



MEETING OF THE

EXECUTIVE/ADMINISTRATION COMMITTEE

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Community, Economic and
Human Development
Bill Jahn, Big Bear

Energy & Environment
Deborah Robertson, Rialto

Transportation
Alan Wapner, San Bernardino
Associated Governments

Thursday, September 3, 2015
9:00 a.m. – 10:00 a.m.

SCAG Main Office
818 W. 7th Street, 12th Floor
Board Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at REY@scag.ca.gov. Agendas & Minutes for the EAC are also available at: <http://www.scag.ca.gov/committees/Pages/default.aspx>

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Executive/Administration Committee *Members – September 2015*

Members

Representing

Chair	1. Hon. Cheryl Viegas-Walker	<i>El Centro</i>	District 1
1st Vice-Chair	2. Hon. Michele Martinez	<i>Santa Ana</i>	District 16
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	8. Hon. Barbara Messina	<i>Alhambra</i>	District 34
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	10. Hon. Larry McCallon	<i>Highland</i>	District 7
	11. Hon. Deborah Robertson	<i>Rialto</i>	District 8
	12. Hon. Carmen Ramirez	<i>Oxnard</i>	District 45
	13. Hon. Andrew Masiel, Sr.	<i>Pechanga Band of Luiseño Indians</i>	Tribal Government Representative
	14. Mr. Randall Lewis	<i>Lewis Group of Companies</i>	Ex-Officio
	15. Hon. Gregory Pettis	<i>Cathedral City</i>	District 2
	16. Hon. Clint Lorimore	<i>Eastvale</i>	District 4
	17. Hon. Rex Richardson	<i>Long Beach</i>	District 29
	18. Hon. Joe Buscaino	<i>Los Angeles</i>	District 62

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EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

SEPTEMBER 3, 2015

The Executive/Administration Committee (EAC) may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

(Hon. Cheryl Viegas-Walker, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

EXECUTIVE DIRECTOR'S REPORT

(Hasan Ikhata, Executive Director)

- 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS)

PRESIDENT'S REPORT

ACTION/DISCUSSION ITEMS

Page No.

- | | | |
|--|-------------------|-----------|
| 1. <u>2015 Investment Policy</u>
<i>(Basil Panas, Chief Financial Officer)</i> | Attachment | 1 |
| Recommended Action: Recommend the Regional Council approve the 2015 Statement of Investment Policy. | | |
| 2. <u>AB 1250 (Bloom) – Buses: Axle Weight</u>
<i>(Darin Chidsey, Director, Strategy, Policy and Public Affairs)</i> | Attachment | 9 |
| Recommended Action: Support | | |
| 3. <u>SB 25 (Roth) – Local Government Finance: Property Tax Revenue Allocation: Vehicle License Fee Adjustments</u>
<i>(Darin Chidsey, Director, Strategy, Policy and Public Affairs)</i> | Attachment | 12 |
| Recommended Action: Support | | |
| 4. <u>2016 Meeting Schedule of the Regional Council and Policy Committees</u> | Attachment | 16 |

Recommended Action: Approve



EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

SEPTEMBER 3, 2015

CONSENT CALENDAR

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Approval Items

- | | | |
|--|-------------------|-----------|
| 5. <u>Minutes of the July 2, 2015 Executive/Administration Committee Meeting</u> | Attachment | 17 |
| 6. <u>SCAG Participation at the International Conferences in South Korea</u> | Attachment | 24 |
| 7. <u>Contracts \$200,000 or Greater: Contract No. 16-003-C1, Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study</u> | Attachment | 26 |
| 8. <u>Authorize Acceptance of the National Oceanic and Atmospheric Administration's (NOAA); FY 2015 Regional Coastal Resilience Grants Program</u> | Attachment | 37 |
| 9. <u>SCAG Membership and Sponsorships</u> | Attachment | 41 |
| 10. <u>Proposed Memorandum of Agreement (MOA) between SCAG, MTC, SACOG, and SANDAG</u> | Attachment | 45 |

Receive and File

- | | | |
|---|---|------------|
| 11. <u>Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000</u> | Attachment | 59 |
| 12. <u>September 2015 State and Federal Legislative Update</u> | To be distributed at the meeting | |
| 13. <u>Risk Management Awards</u> | Attachment | 89 |
| 14. <u>SCAG Sustainability Planning Grants Program – Monthly Update</u> | Attachment | 91 |
| 15. <u>Southern California Active Transportation Safety and Encouragement Campaign Update</u> | Attachment | 99 |
| 16. <u>Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program Update</u> | Attachment | 109 |

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

SEPTEMBER 3, 2015

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CFO MONTHLY REPORT
(Basil Panas, Chief Financial Officer)

Attachment 116

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT

The next regular EAC meeting is scheduled for Thursday, October 8, 2015 at the SCAG Los Angeles Office.

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DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: 2015 Investment Policy

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Recommend the Regional Council approve the 2015 Statement of Investment Policy.

EXECUTIVE SUMMARY:

SCAG's Statement of Investment Policy is included as Article X of the Regional Council Policy Manual. This policy is currently subject to annual review and re-approval by the Regional Council. Staff recommends re-approval of this policy.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 3 – Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

The Statement of Investment Policy (Section 17: Modification and Legislative Changes) states that the Executive/Administration Committee shall be responsible for modifying investment guidelines as conditions warrant and submit the modified guidelines for re-approval by the Regional Council on an annual basis.

Staff have reviewed the 2014 Investment Policy and are proposing one minor change which is underlined in Section 6. A reference to Section 19 has been inserted to add clarity.

FISCAL IMPACT:

None.

ATTACHMENT:

2015 Statement of Investment Policy

SCAG STATEMENT OF INVESTMENT POLICY

Section 1: Purpose

This SCAG Statement of Investment Policy is intended to provide standards and guidelines for the prudent investment of funds by SCAG in conducting its investment and cash management responsibilities. The goal is to strengthen the overall financial condition of SCAG, while earning a return on our investments with safety and liquidity.

Section 2: Objective

The Policy is designed to achieve and maintain adequate working capital to support our Planning and Support Operations, and to grow our available resources and funds to the fullest extent possible. SCAG attempts to obtain a market rate of interest without assuming undue risk to principal. The objectives of such investments, in descending order of importance, are: 1) the long term preservation of capital, 2) adequate cash resources to meet our short term financial needs for liquidity; and 3) to earn a competitive rate of return on capital.

Section 3: Scope

This investment policy applies to activities of SCAG with regard to investing the financial assets of all funds, including the following: General Fund, Special Revenue Funds, and Trust Funds, and any other Funds that may be created from time to time.

Section 4: Investment Responsibility

SCAG's Executive Director, in his capacity as Secretary-Treasurer, may delegate responsibility for investments to the Chief Financial Officer and/or the Manager of Accounting. This includes the authority to select investments, engage professional services, to open accounts with banks, brokers and dealers, to establish safekeeping accounts or other arrangements for the custody of securities, and report to oversight bodies. Those persons authorized to execute transactions include: 1) Chief Financial Officer or his/her director designee, 2) Manager of Accounting or his/her staff designee, and 3) those specifically approved and added by the Executive/Administration Committee (EAC) of the Regional Council (RC). Brokers and dealers are to be provided with a list of specified names of those persons authorized to execute transactions.

Section 5: Internal Controls

The Chief Financial Officer and the Manager of Accounting shall establish the investment function so that specific responsibility for the performance of duties is assigned with a clear line of authority, accountability and reporting. The functions of authorizing, executing and recording transactions, custody of investments and performing

reconciliations are to be handled by separate persons to reduce the risk that a person is in a position to conceal errors or fraud in the normal course of duty.

While no internal control system, however elaborate, can guarantee absolute assurance that assets are safeguarded, it is the intent of the internal control system to provide reasonable assurance that management of the investment function meets our objectives. These internal controls shall be reviewed annually by the independent auditor.

Section 6: Reporting

The EAC shall be responsible for reporting the status of investments to the RC on a monthly basis. Reports are to be submitted by the Chief Financial Officer to the EAC and/or the Investment Subcommittee (See Section 19) following the end of each reporting period. These reports shall show the type of investment, institution, interest rate, date of maturity, compliance to the investment policy, a verification of adequacy of working capital to meet our operating needs and market value for all investments.

Section 7: Prudence

The standard of prudence to be used by investment officials shall be the “prudent person” rule and shall be applied in the context of managing all aspects of the overall portfolio. Investments shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs.

Section 8: Authorized Investments

(A) Surplus Funds

Funds may be invested in any instrument allowable by the State of California Government Code Section 53600 et seq. so long as the investment is appropriate when SCAG’s investment objectives and policies are taken into consideration. Within the context of the limitations, the following are authorized:

- US Treasury Obligations (Bills, Notes and Bonds)
- US Government Agency Securities and Instrumentality’s of Government Sponsored Corporations
- Banker’s Acceptances
- Commercial Paper
- Repurchase Agreements
- Certificates of Deposit
- Negotiable Certificates of Deposit
- Passbook Savings Accounts
- Interest Bearing Checking Accounts
- Intermediate Term Corporate Notes

- Bank Money Market Accounts
- Local Agency Investment Fund (State Pool)
- Los Angeles County Investment Fund (County Pool)
- Shares of Beneficial Interest issued by a Joint Powers Authority organized pursuant to California Government Code Section 6509.7 that invests in the securities and obligations authorized in Section 53601 (a) through (n).
- Other investments that are, or may become, legal investments through the State of California Government Code.

B. Other Post-Employment Benefits Funding

All funding approved for this purpose shall be invested in the irrevocable trust for post-employment benefits administered by the California Public Employees Retirement System (CalPERS), also known as the California Employer's Retiree Benefit Trust (CERBT).

C. Supplemental Defined Benefit Pension Plan Funding

All funding approved for this purpose shall be invested in an annuity selected according to criteria prescribed by SCAG procurement policies and SCAG's financial and operational needs, or funded on a pay-as-you-go basis.

Section 9: Prohibited Investments

SCAG shall not invest any funds in inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages. SCAG shall not invest any funds in any security that could result in a zero interest accrual if held to maturity.

Section 10: Investment Criteria

Criteria for selecting investments and order of priority are:

A. SAFETY

The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. SCAG shall only invest in those financial instruments whose safety and quality comply with State law and SCAG's risk tolerance.

B. LIQUIDITY

This refers to the ability to convert an investment into cash at any moment in time with a minimal chance of losing some portion of principal or interest. Since liquidity is an important investment quality, especially when the need for immediate access to funds may occur unexpectedly, potential fluctuations in market value are to be an important consideration when selecting an investment. SCAG's portfolio shall provide for adequate liquidity as indicated by SCAG's cash projections.

C. YIELD

Yield is the potential dollar earnings an investment can provide and sometimes is described as the rate of return. SCAG shall attempt to maximize return consistent with criteria A and B above.

Section 11: Diversification

SCAG will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities. Diversification strategies shall be established within the guidelines of Government Code Section 53600 et seq., and periodically reviewed.

Section 12: Investment Pools

SCAG has determined that use of investment pools is a practical investment option. SCAG will utilize guidelines established by the California Municipal Treasurers Association and California Society of Municipal Finance Officers to ensure the safety of investment pools.

Section 13: Maturity Limitations

Every investment instrument purchased must have a term remaining to maturity of five years or less, unless RC approval was obtained three months in advance.

Section 14: Safeguarding of Assets and Records

Securities purchased from broker/dealers shall be held in third-party safekeeping in SCAG's name and control, whenever possible. Monthly statements received from the financial institution are reconciled to the investment reports by the Senior Accountant. Review of safety, liquidity, and yields of investment instruments; and reputation and financial condition of investment brokers is to be done by the EAC. The periodic review of the investment portfolio, including investment types, purchase price, market values, maturity dates, and investment yields as well as conformance to the stated investment policy will also be performed by the EAC.

Section 15: Qualified Institutions

If SCAG decides not to use investment pools, SCAG shall prepare and maintain a listing of financial institutions which are approved for investment purposes. In addition, a list will be maintained of approved broker/dealers selected by credit worthiness, who maintain an office in the State of California. All financial institutions and broker/dealers who desire to become bidders for investment transactions must supply the following: audited financial statements, proof of National Association of Security Dealers'

certification, trading resolution, proof of California registration, and certification of having read this Investment Policy. An annual review of the financial condition and registrations of qualified bidders will be conducted by the EAC.

Section 16: Monitoring and Adjusting the Portfolio

SCAG will monitor the contents of the portfolio, the available markets and the relative values of competing instruments and will adjust the portfolio accordingly based on our Investment Policy. Investment counselors may be engaged to assist in the performance of this work with the approval of the EAC.

Section 17: Modification and Legislative Changes

The EAC shall be responsible for modifying investment guidelines as conditions warrant and submit same for re-approval by the RC on an annual basis. This annual approval may be on the consent agenda unless there are amendments to this Policy. Any State of California legislative action, that further restricts allowable maturities, investment type or percentage allocations, will be incorporated into SCAG's Statement of Investment Policy and supersede any and all previous applicable language.

Section 18: Segregation of Responsibilities

A. FUNCTION	B. RESPONSIBILITY
Develop Statement of Investment Policy	Chief Financial Officer Manager of Accounting
Recommend modifications to Statement of Investment Policy	Chief Financial Officer Legal Counsel Manager of Accounting Investment Subcommittee
Approve Statement of Investment Policy and appointment of Oversight Committee	Executive/Administration Committee
Adopt Statement of Investment Policy	Regional Council
Select Investments	Chief Financial Officer Manager of Accounting Outside Investment Manager
Approve transactions	Chief Financial Officer or Manager of Accounting
Execute investment transactions and fax	Outside Investment Manager

completed trade information to SCAG	
Investment verification (match broker confirmation to trade information provided by outside Investment Manager to SCAG investment records)	Lead Accountant
Record investment transactions into SCAG's accounting records	Lead Accountant – General Ledger
Reconcile investment records to accounting records and bank statements	Lead Accountant – General Ledger
Security	Time Certificates of Deposit will be maintained in SCAG's safe in the care of the Chief Financial Officer. All other investment securities will be held in safekeeping in the trust department of SCAG's Depository bank, or other third party custodian as designated by the Chief Financial Officer.

Section 19: Executive/Administration Committee and Investment Subcommittee

The EAC is empowered to review and make recommendations on the Investment Policy and Investment Strategy of SCAG to strengthen the internal controls of the management of funds. The EAC may, in its discretion, establish an Investment Subcommittee to assist the EAC to achieve the goals and objectives of this Investment Policy.

19.1 Purpose of the Investment Subcommittee

- A. To review and make recommendations about this Investment Policy and Investment Strategy.
- B. To review investments on a periodic basis and to report any exceptions to this Investment Policy immediately to the RC.
- C. To be responsive to EAC requests.

19.2 Membership

The total membership shall consist of five (5) members: 1) EAC Chair and 2 Members (selected by the EAC members), 2) Chief Financial Officer, and 3) Manager of Accounting.

19.3 Functions and Duties

A. Annually

To review and approve the Statement of Investment Policy; to review the financial condition of broker/dealers and financial institutions.

B. Quarterly

To review investments made during the previous quarterly period; to provide a status report to the EAC.

C. Monthly

To develop and carry out the ongoing investment strategy in accordance with the Investment Policy; to recommend amendments to the Statement of Investment Policy.

D. The function of the EAC and the Investment Subcommittee is to provide policy guidance that gives the operating staff standards and guidelines to work within on a day-to-day basis. By this, it is meant that each individual trade need not be approved by this Committee at the time it is transacted, provided that it falls within the scope of the Statement of Investment Strategy.

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey, Director, Strategy, Policy and Public Affairs; (213) 236-1836;
Chidsey@scag.ca.gov

SUBJECT: AB 1250 (Bloom) – Buses: Axle Weight

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Support

EXECUTIVE SUMMARY:

AB 1250 would exempt transit buses procured through a solicitation process that was issued before January 1, 2016 from the statutory weight limit of 20,500 pounds on any one axle of a bus. The bill seeks to fix the problem of increasing weights of transit buses due to numerous state and federal mandates, including Americans with Disability Act requirements and other required emissions reduction equipment, and a 1975 state law generally prohibiting the gross weight on any single axle of a transit bus from exceeding 20,500 pounds. The bill extends indefinitely prior short term exemptions from the weight limit for transit buses procured prior to the January 1, 2016 expiration of the exemption; and sets a declining maximum weight balance for new buses procured after that date beginning at 25,000 pounds per axel for buses procured prior to January 1, 2018 to sliding downward to 22,000 pounds per axel for buses procured prior to January 1, 2022. The Legislative/Communications and Membership Committee (LCMC) recommends that SCAG adopt a support position.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

Since 1975, state law has prohibited the gross weight on any single axle of a transit bus from exceeding 20,500 pounds. This law, enacted to reduce damage to roadways, has come into conflict with subsequently enacted laws intended to further societal goals such as reducing emissions, increasing access for the disabled, and others resulting in transit buses today often exceed the statutory maximum limit weight, especially when carrying a large number of passengers. Some transit operators have been caught between these unintentionally conflicting policy and regulatory objectives and have been subject to citation resulting in costly fines paid for by local jurisdictions and, ultimately, the taxpayer.

REPORT

Recognizing this statutory and regulatory conflict, the California Transit Association sponsored and the Governor signed two successive short term legislative fixes: AB 1706 (Eng) [Chapter 771, Statutes of 2012] and AB 1720 (Bloom) [Chapter 263, Statutes of 2014], which provided temporary relief from California's bus axle weight limit while a long-term solution was being crafted. As a result of these efforts, until January 1, 2016 current law exempts from the existing maximum axle weight limit a transit system that is procuring a new bus that is of the same or lesser weight than the bus it is replacing, or if it is incorporating a new fleet class into its inventory and its governing board makes certain findings and notices all affected local governments. Without legislative action, the old bus axle weight limit will go back into effect on January 1, 2016.

In order to address the conflicting statutory issue long term, AB 1250 clarifies that transit buses procured pursuant to a solicitation issued before January 1, 2016 are, and will continue to be, exempt from the old bus axle weight limit, when it comes back next year, thus ensuring that transit buses procured in 2015 can be legally operated in 2016 and beyond. The bill also introduces a declining sliding scale weight limit that reflects agreement between the various impacted stakeholders on defining a long-term solution to the problem of operating cleaner, more efficient and accessible buses while also protecting the infrastructure from excessively heavy transit buses. Specifically AB 1250 does the following:

- Exempts from the 20,500 pound weight limitation buses procured from a solicitation issued prior to January 1, 2016;
- Establishes a declining maximum unladen weight per axle beginning at 25,000 pounds per axle for buses procured through a solicitation issued prior to January 1, 2018, and ending at 22,000 pounds for buses procured through a solicitation issued on or after January 1, 2022.

Implicit within these provisions are an acknowledgment that transit buses in operation today may not always comply with the state's old bus axle weight limit for the reasons discussed (i.e. conflicting laws and regulations compelling heavier vehicles); the need to institute a more realistic and statutorily-enforceable schedule of new bus axle weights while decreasing the bus axle weight over time on a descending schedule thus driving bus suppliers and public transit operators to design, manufacture and ultimately put into operation increasingly lighter transit buses.

Significantly, the bill would also convert the measurement and enforcement of bus axle weights to *unladen* weight (from today's *gross* weight), acknowledging that a transit bus's weight changes throughout the day with ridership, and creating certainty with regard to the maximum weight of any transit bus that "rolls off the factory floor." Thus, enforcement of the new statutory threshold would be less arbitrary and more certain.

Negotiations between the CTA and other stakeholders, including cities and counties, are ongoing and include, among other issues, determining how best to acknowledge and account for transit bus procurements and delivery schedules authorized under previous legislative action that may be incompatible with the bus axle weight reduction schedule now proposed by this bill. The specific concern is that the cut-off dates are tied to solicitations, not delivery dates, potentially making the deadline too open-ended.

REPORT

AB 1250 passed the Assembly (80-0) on April 20; passed Senate Committee on Transportation and Housing (11-0) on July 15 and Senate Appropriations Committee (6-0) on August 17. The bill has been amended in the 2nd House so it must return to the Assembly for concurrence should it pass the Senate. Currently the bill is supported by the California Transit Association (sponsor), City of Santa Monica, Orange County Transportation Authority, Santa Cruz Metropolitan Transit District, Alameda-Contra Costa Transit District, California Association for Coordinated Transportation, and Napa County Transportation Planning Agency. There is no on-record opposition.

The LCMC at its August 18, 2015 meeting unanimously recommended support of AB 1250 for adoption by the Regional Council. All major stakeholder groups are engaged in a negotiated solution to the axle weight problem, including the Governor's office, local government, transit operators, and others. SCAG recommends support of a negotiated long term solution to the unintended conflict of laws affecting transit bus weights that negatively impact its transit partners while protecting the local infrastructure.

A copy of AB 1250 may be accessed online at: <http://goo.gl/VnYDwv>

ATTACHMENT:

None

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DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey, Director, Strategy, Policy and Public Affairs; (213) 236-1835;
Chidsey@scag.ca.gov

SUBJECT: SB 25 (Roth) - Local Government Finance: Property Tax Revenue Allocation: Vehicle License Fee Adjustments - SUPPORT

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Support

EXECUTIVE SUMMARY:

Existing property tax law requires that each city and county receive property tax revenues in the form of a vehicle license fee adjustment amount from a vehicle license fee property tax compensation fund that exists in each county treasury, and requires that these additional allocations be funded from ad valorem property tax revenues otherwise required to be allocated to educational entities. This bill would provide for a vehicle license fee (VLF) adjustment for the 2015-16 fiscal year and thereafter for four cities, Eastvale, Jurupa Valley, Menifee and Wildomar, to reimburse those cities for disproportionate funding lost during the 2011 state budget realignment that swept VLF fees to the state and disproportionately affected newly incorporated cities. This bill is very similar to SB 69 (Roth), supported by SCAG, and passing the state legislature in 2014 that was vetoed by Governor Brown. The Legislative/Communications and Membership Committee (LCMC) recommends support of SB 25.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

In lieu of a property tax on motor vehicles, the state collects an annual Vehicle License Fee (VLF) and allocates the revenues after administrative costs to cities and counties. In 1998, the Legislature began cutting the VLF rate from 2% to 0.65% of a vehicle's value. The State General Fund backfilled the lost VLF revenues to cities and counties. As part of the 2004-05 budget agreement, the Legislature enacted the "VLF-property tax swap," which replaced the VLF backfill from the State General Fund with property tax revenues that otherwise would have gone to schools through the Educational Revenue Augmentation Fund (ERAF). This replacement funding is known as the "VLF adjustment amount." The State General Fund backfills schools for their lost ERAF money.

REPORT

The VLF-property tax swap did not reallocate extra property tax revenues to cities that were not in existence when the state was compensating cities for the difference between the 2% and 0.65% VLF rates. As a result, new cities received less VLF funding than they would have if they had incorporated before the VLF-property tax swap. Similarly, a city that annexed an inhabited area received less VLF revenue than it would have before the VLF-property tax swap. Because the amount of the per capita VLF allocations went down when the Legislature cut the VLF rate, the amount of additional VLF revenue coming to a city as the result annexing an inhabited area was also sharply reduced. The VLF-property tax swap did not compensate cities for this reduction. Cities only receive additional property tax revenues in lieu of lost VLF based on the future growth of assessed valuation in the annexed area.

Advocates for cities asked the Legislature to reallocate a portion of existing cities' remaining VLF funds to new cities and to cities that annex inhabited areas to help make new city incorporations and city annexations financially feasible. In response, the Legislature passed AB 1602 (Laird, 2006), which changed the allocation of Vehicle License Fee (VLF) funds to restore the VLF revenues for city incorporations and annexations that were lost under the VLF-property tax "swap." AB 1602's formula allocated \$50 per capita adjusted annually for growth. Since the passage of AB 1602, the residents of Eastvale, Jurupa Valley, Menifee and Wildomar voted to become cities.

Governor Brown's 2011 Realignment Proposal shifted several state programs and commensurate revenues to local governments. The Legislature passed Senate Bill 89 which recalculated the Department of Motor Vehicle's administration fund to \$25 million and increased vehicle license registration by \$12 per vehicle to offset DMV's cut budget. SB 89 also eliminated VLF revenues allocated to cities and shifted those revenues to fund public safety realignment. Specifically, it shifted \$137 million from local government's VLF revenues to public safety, \$14 million of which disproportionately impacted the 4 newly incorporated cities Eastvale, Jurupa Valley, Menifee and Wildomar in Riverside County, because the Prop. 1A Property Tax going to all other cities (in lieu of VLF fees) as part of the VLF property tax swap were protected, but VLF fees were swept to the state, thus impacting the newly incorporated cities much more significantly.

