



**MINUTES OF THE MEETING**  
**EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)**  
**WEDNESDAY, JANUARY 4**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.igm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

**Members Present**

<b>Hon. Jan Harnik, President</b>		<b>RCTC</b>
<b>Hon. Art Brown, 2<sup>nd</sup> Vice President</b>	<b><i>Buena Park</i></b>	<b>District 21</b>
<b>Hon. Clint Lorimore, Imm. Past President</b>	<b><i>Eastvale</i></b>	<b>District 4</b>
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Ray Marquez, Chair, TC	<i>Chino Hills</i>	District 10
Hon. Tim Sandoval, Vice Chair, TC	<i>Pomona</i>	District 38
Hon. Patricia Lock Dawson, Vice Chair, LCMC	Riverside	District 68
Hon. Margaret Finlay, President’s Appt.	Duarte	District 35
Hon. Kathleen Kelly, President’s Appt.	<i>Palm Desert</i>	District 2
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRP Representative
Hon. Lucy Dunn		Business Representative

**Members Not Present**

Hon. Jose Luis Solache, Chair, LCMC	Lynwood	District 26
Hon. Nithya Raman, President’s Appt.	<i>Los Angeles</i>	District 51

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**Staff Present**

Kome Ajise, Executive Director  
Darin Chidsey, Chief Operating Officer  
Debbie Dillon, Chief Strategy Officer  
Cindy Giraldo, Chief Financial Officer  
Sarah Jepson, Director of Planning  
Javiera Cartagena, Director of Government and Public Affairs  
Julie Shroyer, Chief Information Officer  
Michael Houston, Chief Counsel, Director of Legal Services  
Ruben Duran, Board Counsel  
Maggie Aguilar, Clerk of the Board  
Cecilia Pulido, Deputy Clerk of the Board

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Jan Harnik called the meeting to order at 3:01 p.m. President Harnik asked Regional Council Member Luis Plancarte, Imperial County, to lead the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to [ePublicComment@scag.ca.gov](mailto:ePublicComment@scag.ca.gov).

Ruben Duran, Board Counsel, acknowledged there no written public comments received before or after the deadline.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

**ACTION ITEM**

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

There were no public comments on this item.

The comprehensive staff report was included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

A MOTION was made (McCallon) that the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees, subcommittees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

Motion was SECONDED (Finlay) and passed by the following votes:

**AYES:** Finlay, Hagman, Harnik, Kelly, Lock Dawson, Lorimore, Marquez, Masiel, McCallon, Plancarte, Sandoval, Shapiro, and Yokoyama (13)

**NOES:** None (0)

**ABSTAIN:** None (0)

#### **CONSENT CALENDAR**

There were no public comments on the Consent Calendar.

#### Approval Items

2. Minutes of the Meeting – November 30, 2022
3. Contracts \$500,000 or Greater: Contract No. 23-016-C01, Strategic Media Relations Services
4. SCAG Memberships and Sponsorships
5. 2023 Legislative Platform Update

#### Receive and File

6. REAP 1.0 Biannual Program Update

- 7. Purchase Orders, Contract and Amendments below Regional Council Approval Threshold
- 8. CFO Monthly Report

A MOTION was made (Finlay) to approve Consent Calendar, Items 2 through 5; Receive and File Items 6 through 8. Motion was SECONDED (Plancarte) and passed by the following votes:

**AYES:** Finlay, Hagman, Harnik, Kelly, Lock Dawson, Lorimore, Marquez, Masiel, McCallon, Plancarte, Robertson, Sandoval, Shapiro, and Yokoyama (14)

**NOES:** None (0)

**ABSTAIN:** None (0)

**INFORMATION ITEMS**

- 9. Status Report on SCAG's Racial Equity Early Action Plan

There were no public comments on this item.

Kome Ajise, Executive Director, provided a report on SCAG’s Racial Equity Early Action Plan with a brief recap of major milestones. He reminded the EAC that in July 2020, the Regional Council approved a resolution recognizing systemic racism as a human rights and public health crisis and that the Regional Council made a commitment to advance equity and justice in our region. He indicated that through the resolution the Regional Council created a Social Justice Subcommittee and eventually developed and adopted the Racial Equity Early Action Plan in 2021. He highlighted four goals within the plan which are listed in the staff report as follows: 1) Shift Organizational Culture to focus our internal work and practices on inclusion, diversity equity and awareness (IDEA); 2) Centering Racial Equity in Regional Policy and Planning to bring equity into SCAG’s regional planning functions; 3) Encourage Racial Equity in Local Planning Practices to promote racial equity in efforts involving local elected officials and planning professionals; and 4) Activate and Amplify to communicate broadly SCAG’s commitment to racial equity and join others in different fields and sectors to amplify impact. He indicated that the Plan actions speaks to the organizational changes they are making and the funding, technical assistance and convenings they are facilitating across the region to support this work. He noted that the next steps were for a White Paper to be shared with the subcommittee in January and would focus on key recommendations and policy areas that are actionable and implementable. He indicated that their work would be coming forward at the March Joint Policy Committee meeting and April Regional Council meeting for Policy Committee and RC consideration.

Regional Council Member Deborah Robertson, Rialto, District 8, asked if they were only looking at racial equity or if they should also include other elements like age. She indicated that she would be raising this issue at their subcommittee. President Harnik acknowledged her comments.

#### 10. 2022-2023 Executive Administration Committee Strategic Work Plan

There were no public comments on this item.

