MEMO

DATE: March 6, 2008

TO: Administration Committee and Regional Council

FROM: Wayne Moore, Chief Financial Officer, (213) 236-1804, moore@scag.ca.gov

SUBJECT: CFO Monthly Report

Accounting:

Accounting completed the mid-year financial review. Through December 31, 2007, SCAG's funds in the aggregate were under-expended, having spent or committed 45% of the program budget and 47% of the General Fund budget. It is typical for the second half of the year to experience a higher expenditure rate.

Indirect costs were not fully recovered during the first six months. This condition was remedied by correcting the charging practices of several employees for labor costs to conform with planned and actual work.

Since the rates earned on the Bank of the West repurchase agreement and at the LA County Pool are declining, staff is managing investment balances and cash flows more aggressively to insure the highest earning possible between the two.

CalPERS has completed the setup of SCAG's irrevocable trust for retiree medical benefits (GASB 45) and prefunding will commence shortly.

The testing of SAP support packages continues. So far, only minor issues have arisen. Testing is approximately 75% complete.

The volume of invoices paid continued to rise. We processed 276 vendor checks in January, 241 in December and 180 in January 2007. We continue to pay 96% of invoices within 30 days.

Budget and Grants:

The budget and grants staff continued their efforts toward completing the FY08-09 comprehensive budget. Such efforts included a thorough review and analysis with senior management, project evaluations with our sub-regional partners and budget status meetings with the Regional Council and Administration Committee confirming the agency's goals and priorities. SCAG's FY08-09 draft Overall Work Program and Indirect Cost Allocation Plan must be submitted to our funding partners by March 1, 2008.

Contracts:

During the month of January, the contract department awarded 5 contracts, issued 4 contract amendments, and 4 Request for Proposals (RFP). Staff also administered 70 ongoing consultant contracts. Staff continues their efforts to obtain reduced pricing on the goods and services they procure by including a budget range instead of the approved budget in the RFP documents for selected procurements. In January, Contracts Administrator, Lori Grebbien awarded contracts for professional services involving the Palmdale Emergency/Disaster Preparedness contract, and on another professional services contract involving the Enterprise (GIS) system for approximately $6,900 under budget.

Submitted by:

Chief Financial Officer

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

EXPENDITURE REPORT

SEVEN MONTHS ENDED JANUARY 31, 2008

58% OF FISCAL YEAR ELAPSED

			Adopted Budget	Amendment #1	Budget after Amendment #1	Amendment #2	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1		Staff & Fringe Benefits	48,083		48,083		48,083	8,067		40,016	17%
2	9914	Indirect Costs	51,771		51,771		51,771	9,102		42,669	18%
3	54300	SCAG Consultants	320,000		320,000		320,000	102,863	193,053	24,084	92%
4	54340	Legal costs	200,000		200,000		200,000	33,734	76,266	90,000	55%
5	55600	SCAG Memberships	33,000		33,000		33,000	8,289		24,711	25%
6	55820	Training	50,000		50,000		50,000		49,988	12	100%
7	55910	RC/Committee Meetings	22,000		22,000		22,000	5,700		16,300	26%
8	55912	RC Retreaat	25,000		25,000		25,000			25,000	0%
9	55914	RC General Assembly	25,000		25,000		25,000	3,900	18,100	3,000	88%
10	55920	Other Meeting Expense	60,000		60,000		60,000	60,000	-	-	100%
11	55930	Miscellaneous other	49,800		49,800		49,800	14,190		35,610	28%
12	55940	Stipend - RC Meetings	130,000		130,000		130,000	93,230		36,770	72%
13	55972	Rapid Pay Fees	1,000		1,000		1,000	600		400	60%
14	55980	Cash Contribution to Projects	330,000		330,000		330,000			330,000	0%
15	56100	Printing	7,500		7,500		7,500			7,500	0%
16	58100	Travel	56,000		56,000		56,000	22,969		33,031	41%
17	58150	Travel - Lodging over max	5,000		5,000		5,000	2,071		2,929	41%
18	58200	Travel - Registration fees	5,000		5,000		5,000	2,245		2,755	45%
19	58600	NARC Board Expense	3,500		3,500		3,500			3,500	0%
20	58700	RC Approved Costs	18,000		18,000		18,000	7,433		10,567	41%
21	58800	RC Sponsorships	116,500		116,500		116,500	12,850	5,500	98,150	16%
22		**Total General Fund**	**1,557,154**	**-**	**1,557,154**	**-**	**1,557,154**	**387,243**	**342,907**	**827,004**	47%
23											
24		Staff & Fringe Benefits	10,323,466	(22,225)	10,301,241	345,668	10,646,909	5,586,034	63,284	4,997,591	53%
25	9914	Indirect Costs	10,792,214	37,909	10,830,123	832,815	11,662,938	6,022,600		5,640,338	52%
26	54300	SCAG Consultants	12,826,884	(3,000)	12,823,884	(922,274)	11,901,610	1,890,209	4,024,910	5,986,491	50%
27	54330	Subregional Consultants	2,756,488	235,000	2,991,488	864,784	3,856,272	323,717	1,514,669	2,017,886	48%
28	54400	Subregional Contracts	514,710	15,000	529,710	123,306	653,016	15,297	178,413	459,306	30%
29	55280	Third Party Contribution	3,769,842	(25,264)	3,744,578	377,871	4,122,449			4,122,449	0%
30	55930	Miscellaneous - other	701,000		701,000		701,000	74,232	24,803	601,965	14%
31	56100	Printing	108,000	55,000	163,000		163,000	76,396	12,023	74,581	54%
32	58100	Travel	199,000	6,000	205,000	(3,000)	202,000	75,610		126,390	37%
33		**Total Other Funds**	**41,991,604**	**298,420**	**42,290,024**	**1,619,170**	**43,909,194**	**14,064,095**	**5,818,102**	**24,026,997**	45%
34											
35		**Grand Total**	**43,548,758**	**298,420**	**43,847,178**	**1,619,170**	**45,466,348**	**14,451,338**	**6,161,009**	**24,854,001**	45%