

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
NOVEMBER 7, 2013

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Greg Pettis, Chair, Cathedral City, District 2, at 9:10 a.m. There was a quorum.

Members Present

Hon. Greg Pettis, Cathedral City, President	District 2
Hon. Carl Morehouse, 1st Vice-President	District 47
Hon. Cheryl Viegas-Walker, El Centro, 2nd Vice-President	District 1
Hon. Glen Becerra, Simi Valley, Imm. Past President	District 46
Hon. Margaret Finlay, Duarte	District 35
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. James Johnson, Long Beach	District 30
Hon. Michele Martinez, Santa Ana	District 16
Hon. Keith Millhouse, Moorpark	VCTC
Hon. Pam O'Connor, Santa Monica	District 41
Hon. Alan Wapner, Ontario	SANBAG

Members Not Present

Hon. Lisa Bartlett, Dana Point	TCA Hon.
Tom LaBonge, Los Angeles	District 51
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies
Hon. Andrew Masiel, Sr.	Pechanga Band of Luiseno Indians
Hon. Kris Murray, Anaheim	District 19
Hon. Gary Ovitt	San Bernardino County

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Greg Pettis, Chair, called the meeting to order at 9:10 a.m. Hon. James Johnson led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Hon. Marsha McLean, Councilmember, Santa Clarita, spoke in support for the City of Santa Clarita's request to be its own single-city Regional Council District, and asked to be able to speak to the matter during the item.

REVIEW AND PRIORITIZE AGENDA ITEMS

Agenda Item No. 5: University Partnership & Workforce Development, was deferred to the January 2, 2014 EAC/RC meetings.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, welcomed a group of students from the University of Riverside who planned to attend today's meetings.

Mr. Ikhata provided an update of the SCAG Sustainability Grant Program. He noted that all of the 73 applicants were notified of the awards and that staff is moving forward in managing the projects. Based on the available funding, SCAG is on target to obligate \$5.39 million worth of projects, representing the top 44 ranked proposals. At the same time, SCAG is actively seeking additional federal, state and other funding in order to proceed with the remaining Phase 3 projects.

Mr. Ikhata provided highlights of the California High Speed Rail Authority Board (Authority) discussion that took place on October 15, 2013. He noted that several Regional Council members and other agency partners were in attendance and joined him in the positive discussion which focused on the progress the Authority has made on the High Speed Train and on the current status of the Southern California project segments.

Mr. Ikhata provided an update and support of the recommendations released from the House Transportation and Infrastructure Committee on 21st Century Freight Transportation. He noted that the Freight Panel Committee's recommendations are in line with the Board's pursuit of the adopted freight legislative goals for funding of Goods Movement infrastructure in the upcoming Federal Reauthorization legislation. Detail of the recommendations are included in the monthly legislative report.

Mr. Ikhata reported on additional updates from the Executive Director's Report.

PRESIDENT'S REPORT

The President's report was previously distributed to EAC members.

ACTION/DISCUSSION ITEMS

1. Waiver of Fiscal Year (FY) 2013-14 Membership Dues for the City of San Bernardino

Hasan Ikhata, Executive Director, asked the Committee to approve a waiver for the City of San Bernardino's FY 2012-13 and FY 2013-14 membership dues in the amount of \$36,399. The City is unable to pay either assessment due to its bankruptcy filing.

A motion was made (Morehouse) to approve staff's recommendation. Motion was seconded (Finlay) and UNANIMOUSLY APPROVED.

2. Regional Council District Evaluation Process and Recommendations

Hon. Leroy Mills, Vice-Chair, District Evaluation Subcommittee, provided a brief report on the Subcommittee's final recommendations which were to approve the addition of two new Regional Council Districts in the Western Riverside Council of Governments subregion, and to maintain current composition of Regional Council District #67 which has the effect of not approving the City of Santa Clarita's request to become its own single-city Regional Council District.

Hon. Marsha McLean, representing the City of Santa Clarita, presented support for the City's proposal to be a single city RC District and asked that the action be modified to allow staff to continue and evaluate the proposal and that this would be permitted under the SCAG's Bylaws. Discussion ensued among several Committee members regarding the evaluation process for the City of Santa Clarita's proposal. Hon. Cheryl Viegas-Walker, Second Vice President and District Evaluations Subcommittee member, stated that she maintains her support of the Subcommittee's recommendations but also noted that staff should consider the request early as part of the 2018 District evaluation process. After discussion, President Pettis asked the Committee for a vote on the Subcommittee's final recommendation.

A motion was made (Viegas-Walker) to approve the District Evaluation Subcommittee's recommendations and move them forward to the Regional Council. Motion was seconded (Finlay) and passed by a majority vote with one opposition (Millhouse).

