

SOUTHERN CALIFORNIA



**ASSOCIATION of  
GOVERNMENTS**

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President

Glen Becerra, Simi Valley

First Vice President

Greg Pettis, Cathedral City

Second Vice President

Carl Morehouse, San Buenaventura

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Committee Chair**

Glen Becerra, Simi Valley

**Policy Committee Chairs**

Community, Economic and

Human Development

Paula Lantz, Pomona

Energy & Environment

Cheryl Viegas-Walker, El Centro

Transportation

Keith Millhouse, Ventura County

Transportation Commission

**No. 541  
MEETING OF THE**

**REGIONAL COUNCIL**

**PLEASE NOTE TIME**  
***Thursday, July 5, 2012***  
***12:15 p.m. – 2:00 p.m.***

**SCAG Main Office**  
**818 W. 7<sup>th</sup> Street, 12<sup>th</sup> Floor**  
**Board Room**  
**Los Angeles, CA 90017**  
**(213) 236-1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at (213) 236-1993 or via email at [salcido@scag.ca.gov](mailto:salcido@scag.ca.gov). In addition, regular meetings of the Regional Council may be viewed live or on-demand at [www.scag.ca.gov/scagtv](http://www.scag.ca.gov/scagtv)

Agendas & Minutes for the Regional Council are also available at: [www.scag.ca.gov/committees/rc.htm](http://www.scag.ca.gov/committees/rc.htm)

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SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS

**Regional Council**  
*Members Roster – July 2012*

	<u>Members</u>		<u>Representing</u>
<b>President</b>	<b>1. Hon. Glen Becerra</b>	<i>Simi Valley</i>	<b>District 46</b>
<b>1st Vice-President</b>	<b>2. Hon. Greg Pettis</b>	<i>Cathedral City</i>	<b>District 2</b>
<b>2nd Vice-President</b>	<b>3. Hon. Carl Morehouse</b>	<i>San Buenaventura</i>	<b>District 47</b>
<b>Immed. Past President</b>	<b>4. Hon. Pam O'Connor</b>	<i>Santa Monica</i>	<b>District 41</b>
	5. Hon. Jack Terrazas		Imperial County
	6. Hon. Michael Antonovich		Los Angeles County
	7. Hon. Mark Ridley-Thomas		Los Angeles County
	8. Hon. Shawn Nelson		Orange County
	9. Hon. Jeff Stone		Riverside County
	10. Hon. Gary Ovitt		San Bernardino County
	11. Hon. Linda Parks		Ventura County
	12. Hon. Jerry Amante	<i>Tustin</i>	OCTA
	13. Hon. Mary Craton	<i>Canyon Lake</i>	RCTC
	14. Hon. Alan Wapner	<i>Ontario</i>	SANBAG
	15. Hon. Keith Millhouse	<i>Moorpark</i>	VCTC
	16. Hon. Cheryl Viegas-Walker	<i>El Centro</i>	District 1
	17. Hon. Jim Hyatt	<i>Calimesa</i>	District 3
	18. Hon. Ronald Loveridge	<i>Riverside</i>	District 4
	19. Hon. Ronald Roberts	<i>Temecula</i>	District 5
	20. Hon. Jon Harrison	<i>Redlands</i>	District 6
	21. Hon. Larry McCallon	<i>Highland</i>	District 7
	22. Hon. Deborah Robertson	<i>Rialto</i>	District 8
	23. Hon. Paul Eaton	<i>Montclair</i>	District 9
	24. Hon. Ed Graham	<i>Chino Hills</i>	District 10
	25. Hon. Bill Jahn	<i>Big Bear Lake</i>	District 11
	26. Hon. Paul Glaab	<i>Laguna Niguel</i>	District 12
	27. Hon. Joel Lautenschleger	<i>Laguna Hills</i>	District 13
	28. Hon. Sukhee Kang	<i>Irvine</i>	District 14
	29. Hon. Leslie Daigle	<i>Newport Beach</i>	District 15
	30. Hon. Michele Martinez	<i>Santa Ana</i>	District 16
	31. Hon. John Nielsen	<i>Tustin</i>	District 17
	32. Hon. Leroy Mills	<i>Cypress</i>	District 18



SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS

**Regional Council**  
*Members Roster – July 2012*

<u>Members</u>		<u>Representing</u>
33. Hon. Kris Murray	<i>Anaheim</i>	District 19
34. Hon. Andy Quach	<i>Westminster</i>	District 20
35. Hon. Sharon Quirk-Silva	<i>Fullerton</i>	District 21
36. Hon. Brett Murdock	<i>Brea</i>	District 22
37. Hon. Bruce Barrows	<i>Cerritos</i>	District 23
38. Hon. Gene Daniels	<i>Paramount</i>	District 24
39. Hon. David Gafin	<i>Downey</i>	District 25
40. Hon. Jim Morton	<i>Lynwood</i>	District 26
41. Hon. Frank Gurulé	<i>Cudahy</i>	District 27
42. Hon. Dan Medina	<i>Gardena</i>	District 28
43. Hon. Steven Neal	<i>Long Beach</i>	District 29
44. Hon. James Johnson	<i>Long Beach</i>	District 30
45. Hon. Stan Carroll	<i>La Habra Heights</i>	District 31
46. Hon. Margaret Clark	<i>Rosemead</i>	District 32
47. Hon. Keith Hanks	<i>Azusa</i>	District 33
48. Hon. Barbara Messina	<i>Alhambra</i>	District 34
49. Hon. Margaret E. Finlay	<i>Duarte</i>	District 35
50. Hon. Donald Voss	<i>La Cañada/Flintridge</i>	District 36
51. Hon. Carol Herrera	<i>Diamond Bar</i>	District 37
52. Hon. Paula Lantz	<i>Pomona</i>	District 38
53. Hon. James Gazeley	<i>Lomita</i>	District 39
54. Hon. Judy Mitchell	<i>Rolling Hills Estates</i>	District 40
55. Hon. Frank Quintero	<i>Glendale</i>	District 42
56. Hon. Steven Hofbauer	<i>Palmdale</i>	District 43
57. Hon. Mark Rutherford	<i>Westlake Village</i>	District 44
58. Hon. Bryan A. MacDonald	<i>Oxnard</i>	District 45
59. Hon. Ed P. Reyes	<i>Los Angeles</i>	District 48
60. Hon. Paul Krekorian	<i>Los Angeles</i>	District 49
61. Hon. Dennis Zine	<i>Los Angeles</i>	District 50
62. Hon. Tom LaBonge	<i>Los Angeles</i>	District 51
63. Hon. Paul Koretz	<i>Los Angeles</i>	District 52
64. Hon. Tony Cárdenas	<i>Los Angeles</i>	District 53

**Regional Council**  
*Members Roster – July 2012*

<u>Members</u>		<u>Representing</u>
65. Hon. Richard Alarcón	<i>Los Angeles</i>	District 54
66. Hon. Bernard C. Parks	<i>Los Angeles</i>	District 55
67. Hon. Jan Perry	<i>Los Angeles</i>	District 56
68. Hon. Herb Wesson, Jr.	<i>Los Angeles</i>	District 57
69. Hon. Bill Rosendahl	<i>Los Angeles</i>	District 58
70. Hon. Mitchell Englander	<i>Los Angeles</i>	District 59
71. Hon. Eric Garcetti	<i>Los Angeles</i>	District 60
72. Hon. José Huizar	<i>Los Angeles</i>	District 61
73. Hon. Joe Buscaino	<i>Los Angeles</i>	District 62
74. Hon. Darcy Kuenzi	<i>Menifee</i>	District 63
75. Hon. Matthew Harper	<i>Huntington Beach</i>	District 64
76. Hon. Ginger Coleman	<i>Town of Apple Valley</i>	District 65
77. Hon. Lupe Ramos Watson	<i>Indio</i>	District 66
78. Hon. Mario F. Hernandez	<i>San Fernando</i>	District 67
79. Hon. Mark Calac		Pechanga Band of Luiseño Indians
80. Hon. Lisa Bartlett	<i>Dana Point</i>	TCA
81. Mr. Randall Lewis	<i>Lewis Group of Companies</i>	(Ex-Officio)
82. Hon. Antonio Villaraigosa	<i>Los Angeles</i>	(At-Large)

# REGIONAL COUNCIL

## AGENDA

### JULY 5, 2012

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*The Regional Council may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.*

#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

*(Hon. Glen Becerra, President)*

#### **Presentation by Film Industry Executives and Los Angeles Economic Development Corporation–**

A Model Film Ordinance to retain entertainment industry jobs in Southern California will be presented.

**PUBLIC COMMENT PERIOD** – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Council, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

#### **REVIEW AND PRIORITIZE AGENDA ITEMS**

#### **EXECUTIVE DIRECTOR’S REPORT**

*(Hasan Ikhata, Executive Director)*

California High-Speed Rail Memorandum of Understanding (MOU) Update

#### **PRESIDENT’S REPORT**

New Members

New Committee Appointments

#### **COMMITTEE REPORTS/ACTION ITEMS**

**Page No.**

#### **Executive/Administration Committee (EAC) Report**

*(Hon. Glen Becerra, Chair)*

- |                                  |                   |          |
|----------------------------------|-------------------|----------|
| 1. <u>New SCAG Subcommittees</u> | <b>Attachment</b> | <b>1</b> |
|----------------------------------|-------------------|----------|

**Recommended Action:** Approve the SCAG Subcommittee Charters as recommended by the Executive/Administration Committee (EAC) and Joint Policy Committees.

#### **Audit Committee**

*(Hon. Carl Morehouse, Chair)*

- |   |                   |           |
|---|-------------------|-----------|
| 2. <u>Peer Review of SCAG’s Internal Audit Function</u> | <b>Attachment</b> | <b>17</b> |
|---|-------------------|-----------|

**Recommended Action:** The Audit Committee recommends that the Regional Council adopt the Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States.

#### **Community, Economic and Human Development Committee (CEHD) Report**

*(Hon. Paula Lantz, Chair)*

# REGIONAL COUNCIL

## AGENDA

### JULY 5, 2012

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#### COMMITTEE REPORTS/ACTION ITEMS - continued

Page No.

Regional Housing Needs Assessment (RHNA) Subcommittee Report  
(Hon. Paula Lantz, Chair)

Energy and Environment Committee (EEC) Report  
(Hon. Cheryl Viegas-Walker, Chair)

Transportation Committee (TC) Report  
(Hon. Keith Millhouse, Chair)

Legislative/Communications and Membership Committee (LCMC) Report  
(Hon. Larry McCallon, Chair)

#### CONSENT CALENDAR

##### Approval Items

- |    |  |                   |           |
|----|--|-------------------|-----------|
| 3. | <u>Minutes of the June 7, 2012 Meeting</u>   | <b>Attachment</b> | <b>19</b> |
| 4. | <u>SCAG Sponsorship of Annual Event – Coalition for Clean Air’s 2012 California Air Quality Awards, June 21, 2012 at \$1,000</u> | <b>Attachment</b> | <b>28</b> |
| 5. | <u>ACA 23 (Perea) - Local Government Transportation Projects:Special Taxes-Voter Approval</u>                                    | <b>Attachment</b> | <b>29</b> |
| 6. | <u>AB 1446 (Feuer): Los Angeles County Metropolitan Authority – Transactions and Use Tax</u>                                     | <b>Attachment</b> | <b>31</b> |
| 7. | <u>Invitation and Sponsorship From the Chinese Academy of Science to Attend a Conference in Beijing</u>                          | <b>Attachment</b> | <b>34</b> |
| 8. | <u>SCAG Executive Director Invitation to Participate in Sao Paulo, Brazil Workshop</u>   | <b>Attachment</b> | <b>36</b> |
| 9. | <u>SCAG Regional Council Meeting Schedule for 2013</u>   | <b>Attachment</b> | <b>38</b> |

##### Receive & File

- |     |  |                                  |           |
|-----|--|----------------------------------|-----------|
| 10. | <u>Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000</u> | <b>Attachment</b>                | <b>39</b> |
| 11. | <u>July 2012 State and Federal Legislative Update</u>                          | To be distributed at the meeting |           |

#### INFORMATION ITEM

- |     |                           |                   |           |
|-----|---------------------------|-------------------|-----------|
| 12. | <u>CFO Monthly Report</u> | <b>Attachment</b> | <b>48</b> |
|-----|---------------------------|-------------------|-----------|

#### FUTURE AGENDA ITEM(S)

#### ADJOURNMENT

*The Regional Council will be dark in August. The next Regional Council Meeting is scheduled for Thursday, September 6, 2012, at the SCAG Los Angeles Office.*

**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC); Regional Council (RC); Community, Economic, and Human Development (CEHD) Committee; Energy and Environment Committee (EEC); and Transportation Committee (TC)

**FROM:** Hon. Glen Becerra, SCAG President 

**SUBJECT:** New SCAG Subcommittees

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**RECOMMENDED ACTION BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC) AND JOINT POLICY COMMITTEES:**

Discuss and forward recommendations to the Regional Council for approval.

**RECOMMENDED ACTION BY THE REGIONAL COUNCIL:**

Approve the SCAG Subcommittee Charters as recommended by the Executive/Administration Committee (EAC) and Joint Policy Committees.

**BACKGROUND:**

At the April 5, 2012 Regional Council meeting, the Regional Council unanimously approved a motion to form various subcommittees as part of the implementation strategy for the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). These subcommittees are:

1. Active Transportation
2. Goods Movement
3. High-Speed Rail and Transit
4. Public Health
5. Transportation Finance
6. Sustainability Subcommittee

The six (6) subcommittees will facilitate information exchange and policy development around their respective emphasis areas, identify regional priorities, and help facilitate the implementation of the 2012-2035 RTP/SCS. Purview of the Subcommittees will not be restricted as they may consider other related tasks.

The Policy Committee Chairs and Vice-Chairs met on June 27, 2012 to discuss the following common principles:

The Active Transportation; Goods Movement; High-Speed Rail and Transit; and Transportation Finance Subcommittees will report to the Transportation Committee (TC). The Public Health Subcommittee will report to the Energy and Environment Committee (EEC). The Sustainability Subcommittee will report to the Community, Economic and Human Development (CEHD) Committee.

- The Subcommittees will comply with the Brown Act.
- Participation by Teleconferencing and Videoconferencing will be allowed.

# REPORT

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- Members can consist of Regional Council and Policy Committee members.
- Each Subcommittee will regularly report to the appropriate Policy Committee for the purposes of providing any related policy recommendations.
- The Subcommittees will sunset at the end of six (6) months from the date of commencement which is defined as when the Subcommittee holds its first meeting in September 2012.
- In order to facilitate communication to fellow officials, the Subcommittees will, at a minimum, hold quarterly Joint Policy Committee meetings. In addition, each Subcommittee Chair will provide a written or verbal report to other Policy Committees, as necessary, and the Minutes of the Subcommittee Meetings shall be the official record of the proceedings.
- Private Sector participation shall be encouraged and there will be one (1) ex-officio member appointed by the President for each Subcommittee.
- A member can serve on more than one (1) Subcommittee.
- An application process from members will be used and the application form will be distributed to the members on July 5, 2012. Appointments will be made by the President.

