



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

President
Jan C. Harnik, Riverside County
Transportation Commission

First Vice President
Carmen Ramirez, County of Ventura

Second Vice President
Art Brown, Buena Park

Immediate Past President
Clint Lorimore, Eastvale

COMMITTEE CHAIRS

Executive/Administration
Jan C. Harnik, Riverside County
Transportation Commission

Community, Economic &
Human Development
Frank Yokoyama, Cerritos

Energy & Environment
Deborah Robertson, Rialto

Transportation
Ray Marquez, Chino Hills

HYBRID (IN-PERSON & REMOTE PARTICIPATION) *

EXECUTIVE/ ADMINISTRATION COMMITTEE

*In-Person & Remote Participation**

Wednesday, July 6, 2022

3:00 p.m. – 4:00 p.m.

**Public Participation: The SCAG offices are currently closed to members of the public. Please see next page for detailed instructions on how to participate in the meeting.*

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Attend and Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 889 726 747

PUBLIC ADVISORY

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), the meeting will be conducted in a hybrid manner (both in-person and remotely by telephonic and video conference); however, SCAG's offices are currently closed to the general public and public participation will occur as described in the instructions below.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

You may submit public comments in two (2) ways:

1. **In Writing:** Submit written comments via email to: ePublicComment@scag.ca.gov by **5pm on Tuesday, July 5, 2022**. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below.

All written comments received after 5pm on Tuesday, July 5, 2022 will be announced and included as part of the official record of the meeting.

2. **In Real Time:** If participating in real time via Zoom or phone, during the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called, use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: ePublicComment@scag.ca.gov.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select “Join Audio via Computer.”
4. The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), use the “raise hand” function located in the participants’ window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.

To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), press *9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.



EAC - Executive/Administration Committee
Members – July 2022

1. **Hon. Jan C. Harnik**
Chair, RCTC Representative
2. **Sup. Carmen Ramirez**
1st Vice Chair, Ventura County
3. **Hon. Art Brown**
2nd Vice Chair, Buena Park, RC District 21
4. **Hon. Clint Lorimore**
Imm. Past President, Eastvale, RC District 4
5. **Hon. Frank A. Yokoyama**
CEHD Chair, Cerritos, RC District 23
6. **Hon. David J. Shapiro**
CEHD Vice Chair, Calabasas, RC District 44
7. **Hon. Deborah Robertson**
EEC Chair, Rialto, RC District 8
8. **Sup. Luis Plancarte**
EEC Vice Chair, Imperial County
9. **Hon. Ray Marquez**
TC Chair, Chino Hills, RC District 10
10. **Hon. Tim Sandoval**
TC Vice Chair, Pomona, RC District 38
11. **Hon. Peggy Huang**
LCMC Chair, TCA Representative
12. **Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
13. **Hon. Larry McCallon**
Highland, RC District 7, Pres. Appt.
14. **Hon. Margaret Finlay**
Duarte, RC District 35, Pres. Appt.
15. **Hon. Kathleen Kelly**
Palm Desert, RC District 2, Pres. Appt.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



- 16. Hon. Nithya Raman**
Los Angeles, RC District 51, Pres. Appt.

- 17. Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative

- 18. Ms. Lucy Dunn**
Business Representative - Non-Voting Member

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
Wednesday, July 6, 2022
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Jan Harnik, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for persons to comment on any matter pertinent to SCAG's jurisdiction that is *not* listed on the agenda. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time. Public comment for items listed on the agenda will be taken separately as further described below.

General information for all public comments: Members of the public are encouraged, but not required, to submit written comments by sending an email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, July 5, 2022. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Any writings or documents provided to a majority of the Executive Administration Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, located at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 during normal business hours and/or by contacting the office by phone, (213) 630-1420, or email to aguilarm@scag.ca.gov. Written comments received after 5pm on Tuesday, July 5, 2022, will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee in real time during the meeting will be allowed up to a total of 3 minutes to speak on items on the agenda, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to equally reduce the time limit of all speakers based upon the number of comments received. If you desire to speak on an item listed on the agenda, please wait for the chair to call the item and then indicate your interest in offering public comment by either using the "raise hand" function on your computer or pressing *9 on your telephone. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted upon with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.



REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361
(Ruben Duran, BB&K Board Counsel)

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

CONSENT CALENDAR

Approval Items

2. Minutes of the Regular Meeting – June 1, 2022
3. Approve Two Regional Council Members' (President and First Vice President) and SCAG One Staff Member's Participation in the Vienna Social Housing Field Study, September 11-17, 2022
4. Contracts \$200,000 or Greater: Contract No. 21-047-MRFP- 24, Palmdale Housing Project
5. Contracts \$200,000 or Greater: Contract No. 21-047-MRFP-29, Objective Development Standards Bundle (Non-Los Angeles County)
6. Contracts \$200,000 or Greater: Contract No. 22-034-C01, Los Angeles Department of Transportation (LADOT) Wilshire Center/Koreatown Network Visioning & Quick Build Implementation
7. Contracts \$200,000 or Greater: Contract No. 22-042-C01, SCP Call 3 - GoSGV Engagement & Evaluation
8. Contracts \$200,000 or Greater: Contract No. 22-050-C01, City of Banning Comprehensive Active Transportation Plan & City of Lynwood Safe Routes to School Plan



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

9. Contracts \$200,000 or Greater: Contract No. 22-059-C01, Program Environmental Impact Report (PEIR) for the 2024 Regional Transportation Plan/Sustainable Communities Strategy (SCS) (the 2024 RTP/SCS)

10. Housing Bills of Interest

11. Transportation Bills of Interest

Receive and File

12. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999

13. CFO Monthly Report

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Clint Lorimore, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Michael Houston, Director of Legal Services/Chief Counsel
(213) 630-1467, houston@scag.ca.gov

Subject: Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION FOR EAC:

That the Executive/Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

RECOMMENDED ACTION FOR RC:

That the Regional Council (RC): (1) ratify the prior actions of the Executive/Administration Committee taken at its July 6, 2022 meeting relating to findings made pursuant to Government Code Section 54953(e)(3); (2) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the RC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (3) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the RC, EAC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis. Notwithstanding significant declines in COVID-19-related cases and hospitalizations from the winter of 2021-22 and the relaxing of COVID-19-related mandates, this State of Emergency is still in force. Additionally, recent variants (such as b.a.4 and b.a.5) have increased positivity in test results and hospitalizations in the region. Social distancing measures are also still being recommended, as further discussed below. Amendments to the Brown Act in Government Code section 54953(e) (hereafter, "Section 54953(e)") allow legislative bodies to conduct remote/teleconferenced meetings without posting the location of teleconferenced meeting sites or making such sites available to the public (as is required by Section 54953(b)(3)), provided that certain conditions facilitating "real time" public participation and other requirements are satisfied. SCAG's Regional Council Policy Manual permits the holding of remote and teleconferenced meetings in the manner permitted by Section 54953(e). Teleconference meetings include meetings that are held in a "hybrid" manner (that is, with both remote and "in-person" participation, and where the public is not permitted to attend in-person).

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have met pursuant to Section 54953(e), subdivision (1)(A). SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) provided that certain findings are made to continue doing so. Further, to continue meeting in such manner, the meetings must be held pursuant to the requirements of subdivision (e) of Section 54953.

This staff report includes findings that the EAC and RC can make to continue meeting remotely. Action by the EAC and RC will facilitate and authorize all of SCAG's legislative bodies (the RC, EAC, Policy Committees, other committees and task forces) to continue utilizing teleconference/videoconference meetings for a thirty-day period. Further continuation of this practice would require the EAC and/or RC to reconsider the then-current circumstances and make findings accordingly.

BACKGROUND:

The United States Secretary of Health and Human Services declared a public health emergency based on the threat cause by COVID-19 on January 31, 2020. The President of the United States issued a Proclamation Declaring a National State of Emergency Concerning COVID-19 beginning March 1, 2020. Thereafter, the Governor of California issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis on March 4, 2020. This proclamation has not yet been repealed or rescinded and is currently in force, notwithstanding declines in in COVID-19-related cases and hospitalizations from rates in the 2021-22 wintertime and the general relaxing of COVID-19-related mandates. As a result, a state of

emergency continues to be declared in California with respect to COVID-19. Additionally, COVID-19 variants, including the b.a.4 and b.a.5 variants, have recently demonstrated that the virus continues to transmit in public places, as evidenced by increase positivity in test results and an increase in COVID-related hospitalizations in the region.

Pursuant to Assembly Bill (AB) 361, which amended the Brown Act's teleconferencing provisions, Section 54953(e) allows legislative bodies to meet virtually without posting the remote meeting locations and without providing public access at such locations (as is generally required by section 54953(b)(3)), provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees. Additionally, Section 54953(e) imposes transparency requirements to the management of remote and teleconference public meetings held under this section. Specifically, Section 54953(e) imposes two requirements for remote public meetings:

1. Public agencies hosting teleconference meetings pursuant to Section 54953(e) in lieu of traditional in-person or teleconferenced meetings must permit direct "real time" public comment during the teleconference and must leave open the opportunity for public comment until the comment period is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration to allow actual public participation.
2. Any action by the governing body during a public teleconference meeting held under Section 54953(e) must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored.

SCAG has implemented the requirements for conducting public meetings in compliance with the prior executive orders and Section 54953(e). Teleconference accessibility via call-in option or an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting of SCAG legislative bodies, and on SCAG's website. Further, SCAG provides access for public comment opportunities in real time at the time noted on the agenda. The holding of remote meetings in compliance with Section 54953(e) promotes the public interests of facilitating robust public participation on a remote platform and, further, protecting the public, SCAG's members and its employees when congregating indoors and against recent variants (including variants b.a.4, b.a.5 and emerging variants) that pose health risks. Providing remote meetings also allows for the fully participation of SCAG's governing board members and staff who otherwise have

tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG's offices but for the accommodations in Section 54953(e).

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have met pursuant to provisions in Government Code section 54953(e)(1)(A) because a declared state of emergency exists and County of Los Angeles Public Health Department and the City of Los Angeles currently recommends a variety of social distancing measures (including recommended masking, recommending avoidance of crowded indoor spaces and to maintain six feet of social distancing, especially in cases where, as is the case here, the vaccination status of persons outside your household is unknown).¹ The continued importance of social distancing measures is exemplified by current local health order recommendations to continue adhering to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated.²

SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) if certain findings are periodically made and provided, further, that such meetings continue to be held pursuant to the requirements of subdivision (e) of Section 54953. The required findings include: (1) the legislative body has reconsidered the circumstances of the state of emergency and (2) that either (i) state or local officials continue to recommend measures to promote social distancing or (ii) an in-person meeting would constitute an imminent risk to the safety of attendees.

SCAG's Regional Policy Manual permits holding teleconference/videoconference meetings and permits the President to waive certain requirements in the Policy Manual where state law permits such waiver. Likewise, SCAG's Bylaws authorize the EAC to make decisions and take actions binding on SCAG if such decisions or actions are necessary prior to the next regular meeting of the Regional Council. (Art. V.C(3)(a).) Given the Regional Council's regular meeting on July 7th will occur following the meeting of the Executive Administration Committee held on July 6th and Policy Committee meetings held earlier on July 7th, SCAG's Bylaws authorize the EAC to make the findings contained in this staff report.

¹ See <https://coronavirus.lacity.org/> (visited March 9, 2022) Los Angeles County Public Health Department notation that social distancing is still a recommended practice.