Executive Director Ajise expressed that the start of a new year provides an opportunity to look back at accomplishments and revisit and refocus our priorities. He explained that the 2022-2023 EAC Strategic Work Plan was based on the Priority Areas and is one of the main documents used to guide their work over the last year under President Harnik's leadership. He noted that it was updated and refreshed during the EAC retreat last summer to identify new opportunities for policy leadership in the upcoming year. He further noted that the staff report included a comprehensive update on progress made toward implementing the 2022-2023 Objectives approved by the EAC and RC and also includes updated outlooks.

Sarah Jepson, Chief Planning Officer, provided a progress report on the 2022-2023 EAC Strategic Work Plan and accomplishments to date. She reminded the EAC members that the strategic plan was developed around four main priority areas which were: 1) Regional Policy Development; 2) Leadership in Resource Deployment; 3) Legislative Action; and 4) Technology/Innovation Leadership. She addressed each priority area and highlighted a few of the key objectives within each priority and the work progress on them. Additionally, the staff report and the attachments provide additional information on the progress made toward implementing the 2022-2023 objectives and includes updated high-level outlooks for each committee. Furthermore, the outlooks reflect work completed by each committee to-date and items scheduled for deliberation through the end of the fiscal year.

The EAC members engaged in discussions about finding better ways to share or communicate some of this information with stakeholders, such as providing a brief summary to city managers in the region on a quarterly or semi-annual basis to get them more engaged. There was also discussion on doing tours in the region or water related tours to allow for more Regional Council participation at these tours. It was also suggested perhaps doing more zoom presentations similar to what former President Richardson did to allow more participation by members.

The comprehensive staff report was included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

There were no public comments on the following administrative items.

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**CFO REPORT**

Chief Financial Officer Cindy Giraldo reported that notices to agencies who have not yet paid their dues would be going out in January. She noted that currently, 82% of dues had been collected, and hoped would be 100% collected within the next couple of months. She also reported that HCD had approved the REAP 2.0 advance funds application totaling \$8.6 million, and the full application for \$237.4 million had been submitted with confirmation of receipt from HCD received on December 30.

**PRESIDENT'S REPORT**

President Harnik reported that they had officially reopened their meetings to the public. She reminded members that the next meeting of the EAC was scheduled for Wednesday, February 1, 2023 at 3 p.m. and wished everyone happy holidays. Lastly, she reported that the next meeting of the Joint Policy Committees was scheduled for March 2 from 9:30 to 11:30 a.m. and that discussion would be focused on the work of the Connect SoCal Subcommittees and their recommendations.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Ajise provided an update on the Regional Early Action Planning (REAP 1.0) program which was Item 6 under the Consent Calendar. He explained that under the California 2019-20 Budget Act, SCAG was awarded \$47 million in REAP 1.0 funds. He stated it was a one-time funding program for planning to allow our subregional and member agencies to be able to collaborate and develop projects that advance housing production and allow us to meet our regional housing goals under the 6<sup>th</sup> cycle RHNA. He noted they had an extension granted until 2024 to complete programs and spending. He also highlighted the Housing Policy Leadership Academy program which concluded last November and had about 200 participants. As part of the program, participants created policy proposals to address the housing crisis locally. Many participants indicated they would try to further these proposals outside of the program. He also reported that they held their fourth Housing Forum in partnership with SANDAG and would partner with them again for a fifth forum in 2023. He noted that many of our subregional partners used REAP funding to augment housing element work and successfully reach compliance. Additionally, the Cities of Covina and Yucaipa voted on a resolution of intent to establish an Enhanced Infrastructure Financing District, an example of jurisdictions exploring new ways to fund important housing infrastructure. He also provided an update on the draft Regional Advance Mitigation Policy Framework which was unanimously accepted by the RAMP-ATG during its last meeting on November 16. He informed the EAC that this item was on the agenda for action at SCAG's Energy and Environment Committee and would go to the Regional Council the following month. He noted that as the RAMP policy framework was finalized, they would revisit efforts to develop a tool to



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help stakeholders make early and informed decisions about infrastructure, growth and conservation, and mitigate the environmental impacts of Connect SoCal. Lastly, he also reported that they had seen some transition on the Board and had new Regional Council members. He noted that they attended Past Regional Council President Cheryl Viegas-Walker's final city council meeting in El Centro, outgoing Regional Council member Peggy Huang's final city council meeting in Yorba Linda and attended the inauguration for Los Angeles city councilmembers and Mayor Rex Richardson in Long Beach.

**FUTURE AGENDA ITEMS**

Regional Council Member Robertson suggested a discussion on affordable housing for senior citizens. Executive Director Ajise stated they had been studying this issue. Chief Planning Officer Jepson stated that they should have some findings coming out soon and will report back to CEHD.

**ANNOUNCEMENTS**

There were no announcements.

**ADJOURNMENT**

There being no further business, President Harnik adjourned the Meeting of the Executive Administration Committee at 4:06 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2022-23														Total M Attend To Dat		
			JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	30-Nov	JAN	FEB	MAR	APR		MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. Art Brown, 1st Vice Chair	Buena Park	District 21	1	0	0	1	1	1	1	1	1	1	1					9	
Hon. Curt Hagman		San Bernardino County											1	1	1			3	
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	0	1	1	1	1	1					9	
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1	1	1	1	1	1					10	
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1	1	1	1	1	1					10	
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0	0	0	0	0	1					2	
Hon. Jose Luis Solache, Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1	0	1	0	1	0					5	
Hon. Patricia Lock Dawson, Vice Chair, LCMC	Riverside	District 68												1				1	
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1	1	0	1	0	1					9	
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1	1	1	1	1	1					11	
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0	1	0	1	0	0					7	
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	1	0	0	1	1					7	
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	1	1	1	1	1	0	0	1					9	
			13	14	13	14	12	13	14	12	13	13	16	0	0	0	0	0	1

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - January 4, 2023)