For your review, attached are the Charters for each Subcommittee which denotes the background, purpose, structure, meetings, membership, duration of the Subcommittee, and deliverables for each Subcommittee.

**FISCAL IMPACT:**

Funding is included in the FY 2012/13 General Fund budget: 800-0120.01

**ATTACHMENT:**

Charters for each Proposed Subcommittee

## Active Transportation Subcommittee Charter

### Background

The Active Transportation Subcommittee (Subcommittee) is being formed at the direction of the Regional Council in order to facilitate information exchange and policy development around active transportation. Active transportation became an emphasis area for regional transportation planning as a function of the 2012-2035 RTP/SCS process. The anticipated outcomes of the Active Transportation Subcommittee deliberations and associated work efforts are an expanded base of information for making policy and programming decisions for the 2016 RTP/SCS.

### Purpose

1. To provide leadership and strategic policy formulation for active transportation the SCAG region.
2. To identify regional priorities for active transportation infrastructure deployment.
3. To identify new sources of funding for active transportation.
4. To catalyze information sharing and the identification of best practices related to active transportation safety, planning and programming at the local level.
5. To provide staff with direction, guidance and focus in the development of the 2016 RTP/SCS.

### Structure

The Active Transportation Subcommittee will regularly report to the Transportation Committee (TC) for purposes of providing any related policy recommendations. The Subcommittee Chair will also provide a report (written or verbal) to other Policy Committees periodically as necessary. The Subcommittee Chair will be appointed by the SCAG President, based upon the recommendations from the TC's Chair and Vice Chair.

### Meetings

Meetings of the Subcommittee are subject to the Brown Act. The Subcommittee will meet on a monthly basis if feasible or as needed at SCAG's office in Los Angeles. The Subcommittee members may participate in meetings via teleconference or video-conference, provided SCAG staff receives requests for such participation at least 48 hours prior to a scheduled Subcommittee meeting. A meeting quorum shall be established when there is attendance by a majority of the members of the Subcommittee. All Subcommittee members are expected to attend each meeting, to the extent feasible.

## Membership

1. Open to all members of the Policy Committees, including members of the Policy Committees who are not on the Regional Council.
2. The Subcommittee will be comprised of up to one (1) member per county with an alternate per county, preferably from the same county if possible.
3. The respective Chair and Vice-Chair from the residing Policy Committee may serve on the Subcommittee in an ex-officio, non-voting capacity.
4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

## Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement which is defined as when the Subcommittee holds its first meeting. Meetings of the Subcommittee shall begin in September 2012.

## Deliverables

1. Policy framework on the active transportation-related planning activities including safety;
2. Definition of SCAG's role in supporting local implementation on active transportation;
3. A Work Plan including action steps for RTP/SCS implementation; and
4. Planning and policy elements for the 2016 RTP/SCS.

The Deliverables of the Subcommittee will be presented to the TC and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its annual meeting scheduled to occur in May 2013.

## Staffing

Alan Thompson, Senior Regional Planner, will serve as the lead staff of the Subcommittee.

## Goods Movement Subcommittee Charter

### Background

The Goods Movement Subcommittee (Subcommittee) is being formed at the direction of the Regional Council. Improving Southern California's global competitiveness is critical to a vibrant economy. Reliable freight transportation infrastructure provides the goods needed to sustain regional industries and consumers on a daily basis while promoting local and regional job creation. Projected growth in consumer demand will drive the movement of significantly greater volumes of goods through our regional transportation system and require considerable improvements to regional infrastructure to accommodate projected increases. At the same time, environmental consequences of robust goods movement activities in the SCAG region have been a serious concern for the region's air quality and public health. Mitigating environmental impacts of goods movement operations is imperative to meeting federal clean air standards and ensuring the quality of life of our communities.

To effectively meet the goods movement goals on economic vitality, attainment of air quality standards, and quality of life, the adopted 2012 RTP/SCS included the following goods movement strategies:

- Highway strategies identifying the truck-only regional clean freight corridor system as a long-term strategy to address mobility, safety, and air quality attainment, and a bottleneck relief strategy to improve operational efficiency in the short to midterm.
- Rail strategies including main line rail improvements and capacity expansions, railyard improvements, implementation of highway-rail grade separation projects, and rail operation safety improvements.
- Environmental strategies concerning research, development, and deployment of zero- and/or near-zero emission technologies for highway and rail application.

### Purpose

1. As a follow up to the adoption of the 2012 RTP/SCS, the Goods Movement Subcommittee would provide the necessary leadership and policy forum to move key strategies identified in the 2012 RTP/SCS towards implementation, including but not limited to identification of immediate steps for conducting research, development, and demonstration (RD&D), as may be applicable.
2. Additionally, the success of the strategies identified in the 2012 RTP/SCS depend upon SCAG's ability to facilitate a coordinated campaign with local, state, and federal policymakers as well as business leadership. The Goods Movement Subcommittee would serve as a forum for continued dialogue for the advancement of key strategies.

3. Further, it is anticipated that the Goods Movement Subcommittee would provide SCAG staff with the necessary guidance for development of the upcoming 2016 RTP/SCS as appropriate.

### Structure

The Goods Movement Subcommittee will regularly report to the Transportation Committee (TC) for purposes of providing any related policy recommendations. The Subcommittee Chair will also provide a report (written or verbal) to other Policy Committees periodically as necessary. The Subcommittee Chair will be appointed by the SCAG President based upon the recommendations from the TC's Chair and Vice Chair.

### Meetings

Meetings of the Subcommittee are subject to the Brown Act. The Subcommittee will meet on a monthly basis if feasible or as needed at SCAG's office in Los Angeles. The Subcommittee members may participate in meetings via teleconference or video-conference, provided SCAG staff receives requests for such participation at least 48 hours prior to a scheduled Subcommittee meeting. A meeting quorum shall be established when there is attendance by a majority of the members of the Subcommittee. All Subcommittee members are expected to attend each meeting, to the extent feasible.

### Membership

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2. The Subcommittee will be comprised of up to one (1) member per county with an alternate per county, preferably from the same county if possible.
3. The respective Chair and Vice-Chair from the residing Policy Committee may serve on the Subcommittee in an ex-officio, non-voting capacity.
4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

### Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement which is defined as when the Subcommittee hold its first meeting. Meetings of the Subcommittee shall begin in September 2012.

### Deliverables

1. Establishment of a broad roadmap for the completion of the Goods Movement Chapter of the 2016 RTP/SCS; and

2. Identification of strategies to support the implementation of policies and objectives by regional partners set forth in the 2012 RTP/SCS (e.g., East-West Freight Corridor).

The Deliverable of the Subcommittee will be presented to the Transportation Committee and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its Annual Meeting scheduled to occur in May 2013.

#### Staffing

Annie Nam, Manager of Transportation Finance and Goods Movement, will serve as the lead staff of the Subcommittee.

## High-Speed Rail and Transit (HSRT) Subcommittee Charter

### Background

The High-Speed Rail and Transit (HSRT) Subcommittee is being formed at the direction of the Regional Council. The adoption of the 2012 RTP/SCS illustrated the complex planning, rapid developments, and need for comprehensive policy formulation and consensus for high-speed rail, commuter rail and transit projects and initiatives in our region. Further, rail and transit's role in meeting SB 375 GHG reduction goals in an environment of fiscal constraint requires a regular and on-going policy formulation process for the development of the 2016 RTP/SCS.

### Purpose

1. To provide leadership and strategic policy formulation for high-speed rail, commuter rail, and transit in the SCAG region.
2. To seek and develop regional consensus on high-speed rail, commuter rail, and transit improvements in the SCAG region.
3. To identify new sources of funding for commuter rail and transit in the SCAG region.
4. To provide staff with direction, guidance and focus in the development of the 2016 RTP/SCS.

### Structure

The HSRT Subcommittee will regularly report to the Transportation Committee (TC) for purposes of providing any related policy recommendations. The Subcommittee will also provide a report (written or verbal) to other Policy Committees periodically as necessary. The Subcommittee Chair will be appointed by the SCAG President based upon the recommendations from the TC's Chair and Vice Chair.

### Meetings

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### Membership

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4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

### Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement which is defined as when the Subcommittee holds its first meeting. Meetings of the Subcommittee shall begin in September 2012.

### Deliverables

1. Road map for the development of the Passenger rail and Transit Element of the 2016 RTP;
2. Report on how to increase transit/rail trips and attract new riders;
3. Report on transit/rail best practices (in terms of ITS, service delivery, intermodal and interagency coordination, etc.); and
4. Report on broad policy framework related to HSRT for the 2016 RTP.

The Deliverables of the Subcommittee will be presented to the TC and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its annual meeting scheduled to occur in May 2013.

### Staffing

Stephen Fox, Senior Regional Planner, will serve as the lead staff of the Subcommittee.

## Public Health Subcommittee Charter

### Background

The Public Health Subcommittee is being formed pursuant to direction from the Regional Council in order to provide a forum for public health issues affecting regional planning, and to provide strategic and policy direction for SCAG on public health issues. Public health is a newly emerging focus issue for SCAG as a result of the 2012-2035 RTP/SCS process, during which new public health performance measures were first proposed for the region, and which saw an unprecedented level of stakeholder and public interest in the health outcomes of regional planning. Policy and strategy in the RTP principally impacts public health through both air quality and through allowing opportunities for physical activity. Anticipated outcomes for this effort include identification of potential performance measures for public health, along with partnership and information sharing on including public health as a consideration in the planning process.

### Purpose

1. To provide leadership and strategic policy formulation for transportation and land use-related public health in the SCAG region.
2. To develop and recommend appropriate Regional Transportation Plan performance measures for public health.
3. To identify new sources of funding for public health planning.
4. To serve as a forum for information sharing and identify best practices employed at the local level.
5. To provide staff with direction, guidance and focus in the development of the 2016 RTP/SCS.

### Structure

The Public Health Subcommittee will regularly report to the Energy and Environment Committee (EEC) for purposes of providing any related policy recommendations. The Subcommittee Chair will also provide a report (written or verbal) to other Policy Committees periodically as necessary. The Subcommittee Chair will be appointed by the SCAG President based upon the recommendations from the EEC's Chair and Vice Chair.

### Meetings

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3. The respective Chair and Vice-Chair from the residing Policy Committee may serve on the Subcommittee in an ex-officio, non-voting capacity.
4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

### Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement, which is defined as when the Subcommittee hold its first meeting. Meetings of the Subcommittee shall begin in September 2012.

### Deliverables

1. Policy framework on transportation and land use public health planning activities;
2. SCAG's role in supporting local implementation on public health;
3. A Work Plan including action steps for RTP/SCS implementation; and
4. Planning and policy elements for the 2016 RTP/SCS.

The Deliverables of the Subcommittee will be presented to the EEC and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its annual meeting scheduled to occur in May 2013.

### Staffing

Arlene Granadosin, Associate Regional Planner, will serve as the lead staff of the Subcommittee.

## Transportation Finance Subcommittee Charter

### Background

The Transportation Finance Subcommittee (Subcommittee) is being formed at the direction of the Regional Council. The SCAG region's transportation needs are rapidly expanding while resources to support these needs continue to diminish as fuel efficiency improves and gas tax rates remain unadjusted. At the same time, the cost of bringing our assets back into a state of good repair is projected to grow exponentially as the region continues to underinvest in system preservation and defer critical maintenance. Environmental constraints and lengthy project development processes also contribute to cost escalation and continue to impede the region's ability to deliver critical projects.

To effectively compete in the global economy, the region must strategically invest in transportation infrastructure while ensuring maximum return on investment. As such, the adopted 2012-2035 RTP/SCS incorporated some key financial strategies as follows:

- A mileage-based user fee system, with deployment by 2025 as a viable long-term strategy—assumes \$0.05 (in 2011 dollars) per mile to replace existing gas taxes.
- Short-term actions including modest increases of gas taxes—additional \$0.15 per gallon imposed by the state and federal government from 2017 through 2024.
- Targeted application of congestion pricing strategies including a regional express lane network (that would allow single occupancy vehicles to use High Occupancy Vehicle lanes for a fee) to facilitate inter-county travel.
- Establishment of a national freight program to fund key projects of regional and national significance.
- Supplementing these new sources, the use of innovative financing mechanisms to facilitate partnerships with the private sector.

### Purpose

- As a follow up to the adoption of the 2012-2035 RTP/SCS, the Transportation Finance Subcommittee would provide the necessary leadership and policy forum for development of a coordinated Action Plan for moving towards implementation of key strategies identified in the 2012 RTP/SCS, including but not limited to identification of immediate steps for conducting research, development and demonstration (RD&D), as may be applicable.
- Additionally, the success of the strategies identified in the 2012-2035 RTP/SCS will depend upon SCAG's ability to facilitate a coordinated campaign with local, state, and federal policymakers as well as business leadership. The

Transportation Finance Subcommittee would serve as a forum for continued dialogue for the advancement of key strategies.

- Further, it is anticipated that the Subcommittee would provide SCAG staff the necessary guidance for development of the upcoming 2016 RTP/SCS as appropriate.

### Structure

The Transportation Finance Subcommittee will regularly report to the Transportation Committee (TC) for purposes of providing any related policy recommendations. The Subcommittee Chair will also provide a report (written or verbal) to other Policy Committees periodically, as necessary. The Subcommittee Chair will be appointed by the SCAG President based upon the recommendations from the TC's Chair and Vice Chair.

### Meetings

Meetings of the Subcommittee are subject to the Brown Act. The Subcommittee will meet on a monthly basis if feasible or as needed at SCAG's office in Los Angeles. The Subcommittee members may participate in meetings via teleconference or video-conference, provided SCAG staff receives requests for such participation at least 48 hours prior to a scheduled Subcommittee meeting. A meeting quorum shall be established when there is attendance by a majority of the members of the Subcommittee. All Subcommittee members are expected to attend each meeting, to the extent feasible.

### Membership

1. Open to all members of the Policy Committees, including members of the Policy Committees who are not on the Regional Council.
2. The Subcommittee will be comprised of up to one (1) member per county with an alternate per county, preferably from the same county if possible.
3. The respective Chair and Vice-Chair from the residing Policy Committee may serve on the Subcommittee in an ex-officio, non-voting capacity,.
4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

### Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement, which is defined as when the Subcommittee holds its first meeting. Meetings of the Subcommittee shall begin in September 2012.

### Deliverables

1. Action Plan for moving forward implementation of key strategies identified in the 2012-2035 RTP/SCS;
2. Identify economic benefits for expediting RTP/SCS projects delivery; and
3. Framework for the development of the financial plan for the upcoming 2016 RTP/SCS

The Deliverables of the Subcommittee will be presented to the TC and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its annual meeting scheduled to occur in May 2013.

### Staffing

Annie Nam, Manager, Transportation Finance and Goods Movement, will serve as the lead staff of the Subcommittee.