² See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf> (City of Los Angeles Mayoral Order), noting "All persons living and working within the City of Los Angeles should continue to always practice required and recommended COVID-19 infection control measures at all times and when among other persons when in community, work, social, or school settings, especially when multiple unvaccinated persons from different households may be present and in close contact with each other, especially when in indoor or crowded outdoor settings." Also, noting "Consistent and correct mask use (covering nose and mouth) is especially important indoors when in close contact with others (less than six feet from) who are not fully vaccinated against COVID-19 or whose vaccination status is unknown."

If the findings below are made by the EAC, all SCAG legislative bodies (i.e., the RC, EAC, Policy Committees and other SCAG committees and task forces) are authorized to meet pursuant to Section 54953(e) for thirty days. Further continuation beyond this period would require the EAC and/or RC to reconsider the then-current circumstances.

FINDINGS:

The recommendations in this staff report are based on the following facts and findings, made pursuant to Government Code Section 54953(e)(3), which are incorporated into the recommended action taken by the EAC and RC, as noted above:

1. The EAC and RC have reconsidered the circumstances of the state of emergency initially declared by the Governor on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, relating to the COVID-19 public health crisis and find that the declaration remains in effect. The continuation of virtual meetings will allow for full participation by members of the public, consistent with continued social distancing recommendations, and will facilitate the purposes of such social distancing recommendations by preventing large crowds from congregating at in indoor facilities for extended periods of time. Given that the vaccination status of meeting participants (including members of the public) is not known, it is prudent to use caution in protecting the health of the public, SCAG's employees and its membership where, as here, adequate virtual means exist to permit the meeting to occur by teleconference/videoconference with the public being afforded the ability to comment in real time.³ Additionally, continuing virtual meetings allows for the fully participation of SCAG's governing board members and staff who otherwise have tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG's offices but for the accommodations in Section 54953(e). Allowing the continued participation of mildly ill persons by remote means while they isolate promotes the public interest.
2. The EAC and RC find that state and local officials continue to recommend measures to promote social distancing as exemplified by the discussion and footnoted provisions above.

³ See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf>, noting "People at risk for severe illness or death from COVID-19—such as unvaccinated older adults and unvaccinated individuals with underlying medical conditions associated with higher risk for severe COVID-19—and members of their household, should defer participating in activities with other people outside their household where taking protective measures, including wearing face masks and social distancing, may not occur or will be difficult, especially indoors or in crowded spaces. For those who are not yet fully vaccinated, staying home or choosing outdoor activities as much as possible with physical distancing from other households whose vaccination status is unknown is the best way to prevent the risk of COVID-19 transmission."

Further the Los Angeles County Department of Public Health and City of Los Angeles continue to recommend measures to promote social distancing, including recommendations to avoid crowded indoor spaces and to maintain six feet of social distancing, especially in cases where the vaccination status of persons outside a person's household is unknown. The continued importance of social distancing measures is exemplified by recent health order recommending the need to continued adherence to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated. Finally, SCAG's primary offices and its regional offices remain closed to the public in relation to the COVID-19 emergency declaration.

CONCLUSION:

Staff recommends the actions described above be taken based on the findings contained in this staff report. Should further remote meetings pursuant to Section 54953(e) be warranted, the EAC and/or RC are required to reconsider the circumstances and make findings to continue holding meetings in this manner.

FISCAL IMPACT:

None.



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
JUNE 1, 2022

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, JUNE 1, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Jan Harnik, President		RCTC
Hon. Carmen Ramirez, 1st Vice President		Ventura County
Hon. Art Brown, 2nd Vice President	Buena Park	District 21
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4
Hon. Frank Yokoyama, Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David J. Shapiro, Vice Chair, CEHD	<i>Calabasas</i>	District 44
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County
Hon. Ray Marquez, Chair, TC	<i>Chino Hills</i>	District 10
Hon. Peggy Huang, Chair, LCMC		TCA
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26
Hon. Margaret Finlay, President’s Appt.	Rosemead	District 35
Hon. Kathleen Kelly, President’s Appt.	<i>Palm Desert</i>	District 2
Hon. Larry McCallon, President’s Appt.	<i>Highland</i>	District 7
Hon. Nithya Raman, President’s Appt.	<i>Los Angeles</i>	District 51
Hon. Lucy Dunn		Business Representative

Members Not Present

Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative
Hon. Deborah Robertson, Chair, EEC	<i>Rialto</i>	District 8
Hon. Tim Sandoval, Vice Chair, TC	<i>Pomona</i>	District 38

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 3:01 p.m. President Harnik asked Second Vice President Art Brown, Buena Park, District 21, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG's jurisdiction that were not listed on the agenda.

She reminded the public to submit comments via email to ePublicComment@scag.ca.gov. The Clerk acknowledged there no written public comments for items not listed on the agenda.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

A MOTION was made (McCallon) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (Brown) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Ramirez, Shapiro, Solache, and Yokoyama (12)

NOES: None (0)

ABSTAIN: None (0)

2. Policy Development Framework for Connect SoCal 2024

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

Kome Ajise, Executive Director, reported that in June 2021, President Lorimore convened a strategic planning session for the EAC and executive staff to establish high-level work goals and priorities for the year. He noted that the resulting EAC Strategic Plan identified elevating and expanding policy leadership as a central measure to advancing the EAC's goals and priorities. He explained that among the tasks assigned to staff to expand policy leadership opportunities was the development of a Policy Development Framework for Connect SoCal. He reminded the EAC that in March, staff shared the draft Policy Development Framework to the EAC for feedback. Subsequently, in April, SCAG staff presented the draft to each Policy Committee and members provided direction to staff on areas for further discussion. He noted that at this meeting staff would be asking the EAC for final review and approval of the Policy Development Framework to provide a roadmap for staff as they develop agenda outlooks with each of the Policy Committee Chairs for the upcoming year. He further noted that the Policy Development Framework would also serve as a starting point for further discussion at the EAC retreat on establishing additional subcommittees to provide direction

on emerging issues and policy priorities identified by the Board since the adoption of Connect SoCal in 2020.

