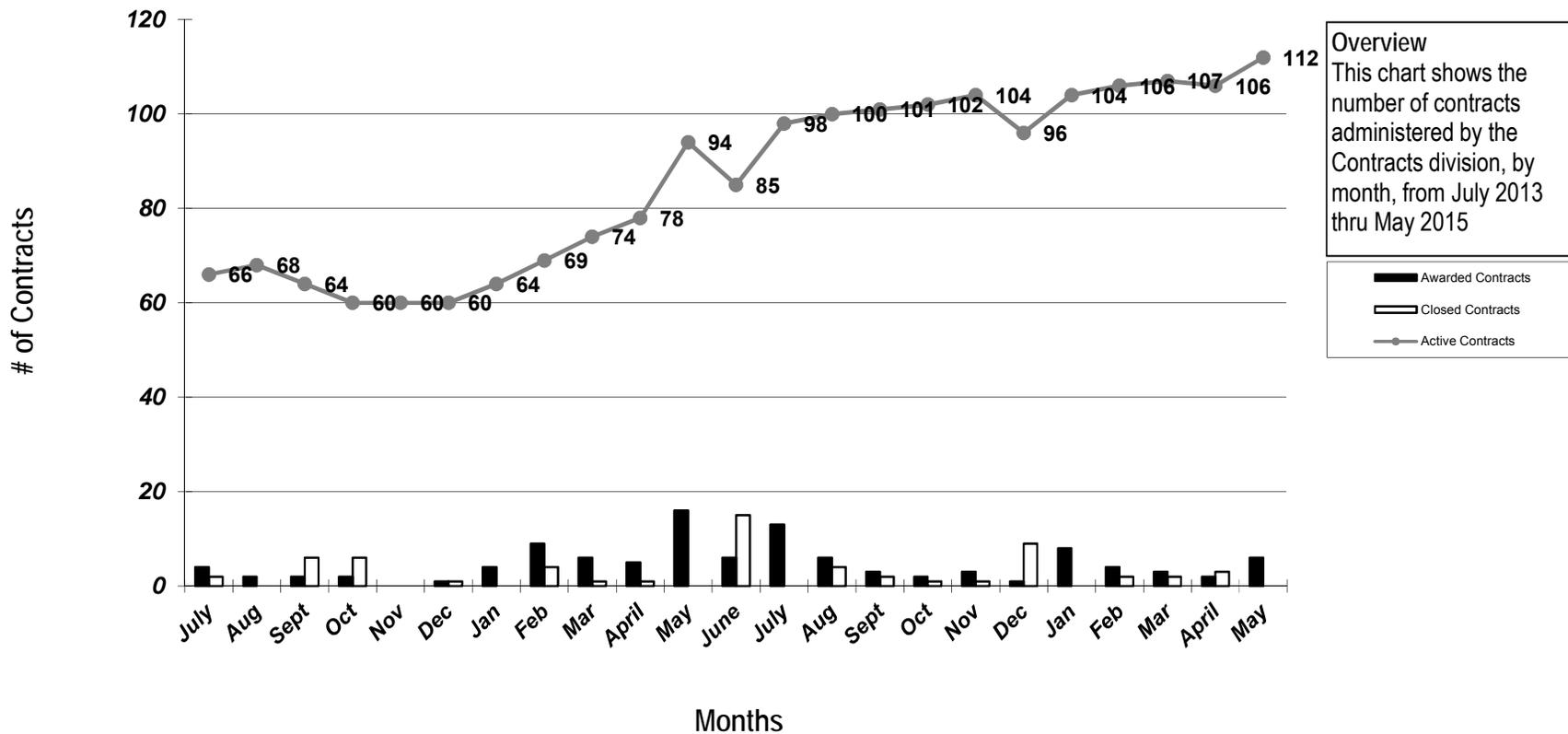
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through May 31, 2015