SB 25 would establish a vehicle license adjustment amount for a city incorporating after January 1, 2004, and on or before January 1, 2012, (thus only affecting the four cities incorporated between the enactment of the VLF property tax swap and the 2011 budget realignment) as follows:

- A formula to calculate the base year VLF adjustment amount for fiscal year (FY) 2015-16 which uses the population of the incorporating city, times the sum of the most recent VLF adjustment amount for all cities in the county, divided by the sum of the population of all the cities in the county; and,
- A formula to calculate the VLF adjustment amount for FY 2016-17, and each FY thereafter, that includes the percentage change from the immediately preceding FY to the current FY in gross taxable assessed valuation (property tax revenues).

Thus what SB 25 does for the four disenfranchised cities is to enact a statutory formula that provides cities that incorporated between 2004 and 2012 with shares of property tax in 2015-16 to offset the amount of vehicle license fee revenue they would have received. In future years, the amount will be

REPORT

adjusted according to the same rules applied to other cities and, thus, will be treated equally with all other cities going forward.

State fiscal impact, according to analysis by the Senate Appropriations Committee, is a one-time, permanent shift of approximately \$16.7 million in property tax revenues in 2015-16 from the Riverside County Educational Revenue Augmentation Fund (ERAF) to the four recently-incorporated cities. The General Fund would backfill the reductions from ERAF to replace funding that would otherwise go to schools pursuant to Proposition 98 minimum funding guarantees. The initial General Fund backfill payments would adjust each year thereafter at the property tax growth rate.

The bill is supported by:

California Association of Local Agency Formation Commissions
California Police Chiefs Association
California Professional Firefighters
California State Association of Counties
City of Jurupa Valley
City of Menifee
City of Riverside
Contra Costa County Local Agency Formation Commission
County of Riverside
League of California Cities
Orange County LAFCO
Riverside Sheriffs' Association
San Diego Local Agency Formation Commission
San Mateo Local Agency Formation Commission
Southwest California Legislative Council

There is no on-record opposition to the bill.

This bill is nearly identical to SB 69 (Roth) passing the Legislature in 2014 and supported by SCAG, which was vetoed by the Governor, and would have provided cities incorporating after January 1, 2004, and on or before January 1, 2012, with property tax in lieu of VLF. In vetoing that bill, the Governor's veto message for SB 69 states, "While it is true that the state's economy has improved markedly, and significant progress has been made in aligning revenues and expenditures, I do not believe that it would be prudent to authorize legislation that would result in long term costs to the general fund that this bill would occasion."

Since that time the state's fiscal condition has continued to improve and the one-time hit to the General Fund is estimated at less than \$17 million with annual property tax allocations to four additional cities that are the same as allocated to over 800 other California cities. The LCMC at its August 18, 2015 meeting unanimously recommended support of the bill for adoption by the Regional Council to ensure that these four member cities receive equal property tax funding going forward and to reimburse for lost revenues taken by the state as part of the 2011 state budget realignment.

REPORT

SB 25 passed the Senate (40-0) on June 1; passed Assembly Local Government Committee (9-0) on July 16; and is referred to Assembly Appropriations Committee.

A copy of SB 25 can be accessed online at: <http://goo.gl/151cwz>

ATTACHMENT:

None



PROPOSED 2016 MEETING SCHEDULE REGIONAL COUNCIL AND POLICY COMMITTEES

Main Office

818 West Seventh Street
12th Floor
Los Angeles, California
90017-3435
t (213) 236-1800
f (213) 236-1825
www.scag.ca.gov

Officers

President
Cheryl Viegas-Walker, El Centro

First Vice President
Michele Martinez, Santa Ana

Second Vice President
Margaret Finlay, Duarte

Immediate Past President
Carl Morehouse, San Buenaventura

Executive/Administration Committee Chair

Cheryl Viegas-Walker, El Centro

Policy Committee Chairs

Community, Economic and Human Development
Bill Jahn, Big Bear

Energy & Environment
Deborah Robertson, Rialto

Transportation
Alan Wapner, San Bernardino Associated Governments

All Regular Meetings are scheduled on the 1st Thursday of each month	
Executive/Administration Committee (EAC)	9:00 AM – 10:00 AM
Community, Economic and Human Development Committee (CEHD)	10:00 AM – 12:00 PM
Energy and Environment Committee (EEC)	10:00 AM – 12:00 PM
Transportation Committee (TC)	10:00 AM – 12:00 PM
Regional Council (RC)	12:15 PM – 2:00 PM

January 7, 2016

February 4, 2016

March 3, 2016

April 7, 2016

May 5 – 6, 2016

(2016 SCAG Regional Conference & General Assembly)

June 2, 2016

July 7, 2016

August 4, 2016 (DARK)

September 1, 2016

October 6, 2016

(Note: League of California Cities Annual Conference, Long Beach, CA, on Oct. 5 - 7)

November 3, 2016

December 1, 2016

The Regional Council consists of 86 elected officials representing 191 cities, six counties, six County Transportation Commissions, one representative from the Transportation Corridor Agencies, one Tribal Government representative and one representative for the Air Districts within Southern California.

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
July 2, 2015

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its July 2, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Cheryl Viegas-Walker, President, El Centro, District 1, at 9:06 a.m. There was a quorum.

Members Present

- | | |
|--|----------------------------------|
| Hon. Cheryl Viegas-Walker, El Centro, Chair | District 1 |
| Hon. Michele Martinez, Santa Ana, 1 st Vice-Chair | District 16 |
| Hon. Margaret Finlay, Duarte, 2 nd Vice-Chair | District 35 |
| Hon. Carl Morehouse, Immediate Past President | District 47 |
| Hon. Joe Buscaino, Los Angeles | District 62 |
| Hon. Bill Jahn, Big Bear Lake | District 11 |
| Mr. Randall Lewis, Ex-Officio | Lewis Group of Companies |
| Hon. Clint Lorimore, Eastvale | District 4 |
| Hon. Andrew Masiel, Sr. | Pechanga Band of Luiseno Indians |
| Hon. Barbara Messina, Alhambra | District 34 |
| Hon. Kris Murray, Anaheim | District 19 |
| Hon. Greg Pettis, Cathedral City | District 2 |
| Hon. Carmen Ramirez, Oxnard | District 45 |
| Hon. Deborah Robertson, Rialto | District 8 |
| Hon. Alan Wapner, Ontario | SANBAG |

Members Not Present

- | | |
|---------------------------------|-------------|
| Hon. Larry McCallon, Highland | District 7 |
| Hon. Pam O'Connor, Santa Monica | District 41 |
| Hon. Rex Richardson, Long Beach | District 29 |

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Cheryl Viegas-Walker, Chair, called the meeting to order at 9:03 a.m., and asked all to join her in the Pledge of Allegiance. Hon. Viegas-Walker welcomed Hon. Andrew Masiel, Sr. back to the EAC.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, announced that Bernice Villanueva, SCAG's Manager of Budgets and Grants will be retiring in October, 2016. He thanked Ms. Villanueva for her valuable contributions, and for 40 years of dedication to the agency.

Mr. Ikhata announced that SCAG has conducted 20 open houses in six counties over the past five weeks to engage residents on the development of the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS). He noted that the open houses were well-attended and that three additional open houses have been scheduled. He thanked everyone, including SCAG staff, for their outreach efforts and participation.

Mr. Ikhata provided an update on the Cap-and Trade Funding. He provided background information, as previously reported, regarding equity issues with the Strategic Growth Council (SGC) on its selection of applicants for the Affordable Housing and Sustainable Communities (AHSC) competitive grant program. He reported that on June 19, 2015 the SGC announced nine additional projects from the SCAG region that will be recommended for funding. Mr. Ikhata recognized the EAC Board Officers for their outreach, leadership and invaluable assistance in supporting this effort.

Mr. Ikhata announced that after the Special Joint Regional Council and Policy Committee meeting, Thursday, August 6, 2015 from 10: 00 a.m. – 12:00 p.m., SCAG will convene a workshop to discuss how to best position the region for securing new competitive grant funding derived from Cap-and-Trade revenues. The event is called "California Gold" and will bring together housing and transportation sector leaders to discuss how best to collaborate on future rounds of AHSC grants. More information can be found on SCAG's website.

Mr. Ikhata provided an update on SCAG's Electronic Voting System software. He noted the problems at last month's Regional Council meeting and ensured the committee that SCAG staff is working with the vendor to make specific software fixes and other significant changes in order to improve efficiency and accuracy in the e-voting process. Additionally, a TEST vote was conducted at today's EAC meeting to ensure an accurate electronic vote.

Full details and additional updates can be found in the Executive Director's Monthly Report which was distributed separately.

PRESIDENT'S REPORT

Hon. Cheryl Viegas-Walker, Chair, requested staff to email the dates and any additional details of the upcoming Special meetings related to the RTP/SCS, including the SGC workshops, through September 2015.

Hon. Viegas-Walker noted that SCAG led a delegation to attend the Strategic Growth Council's June 30, 2015 meeting to support the selected projects from the region and also raise concerns about equity in the selection process. She asked the attendees to provide highlights of the visit.

Hon. Michele Martinez, agreed with comments made by Senator DeLeon that having one unified voice to participate and take action at the state level to discuss and reiterate regional concerns can have beneficial results.

Hon. Margaret Finlay, thanked staff for their outstanding organizational efforts with leading the delegation. She noted that she enjoyed the remarks made by the key speakers and other attendees, and stated that a partnership between the MPOs and the SGC is needed.

Hon. Carl Morehouse echoed the comments made by Hon. Martinez and Hon. Finlay.

Hon. Greg Pettis expressed concern with funding equity for smaller counties and disadvantage communities. He noted that the SCAG delegation need to be visible in Sacramento and that inviting key legislative representatives to the Southern California Region, when they are off calendar, would be helpful.

Hon. Cheryl Viegas-Walker, Chair, commented that she also supports the rural set-aside and funding match. Hon. Walker stated that she was encouraged with the meetings held with key staff members in Sacramento and agree that SCAG's unified voice is being heard and respected. She thanked Darin Chidsey and SCAG staff for their efforts in making the trip seamless.

ACTION/DISCUSSION ITEMS

1. SB 321 (Beall) Motor Vehicle Fuel Taxes: Rates: Adjustments - Support

Darin Chidsey, Director, Strategy, Policy and Public Affairs provided an overview and background information on SB 321. He noted that the Legislative/Communications and Membership Committee (LCMC) forwarded a support recommendation on SB 321, and asked the EAC to support the bill.

There were no additional discussions or comments made on this item.

A MOTION was made (Finlay) and SECONDED (Lorimore) to approve staff's recommendation of Support. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Buscaino, Jahn, Lorimore,
Masiel, Messina, Morehouse, Murray, Pettis, Ramirez, Robertson
and Wapner
NOES: None
ABSTAIN: None

2. Updated Sustainability Joint Work Program between SCAG and the Los Angeles County Metropolitan Transportation Authority (Metro)

Huasha Liu, Director Land Use and Environmental Planning, provided highlights of the Updated Sustainability Joint Work Program and requested the EAC to approve the 2015/2016 SCAG/Metro Joint Work Program Updated Initiatives.

There were no additional discussions made on this item.

A MOTION was made (Morehouse) and SECONDED (Finlay) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Buscaino, Jahn, Lorimore,
Masiel, Messina, Morehouse, Murray, Pettis, Ramirez, Robertson
and Wapner
NOES: None
ABSTAIN: None

3. Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program and State Expenditure Plan Update

Huasha Liu, Director Land Use and Environmental Planning, provided an update on the AHSC Program, including a proposed action plan to form partnerships with local government and key stakeholders to develop AHSC projects, hosting regional workshops, and support of technical assistance and continued outreach. As part of the action plan, SCAG plans to convene a forum on August 6, 2015.

A MOTION was made (Jahn) and SECONDED (Finlay) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Jahn, Lorimore, Masiel, Messina,
Morehouse, Murray, Pettis, Ramirez, Robertson and Wapner
NOES: None
ABSTAIN: None

CONSENT CALENDAR

Approval Items

4. June 4, 2015 Minutes of the Executive/Administration Committee
5. Contracts \$200,000 or Greater: Contract Nos. 15-01032-C1, Imperial Valley College/San Diego State University (IVC/SDSU) Transit Shuttle Analysis
6. Contracts \$200,000 or Greater: Contract Nos. 15-034-C1, Active Transportation Safety and Encouragement Campaign (Tactical Urbanism)
7. Memorandum of Understanding (MOU) with China Academy of Transportation Sciences (CATS), China Ministry of Transportation

Receive and File

8. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000
9. July 2015 State and Federal Legislative Update
10. SCAG Sustainability Planning Grants Program – Monthly Update

A MOTION was made (Pettis) and SECONDED (Finlay) to approve the Consent Calendar, Items No. 4-10. The motion was passed by the following vote:

AYES: Viegas-Walker, Martinez, Finlay, Buscaino, Jahn, Lorimore,
Masiel, Messina, Morehouse, Murray, Pettis, Ramirez, Robertson
and Wapner
NOES: None
ABSTAIN: None

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report.

There were no additional discussions or comments made on this item.

FUTURE AGENDA ITEMS

There were no future agenda items requested.

ANNOUNCEMENTS

Mr. Ikhata introduced Mr. Tom LaBonge, former Los Angeles City Council member, and asked him to provide comments. He remarked on the history of the City of Los Angeles and noted that collaboration with local and state representatives are hugely important for success of the communities.

The EAC thanked him for his dedication and long-time commitment to public service.

ADJOURNMENT

The EAC adjourned its meeting at 10:00 a.m. There is no meeting in August (dark). The next regular meeting of the EAC is scheduled for Thursday, September 3, 2015, at the SCAG Los Angeles Office.

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JUNE	JULY	AUG	SEPT	OCT	NOV
		IC	LA	OC	RC	SB	VC						
Walker-Viegas, Cheryl, President	El Centro	X						X	X				
Martinez, Michele, 1st VP	Santa Ana			X				X	X				
Finlay, Margaret	Duarte		X					X	X				
Morehouse, Carl, Imm. Past President	San Buenaventura						X	X	X				
Buscaino, Joe	Los Angeles		X						X				
Jahn, Bill	Big Bear Lake					X		X	X				
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X	X				
Lorimore, Clint	Eastvale				X			X	X				
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X				X				
McCallon, Larry	Highland					X		X					
Messina, Barbara	Los Angeles		X					X	X				
Murray, Kris	Anaheim			X					X				
O'Connor, Pam	Santa Monica		X										
Pettis, Gregory, Imm. Past President	Cathedral City				X			X	X				
Ramirez, Carmen	Ventura						X		X				
Rex Richardson	Long Beach		X					X					
Robertson, Deborah	San Bernardino County					X			X				
Wapner, Alan	Ontario					X			X				
18	Totals	1	5	2	3	4	2						

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DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Hasan Ikhata, Executive Director, ikhrata@scag.ca.gov, (213) 236-1944

SUBJECT: SCAG Participation at the International Conferences in South Korea

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve the participation of three (3) SCAG delegates, Regional Councilmembers Hon. Dr. Steven S. Choi, Hon. Larry McCallon, and SCAG's Chief of Research and Forecasting Dr. Simon Choi (on behalf of Executive Director Hasan Ikhata) to represent SCAG and participate at two (2) international conferences: 1) the International Conference on Sustainable Development for Future City hosted by the Incheon National University (INU) College of Urban Sciences; and 2) the International Conference on Climate Finance and Industry hosted by Green Climate Fund (GCF), established within the United Nations Framework Convention on Climate Change (UNFCCC), in Incheon, South Korea; and authorize the expenditure of approximately \$1,810 from the General Fund to cover related expenses incurred during the conference for the SCAG delegates.

EXECUTIVE SUMMARY:

INU College of Urban Sciences, one of SCAG's partner institutions in South Korea, is hosting the International Conference on Sustainable Development for the Future City, scheduled for October 26 – 28, 2015. GCF, established within the UNFCCC, is hosting the International Conference on Climate Finance and Industry with and Incheon Metropolitan City and INU on October 28-29, 2015. INU College of Urban Sciences has invited RC member Hon. Dr. Steven S. Choi and Executive Director Hasan Ikhata to speak on SCAG's Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and the role of SCAG and local governments in implementing SCAG's RTP/SCS at the conferences.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, especially our Vision Statement of serving as "an international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California."

BACKGROUND:

As past practice, prior to RC member and SCAG staff travelling outside of the United States on SCAG business, Regional Council approval is obtained. RC member Hon. Dr. Steven S. Choi, the advisor to Incheon City, and Executive Director Hasan Ikhata are invited to participate at two (2) international conferences: 1) the International Conference on Sustainable Development for Future City hosted by INU College of Urban Sciences; and 2) the International Conference on Climate Finance and Industry by

REPORT

GCF, established within the UNFCCC, in Incheon, South Korea. Additionally, Hon. Larry McCallon has expressed interest to attend the conferences and will cover expense of his own airfare.

The international conferences will discuss the sustainable development strategies for the future city to address global mega trends including demographic changes and their impacts on metropolitan transportation, economy, housing, environment, and climate change. Through these international conferences, SCAG expects to share SCAG's experiences of planning for sustainable growth and discuss its best practices.

INU will sponsor the two (2) SCAG delegates' economy class round-trip airfare from Los Angeles to Korea; four (4) nights of hotel accommodation; meals and related local travels. However, an additional one (1) night of hotel accommodation is needed to allow the delegates to visit sustainable development projects and partner agencies. Hon. Larry McCallon will be reimbursed for the incidentals (1 night of lodging, local travel and meals, and stipend). Therefore, an expenditure of approximately \$1,810 for the SCAG delegates will be allocated from the FY 15-16 General Fund Budget to cover the delegates' related expenses (each delegate's lodging \$200 per night; \$150 for local travel and meals; and \$480 stipend).

FISCAL IMPACT:

The proposed expenditure of approximately \$1,810 will be allocated from SCAG's FY 15-16 General Fund Budget.

ATTACHMENT:

None

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Contracts \$200,000 or Greater: Contract No. 16-003-C1, Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Approve Contract No. 16-003-C1, to AECOM Technical Services, Inc., in an amount not-to-exceed \$782,800, to provide consultant services to assist with the development of a multimodal corridor improvement plan that evaluates transit and rail services in a comprehensive, integrated and coordinated manner.

EXECUTIVE SUMMARY:

SCAG, in cooperation with the San Bernardino Associated Governments (SANBAG) and the Los Angeles County Metropolitan Transportation Authority (Metro), is seeking to prepare a transit and rail planning study for the inter-county corridor connecting the eastern San Gabriel Valley in Los Angeles County with the western San Bernardino Valley in San Bernardino County. This study will evaluate current and future travel demand in the corridor with respect to the existing and planned transportation options available, and will make recommendations concerning the optimum mix and service levels of the different modes, including commuter rail, light rail, Bus Rapid Transit (BRT), and express bus on the High Vehicle Occupancy (HOV) and Express Lanes facilities.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective b: Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
1. AECOM Technical Services, Inc. (16-003-C1)	Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study	\$782,800

FISCAL IMPACT:

Funding of \$250,000 is available in the FY 2015-16 budget, and the remaining amount of \$532,800 is expected to be available in the FY 2016-17 and FY 2017-18 budget, subject to budget approval.

ATTACHMENT:

Consultant Contract No. 16-003-C1

CONSULTANT CONTRACTS 16-003-C1

**Recommended
Consultant:**

AECOM Technical Services, Inc.

**Background &
Scope of Work:**

SCAG, in cooperation with the San Bernardino Associated Governments (SANBAG) and the Los Angeles County Metropolitan Transportation Authority (Metro), is seeking to prepare a transit and rail planning study for the inter-county corridor connecting the eastern San Gabriel Valley in Los Angeles County with the western San Bernardino Valley in San Bernardino County. The study corridor area is bounded generally on the west by the State Route 57 (SR-57) freeway and on the east by the Interstate 15 (I-15) freeway, and encompasses the Metro Gold Line Foothill Extension (Phases 2B and 2C), the Metrolink San Bernardino Line, and the I-10 freeway.

This study will evaluate current and future travel demand in the corridor with respect to the existing and planned transportation options available, and will make recommendations concerning the optimum mix and service levels of the different modes, including commuter rail, light rail, Bus Rapid Transit (BRT), and express bus on the High Vehicle Occupancy (HOV) and express lanes facilities.

Consultant shall assist with the development of a multimodal corridor improvement plan that evaluates transit and rail services in a comprehensive, integrated and coordinated manner. The mix of potential transit improvements shall be complementary and structured to provide optimal service levels to the identified transportation markets in the Inter-County study area.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Conducting alternatives analysis (including ridership), leading to the development of technical recommendations for a preferred alternative for coordinated future inter-county transit and rail improvements;
- Stakeholder Coordination and Public Participation Plan; attendance at meetings and meeting materials; briefings, presentations; presentation materials; translation services; community meetings (including presentation materials, logistics, facilitation, public notices, mailers and postage, and summary reports);
- Reviewing related planning studies, existing and future Baseline Conditions Report, travel market analysis; purpose and need statement; and performance measures and analysis methodology; and
- Technical recommendations, and draft and final reports.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective b: Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process.

Contract Amount:	Total not-to-exceed	\$782,800
	AECOM Technical Services, Inc. (prime consultant)	\$647,064
	Arellano Associates (subconsultant)	\$135,736

Note: AECOM originally proposed \$774,380. But because AECOM's price was within budget and well under the other consultant's proposed price, staff requested translation services for an additional language to among other things, increase the project's exposure to the appropriate audiences in the study corridor. Staff negotiated a price of \$8,420 for these services, bringing the contract's value to \$782,800.

Contract Period: Notice-to-Proceed through December 31, 2017

Project Number: 140.00121.06 \$782,800
Funding source: TDA

Funding of \$250,000 is available in the FY 2015-16 budget, and the remaining amount of \$532,800 is expected to be available in the FY 2016-17 and FY 2017-18 budget, subject to budget approval.

Request-for-Proposal (RFP): SCAG staff notified 1,158 firms of the release of RFP 16-003-C1. SCAG staff also posted it on SCAG's bid management system. A total of 68 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

AECOM Technical Services, Inc. (1 subconsultant)	\$774,380
HDR Engineering, Inc. (3 subconsultants)	\$1,474,895

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

Stephen Fox, Senior Regional Planner, SCAG
Philip Law, Manager of Transit/Rail, SCAG
Zeron Jefferson, Associate Transportation Planner, Caltrans, District 7
Rebecca Forbes, Transportation Planner, Caltrans, District 8
Steven Smith, Director of Planning, SANBAG
Eugene Kim, Deputy Executive Officer, Metro

Basis for Selection: The PRC recommends AECOM Technical Services, Inc. for contract award because the consultant:

- Illustrated the most thorough understanding of the project objectives, addressing key critical issues, including a comprehensive discussion of different trip types served by different modes within the study area;
- Demonstrated the strongest knowledge in rail and transit planning, and local and regional issues, including consideration of long-term rail access services to support growth at Ontario International Airport; and
- Proposed the lowest price.

**Conflict Of Interest Form - Attachment
For September 3, 2015 Regional Council Approval**

Agenda Item No. 7

Approve Contract No. 16-003-C1, in an amount not to exceed \$782,800, to provide professional services for the Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study.

The consultant team for the contract include:

AECOM Technical Services, Inc. This firm disclosed conflicts in the Conflict Form they submitted with their proposal - form attached.

Subconsultant: Arellano Associates. This firm did not disclose a conflict in the Conflict Form they submitted with their proposal - form attached.

SCAG CONFLICT OF INTEREST FORM

RFP No. 16-003

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: AECOM Technical Services, Inc.

Name of Preparer: Stephen Polechronis

Project Title: Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study

RFP Number: RFP No. 16-003 **Date Submitted:** June 29, 2015

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
<u>AECOM is a large multinational corporation with over 100,000 employees worldwide. As such, there is no way for us to know whether any of AECOM's managers, partners, or officers are related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council.</u>	

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO See attached (Campaign Contributions 10yr History)

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Stephen Polechronis, hereby declare that I am the (position or title) Senior Vice President of (firm name) AECOM Technical Services, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 24, 2015 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ June 24, 2015

 Signature of Person Certifying for Proposer Date

 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG Conflict of Interest Form

**RFP No. 16-003, Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity Study
Response to Attachment 7, Section II, Question 5**

Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or behalf of a member/candidate)? **YES**

The following is a list of campaign contributions made over the past ten (10) years by AECOM, or its subsidiary company, to past and current members of the SCAG Regional Council.