Sarah Jepson, Director of Planning, reported that the goal was to develop a Policy Development Framework for 2024 Connect SoCal that identifies priority policy issues for deeper discussion and establishes a sub-committee structure for policy education, engagement, and consensus building to guide visionary policy development for the next plan. She noted that the Policy Development Framework includes three major components: 1) the draft, vision and goals for the plan; 2) policy priority areas; and 3) a leadership schedule and outlook for policy development. She explained that the vision statement was intended to capture what they all want the region to be like in the future and that for the plan they had developed four simplified goals that align around the themes of mobility, communities, environments, and economy. Within each of those goals, the framework outlined sub goals about how they would achieve those. She also clarified that the framework identifies some emerging issues to focus on for the 2024 plan around equity and how they bring equity and resilience into all the elements of the plan. She also provided of an overview of plan issue areas as organized by the Policy Committees which included: System Preservation and Resilience, Sustainable Development, Demand and System Management, Transit Backbone, Complete Streets and Good Movement. She also noted new areas that were added to the plan like Key Connections. She stated this included Smart Cities and Job Centers, Housing Supportive Infrastructure, Go Zones, Accelerated Electrification and Shared Mobility and Mobility as a Service. She reported that as part of the discussions there was feedback on looking more at broadband and opportunities for how telework could be incorporated into the strategies for the plan, focusing on sustainable development, smart cities and housing supportive infrastructure, issues related to water energy and the use of our natural lands and brownfields, accelerated electrification, and the different options for fuels including hydrogen and biofuels. She further reported that in addition to the regular standing meetings, the policy framework proposes that they establish three new subcommittees focused on: 1) next generation infrastructure; 2) resilience and conservation; and 3) racial equity and regional planning. She explained that the purpose of these subcommittees would be to have more time to dive deeper into the key areas and provide recommendations to the policy committees on how they would be addressed holistically through the plan. She indicated that staff anticipates that the subcommittees will be made up of members from each county with participation from invited business or civic leaders and practitioners and would be launched sometime in August with their work completed by February so that their recommendations can be considered by the policy committees. She concluded indicating that next steps would be to put a survey out to all of the members soliciting their interest in participating in serving on the subcommittees, have discussions with the President and the Executive Officers on establishment of the subcommittees, and preparing the more detailed outlooks for each of them.

Regional Councilmember Larry McCallon, Highland, District 8, commented on accelerated electrification and the expansion of other fuels which he thought were very important because in his view the real future for zero emission was in hydrogen fuel cell technology.

Regional Councilmember Peggy Huang, TCA, indicated that as they looked into electrification and hydrogen, recycling should be an element of what they look at in the subcommittees or within the environmental goals because it affected groundwater contamination as well as the mining practices for batteries. She asked what the role of the consultant would be in terms of the development of this plan. She suggested that in an effort to avoid any onboarding issues with the consultant and to ensure the members looked at this, staff should not place the item on the Consent Calendar.

Ms. Jepson reported they were currently in the process of procuring a consultant to help with the overall outreach for Connect SoCal. She stated they needed this additional support during this time period where they had a lot of intensive work, both gathering feedback from the elected officials as well as the extensive outreach process that they went through with the communities in the cities. She indicated that as the procurement moved forward, they would go through the appropriate approvals.

Executive Director Ajise stated they always had consultants as part of a plan development, specifically on the outreach since they just did not have enough capacity in house to do it. He explained that more than half of their budget went out to cities and counties and a lot of that was consulting work for cities and counties, and consulting work for plan development. He also noted that staff would be mindful to make sure that the Board was aware of the process of procuring consultants.

First Vice President Ramirez, Ventura County, expressed concern for the water issue and thought it was a critical issue for them to focus on and trying to get people over the hump of thinking they could not build any more housing.

President Harnik asked if they needed to call out in the plan something else other than accelerated electrification. She suggested including sustainable and green energy sources because hydrogen fuel cell technology certainly seemed to be part of the solution. She stated the water issue was huge and thought they needed to call it out so they made sure they were paying attention to the water issue.

Regional Council Member Kathleen Kelly, Palm Desert, District 2, expressed that the accelerated electrification bullet point should be broadened and stated her perception was the same as Regional Council Member McCallon. She indicated hydrogen fuel cell had great promise to avoid creating additional environmental problems. She stated effective planning would entail not being

overly committed to yesterday's solution or today's solution and suggested using some kind of phrasing that keeps them open to tomorrow's solution.

President Harnik asked for a motion and asked how they wanted to handle the changes that were discussed. She indicated that they talked about more inclusive rather than just accelerated electrification and calling out water as one of their issues.

First Vice President Ramirez, Ventura County, stated she supported this and made the motion. Regional Council Member McCallon seconded the motion.

A MOTION was made (Ramirez) that the Executive Administration Committee recommend that the Regional Council adopt the Policy Development Framework for Connect SoCal 2024 and include the suggested changes on accelerated electrification and water. Motion was SECONDED (McCallon) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Ramirez, Shapiro, Solache, and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