INDIRECT COST EXPENDITURES

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	3,563,315	3,396,363	3,072,679		323,684	90.5%
2	50013	Regular OT	-	6,850	6,059		791	88.5%
3	50014	Interns, Temps, Annuit	153,000	122,901	32,496		90,405	26.4%
4	51000	Allocated Fringe Benefits	2,593,861	2,472,332	2,224,834		247,498	90.0%
5	54300	SCAG Consultants	1,370,481	1,393,481	1,032,564	360,918	0	74.1%
6	54340	Legal	200,000	120,000	22,241	97,759	0	18.5%
7	55210	Software Support	527,279	509,757	454,821	54,936	0	89.2%
8	55220	Hardware Supp	113,780	88,980	57,311	31,670	0	64.4%
9	55230	Computer Maintenance	-	28,000	24,428	1,115	2,457	87.2%
10	55240	Repair & Maint Non-IT	20,000	36,500	32,586	3,914	0	89.3%
11	55400	Office Rent 818 Offices	1,582,877	1,566,377	1,508,826	57,551	0	96.3%
12	55410	Office Rent Satellite	171,490	171,490	159,389	12,100	0	92.9%
13	55420	Equip Leases	108,979	93,979	66,064	27,916	0	70.3%
14	55430	Equip Repairs & Maint	19,000	23,500	20,898	2,601	0	88.9%
15	55440	Insurance	170,722	170,722	144,906	0	25,816	84.9%
16	55441	Payroll / Bank Fees	10,000	15,000	13,259		1,741	88.4%
17	55445	Taxes	-	1,100	1,044	0	56	94.9%
18	55460	Mater & Equip < \$5,000	35,000	292,000	264,603	15,204	12,192	90.6%
19	55510	Office Supplies	80,000	79,000	52,985	26,015	0	67.1%
20	55520	Graphic Supplies	1,500	6,500	4,057	736	1,708	62.4%
21	55530	Telephone	189,800	188,500	128,349	60,151	0	68.1%
22	55540	Postage	5,000	10,500	10,040	200	260	95.6%
23	55550	Delivery Services	5,000	6,000	5,789	0	211	96.5%
24	55600	SCAG Memberships	104,313	139,573	137,119	1,322	1,132	98.2%
26	55620	Res Mats/Subscrip	32,800	39,377	35,029	4,348	0	89.0%
27	55700	Deprec - Furn & Fixt	5,738	35,738	(16,852)		52,590	-47.2%
28	55710	Deprec - Computer Equipment	69,136	69,136	61,000		8,136	88.2%
29	55720	Amortiz - Leasehold Improvements	7,786	7,786	6,862		924	88.1%
30	55800	Recruitment Notices	18,500	34,500	34,072	0	428	98.8%
31	55801	Recruitment - other	22,000	17,000	15,732	0	1,268	92.5%
32	55810	Public Notices	5,000	5,000	500	4,500	0	10.0%
33	55820	Training	80,000	81,500	55,560	25,940	0	68.2%
34	55830	Conference/workshops	23,850	17,950	2,708	0	15,242	15.1%
35	55920	Other Mtg Exp	2,200	2,700	35	520	2,145	1.3%
36	55930	Miscellaneous - other	8,500	7,050	5,634	1,416	0	79.9%
37	55950	Temp Help	38,500	91,155	80,017	11,138	0	87.8%
38	56100	Printing	17,600	8,760	1,086	7,674	0	12.4%
39	58100	Travel - Outside	109,050	103,000	37,327		65,673	36.2%
40	58101	Travel - Local	11,800	13,900	5,983		7,917	43.0%
41	58110	Mileage - Local	45,825	37,125	22,088		15,037	59.5%
44	58200	Travel - Reg Fees	-	12,600	11,925		675	94.6%
45	58450	Fleet Vehicle	800	800	320	0	480	40.0%
46		Total Indirect Cost	11,524,482	11,524,482	9,836,373	809,645	878,464	85.4%

SCAG Contracts (Year to Date)



Overview
This chart shows the number of contracts administered by the Contracts division, by month, from July 2013 thru May 2015

- Awarded Contracts
- Closed Contracts
- Active Contracts



Summary
The chart shows that the Contract Division is managing 112 active consultant contracts. Sixty-four of these are Cost Plus Fixed Fee contracts, 15 are fixed price contracts, and the remaining 33 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 15 contracts for the remainder of FY 2014-15. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	5	3	2
Legal	3	2	1
Strategy, Policy & Public Affairs	22	18	4
Administration	41	38	3
Planning & Programs	67	65	2
Total	138	126	12

OTHER POSITIONS

GROUPS	Limited Term Positions	Temp Positions	Agency Temps
Executive	0	0	0
Legal	0	0	0
Strategy, Policy & Public Affairs	2	1	0
Administration	3	5	0
Planning & Programs	0	13	0
Total	5	19	0