Name	Date	Dollar Value	Operating Entity
Nelson, Shawn R.	6/5/2014	\$ 500	AECOM
Garcetti, Eric	3/27/2013	\$ 25,000	AECOM
Buscaino, Joel	3/22/2012	\$ 500	AECOM
Martinez, Michelle	12/21/2011	\$ 2,500	AECOM
Englander, Mitch	10/5/2010	\$ 500	AECOM
Murray, Kris	2/16/2010	\$ 1,700	AECOM
Garcetti, Eric	10/5/2009	\$ 500	AECOM
Garcetti, Eric	6/1/2009	\$ 500	AECOM
Martinez, Nury	12/17/2008	\$ 1,000	AECOM
Fuentes, Felip	5/12/2008	\$ 1,000	AECOM
Blumenfield, Bob	4/15/2008	\$ 1,000	AECOM
Cedillo, Gilbert	2/26/2008	\$ 1,000	DMJM+Harris
Huizar, Jose	3/6/2007	\$ 500	DMJM+Harris
Huizar, Jose	7/31/2006	\$ 500	DMJM+Harris
Ridley-Thomas, Mark	7/31/2006	\$ 1,500	DMJM+Harris
Huizar, Jose	6/30/2005	\$ 500	DMJM+Harris
Brown, Art C.	7/9/2004	\$ 250	DMJM+Harris

SCAG CONFLICT OF INTEREST FORM

RFP No. 16-003

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Arellano Associates, LLC.

Name of Preparer: Genoveva L. Arellano

Project Title: Los Angeles and San Bernardino Inter-County Transit and Rail Connectivity

RFP Number: 16-003 **Date Submitted:** 06/17/15

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Genoveva L. Arellano, **hereby declare that I am the (position or title)** Principal **of (firm name)** Arellano Associates, LLC., **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 06/17/15 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****



 Signature of Person Certifying for Proposer
 (original signature required)

06/17/15

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

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DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Authorize Acceptance of the National Oceanic and Atmospheric Administration's (NOAA); FY 2015 Regional Coastal Resilience Grants Program

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION FOR EAC:

Recommend the Regional Council approve Resolution No. 15- 15-572-1, authorizing SCAG to accept the National Oceanic and Atmospheric Administration's (NOAA) FY 2015 Regional Coastal Resilience Grants program funds, if awarded to SCAG, to continue planning efforts to support the SCAG Regional Coastal Resilience Strategy.

RECOMMENDED ACTION FOR RC:

Approve Resolution No. 15- 15-572-1, authorizing SCAG to accept NOAA's FY2015 Regional Coastal Resilience Grants program funds, if awarded to SCAG, to continue planning efforts to support the SCAG Regional Coastal Resilience Strategy.

EXECUTIVE SUMMARY:

SCAG submitted a grant proposal to NOAA in regards to the FY 2015 Regional Coastal Resilience Grants program funds ("Grant Funds"), to continue planning efforts to support the SCAG Regional Coastal Resilience Strategy. Building on SCAG's current work on innovative and sustainable mobility solutions for the region, if awarded, the grant will be used for public engagement, economic analysis, mapping, and transportation facility vulnerability assessment.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal #1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

BACKGROUND:

SCAG submitted a grant proposal to support continuing work on the SCAG Regional Coastal Resilience Strategy. The primary goal of the project is to build on SCAG's current coastal resilience study efforts and continue public engagement, economic analysis, and mapping and transportation facility vulnerability assessment.

NOAA has supported innovative mobility programs in the Southern California region and helped the Los Angeles region establish a foundation for evaluating risks and discussing shared solutions, including the University of Southern California's Sea Grant Program Vulnerability Study for the City of Los Angeles.

SCAG's Regional Coastal Resilience Strategy advances regional sustainability efforts by evaluating strategies that reduce regional costs associated with impacts on critical infrastructure resulting from rising sea level. Furthermore, it advances the vision of the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) by helping the region adapt to coastal risks through resilient resource and land use choices. Thus, the grant funds will enable SCAG to continue the work from current regional study efforts and facilitate further public engagement on innovative adaptation solutions.

FISCAL IMPACT:

The NOAA grant, if awarded, will authorize SCAG to receive \$600,000 in Federal Grant Funds that will be utilized to continue planning efforts on the SCAG Regional Coastal Resilience Strategy. If awarded, this grant will require a match totaling \$300,000. This match will be a combination of local match (both in-kind and cash) and distributed over an approximate two-year timeframe.

ATTACHMENT:

Resolution No. 15- 15-572-1



RESOLUTION NO. 15-572-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING THE ACCEPTANCE OF THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION’S (NOAA) FISCAL YEAR 2015 REGIONAL COASTAL RESILIENCE GRANTS PROGRAM GRANT FUNDS, IF AWARDED TO SCAG, TO CONTINUE PLANNING EFFORTS ON THE SCAG REGIONAL COASTAL RESILIENCE STRATEGY

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First Vice President
Michele Martinez, Santa Ana

Second Vice President
Margaret Finlay, Duarte

Immediate Past President
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Policy Committee Chairs

Community, Economic and Human Development
Bill Jahn, Big Bear

Energy & Environment
Deborah Robertson, Rialto

Transportation
Alan Wapner, San Bernardino Associated Governments

WHEREAS, the Southern California Association of Governments (“SCAG”) is the designated Metropolitan Planning Organization (MPO), pursuant to 23 U.S.C. Section 134 et seq. and 49 U.S.C. Section 5303 et seq., serving the nation’s largest metropolitan planning area comprised of Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial Counties; and

WHEREAS, SCAG has applied for \$600,000 in federal grant funds from the National Oceanic and Atmospheric Administration’s (NOAA) FY 2015 Regional Coastal Resilience Grants Program to continue planning efforts on the SCAG Regional Coastal Resilience Strategy; and

WHEREAS, if awarded, this grant will require a local match totaling \$300,000 (both in-kind and cash) which will be distributed over an approximate two-year timeframe; and

WHEREAS, the Regional Coastal Resilience Grant Program supports regional approaches that build resilience of coastal regions, communities, and economic sectors to the negative impacts from extreme weather events, climate hazards, and changing ocean conditions, and will support planning or implementing actions that mitigate the impacts of environmental drivers on overall resilience, including economic and environmental resilience; and

WHEREAS, the primary goal of the project is to build on SCAG’s current coastal resilience study efforts and continue public engagement, economic analysis, mapping and transportation facility vulnerability assessment; and

WHEREAS, if awarded, the grant funds will be used to advance regional sustainability efforts and advance the vision of the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) by helping the region adapt to coastal risks through resilient resource and land use choices.

NOW, THEREFORE, BE IT RESOLVED by the Regional Council as follows: by the Regional Council of Southern California Association of Governments to authorize SCAG to accept and administer the grant funds, if awarded, to continue planning efforts on the SCAG Regional Coastal Resilience Strategy.

BE IT FURTHER RESOLVED by the SCAG Regional Council as follows:

1. That the Regional Council hereby authorizes SCAG, if awarded, to accept the Federal Grant Funds in the amount of \$600,000 from NOAA's Regional Coastal Resilience Grants program to continue planning efforts on the SCAG Regional Coastal Resilience Strategy.
2. That the Regional Council hereby authorizes a local match totaling \$300,000 (both in-kind and cash) which will be distributed over an approximate two-year timeframe.
3. That SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to supporting the SCAG Regional Coastal Resilience Strategy.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at a regular meeting this 3rd day of September, 2015.

Hon. Cheryl Viegas-Walker
President, SCAG
Councilmember, City of El Centro

Attested by:

Hasan Ikhata
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836;
chidsey@scag.ca.gov

SUBJECT: SCAG Membership and Sponsorships

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Approve

EXECUTIVE SUMMARY:

The Legislative/Communications & Membership Committee (LCMC) met on August 18, 2015 and recommended approval of up to \$18,187 in FY 2015-16 memberships for: 1) Southern California Leadership Network (\$10,000); 2) Eno Center for Transportation (\$12,500); and 3) American Public Transportation Association (\$5,687). In addition, the LCMC recommended approval of up to \$20,000 in sponsorships for: 4) UCLA Lewis Center and Institute of Transportation Studies Transportation Land-Use Environment Connection Symposium (\$10,000); and 5) University of Southern California Sol Price School of Public Policy – Executive Education Program (\$10,000).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

MEMBERSHIPS

1. Eno Center for Transportation – \$12,500

The Eno Center for Transportation's mission is to seek continuous improvement in transportation and its public and public private leadership in order to increase the system's mobility, safety, and sustainability. Eno works across all modes of transportation, with the mission of cultivating creative and visionary leadership for the sector. They pursue this mission by supporting activities in their Center for Transportation Policy (CTP) and their Center for Transportation Leadership (CTL).

With the expiration of the Moving Ahead for Progress in the 21st Century Act (MAP-21), it is essential that the agency is proactive and contributes to the development of the next surface transportation reauthorization bill. Eno's Board of Directors includes executives from The Boeing

Company, Parsons Brinkerhoff, and Mineta and Associates, as well as former executives from Maersk and AECOM.

SCAG staff is recommending a \$12,500 “Gold” membership, which will provide SCAG with the following:

- Ten (10) complimentary subscriptions to *Eno Transportation Weekly* (ETW);
- Complimentary advertising in ETW;
- Participation on an Eno Working Group (SCAG will be participating on the Freight Funding Working Group, which will bring together truckers, railroads, ports, and shippers to discuss the development of a specific proposal for funding a multimodal freight program. The group will assemble and update existing data and analysis on the issue to inform decision-making and build consensus around a specific proposal. The group can then work to present the proposal to Congress and the Administration as they continue to discuss the surface transportation reauthorization bill.);
- Fifty (50) percent discount to events and publications;
- First access to free, limited-space events and webinars;
- Access to member-only content via member portal;
- Eligibility to participate in William P. Eno Paper Competition;
- Access to Eno Job List (coming soon); and
- Access to member directory (coming soon).

2. American Public Transportation Association – \$5,687

The American Public Transportation Association (APTA) is a leading force in advancing public transportation. APTA members include transit systems, government agencies, manufacturers, suppliers, consulting firms, contractors, and other business partners. To strengthen and improve public transportation, APTA serves and leads its diverse membership through advocacy, innovation, and information sharing. An annual membership provides SCAG with access to the highest-quality tools, resources, and programs, including advocacy efforts, networking and partnership opportunities, the latest industry research and data, and professional development. These benefits are valuable in light of recent and continued work in Congress on the next federal transportation reauthorization bill.

SPONSORSHIPS

3. Southern California Leadership Network – \$10,000

The Southern California Leadership Network (SCLN) was founded to advance the region and the state by inspiring, preparing, and connecting leaders to drive change. SCLN does this through its signature Leadership Fellowships, continued leadership development opportunities, and other events to promote lifelong leadership learning. SCAG has been a long-time supporter of a variety of SCLN’s programs, including the California Connections Program (which this particular sponsorship replaces in the budget) and their annual Visionaries Luncheon.

SCLN is in the process of expanding the curriculum for “Leadership Southern California,” their eight-month issues-based civic leadership fellowship. The program will give professionals from government, business, academic, and community organizations a unique opportunity to connect on a regional level while also preparing them to be a part of the region in a positive direction through new and innovative partnerships. SCLN will develop new curriculum designed for civic leaders that will give them the skills to lead and facilitate diverse teams through conflict into common ground and new initiatives. Fellows will learn to recognize unity that is present in the midst of diversity, conflict, and strife, giving them the skills needed to build consensus and resolve community challenges in a productive, impactful manner. Curriculum development will be done in partnership with leaders from multiple local universities and will begin in September 2015, tested and refined in tandem with the Leadership 2015-16 class, and fully rolled out with the 2016-17 Leadership Southern California class.

Staff is recommending a “Gold” level sponsorship in the amount of \$10,000. While the sponsorship will primarily aid in the development of the Leadership Southern California curriculum, the sponsorship also includes recognition as a “Gold” sponsor on all printed and electronic materials related to the 2015-2016 Leadership Southern California fellowship and an opportunity to address Leadership Southern California fellows as a sponsoring organization.

4. **UCLA Lewis Center and Institute of Transportation Studies Transportation – Land Use – Environment Connection Symposium (October 19-21, 2015) – \$10,000**

Each year, the UCLA Lewis Center and Institute of Transportation Studies Program holds a symposium dealing with regional and public policy issues. This year’s symposium—Planning for Change: From Fragile to Agile—will take place from October 18-20, 2015 at the UCLA Lake Arrowhead Conference Center and will include panels and other forums for dialogue among public officials, private industry leaders, and audience members to explore the implications of recent and foreseeable future technological innovations for transportation, land use, and environmental policy and planning. SCAG has been a sustaining co-sponsor of this program, which enables SCAG to maintain membership on the 2015-2016 Arrowhead Steering Committee and directly help plan and evaluate the event, including suggesting topics and speakers and nominating experts to attend the symposium consistent with SCAG goals. The sponsorship also provides the following:

- Two (2) complimentary registrations;
- Two (2) registrations at fifty (50) percent off;
- Five (5) additional nominations for conference attendance;
- Exclusive display of promotional materials during afternoon reception or dinner;
- Highlighted recognition on main conference website and online materials;
- Highlighted recognition as Platinum sponsor from the podium as meal or reception sponsor;
- Opportunity to nominate a speaker for UCLA’s review;
- Shared display of promotional materials at the registration table;
- Shared recognition in conference printed materials;
- Opportunity to network with speakers, faculty, and prominent public officials; and
- Recognition as sponsor of one of the following:

- Sunday Afternoon Reception, Sunday Dinner, Monday Afternoon Reception, or Monday Dinner

SCAG staff is recommending again a Platinum Level sponsorship in the amount of \$10,000. SCAG Board members and Executive staff will attend the symposium.

5. University of Southern California Sol Price School of Public Policy – Executive Education Program – \$10,000

The Executive Education (EXED) Forum for Policy at the University of Southern California (USC) Sol Price School of Public Policy (Price) offers a broad-based specialized non-degree certificate programs for local and global leaders. The EXED Forum is a suite of programs targeting public sector and other senior, mid-level, and emerging leaders, and is designed to deepen their understanding of substantive policy issues, augment their ability to leverage and increase existing public sector capacity, and foster leadership – all with the purpose of improving public and nonprofit administration and solving public problems. The Forum achieves this by bringing together world-renowned faculty of USC Price, experienced practitioners and a dynamic curriculum to teach and reach across boundaries.

The EXED Forum traditionally has offered two programs: 1) Local Leaders Program, and 2) Global Leaders Program. The Local Leaders Program is designed for local elected officials and offers a focused curriculum in ethics, governance, leadership, and public policy to promote and enhance commitment to public value and to reach across sectors. The target audiences for this program are mayors; council members; and supervisors and special district board members. The next Local Leaders Program is scheduled for November 13-14, 2015. In addition, the EXED Forum will have a Latino Leaders Program on November 20-21, 2015, which was specifically designed in conjunction with the Latino caucus of the League of California Cities.

SCAG has been a supporter of the USC Price EXED Forum since the 2011-2012 program and is listed on their website as a Strategic/Sponsoring Partner. Several SCAG cities have participated in the Local Leaders Program, including past SCAG President Greg Pettis; Larry McCallon and Pam O'Connor; Regional Council member Alan Wapner, and Policy Committee member Ray Musser. SCAG staff is again recommending a sponsorship in the amount of \$10,000.

FISCAL IMPACT:

\$48,187 for memberships and sponsorships is included in the approved FY 15-16 General Fund budget.

ATTACHMENT:

None.

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council(RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Proposed Memorandum of Agreement (MOA) between SCAG, MTC, SACOG, and SANDAG

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve the MOA between the Southern California Association of Governments (SCAG), Metropolitan Transportation Commission (MTC), Sacramento Council of Governments (SACOG), and San Diego Association of Governments (SANDAG) to conduct a cooperative travel survey, and authorize the SCAG Executive Director or his designee to execute the MOA.

EXECUTIVE SUMMARY:

MPOs perform travel surveys to both monitor general travel characteristics and extract detailed travel behavior information to inform travel models and other planning activities. The MOA outlines a process for California's four largest MPOs to cooperatively plan and design a joint travel survey. SCAG staff seeks approval from the EAC and RC for the MOA and authority for the Executive Director or his designee to execute the MOA.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective a: Develop and maintain planning models that support regional planning and Objective b: Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner.

BACKGROUND:

Rather than developing and conducting separate travel surveys, MPOs seek to collectively procure consultant services to develop a single survey methodology which will be applied statewide. Participating agencies will jointly fund the following tasks: Phase 1 - development of data collection forms and survey procedures; and Phase 2 - on-going maintenance of survey infrastructure, methodology testing, and survey refinement. Using the materials and procedures developed in the first two phases, each agency will then contract separately with the collectively procured firm(s) to perform surveys in their respective regions at an agreed upon set price.

Working together to develop a coordinated travel survey provides SCAG the following benefits: 1) participating agency will benefit from the combined expertise of the group; 2) each agency will benefit from the collective resources of the group, including sharing costs related to survey development, outreach and web site development; 3) standard procedures will make across-region comparisons much

REPORT

easier and better inform estimates of inter-regional travel; and 4) the collective procurement will reduce administrative costs and attract higher-quality firms.

FISCAL IMPACT:

Funding for this project will be contained in work element 16-070.SCG00130.10. The funding will be provided as follows: \$65,000 in FY 2015/16; \$65,000 in FY 2016/17; \$40,000 in FY 2017/18; \$40,000 in FY 2018/19; \$40,000 in FY 2019/20; and \$40,000 for FY 2020/21. The total funding for the project over the 6 year period is \$290,000 (same for all four MPOs). Note – these costs are specifically related only to survey design and maintenance. Once the survey is developed, MPOs will contract with the consultant to conduct the actual survey within their respective region.

ATTACHMENT:

Proposed MOA between SCAG, MTC, SACOG, and SANDAG

Memorandum of Agreement

Cooperative Household Travel Survey

This Memorandum of Agreement (“MOA”) is made and entered into this 15th day of September 2015, by and between the Southern California Association of Governments (SCAG), the Metropolitan Transportation Commission (MTC), the Sacramento Council of Governments (SACOG), and the San Diego Association of Governments (SANDAG), hereinafter collectively referred to as the “MPO Partners”.

Recitals

WHEREAS, the MPO Partners are responsible for collecting data on household travel behavior for their respective metropolitan areas; and

WHEREAS, the MPO Partners desire to use common procedures to collect data on household travel behavior; and

WHEREAS, the MPO Partners can benefit from the collective expertise and resources of the MPO Partners by participating in a cooperative effort to procure a consultant to provide services for the Cooperative Household Travel Survey Project (“Project”); and

WHEREAS, by entering into this MOA, the MPO Partners intend to describe their respective responsibilities and establish a joint cooperative structure for their participation in a joint procurement for the Project; and

WHEREAS, the MPO Partners believe it is cost effective to conduct a joint procurement to obtain a consultant (“Joint Procurement”) to carry out the Project in the following phases: developing data collection instruments and survey procedures (“Cooperative Development Phase” or “Phase 1”); on-going maintenance of survey infrastructure, methodology testing and refinements (“Cooperative Maintenance Phase” or “Phase 2”); and carrying out the household travel behavior survey work and implementing procedures and instruments created during Phase 1 (“Survey Implementation Phase” or “Phase 3”); and

WHEREAS, the MPO Partners believe it is preferable to have a framework that supports annual surveying of household travel behavior; and

WHEREAS, the procedures and instruments for conducting the surveys for Phases 1 and 2 of the Project will basically be the same for each MPO Partner, but Phase 3 services will vary for each MPO Partner due to their different geographic locations and unique needs; and

WHEREAS, the MPO Partners intend for MTC to enter into a contract with the selected consultant(s) (“Consultant”) for Phases 1 and 2 of the Project which will be administered by MTC and to allow for each MPO Partner to enter into separate contracts with the Consultant for Phase 3 of the Project in each MPO Partner’s jurisdiction.

NOW, THEREFORE, the MPO Partners agree as follows:

1. Coordination and Direction of the Project

- a. The MPO Partners shall have the authority to direct all work performed under this MOA, including, but not limited to, determining the services necessary to perform the Project, the process for the Joint Procurement, the budget for the Project, the sufficiency of deliverables related to the Project, and the term of contracts entered into for purposes related to the Project.
- b. The Joint Procurement shall involve issuance of a Request for Proposals (“RFP”); formation of a proposal review committee to evaluate proposals, hold interviews and select a firm(s); and awarding of a contract to one or more firms for Phases 1, 2 and 3 of the Project. Each MPO Partner will have the opportunity to appoint one (1) representative to the proposal review committee.
- c. The scope of work for Phase 1 of the Project will include among other tasks, the following:
 - i. develop and update survey procedures and instruments (the “Survey Tools”); and
 - ii. determine the annually-updated per-completed-survey cost in each partner MPO’s jurisdiction; and
 - iii. complete any other work related to the Project necessary to ensure that the Survey Tools will enable gathering of the required data in each of the MPO Partners’ respective jurisdictions.
- d. The scope of work for Phase 2 of the Project will include ongoing maintenance of survey infrastructure, methodology testing and refinements.
- e. For Phase 3 of the Project, the Consultant will be reimbursed for each completed survey at agreed-upon rates or pricing (“Fee Schedule”) specific to each of the MPO Partners’ respective jurisdictions, subject to entry of each MPO Partner into separate contracts with the Consultant. Each contract between an MPO Partner and the Consultant may utilize the Fee Schedule and applicable terms and conditions included as part of the contract between MTC and the Consultant.
- f. The MPO Partners shall attempt to reach a consensus in good faith on the Consultant selection decision and all other decisions related to implementation of the MOA. In the event a consensus is not reached on any such decision, each MPO Partner reserves the right to terminate the MOA in accordance with Article 5, paragraph g.
- g. The MPO Partners shall jointly and equally own all the work products completed by the Consultant during Phases 1 and 2, including without limitation any copyright and any other intellectual property or proprietary right in the Project. Each MPO shall have the right to use any part or the whole thereof without restriction and without any duty to account to the others.

2. Duties of the MPO Partners

- a. Subject to the availability of funding and approval of their respective governing bodies, SACOG SANDAG and SCAG shall each provide proportionate funding amounts to MTC for Phases 1 and

2 of the Project, in accordance with the cost share and invoicing provisions set forth in Article 4 of this MOA, within thirty days of receiving an invoice or request for payment from MTC.

- b. The MPO Partners will assist in the development and review of an RFP to be used for the Joint Procurement to select the Consultant to complete the Project.
- c. The MPO Partners will actively participate in the Project by reviewing materials and attending all meetings related to the Project, via conference call, after reasonable prior notice.

3. Administrative Duties of MTC

- a. MTC shall issue the Joint Procurement encompassing the aggregate scope of work and budget of the MPO Partners for Phases 1, 2 and 3 of the Project, with a standardized set of terms and conditions, and an agreed upon Fee Schedule for each of the phases for the use of the MPO Partners.
- b. The RFP used for the Joint Procurement will specify at a minimum:
 - i. that the procurement will follow a competitive process consistent with the requirements imposed on the MPO Partners under applicable federal and state procurement requirements including but not limited to 2 CFR Part 200 et seq, and consistent with the Caltrans Local Assistance Procedures Manual Chapter 10 or successors thereto; and
 - ii. that MTC will be the contracting party for Phases 1 and 2 of the Project; and
 - iii. that each of the MPO Partners will be able to independently issue contracts to the selected Consultant for Phase 3; and
 - iv. the Consultant will update and as necessary, develop additional Survey Tools during Phases 1 and 2, and will collect data in each of the jurisdictions using the Survey Tools during Phase 3; and
 - v. that for Phase 3, the selected Consultant must agree to standardized terms and conditions approved by the MPO Partners and a negotiated Fee Schedule that can be used by each of the MPO Partners as part of their individual contracts with the Consultant.
- c. MTC will provide a draft RFP to the MPO Partners for review and approval prior to issuance, which includes the potential deliverables set forth in “Attachment 1”, attached hereto and incorporated herein by this reference.
- d. To foster greater economy and efficiency, MTC shall authorize other governmental entities to procure goods and services at the same prices, service, terms and conditions granted MTC to any such governmental entity from the selected consultant.
- e. MTC agrees to establish a Disadvantaged Business Enterprise (DBE) goal for the contract it uses for Phases 1 and 2 of the Project and to incorporate any DBE requirements the MPO Partners request in the standard terms and conditions to be used for Phase 3 of the Project, in accordance with 49 CFR Part 26.