3. REAP 2.0 Framework Update and Program Status Update

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

Ms. Jepson provided an update on REAP 2.0 and asked EAC to consider recommending approval of the REAP 2.0 Program Development Framework for consideration by the Regional Council in July. She reminded the EAC that SCAG was eligible to apply for \$246M as part of the state's Regional Early Action Planning Grant Program for 2021 to support transformative and innovative projects that implement the region's sustainable communities strategy (SCP) and help achieve goals of more housing and transportation options that reduce reliance on cars. She explained that REAP 2.0 has a broader set of goals that aims to achieve and look at ways in which they can continue to promote housing and infill development and also brings in the elements of the SCP, including reducing vehicle miles traveled. She further explained that as part of putting the application together for REAP 2.0, SCAG is required and received funding from the state to conduct significant outreach to shape the development of the regional program. She stated they had developed an outreach and engagement strategy with feedback from Subregional agencies to gain feedback and facilitate the

preparation of their final application by the deadline of December 31, 2022. She noted that they had a really quick turnaround in that all the funds needed to be obligated by June 2024 and expended by June 2026. She explained that to facilitate early engagement with the board and stakeholders on the design of the REAP program for the SCAG region, staff prepared a Program Development Framework that includes core objectives, guiding principles, main programmatic areas, major milestones and a schedule for allocating the funding available to SCAG through REAP 2.0. She indicated that the Program Framework includes the addition of the Subregional Partnership Program 2.0 as part of the proposed Early Action Initiatives and that the partnership program was requested by the Subregional Councils of Governments to build upon the model from REAP 1.0 and provide resources to subregions to support cities and counties in implementing projects and programs identified in their draft and/or final Housing Elements. She clarified that with this addition to the early action items, they were proposing that the share of funds that goes towards this effort be increased from 10% to 15% of budget and the remaining 85% focus more on implementation activities that will be further outlined in the Guidelines for the Housing Supportive Infrastructure Program and the CTC Partnership Program. Lastly, she indicated that the Framework includes a schedule with major milestones and also calls out key outreach activities and timelines.

Regional Council Member McCallon expressed making sure that the cities are involved in the process because several cities in his area raised the issue of local control.

A MOTION was made (Brown) that the Executive Administration Committee recommend that the Regional Council adopt SCAG’s REAP 2021 Program Development Framework (this item will be presented at the July Regional Council for approval). Motion was SECONDED (Solache) and passed by the following votes:

AYES: Brown, Finlay, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman Ramirez, Shapiro, Solache, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

President Harnik opened the Public Comment Period.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

First Vice President Ramirez asked for a brief presentation on Agenda Item 6.

Cindy Giraldo, Chief Financial Officer, reported that the Local Agency Investment Fund (LAIF) was offered by the state treasury department and was meant as an option for local agencies to invest their funds while meeting the stringent required investment guidelines that are required by the state. She indicated that LAIF allowed them to operate efficiently while still earning some interest on those funds. She stated that currently they had a contract with Los Angeles County where they invest their funds. However, that program had not really been designed for other agencies to participate through them and because of that it was not conducive to a remote or digital work environment. She indicated that by switching over to LAIF, which was really designed for local agency participation, they would be able to operate more efficiently in their cash management, moving funds, earning a better yield, and improving their operations.

Approval Items

4. Minutes of the Regular Meeting – May 4, 2022
5. Proposed Amendments to Regional Council Policy Manual Regarding Stipend and Travel Expenses for Ex Officio Business Representative
6. Authorizing Investment of SCAG's Funds in the State of California Local Agency Investment Fund
7. Contracts Amendment Greater Than 30% of the Contract's Original Value: Contract No. 17-026-C1, Professional Auditing Services, Amendment No. 9
8. Contracts \$200,000 or Greater: Contract No. 21-048-C01 MRFP 05, Sustainable Communities Program - Curb Space Data Collection & Inventory Study
9. Contracts \$200,000 or Greater: Contract No. 22-033-C01, Program Environmental Impact Report (PEIR)
10. SCAG Memberships and Sponsorships

Receive and File

11. 2020 Sustainable Communities Program (SCP) Call for Projects 1-4 Combined Update
12. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
13. CFO Monthly Report

A MOTION was made (Brown) to approve Consent Calendar, Items 4 through 10; Receive and File Items 11 through 13. Motion was SECONDED (Plancarte) and passed by the following votes:

AYES: Brown, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman Ramirez, Shapiro, Solache, and Yokoyama (13)

NOES: None (0)

ABSTAIN: Huang and Shapiro (2) Abstained on Agenda Item 4

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported SCAG had received \$3.5 million dollars from the State of California Workforce Development Board and stated that these grant funds would be used to support SCAG's Inclusive Economic Recovery Strategy. She also noted there was a lot of activity on the Go Human Mini-Grants program which dedicates \$250,000 for the award of mini-grants to community-based organizations who are seeking to increase the safety of active transportation. She reported that 26 subrecipients had been identified, and staff was hoping to finalize Memorandum of Understandings by the end of the month.

PRESIDENT'S REPORT

President Harnik announced the EAC Presidential Appointments as follows: Margaret Finlay, Duarte, District 35; Kathleen Kelly, Palm Desert, District 2; Larry McCallon, Highland, District 7; and Nithya Raman, Los Angeles, District 51. She also reported that the EAC retreat had been confirmed for Thursday, June 30th through Friday, July 1st at the Hotel Paseo in Palm Desert and indicated they would spend some time together as a team working through a strategic discussion for planning the year ahead. Lastly, she reported that the next meeting of the EAC was scheduled for Wednesday, July 6, 2022 at 3:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ajise provided a brief update on the 2020 Sustainable Communities Program (SCP) Call for Projects 1-4 and noted that the staff report in the agenda packet highlighted the equity-centered process and outcomes for the multiple Calls for Applications. He also provided an update on the Connect SoCal 2024: Local Data Exchange Launch and noted that on May 23, 2022, SCAG released important pieces of data for local jurisdictions to review as part of the Connect SoCal 2024 development. He indicated that this includes the preliminary forecast of household and job growth through 2050 at the jurisdiction and Transportation Analysis Zone (TAZ) levels and a planning survey. He explained that in the past cycles, jurisdictions had been asked to review and

approve data which staff subsequently aligned on the plan’s objectives but this time, based on feedback from the Technical Working Group, the policies from the last adopted plan had been integrated into the numbers so local jurisdictions could review them. He indicated this would give cities a better view of how regional policies may look at the local level—and a chance to refine them based on local knowledge and policies. He informed the EAC that over the next six months, SCAG would meet one-on-one with staff from all 197 local jurisdictions to discuss the review process, the projections, and other data. He also provided an update on the South Coast Air Quality Management District’s Notice of Intent to sue U.S. Environmental Protection Agency for failing to act on a previously submitted air plan. He indicated that the purpose of the NOI was to motivate EPA to develop a plan with the Air District to address the EPA’s role in regulating mobile sources of air pollution. He noted that SCAG was concerned because there were effects that they needed to be mindful of. He informed the EAC that he met with the Executive Officer of the Air District and would meet again to ensure the agencies are all coordinating.

