The Executive/Administration Committee (EAC) held its meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Greg Pettis, Chair, Cathedral City, District 2, at 9:00 a.m. There was a quorum.

**Members Present**

Hon. Greg Pettis, Cathedral City, President  
Hon. Carl Morehouse, 1st Vice-President  
Hon. Cheryl Viegas-Walker, El Centro, 2nd Vice-President  
Hon. Glen Becerra, Simi Valley, Imm. Past President  
Hon. Lisa Bartlett, Dana Point  
Hon. Bob Botts, Banning  
Hon. Margaret Finlay, Duarte  
Hon. Bill Jahn, Big Bear Lake  
Hon. James Johnson, Long Beach  
Hon. Tom LaBonge, Los Angeles  
Mr. Randall Lewis, Ex-Officio  
Hon. Andrew Masiel, Sr.  
Hon. Keith Millhouse, Moorpark  
Hon. Gary Ovitt  
Hon. Alan Wapner, Ontario  

Hon. Michele Martinez, Santa Ana  
Hon. Kris Murray, Anaheim  
Hon. Pam O’Connor, Santa Monica  

**Members Not Present**

Hon. Tom LaBonge, Los Angeles  
Hon. Banning  
Hon. Duarte  
Hon. Big Bear Lake  
Hon. Long Beach  
Hon. Los Angeles  
Mr. Lewis Group of Companies  
Hon. Pechanga Band of Luiseno Indians  
Hon. VCTC  
Hon. San Bernardino County  
Hon. SANBAG  

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Greg Pettis, Chair, called the meeting to order at 9:00 a.m. Mr. Randall Lewis led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

There were no public comments.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no reprioritization of the agenda.
EXECUTIVE DIRECTOR’S REPORT

Hasan Ikhrata, Executive Director, provided highlights of the Executive Director’s report which was previously distributed. He commented on the success of the Annual Conference for the National Association Regional Councils (NARC) for Executive Directors and Board Members, which was held in Santa Monica, CA on September 30, 2013. He noted that there was a positive discussion of common goals in working with Congress on the next MAP 22. Mr. Ikhrata recognized the collaborative efforts of SCAG staff and the Port of Los Angeles.

Mr. Ikhrata provided an update on the Federal Government shutdown. He noted that SCAG received assurances from Caltrans that there will be no interruptions to SCAG’s FY14 planning funding. In the event that the shutdown continues, SCAG will use reserves until February 2014; thereafter, SCAG may use a pre-approved line of credit until April 2014.

Mr. Ikhrata provided an update on the Board voting system which was initially reported at the September 12, 2013 Board meeting. He noted that staff is in process of implementing an electronic voting system that is reliable and economical. In the interim, beginning with the January 2, 2014 Regional Council meeting, staff will use a manual voting and tracking system to comply with the new requirements of SB 751 (Yee). The manual system will require staff to track those present at the time of a vote, and will track members who leave the dais/meeting room during the course of the meeting.

Mr. Ikhrata commented on the Air Resources Board Update to the AB 32 Scoping Plan. The draft plan, released for public comment on October 1, describes ARB’s climate change priorities for the next five years. He noted that the draft Update recognizes the work that the Regional Council has done with the 2012 RTP/SCS. The next steps include a public workshop on October 15, 2013 in Sacramento and a meeting of ARB at the end of October. The draft will be revised and presented to ARB at its December meeting. Staff will update the Regional Council of further developments.

The full discussion draft Scoping Plan update may be viewed at: bit.ly/15LrGPc.

Mr. Ikhrata reported that Federal Transit Agency (FTA) and the Federal Highway Administration (FHWA) issued a proposed guidance regarding a MAP 21 requirement for Transit Representation on MPO Boards. The deadline to comment on the proposed guidance is October 30, 2013. The requirement itself is effective on October 1, 2014. To ensure a fair process for transit representation on the Board, the draft Notice of Proposed Rulemaking (NPRM) will be reviewed with SCAG’s fellow transit agencies Executives on October 18, 2013 and with the Presidents Council. Staff will ensure that all transit agencies are invited. A copy of SCAG’s comment letter will be transmitted at the Regional Council meeting on November 7, 2013 for information.
PRESIDENT’S REPORT

Hon. Greg Pettis announced that SCAG’s Fourth Annual Economic Summit, which is being co-hosted by the Southern California Leadership Council, will be held on December 5, 2013 at the Omni Los Angeles Hotel. He asked EAC members to invite their fellow city council members and city managers. Those interested in attending may contact SCAG staff for more details.

Hon. Pettis invited the EAC members to attend the SCAG Los Angeles/Orange County Jobs and Labor Summit. The event will take place on October 16, 2013 at the Costa Mesa Hilton, Costa Mesa, CA, at 10:30 a.m. Those interested in attending may contact SCAG staff for more details.

ACTION/DISCUSSION ITEMS

1. **Regional Council District Evaluation Process and Recommendations**

   Hon. Leroy Mills, Vice-Chair, District Evaluation Subcommittee, provided a brief report on the work of the Subcommittee and reported that the item is continued to the November 7th meeting, in order to address a late request from the City of Santa Clarita. The City of Santa Clarita seeks to be its own single-city Regional Council District.

CONSENT CALENDAR

**Approval Items**

2. **Minutes of the September 12, 2013 Meeting**

3. **SCAG Sponsorship**

   A motion was made (Jahn) to approve the Consent Calendar, Items 2-3. Motion was seconded (Morehouse) and UNANIMOUSLY APPROVED.

**Receive & File**

4. **October 2013 State and Federal Legislative Update**

5. **Purchase Orders $5,000 but less than $200,000; Contracts $25,000 but less than $200,000; and Amendments $5,000 but less than $75,000**

   A motion was made (Finlay) to approve the Receive and File, Items 4-5. Motion was seconded (Jahn) and UNANIMOUSLY APPROVED.
CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report. He noted that SCAG’s external auditors, Vasquez and Co., LLP is scheduled to complete their audit fieldwork on Friday, October 4, 2013. A preliminary audit report will be presented to SCAG’s Audit Committee on December 4, 2013. The final audit report will be presented at the January 2, 2014 Regional Council meeting.

Staff provided additional information and answered questions from councilmembers.

FUTURE AGENDA ITEM

There were no future agenda items requested.

ANNOUNCEMENTS

There were no announcements

CLOSED SESSION

Public Employee Performance Evaluation – Government Code Section 54957 (b)
Title: Executive Director

Mr. Joe Silvey, General Counsel, announced that the EAC would proceed into Closed Session pursuant to Government Code Section 54957(b). At the conclusion of the Closed Session, Mr. Silvey noted that there were no reportable actions taken.

ADJOURNMENT

The meeting adjourned at 9:48 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, November 7, 2013 at the SCAG Los Angeles office.

Approved by:

Lillian Harris-Neal, CMC
Clerk of the Board
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