- f. MTC agrees to monitor the progress of the Consultant's work during Phases 1 and 2 of the Project and provide information on such progress quarterly to the other MPO Partners.
- g. MTC agrees to call, schedule, and chair monthly meetings with the MPO Partners and Consultant, as well as any other meetings deemed necessary by the MPO Partners, and provide meeting notices and working agendas at least three (3) business days before any such meeting.
- h. MTC agrees to continue facilitating Phase 2 services including the development, innovation, continual refinement, and testing of emerging technologies provided by the Consultant in conjunction with the Consultant's Phase 3 services.
- i. MTC agrees to receive invoices from the Consultant for Phases 1 and 2 of the Project, invoice MPO Partners annually as listed in Article 4 below for such work, and process appropriate payments in a timely manner.
- j. MTC agrees to maintain billing accounts and financial records during and for three (3) years after the completion of this MOA and to produce same to the other MPO Partners upon request.
- k. MTC agrees to comply with all applicable laws, statutes, ordinances, rules, regulations or requirements of the federal, state or local government, and of any agency thereof, which relate to or in any manner affect the performance of this MOA. Those requirements imposed upon any MPO as "Recipient" are hereby imposed upon MPO Partners for purposes of the Joint Procurement. MTC will coordinate the development of standard terms and conditions and the negotiations of a Fee Schedule that each MPO Partner may utilize for their separate contracts with the Consultant in Phase 3 of the project. Additionally, MTC will provide a complete draft of such terms and conditions and Fee Schedule to the other MPO Partners for review and approval prior to publication and/or execution.
- l. MTC will provide complete draft consultant task orders for Phases 1 and 2 of the Project to the MPO Partners for review and approval prior to execution.
- m. MTC will require the Consultant to submit draft deliverables for MPO Partners' review and comment and MTC will require the Consultant to respond in writing to each MPO Partner comment prior to paying the invoice for final deliverables on work performed during Phases 1 and 2 of the Project.

4. Cost Share by the MPO Partners

- a. Subject to annual budget decisions and the approval of their respective governing bodies, each of the MPO Partners agrees to a budget for payments to MTC as administrator, and to the Consultant for Phases 1 and 2 work as shown in the Cost Share Table below, and such amounts may be amended pursuant to Article 5c.

COST SHARE TABLE:

Description of amount owed	SACOG	SCAG	SANDAG	MTC	Totals
Cooperative Development Phase 1 Work	2015 \$61,750	2015 \$61,750	2015 \$61,750	2015 \$65,000	\$500,500
	2016 \$61,750	2016 \$61,750	2016 \$61,750	2016 \$65,000	
Cooperative Maintenance Phase 2 Work	2017 \$38,000	2017 \$38,000	2017 \$38,000	2017 \$40,000	\$616,000
	2018 \$38,000	2018 \$38,000	2018 \$38,000	2018 \$40,000	
	2019 \$38,000	2019 \$38,000	2019 \$38,000	2019 \$40,000	
	2020 \$38,000	2020 \$38,000	2020 \$38,000	2020 \$40,000	
Administrative Fee of 5% for MTC	2015 \$3,250	2015 \$3,250	2015 \$3,250	N/A	\$43,500
	2016 \$3,250	2016 \$3,250	2016 \$3,250		
	2017 \$2,000	2017 \$2,000	2017 \$2,000		
	2018 \$2,000	2018 \$2,000	2018 \$2,000		
	2019 \$2,000	2019 \$2,000	2019 \$2,000		
	2020 \$2,000	2020 \$2,000	2020 \$2,000		
Totals	\$290,000	\$290,000	\$290,000	\$290,000	\$1,160,000

- b. Subject to annual budget decisions and the approval of their respective governing bodies, each of the MPO Partners intend to contract directly with the Consultant selected by the MPO Partners, using the Joint Procurement as the justification for entering into the contracts for Phase 3 of the Project in each MPO Partner’s geographic jurisdiction.
- c. As shown in the table above, MTC shall receive compensation for its duties with respect to administration of the Joint Procurement as described in Article 3 of this MOA, and as the contracting party for Phase 1 and 2 of the Project in an amount equal to five percent (5%) of the funding amount.
- d. MTC shall invoice each MPO Partner for the above-referenced amounts once annually on July 1st, beginning July 1, 2015 and ending June 30, 2021 for work expected to be performed by the Consultant in the upcoming fiscal year. Any unspent funds for the Project shall be fully refunded in proportionate amounts by MTC to SACOG, SANDAG, and SCAG.
- e. The other MPO Partners will review and advise MTC on contracted deliverables for approval of payments to the Consultant throughout Phases 1 and 2 of the Project, as applicable.
- f. The MPO Partners agree that MTC shall not issue a task order to the Consultant for work on Phases 1 and 2 of the Project prior to receiving payment sufficient from all MPO Partners to pay the task order in full.

5. General Provisions

- a. All obligations of the MPO Partners under this MOA are subject to the appropriation of resources and funding by their respective governing bodies.

- b. Nothing in this MOA shall be construed as empowering any MPO Partner to exercise any function properly residing with any other MPO Partner. For purposes of this MOA, the relationship of the MPO Partners is that of independent entities and not as agents of each other or as joint ventures or partners. The MPO Partners shall maintain sole and exclusive control over their personnel, agents, consultants, and operations.
- c. No alteration or variation of the terms of this MOA shall be valid unless made in writing and signed by all of the MPO Partners, and no oral understanding or agreement not incorporated herein shall be binding on any of the MPO Partners.
- d. Nothing in the provisions of this MOA is intended to create duties or obligations to or rights in third parties to this MOA or affect the legal liability of the parties to this MOA.
- e. No MPO Partner, nor any Commissioner, board member, officer, or employee thereof, is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by, under or in connection with any work, authority or jurisdiction conferred upon one of the other MPO Partners under this Agreement. It is understood and agreed that each MPO Partner shall fully defend, indemnify and save harmless the other MPO Partners and all of their Commissioners, board members, officers, and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by the indemnifying MPO Partner(s) under this MOA.
- f. This MOA shall become effective as of the date first written above and shall continue in full force and effect until June 30, 2021. Each of the MPO Partners acknowledges that MTC's performance hereunder is expressly conditioned upon the continued cooperation of all MPO Partners.
- g. This MOA may be terminated by any MPO Partner at any time by providing a written notice of at least thirty (30) days to all other MPO Partners. In the event of termination, payments made to MTC that have been encumbered via task order and for which MTC has incurred costs shall not be refunded. Funds that have not been encumbered or for which MTC has not been invoiced or notified by the Consultant of incurred costs under an open task order, shall be refunded in full.
- h. This MOA may be executed in any number of identical counterparts, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument when each party has signed one such counterpart.
- i. All notices or other communications to the MPO Partners shall be deemed given when made in writing and delivered, mailed, or emailed to such MPO Partner at their respective addresses as follows:

To MTC: Attention: Shimon Israel
 Metropolitan Transportation Commission
 101 Eighth Street
 Oakland, CA 94607-4700
 Email: SIsrael@mtc.ca.gov

To SCAG: Attention: Mike Ainsworth
Southern California Association of Governments
818 West 7th Street, Suite 1200
Los Angeles, CA 90017
Email: Ainswort@scag.ca.gov

To SANDAG: Attention: Darlanne Hctor Mulmat
San Diego Association of Governments
401 B Street, Suite 800
San Diego, CA 92101
Email: Darlanne.Mulmat@sandag.org

To SACOG: Attention: Bruce Griesenbeck
Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814
Email: BGriesenbeck@sacog.org

IN WITNESS WHEREOF, the parties have hereto executed this MOA as of the date first above written:

Counterpart 1 of 4 to COOPERATIVE HOUSEHOLD TRAVEL SURVEY MEMORANDUM OF AGREEMENT

METROPOLITAN TRANSPORTATION COMMISSION

By: _____

Name: Steve Heminger

Title: Executive Director

Counterpart 2 of 4 to COOPERATIVE HOUSEHOLD TRAVEL SURVEY MEMORANDUM OF
MEMORANDUM OF AGREEMENT

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

By: _____

Name: Hasan Ikhata

Title: Executive Director

Counterpart 3 of 4 to COOPERATIVE HOUSEHOLD TRAVEL SURVEY MEMORANDUM OF AGREEMENT

SAN DIEGO ASSOCIATION OF GOVERNMENTS

By: _____

Name: Gary L. Gallegos

Title: Executive Director

Counterpart 4 of 4 to COOPERATIVE HOUSEHOLD TRAVEL SURVEY MEMORANDUM OF AGREEMENT

SACRAMENTO AREA COUNCIL OF GOVERNMENTS

By: _____

Name: Mike McKeever

Title: Executive Director

ATTACHMENT 1 POTENTIAL DELIVERABLES FOR HOUSEHOLD TRAVEL SURVEY DESIGN AND MAINTENANCE RFP

The potential deliverables anticipated from the services procured through the Joint Procurement are as follows.

- Standard Household Travel Survey instrument(s).
- Standard procedures for conducting Household Travel Surveys.
- Outreach and public relations materials.
- Utilization of new technologies, such as passively collected data through cell phones and Smartphone survey instruments to augment and/or replace traditional surveys.
- Updated survey instruments and procedures based on technologies emerging during the period of this agreement.

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only - No Action Required.

STRATEGIC PLAN:
This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
ESRI	FY16 ArcGIS Software License & Maintenance	\$31,687
Metrans/USC	FY16 SCAG Membership	\$25,000
AT&T/CalNet	FY16 CISCO Hardware Maintenance	\$19,419
Remix Software, Inc.	FY16 Software License	\$14,000
PlanetBids, Inc.	FY16 Software License for Vendor Database and Vendor Management System	\$11,330
AT&T/CalNet	FY16 Phone Services	\$10,000
JW Marriott Desert Springs	Accommodations for 2016 RTP/SCS Workshops	\$5,948
Prince Global Solutions, LLC	Advisory Services	\$5,000

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. Alta Planning + Design (15-001-B72)	The consultant shall provide services for a Sustainability Planning Grant for the City of Garden Grove. Specifically, the consultant shall provide professional services to develop a Bicycle and Pedestrian Master Plan. This project supports the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS) by including strategies to reduce greenhouse gas (GHG) emissions through providing alternatives to vehicular transportation. It also promotes public health by increasing active transportation opportunities.	\$198,355

REPORT

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
2. Moore Iacofano Goltsman (MIG), Inc. (15-001-B73)	The consultant shall provide services for a Sustainability Planning Grant for the City of Barstow (City). Specifically, the consultant shall assist with the City with preparing Specific Plans for the Route 66 Business Corridor as well as the Downtown Business and Cultural District. The goal of the combined specific plans is to recreate a historic main street core for the City of Barstow. By creating a walkable district with strong active transportation linkages, the city hopes to attract tourists to the corridor and district. In addition, the results of the specific plan will reduce resident's vehicle miles traveled in accordance with the goals of the SCAG 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).	\$173,500
3. Nelson Nygaard Consulting Associates, Inc. (15-001-B55)	The consultant shall provide services for a Sustainability Planning Grant for the City of Pasadena (City). Specifically, the consultant shall produce Form Based Street Guidelines. The Form-Based Street Guidelines will establish configuration criterion for all streets in the City. The guidelines will reflect both land use context and multi-modal function as a means to prioritize policies stipulated in the Draft General Plan Mobility Element.	\$161,754
4. Urban Design 4 Health, Inc. (15-019-C1)	The consultant shall provide services to conduct a research study to determine the current annual public health and economic benefits of bicycling and walking on the economy of the SCAG region.	\$149,438
5. Raimi + Associates, Inc. (15-001-B54)	The consultant shall provide services for a Sustainability Planning Grant for the City of Rancho Cucamonga (City). Specifically, the consultant shall prepare a health-policy oriented Climate Action Plan (CAP) and a Sustainability Action Plan (SAP) for the City. The CAP will provide strategies and programs for public facilities, businesses and residents that will lead to a reduction of greenhouse gas (GHG) emissions from daily activities, such as traffic and energy usage. The CAP will serve as the City's first step in developing long range comprehensive plans to move from current practices to a more sustainable city, as	\$149,315

REPORT

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
	envisioned in Senate Bill 375 (SB 375), Assembly Bill 32 (AB 32) and SCAG's 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).	
6. ICF Jones & Stokes Inc. (15-001-B48)	The consultant shall provide services for a Sustainability Planning Grant for the City of Los Angeles (City). Specifically, the consultant shall develop planning strategies that will support the City in implementing California Environmental Quality Act (CEQA) streamlining incentives. This will assist the City in land use planning in and around transit stations and facilities and strengthen the City's ability to reduce greenhouse gas emissions and contribute to the reduction of the region's greenhouse gas emissions.	\$149,000
7. Abt Associates Inc. and Urban Design 4 Health, Inc. (15-030-C1 & C2)	Both consultants shall provide expert advisor assistance with environmental justice, public health, active transportation services for the development of the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (2016 RTP/SCS).	\$123,689
8. INRIX, Inc. (15-035-C1)	Consultant shall provide Global Positioning System (GPS) Vehicle Probe Data to SCAG with the ability to assess the various performance metrics on the regional roadways. The data shall include vehicle travel time, speed and other relevant information collected via GPS probes that could be used for long range transportation planning purposes.	\$120,000
9. American Transportation Research Institute (15-036-C1)	The consultant shall provide SCAG with truck travel data which shall be used in the on-going preparation of the 2016-2040 Regional Transportation Plan/Sustainable Community Strategies (2016 RTP/SCS) and updating the RTP/SCS's Heavy Duty Truck (HDT) model. They will deliver one month of data for two varieties of Global Positioning System (GPS) related truck speed data, Raw Spot Speed Data to represent an accurate vehicle speed and Processed Speed Data that are speed classifications based on travel time between two discrete points.	\$72,000

REPORT

SCAG executed the following Contracts between \$25,000 and \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
10. Bruce Lieberman (15-038-C1)	The consultant shall provide editorial assistance with the development of the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The overall goal is to create a cohesive, unified RTP/SCS that is easily understandable by laypeople, while at the same time meeting all technical requirements, including all necessary information required for review by the approving agencies (primarily federal Department of Transportation and California Air Resources Board). The RTP/SCS document should make maximum use of visual elements, simple language, intuitive organization, and the minimum necessary text to fully express all the needed information.	\$50,000
11. Raimi + Associates (15-001-B65)	The consultant shall provide services for a Sustainability Planning Grant for Cathedral City (City). Specifically, the consultant shall provide professional services to help enhance the City residents' options in healthy eating and active living, and increase access to sustainable local food sources and community gardens. This will also strengthen the City's alternative modes of transportation capabilities and connectivity to and from the transportation network, allow the City to assist in achieving public health co-benefits from greenhouse gas emission reduction as well as the region's integrated transportation planning to reduce the region's greenhouse gas emissions through sustainable communities' strategy and planning.	\$49,483
12. Savills Studley, Inc. (15-028-C1)	The consultant shall provide real estate brokerage services within Downtown Los Angeles, Ventura, San Bernardino, Riverside and El Centro, and City of Orange. The consultant shall assist staff with evaluating whether to pursue extending its existing lease and negotiating significant tenant improvements to modernize and improve the existing space or to move to a new space in downtown Los Angeles.	N/A (no cost to SCAG)

REPORT

SCAG executed the Amendment between \$5,000 and \$74,999

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A		

ATTACHMENT:
Contract Summaries

CONSULTANT CONTRACT 15-001-B72

Recommended Consultant: Alta Planning + Design

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Garden Grove. Specifically, the consultant shall provide professional services to develop a Bicycle and Pedestrian Master Plan.

This project supports the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS) by including strategies to reduce greenhouse gas (GHG) emissions through providing alternatives to vehicular transportation. It also promotes public health by increasing active transportation opportunities.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Draft and final Bicycle and Pedestrian Master Plan;
- Development of Pacific Electric Right-of-Way Trail (PE ROW) trail;
- Provide funding strategies and changes to existing codes and ordinances;
- Presentation support for various commission and city council meetings; and
- Open streets events, community workshops, stakeholder meetings, and online forums.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:	Total not-to-exceed	\$198,355
	Alta Planning + Design (prime consultant)	\$106,327
	Community Arts Resources (CARS) (subconsultant)	\$82,034
	Iteris (subconsultant)	\$9,994

Contract Period: July 8, 2015 through June 30, 2016

Project Number: 065-137E.01 \$198,355
Funding Source: TDA

Request-for-Proposal (RFP): SCAG staff notified 1,672 firms of the release of RFP No. 15-001-B72. Staff also advertised the RFP on SCAG's bid management system. A total of 29 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

Alta Planning + Design (2 subconsultants)	\$198,355
SWA Group (2 subconsultants)	\$189,628
KTU+A (2 subconsultants)	\$199,065

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a

manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors. The PRC consisted of the following individuals:

Dan Candelaria, City Engineer, City of Garden Grove
Carolyn Mamaradlo, Bikeways Planner, OCTA
Stephen Patchan, Sr. Regional Planner, SCAG
Alan Thompson, Active Transportation Coordinator, SCAG
Erin Webb, Sr. Planner, City of Garden Grove

Basis for Selection: The PRC selected Alta Planning + Design for the contract award because the consultant:

- Demonstrated the best approach for engaging the public, hosting the open streets event, and introducing innovative and cutting edge strategies to the overall project;
- Demonstrated the best technical approach that will improve Garden Grove's strategy to implementing active transportation that will set a strong foundation for the development of the bicycle/pedestrian master plan and the Pacific Electric Right of Way (PE ROW) conceptual planning;
- Demonstrated the strongest track record of bicycle/pedestrian plan development and trail development; and
- Demonstrated having the best technical staff to implement innovative and cutting edge concepts into the plan.

Although another firm proposed a lower price, the PRC did not recommend that firm for the contract award because the firm:

- Did not demonstrate having a strong approach to hosting the open streets plan and the implementing the public outreach.

CONSULTANT CONTRACT 15-001-B73

Recommended Consultant: Moore Iacofano Goltsman (MIG), Inc.

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Barstow (City). Specifically, the consultant shall assist with the City with preparing Specific Plans for the Route 66 Business Corridor as well as the Downtown Business and Cultural District.

The goal of the combined specific plans is to recreate a historic main street core for the City of Barstow. By creating a walkable district with strong active transportation linkages, the city hopes to attract tourists to the corridor and district. In addition, the results of the specific plan will reduce resident’s vehicle miles traveled in accordance with the goals of the SCAG 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Community collaboration and engagement;
- Attendance and facilitation of meetings, presentation materials; meeting minutes, and reports;
- Preparation of applications for historic preservation and Caltrans directional signage; and
- Draft Specific Plan and Draft Final Specific Plan.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:	Total not-to-exceed	\$173,500
	MIG, Inc. (prime consultant)	\$142,380
	Lardner Klein Landscape Architects, PC (subconsultant)	\$31,120

Note: MIG originally proposed \$174,957, but staff negotiated the price down to \$173,500 without reducing the scope of work.

Contract Period: July 1, 2015 through October 31, 2016

Project Number: 065-0137.01 \$150,000
Funding Source: TDA - Funding of \$150,000 is available in the FY 2015-16 budget, and the remaining \$23,500 is expected to be available in the FY 2016-17 budget, subject to budget availability

Request-for-Proposal (RFP): SCAG staff notified 1,675 firms of the release of RFP No. 15-001-B73. Staff also advertised the RFP on SCAG’s Solicitation Management System. A total of 96 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

MIG, Inc. (1 subconsultant)	\$174,957
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Terra Nova Planning & Research, Inc. (1 subconsultant)	\$160,965
Evan Brooks Associates (no subconsultants)	\$164,968
FirstCarbon Solutions (4 subconsultants)	\$246,642
FORMA Design Inc. (6 subconsultants)	\$248,682

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Ma'Ayn Johnson, Senior Regional Planner, SCAG
 Gaither Loewenstein, Economic Development and Planning Manager, City of Barstow
 Mike Massimini, City Planner, City of Barstow
 Jennifer Riley, Planning and Environmental Services Administrator, City of Barstow

Basis for Selection: The PRC selected MIG, Inc. for the contract award because the consultant:

- Proposed the best technical approach to the project. Consultant's proposal included a strong emphasis on place making (creating public spaces that promote people's health, happiness, and wellbeing) and visitor services, alongside an innovative use of technology and social media for public outreach and participation. Additionally, the consultant demonstrated extensive experience in historic and cultural preservation contexts, which is a necessity for this particular project.

Although two other firms proposed a lower price, the PRC did not recommend these firms for contract award because they did not demonstrate as much relevant experience and did not integrate sufficient public outreach as the selected firm.

CONSULTANT CONTRACT 15-001-B55

Recommended Consultant: Nelson Nygaard Consulting Associates, Inc.

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Pasadena (City). Specifically, the consultant shall produce Form Based Street Guidelines. The Form-Based Street Guidelines will establish configuration criterion for all streets in the City. The guidelines will reflect both land use context and multi-modal function as a means to prioritize policies stipulated in the Draft General Plan Mobility Element.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- A set of tools designed to make the City's streets safe, attractive, and accommodate all modes of transportation;
- Existing policies technical memorandum, existing conditions data, modal priorities packet, planning diagram concepts, modal trade-off matrix;
- Complete street performance analysis, and form-based street configuration standards; and
- Draft and final Form Based Street Guidelines Report.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:	Total not-to-exceed	\$161,754
	Nelson Nygaard Consulting Associates, Inc. (prime consultant)	\$77,515
	Sargent Town Planning, Inc. (subconsultant)	\$38,013
	Melendrez (subconsultant)	\$22,701
	Lisa Wise Consulting (subconsultant)	\$23,525

Note: Nelson Nygaard Consulting Associates originally proposed \$215,151, but staff negotiated the price down to \$161,754 without reducing the Scope of Work (only eliminating additional analysis the consultant proposed that staff did not request or require).

Contract Period: July 15, 2015 through June 30, 2016

Project Number: 220-3483.01 \$161,754
Funding Source: Strategic Growth Council

Request-for-Proposal (RFP): SCAG staff notified 1,706 firms of the release of RFP No. 15-001-B55. Staff also advertised the RFP on SCAG's Solicitation Management System. A total of 79 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

Nelson Nygaard Consulting Associates, Inc. (3 subconsultants)	\$215,151
Community Design + Architecture (1 subconsultant)	\$175,000
Asakura Robinson Company, LLC (2 subconsultants)	\$249,958

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:

Alan Thompson, Active Transportation Coordinator (Project Manager), SCAG
Stephen Patchan, Active Transportation Coordinator, SCAG
Mike Bagheri, Transportation Planning Manager, City of Pasadena
Mark Yamarone, Transportation Administrator, City of Pasadena

Basis for Selection: The PRC selected Nelson Nygaard Consulting Associates, Inc. for the contract award because the consultant demonstrated the best:

- Understanding of the project in relation to previous and ongoing work in the City of Pasadena;
- Outreach approach for working with both public and government stakeholders, including the business community;
- Understanding of how the final product will integrate into city policies and planning procedures; and
- Understanding of how to prepare for the next phase of the project, including the development of adoption and implementation guidelines.