FUTURE AGENDA ITEMS

There were no future agenda items.

ANNOUNCEMENTS

Regional Council Member Brown reported that the Orange County Council of Governments had dropped their attempt to become their own MPO.

ADJOURNMENT

There being no further business, President Harnik adjourned the Regular Meeting of the Executive Administration Committee at 4:11 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2022-23																Total M Attend To Dat
MEMBERS	CITY	Representing	JUN	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1													1
Sup. Carmen Ramirez, 1st Vice Chair		Ventura County	1													1
Hon. Art Brown, 2nd Vice Chair	Buena Park	District 21	1													1
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1													1
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1													1
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1													1
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0													0
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1													1
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1													1
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0													0
Hon. Peggy Huang, Chair, LCMC		TCA	1													1
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1													1
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1													1
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1													1
Hon. Larry McCallon, President's Appt.	Highland	District 7	1													1
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1													1
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0													0
Ms. Lucy Dunn, Ex-Officio Member	Lewis Group of Companies	Business Representative	1													1
			15		0	0	0	0	0	0	0	0	0	0	0	0

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - June 1, 2022)



AGENDA ITEM 3
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
September 15, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Jenna Hornstock, Deputy Director of Planning, Land Use
(213) 630-1448, hornstock@scag.ca.gov

Subject: Approve Two Regional Council Members' (President and First Vice
President) and SCAG One Staff Member's Participation in the Vienna
Social Housing Field Study, Sept 11-17, 2022

RECOMMENDED ACTION:

Recommend that the Regional Council approve: 1) the participation of Regional Council President Jan Harnik and 1st Vice President Carmen Ramirez, in accordance with Article VIII, Section F of the Regional Council Policy Manual, and one (1) SCAG staff, Jenna Hornstock, Deputy Director of Planning for Land Use, in accordance with the SCAG Employee Travel Policy, in the Global Policy Leadership Academy's Vienna Social Housing Field Study in Vienna, Austria from September 11 - 17, 2022; and 2) the expenditure of approximately \$27,000 to cover the participant fees and travel expenses which will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

SCAG was invited to send 3 participants to the inaugural Vienna Social Housing Field Study trip, being organized by the Global Policy Leadership Academy. The study trip will take place in Vienna, Austria and will include comprehensive programming from September 11-17, with travel dates added to the trip on September 10 and 18. The proposed SCAG delegation includes Regional Council President Jan Harnik and 1st Vice President Carmen Ramirez and SCAG's Deputy Director of Planning for Land Use, Jenna Hornstock. The SCAG delegation will join a total of 40 leaders from across the State, including State officials, elected officials from various levels of government, developers, architects and community advocates.

Program participants will learn from and engage with Viennese housing experts to gain firsthand knowledge about the Vienna Social Housing Model, with topics including the Viennese Land Procurement and Urban Renewal Fund, creating permanent affordability, and developer

competitions. The registration fee of \$7,500 per person includes all of the learning, hotel and food accommodations. Additional budget is allocated for flights and ancillary travel expenses, for a total approximate budget of \$27,000, which is budgeted in SCAG's General Fund, Project Number 800-0160.01.

BACKGROUND:

In 2019 SCAG was allocated \$47 million of funding through the Regional Early Action Planning Grant (REAP) to develop programs that accelerate and streamline housing production in the SCAG region. With the new REAP 2.0 program of 2021, SCAG will receive \$246 million to develop additional programs that support infill housing development and affirmatively furthering fair housing among other goals. With this unprecedented funding, SCAG's role and impact in supporting our region meet its housing production goals has grown exponentially.

At its June 1st meeting, the SCAG Executive Administration Committee adopted the REAP 2.0 Program Framework, which is being recommended for approval by the Regional Council at the July 7th meeting. The Framework describes creation of the Housing Supportive Infrastructure Program, which includes developing a technical assistance program to support public agencies with the re-development of publicly owned land into new housing opportunities. This proposed program is in response to the dramatic increase in the SCAG region's 6th cycle RHNA allocation, new State laws around development of publicly owned "surplus lands," and the loss of staff capacity and institutional knowledge at the local government level due to the dissolution of redevelopment in 2011. In the process of researching best practices around development of publicly owned land, SCAG staff learned about the Global Policy Leadership Academy's (GPLA) inaugural Vienna Social Housing Field Study.

About GPLA

The Global Policy Leadership Academy was founded to support established and emerging leaders in forging solutions to intractable global challenges. Their programs offer insights into root causes and adverse impacts, current problem-solving frameworks and best practices, forums for robust cross-sector collaboration and opportunities to apply knowledge and skills to real world challenges. SCAG is currently contracted with GPLA for the REAP 1.0-funded Housing Policy Leadership Academy (HPLA), which involves 8 subregional cohorts of 20-40 leaders attending trainings over a 10-month period. The HPLA also involves 4 regional housing policy forums, of which the first two were held in October 2021 and April 2022, and the third is planned for August 2022. SCAG's HPLA program was acknowledged with an Achievement Award by the National Association of Regional Councils in June 2022.