## **Sustainability Subcommittee Charter**

### Background

The Sustainability Subcommittee (Subcommittee) is being formed pursuant to direction from the Regional Council in order to provide a forum for sustainability issues related to community development and land use planning. Sustainability is an on-going priority area for SCAG as recognized in the Compass Blueprint Principles first established in 2004. Policy and strategy development for this subcommittee will revolve around concepts to link transportation and land use and to foster efficiency in the built environment such that resources are effectively conserved and air emissions are reduced.

### Purpose

1. To provide leadership and strategic policy formulation for sustainability for the SCAG region.
2. To identify new sources of funding for sustainable planning and implementation activities.
3. To serve as a forum for information sharing and identify best practices employed at the local level.
4. To provide staff with direction, guidance and focus in the development of the 2016 RTP/SCS.

### Structure

The Sustainability Subcommittee will regularly report to the Community, Economic and Human Development Committee (CEHD) for purposes of providing any related policy recommendations. The Subcommittee Chair will also provide a report (written or verbal) to other Policy Committees periodically as necessary. The Subcommittee Chair will be appointed by the SCAG President based upon the recommendations from the CEHD's Chair and Vice Chair.

### Meetings

Meetings of the Subcommittee are subject to the Brown Act. The Subcommittee will meet on a monthly or as needed basis at SCAG's Los Angeles office. Subcommittee members may participate in meetings via teleconference or video-conference provided SCAG staff receives requests for such participation at least 48 hours prior to a scheduled Subcommittee meeting. A meeting quorum shall be established when there is attendance by a majority of the members of the Subcommittee. All Subcommittee members are expected to attend each meeting, to the extent feasible.

### Membership

1. Open to all members of the Policy Committees, including members of the Policy Committees who are not on the Regional Council.
2. The Subcommittee will be comprised of up to one (1) member per county with an alternate per county, preferably from the same county if possible.
3. The respective Chair and Vice-Chair from the residing Policy Committee may serve on the Subcommittee in an ex-officio, non-voting capacity.
4. A representative from the private sector may serve on the Subcommittee in an ex-officio, non-voting capacity.

### Duration of the Subcommittee

The Subcommittee will sunset at the end of six (6) months from the date of its commencement, which is defined as when the Subcommittee holds its first meeting. Meetings of the Subcommittee shall begin in September 2012.

### Deliverables

1. Policy framework sustainability planning activities;
2. SCAG's role in supporting local implementation on sustainability and related planning activities;
3. A Work Plan including action steps for RTP/SCS implementation; and
4. Planning and policy elements for the 2016 RTP/SCS

The Deliverables of the Subcommittee will be presented to the TC and the Regional Council for review and approval. Information regarding the work of the Subcommittee, including the Deliverables, will also be presented to the General Assembly as part of its annual meeting scheduled to occur in May 2013.

### Staffing

Marco Anderson, Associate Regional Planner, will serve as the lead staff of the Subcommittee.

**DATE:** July 5, 2012

**TO:** Regional Council (RC)

**FROM:** Hon. Carl Morehouse, Chair, Audit Committee

**SUBJECT:** Peer Review of SCAG's Internal Audit Function

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**RECOMMENDED ACTION:**

The Audit Committee recommends that the Regional Council adopt the Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States.

**EXECUTIVE SUMMARY:**

*At the May 15, 2012 Audit Committee meeting it was requested that staff research having a Peer Review of the Internal Audit function. SCAG's Internal Audit function follows the Government Auditing Standards. These Standards are also known as the "Yellow Book." The Standards are commonly referred to as GAGAS. The standards are used by auditors of government entities and entities that receive government awards and audit organizations performing GAGAS audits. The Comptroller General of the United States issues these Government Auditing Standards. Please see <http://www.gao.gov/yellowbook>.*

*Entities that perform peer reviews measure the audit organizations' compliance with the professional standards, such as GAGAS, or standards that apply to private companies or other non-government entities. SCAG should adopt Generally Accepted Government Auditing Standards for its Internal Audit function.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

**BACKGROUND:**

At the May 15, 2012 Audit Committee meeting it was requested that staff research having a Peer Review of the Internal Audit function to ensure that SCAG is following the highest standards and best practices of internal auditing. Several organizations perform Peer Reviews, including the American Institute of Certified Public Accountants (AICPA), the Institute of Internal Auditors (IIA), the American Public Transportation Association (APTA) and the Association of Local Government Auditors (ALGA).

As noted above, SCAG's Internal Audit function follows GAGAS, or the Yellow Book standards. Of the reviewing organizations noted above, ALGA is the only organization that reviews compliance strictly with GAGAS. The AICPA, IIA and APTA do not review for adherence to Yellow Book standards.

ALGA is a national association made up of city, county and other local auditors throughout the country. Their goal is to improve the quality of auditing in local government. ALGA also has performed recent Peer Reviews of the Los Angeles County Metropolitan Transportation Authority (Metro) audit functions. Please see ALGA's website at [www.governmentauditors.org](http://www.governmentauditors.org)

# REPORT

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ALGA issues a Peer Review Guide for audit organizations to perform self-assessment reviews. ALGA requires all audit organizations to perform a self-assessment before having a peer review. ALGA recommends that the self-assessment and a review of quality control audit policies and procedures be completed before starting a peer review. The self-assessment and review usually take up to one (1) year, according to members of ALGA's Peer Review Committee.

ALGA recommends that organizations formally adopt the GAGAS. The Audit Committee reviewed the matter on June 25, 2012 and concluded that ALGA would be best suited to performing SCAG's peer review, and adoption of GAGAS would be in order. This would allow the one-year period of self-assessment and review to commence. Therefore, the Audit Committee recommends that the Regional Council adopt GAGAS.

**FISCAL IMPACT:**

Funds for the Peer Review would be provided in the Fiscal Year 2014 Budget.

**ATTACHMENT:**

None.

**NO. 540**  
**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS**  
**REGIONAL COUNCIL**  
**MINUTES OF THE MEETING**  
**JUNE 7, 2012**

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE REGIONAL COUNCIL. A DIGITAL RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN THE OFFICE OF REGIONAL COUNCIL SUPPORT.**

The Regional Council (RC) of the Southern California Association of Governments (SCAG) held its meeting at the SCAG Los Angeles Office. There was a quorum.

**Members Present**

Hon. Glen Becerra, President	<i>Simi Valley</i>	District 46
Hon. Carl Morehouse, 2 <sup>nd</sup> Vice-President	<i>Ventura</i>	District 47
Hon. Pam O'Connor, Immediate Past President	<i>Santa Monica</i>	District 41
Hon. Jack Terrazas		Imperial County
Hon. Michael D. Antonovich		Los Angeles County
Hon. Jeff Stone		Riverside County
Hon. Gary Ovitt		San Bernardino County
Hon. Alan Wapner	<i>Ontario</i>	SANBAG
Hon. Cheryl Viegas-Walker	<i>El Centro</i>	District 1
Hon. Jim Hyatt	<i>Calimesa</i>	District 3
Hon. Larry McCallon	<i>Highland</i>	District 7
Hon. Deborah Robertson	<i>Rialto</i>	District 8
Hon. Paul Eaton	<i>Montclair</i>	District 9
Hon. Ed Graham	<i>Chino Hills</i>	District 10
Hon. Sukhee Kang	<i>Irvine</i>	District 14
Hon. Michele Martinez	<i>Santa Ana</i>	District 16
Hon. Leroy Mills	<i>Cypress</i>	District 18
Hon. Brett Murdock	<i>Brea</i>	District 22
Hon. Bruce Barrows	<i>Cerritos</i>	District 23
Hon. David Gafin	<i>Downey</i>	District 25
Hon. Gene Daniels	<i>Paramount</i>	District 24
Hon. Jim Morton	<i>Lynwood</i>	District 26
Hon. Frank Gurulé	<i>Cudahy</i>	District 27
Hon. Dan Medina	<i>Gardena</i>	District 28
Hon. Steven Neal	<i>Long Beach</i>	District 29
Hon. James Johnson	<i>Long Beach</i>	District 30
Hon. Margaret Clark	<i>Rosemead</i>	District 32
Hon. Keith Hanks	<i>Azusa</i>	District 33
Hon. Barbara Messina	<i>Alhambra</i>	District 34
Hon. Margaret E. Finlay	<i>Duarte</i>	District 35
Hon. Carol Herrera	<i>Diamond Bar</i>	District 37
Hon. Paula Lantz	<i>Pomona</i>	District 38
Hon. James Gazeley	<i>Lomita</i>	District 39
Hon. Frank Quintero	<i>Glendale</i>	District 42

**Members Present - continued**

Hon. Steven Hofbauer	<i>Palmdale</i>	District 43
Hon. Mark Rutherford	<i>Westlake Village</i>	District 44
Hon. Bryan A. MacDonald	<i>Oxnard</i>	District 45
Hon. Ed P. Reyes	<i>Los Angeles</i>	District 48
Hon. Bernard Parks	<i>Los Angeles</i>	District 55
Hon. Matthew Harper	<i>Huntington Beach</i>	District 64
Hon. Lupe Ramos Watson	<i>Indio</i>	District 66
Hon. Mario F. Hernandez	<i>San Fernando</i>	District 67
Hon. Lisa Bartlett	<i>Dana Point</i>	TCA
Mr. Randall Lewis, Ex-Officio		Lewis Operating Group

**Members Not Present**

Hon. Greg Pettis, 1 <sup>st</sup> Vice-President	<i>Cathedral City</i>	District 2
Hon. Shawn Nelson		Orange County
Hon. Linda Parks		Ventura County
Hon. Jerry Amante	<i>Tustin</i>	OCTA
Hon. Mary Craton	<i>Canyon Lake</i>	RCTC
Hon. Keith Millhouse	<i>Moorpark</i>	VCTC
Hon. Ronald Loveridge	<i>Riverside</i>	District 4
Hon. Ronald Roberts	<i>Temecula</i>	District 5
Hon. Jon Harrison	<i>Redlands</i>	District 6
Hon. Bill Jahn	<i>Big Bear Lake</i>	District 11
Hon. Paul Glaab	<i>Laguna Niguel</i>	District 12
Hon. Joel Lautenschleger	<i>Laguna Hills</i>	District 13
Hon. Leslie Daigle	<i>Newport Beach</i>	District 15
Hon. John Nielsen	<i>Tustin</i>	District 17
Hon. Kris Murray	<i>Anaheim</i>	District 19
Hon. Andy Quach	<i>Westminster</i>	District 20
Hon. Sharon Quirk-Silva	<i>Fullerton</i>	District 21
Hon. Donald Voss	<i>La Cañada/Flintridge</i>	District 36
Hon. Stan Carroll	<i>La Habra Heights</i>	District 31
Hon. Judy Mitchell	<i>Rolling Hills Estates</i>	District 40
Hon. Paul Krekorian	<i>Los Angeles</i>	District 49
Hon. Dennis Zine	<i>Los Angeles</i>	District 50
Hon. Tom LaBonge	<i>Los Angeles</i>	District 51
Hon. Paul Koretz	<i>Los Angeles</i>	District 52
Hon. Tony Cárdenas	<i>Los Angeles</i>	District 53
Hon. Richard Alarcón	<i>Los Angeles</i>	District 54
Hon. Jan Perry	<i>Los Angeles</i>	District 56
Hon. Herb Wesson, Jr.	<i>Los Angeles</i>	District 57
Hon. Bill Rosendahl	<i>Los Angeles</i>	District 58
Hon. Mitchell Englander	<i>Los Angeles</i>	District 59
Hon. Eric Garcetti	<i>Los Angeles</i>	District 60
Hon. José Huizar	<i>Los Angeles</i>	District 61
Hon. Joe Buscaino	<i>Los Angeles</i>	District 62
Hon. Darcy Kuenzi	<i>Menifee</i>	District 63
Hon. Ginger Coleman	<i>Town of Apple Valley</i>	District 65
Hon. Mark Calac		Pechanga Band of Luiseño Indians

**Staff Present**

Hasan Ikhata, Executive Director  
Sharon Neely, Chief Deputy Executive Director  
Joann Africa, Chief Counsel  
Basil Panas, Acting Chief Financial Officer  
Debbie Dillon, Deputy Executive Director, Administration  
Catherine Chavez, Acting Chief Information Officer  
Huasha Liu, Director of Land Use & Environmental Planning  
Rich Macias, Director of Transportation Planning  
Deby Salcido, Officer to the Regional Council  
Tess Rey-Chaput, Office of Regional Council Support

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Glen Becerra, Simi Valley, District 46, called the meeting to order at approximately 12:45 p.m. First Vice-President Carl Morehouse, Ventura, District 47, led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

President Glen Becerra, opened the Public Comment Period.

Rye Baerg, Southern California Regional Policy Manager, Safe Routes to School National Partnership, thanked the SCAG staff and Executive Director Hasan Ikhata for their efforts in the development of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Mr. Baerg urged the councilmembers to advocate for the inclusion of projects related to Active Transportation in an effort to reduce traffic congestion while focusing on first mile/last mile connection.

President Glen Becerra, closed the Public Comment Period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

Supervisor Michael D. Antonovich, Los Angeles County, requested that Agenda Item No. 10, AB 1446 (Feuer): Los Angeles County Metropolitan Authority – Transactions and Use Tax, be pulled from the Consent Calendar for discussion.

**PRESIDENT'S REPORT****Regional Councilmember Re-elected to District**

Hon. James Johnson, Long Beach, District 30

**Representative to the LCMC:**

Hon. Alan Wapner, Ontario, SANBAG

**Representatives to the CEHD:**

Hon. Becky A. Shevlin, Monrovia, San Gabriel Valley COG  
Hon. Gene Murabito, Glendora, San Gabriel Valley COG  
Hon. Joseph J. Gonzales, South El Monte, San Gabriel Valley COG

Representatives to the EEC:

Hon. Jeff Duclos, Hermosa Beach, South Bay Cities COG

Hon. Ed Graham, Chino Hills, District 10

Hon. Denis Bertone, San Dimas, San Gabriel Valley COG

Hon. Sam Pedroza, Claremont, San Gabriel Valley COG

Representatives to the TC:

Hon. Teresa Real Sebastian, Monterey Park, San Gabriel Valley COG

Hon. Micheál (Mehaul) O’Leary, Culver City, Westside Cities COG

Hon. Bill Hodge, Calexico, ICTC

Hon. Tim Spohn, City of Industry, San Gabriel Valley COG

Representatives to the EAC:

Hon. Larry McCallon, Highland, District 7

Hon. Judy Mitchell, Rolling Hills Estates, District 40

Hon. Lisa Bartlett, Dana Point, TCA

President Glen Becerra, Simi Valley, District 46, requested that the councilmembers contact him should there be interest in serving on any of the newly proposed Subcommittees.

July Meeting

President Becerra asked the councilmembers for their preference in holding a Regional Council meeting on July 5, July 12, or to cancel the meeting, due to the 4<sup>th</sup> of July holiday. After discussion and with a show of hands, the consensus was to continue with the regularly scheduled Regional Council meeting on Thursday, July 5, 2012, at the SCAG Los Angeles Office.

