REPORT

DATE: August 30, 2007

TO: Administration Committee and Regional Council

FROM: Wayne Moore, CFO, moore@scag.ca.gov, 213.236.1804

SUBJECT: FY 2008-2009 Comprehensive Budget Development

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:
Approve the FY 2008-2009 Comprehensive Budget Development Schedule

BACKGROUND:
A schedule for the development of the FY 2008-2009 comprehensive budget has been completed. This attached schedule accommodates all federal and state guidelines and shows the dates of action required by SCAG management and staff, the Regional Council, the Inter-modal Planning Group, FHWA and Caltrans.

As a Metropolitan Planning Organization, SCAG is required to develop an annual Overall Work Program (OWP). The OWP is developed and represents a major part of the comprehensive budget, which is funded by FHWA and FTA. The comprehensive budget will include the OWP and all other Federal and State grant program budgets, the General Fund, and the Indirect Cost Allocation Plan (ICAP) and budgets. Completion of these tasks takes a significant amount of time and coordination. To ensure that all SCAG, Caltrans and FHWA due dates are met; a schedule has been developed to keep the process on track. Distribution of the schedule will assist the Regional Council, sub regions, Caltrans, FHWA and SCAG in knowing what the schedule dates are during the development period.

FISCAL IMPACT:
There is no fiscal impact to the FY07-08 Comprehensive Budget.

Reviewed by:
Division Manager

Reviewed by:
Chief Financial Officer

SOUTHERN CALIFORNIA ASSOCIATION of GOVERNMENTS

DRAFT
FY 2008-09 Comprehensive Budget Development Schedule

Task	Agency	Completion Date 2008-09	
Management approves Draft Schedule	SCAG	August 20, 2007	Management Action
Draft Schedule mailed to RC	SCAG	August 20, 2007	
Draft Schedule is approved	RC	August 30, 2007	RC Action
Discuss/establish priorities with subregions	SCAG & Subregions	September 20, 2007	
RC approves priorities	RC	October 4, 2007	RC Action
Subregional & staff projects requested	SCAG	October 8, 2007	
Subregional OWP training	SCAG & Subregions	October 10, 2007	
Subregional project proposal write-ups due	Subregions	November 13, 2007	
Staff project proposal write-ups due	SCAG	November 13, 2007	
Project selection completed	SCAG	December 6, 2007	
Draft OWP/Comprehensive Budget document completed	SCAG	January 21, 2008	
Draft OWP/Comprehensive Budget is finalized/RC Workshop	SCAG	February 7, 2008	
Indirect Cost Allocation Plan sent to Caltrans	SCAG	February 28, 2008	
RC approves release of Draft OWP for comment	RC	March 7, 2008	RC Action
RC Approves Indirect Cost Budget Allocation Plan and GF	RC	March 7, 2008	RC Action
Draft OWP released for public comment	SCAG	March 7, 2008	
Draft OWP sent to Caltrans	SCAG	March 7, 2008	
Public comment period closes	SCAG	April 4, 2008	
Receive Caltrans comments on Draft OWP	SCAG	April 7, 2008	
Responses to public comments completed	SCAG	April 14, 2008	
Finalize OWP based on comments	SCAG	April 21, 2008	
Print and mail final OWP to RC	SCAG	April 21, 2008	
IPG meeting	All	April, 2008	
Submit Final OWP to Caltrans	SCAG	May 1, 2008	
RC approves Final OWP	RC	May 1, 2008	RC Action
GA approves GF Budget	GA	May 1, 2008	GA Action
Caltrans submits Final OWP for FHWA approval	Caltrans	June, 2008	
FHWA grants approval of OWP to Caltrans	FHWA	By 6/30/2008	FHWA Action
Caltrans approves SCAG OWP	Caltrans	By 6/30/2008	Caltrans Action