CONSULTANT CONTRACT 15-019-C1

Recommended Consultant:	Urban Design 4 Health, Inc.						
Background & Scope of Work:	<p>The consultant shall provide services to conduct a research study to determine the current annual public health and economic benefits of bicycling and walking on the economy of the SCAG region.</p> <p>The consultant shall coordinate with SCAG staff from multiple departments to ensure this study is conducted in a manner that can be integrated with the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) process, specifically, the development of the Plan, the Program Environmental Impact Report (PEIR), environmental justice analysis, goods movement strategy, and economic analysis.</p>						
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• An understanding of the economic benefits of active transportation projects;• An understanding of the connection between public health outcomes and active transportation;• Stakeholder integration at study milestones to ensure the methodologies and deliverables are sound;• Visual and spatial graphics indicating the variation of costs and benefits across public health, transportation and economic inputs;• A methodology that can be scaled and replicated by local partners; and• A final report detailing the annual public health benefits of active transportation in the SCAG region.						
Strategic Plan	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.						
Contract Amount:	<table border="0" style="width: 100%;"><tr><td style="width: 50%;">Total not-to-exceed</td><td style="text-align: right;">\$149,438</td></tr><tr><td>Urban Design 4 Health (prime consultant)</td><td style="text-align: right;">\$89,309</td></tr><tr><td>AECOM (subconsultant)</td><td style="text-align: right;">\$60,129</td></tr></table> <p>Note: Urban Design 4 Health originally proposed \$179,744, but staff negotiated the price down to \$149,439 without reducing the scope of work.</p>	Total not-to-exceed	\$149,438	Urban Design 4 Health (prime consultant)	\$89,309	AECOM (subconsultant)	\$60,129
Total not-to-exceed	\$149,438						
Urban Design 4 Health (prime consultant)	\$89,309						
AECOM (subconsultant)	\$60,129						
Contract Period:	July 1, 2015 through January 15, 2016						
Project Number:	050.SCG0169B.03 \$132,298.04 050.SCG0169E.03 \$17,140.62 Funding sources: Consolidated Planning Grant – FTA and FTA						
Request-for-Proposal (RFP):	SCAG staff notified 2,201 firms of the release of RFP 15-019-C1 via SCAG's Solicitation Management System. A total of 80 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:						

Urban Design 4 Health (1 subconsultant)	\$179,744
BBC Research & Consulting (3 subconsultants)	\$144,858
ICF International (1 subconsultant)	\$181,196
Jack Faucett Associates, Inc. (3 subconsultants)	\$199,819
BNIM (2 subconsultants)	\$242,037
Fehr & Peers (3 subconsultants)	\$254,400

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

- Grace Alvarez, Planning and Program Manager, RCTC
- Rye Baerg, Associate Regional Planner, SCAG
- Paul Martin, Active Transportation Coordinator, OCTA
- Samer Momani, Associate Environmental Planner, Caltrans District 7
- Chandini Singh, Policy Analyst, LA County Dept. of Public Health

Basis for Selection: The PRC recommended Urban Design 4 Health for the contract award because the consultant:

- Quoted the lowest most realistic price to perform the complete scope of work. The selected consultant proposed the second lowest price. The firm that proposed the lowest price demonstrated limited experience with calculating the health benefits of active transportation and they did not demonstrate the familiarity and breadth of experience with the assessing the economic impacts of active transportation as did the selected consultant; and
- Demonstrated the most extensive expertise in developing the cost outcomes required by the scope of the project and in estimating the public health benefits of active transportation. The selected consultant provided the best overall value to SCAG for the following reasons:
 1. They will be able to hit the ground running due to familiarity with other SCAG models and planning projects such as the RTP/SCS;
 2. They have an extensive research base to build from;
 3. They demonstrated extensive experience working with similar studies for other agencies in California and nationally; and
 4. They demonstrated the most comprehensive experience with similar public health and active transportation models.

CONSULTANT CONTRACT 15-001-B54

Recommended Consultant: Raimi + Associates, Inc.

Background & Scope of Work: The consultant shall provide services for a Sustainability Planning Grant for the City of Rancho Cucamonga (City). Specifically, the consultant shall prepare a health-policy oriented Climate Action Plan (CAP) and a Sustainability Action Plan (SAP) for the City. This work will inventory current City practices and programs, including the City's General Plan and Healthy Rancho Cucamonga Plan, and identify gaps and new opportunities to increase sustainability within the City. The consultant shall also develop a significant community engagement effort and implement a Sustainability Action Plan Task Force.

The CAP will provide strategies and programs for public facilities, businesses and residents that will lead to a reduction of greenhouse gas (GHG) emissions from daily activities, such as traffic and energy usage. The CAP will serve as the City's first step in developing long range comprehensive plans to move from current practices to a more sustainable city, as envisioned in Senate Bill 375 (SB 375), Assembly Bill 32 (AB 32) and SCAG's 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Recommendations to reduce greenhouse gas (GHG) emissions and promote economic growth based on clean technology and sustainable practices;
- Sustainability strategies to address transportation, land use, and economic development;
- An existing conditions assessment, GHG inventory, GHG reduction measures; and
- Draft and Final CAP and SAP.

Strategic Plan This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:	Total not-to-exceed	\$149,315
	Raimi + Associates, Inc. (prime consultant)	\$83,873
	Fehr & Peers (subconsultant)	\$25,628
	Brendle Group (subconsultant)	\$39,814

Contract Period: July 17, 2015 through June 30, 2016

Project Number: 220-3484T6.01 \$149,315
Funding sources: Strategic Growth Council Grant

Request-for-Proposal (RFP): SCAG staff notified 2,472 firms of the release of RFP 15-001-B54 via SCAG's Solicitation Management System. A total of 87 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

Raimi + Associates, Inc. (2 subconsultants)	\$149,315
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Moore Iacofano Goltsman, Inc. (2 subconsultants)	\$149,919
RBF Baker Consulting (no subconsultants)	\$149,972
Pacific Mutual Consultants dba PMC (1 subconsultant)	\$149,992
Atkins North America, Inc. (no subconsultants)	\$165,000
FirstCarbon Solutions (no subconsultants)	\$185,335

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Grieg Asher, Program Manager, SCAG
 Fabian Villenas, Principal Management Analyst, City of Rancho Cucamonga
 Deborah Allen, Management Aide, City of Rancho Cucamonga
 Rebecca Forbes, Transportation Planner/Grant Contract Manager, Caltrans District 8

Basis for Selection: The PRC recommended Raimi + Associates, Inc. for the contract award because the consultant:

- Demonstrated the most comprehensive technical approach to address all the tasks and deliverables described in the scope of work; specifically, developing a comprehensive public outreach and community engagement process, Climate Action Plan, health and economic analysis, Sustainability Action Plan, collecting City level data on GHG emissions, and providing concrete examples of existing transportation innovations that can be analyzed and implemented by the City;
- Demonstrated the best team approach across all disciplines, areas of expertise, and between the prime and subconsultants;
- Demonstrated the most thorough understanding of the community and political context in the City and surrounding communities; and
- Proposed the lowest price.

CONSULTANT CONTRACT 15-001-B48

**Recommended
Consultant:**

ICF Jones & Stokes Inc.

**Background &
Scope of Work:**

Since 2008, there has been a series of legislative bills that provide streamlining incentives under the California Environmental Quality Act (CEQA). Senate Bill 375 (SB 375) and more recently Senate Bill 226 (SB 226) encourage transit-oriented and infill development patterns in line with the Sustainable Communities Strategy (SCS).

The City of Los Angeles (City) is positioned to utilize CEQA streamlining incentives. The City has been engaged in aggressive long-range planning efforts such as, updating eight (8) new Community Plans, the majority of which are focused on transit-heavy neighborhoods. Additionally, the City has the capacity for accommodating growth near transit stations. As such, the City seeks to explore CEQA streamlining opportunities and identify a variety of important next steps that will support the City to develop planning strategies that will support implementing CEQA streamlining incentives at the project level. This will assist the City in land use planning in and around transit stations and facilities and strengthen the City's ability to reduce greenhouse gas emissions and contribute to the reduction of the region's greenhouse gas emissions.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- An analysis of determining project eligibility and SCS consistency under the different provisions of SB 375 and 226;
- Assistance with analyzing the City's current applicable programmatic Environmental Impact Reports (EIRs) able to take advantage of the implementation strategies contained in Senate Bill (SB) 375 and SB 226;
- A compilation and analysis of the City's current "Uniformly Applicable Development Policies or Standards (UDAPS)" in order to assess their applicability to SB 226 Infill Projects; and
- An identification of areas in the Los Angeles Municipal Code that may have to change, in order to facilitate the review of projects under these provisions.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:

Total not to exceed:

\$149,000

ICF Jones & Stokes Inc. (prime)

ICF Jones & Stokes, Inc. proposed \$149,754, but staff negotiated the price down to \$149,000, without reducing the scope of work.

Contract Period:

July 3, 2015 through June 30, 2016

Project Number:

16-065-0137.01

Funding source: TDA

Request-for-Proposal (RFP):

SCAG staff notified 1,750 firms of the release of RFP No. 15-001-B48. Staff also advertised the RFP on SCAG’s Solicitation Management System. A total of 59 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

ICF Jones & Stokes, Inc. (no subconsultant)	\$149,754
Pacific Municipal Consultant (1 subconsultant)	\$147,340
Placeworks (1 subconsultant)	\$149,944

Selection Process:

The Proposal Review Committee (PRC) evaluated all proposals in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating all proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:

- David Somers, Mobility Planner, Dept. of City Planning, City of Los Angeles
- Lijin Sun, Senior Regional Planner, SCAG
- Matthew Glesne, Housing Planner, Dept. of City Planning, City of Los Angeles

Basis for Selection:

The PRC recommended ICF Jones & Stokes, for the contract award because the consultant:

- Best demonstrated its experience, capabilities and knowledge of the CEQA legislation as well as hands-on experience in staying current on updates to CEQA Guidelines;
- Demonstrated the most comprehensive approach to CEQA streamlining with an emphasis on creating solutions to issues that usually prevent implementation of CEQA streamlining at a project level;
- Demonstrated the best technical approach that could improve the City’s strategy to implement CEQA streamlining as one of the tools to expedite and encourage transit-oriented and infill development; and
- Demonstrated best the understanding of how the final product will integrate into the City’s policies and planning procedures.

CONSULTANT CONTRACT 15-030-C1 & 15-030-C2

Recommended Consultant:

Abt Associates Inc. and Urban Design 4 Health, Inc.

Background & Scope of Work:

Consultant shall provide expert advisor assistance with environmental justice, public health, active transportation services for the development of the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (2016 RTP/SCS).

The overall goal is to create a cohesive, unified RTP/SCS that is easily understandable by laypeople, while at the same time meeting all technical requirements, including adequate reporting relating to environmental justice, public health, active transportation stakeholders and all necessary information required for review by the approving agencies, primarily the United States Department of Transportation (USDOT) and California Air Resources Board. SCAG solicited consultant assistance to provide the following services:

- Task 1: Outreach and Coalition Building
- Task 2: Development of Technical Analysis
- Task 3: Integration of Community Input

Proposeres were able to propose for one or all of the Tasks, but SCAG only awarded a Task or Tasks to the firm or firms that demonstrated the best technical approach and experience that would provide the best value to SCAG.

Project's Benefits & Key Deliverables:

The project's benefits and key deliverables include, but are not limited to:

- Providing outreach and expert assistance to ensure that the current effort addresses community members' concerns, specifically relating to public health, climate adaptation, active transportation; and
- Providing expert assistance in the engagement with various environmental justice stakeholders to obtain input on potential techniques to identify and resolve any possible disproportionate impacts resulting from the 2016 RTP/SCS.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:

Total not-to-exceed	\$123,689
Abt Associates Inc. (Task 1)	\$49,000
Urban Design 4 Health Inc. (Tasks 2 & 3)	\$74,689

Note: Abt Associates Inc. originally proposed \$54,264 for Task 1, but staff negotiated the price down to \$49,000 without reducing the scope of work; and Urban Design 4 Health Inc. originally proposed \$77,415 for Tasks 2 & 3 (\$44,208 + \$33,207), but staff negotiated the price down to \$74,689 without reducing the scope of work.

Contract Period:

June 16, 2015 through June 30, 2016

Project Number: 080.0153E.04 and 055-0133E.05/06 \$123,689
 Funding Source: FTA and TDA

Request-for-Proposal (RFP): SCAG staff notified 2,281 firms of the release of RFP No. 15-030. Staff also advertised the RFP on SCAG’s Solicitation Management System. A total of 82 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation:

Consultant	Amount Proposed (if any) For Each Task			
	Task 1	Task 2	Task 3	All 3 Tasks
Abt Associates Inc. (2 subconsultants)	\$54,264	\$55,245	\$40,326	\$149,835
Urban Design 4 Health Inc. (1 sub consultant)	\$11,515	\$44,208	\$33,207	\$88,930
Dakota Communications (no subconsultant)	N/A	\$425,630	N/A	N/A
UCLA (2 subconsultants)	\$31,610	\$280,565	\$91,890	\$404,064
Community Partners for Climate Resolve (no subconsultant)	N/A	\$135,264	N/A	N/A
Pacoima Beautiful (no subconsultant)	\$52,400	N/A	\$32,525	N/A
Cal Poly University (1 subconsultant)	\$31,866	\$26,188	\$16,309	\$74,363
Nelson Nygaard (no subconsultant)	N/A	\$41,777	N/A	N/A

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.

The PRC consisted of the following individuals:

- Joann Africa, Chief Counsel, SCAG
- John Cho, Associate Regional Planner, SCAG
- Kimberly Clark, Senior Regional Planner, SCAG
- Ma’Ayn Johnson, Housing and Land Use Planner, SCAG.
- Wilford Melton, Branch Chief, Caltrans District 7

Basis for Selection: The PRC selected Abt Associates Inc. for Task 1; and Urban Design 4 Health Inc. for Task 2 and 3 for the contract award because the consultants:

- Demonstrated the best expertise and experience in working with similar organizations in regional planning outreach and environmental justice analysis;
- Offered the greatest availability of resources devoted to the project while

- providing a fair and reasonable pricing for the level of effort required;
- Demonstrated the best capability to conduct outreach to SCAG's existing stakeholders and to supplement SCAG's contact database with new information; and
 - Identified the most comprehensive approach to meet the project's objectives and requirements, specifically, to engage environmental justice, public health, and active transportation stakeholders, for SCAG's general 2016 RTP/SCS public workshops.

CONSULTANT CONTRACT 15-035-C1

Recommended Consultant:	INRIX, Inc.				
Background & Scope of Work:	Consultant shall provide Global Positioning System (GPS) Vehicle Probe Data to SCAG with the ability to assess the various performance metrics on the regional roadways. The data shall include vehicle travel time, speed and other relevant information collected via GPS probes that could be used for long range transportation planning purposes.				
Project's Benefits & Key Deliverables:	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Raw speed (in miles per hour) and travel time data (in seconds); and• Data visualization tools - Web-based analytical/dashboard (used to analyze vehicle speed, congestion, travel time index, etc.).				
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective b: Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner.				
Contract Amount:	Total not-to-exceed \$120,000 INRIX, Inc. Note: INRIX originally proposed \$295,000, but staff negotiated the price down to \$120,000 by selecting data for two years, without compromising the integrity of the data requirements (the RFP allowed for up to three years of data). Also, INRIX substantially discounted its price so that they could establish a market presence in southern California and better position their company to successfully compete for future contracting opportunities in this market (leverage their contract with SCAG).				
Contract Period:	June 17, 2015 through June 17, 2017				
Project Number:	010.SCG02106B.02 \$84,104 010.SCG02106E.02 \$10,897 015.SCG00159B.02 \$22,133 015.SCG00159E.02 \$ 2,868 Funding Sources: FTA and TDA				
Request-for-Proposal (RFP):	SCAG staff notified 1,563 firms of the release of RFP No. 15-035-C1. Staff also advertised the RFP on SCAG's Solicitation Management System. A total of 32 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation: <table border="0" style="width: 100%;"><tr><td style="width: 70%;">INRIX, Inc.</td><td style="text-align: right;">\$295,000</td></tr><tr><td> HERE North America LLC</td><td style="text-align: right;"> \$255,000</td></tr></table>	INRIX, Inc.	\$295,000	 HERE North America LLC	 \$255,000
INRIX, Inc.	\$295,000				
 HERE North America LLC	 \$255,000				
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.				

After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Philip Law, Manager of Transit/Rail, SCAG

Annie Nam, Manager of Goods Movement and Transportation Finance, SCAG

Rebecca Sanchez, Associate Transportation Planner, Caltrans – District 7

Rajeev Seetharam, Senior Regional Planner, SCAG

Basis for Selection:

The PRC selected INRIX for the contract award because the consultant:

- Proposed a far superior technical approach, specifically, INRIX's solution provides for a single access point that enables a user to have direct access to web analytics and raw data that is available in real time versus the other proposer's solution that did not provide real time access to the data;
- Offered better technical support, specifically they offered support 24 hours a day, seven days per week via phone or email, whereas the other proposer only offered technical support by email, Monday through Friday, between the hours of 9:00 am and 5:00 pm; and
- Substantially discounted its price so that they could establish a market presence in southern California and better position their company to successfully compete for future contracting opportunities in this market (leverage their contract with SCAG).

CONSULTANT CONTRACT 15-036-C1

Recommended Consultant:	American Transportation Research Institute						
Background & Scope of Work:	The consultant shall provide SCAG with truck travel data which shall be used in the on-going preparation of the 2016-2040 Regional Transportation Plan/Sustainable Community Strategies (2016 RTP/SCS) and updating the RTP/SCS's Heavy Duty Truck (HDT) model. They will deliver one month of data for two varieties of Global Positioning System (GPS) related truck speed data, Raw Spot Speed Data to represent an accurate vehicle speed and Processed Speed Data that are speed classifications based on travel time between two discrete points.						
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Truck speed information on various highways in the SCAG region;• Get a better understanding of truck origin/destination within SCAG's region on a traffic analysis zone level that will help in updating the SCAG's Heavy Duty Truck Model; and• Better understand the truck flows (short and long haul) specific to Los Angeles International Airport, Ontario International Airport, Commercial Port of Entry facility at Calexico East located in Imperial County.						
Strategic Plan	This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective b: Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner.						
Contract Amount:	Total not-to-exceed \$72,000 American Transportation Research Institute (prime consultant) Note: American Transportation Research Institute originally proposed \$115,000, but staff negotiated the price down to \$72,000 without reducing the scope of work.						
Contract Period:	July 20, 2015 through August 17, 2015						
Project Number:	055.SCG0704A.02 \$72,000 Funding sources: Consolidated Planning Grant – FHWA						
Request-for-Proposal (RFP):	<p>SCAG staff notified 2017 firms of the release of RFP 15-036-C1 via SCAG's Solicitation Management System. A total of 30 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:</p> <table><tr><td>American Transportation Research Institute (no subconsultants)</td><td style="text-align: right;">\$115,000</td></tr><tr><td>HERE (no subconsultants)</td><td style="text-align: right;">\$136,600</td></tr><tr><td>INRIX (1 subconsultant)</td><td style="text-align: right;">\$145,120</td></tr></table>	American Transportation Research Institute (no subconsultants)	\$115,000	HERE (no subconsultants)	\$136,600	INRIX (1 subconsultant)	\$145,120
American Transportation Research Institute (no subconsultants)	\$115,000						
HERE (no subconsultants)	\$136,600						
INRIX (1 subconsultant)	\$145,120						
Selection Process:	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the						

proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Rajeev Seetharam, Senior Regional Planner, SCAG

Annie Nam, Manager of Goods Movement, SCAG

Akiko Yamagami, Senior Regional Planner, SCAG

Basis for Selection: The PRC recommended American Transportation Research Institute for the contract award because the consultant:

- Demonstrated the most comprehensive and broadest range of services and solutions that will meet SCAG's requirements. The selected consultant has access to more than 600,000 truck GPS units throughout the country and is currently working with Federal Highway Administration (FHWA) as part of the NPMRDS monthly data feed;
- Demonstrated the best understanding of the proposed scope of work and the key elements involved. The selected consultant provided examples of some of the tasks that SCAG requested. Given, their robust examples and technical expertise, they provided the best understanding of the scope of work requirements;
- Demonstrated the most extensive experience with projects of similar size and scope. They provided examples of projects with similar data requirements that were fulfilled for various Metropolitan Planning Organizations, such as, the San Diego Association of Governments and the State Department of Transportation that clearly demonstrated their familiarity and experience; and
- Proposed the lowest price. The sample zone proposed by one of the higher priced firms was a zone predominantly residential and having truck trips in and out of the zone was not an accurate representation; while the other firm essentially would act as an intermediary to obtain its data and pass it on to SCAG and this approach is not as cost effective or beneficial to SCAG given SCAG can obtain the data directly from its source as was proposed by the selected consultant.

CONSULTANT CONTRACT 15-038-C1

Recommended Consultant:	Bruce Lieberman
Background & Scope of Work:	<p>The consultant shall provide editorial assistance with the development of the 2016-2040 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).</p> <p>The overall goal is to create a cohesive, unified RTP/SCS that is easily understandable by laypeople, while at the same time meeting all technical requirements, including all necessary information required for review by the approving agencies (primarily federal Department of Transportation and California Air Resources Board). The RTP/SCS document should make maximum use of visual elements, simple language, intuitive organization, and the minimum necessary text to fully express all the needed information.</p>
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Providing edits and comments on the draft and final Regional Plan chapters.
Strategic Plan:	<p>This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.</p>
Contract Amount:	Total not-to-exceed \$50,000 Bruce Lieberman
Contract Period:	June 8, 2015 through June 30, 2016
Project Number:	266-00715.01 \$50,000 Funding Source: TDA
Request-for-Proposal (RFP):	<p>SCAG staff notified 1,483 firms of the release of RFP No. 15-038-C1. Staff also advertised the RFP on SCAG's Solicitation Management System. A total of 42 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation:</p> <p>Bruce Lieberman (no subconsultants) N/A - Labor Hour Contract Blakey & Agnew, LLC Estolano LeSar Perez Advisors, LLC Hammons Strategies IBI Group The Buckley Company Sustinere Transportation Public Health Link, LLC</p>

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Kimberly Clark, Senior Regional Planner, SCAG
Naresh Amatya, Manager of Transportation, SCAG
Frank Wen, Manager of Research and Analysis, SCAG

Basis for Selection: The PRC selected Bruce Lieberman for the contract award because the consultant:

- Demonstrated the highest relative level of experience in working with metropolitan planning organizations editing regional transportation plans and sustainable communities strategies;
- Offered the greatest relative availability (number of hours devoted to the project) while also falling within the allotted budget; and
- Proposed the lowest direct labor rate.

CONSULTANT CONTRACT 15-001-B65

**Recommended
Consultant:
Background &
Scope of Work:**

Raimi + Associates

The consultant shall provide services for a Sustainability Planning Grant for Cathedral City (City). Specifically, the consultant shall provide professional services to help ensure that the City's General Plan identifies the goals, policies, and programs related to the City's current sustainability and public health wellness initiatives as the City has adopted the League of California Cities Healthy Eating Active Living (HEAL) Campaign in the City's resolution. The City is dedicated to developing a transportation infrastructure that promotes walking and biking to the workplace and leisure thus, enhancing the City's sustainable community strategies. This will enhance the City residents' options in healthy eating and active living, and increase access to sustainable local food sources and community gardens. This will also strengthen the City's alternative modes of transportation capabilities and connectivity to and from the transportation network, allow the City to assist in achieving public health co-benefits from greenhouse gas emission reduction as well as the region's integrated transportation planning to reduce the region's greenhouse gas emissions through sustainable communities' strategy and planning. The consultant shall develop a public outreach and education plan in support of the General Plan updates.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Updates to the City of Cathedral City's General Plan: Sustainability Plan; and
- Public Outreach and Education Plan.

Strategic Plan:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:

Total not to exceed:	\$49,483
Raimi + Associates (prime)	\$44,865
Fehr & Peers (subconsultant)	\$4,618

Raimi Associates proposed \$49,983, but staff negotiated the price down to \$49,483, without reducing the scope of work.

Contract Period:

June 17, 2015 through January 31, 2016

Project Number:

065-0137.01 \$49,483
Funding source: TDA

**Request-for-Proposal
(RFP):**

SCAG staff notified 1,706 firms of the release of RFP No. 15-001-B65. Staff also advertised the RFP on SCAG's Solicitation Management System. A total of 79 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:

Raimi + Associates (1 subconsultant) \$49,983

Urban Collaborative (no subconsultant)	\$49,469
Terra Nova (no subconsultant)	\$57,231
ELP Advisors (2 subconsultants)	\$82,871

Selection Process:

The Proposal Review Committee (PRC) evaluated all proposals in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating both proposals, the PRC interviewed each proposer.

The PRC consisted of the following individuals:

Deanna Pressgrove, Environmental Conservation & Public Works Manager,
City of Cathedral City

Lijin Sun, Senior Regional Planner, SCAG

Rebecca Sanchez, Associate Transportation Planner, Caltrans District 7

Basis for Selection:

The PRC recommended Raimi + Associates, for the contract award because the consultant:

- Demonstrated the best understanding of the project in relation to previous and ongoing work in the City’s General Plan, as well as the objectives of the scope of work requested in the RFP and provided extensive details and examples of its comprehensive technical methodology, unlike the other firms who did not provide this detail;
- Demonstrated the best experience and knowledge of the City’s Healthy Eating Active Living Cities Campaign, that is central to the City’s efforts to improve healthy living goals for its citizens; and
- Demonstrated an efficient approach to allocating and managing work efforts between the prime and its subconsultant with clearly defined roles.