About the Vienna Social Housing Field Study Trip

Vienna, Austria is considered one of the world's most livable and affordable cities. In the 1920s, the City of Vienna began a pioneering **Social Housing Program** in response to rapid rent escalation,

overcrowding, and widespread housing insecurity that emerged after World War I. One hundred years ago, 10% of Viennese residents were living in squalid conditions. Today, 62% of Vienna's 1.7 million households live in high quality affordable housing, spending a fraction of the cost that the average California household spends on housing. Vienna has been ranked 10 times as the **most livable city in the world**.

GPLA in cooperation with the Vienna International Building Exhibition designed the Field Study program to give California local, regional, and state housing policy leaders a deep understanding of the Vienna Social Housing Program and an opportunity to learn how Vienna came to be one of the most livable cities in the world, and in particular to give insight into best practices in affordable, mixed-income housing.

The Vienna Social Housing Field Study takes a deep dive into Vienna's Social Housing Model to understand the forces that shape Vienna's unique approach to housing, and to evaluate how Vienna's model compares to and can help scale production for California's affordable housing system. Participants will learn from and engage with Viennese housing experts to gain firsthand knowledge about the housing ecosystem in Vienna from urban design, construction, financing, land management and subsidies to newer strategies for environmental sustainability and climate resilience. Participants will learn about Vienna's policy of "Social Mixing" which promotes inclusion through mixed income communities. The program will take a close look at Vienna's response to the growing need for deeper affordability and housing options for diverse populations, including young adults 20-30, single parents, seniors, newly arrived refugees and people experiencing homelessness. The Field Study Program includes:

- Daily lectures, symposia, gatherings, exhibits, and field trips
- Curriculum topics such as:
 - History of Social Housing in Vienna, 1917 – 2022
 - Urban Planning and Urban Design
 - Vienna Land Procurement and Urban Renewal Fund
 - Creating Permanent Affordability for All
 - Developer Competitions
 - Housing Subsidies in Vienna
 - Creating a Walkable and Bikeable City

Beyond SCAG's three allotted spots, participants will include senior officials at the state, regional and local levels, in particular those working on housing policy, as well as affordable housing developers, financing entities, urban planners, housing advocates and philanthropy.

Participation in the Field Study tour aligns with SCAG's work in developing the REAP 2.0 program application as well as the Housing Supportive Infrastructure Program identified as a Key Connection in the adopted 2020 Connect SoCal Plan. Further, the models and concepts in the Field Study



program align with regular feedback from members of the Community, Economic and Human Development committee regarding the desire to create mixed-income communities to meet RHNA housing production goals. The SCAG delegation will extract lessons on innovative and scalable solutions to development of publicly owned land and will incorporate those lessons into proposed program guidelines for the Surplus Land technical assistance program to be funded with SCAG's REAP 2.0 funding. Participation in the Field Study will also further SCAG's growing prominence in State level discussions on housing policy and production.

SCAG staff is seeking approval for the participation of Regional Council President Jan Harnik, First Vice President Carmen Ramirez and SCAG's Deputy Director of Planning for Land Use, Jenna Hornstock. The cost of the Field Study trip is \$7,500 per person. The price includes instruction, 6 nights at the Intercontinental Hotel in Vienna, ground transportation, and meals. Airfare is not included, and proposed budget of \$27,000 includes an estimated \$1,500 per person for airfare, parking and incidentals, all subject to SCAG's allowable travel expense rates and requirements. Funding will be allocated from SCAG's General Fund, Project Number 800-0160.01. Per SCAG Travel Policy, foreign travel requires Regional Council approval.

For more information regarding the Vienna Social Housing Field Study, please follow these links:
[Vienna Social Housing Academy – GPLA](#)

FISCAL IMPACT:

The proposed expenditure of up to \$27,000 will be allocated from the General Fund, Project Number 800-0160.01



AGENDA ITEM 4
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
MAY 11, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-047-MRFP- 24, Palmdale
Housing Project

RECOMMENDED ACTION:

Approve Contract No. 21-047-MRFP-24 in an amount not to exceed \$557,773 with LeSar Development Consultants to provide planning and development assistance to the City of Palmdale to facilitate shovel ready development of 13 acres of surplus land owned by the City and the local school district into an affordable workforce housing "Project Site." Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The goal of this project is to provide planning and development assistance to the City of Palmdale to facilitate shovel ready development of 13 acres of surplus land owned by the city and the local school district into affordable workforce housing. The consultant shall support the acceleration of housing production, identify community housing needs, conduct environmental study, and analyze market viability. This contract is funded with Regional Early Action Plan (REAP) funds, exceeds \$500,000 and was procured outside of On-Call Services (OCS) Bench (after attempting to procure from it), therefore in accordance with Agenda Item No. 6, on the April 1, 2021, Regional Council (RC) Agenda, it requires the RC's Approval.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
LeSar Development	The consultant shall provide planning assistance for the City of Palmdale, develop a	\$557,773



Consultants
(21-047-MRFP-
24)

financing plan, housing feasibility study, initial study, transportation memorandum, public outreach materials, and facilitate public workshops to accelerate housing production.

FISCAL IMPACT:

Funding of \$557,773 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4887Y0.01.

ATTACHMENT(S):

1. Contract Summary 21-047-MRFP-24
2. Contract Summary 21-047-MRFP-24 COI

CONSULTANT CONTRACT NO. 21-047- MRFP-24

Recommended Consultant: LeSar Development Consultants

Background & Scope of Work: The goal of this project is to provide planning and development assistance to the City of Palmdale to facilitate shovel ready development of 13 acres of surplus land owned by the City and the local school district into affordable workforce housing “Project Site”. The Project Site is currently designated Single-Family Residential (minimum lot size of 7,000 square feet) and the anticipated development will likely require both a General Plan Amendment and Zone Change. While this portion of the project should be noted within the environmental document, the City of Palmdale anticipates taking the lead on processing both the General Plan Amendment and Zone Change, as needed. In addition, as part of the development assistance effort, the City of Palmdale needs a feasibility analysis performed, initial environmental study completed along with the appropriate environmental studies, and basic entitlement plans prepared in order to advance the development project. The project is intended to accelerate housing production by identifying community housing needs and analyzing market viability.