Councilmember Paula Lantz, Pomona, District 38, suggested to evaluate the availability of Policy Committees for the July 5 meeting to ensure a quorum. In addition, Councilmember Lantz suggested to discuss adjusting future meetings that conflict with the League of California Cities Annual Conference that is scheduled in September of each year as Regional Councilmembers are likewise members of the League. Hasan Ikhrata, Executive Director, stated that a meeting schedule for the following year will be presented to the councilmembers at the July 5, 2012 meeting which would address the discussion for the upcoming September meeting.

President’s Initiatives FY 12/13

President Becerra expressed his enthusiasm in serving as President of the Board; looks forward to collaborating with Regional Councilmembers—as leaders of the region—with much work that is anticipated with the implementation of the 2012-2035 RTP/SCS; provided assurance to preside prompt and efficient meetings; and that each councilmember be given an opportunity to be heard and their concerns addressed.

As part of the implementation of the 2012-2035 RTP/SCS, President Becerra proposed to create subcommittees, with the assistance of the Policy Committees’ Chairs and Vice-Chairs, to address certain matters that would ultimately be presented to the Regional Council. President Becerra proposed the creation of a Finance Subcommittee with Hon. Keith Hanks, Azusa, District 33, as Chair, to look at fiscal savings and funding options in the implementation of the 2012-2035 RTP/SCS. President Becerra also

proposed the creation of a High-Speed Rail Subcommittee; an Active Transportation Subcommittee; a Public Health Subcommittee; and Transit Subcommittee to deal with specific commitments of the RTP and future RTPs. He requested that the councilmembers contact him should there be interest in serving on any of the proposed subcommittees.

Councilmember Alan Wapner, Ontario, SANBAG, commented that the Transportation Committee suggested combining Transit/Rail Subcommittee and to form a separate Goods Movement Subcommittee. President Becerra agreed with the suggestions made and stated that subcommittee appointments will be announced at the next Regional Council meeting. Mr. Ikhata announced that President Becerra will schedule a meeting with the Policy Committees' Chairs and Vice Chairs to discuss the size, composition and role of the subcommittees that will include one (1) or two (2) representatives from each county in the region.

## **EXECUTIVE DIRECTOR'S REPORT**

Hasan Ikhata, Executive Director, stated that the Executive Director's Monthly Report had been provided to the councilmembers and as noted on the report, the Federal Highway Administration and Federal Transit Administration (FHWA/FTA) approved the conformity analysis submitted by SCAG for the 2012-2035 RTP/SCS. He thanked the federal partners including Mr. Michael Morris, Community Planner of the FHWA California Division, who was in the audience. Mr. Ikhata also reported that the California Air Resources Board (ARB) issued an Executive Order accepting SCAG's quantification of greenhouse gas (GHG) emissions from the 2012-2035 RTP/SCS and that the Plan will achieve the 2020 and 2035 GHG emission reduction targets established by the ARB. Mr. Ikhata thanked the councilmembers for their leadership.

### **SCAG Organization Update**

Hasan Ikhata, Executive Director, announced the following organizational changes effective July 1, 2012. Sharon A. Neely will be appointed Chief Deputy Executive Director and will be responsible for all day-to-day operations of the organization. Mr. Ikhata stated that a part-time General Counsel position will be created on a 20-hour per month basis to directly support the Regional Council and allow for Chief Counsel, Joann Africa, to focus on the internal legal needs of the organization. In addition, Mr. Ikhata stated that Basil Panas will be appointed Acting Chief Financial Officer as Wayne Moore will be retiring. Lastly, to align the functions of the Planning Departments more closely with the adopted goals of the 2012-2035 RTP/SCS, Mr. Ikhata stated that he will be redefining these departments and that the Deputy Executive Director for Planning and Programs position will remain vacant at this time. Mr. Ikhata stated that an updated organization chart was included in the Executive Director's Monthly Report.

### **California High-Speed Rail Authority (CHSRA) Update**

Hasan Ikhata, Executive Director, reported that the CHSRA Board of Directors announced its new Chief Executive Officer, Jeff Morales, a Senior Vice-President at Parsons Brinckerhoff and a former Director of the California Department of Transportation (Caltrans), who had been involved in the HSR Memorandum of Understanding (MOU) and Business Plan and served as a consultant in support of the project.

In regard to the CHSRA MOU, Mr. Ikhata reported that all participating agencies have executed the MOU with the exception of Orange County Transportation Agency (OCTA) who is expected to sign by the end of June 2012, to allow submission of a prioritized project list for funding. Mr. Ikhata thanked Councilmembers Alan Wapner and Keith Millhouse for their leadership.

## Transportation Bill

Hasan Ikhata, Executive Director, reported that a Press Conference will be held immediately following the Regional Council meeting to urge Congress to pass legislation before June 30, 2012, ensuring that revenues are available to fund vital transportation infrastructure projects for the region because 2.9 million jobs are in jeopardy.

## **COMMITTEE REPORTS/ACTION ITEMS**

### **Executive/Administration Committee (EAC) Report**

#### 1. Phase II: Southern California Economic Recovery & Job Creation Strategy

A motion was made (MacDonald) to authorize staff to develop Phase II of the Southern California Economic Recovery & Job Creation Strategy in partnership with member cities, counties, business leaders, organized labor, and other key stakeholders; and authorize the Executive Director to execute contracts with necessary professional service providers to assist staff in implementing the activities. Motion was SECONDED (Johnson) and UNANIMOUSLY APPROVED.

#### 2. Proposed Amendment to Subsection 2.7.2 of SCAG's Conflict of Interest Policy

A motion was made (Mills) to retain the policy and approve that an exemption be made for the particular individual and that future exemptions will be brought to the Regional Council for approval. Motion was SECONDED (Stone) with one (1) OBJECTION (Viegas-Walker) and APPROVED by a MAJORITY VOTE.

#### 3. Legal Services Contract

A motion was made (Stone) to approve the amendment to the PC Law Group contract for legal services to increase the contract amount by \$40,000 for Fiscal Year 2011-2012, for funding pertaining to the legal review of the 2012-2035 RTP/SCS and related Program Environmental Impact Report (PEIR); and approve the renewal of the PC Law Group's contract for FY 2012-2013 in the total amount of \$100,000. Motion was SECONDED (Morehouse) and UNANIMOUSLY APPROVED.

#### 4. Contracts \$200,000 or Greater: Contract No. 12-029-C1, Pacific Coast Highway (PCH) Safety Study

A motion was made (Lantz) to approve Contract No. 12-029-C1, with LSA Associates, Inc., in an amount not-to-exceed \$279,890, to conduct a study that will identify potential strategies to improve safety along PCH for all modes of travel. Motion was SECONDED (Robertson) and UNANIMOUSLY APPROVED.

### **Scholarship Committee Report**

#### 5. SCAG Scholarship Program Final Award Nominees

Immediate Past President Pam O'Connor, Santa Monica, District 41, reported that this matter is being discussed after a clarification was requested at the May 3, 2012 Regional Council meeting regarding

the source of funds for the scholarship monetary awards and directed staff to provide a staff report that addresses funding for the program.

A motion was made (Lantz) to award the SCAG Scholarship to the final seven (7) nominees: Victoria Carrillo, Brawley (Imperial County); Daniel Sobajian, Los Angeles, and Mariam Kyarunts, Burbank (Los Angeles County); Samantha Trippy, Mission Viejo (Orange County); Gema Loera, Riverside (Riverside County); Jesus Flores, San Bernardino (San Bernardino County); and Tanner Shelton, Santa Paula (Ventura County). Motion was SECONDED (Morehouse) and UNANIMOUSLY APPROVED.

## **Community, Economic and Human Development Committee (CEHD) Report**

### **Regional Housing Needs Assessment (RHNA) Subcommittee Report**

Councilmember Paula Lantz, Pomona, District 38, asked Mark Butala, SCAG staff, to provide a report relating to the Regional Housing Needs Assessment (RHNA) Subcommittee/Appeals Board Update. Mr. Butala reported that the RHNA Appeals Period closed on May 29, 2012. He stated that thirteen (13) Appeals Requests were received from local jurisdictions: seven (7) from the Los Angeles County; four (4) from Ventura County; and one (1) each from Riverside and Orange Counties. Mr. Butala stated that the Appeals Requests totaled to 4,287 units and that any successful appeal will be proportionately reallocated to the rest of the region. Public Hearings on Appeals of the Draft RHNA will be scheduled for July 12 and 13, 2012. The Final RHNA Allocation Plan is anticipated for adoption by the Regional Council on October 4, 2012 and that local jurisdictions will have twelve (12) months from that period to complete the housing elements.

Councilmember Lantz reported that concerns were discussed at the CEHD meeting regarding the San Onofre Nuclear Power Plant as to the extent of its damage and the ramifications and implications of downtime. Councilmember Lantz reported that a suggestion was made to hold a Joint RC/Policy Committee meeting to allow for a presentation from the representatives of the Southern California Edison (SCE), California Independent System Operator (Cal-ISO) and other parties involved. Although a statement was issued clarifying information regarding the restarting of the San Onofre Nuclear Generating Station (SONGS), Councilmember Lisa Bartlett, Dana Point, TCA, stated that it would be beneficial to hear directly from the entities involved and receive updated information. Discussion ensued and comments were provided by Councilmember Keith Hanks, Azusa, District 33; Councilmember Deborah Robertson, Rialto, District 8; and Councilmember Kathryn McCullough, City of Lake Forest, representing OCCOG. Hasan Ikhrata, Executive Director, stated that the San Onofre facility is vital to providing electricity to a densely populated, high-consuming area like Southern California, with 20% of the region's electricity coming from nuclear plants. President Becerra stated that this matter will be discussed on July 5, 2012 to allow for current information to be presented and concerns to be addressed as this issue has a regional impact.

## **Energy and Environment Committee (EEC) Report**

Councilmember Cheryl Viegas-Walker, El Centro, District 1, reported that the EEC welcomed its new councilmembers; stated collaboration and partnership in regard to the President's creation of the subcommittees and appointment of its members.

### **Transportation Committee (TC) Report**

Councilmember Alan Wapner, Ontario, SANBAG, reported that the TC recommended that the Regional Council authorize the Executive Director, or his designee, to release the Draft 2013 FTIP for public review and comment after the July 5, 2012 meeting.

### **Legislative/Communications and Membership Committee (LCMC) Report**

Councilmember Larry McCallon, Highland, District 7, reported that the LCMC recommended approval of Agenda Item Nos. 8 through 10 of the Consent Calendar; reiterated that the Legislative Update was distributed to the councilmembers as was an electronic copy of the RC Board Information packet containing congressional letters relating to pending transportation funding bill; national freight infrastructure program, etc.

### **CONSENT CALENDAR**

A motion was made (Messina) to approve the Consent Calendar, Item Nos. 6 through 12, with the exception of Item No. 10 which was pulled by Councilmember Keith Hanks, Azusa, District 33, for separate discussion. Motion was SECONDED (Hofbauer) and UNANIMOUSLY APPROVED.

6. Minutes of the March 1, 2012 Meeting
7. Minutes of the May 3, 2012 Meeting
8. SCAG Memberships and Sponsorships of Annual Events: 1) San Bernardino Associated Governments (SANBAG) General Assembly, June 14, 2012 at \$1,500; 2) Coachella Valley Association of Governments (CVAG) General Assembly, June 25, 2012 at \$1,500, 3) Southern California Energy Summit, October 4-5, 2012 at \$1,500, 4) Rail-Volution Conference, October 14-17, 2012 at \$1,600, 5) California Contract Cities Association (CCCA) Membership at \$3,000, and 6) California Connections Leadership Network (SCLN)/SCAG Partnership 2012 at \$10,000 for a total up to \$19,100
9. SB 1151 (Steinberg): Long Range Asset Management Plan / SB 1156 (Steinberg): Community Development & Housing Joint Powers Authority

### **Receive & File**

11. Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000
12. June 2012 State and Federal Legislative Update

### **Pulled Agenda Item No. 10**

10. AB 1446 (Feuer): Los Angeles County Metropolitan Authority – Transactions and Use Tax

Councilmember Hanks, Azusa, District 33, asked Supervisor Michael D. Antonovich, Los Angeles County, to speak to the matter. Supervisor Antonovich provided clarification that Measure R will need to close funding gaps for the Foothill Extension to Claremont; Gold Line Eastside Extension to South El Monte; close the \$387M local funding gap of the Alameda Corridor East; Antelope Valley Line Upgrade for Metrolink; and the Green Line Extension to Norwalk Metro Station. Supervisor

Antonovich stated that this item is not due to expire until 2027; therefore, there is no urgency to vote on this matter and suggested to table Agenda Item No. 10. Discussion ensued and comments were provided by Councilmember Pam O'Connor, Santa Monica, District 41; Councilmember Gene Daniels, Paramount, District 24; Councilmember Barbara Messina, Alhambra, District 34; Councilmember Alan Wapner, Ontario, SANBAG; and Councilmember Deborah Robertson, Rialto, District 8.

A motion was made (Antonovich) to table Item No. 10 until further information is obtained. Motion was SECONDED (Hofbauer) and UNANIMOUSLY APPROVED.

### **INFORMATION ITEM**

#### **13. CFO Monthly Report**

Basil Panas, Acting Chief Financial Officer, provided a brief report.

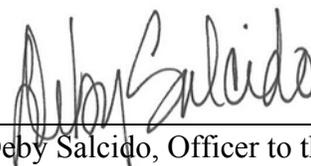
### **FUTURE AGENDA ITEM(S)**

Councilmember Steven Hofbauer, Palmdale, District 43, commented regarding the possibility of allowing tele-conferencing and video-conference from the regional/satellite offices to expand participation of Policy Committee members at regular or special meetings to be consistent with the goals of the Sustainable Communities Strategy (SCS) and SB 375. Joann Africa, Chief Counsel, responded that this item will be forwarded to the LCMC for consideration and then a report will be provided to the Regional Council.

Randall Lewis, Ex-Officio Member, Lewis Operating Group, commented and stated support for the President's initiatives from the business community.

### **ADJOURNMENT**

There being no further business, the Regional Council meeting adjourned at 2:00 p.m. in honor of the City of Palmdale Mayor Jim Ledford who is continuing to recover from a heart attack he suffered on May 27, 2012.



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Deby Salcido, Officer to the Regional Council

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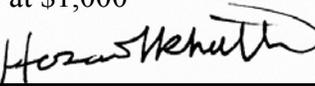
**DATE:** July 5, 2012

**TO:** Executive/Administrative Committee (EAC)  
Regional Council (RC)

**FROM:** Sharon A. Neely, Chief Deputy Executive Director, [neely@scag.ca.gov](mailto:neely@scag.ca.gov), (213) 236-1992

**SUBJECT:** SCAG Sponsorship of Annual Event – Coalition for Clean Air’s 2012 California Air Quality Awards, June 21, 2012 at \$1,000

**EXECUTIVE DIRECTOR’S APPROVAL:**



**RECOMMENDED ACTION:**

Approve.