CONSULTANT CONTRACT 15-028-C1

Recommended Consultant:

Savills Studley, Inc.

Background & Scope of Work:

SCAG’S current lease for its main office expires on December 31, 2019. SCAG wants to begin evaluating whether to pursue extending the lease and negotiating significant tenant improvements to modernize and improve the existing space or to move to a new space in downtown Los Angeles. This will involve evaluating and assessing SCAG’s available market options in a wide range of conventional and non-conventional buildings able to accommodate office occupancies in the downtown Los Angeles area.

SCAG will require real estate brokerage services for its satellite offices as well, as lease terms expire.

Consultant shall provide real estate brokerage services within Downtown Los Angeles, Ventura, San Bernardino, Riverside and El Centro, and City of Orange.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Analyzing the space programming of SCAG’s requirements;
- Reviewing SCAG’s geographical parameters;
- Preparing a comprehensive market study of available space options, along with an interpretation and assessment of relevant market trends;
- Conducting due diligence investigation of each potential site’s specific suitability for SCAG’s requirements as well as ownership financial strength/liquidity;
- Determining appropriate shortlist of candidate spaces;
- Preparing and negotiate landlord lease and/or building purchase agreements for existing location and alternatives;
- Analyzing initial term sheets received – both financial and non-financial proposed terms, as well as build-out cost and timeframe implications;
- Preparing presentations comparing alternatives to client;
- Assisting in selecting a primary and fallback locations;
- Soliciting draft transaction documents from selected landlords and/or sellers;
- Assisting with lease and/or purchase negotiation process; and
- Coordinating execution of all transaction documents.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 5: Optimize Organizational Efficiency and Cultivate an Engaged Workforce.

Contract Amount:

Total not-to-exceed
Savills Studley, Inc.

No Cost to SCAG

Contract Period:

July 8, 2015 through June 30, 2020

Project Number:

Not Applicable

Request-for-Proposal (RFP): SCAG staff notified 29 firms of the release of RFP No. 15-028-C1. Staff also advertised the RFP on SCAG’s bid management system. A total of 13 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

Savills Studley, Inc.
Avison Young
Colliers International
DTZ
Newmark of Southern California, Inc. (dba Newmark Grubb Knight Frank)
Travers Cresa

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.

The PRC consisted of the following individuals:

Debbie Dillon, Deputy Executive Director, SCAG
Mark Butala, Manager of Regional Services, SCAG
Catherine Kirshbaum, Chief Information Officer, SCAG
Steve Mazer, subject matter expert and external independent evaluator

Basis for Selection: The PRC selected Savills Studley for the contract award because the firm:

- Demonstrated the most thorough understanding of SCAG’s real estate needs, ethical and sound business practices, and provided the best overall team for SCAG’s needs;
- Demonstrated the best in market and site analysis in terms of taking a macro level of the market, micro level view of the submarket amenities and landlord concessions;
- Best demonstrated that they considered every variable that might effect a potential transaction, and their recommendations are reached based on a financial comparison of each property and qualitative attributes, which SCAG deems most important;
- Demonstrated the best financial analysis capabilities that results in deciphering the true occupancy cost, not just simply the real estate costs;
- Provided excellent references, including five detailed case studies that were similar to the scope of SCAG’s needs;
- Demonstrated the most experience with Leadership in Energy and Environmental Design (LEED); and
- Demonstrated superior visioning and space planning capabilities.

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: Risk Management Awards

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only – No Action Required.

EXECUTIVE SUMMARY:
SCAG was recently awarded the “2015 Best Overall Performance Worker’s – Compensation” and “2015 Best Overall Performance – Liability” by the California Joint Powers Insurance Authority.

STRATEGIC PLAN:
This item supports SCAG’s Strategic Plan, Goal 3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

BACKGROUND:
SCAG is insured by the California Joint Powers Insurance Authority (CalJPIA) against general liability and workers’ compensation losses. Each year, the CalJPIA gives an award to members who have superior performance. SCAG won two (2) awards this year.

ANALYSIS:
CalJPIA was formed in 1977 to make available to its member agencies an insurance pool for general liability and workers’ compensation coverage. Today, it has 121 members and places great emphasis on helping them adopt safe practices to achieve loss reductions. As part of that effort, CalJPIA conducts biennial Risk Management Evaluations which can result in recommendations for improvement aka Loss Control Action Plans. Another part of the effort involves formal recognition of members who achieve low losses.

SCAG has won awards in the past as follows:

AWARD	YEARS
Most Improved – Workers’ Compensation	2007, 2008
Best Overall Performance – Workers’ Compensation	2008, 2013
Best Overall Performance – Liability	2014

REPORT

In addition to the above awards, SCAG recently won the 2015 awards for *Best Overall Performance - Workers' Compensation* and *Best Overall Performance – Liability*. The ratings criteria for these awards were:

- Five-year cost of claims per \$100 payroll
- Claim severity improvement per \$100 payroll
- Progress on Loss Control Action Plans

SCAG manages its risk management program using the Safety and Risk Management Committee which implements best practices as recommended by CalJPIA and other bodies.

FISCAL IMPACT:

None.

ATTACHMENT:

None.

DATE: September 2, 2015

TO: Regional Council (RC)
Executive/Administration Committee (EAC)
Community, Economic, and Human Development (CEHD) Committee
Energy and Environment Committee (EEC)
Transportation Committee (TC)

FROM: Huasha Liu, Director of Land Use and Environmental Planning, liu@scag.ca.gov, 213-236-1838

SUBJECT: SCAG Sustainability Planning Grants Program – Monthly Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Receive and File.

EXECUTIVE SUMMARY:

SCAG is providing a monthly update (attached) regarding successful implementation of (75) Sustainability Grants to member agencies. Forty-four (44) of the seventy-five (75) approved SCAG Sustainability Planning Grants were funded in the fall of 2013. An additional fifteen (15) projects were funded in the summer of 2014. Six of these projects will be funded by an award to SCAG from the California Strategic Growth Council. The remaining projects were funded in the fall of 2014. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-nine (69) grant projects have had Request for Proposals (RFPs) released, sixty-eight (68) grant projects have selected consultants, and sixty (60) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

BACKGROUND:

On September 12, 2013, the Regional Council approved seventy-three (73) Sustainability Planning Grant projects and directed staff to proceed with funding projects with available funds for Phases I and Phase II projects (total of 44 projects). The remaining projects comprised Phase III and are proceeding as additional funds have become available in FY 2014/2015. An additional fifteen (15) projects were funded in the summer of 2014. On August 7, 2014 the Regional Council approved adding two (2)

REPORT

Sustainability Planning Grant projects to the approved list for a new total of seventy-five (75) projects. On October 2, 2014 the Regional Council approved funding for the remaining projects on the list.

SCAG staff is providing monthly updates to the Board regarding implementation of the seventy-five (75) grants. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-nine (69) grant projects have had Request for Proposals (RFPs) released, sixty-eight (68) grant projects have selected consultants, and sixty (60) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

FISCAL IMPACT:

Funding is included in SCAG's FY 2014-15 Overall Work Program (OWP) Budget. Staff's work budget for the current fiscal year are included in FY 2014-15 OWP 065.SCG02663.02.

ATTACHMENT:

Summary Progress Chart

SCAG Sustainability Planning Grants

August 6, 2015

Regional Council Progress Update

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
Phase 1 (Available funds FY 13-14)							
1	San Bernardino County	Bloomington Area Valley Blvd. Specific Plan Health and Wellness Element - Public health; Active transportation; Livability; Open space	x	x	x	x	x
2	Los Angeles - Department of City Planning	Van Nuys & Boyle Heights Modified Parking Requirements - Economic development; TOD; Livability	x	x	x	x	x
3	Los Angeles - Department of City Planning	Bicycle Plan Performance Evaluation - Active transportation; performance measures	x	x	x	x	x
4	Western Riverside Council of Governments	Public Health: Implementing the Sustainability Framework - Public health; Multi-jurisdiction coordination; Sustainability	x	x	x	x	x
5	Santa Ana	Complete Streets Plan - Complete streets; Active transportation; Livability	x	x	x	x	x
6	San Bernardino Associated Governments	Climate Action Plan Implementation Tools - GHG reduction; Multi-jurisdiction coordination; Implementation	x	x	x	x	x
7	Riverside	Restorative Growthprint Riverside - GHG reduction; Infrastructure investment; Economic development	x	x	x	x	x
8	Orange County Parks	Orange County Bicycle Loop - Active transportation; Multi-jurisdictional; Public health	x	x	x	x	x
9	Ventura County	Connecting Newbury Park - Multi-Use Pathway Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	x
10	Imperial County Transportation Commission	Safe Routes to School Plan - Multi-modal; Active transportation	x	x	x	x	x
11	Yucaipa	College Village/Greater Dunlap Neighborhood Sustainable Community - Complete Streets; TOD	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
12	Las Virgenes-Malibu Council of Governments	Multi-Jurisdictional Regional Bicycle Master Plan - Active transportation; Public health; Adaptive re-use	x	x	x	x	x
13	Eastvale	Bicycle & Pedestrian Master Plan - Active Transportation	x	x	x	x	x
14	West Covina	Downtown Central Business District - Multi-modal; Active transportation	x	x	x	x	x
15	Placentia	General Plan/Sustainability Element & Development Code Assistance - General Plan Update; Sustainability Plan	x	x	x	x	x
16	Paramount/Bellflower	Regional Bicycle Connectivity - West Santa Ana Branch Corridor - Active transportation; multi-jurisdiction	x	x	x	x	x
17	Costa Mesa	Implementation Plan for Multi-Purpose Trails - Active Transportation	x	x	x	x	x
Phase 2 (Available funds)							
18	Fullerton	East Wilshire Avenue Bicycle Boulevard - Active transportation; Livability; Demonstration project	x	x	x	x	x
19	Beaumont	Climate Action Plan - GHG reduction	x	x	x	x	x
20	Palm Springs	Sustainability Master Plan Update - Leverages larger effort; commitment to implement	x	x	x	x	x
21	Big Bear Lake	Rathbun Corridor Sustainability Plan - Multi-modal; Economic development; Open space	x	x	x	x	x
22	Western Riverside Council of Governments	Land Use, Transportation, and Water Quality Planning Framework - Integrated planning, Sustainability	x	x	x	x	x
23	Anaheim	Bicycle Master Plan Update - Active transportation	x	x	x	x	x
24	Ontario	Ontario Airport Metro Center - Multi-modal; Visualization; Integrated planning	N/A				
25	Coachella Valley Association of Governments	CV Link Health Impact Assessment - Active transportation; Public health; Multi-jurisdiction	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
26	San Bernardino Associated Governments	San Bernardino Countywide Complete Streets Strategy - Multi-modal; Livability; Multi-jurisdiction	x	x	x	x	x
27	Chino Hills	Climate Action Plan and Implementation Strategy - GHG reduction; Implementation; Sustainability	x	x	x	x	x
28	Coachella	La Plaza East Urban Development Plan - Mixed-use, TOD, Infill	x	x	x	x	x
29	South Bay Bicycle Coalition/Hermosa, Manhattan, Redondo	Bicycle Mini-Corral Plan - Active transportation; implementable; good value	x	x	x	x	x
30	Hawthorne	Crenshaw Station Area Active Transportation Plan and Overlay Zone - Multi-modal; Active transportation; GHG reduction	x	x	x	x	x
31	Chino	Bicycle & Pedestrian Master Plan - Multi-modal; Active transportation	x	x	x	x	x
32	Stanton	Green Planning Academy - Innovative; Sustainability; Education & outreach	x	x	x	x	x
33	Hermosa Beach	Carbon Neutral Plan - GHG reduction; Sustainability	x	x	x	x	x
34	Palm Springs	Urban Forestry Initiative - Sustainability; Unique; Resource protection	x	x	x	x	x
35	Orange County	"From Orange to Green" - County of Orange Zoning Code Update - Sustainability; implementation	x	x	x	x	x
36	Calimesa	Wildwood and Calimesa Creek Trail Master Plan Study - Active transportation; Resource protection	x	x	x	x	x
37	Western Riverside Council of Governments	Climate Action Plan Implementation - GHG Reduction; Multi-jurisdiction; implementation	x	x	x	x	x
38	Lynwood	Safe and Healthy Community Element - Public health & safety, General Plan update	x	x	x	x	x

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
39	Palmdale	Avenue Q Feasibility Study - Mixed-use; Integrated planning	x	x	x	x	x
40	Long Beach	Willow Springs Wetland Habitat Creation Plan - Open Space; Resource protection	x	x	x	x	x
41	Indio	General Plan Sustainability and Mobility Elements - Sustainability; Multi-modal, General Plan update	x	x	x	x	x
42	Glendale	Space 134 - Open space/Freeway cap; Multi-modal	x	x	x	x	x
43	Rancho Palos Verdes/City of Los Angeles	Western Avenue Corridor Design Implementation Guidelines - Urban Infill; Mixed-use; Multi-modal	x	x	x	x	x
44	Moreno Valley	Nason Street Corridor Plan - Multi-modal; Economic development	x	x	x	x	x
Phase 3 (Pending additional funds)							
45	Park 101/City of Los Angeles	Park 101 District - Open space/Freeway cap; Multi-modal	x	x	x	x	
46	Los Angeles/San Fernando	Northeast San Fernando Valley Sustainability & Prosperity Strategy - Multi-jurisdiction; Economic development; Sustainability	x	x	x	x	x
47	San Dimas	Downtown Specific Plan - Mixed use; Infill	x	x	x	x	x
48	Los Angeles - Department of City Planning	CEQA Streamlining: Implementing the SCS Through New Incentives - CEQA streamlining	x	x	x	x	x
49	Pico Rivera	Kruse Road Open Space Study - Open space; Active transportation	x	x	x	x	x
50	South Bay Cities Council of Governments	Neighborhood-Oriented Development Graphics - public outreach	x	x	x	x	x
51	San Bernardino Associated Governments	Safe Routes to School Inventory - Active transportation; Public health	x	x	x	x	x
52	Burbank	Mixed-Use Development Standards - Mixed use; Urban infill	x	x	x	x	

Rank	Applicant	Project	Working /				
			Last Contact	Scope	RFP	Selection	Contract
53	San Bernardino Associated Governments	Countywide Habitat Preservation/Conservation Framework - Open Space; Active Transportation	N/A				
54	Rancho Cucamonga	Healthy RC Sustainability Action Plan - Public health; implementation	x	x	x	x	
55	Pasadena	Form-Based Street Design Guidelines - Complete Streets; Multi-modal; Livability	x	x	x	x	x
56	South Gate	Gateway District/Eco Rapid Transit Station Specific Plan - Land Use Design; Mixed Use; Active Transportation	x	x	x		
57	Lancaster	Complete Streets Master Plan - Complete Streets Plan	x	x	x	x	
58	Rancho Cucamonga	Feasibility Study for Relocation of Metrolink Station - Transit Access	x	x	x	x	x
59	Santa Clarita	Soledad Canyon Road Corridor Plan - Land Use Design; Mixed Use Plan	N/A				
60	Seal Beach	Climate Action Plan - Climate Action Plan	x	x	x	x	x
61	La Mirada	Industrial Area Specific Plan - Land Use Design	N/A				
62	Hemet	Downtown Hemet Specific Plan - Land Use Design; Mixed Use Plan	x	x	x	x	x
63	Hollywood Central Park/City of Los Angeles	Hollywood Central Park EIR - Open Space/Freeway Cap; Multi-modal	x	x	x	x	
64	Desert Hot Springs	Bicycle/Pedestrian Beltway Planning Project - Active Transportation	N/A				
65	Cathedral City	General Plan Update - Sustainability - General Plan Update; Sustainability Plan	x	x	x	x	x
66	Westminster	General Plan Update - Circulation Element - General Plan Update; Complete Streets	x	x	x	x	x
67	La Canada Flintridge	Climate Action Plan - Climate Action Plan	x	x	x	x	
68	Huntington Beach	Neighborhood Electric Vehicle Plan - Electric Vehicle	x	x	x	x	
69	Pasadena	Green House Gas (GHG) Emission Reduction Evaluation Protocol - Climate Action Plan	x	x	x	x	x

Rank	Applicant	Project	Working /					
			Last Contact	Scope	RFP	Selection	Contract	
70	San Bernardino Associated Governments	Countywide Bicycle Route Mobile Application - Active Transportation	x	x	x	x		
71	Dana Point	General Plan Update - General Plan Update	x					
72	Garden Grove	RE:IMAGINE Downtown - Pedals & Feet - Active Transportation; Infill	x	x	x	x	x	
73	Barstow	Housing Element and Specific Plan Update - Housing; Land Use Design	x	x	x	x	x	
74	Bell	General Plan Update - General Plan Update	x	x	x	x	x	
75	Fountain Valley	Euclid/I-405 Overlay Zone - Mixed use; Urban infill	x	x	x	x	x	

DATE: September 3, 2015

TO: Regional Council (RC)
Community, Economic and Human Development Committee (CEHD)
Energy and Environment Committee (EEC)
Executive/Administration Committee (EAC)
Transportation Committee (TC)

FROM: Huasha Liu; Director, Land Use and Environmental Planning; 213-236-1838;
liu@scag.ca.gov

SUBJECT: Southern California Active Transportation Safety and Encouragement Campaign Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only – No Action Required.

EXECUTIVE SUMMARY:
On August 20, 2014, SCAG was awarded a grant from the statewide competitive portion of 2014 Active Transportation Program to initiate the Southern California Active Transportation Safety and Encouragement Campaign (Campaign). This report and presentation provide an update on the advertising and community events components of the campaign, including examples from the advertising campaign, which will be launched at the end of September. A presentation will be provided at the Regional Council meeting.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan, Goal 1 (Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies), Objective C (Provide practical solutions for moving new ideas forward).

BACKGROUND:
In coordination with regional partners, SCAG successfully applied to the statewide 2014 Active Transportation Program (ATP) call for projects for \$2,333,000 in Caltrans grant funding to coordinate the Southern California Active Transportation Safety and Encouragement Campaign (Campaign). The primary goals of the Campaign are to reduce collisions involving pedestrians and cyclists, while increasing the levels of walking and biking in Southern California. To achieve these goals, the SCAG and its partners are implementing a regional advertising campaign focused on promoting roadway safety, as well as, supporting the implementation of Open Streets & Temporary Events and active transportation trainings focused on encouraging more walking and biking.

SCAG staff has assembled a Campaign Steering Committee, comprised of members of each of the county health departments and county transportation commissions in the region to provide oversight and



direction for the Campaign. Over the last several months, the Steering Committee has been working with SCAG staff and consultants to better define and understand the needs of the target audience through research and focus groups; develop campaign messages for people walking, biking and driving; establish a campaign brand to serve as an umbrella for safety and encouragement activities, prepare a traditional and social media strategy, and conduct a Call for Proposals to identify local agencies interested in partnering with SCAG on the open streets events and demonstration projects. In addition, SCAG staff and consultants have hosted Active Transportation Working Group meetings to gain input and generate interest in the various components of the Campaign. The staff presentation (attached) provides an overview of the campaign development process and includes examples from the “Signs of Life” advertisements and “Go Human” branding that will be utilized by the Campaign. More details and next steps related to the Advertising Campaign and Open Streets & Temporary Events are outlined below.

Advertising Campaign

The “Signs of Life” advertising campaign will run from September 28 through the end of November, 2015 which is the time of year with the highest rate of collisions due to reduced daylight hours. It will also provide safety messages during October which is when “Walk to School” takes place. It is expected to achieve over 130 million impressions. The Campaign targets drivers, bicyclists and pedestrians with a “point of engagement” strategy, to reach them when they are on the move. For example, drivers will be reached through bus tails and radio advertisements and pedestrians will be reached through messaging inside busses and bus stops. The print and radio advertisements will be produced in English and Spanish; the broader public relations effort will include messaging to target Chinese, Korean and Vietnamese. To support further dissemination of advertising materials and messages, a press kit is being developed for any local or regional agency that is interested in including the Campaign advertisements on their websites or disseminating information through other channels. Please contact Rye Baerg (baerg@scag.ca.gov), 213-236-1866, for more information.

Open Streets & Temporary Events

The Open Streets & Temporary Events portion of the Campaign will involve partnering with local jurisdictions to host events that inspire more people to walk and bike through education, encouragement and a “sneakers-on” experience. For one day or up to one month during May (Bike Month) 2016, SCAG will support local communities in transforming streets through temporary improvements (or pop-ups), street “festivals” and other fun activities that increase awareness of active transportation and complete street concepts. SCAG hosted a call for projects that closed on June 30 to identify local agencies interested in partnering on these community event. Seventeen (17) applications were received from across the region. SCAG currently has resources through the Campaign to fund six (6) events in six (6) cities, however, due to the number and quality of applications received, the Campaign Steering Committee is exploring opportunities to raise additional funds and phase the event roll-out in order to support all of the proposal sponsors in implementing an event. SCAG staff will return to the Board with a phased schedule and funding plan later this fall. For more information regarding the events and demonstration phase of the campaign, please contact Stephen Patchan (patchan@scag.ca.gov), 213-236-1923.



REPORT

FISCAL IMPACT:

SCAG will receive \$2,333,700 in Caltrans funds that will be utilized for the Southern California Active Transportation Safety and Encouragement Campaign. Approval to receive this funding was passed on August 7, 2014 by Board Resolution 14-561-2.

ATTACHMENT:

PowerPoint Presentation: “Campaign Update”

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Southern California Safety and Encouragement Campaign

Project Update

September 3, 2015



Background

- 2014 General Assembly Motion to conduct a public safety campaign
- Successfully submitted a grant in Cycle 1 of the Active Transportation Program
- Scope of Work:

Phase 1

Campaign Planning

Advertising Campaign

Phase 2

Open Streets & Temp Events

Phase 3

Bicycle Safety Trainings

Toolkits/Trainings

Campaign Goals

- Reduce collisions, create safer streets
- Increase rates of active transportation
- Reduce greenhouse gases
- Improve public health
- Support ATP and other active transportation investments
- Change the reputation of the region

Campaign Coordination & Engagement

- Steering Committee
 - 6 county transportation commissions
 - 6 county health departments
 - Local cities w/ similar efforts underway (Los Angeles, Santa Ana, Glendale)
- Active Transportation Working Group
- 4 Focus Groups (English, Spanish)

Campaign Brand

- Provide umbrella for safety and encouragement components of Campaign
- Serve as “explanation point” on all messaging
- Cut through clutter, be different, memorable
- Nonspecific is OK, compels people to learn more
- Resonate in Southern California (Focus-group tested)



Go Human is a program that encourages us to use human-powered transportation and change how we think about others on the road.

Go Human asks all road users to be considerate, follow the rules of the road, and find ways to get out of their cars to experience their community and everything in it on a human scale. To walk, bike, get outside, meet neighbors, live healthier lives, be safe, and be kind. Go Human reminds us that people on the road are not just objects blocking us from where we are going: They are human beings, just like us.

Advertising Campaign

Target Audience*

Primary: Adult Drivers
ages 25-54
Secondary: Pedestrians &
Bicyclists
English & Spanish

Message*

Key Actions:

- Slow Down
- Ride with Traffic
- Be cautious (particularly at intersections)

Strategy

Focus on "hotspots" in each county
"Point of Engagement" strategy

- Radio
- Bus Ads, Billboards
- Social Media

Be provocative, not frightening
"Humanize" fellow roadway users; promote compassion, courtesy

*Informed by analysis of crash data in "hot-spots."



It's not just a sign.
Watch for people walking.



