MEMO

TO: **Regional Comprehensive Plan Task Force**

FROM: **Jacob Lieb, Acting Lead Regional Planner, (213) 236-1921, lieb@scag.ca.gov**

SUBJECT: **Task Force Schedule and Outreach Activities**

DATE: **November 22, 2004**

Staff has created the attached schedule for the Regional Comprehensive Plan (RCP) Task Force deliberations for the remainder of the year. One or two topics have been identified as the focus of each meeting. During the meeting, staff will review established policies for the topic, and facilitate a discussion on the creation of an action plan.

Members of the Task Force are encouraged to bring experts and practitioners for any given topic to the appropriate meeting. At the same time, staff will contact and invite appropriate parties to give input. In particular, the Task Force should involve local planners and administrators in the discussions on land use, housing, habitat and open space, water and any other area of particular local interest.

The schedule as presented may change according to progress on chapter development or the desires of the Task Force. Staff will update the schedule, as appropriate, at each Task Force meeting.

Other outreach activities to report include:

1. Staff has made contacts to sub-regions regarding RCP presentation to sub-region boards. To date, one is scheduled – Dec. 6th to the Coachella Valley Association of Governments Executive Committee.
2. There is now a website for the RCP – www.scag.ca.gov/rcp. In the near term this site will be used to post agenda material for the RCP Task Force as well as background information and presentations on the plan. As drafts and other interim products for the plan are developed, they will be added to the website.

RCP Task Force
Meeting Schedule by Topic

DATE	TOPIC 1	TOPIC 2	Invitees
Nov.	**Energy**	**Housing/ Land Use intro**	
15-Dec	**Land Use**	**Solid Waste**	
19-Jan	**Homeland Security**	**Housing**	
16-Feb	**Water**	**Education**	
16-Mar	**Open Space**	**Air Quality**	
20-Apr	**Economy**		
18-May	**Transportation**		