3. 2013 SCAG Strategic Plan Update

Debbie Dillon, Deputy Executive Director, on behalf of the Hon. Gary Ovitt, Chair of the Strategic Plan Working group, provided a report of the changes to the 2009 Strategic Plan, which shall be incorporated into the SCAG Policy Manual.

The Proposed 2013 Update to the SCAG Strategic Plan, and Agency Accomplishments were included in the Agenda packet.

A motion was made (Jahn) to approve the recommendations. Motion was seconded (Morehouse) and UNANIMOUSLY APPROVED.

4. Amendment 2 of the Fiscal Year FY 2013-14 Overall Work Program (OWP)

Basil Panas, CFO, requested the EAC to adopt Resolution No. 13-554-1 relating to Amendment 2 of SCAG's OWP for FY 2013-14. He noted that Amendment 2 will increase the overall budget by \$2.1 million.

There were no additional discussions or comments made on this item.

A motion was made (Becerra) to approve staff's recommendation. Motion was seconded (Viegas-Walker) and UNANIMOUSLY APPROVED.

5. University Partnership & Workforce Development

Hon. Greg Pettis, Chair, requested this item pulled and noted that it would be continued at the January 2, 2014 EAC and Regional Council meetings.

6. SCAG Classification Salary Range Adjustments

Debbie Dillon, Deputy Executive Director, provided a background summary and report on the recommended changes to SCAG's salary classification ranges.

Discussion of the recommendations and methodology ensued. Staff responded on the comments and questions expressed by the Councilmembers.

A motion was made (Morehouse) to approve staff's recommendation. Motion was seconded (Jahn) and passed with a majority vote with one opposition (Johnson).

7. SCAG'S Compliance with SB 751 (Yee): Meetings: Publication of Action Taken

Hasan Ikhata, Executive Director, asked the Committee to review and comment on SCAG's Compliance with SB 751 (Yee) updated status report, which was included in the agenda packet.

Hon. Cheryl Viegas-Walker recommended possibly modifying the current agenda order to facilitate an efficient voting process and to ensure that action items were appropriately addressed.

CONSENT CALENDAR

Approval Items

8. Minutes of the October 3, 2013 Meeting

9. Contracts \$200,000 or Greater: Contract No. 13-038-C1 and C2 Enterprise Records Management project

Receive & File

10. November 2013 State and Federal Legislative Update
11. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000
12. SCAG Comments on Proposal Federal Policy Guidance on Metropolitan Planning Organization (MPO) Representation of Transit Providers
13. Panel Discussion on Climate Change
14. AB 32 Scoping Plan First Update – Discussion Draft for Public Review and Comment

A motion was made (Finlay) to approve the Consent Calendar, Items 8-14. Motion was seconded (Martinez) and UNANIMOUSLY APPROVED.

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report.

There were no additional discussions or comments made on this item.

FUTURE AGENDA ITEM

There were no future agenda items requested.

ANNOUNCEMENTS

Hon. Greg Pettis reported that “Conflict of Interest” forms were previously distributed and noted that the form will be distributed monthly to the EAC and RC with respect to contracts/ amendments which require RC approval.

Hasan Ikhata Executive Director congratulated Councilmembers Cheryl Viegas-Walker and Margaret Finlay on their successful re-elections.

ADJOURNMENT

The meeting adjourned at 10:00 a.m. The next regular meeting of the Executive/Administration Committee will be held on Thursday, January 2, 2014 at the SCAG Los Angeles office.

Approved by:



Lillian Harris-Neal, CMC
Clerk of the Board

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

Member (including Ex-Officio) LastName, FirstName	Representing	X = County Represented						JUNE	JULY	AUG	SEPT.	OCT.	NOV.
		IC	LA	OC	RC	SB	VC						
Pettis, Gregory, Chair	Cathedral City				X			X		X	X	X	X
Bartlett, Lisa	Dana Point			X				X		X		X	
Becerra, Glen, Imm. Past President	Simi Valley						X	X		X	X	X	X
Finlay, Margaret	Duarte		X							X	X	X	X
Jahn, Bill	Big Bear Lake					X		X		X	X	X	X
Johnson, James	Long Beach		X					X		X		X	X
LaBonge, Tom	Los Angeles		X					X		X		X	
Lewis, Randall, Ex Officio	Lewis Op. Corp.					X				X	X	X	
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X			X	X	
Martinez, Michele	Santa Ana			X				X		X	X		X
Millhouse, Keith	VCTC						X			X	X	X	X
Morehouse, Carl, 1st VP	San Buenaventura						X	X		X	X	X	X
Murray, Kris	Anaheim			X						X			
O'Connor, Pam	Santa Monica		X					X		X	X		X
Ovitt, Gary	San Bernardino County					X		X		X		X	
Walker-Viegas, Cheryl, 2nd VP	El Centro	X						X		X	X	X	X
Wapner, Alan	Ontario					X		X		X		X	X
	Totals	1	4	3	2	4	3						