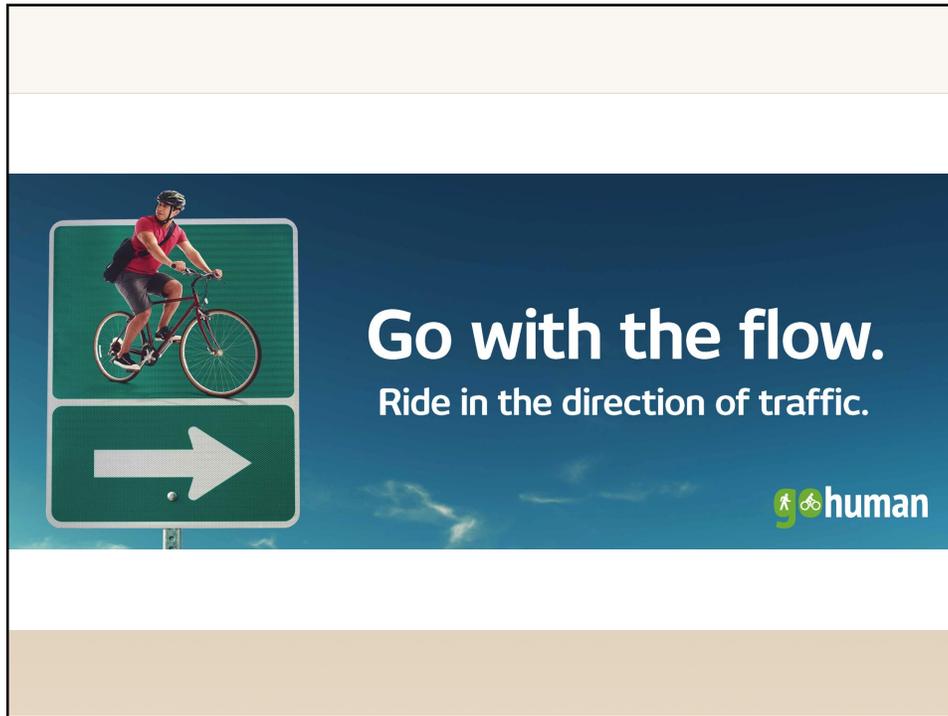
human



It's not just a sign.
Give people room to ride.



human



Open Streets & Temporary Events

- City/County partners solicited through Call for Proposals
- 17 applications received
- Pursuing grants/partnerships to expand capacity
- Next Steps
 - Phasing & Funding Plan (Oct/Nov)
 - Event Roll-Out: Starting May 2016



Toolkits and Trainings

- Audiences:
 - Elected Officials
 - Businesses
 - Transportation and Public Health Professionals
 - Community Groups/Residents
- 10 Trainings
- 20 Bicycle Safety Classes

More Information:

Advertising Campaign
Rye Baerg, baerg@scag.ca.gov

Open Streets & Temporary Events
Stephen Patchan, patchan@scag.ca.gov



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DATE: September 3, 2015

TO: Regional Council (RC)
Community, Economic and Human Development Committee (CEHD)
Energy and Environment Committee (EEC)
Executive Administration Committee (EAC)
Transportation Committee (TC)

FROM: Huasha Liu, Land Use & Environmental Planning Director, (213) 236-1838,
liu@scag.ca.gov

SUBJECT: Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing & Sustainable Communities (AHSC) Program Update

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

For Information Only – No Action Required.

EXECUTIVE SUMMARY:

On June 30, 2015, the Strategic Growth Council (SGC) formally awarded over \$27 million from the Greenhouse Gas Reduction Fund (GGRF) to support construction of more than 800 affordable housing units and associated transportation infrastructure in the SCAG region as part of the statewide 2014-2015 Affordable Housing & Sustainable Communities (AHSC) Program. SCAG has decisively followed through on several aspects of the AHSC Action Plan, which was approved by the Regional Council soon after the SGC's decision, in order to strategically position the region's stakeholders to compete for 2015-16 AHSC funds.

On August 6, 2015, SCAG and its regional partners hosted the first of three (3) workshops entitled, "California Gold: Bringing Cap and Trade Dollars to Southern California." The workshop was attended by more than 180 participants. It featured two (2) distinguished panels that provided information and insight into the California Climate Investment grant programs relevant for local governments and other Southern California stakeholders (otherwise known as GGRF Programs). The workshop provided an overview of more than ten (10) Climate Investment grant programs, funded by GGRF, which will reach \$2.2 billion for Fiscal Year 2015-2016. In addition, the workshop outlined details on opportunities in the AHSC program.

Prior to the "California Gold" workshop, the SGC hosted a "Lessons Learned: Round One" Workshop on July 20, 2015 on the AHSC program in Los Angeles. Many stakeholders called for a more enhanced role for Metropolitan Planning Organizations. SCAG submitted comments both in person and in writing that addressed five (5) key topics to support a better process and outcomes for the SCAG region during the next round of funding. Specific recommendations for AHSC guidelines and application reforms are currently being refined by SCAG's Cap and Trade Assistance Team (CTAT) and through targeted consultant assistance to influence the SGC in a timely fashion.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:

The 2014-2015 statewide AHSC program, which provided funds for nine (9) important housing and transportation improvements in the SCAG region related to lowering vehicles miles traveled, has concluded (see Attachment 1). SGC initiated the process for the 2015-2016 (Round Two) program. In July 2015, SGC held public workshops in Sacramento and Los Angeles, to collect "lessons learned" from Round One. Second Vice President Margaret Finlay provided public comments on behalf of SCAG at the Los Angeles workshop. In addition, President Cheryl Viegas-Walker submitted SCAG's expanded comments during the public comment period which ended July 31 (see Attachment 2). Comments addressed five key topics: equity, integrating transportation and housing, jurisdictional cap, rural communities, and capital leverage. At the Lessons Learned Workshop, the SGC provided a rough timeline for next steps. During the month of August, SGC staff continued to develop changes to the Guidelines. This fall, SGC plans to release Draft Revised Guidelines and hold three or four Regional Workshops on the Draft Revised Guidelines. In the winter, SGC plans to release the Revised Guidelines and hold a Council meeting to vote on approval of the Guidelines.

At its July 2015 meeting, the RC approved the Affordable Housing & Sustainable Communities Action Plan. The Action Plan outlines specific goals and strategies such as collaboration, technical assistance, and outreach to bolster the performance of the SCAG region in the competitive AHSC grant program for Round Two and future rounds. Specifically, the Action Plan called for outside expertise to help develop recommended changes to the AHSC Guidelines. A consultant has been procured and has commenced work in collaboration with SCAG's CTAT to develop concrete and pragmatic recommendations by engaging stakeholders across the region. In the second phase, SCAG will secure a second consultant team to work with potential AHSC applicants as they apply for AHSC funding in Round Two.

The Action Plan proposes hosting regional workshops and ongoing dialogue to support the region's applications. The first workshop of several workshops, entitled "California Gold: Bringing Cap and Trade Dollars to Southern California," was hosted by SCAG and its regional partners on August 6, 2015. The agenda for the first workshop was developed with the guidance of a regional Advisory Committee. Over 180 people attended this regional forum, aimed at helping stakeholders better understand funding opportunities from the state's GGRF, as well as strategizing ways to collaborate on upcoming opportunities. The first panel, consisting of representatives from state agencies, discussed the components of the proposed \$2 billion FY 2015-2016 expenditure plan, which includes funding for various programs related to transportation, energy efficiency and natural resources. A second panel focused on lessons learned from the first year of the AHSC grant program. Presentations from the workshop are available at SCAG's Greenhouse Gas Reduction Fund webpage (<http://www.scag.ca.gov/programs/Pages/Programs/GreenhouseGasReductionFund.aspx>). Future dates for California Gold workshop #2 and workshop #3 will be announced and coordinated with the schedule of the SGC's guideline revision process. The regional Advisory Committee will remain active and steer the development of those two workshops.

REPORT

FISCAL IMPACT:

Work associated with this item is included in the current FY2015/16 Overall Work Program (16-065.03654: Greenhouse Gas Reduction Fund Support)

ATTACHMENTS:

1. Affordable Housing Sustainable Communities (AHSC) Program Summary of 2014-15 Grant Awards in SCAG Region
2. SCAG Lessons Learned Workshop Comments

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July 31, 2015

Mr. Ken Alex
 Chair, Strategic Growth Council
 State of California
 1400 10th Street
 Sacramento, California 95814

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**Executive/Administration
 Committee Chair**

Cheryl Viegas-Walker, El Centro

Policy Committee Chairs

Community, Economic and
 Human Development
 Bill Jahn, Big Bear

Energy & Environment
 Deborah Robertson, Rialto

Transportation
 Alan Wapner, San Bernardino
 Associated Governments

Dear Strategic Growth Council Chair Alex:

Thank you for the opportunity to provide written comments during the “Lessons Learned: Round One” Affordable Housing and Sustainable Communities (AHSC) Workshop period. These comments summarize and expand upon comments provided by the Hon. Margaret Finlay, Second Vice President for the Southern California Association of Governments (SCAG) at the workshop held in Los Angeles on July 20. We will share five key topics as the framework for our suggestions for an improved AHSC program: equity, integrating transportation, jurisdictional cap, rural communities, and capital leveraging. We plan to provide further detailed comments with solutions-oriented suggestions as the process continues.

Equity: The SCAG region is home to two-thirds of the State’s Disadvantaged Communities. We have always supported an approach to using Cap and Trade funds in a way that will help address the poverty and environmental justice issues here in the SCAG region. One in four children grows up in poverty in the SCAG region and we are committed to ameliorating that unacceptable situation. SCAG encourages additional program modifications to ensure resources are distributed in a more equitable fashion to support quality transportation and housing projects benefitting concentrations of Disadvantaged Communities. Moreover, this is in line with the implementation of SB 375 whereby the Regional Targets Advisory Committee recognized that when setting per-capita GHG reduction targets, the unique nature of each MPO and the funding mechanism should also take an equity based approach.

Integrating Transportation: We share the Council’s goal to reduce vehicles miles traveled by *integrating* transportation projects with housing projects. It is a central piece of SCAG’s regional Sustainable Communities Strategy (SCS). Affordable housing is inseparable from transportation when it comes to implementing our SCS. This first round, the AHSC program did not fully live up to the goal of encouraging integrated transportation and housing projects. Maximizing VMT reductions will require a better defined role for transportation as part of project packages. As it stands, the AHSC program is primarily geared towards housing, evidenced by the diminished share of funding that went to transit and/or active transportation – only \$32 million (27%). We encourage SGC to make a greater effort to deepen VMT reductions by ensuring transportation projects are an essential component of housing projects.

Jurisdictional Cap: As we heard during the last SGC Board meeting and during the workshops, there is a general consensus on the need for a reasoned approach that achieves the goals of maximizing GHG reductions and addressing the severe need for affordable housing in our largest cities. In Southern California, we have two local governments with populations over one million, more populous than any other local governments in the State. Imposing the same limit on these very large cities as the rest of the State appears to run counter with achieving these goals and we therefore, encourage SGC to reconsider the current rigid jurisdictional cap.

Rural Communities: At the same time, SCAG region has many small jurisdictions and rural communities that will have difficulty competing against the big or medium sized cities in terms of GHG reductions. Out of 191 cities, 131 cities have less than 80,000 population. We encourage the Council to creatively consider structuring the guidelines and GHG methodology to create incentive for these communities to participate in reducing VMT. We must avoid a “haves” and “have nots” dichotomy of cities who have the resources to implement the principles in our sustainable communities strategy and those that do not.

Capital Leverage: In the first round, SGC prioritized capital leverage as essentially a threshold requirement in the AHSC program. In SCAG’s case, leveraging mostly put more of our urban areas ahead of other parts of the region. The SCAG region averaged 300% leverage on eligible projects while the average from all eligible projects was 650%. Transformative projects with high greenhouse gas reduction potential in communities most in need may not be those with ready access to capital, which cause these projects to not score as well as communities with highly leveraged projects. We encourage the Council to creatively consider other options for defining leverage with other types of community investments, such as nearby transportation investments, instead of strictly capital leveraging.

Finally, SCAG would like to suggest that the AHSC application process include a letter of intent from potential applicants in advance of a formal application process. On behalf of the SCAG Regional Council and staff, we appreciate your continued collaboration and consideration of these suggestions as SGC works towards an improved second round of the AHSC program.

Sincerely,



Cheryl Viegas-Walker
President, SCAG
Councilmember, City of El Centro

AFFORDABLE HOUSING SUSTAINABLE COMMUNITIES (AHSC) PROGRAM: SUMMARY OF FY 2014-15 GRANT AWARDS IN SCAG REGION

<p><u>127TH STREET APARTMENTS</u> City of Los Angeles 536 w. 127TH St. PROJECT SPONSOR: Meta Housing Corporation TOTAL AWARD: \$1,500,000</p>	<p>The 127th Street Apartments is a Leadership in Energy & Environmental Design (LEED)-Gold rated affordable housing development consisting of the new construction of 85 units for residents with special needs earning between 25% to 35% of area median income. The project also includes construction of 85 secure covered bike stalls and installation of new pedestrian infrastructure. The affordable housing development is in close proximity to a wide variety of amenities including transit, retail, and vital services.</p>
<p><u>ANCHOR PLACE</u> City of Long Beach Near River Ave. and W. 20th St. PROJECT SPONSOR: Century Housing Corp. TOTAL AWARD: \$2,441,616</p>	<p>Anchor Place features 120 affordable, permanent supportive apartment homes, including 75 units for veterans and 18 units for the homeless and mentally ill. The affordable development will contain community rooms, supportive service space, counseling offices, property management space, and exercise rooms. AHSC will fund off-site improvements including upgrades to an existing bus stop and creation of a new bus stop/transit hub on River Avenue with complete streets improvements to improve access for all users including pedestrians and bicyclists. An existing social hall will be converted into a transit depot providing transit operators with a layover facility and a place for transit users to buy passes.</p>
<p><u>CRENSHAW VILLAS</u> City of Los Angeles 2645 Crenshaw Blvd. PROJECT SPONSOR: American Communities, LLC TOTAL AWARD: \$2,200,000</p>	<p>This development will consist of the new construction of a five story, mixed-use affordable housing building at 2645 Crenshaw Boulevard. This development consists of 50 residential dwelling units and 4,999 square feet of neighborhood-serving commercial/office uses. The 50 units consist of 49 affordable senior units for low-income households and one manager's unit. The project will also provide secured bicycle parking.</p>
<p><u>DEPOT AT SANTIAGO</u> City of Santa Ana 957 E Santa Ana Blvd. PROJECT SPONSOR: C&C Development, LLC TOTAL AWARD: \$3,925,000</p>	<p>The Depot at Santiago consists of a 70-unit development that will be affordable to families earning between 30%-60% of area median income. Located directly across the street from the Santa Ana Regional Transit Center (SARTC), the location provides opportunity to develop high quality, affordable housing directly adjacent to public transportation. This project will add crossing treatments at proximate intersections to increase the visibility of pedestrians at the intersection, decrease the crossing distance for pedestrians, and notify motorists of the presence of pedestrians crossing. The City will also install curb extensions, high-visibility crosswalks, rectangular rapid flashing beacons, and signage.</p>
<p><u>EL SEGUNDO FAMILY APARTMENTS</u> City of Los Angeles 535 W El Segundo Blvd. PROJECT SPONSOR: Meta Housing Corporation TOTAL AWARD: \$1,900,000</p>	<p>El Segundo Family Apartments consists of the 75 new affordable rental units for working families and people with special needs earning between 15%-50% of Area Median Income. In addition to the construction of the affordable housing, this project also includes construction of 75 secure covered bike stalls and water-conserving landscaping. The affordable housing development is in close proximity to a wide variety of amenities including transit, retail, and vital services. The Figueroa Street and 127th Street bus stop, less than 1/2 mile away, is used to travel to the various job centers across Los Angeles.</p>

AFFORDABLE HOUSING SUSTAINABLE COMMUNITIES (AHSC) PROGRAM: SUMMARY OF FY 2014-15 GRANT AWARDS IN SCAG REGION

<p><u>MACARTHUR PARK APARTMENTS PHASE B</u> City of Los Angeles 678 South Alvarado Street PROJECT SPONSOR: McCormack Baron Salazar TOTAL AWARD: \$5,000,000</p>	<p>MacArthur Park Apartments Phase B is an 82-unit mixed use affordable housing development with approximately 7,000 square feet of retail. In addition to the affordable housing development, the project includes improved access to the Westlake/MacArthur Park Station serving the Metro Red and Purple lines.</p>
<p><u>MARCH VETERANS VILLAGE</u> Riverside County March Air Reserve Base PROJECT SPONSOR: Coachella Val. Housing Coal. TOTAL AWARD: \$6,109,114</p>	<p>The Coachella Valley Housing Coalition, in partnership with the U.S. Veterans Initiative, will develop March Veterans Village, a 138 unit multi-family, 100% affordable, apartment community on the old March Air Force Base to house veterans. The 160 units are distributed between two four story buildings and one three story building on approximately 4 acres. U.S. VETS has served veterans on the March Air Force Base since 2003, and currently serves 119 veterans a day with much needed case management, transitional housing, and permanent housing. U.S. VETS and CVHC are expanding the existing facility to accommodate more permanent housing units, and the development of an additional 50 transitional housing beds. This is the first phase of a multi-phase project. Upon completion of all phases of the project, more than 400 veterans will be served at this facility.</p>
<p><u>MOSAIC GARDENS AT WESTLAKE</u> City of Los Angeles 1416 Beverly Blvd. PROJECT SPONSOR: LINC Housing TOTAL AWARD: \$1,900,000</p>	<p>Mosaic Gardens at Westlake is an infill site which will be repositioned as a vibrant 125-unit housing community. The development includes the acquisition of six contiguous parcels, totaling 1.19 acres. The new development replaces a site currently blighted with dilapidated structures and vacant land covered with broken cars, trash and grossly unmaintained overgrowth. This development is an intergenerational community which will serve families and seniors. More than half, or 63, of units will be reserved for homeless individuals or families, with 32 of those units reserved for chronically homeless individuals or families.</p>
<p><u>SYLMAR COURT APARTMENTS</u> City of Los Angeles 12415 San Fernando Rd. PROJECT SPONSOR: Meta Housing Corporation TOTAL AWARD: \$2,500,000</p>	<p>This infill development is a Leadership in Energy & Environmental Design (LEED)-Gold rated affordable housing development less than a ½ mile away from the MetroLink Sylmar station and consists of 101 affordable units for families earning between 25% to 60% of area median income, along with a neighborhood retail store. Twenty-five of the units will be reserved for residents with special needs. Additionally, the development will improve pedestrian amenities around the site and better connect to a nearby bike path. The development's location, in close proximity to transit, jobs, retail, and services, is beneficial for working families. The Sylmar Metrolink station is a major commuter hub. In addition to commuter rail, the station is heavily used for bus service with a Commuter Express bus line, seven local bus lines, and two Rapid Bus lines.</p>

REPORT

DATE: September 3, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: CFO Monthly Report

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
For Information Only-No Action Required.

STRATEGIC PLAN:
This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

INTERNAL AUDIT
SCAG has been informed by the Association of Local Government Auditors (ALGA) that they plan to perform a Peer Review of the Internal Audit function in November. The period of the review will be July 1, 2013 to June 30, 2015. All internal self-assessments and documents required by ALGA are ready for review.

The Internal Auditor is conducting a survey of all of SCAG's current consultants to determine if they are experiencing difficulties understanding and complying with SCAG's contractual provisions, especially the invoicing requirements. The results of the survey and any resultant SCAG changes will be reported to the Audit Committee at its November 10, 2015 meeting.

BUDGET & GRANTS (B&G):
In July 2015, B&G staff submitted the 4th Quarter Progress Report with preliminary expenditures of the year-end for Fiscal Year (FY) 2014-15 to Caltrans for their review.

B&G staff in collaboration with the Planning Departments are collecting and will be submitting FY 2014-15 year-end Overall Work Program (OWP) products to Caltrans by August 31, 2015.

B&G staff are currently preparing budget amendment No. 1 to the FY 2015-16 OWP. This amendment will include adding prior year's unspent funds (carryover) to projects to meet contractual obligations and for additional work related to the RTP/SCS.

B&G staff, in collaboration with Caltrans, District 7 staff, will be hosting a Regional Workshop on August 27th from 10:00 a.m. to Noon at the SCAG offices. This workshop will be to review guidelines and answer questions in response to the Call for Applications for Caltrans' FY 2016-17 Sustainable Transportation Planning Grants Program. Caltrans plans to release the Call for Applications on August 17, 2015.



REPORT

CONTRACTS:

In July 2015, the Contracts Department issued two (2) Requests for Proposal (RFP's); awarded nine (9) contracts; issued 19 contract amendments; and issued 66 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 115 consultant contracts.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of July 2015, over \$1,998 in budget savings was realized.

ATTACHMENT:

July 2015 CFO Monthly Status Report



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

Office of the Chief Financial Officer

Monthly Status Report

JULY 2015



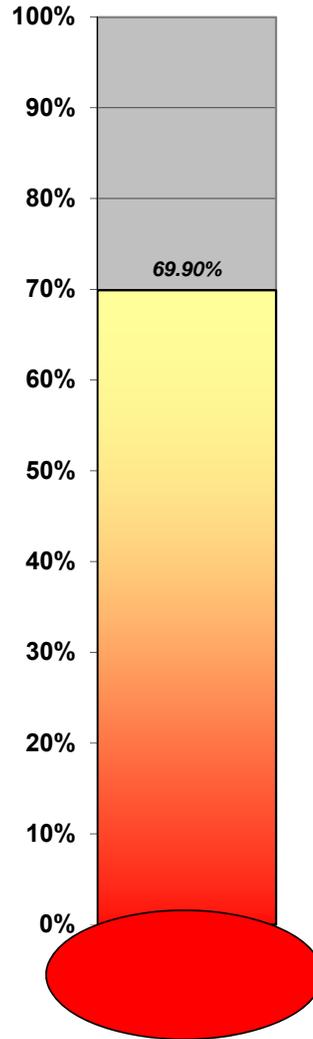
OVERVIEW

As of August 17, 2015, 142 cities and counties have renewed their membership while 50 cities and three counties have not yet renewed. There are two cities in the SCAG region which are being recruited for membership.

SUMMARY

FY16 Membership Dues	<u><u>\$1,923,000.00</u></u>
Total Collected	<u><u>\$1,344,933.00</u></u>
Percentage Collected	<u><u>69.90%</u></u>

FY16 Membership Dues Collected

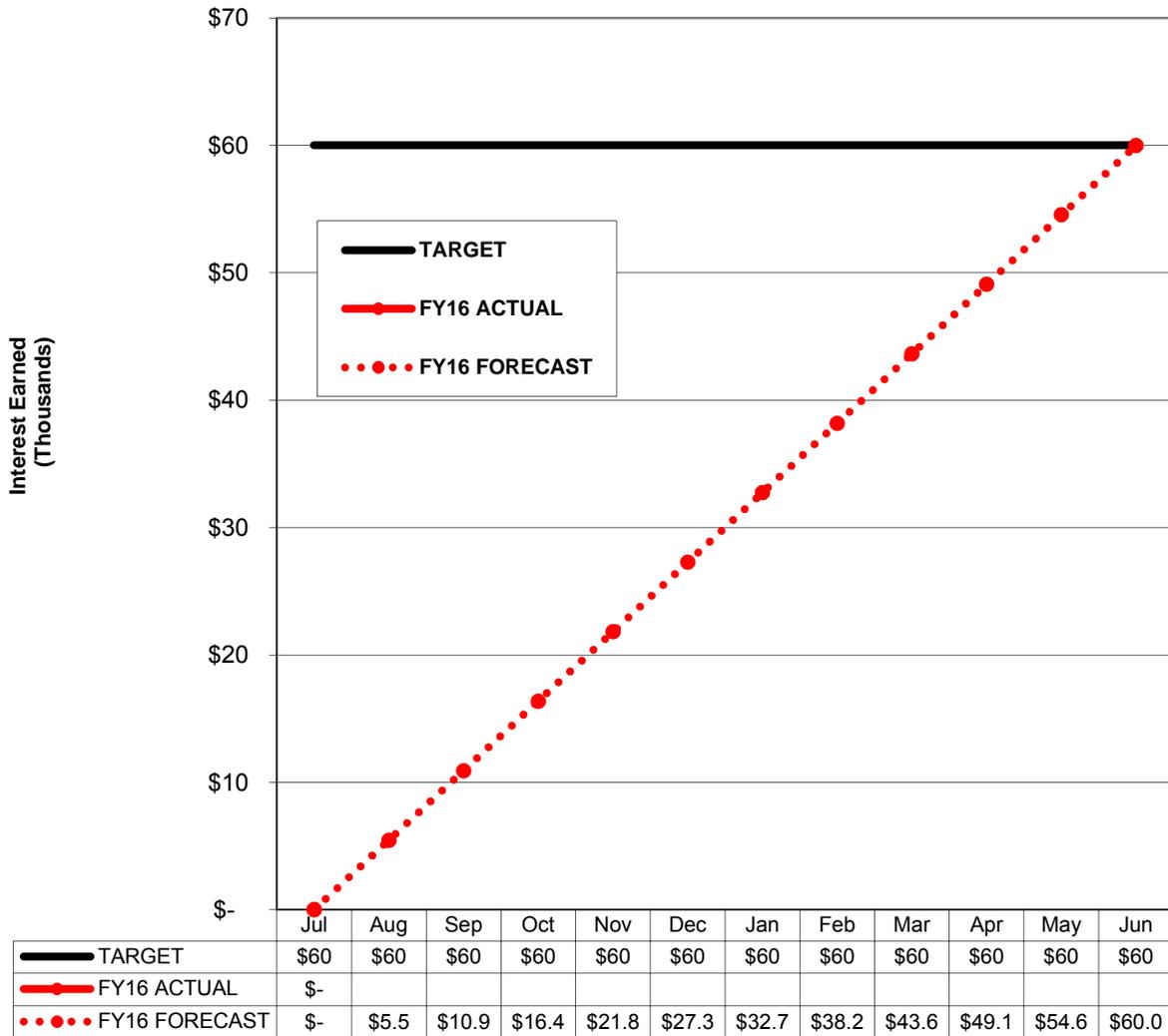


Office of the CFO
Interest Earnings Variance



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

INTEREST EARNINGS VARIANCE



OVERVIEW

Actual interest income is plotted against the target amount. The amount credited to SCAG's account through July was zero because there is a one-month reporting lag. The LA County Pool earned 0.74% in June.