**EXECUTIVE SUMMARY:**

*The Legislative/Communications and Membership Committee (LCMC) met on June 19, 2012, and recommended approval of up to \$1,000 for sponsorship of the Coalition for Clean Air’s 2012 California Air Quality Awards event on June 21, 2012 in Los Angeles.*

**STRATEGIC PLAN:**

This item supports SCAG Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

**BACKGROUND:**

The LCMC met on June 19, 2012 and recommended approval of \$1,000 sponsorship of the 2012 Clean Air 2012 California Air Quality Awards event. The Committee discussed the long term partnership with the clean Air Coalition to reduce air pollution in Southern California. The event recognizes leaders who championed these goals over the last year.

The Coalition for Clean Air will host its 2012 California Air Quality Awards on Thursday, June 21, 2012 at the Peterson Automotive Museum in Los Angeles. The purpose of this year’s event is to bring together dignitaries, municipal leaders, and special guests to honor Regional Councilmember Los Angeles Mayor Antonio Villaraigosa and the Port of Los Angeles’ Clean Trucks Program for their promotion of zero-emission vehicles, and their leadership of alternative fuel technologies in the Southern California region. The \$1,000 sponsorship will entitle SCAG to a half page ad in the event program.

**FISCAL IMPACT:**

Up to \$1,000 (These funds are included in the approved FY12 budget).

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**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Sharon A. Neely, Chief Deputy Executive Director, [neely@scag.ca.gov](mailto:neely@scag.ca.gov), (213) 236-1992

**SUBJECT:** ACA 23 (Perea) – Local Government Transportation Projects: Special Taxes-Voter Approval

**EXECUTIVE DIRECTOR'S APPROVAL:** 

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**RECOMMENDED ACTION:**  
Support.

**EXECUTIVE SUMMARY:**  
*The Legislative/Communications and Membership Committee (LCMC) at its June 19, 2012 meeting, approved recommending support position for ACA 23 to the Regional Council. Proposed Assembly Constitutional Amendment (ACA) 23 by Assemblymember Henry Perea (D-Fresno) would lower the constitutional vote requirement for approval of a special tax to provide funding for local transportation projects from two-thirds to a 55 percent majority.*

**STRATEGIC PLAN:**  
This item supports SCAG's Strategic Plan, Goal 2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities; Objective b) Identify and support legislative initiatives.

**BACKGROUND:**  
Constitutional requirements for voter approval of tax measures were initiated with the passage of Proposition 13 in 1978, and solidified with the passage of Proposition 218 in 1996. The latter measure clarified that general taxes for general governmental purposes require approval of a majority of voters, while special taxes for any specified purposes must be approved by two-thirds of voters. Proposition 39, which was narrowly approved by 53 percent of California voters in 2000, provided an exception to the two-thirds vote requirement for special taxes by authorizing the passage of local school bond measures by approval of 55 percent of the voters.

ACA 23 (Perea) would specifically provide that the imposition, extension, or increase of a special tax by a local government for the purpose of providing funding for local transportation projects requires the approval of 55 percent of voters voting on the proposition. The measure would also make other conforming and technical, nonsubstantive changes.

According to the bill's author, California's infrastructure funding mechanisms are falling short of meeting the costs of basic system maintenance, citing a report released in 2009 by The Road Information Program (TRIP) and the American Association of State Highway Transportation Officials (AASHTO):

- California's major urban roadways are the roughest in the nation, costing the average state driver at least \$590 annually in extra vehicle operating costs;

# REPORT

- Thirty-five percent of major urban roads in California are in poor condition and seven cities in California with populations greater than 250,000 have roadway systems where more than 50 percent of pavements are considered to be in “poor” condition;
- More than two-thirds of California roads are rated poor to mediocre.

ACA 23 was introduced on February 23, 2012, and referred to Assembly Committees on Local Government and Appropriations on June 11, 2012. A hearing is scheduled before the Assembly Local Government Committee on June 27, 2012; staff will report to the Regional Council any action taken at the hearing. As a proposed legislative constitutional amendment, the measure requires two-thirds vote in both chambers.

Current supporting entities to ACA 23 include:

Kern Council of Governments (Sponsor)  
American Council of Engineering Companies (ACEC)  
City of Firebaugh  
City of Fowler  
City of Huron  
City of Mendota  
City of Merced  
City of Parlier  
City of Wasco  
California Association of Councils of Government (CALCOG)  
California State Association of Counties (CSAC)  
Greater Bakersfield Chamber of Commerce  
League of California Cities  
Merced County Association of Governments (MCAG)  
Metropolitan Transportation Commission  
San Luis Obispo Council of Governments  
Transportation Agency for Monterey County

There is currently no known opposition on-record, though it is presumed that groups traditionally opposed to any form of tax increase may oppose the measure.

## **RECOMMENDATION**

The California Association of Councils of Government (CALCOG) has requested that SCAG support the measure. This measure would put before the voters the opportunity to decide whether to lower the vote threshold, and thus make easier, for local jurisdictions to make targeted, increased investments in local transportation projects at a time when state and federal resources are either shrinking or becoming less stable than in the past. Given the funding goals contained within the approved 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), such flexibility contingent upon voter approval is consistent with SCAG adopted goals.

Additionally, in some jurisdictions, it is likely that despite having the support of a majority of the community, locally targeted tax measures for transportation can fail by narrow margins due to the two-thirds vote requirement. Lowering this threshold to 55 percent, consistent with what is currently required for local school bond measures, will provide greater opportunities for local passage and implementation of increased funding for local transportation purposes, consistent with SCAG prior support for locally approved measures increasing funding for transportation.

**ATTACHMENT:** None

**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Sharon A. Neely, Deputy Executive Director, Strategy, Policy and Public Affairs,  
[neely@scag.ca.gov](mailto:neely@scag.ca.gov), (213) 236-1992

**SUBJECT:** AB 1446 (Feuer): Los Angeles County Metropolitan Authority - Transactions and Use Tax

**EXECUTIVE DIRECTOR'S APPROVAL:**



**RECOMMENDED ACTION:**

Support.

**EXECUTIVE SUMMARY:**

*The Legislative/Communications and Membership Committee (LCMC), at its May 15, 2012 meeting, approved recommending a support position for AB 1446 to the Regional Council. AB 1446 allows the Los Angeles County Metropolitan Transportation Authority (MTA) indefinitely to extend its existing half-cent (1/2) transaction and use tax (sales tax) related to transportation, subject to voter approval. The bill would require MTA to provide an expenditure plan before placing before the voters. The bill would allow MTA to secure bonded indebtedness payable from the proceeds of the tax and would require that the proceeds from those bonds be used to accelerate the completion of specified projects and programs. The item was tabled last month by the Regional Council pending MTA action at their June 28, 2012 Board meeting.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, Goal 2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

**BACKGROUND:**

Currently, existing law authorizes MTA to adopt a 1/2-cent sales tax in Los Angeles County for 30 years, subject to a two-thirds approval of local voters. The sales tax, presented to the voters as Measure R, was approved in 2008. The law authorized MTA to incur bonded indebtedness payable from the proceeds of Measure R, and required MTA to adopt an expenditure plan prior to submitting the proposed Measure R to the voters for a vote. Measure R also requires MTA to allocate 20% of the proceeds derived from the 1/2-cent sales tax for bus operations and 5% for rail operations.

AB 1446 would allow extending the existing 1/2-cent transaction and use tax (sales tax) related to transportation, subject to voter approval in Los Angeles County. Specifically, the bill:

# REPORT

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- Authorizes MTA to place on the ballot for Los Angeles County voter approval the permanent extension of an existing countywide ½-cent sales tax, revenue from which will be dedicated to transportation;
- Requires MTA to amend its existing expenditure plan, previously adopted as a part of Measure R, relative to project costs and schedule dates prior to placing mater before the voters;
- Subjects imposition of the extended tax upon approval of a majority of the MTA Board of Directors and upon approval of two-thirds of the voters in Los Angeles County;
- Authorizes MTA to incur bonded indebtedness, payable from the proceeds of the extended tax, to accelerate completion of capital projects and programs previously established under Measure R; and
- Requires, upon completion of capital projects and programs, that any remaining funds from bonds issued or from tax extension proceeds be expended by MTA on projects and programs in its Long Range Transportation Plan (or a successor plan).

This bill is intended to give Los Angeles County voters the opportunity to extend the duration of a local source of funding for an ambitious program of transportation infrastructure projects for the Los Angeles region. The anticipated new revenue can be bonded against to build projects in MTA's transportation plan sooner.

The bill passed out of the Assembly, the bill passed by a vote of 54-17 on May 21, 2012. It was approved 7-1 by the Senate Transportation & Housing Committee. It is referred to the Governance and Finance Committee. On record as of June 21st, positions include:

## Support

American Council of Engineering Companies  
California Chamber of Commerce  
California Labor Federation  
California State Association of Electrical Workers  
Los Angeles Area Chamber of Commerce  
Los Angeles Business Council  
Los Angeles County Federation of Labor, AFL-CIO  
Move LA  
Southern California Contractors Association  
State Building and Construction Trades Council of California  
The Associated General Contractors  
South Bay Cities Council of Governments

## Opposition

California Taxpayers Association  
Cerritos City Council  
Howard Jarvis Taxpayers Association  
Metro Goldline Construction Authority

# REPORT

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## **CONCLUSION**

The bill's provisions would put before Los Angeles County voters the opportunity to accelerate the delivery of critically needed transportation infrastructure projects in Southern California, that were included in the recently adopted SCAG 2012-2035 Regional Transportation Plan.

## **ATTACHMENT:**

None

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**DATE:** July 5, 2012

**TO:** Regional Council (RC)  
Executive/Administrative Committee (EAC)

**FROM:** Hasan Ikhata, Executive Director,  [ikhata@scag.ca.gov](mailto:ikhata@scag.ca.gov), (213) 236-1944

**SUBJECT:** Invitation and Sponsorship From the Chinese Academy of Science to Attend a Conference in Beijing

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**RECOMMENDED ACTION:**

Approve three (3) SCAG staff to attend the Sustainable Low-Carbon Conference in Beijing, China, from July 16-18, 2012.

**EXECUTIVE SUMMARY:**

*The Chinese Academy of Science, Institute of Policy and Management (IPM), is a top Chinese think-tank for macro-level decision-making on sustainable socioeconomic development and strategic policy formation. IPM has invited SCAG staff to attend the Economic, Environmental, and Energy Discussion (EEED) Conference in Beijing from July 16-18, 2012. The goal of the conference is to bridge and incorporate global knowledge in economic development and data management, and to exchange experience in Greenhouse Gas (GHG) emission reduction strategies through local policies on sustainable transportation and land use planning and environmental preservation. SCAG staff seeks approval from the EAC and RC of IPM's invitation to attend the conference.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies, Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies, Objective a) Develop and maintain planning models that support regional planning and Objective c) Maintain a leadership role in the modeling and planning data/GIS communities.

**BACKGROUND:**

The EEED Conference is a multinational, intellectual exchange between local, regional and central governments concerning the evaluation of energy development, environmental preservation, and sustainable transportation with experts from around the world to share experience and insight in technical modeling and policy-making. One of the goals of the conference is to promote a comprehensive understanding for global nations and communities concerning low-carbon sustainable development. The conference participants will benefit from and gain a broader understanding of each respective country's perspective and related challenges. SCAG will learn innovative ideas, best practices, and collaborative governance structures in developing policies and strategies as related to energy, transportation, land use, and economic growth to reduce Green House Gas (GHG) emissions and preserve the environment. As a result of the conference, it is expected that future cooperation among multi-nations will continue.

# REPORT

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The following three (3) staff members will represent SCAG in attending the EEED Conference hosted by the Chinese Academy of Science, Institute of Policy and Management in Beijing from July 16-18, 2012:

Dr. Frank Wen, Manager of Research and Analysis

Dr. Simon Choi, Chief in Research and Forecasting

Ping Wang, Regional Planner Specialist: GIS

**FISCAL IMPACT:**

The time and salary for these staff members is budgeted in the FY 2012/13 OWP and the Chinese Academy of Sciences will be sponsoring the three (3) SCAG staff for their entire trip to Beijing, including conference fees, airfare costs, hotel costs, meals and any other expenses incurred on the trip.

**ATTACHMENT:**

None

**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Hasan Ikhata, Executive Director,  [ikhata@scag.ca.gov](mailto:ikhata@scag.ca.gov), (213) 236-1944

**SUBJECT:** SCAG Executive Director Invitation to Participate in Sao Paulo, Brazil Workshop

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**RECOMMENDED ACTION:**

Approve offer for SCAG Executive Director, Hasan Ikhata, to participate in a workshop held by the State of Sao Paulo, Brazil, in collaboration with the University of Southern California Price School of Public Policy, August 9-10, 2012 and up to \$1500 for incidental costs incurred during the trip.

**EXECUTIVE SUMMARY:**

*The State of Sao Paulo, Brazil, is organizing and hosting a two-day workshop to compare metropolitan development challenges and policy responses, August 9-10, 2012. SCAG Executive Director, Hasan Ikhata, has been invited to present a paper at the workshop on metropolitan land use and transportation and to actively participate in the workshop.*

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies, Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

**BACKGROUND:**

A senior representative from the State of Sao Paulo, Brazil, Ms. Diana da Motta, made an official visit to Southern California in early 2012 as part of a broader institutional collaboration involving the University of Southern California Price School of Public Policy, the Faculty of Architecture and Urban Planning at the University of Sao Paulo, and the State of Sao Paulo, Brazil. SCAG, at that time, held a workshop on the occasion of her visit to exchange information.

Subsequently, Ms. da Motta reported back to Mr. Edson Aperacido, Secretary (Cabinet Minister) for Metropolitan Development for the State of Sao Paulo, and to Mr. Renato Viégas, President of EMPLASA, a state-owned company that has primary responsibility for implementation of large-scale urban development programs. They believe they have much to learn from SCAG due to the organization's extensive experience and engagement with a wide range of metropolitan development issues including land use and transportation planning, housing affordability, and environmental quality.

The workshop is seen as an opportunity to lay the foundations for an ongoing research agenda that would link academic research at the University of Southern California and the University of Sao Paulo to practitioner-oriented policy priorities in both metropolitan regions.

The State of Sao Paulo (in collaboration with the USC Price School of Public Policy) will be sponsoring Mr. Ikhata's travel costs to Sao Paulo, Brazil, and workshop fees. SCAG would pay for incidental costs up to \$1,500. Mr. Ikhata will utilize his personal vacation time for the trip.

**FISCAL IMPACT:**

Funds are included in FY 12/13 budget.