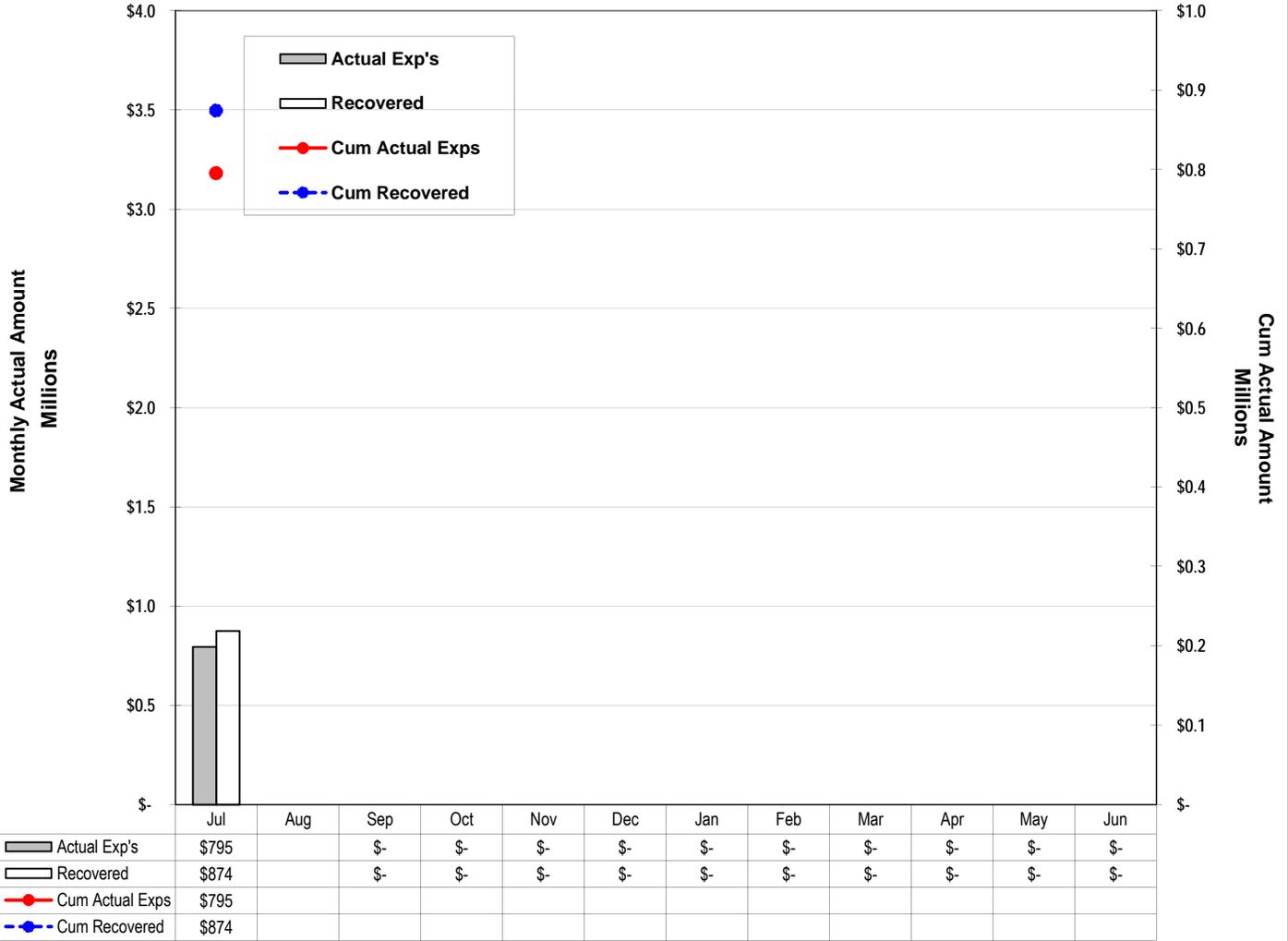
SUMMARY

The amount projected for FY16 is \$60,000.



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

FY16 INDIRECT COST & RECOVERY



OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

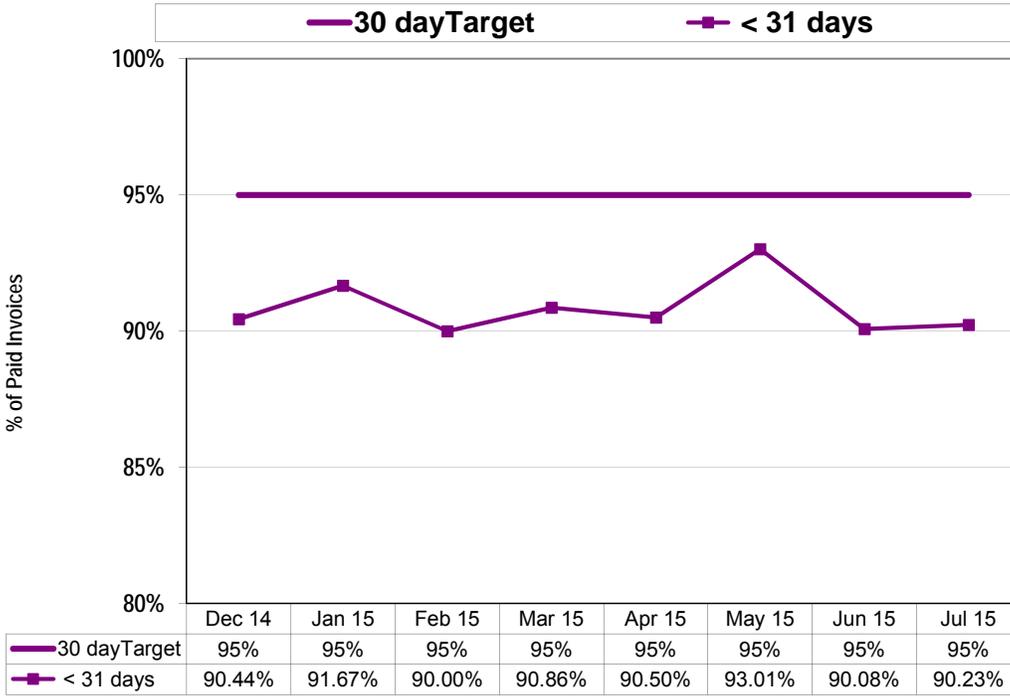
SUMMARY

Through July 2015, SCAG was over-recovered by \$79,051. This was because the Indirect Cost budget was underspent.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

90.23% of July 2015's payments were made within 30 days of invoice receipt.

At month-end, 98 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

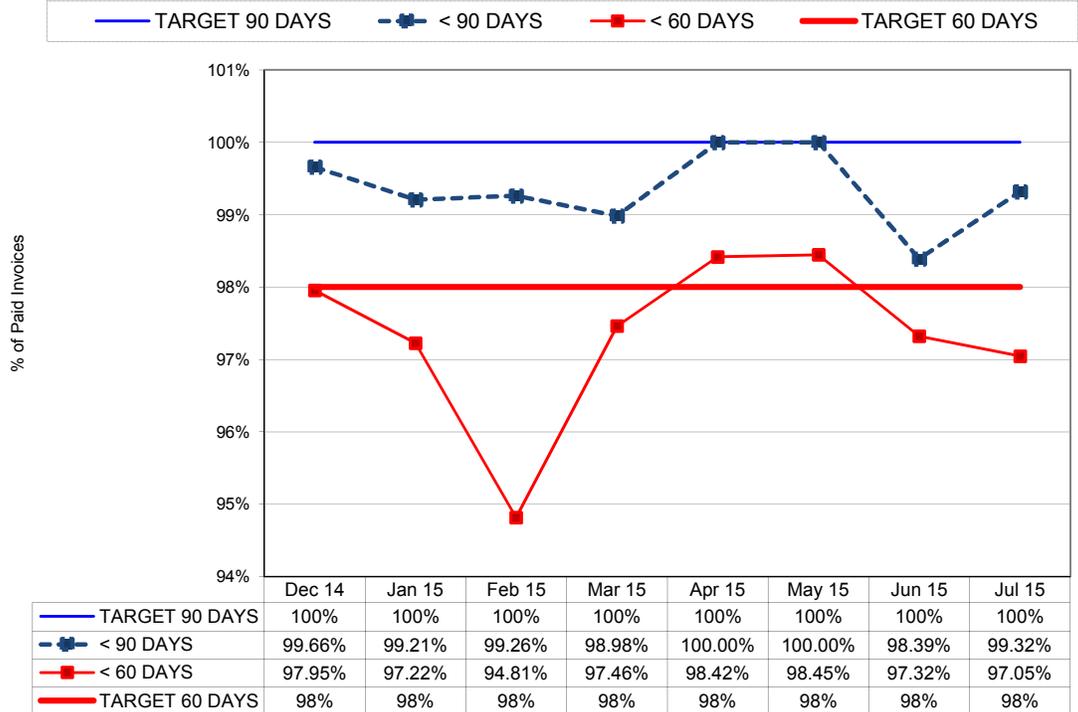
SUMMARY

These goals were not met during this period.

97.05% of July 2015's payments were within 60 days of invoice receipt and 99.32% within 90 days. Invoices unpaid 30-60 days totaled 25; 60-90 days: 6; >90 days: 1.



INVOICE AGING



	6/30/2015	7/31/2015	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 2,780,752	\$ 905,674		
LA County Investment Pool	\$ 10,619,652	\$ 10,755,992		
Cash & Investments	\$ 13,400,404	\$ 11,661,666	\$ (1,738,738)	Cash used to pay off FY15 final invoices
Accounts Receivable	\$ 7,992,352	\$ 7,383,422	\$ (608,930)	July and June CPG billings were less than May and June
Fixed Assets - Net Book Value	\$ 578,007	\$ 578,007	\$ -	No change.
Total Assets	\$ 21,970,763	\$ 19,623,095	\$ (2,347,668)	
Accounts Payable	\$ (4,368,986)	\$ (1,638,911)	\$ 2,730,075	FY15 invoices were largely paid off in July.
Employee-related Liabilities	\$ (673,448)	\$ (302,919)	\$ 370,529	July had 5 unpaid working days, June had 12
Other Current Liabilities	\$ (131,124)	\$ (364,327)	\$ (233,202)	Received some FY15 receivables, including TDA, in July
Deferred Revenue	\$ (757,521)	\$ (493,537)	\$ 263,984	FY16 dues collected in July were taken into income
Total Liabilities and Deferred Revenue	\$ (5,931,080)	\$ (2,799,695)	\$ 3,131,385	
Fund Balance	\$ 16,039,683	\$ 16,823,401	\$ 783,717	
			-	
WORKING CAPITAL				
	6/30/2015	7/31/2015	Incr (decr) to working capital	
Cash	\$ 13,400,404	\$ 11,661,666	\$ (1,738,738)	
Accounts Receivable	\$ 7,992,352	\$ 7,383,422	\$ (608,930)	
Accounts Payable	\$ (4,368,986)	\$ (1,638,911)	\$ 2,730,075	
Employee-related Liabilities	\$ (673,448)	\$ (302,919)	\$ 370,529	
Working Capital	\$ 16,350,322	\$ 17,103,258	\$ 752,936	

Office of the CFO
Fiscal Year-To-Date Expenditure Report Through July 31, 2015



COMPREHENSIVE BUDGET

		Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	Staff & Allocated Fringe Benefits	210,255	210,255	3,485		206,770	1.7%
2	51001 Allocated Indirect Costs	149,738	149,738	2,481		147,257	1.7%
3	54300 SCAG Consultants	568,383	568,383	-	246,741	321,642	0.0%
4	54340 Legal costs	100,000	100,000	-	64,211	35,789	0.0%
6	55441 Payroll, bank fees	15,000	15,000	628		14,372	4.2%
7	55510 Office Supplies	20,000	20,000	-	4,008	15,992	0.0%
8	55600 SCAG Memberships	5,250	5,250	-	2,082	3,168	0.0%
9	55610 Professional Membership	13,700	13,700	480	3,398	9,822	3.5%
10	55730 Capital Outlay	542,106	542,106	-		542,106	0.0%
11	55830 Conference - Registration	15,000	15,000	-	1,830	13,170	0.0%
12	55860 Scholarships	32,000	32,000	-	0	32,000	0.0%
13	55914 RC General Assembly	500,000	500,000	-	0	500,000	0.0%
15	55915 Demographic Workshop	13,000	13,000	-	0	13,000	0.0%
16	55916 Economic Summit	57,000	57,000	-	3,501	53,499	0.0%
17	55917 Labor Summit	13,500	13,500	-	0	13,500	0.0%
18	55920 Other Meeting Expense	90,000	90,000	5,522	77,104	7,374	6.1%
19	55930 Miscellaneous other	89,000	89,000	-	26,937	62,063	0.0%
20	55940 Stipend - RC Meetings	230,000	230,000	13,370	0	216,630	5.8%
21	56100 Printing	10,000	10,000	-	1,995	8,005	0.0%
22	58100 Travel - outside SCAG region	50,000	50,000	160	0	49,840	0.3%
23	58101 Travel - local	26,000	26,000	383	0	25,617	1.5%
24	58110 Mileage - local	23,500	23,500	351	0	23,149	1.5%
25	58150 Staff Lodging Expense	3,000	3,000	-		3,000	0.0%
26	58800 RC Sponsorships	112,750	112,750	-	11,690	101,060	0.0%
27	Total General Fund	2,889,182	2,889,182	26,858	443,496	2,418,827	0.9%
28				-			
29	Staff & Fringe Benefits	15,287,307	15,287,307	1,224,265		14,063,042	8.0%
30	51001 Allocated Indirect Costs	10,887,267	10,887,267	871,554		10,015,713	8.0%
31	54300 SCAG Consultants	16,316,856	16,316,856	10,423	15,619,508	686,925	0.1%
32	54301 Consultants - Other	70,000	70,000	-	1,254	68,746	0.0%
33	54350 Professional Services	207,200	207,200	-	164,934	42,266	0.0%
34	55210 Software Support	176,566	176,566	112,385	17,363	46,818	63.7%
35	55280 Third Party Contribution	3,710,826	3,710,826	-	0	3,710,826	0.0%
37	55620 Resource Materials - subscrib	832,000	832,000	7,360	119,791	704,849	0.9%
38	55810 Public Notices	50,000	50,000	-	1,432	48,568	0.0%
39	55830 Conference - Registration	10,000	10,000	-	2,725	7,275	0.0%
40	55920 Other Meeting Expense	26,000	26,000	-		26,000	0.0%
41	55930 Miscellaneous - other	194,880	194,880	-	2,478	192,402	0.0%
42	55950 Temp Help	110,248	110,248	-		110,248	0.0%
43	56100 Printing	61,000	61,000	-	0	61,000	0.0%
44	58100 Travel	288,100	288,100	1,097	0	287,003	0.4%
45	Total OWP	48,228,250	48,228,250	2,227,085	15,929,484	30,071,681	4.6%
46				-			
47	Comprehensive Budget	51,117,432	51,117,432	2,253,943	16,372,980	32,490,509	4.4%

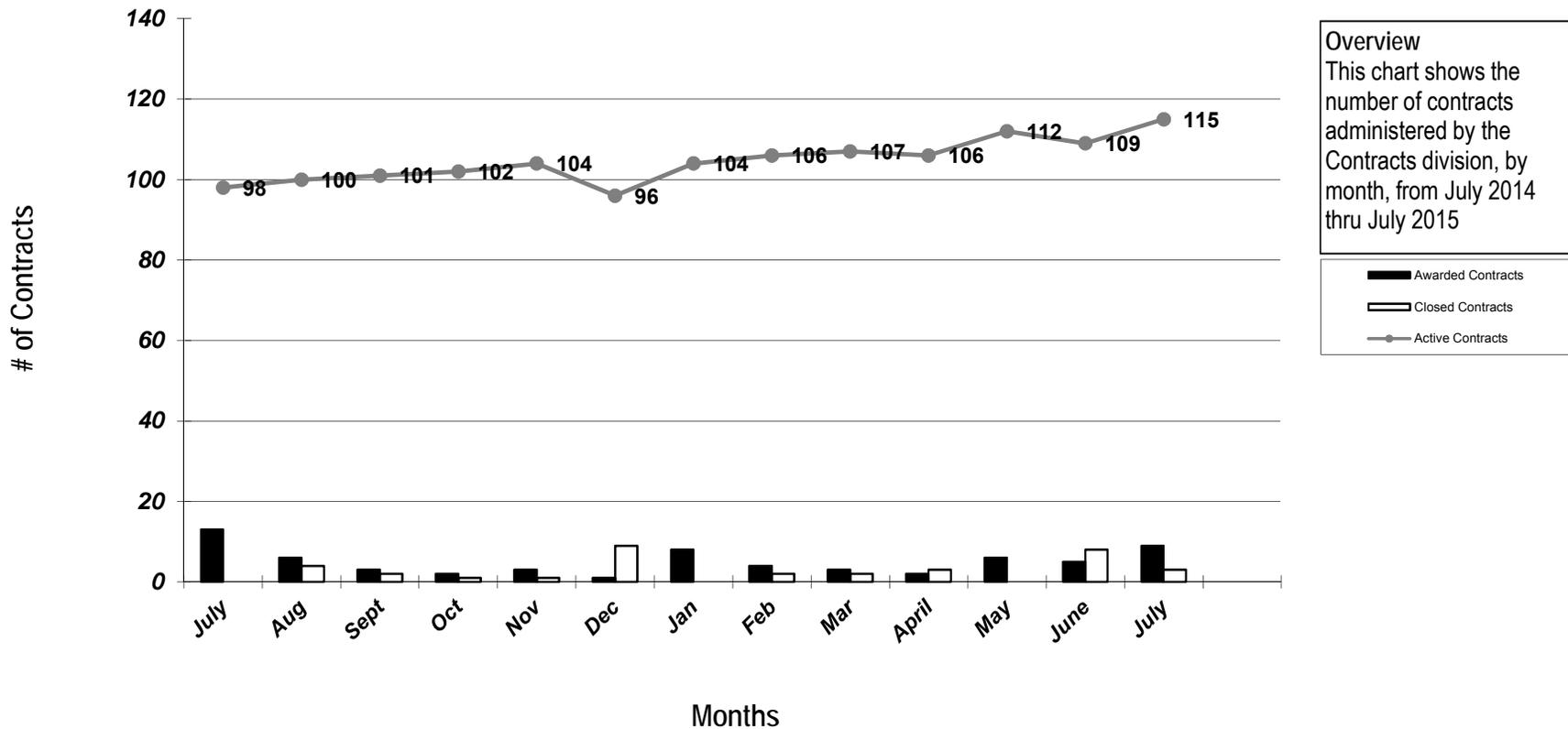
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through July 31, 2015



INDIRECT COST EXPENDITURES

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	3,627,908	3,627,908	283,124		3,344,784	7.8%
2	50013	Regular OT	-	1,000	150		850	15.0%
3	50014	Interns, Temps, Annuit	81,000	80,000	3,600		76,400	4.5%
5	51000	Allocated Fringe Benefits	2,672,978	2,672,978	216,855		2,456,123	8.1%
6	54300	SCAG Consultants	134,000	134,000	-	134,000	0	0.0%
7	54301	Consultants - Other	1,299,359	1,299,359	18,843		1,280,516	1.5%
8	54340	Legal	335,000	335,000	-	324,178	10,822	0.0%
10	55210	Software Support	460,461	460,461	27,827	163,514	269,121	6.0%
11	55220	Hardware Supp	79,777	79,777	15,514	52,108	12,156	19.4%
12	55240	Repair & Maint Non-IT	30,000	30,000	590	29,410	0	2.0%
14	55400	Office Rent 818 Offices	1,582,877	1,582,877	167,545	1,415,333	0	10.6%
15	55410	Office Rent Satellite	171,490	171,490	17,639	153,851	0	10.3%
16	55420	Equip Leases	126,186	126,186	838	125,348	0	0.7%
17	55430	Equip Repairs & Maint	13,323	13,323	-	13,323	0	0.0%
18	55440	Insurance	144,683	144,683	12,057	1,216	131,410	8.3%
19	55441	Payroll / Bank Fees	10,000	10,000	1,073		8,927	10.7%
20	55460	Mater & Equip < \$5,000	49,500	49,500	-	15,204	34,296	0.0%
21	55510	Office Supplies	80,000	80,000	-	80,000	0	0.0%
22	55520	Graphic Supplies	2,000	2,000	-	736	1,264	0.0%
23	55530	Telephone	175,000	175,000	1,235	173,765	0	0.7%
24	55540	Postage	10,000	10,000	-	10,000	0	0.0%
25	55550	Delivery Services	5,000	5,000	86	4,914	0	1.7%
26	55600	SCAG Memberships	182,151	182,151	25,000	46,322	110,829	13.7%
28	55620	Res Mats/Subscrip	45,727	45,727	24	28,381	17,322	0.1%
29	55700	Deprec - Furn & Fixt	45,000	45,000	-		45,000	0.0%
30	55710	Deprec - Computer Equipment	75,000	75,000	-		75,000	0.0%
31	55715	Amortiz - Software	108,791	108,791	-			0.0%
32	55720	Amortiz - Leasehold Improvements	10,000	10,000	-		10,000	0.0%
33	55800	Recruitment Notices	15,000	15,000	-	13,004	1,996	0.0%
34	55801	Recruitment - other	25,000	25,000	343	24,658	0	1.4%
35	55810	Public Notices	5,000	5,000	-	5,000	0	0.0%
36	55820	Training	81,500	81,500	2,545	73,903	5,052	3.1%
37	55830	Conference/workshops	16,850	16,850	-	1	16,849	0.0%
38	55920	Other Mtg Exp	5,200	5,200	-	480	4,720	0.0%
39	55930	Miscellaneous - other	8,000	8,000	-	8,000	0	0.0%
40	55950	Temp Help	38,500	38,500	-	38,500	0	0.0%
41	56100	Printing	21,000	21,000	-	15,568	5,432	0.0%
42	58100	Travel - Outside	96,800	96,800	-		96,800	0.0%
43	58101	Travel - Local	11,450	11,450	-		11,450	0.0%
44	58110	Mileage - Local	45,725	45,725	98		45,627	0.2%
47	58450	Fleet Vehicle	2,000	2,000	-	2,000	0	0.0%
48		Total Indirect Cost	11,929,236	11,929,236	794,984	2,952,717	8,181,535	6.7%

SCAG Contracts (Year to Date)



Overview

This chart shows the number of contracts administered by the Contracts division, by month, from July 2014 thru July 2015

- Awarded Contracts
- Closed Contracts
- Active Contracts



Summary

The chart shows that the Contract Division is managing 115 active consultant contracts. Sixty-eight of these are Cost Plus Fixed Fee contracts, 16 are fixed price contracts, and the remaining 31 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 30 contracts in FY 2015-16. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive	3	2	1
Legal	3	2	1
Strategy, Policy & Public Affairs	21	16	5
Administration	44	40	4
Planning & Programs	67	64	3
Total	138	124	14

OTHER POSITIONS

GROUPS	Limited Term Positions	Temp Positions	Agency Temps
Executive	0	0	0
Legal	0	0	0
Strategy, Policy & Public Affairs	1	1	0
Administration	4	6	0
Planning & Programs	1	16	0
Total	6	23	0