**ATTACHMENT:**

Invitation to Sao Paulo Workshop, dated June 21, 2012

21 June 2012

Dr. Hassan M. Ikhata, Executive Director  
Southern California Association of Governments  
818 West 7<sup>th</sup> Street, Los Angeles, CA 90017

Dear Dr. Ikhata,

**Re: Invitation to Sao Paulo workshop, August 9<sup>th</sup> & 10<sup>th</sup>, 2012**

You may recall that a senior representative from the State of Sao Paulo in Brazil, Ms. Diana da Motta, paid an official visit here earlier this year as part of a broader institutional collaboration involving the USC Price School of Public Policy, the Faculty of Architecture and Urban Planning at the University of Sao Paulo and the State of Sao Paulo. You were kind enough to help arrange a special workshop at SCAG on the occasion of her visit.

Subsequently, Ms. Motta reported back to Mr. Edson Aperacido, Secretary (Cabinet Minister) for Metropolitan Development for the State of Sao Paulo, and to Mr. Renato Viégas, President of EEMPLASA, a State-owned company that has primary responsibility for implementation of large scale urban development programs there. They are convinced, and we fully agree, that they have much to learn from SCAG's extensive engagement with a wide range of metropolitan development issues including land use and transportation planning, housing affordability, economic development and environmental quality. Indeed, the potential for learning works in both directions.

With this in mind, the State of Sao Paulo (in collaboration with the USC Price School of Public Policy) is organizing and hosting a two-day workshop to compare metropolitan development challenges and policy responses. Our hosts in Sao Paulo have made it abundantly clear that they wish to have you and/or other senior administrators from SCAG participate actively in this workshop. I should point out that we do not view the workshop as an end in and of itself. Rather, it is intended to lay the foundations for an ongoing research agenda that would link academic research at USC and University of Sao Paulo to practitioner-oriented policy priorities in both metropolitan regions.

Is this an invitation that you are prepared to accept? Please contact me at your earlier convenience so that we might discuss in more detail. It would be a genuine pleasure to have you and/or one of your colleagues from SCAG join those of us from the USC Price School who plan to participate, as this would help solidify the academic-practitioner collaboration that underlies this initiative.

Yours truly,



Eric J. Heikkila, Professor &  
Director of International Initiatives  
USC Price School of Public Policy

Tel: +1-213-821-1037  
Email: heikkila@usc.edu



SOUTHERN CALIFORNIA



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Energy & Environment  
Cheryl Viegas-Walker, El Centro

Transportation  
Keith Millhouse, Ventura County Transportation Commission

**Regional Council  
Executive/Administration Committee  
And  
Policy Committees**

**2013 MEETING SCHEDULE\***

Meetings are held on the 1st Thursday of each month

<b>Executive/Administration Committee</b>	<b>9:00 a.m. – 10:00 a.m.</b>
<b>CEHD – EEC – TC</b>	<b>10:00 a.m. – 12:00 p.m.</b>
<b>Regional Council</b>	<b>12:15 p.m. – 2:00 p.m.</b>

**January 3, 2013**

**February 7, 2013**

**March 7, 2013**

**April 4, 2013**

**May 2-3, 2013 General Assembly**

**June 6, 2013**

**July 25, 2013**

**August – DARK**

**September 5, 2013** (League of CA Cities Annual Conf.  
Sep 18-20, 2013)

**October 3, 2013**

**November 7, 2013**

**December 5, 2013**

**\*Dates subject to change by the Regional Council**

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**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

**SUBJECT:** Contracts/Purchase Orders and/or Amendments between \$5,000 - \$200,000

**EXECUTIVE DIRECTOR'S APPROVAL:** *Horacio Hernandez*

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**RECOMMENDED ACTION:**  
For Information Only - No Action Required.

**STRATEGIC PLAN:**  
This item supports SCAG'S Strategic Plan, Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

**BACKGROUND:**

**SCAG executed the following Contracts between \$25,000 and \$200,000**

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
1. The Arroyo Group (12-001-B23)	As part of the Compass Blueprint program, the consultant shall assist the Town of Yucca Valley with preparing Master Land Use Vision and Mobility Plan.	\$124,803
2. Alta Planning + Design (12-001-B24)	As part of the Compass Blueprint program, the consultant shall assist the City of Brawley with developing a non-motorized transportation plan that will be integrated into the City's Bicycle Master Plan, and a new Pedestrian Master Plan.	\$102,548

**SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000**

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
Govplace	Hardware to Support Secured Offsite Storage	\$160,841
Network Integration Company Partners	Hardware to Support Secured Offsite Storage	\$125,287
CDW Government, Inc.	Hardware to Support Secured Offsite Storage	\$97,118
Ventura County Transp. Comm. (VCTC)	Transit Planning Grant Study for VCTC	\$60,000
IVCi	Video Conferencing Hardware	\$17,484
CDW Government, Inc.	Backup/Replication Software	\$14,751
CDW Government, Inc.	Hardware to Support Secured Offsite Storage	\$12,382
SIGMAnet, Inc.	Hardware to Support Secured Offsite Storage	\$8,262

# REPORT

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
CompuCom Systems, Inc.	Acrobat Software Licenses	\$7,887
CDW Government, Inc.	Hardware Support Renewal	\$7,593
CDW Government, Inc.	Hardware to Support Secured Offsite Storage	\$5,729

**SCAG executed the Amendment between \$5,000 and \$200,000**

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
IBI Group (11-040-C1)	This amendment will enable the consultant to provide additional services to develop a comprehensive Corridor Management Plan for the Arroyo Seco Parkway, in accordance with the National Scenic Byway guidelines. Caltrans executive management requested these additions as they felt the additional work was necessary to facilitate and ensure adequate stakeholder input and consensus on the Corridor Management Plan.	\$23,861

**FISCAL IMPACT:**

Funding is available in the FY 2011/12 budget.

**ATTACHMENT:**

Contract and Amendment Summaries

**Recommended Consultant:** The Arroyo Group

**Background & Scope of Work:** The consultant shall provide consultant services for a Compass Blueprint Demonstration Project for the Town of Yucca Valley (Town). The consultant shall prepare a Mid-Town Master Land Use Vision and Mobility Plan for a study area located in the center of town. The study area is anchored by the intersection of State Routes 62 and 247, which is the highest traffic volume intersection in the Morongo Basin. State Routes 62 and 247 provide the only regional transportation linkages to and from the Morongo Basin.

Tasks include, but are not limited to:

- Land use planning;
- Mobility/transportation planning;
- Recommending partnerships for implementation and funding; and
- Preparing and presenting the final plan document.

**Project’s Benefits & Key Deliverables:** The Town recently initiated a General Plan Update in October 2011. The General Plan work program identified three (3) focus areas along State Route 62 that require more specialized guidance and incentives because the potential for change and the need for policy direction is greatest in these locations. The project area for this contract is one of these General Plan focus areas and includes the Town’s Civic Center facilities. The final work products will complement the General Plan work and findings, while developing shorter term and more detailed recommendations and implementation strategies that go beyond what is typically included in a General Plan document.

Key deliverables include, but are not limited to:

- Draft land use report including recommendations, conceptual site planning and evaluation of General Plan land use designations;
- Draft mobility report summarizing transportation opportunities, constraints and recommendations for the planning area;
- Draft report summarizing potential partnerships and implementation opportunities;
- At least two (2) community meetings and one (1) Town Council meeting; and
- Final Mid-Town Master Land Use Vision and Mobility Plan document.

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$124,803</b>
	The Arroyo Group (prime consultant)	\$80,485
	Iteris, Inc. (subconsultant)	\$16,440
	Stanley R. Hoffman Associates (subconsultant)	\$27,878

Note: The Arroyo Group originally proposed \$127,412 but staff negotiated the price down to \$124,803 without reducing the scope of work.

**Contract Period:** June 7, 2012 through April 30, 2013

**Work Element:** 12-065.0137.01 \$15,000  
13-065.0137.01 \$109,804  
Funding sources: Consolidated Planning Grant – FHWA and FTA

**Request for Proposal (RFP):** SCAG staff notified 1,691 firms of the release of RFP 12-001-B23. Staff also advertised the RFP in the American Planning Association’s website and the Urban Transportation Monitor, and on SCAG’s bid management system. A total of 113 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

<b>The Arroyo Group (3 subconsultants)</b>	<b>\$127,412</b>
Hogle-Ireland (2 subconsultants)	\$94,991
Lisa Wise Consulting, Inc. (3 subconsultants)	\$133,366
The Holt Group (2 subconsultants)	\$140,532
RBF Consulting (1 subconsultant)	\$149,170
ZumaPacifica (no subconsultants)	\$216,700

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Peter Brandenburg, Senior Regional Planner, SCAG  
Rebecca Forbes, Transportation Planner, Caltrans  
Alex Qishta, Project Manager, Town of Yucca Valley  
Shane Stueckle, Deputy Town Manager, Town of Yucca Valley

**Basis for Selection:** The PRC recommended The Arroyo Group for the contract award because the consultant:

- Proposed the best overall value and lowest most realistic cost to perform the scope of work. One (1) respondent proposed a lower cost but provided insufficient detail in their technical approach. Also, the lower priced respondent’s proposed schedule for the project was too long;
- Demonstrated the best technical approach in their proposal and interview by providing a detailed description of methodologies for completing the work. Other proposers lacked this level of detail;
- Demonstrated the most comprehensive approach to economic analysis. The Arroyo Group’s economics subconsultant will ensure that economic realities will underpin the recommendations and concepts included in their work products. None of the other respondents included a similarly sophisticated economics component;
- Demonstrated a depth of understanding and knowledge of the project area that was unmatched by any of the other respondents. The consultant visited the project site prior to the interview and made compelling preliminary observations and recommendations;

- Successfully completed similar work in similar locations, including Palm Desert and Riverside, where frontage roads adjoining an arterial road presented similar challenges and opportunities. They also demonstrated past successful work planning for municipal civic center sites similar to Yucca Valley's project area;
- Described the best approach of all respondents to stakeholder engagement, including at least two (2) community meetings, a full day of stakeholder interviews, and bilingual facilitation; and
- More than any other respondents, they focused their approach on implementation factors that will assist the Town in getting the funding for implementing the consultant's recommendations.

**CONSULTANT CONTRACT 12-001-B24**

<b>Recommended Consultant:</b>	Alta Planning + Design	
<b>Background &amp; Scope of Work:</b>	The consultant shall provide consultant services for a Compass Blueprint Demonstration Project for the City of Brawley (City). Specifically, the consultant shall develop a non-motorized transportation plan. This will be an integrated plan which will create and incorporate an update to the City's Bicycle Master Plan, and a new Pedestrian Master Plan.	
<b>Project's Benefits &amp; Key Deliverables:</b>	This project will create a full network of bikeways and pedestrian facilities serving nearly every neighborhood, which will help reduce auto trips, improve the environment, promote healthy lifestyles, and create livable communities. The key deliverables include, but are not limited to: a written report outlining outreach efforts and processes; development and production of meeting materials; as well as an active transportation plan recommendations and strategies.	
<b>Strategic Plan:</b>	This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.	
<b>Contract Amount:</b>	<b>Total not-to-exceed</b>	<b>\$102,548</b>
	Alta Planning + Design (prime consultant)	\$70,264
	RBF Consulting (subconsultant)	\$32,284
	Note: Alta Planning + Design originally proposed \$107,405, but staff negotiated the price down to \$102,548 without reducing the scope of work.	
<b>Contract Period:</b>	June 4, 2012 through June 30, 2013	
<b>Project Number:</b>	065.SCG00137.01    \$102,548 Funding sources: Consolidated Planning Grant – FHWA and TDA	
<b>Request for Proposal (RFP):</b>	SCAG staff notified 1,664 firms of the release of RFP 12-001-B24. Staff also advertised the RFP on the American Planning Association's website, the Planning Institute's website, and on SCAG's bid management system. A total of 107 firms downloaded the RFP. SCAG received the following nine (9) proposals in response to the solicitation:	
	<b>Alta Planning + Design (1 subconsultant)</b>	<b>\$107,405</b>
	Chen Ryan Associates (3 subconsultants)	\$49,485
	Linscott, Law & Greenspan, Engineers (4 subconsultants)	\$57,973
	Active Transportation Alliance (no subconsultants)	\$59,323
	Multiregional Policy Analysis, LLC (1 subconsultant)	\$69,997
	Urban Crossroads, Inc. (1 subconsultant)	\$70,714
	Ryan Snyder Associates (no subconsultants)	\$96,700
	KTU+A (1 subconsultant)	\$111,509
	Zuma Pacifica (1 subconsultant)	\$138,896

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the three (3) highest ranked offerors.

The PRC consisted of the following individuals:

Peter Brandenburg, Senior Regional Planner, SCAG  
Gordon Gaste, Planning Director, City of Brawley  
Robin Owen, Freight and System Planning Branch Chief, Caltrans – District 11

**Basis for Selection:** The PRC recommended Alta Planning + Design for the contract award because the consultant:

- Is a national leader in the field of non-motorized transportation infrastructure and program design, with experience and abilities exceeding all other proposers;
- Prepared the Imperial County Bicycle Plan, which will allow for a smooth integration of the City of Brawley plan.
- Has much of the data necessary for this project from their county work;
- Will include innovative programming elements designed to encourage non-motorized transportation mode shift, in addition to the infrastructure recommendations typical of other non-motorized plans.
- Will include a prioritized implementation plan with comprehensive discussion of funding options. The plan will be structured to position the City of Brawley for subsequent grant applications.

Other firms proposed a lower cost; however, they were deficient in the following areas:

- Lacked the grasp of the opportunities and constraints of local level non-motorized transportation planning, particularly the structural requirements for non-motorized plans, to be eligible for future implementation funding.
- Lacked local knowledge and work experience in Imperial Valley or, in some cases, no experience in California;
- Lacked awareness of the existing county plan and how the City of Brawley plan must integrate with it;
- Lack of demonstrated capacity for effective outreach. For example, no Spanish translation offered;
- Lacked sufficient staff hours to effectively complete the project; and/or
- Provided consultant teams with too many subconsultants that did not appear to add value.

**CONTRACT 11-040-C1 AMENDMENT 3**

**Consultant:** IBI Group

**Background & Scope of Work:** In October 2009, the California Department of Transportation (Caltrans) entered into a Cooperative Agreement No. 07-4885, with Southern California Association of Governments (SCAG) for SCAG to carry out administrative services including, contract procurement and management for a consultant team to develop a comprehensive Corridor Management Plan for the Arroyo Seco Parkway. In October 2011, SCAG awarded Contract No. 11-040-C1 to IBI Group to develop a Corridor Management Plan in accordance with the National Scenic Byway program.

The purpose of this amendment is: 1) to provide for additional review and revision of draft study documents; and 2) to provide for additional inter-agency coordination in relation to other regionally significant planning efforts underway in the study area. These additions to the scope were requested by Caltrans executive management with the understanding that these tasks are necessary to facilitate and ensure stakeholder input and consensus on the Corridor Management Plan.

**Project’s Benefits & Key Deliverables:** The project’s benefits and key deliverables include, but are not limited to:

- A comprehensive plan that outlines goals, objectives, and responsibilities for managing the corridor and addressing issues such as historic and natural preservation, tourism development, roadway safety, and economic development; and
- Fulfilling the requirements of the National Scenic Byway program and helping to ensure the Arroyo Seco Parkway remains competitive for future National Scenic Byway grant funds.

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

<b>Amendment</b>	Amendment 3	\$23,861
<b>Amount:</b>	Amendment 2 (administrative - no change to contract value)	\$0
	Amendment 1 (administrative - no change to contract value)	\$0
	Original contract value	<u>\$623,404</u>
	<b>Total contract value is not-to-exceed</b>	<b>\$647,265</b>

This amendment does not exceed \$75,000 or 30% of the contract’s original value. Therefore, in accordance with the SCAG Procurement Manual Section 1.4.5, version 10, it does not require the Regional Council’s approval.

**Contract Period:** October 1, 2011 through August 31, 2012

**Project Number:** 12-250.SCGC00468 \$647,265  
Funding sources: Federal Other (National Scenic Byway and SAFETEA-LU High Priority Project) and State Other (Public Transportation Account)

**Basis for the Amendment:** IBI is currently conducting the technical study under the contract and required tasks are progressing as planned.

This amendment supports the overall Regional Transportation Plan goals for improving the management and operation of the region's transportation system. This amendment is expected to substantially enhance the overall quality of the Arroyo Seco Corridor Management Plan, facilitate and ensure agency and stakeholder consensus and support during the development of the Plan. The additional review and inter-agency coordination efforts will support the Corridor Management Plan in its intent to provide a foundation for a continuing partnership to preserve and maintain the corridor's scenic, historic, and natural resources, while addressing roadway safety, mobility, and economic development.

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**DATE:** July 5, 2012

**TO:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**FROM:** Basil Panas, Acting Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

**SUBJECT:** CFO Monthly Report

**EXECUTIVE DIRECTOR'S APPROVAL:** 

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**RECOMMENDED ACTION:**

For Information Only-No Action Required.

**STRATEGIC PLAN:**

This item supports SCAG's Strategic Plan, Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

**AUDIT**

At its May 2012 meeting, the Audit Committee reviewed the FY 2012/13 Audit Plan proposed by SCAG's outside independent auditors, Vasquez and Company. Vasquez informed the Committee that they will be using IDEA software which is designed to analyze data to detect misstatements and unusual fluctuations. Vasquez began their preliminary audit work which was completed in early June 2012. The auditors will return in September 2012 to complete the audit.

The Audit Committee also received updates on the action items regarding the IT Audit and the Risk Management Evaluation, both of which are progressing on schedule.

**INTERNAL AUDIT**

The Audit Committee directed staff to research options for obtaining a peer review of SCAG's Internal Audit function. Several options have been identified and will be presented to the Audit Committee at its June 26, 2012 meeting.

**BUDGET & GRANTS (B&G)**

B&G staff prepared and submitted Administrative Amendment 5 to the FY 2011/12 Overall Work Program (OWP). This amendment reallocated budget using existing funds and did not result in an increase to SCAG's Consolidated Planning Grant (CPG) funds.

B&G staff completed the 3<sup>rd</sup> Quarter Progress Reports for FY 2011/12 OWP Projects and submitted to Caltrans for their review and comments on April 30, 2012.

In reaching the end of FY 2011/12, B&G staff continued to work with SCAG's Departments/ Divisions to monitor the progress and expenditures of the FY 2011/12 OWP projects, indirect, and general fund budgets.

B&G staff continue to prepare and process Memorandums of Understanding for 3<sup>rd</sup> party grant projects.

# REPORT

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## **CONTRACTS**

During the month of May 2012, the Contracts Department issued four (4) Requests for Proposal (RFPs'), awarded eight (8) contracts, issued four (4) contract amendments, and issued sixty-seven (67) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 108 consultant contracts, as well as five (5) Continuing Cooperative Agreements.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of May 2012, staff realized approximately \$49,368 in budget savings, thus bringing the current fiscal year cumulative budget savings total to approximately \$1,213,779.

## **ATTACHMENT:**

May 2012 CFO Monthly Status Report



**SOUTHERN CALIFORNIA  
ASSOCIATION of GOVERNMENTS**

# **Office of the Chief Financial Officer**

Monthly Status Report

**MAY 2012**



**SOUTHERN CALIFORNIA  
ASSOCIATION of GOVERNMENTS**

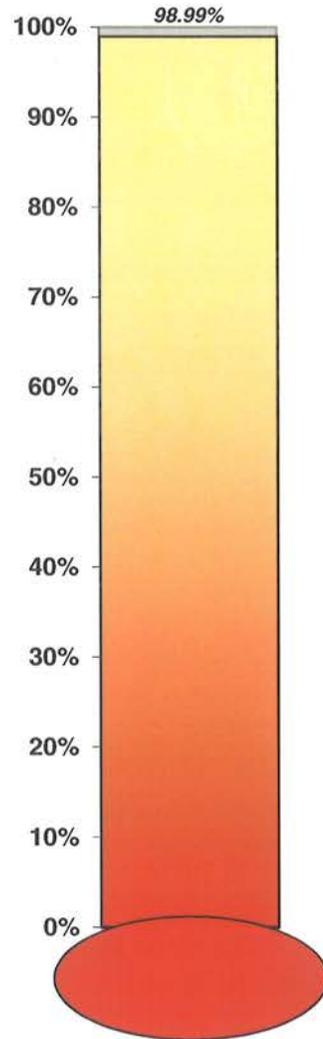
**OVERVIEW**

As of June 18, 2012, there are 190 paid members and 2 memberships pending. There are 5 cities in the SCAG region who are still being recruited for membership

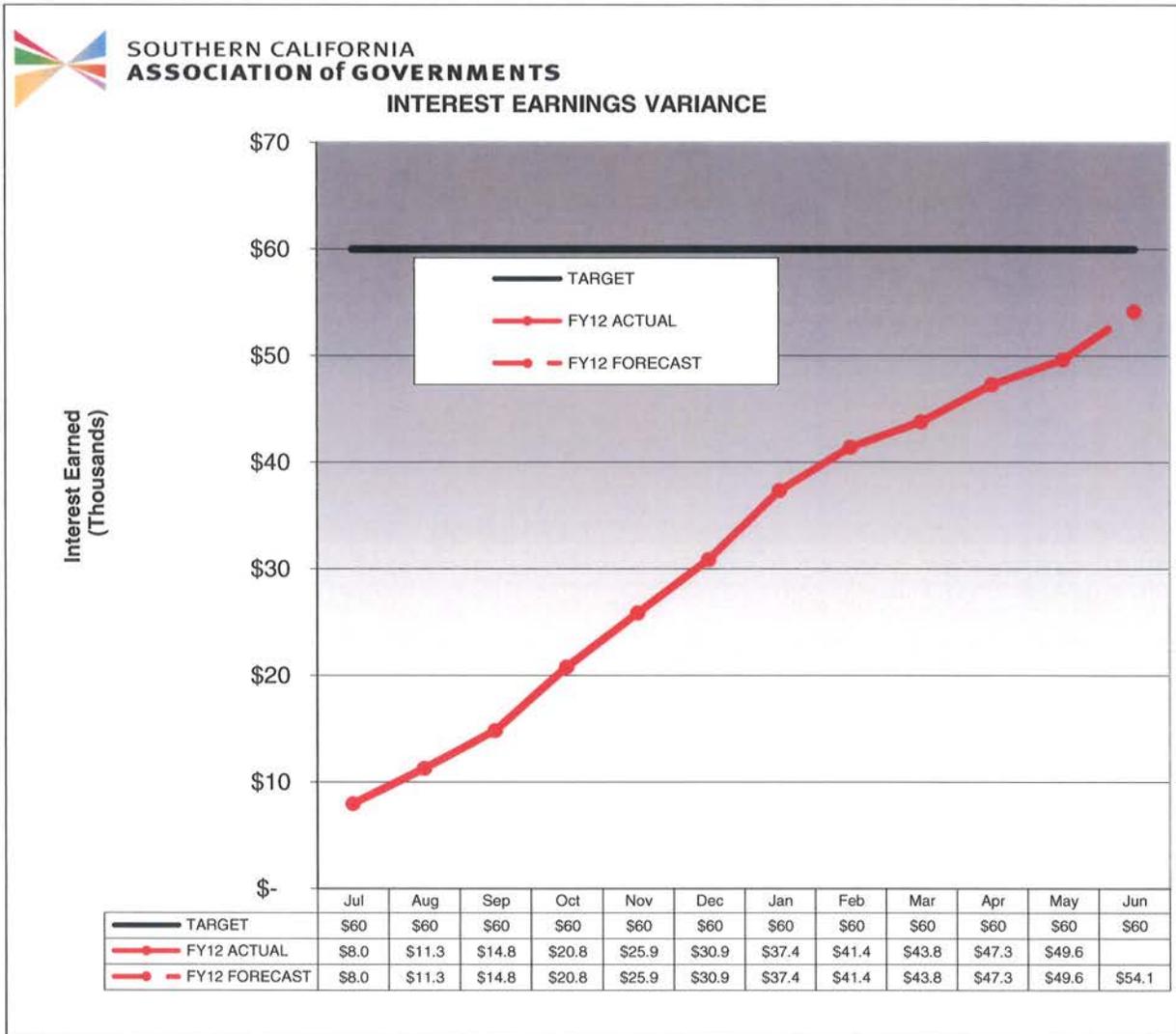
**SUMMARY**

FY12 Membership Dues	<u>\$ 1,777,599.96</u>
Total Collected	<u>\$ 1,759,630.90</u>
Percentage Collected	<u>98.99%</u>

**FY12 Membership  
Dues Collected**



**Office of the CFO**  
Interest Earnings Variance



**OVERVIEW**

Actual interest income is plotted against the target amount. The amount earned through May was \$49,623. The LA County Pool earned 0.81% in April

**SUMMARY**

The amount projected for FY12 is \$54,134 which is less than the target of \$60,000.

Office of the CFO  
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

98.79% of May 2012's payments were made within 30 days of invoice receipt.

At month-end, 0 invoices remained unpaid less than 30 days.

Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were partially met during this period.

99.40% of May 2012's payments were within 60 days of invoice receipt and 99.70% within 90 days. Invoices unpaid 30-60 days totaled 71; 60-90 days: 0; >90 days: 0.



INVOICE AGING



**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through May 31, 2012



**COMPREHENSIVE BUDGET**

			<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>Expenditures</b>	<b>Commitments</b>	<b>Budget Balance</b>	<b>% Budget Spent</b>
1		Staff & Fringe Benefits	469,069	656,002	576,473		79,529	87.9%
2	51001	Indirect Costs	435,969	609,711	535,774		73,937	87.9%
3	54300	SCAG Consultants	336,000	109,010	92,572	16,438	0	84.9%
4	54340	Legal costs	75,000	9,750	1,798	7,953	0	18.4%
5	54350	Professional Services	25,000	2,500	2,500		0	100.0%
6	54400	Subregional Delegation	300,000	6,713	-		6,713	0.0%
7	55441	Payroll, bank fees	4,332	8,832	8,714		118	98.7%
8	55460	Materials & Equipment < \$5K		18,540	15,124	0	3,417	81.6%
9	55600	SCAG Memberships	59,000	110,000	98,205	0	11,795	89.3%
10	55620	Res/Materials Subscriptions		4,365	3,880		485	88.9%
11	55730	Capital Outlay	1,049,833	981,104	17,691		963,413	1.8%
12	55830	Conference - Registration		8,964	8,964		0	100.0%
13	55910	RC/Committee Meetings	8,237	48,950	48,950		0	100.0%
14	55914	RC General Assembly	205,000	275,872	265,346	0	10,526	96.2%
15	55920	Other Meeting Expense	51,400	101,859	93,668	0	8,191	92.0%
16	55930	Miscellaneous other	22,000	41,389	40,436	0	953	97.7%
17	55940	Stipend - RC Meetings	190,000	214,000	203,880	0	10,120	95.3%
18	55972	Rapid Pay Fees	900	900	675		225	75.0%
19	58100	Travel - outside SCAG region	15,500	37,428	36,930	0	498	98.7%
20	58101	Travel - local	21,600	15,702	15,536	0	166	98.9%
21	58110	Mileage - local	18,000	11,993	11,695	0	299	97.5%
22	58150	Staff Lodging Expense	2,400	5,506	5,451		55	99.0%
23	58800	RC Sponsorships	43,500	53,650	45,150		8,500	84.2%
24		<b>Total General Fund</b>	<b>3,332,740</b>	<b>3,332,740</b>	<b>2,129,411</b>	<b>24,390</b>	<b>1,178,938</b>	<b>63.9%</b>
25								
26		Staff & Fringe Benefits	11,008,215	11,221,962	10,136,354		1,085,608	90.3%
27	51001	Indirect Costs	10,277,888	10,395,923	9,420,728		975,195	90.6%
28	54300	SCAG Consultants	10,434,836	20,165,482	6,120,735	8,220,752	5,823,995	30.4%
29	54330	Subregional Consultants	81,000	127,900	61,210	66,691	0	47.9%
30	54350	Professional Services	226,000	651,000	326,492	96,204	228,303	50.2%
31	55210	Software Support	30,000	164,047	164,046	0	0	100.0%
32	55280	Third Party Contribution	2,755,975	3,169,391	1,325,546	-	1,843,845	41.8%
33	55620	Resource Materials - subscrib	129,000	842,000	139,273	280	702,447	16.5%
34	55920	Other Meeting Expense	14,582	19,582	14,667	40	4,875	74.9%
35	55930	Miscellaneous - other	71,000	325,897	85,691	37,606	202,601	26.3%
36	55950	Temporary Help	50,000	130,024	130,024	0	0	100.0%
37	56100	Printing	122,830	125,830	4,613		121,217	3.7%
38	58100	Travel	88,810	146,082	78,172		67,910	53.5%
39	58110	Mileage	26,600	32,131	32,131		0	100.0%
40		<b>Total OWP</b>	<b>35,316,736</b>	<b>47,517,251</b>	<b>28,039,682</b>	<b>8,421,574</b>	<b>11,055,996</b>	<b>59.0%</b>
41								
42		<b>Comprehensive Budget</b>	<b>38,649,476</b>	<b>50,849,991</b>	<b>30,169,093</b>	<b>8,445,964</b>	<b>12,234,934</b>	<b>59.3%</b>

Office of the CFO

Fiscal Year-To-Date Expenditure Report Through May 31, 2012



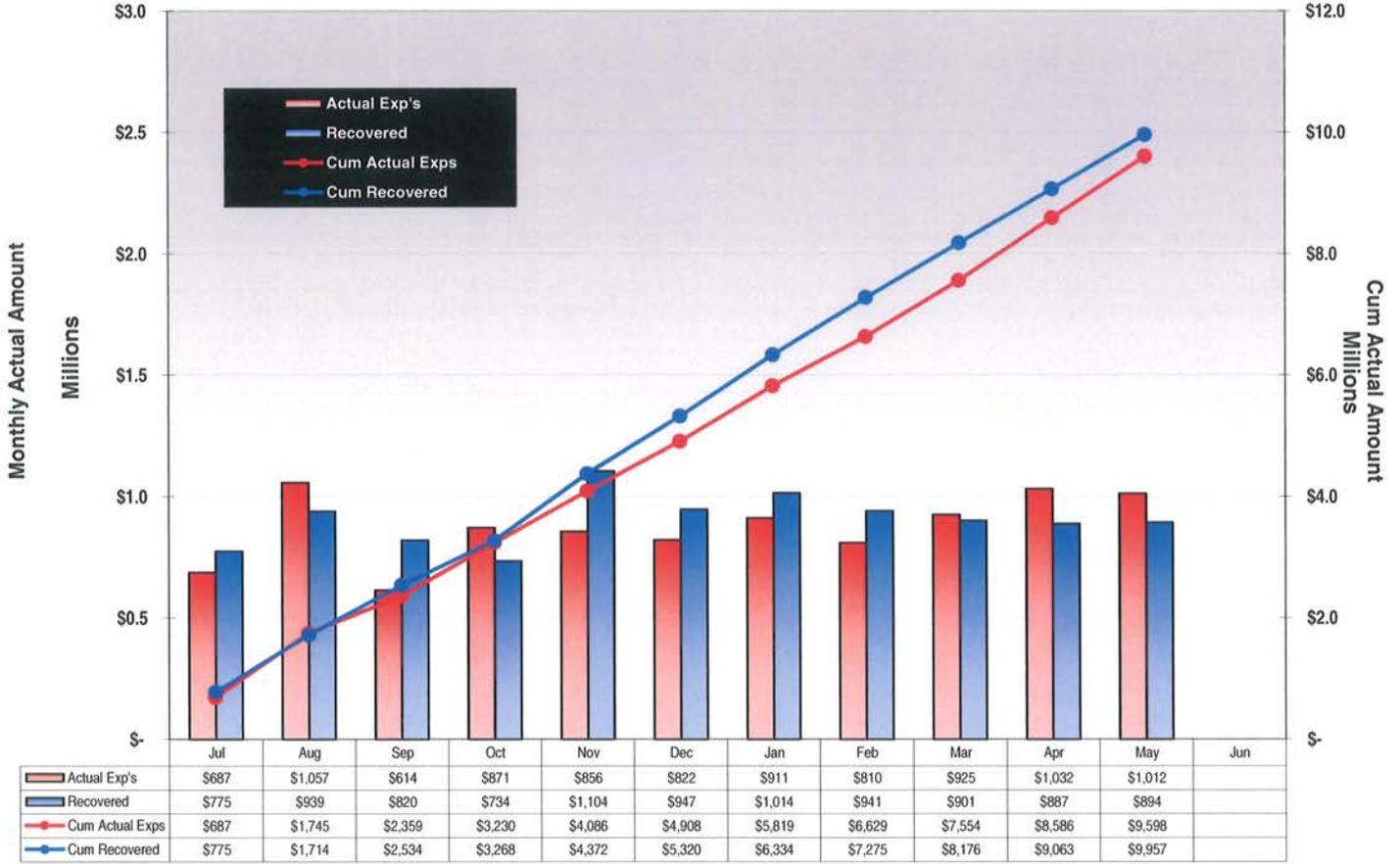
INDIRECT COSTS

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	3,476,877	3,545,858	3,295,078		250,780	92.9%
2	50013	Regular OT		2,290	2,192		98	95.7%
3	50014	Interns, Temps, Annuit		33,444	17,099		16,345	51.1%
4	51000	Allocated Fringe Benefits	2,326,067	2,393,070	2,179,720		213,350	91.1%
5	54300	SCAG Consultants	230,416	103,416	48,143	55,273	0	46.6%
6	54340	Legal	250,000	164,038	154,752	9,286	0	94.3%
7	54350	Prof Svcs	647,700	626,443	345,256	240,983	40,205	55.1%
8	55210	Software Support	412,188	344,489	308,951	35,538	0	89.7%
9	55220	Hardware Supp	197,530	177,914	83,355	34,464	60,095	46.9%
10	55240	Repair & Maint Non-IT	19,684	19,684	14,814	4,870	0	75.3%
11	55400	Office Rent 818 Offices	1,521,000	1,521,000	1,386,230	134,771	0	91.1%
12	55410	Office Rent Satellite	155,000	191,000	175,041	5,246	10,713	91.6%
13	55420	Equip Leases	115,000	100,000	94,901	5,098	0	94.9%
14	55430	Equip Repairs & Maint	44,244	59,872	54,240	5,632	0	90.6%
15	55440	Insurance	249,103	249,103	230,539		18,564	92.5%
16	55441	Payroll / Bank Fees	9,600	9,600	6,198		3,402	64.6%
17	55460	Mater & Equip < \$5,000	168,500	109,055	52,562	11,940	44,553	48.2%
18	55510	Office Supplies	110,000	116,647	114,959	1,688	0	98.6%
19	55520	Graphic Supplies	38,000	24,977	9,815	1,244	13,918	39.3%
20	55530	Telephone	135,500	155,116	155,116	0	0	100.0%
21	55540	Postage	30,000	24,949	20,134		4,815	80.7%
22	55550	Delivery Services	11,800	11,800	6,218	5,582	0	52.7%
23	55600	Scag Memberships	18,000	19,082	16,992		2,090	89.0%
24	55610	Prof Memberships	2,910	3,035	-	75	2,960	0.0%
25	55620	Res Mats/Subscrip	57,850	44,335	27,619	4,092	12,624	62.3%
26	55700	Deprec - Furn & Fixt	28,000	69,629	69,629		0	100.0%
27	55710	Deprec - Computer Equipment	144,495	137,866	123,859		14,007	89.8%
28	55720	Amortiz - Leasehold Improvements	16,330	16,330	13,737		2,593	84.1%
29	55800	Recruitment Notices	5,000	17,000	10,534	1,818	4,648	62.0%
30	55801	Recruitment - other	5,000	27,468	7,976	18,275	1,217	29.0%
31	55810	Public Notices	5,000	2,800	-		2,800	0.0%
32	55820	Training	160,000	145,538	123,090	22,449	0	84.6%
33	55830	Conference/workshops	17,350	15,825	4,334		11,491	27.4%
34	55920	Other Mtg Exp	50,000	3,314	1,797		1,517	54.2%
35	55930	Miscellaneous - other	85,000	32,826	24,418	0	8,408	74.4%
36	55950	Temp Help	72,000	253,636	253,636	0	0	100.0%
37	56100	Printing	61,500	51,500	38,210	1,999	11,291	74.2%
38	58100	Travel - Outside	54,150	83,588	71,431		12,157	85.5%
39	58101	Travel - Local	8,000	9,786	9,237		549	94.4%
40	58110	Mileage - Local	9,025	43,515	37,324		6,191	85.8%
41	58150	Staff lodging Expense	17,000	3,890	3,307		583	85.0%
42	58200	Travel - registration	2,000	2,000	-		2,000	0.0%
43	58400	Travel - Car Rentals		91	91		0	100.0%
44	58450	Fleet Vehicle	8,200	8,200	5,651	2,548	0	68.9%
45		<b>Total Indirect Cost</b>	<b>10,975,019</b>	<b>10,975,019</b>	<b>9,598,186</b>	<b>602,871</b>	<b>773,962</b>	<b>87.5%</b>



**SOUTHERN CALIFORNIA  
ASSOCIATION of GOVERNMENTS**

**FY12 INDIRECT COST & RECOVERY**



**OVERVIEW**

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

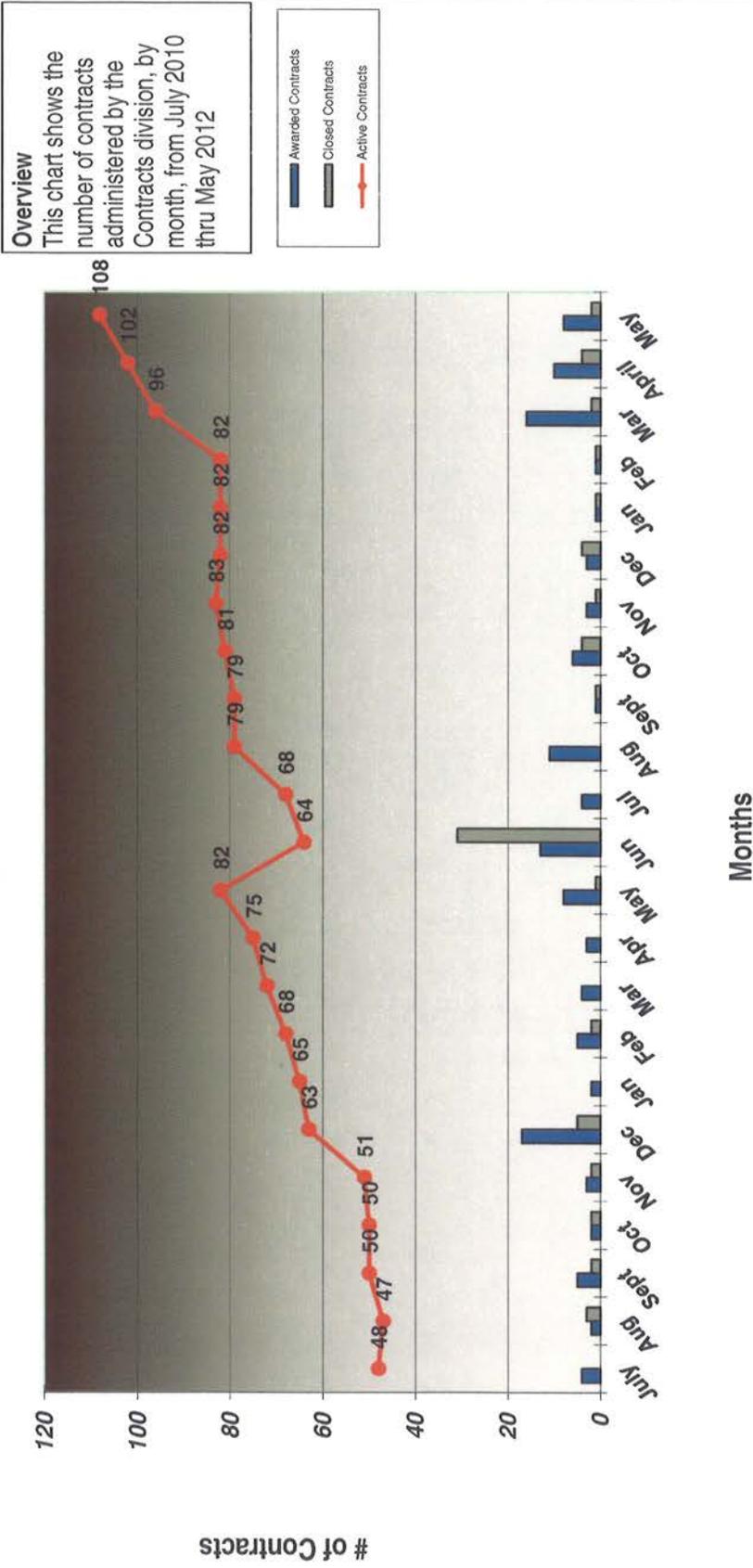
**SUMMARY**

Through May 2012, SCAG was over-recovered by \$358,316. This was due to lower than expected indirect cost expenditures.



	4/30/2012	5/31/2012	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 1,326,065	\$ 1,196,972		
LA County Investment Pool	\$ 3,760,310	\$ 3,905,536		
Cash & Investments	\$ 5,086,374	\$ 5,102,508	\$ 16,134	Minimal change
Accounts Receivable	\$ 5,118,806	\$ 5,124,777	\$ 5,971	April, May CPG invoices outstanding
Fixed Assets - Net Book Value	\$ 324,379	\$ 323,630	\$ (749)	Minimal change
<b>Total Assets</b>	<b>\$ 10,529,559</b>	<b>\$ 10,550,914</b>	<b>\$ 21,355</b>	
Accounts Payable	\$ (406,962)	\$ (347,870)	\$ 59,092	Outstanding invoices were paid off
Employee-related Liabilities	\$ (316,584)	\$ (476,519)	\$ (159,935)	There were more paydays to accrue at 5/31 than at 4/30/12
Other Current Liabilities	\$ (357,507)	\$ (80,022)	\$ 277,485	\$118K of indirect cost was under-recovered in May; prepaid expenses increased
Deferred Revenue	\$ (29,702)	\$ (35,905)	\$ (6,203)	Minimal change
<b>Total Liabilities and Deferred Revenue</b>	<b>\$ (1,110,755)</b>	<b>\$ (940,316)</b>	<b>\$ 170,439</b>	
<b>Fund Balance</b>	<b>\$ 9,418,804</b>	<b>\$ 9,610,598</b>	<b>\$ 191,794</b>	
<b>WORKING CAPITAL</b>				
	4/30/2012	5/31/2012	Incr (decr) to working capital	
Cash	\$ 5,086,374	\$ 5,102,508	\$ 16,134	
Accounts Receivable	\$ 5,118,806	\$ 5,124,777	\$ 5,971	
Accounts Payable	\$ (406,962)	\$ (347,870)	\$ 59,092	
Employee-related Liabilities	\$ (316,584)	\$ (476,519)	\$ (159,935)	
<b>Working Capital</b>	<b>\$ 9,481,634</b>	<b>\$ 9,402,896</b>	<b>\$ (78,738)</b>	

# SCAG Contracts (Year to Date)



**Overview**  
This chart shows the number of contracts administered by the Contracts division, by month, from July 2010 thru May 2012

■ Awarded Contracts  
■ Closed Contracts  
● Active Contracts



**Summary**  
The chart shows that the Contract Division is managing 108 active consultant contracts. Twenty-eight of these contracts are fixed price, 64 are Cost Plus Fixed Fee contracts, and the remaining 16 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Division anticipates issuing approximately 5 more contracts for FY 2011/12. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



**Office of the CFO**  
*Staffing Report as of June 1, 2012*

**SOUTHERN CALIFORNIA  
 ASSOCIATION of GOVERNMENTS**

<b>GROUPS</b>	<b>Authorized Positions</b>	<b>Filled Positions</b>	<b>Vacant Positions</b>
Executive	3	3	0
Legal	3	2	1
Strategy, Policy & Public Affairs	20	17	3
Administration	34	34	0
Planning & Programs	51	49	2
<b>Total</b>	<b>111</b>	<b>105</b>	<b>6</b>

**OTHER POSITIONS**

<b>GROUPS</b>	<b>Limited Term Positions</b>	<b>Temp Positions</b>	<b>Agency Temps</b>
Executive	0	0	0
Legal	1	0	0
Strategy, Policy & Public Affairs	4	2	0
Administration	10	0	0
Planning & Programs	12	7	0
<b>Total</b>	<b>27</b>	<b>9</b>	<b>0</b>