Consultant shall be responsible for project management, conducting financial and housing feasibility analysis, entitlement level plans, initial study, and public outreach.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Financing plan and financial feasibility analysis;
- Project description for use with initial study;
- Transportation Memorandum;
- Public workshops; and
- Presentation materials for Planning Commission.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians

Contract Amount:

Total not to exceed	\$557,773
LeSar Development Consultants (Prime Consultant)	\$243,593
Arellano & Associates (Subconsultant)	\$74,340
Fehr & Peers (Subconsultant)	\$13,340
Kimley Horn & Associates, Inc. (Subconsultant)	\$106,997
Rincon Consultants Inc. (Subconsultant)	\$34,047
Van Meter Williams Pollack LLP (Subconsultant)	\$85,456

Contract Period: Notice to Proceed through June 30, 2023.

Project Number(s): 300-4887.01 \$557,773
Funding source: Regional Early Action Planning (REAP) Grants AB 101

Funding of \$557,773 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4887Y0.01.

Attachment: Contract Summary 21-047-MRFP-24 (Contracts \$200,000 or Greater: Contract No. 21-047-MRFP- 24, Palmdale Housing Project)

Request for Proposal (RFP):

SCAG staff notified 4,150 firms of the release of RFP No. 21-047-MRFP-24 via SCAG's Solicitation Management System. A total of 55 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation:

LeSar Development Consultants

\$557,773

- Arellano & Associates (subconsultant)
- Fehr & Peers (subconsultant)
- Kimley Horn & Associates, Inc. (subconsultant)
- Rincon Consultant's Inc. (subconsultant)
- Van Meter Williams Pollack LLP (subconsultant)

After receiving only one (1) proposal, staff surveyed 55 firms that downloaded the RFP to determine why each did not submit a proposal. One (1) firm responded to staff's inquiry, which disclosed the main reason this firm did not propose was due to personal emergency. Note staff advertised the RFP for the normal four (4) week period and issued Addendum extending due date by one (1) week. Staff believes that resoliciting for a third time was not likely to yield a different result and needed to maintain the project's schedule and therefore proceed to evaluate the one (1) offer.

Basis for Selection:

The PRC recommended LeSar Development Consultants, for the task order award because the Consultant:

- Demonstrated excellent experience working in the SCAG region and bring skills in Environmental and CEQA related analysis, transit-oriented development housing policy and financing of affordable housing new construction, rehabilitation projects, and entitlements;
- Demonstrated knowledge of City of Palmdale planning policies and how they relate the project; and
- Demonstrated capacity to complete the work by providing a clear division of labor among key project staff including assignment of tasks to key staff members

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 21-047-MRFP-24 in an amount not to exceed \$557,773 with LeSar Development Consultants to provide planning and development assistance to the City of Palmdale to facilitate shovel ready development of 13 acres of surplus land owned by the City and the local school district into an affordable workforce housing "Project Site." Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract amendment on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
LeSar Development Consultants (prime consultant)	No - form attached
Arellano & Associates (subconsultant)	No - form attached
Fehr & Peers (subconsultant)	No - form attached
Kimley Horn & Associates, Inc. (subconsultant)	No - form attached
Rincon Consultants, Inc. (subconsultant)	No - form attached
Van Meter Williams Pollack LLP (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: LeSar Development Consultants
Name of Preparer: Alison Marczuk
Project Title: Palmdale Housing Project
RFP Number: No. 21-047-MRFP 24, 2-B (HSD) **Date Submitted:** 2/7/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

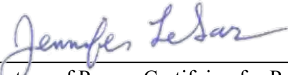
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jennifer LeSar, hereby declare that I am the (position or title) President and CEO of (firm name) LeSar Development Consultants, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/7/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 2/7/2022
Signature of Person Certifying for Proposer Date
(original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Van Meter Williams Pollack, LLP
Name of Preparer: Rick Williams
Project Title: Palmdale Housing Project
RFP Number: No. 21-047-MRFP-24, 2-B (HSD) **Date Submitted:** 2/2/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Rick Williams, hereby declare that I am the (position or title) Founder, Architect / Urban Design, of (firm name) Van Meter Williams Pollack, LLP, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/2/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


2/2/22

 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Fehr & Peers
Name of Preparer: Sarah Brandenburg
Project Title: SCAG- Palmdale Affordable Housing Project
RFP Number: 21-047-MRFP-24 2-B (HSD) Date Submitted: 1/28/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sarah Brandenburg, hereby declare that I am the (position or title) Principal of (firm name) Fehr & Peers, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/28/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 1/28/2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Kimley-Horn and Associates, Inc.
Name of Preparer: Alyssa S. Phaneuf, Vice President
Project Title: 2-B (HSD) - Palmdale Housing Project
RFP Number: 21-047-MRFP 24 **Date Submitted:** January 25, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Alyssa S. Phaneuf, hereby declare that I am the (position or title) Vice President of (firm name) Kimley-Horn and Associates, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/25/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


January 25, 2022

Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Rincon Consultants, Inc.
Name of Preparer: Deanna Hansen
Project Title: SCAG Palmdale Housing Project REAP Program
RFP Number: 21-047-MRFP 24, 2-B (HSD) **Date Submitted:** January 28, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

- 5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Deanna Hansen, hereby declare that I am the (position or title) Vice-President of (firm name) Rincon Consultants, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 28, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ January 28, 2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Arellano Associates
Name of Preparer: Genoveva L. Arellano
Project Title: Palmdale Housing Project.
RFP Number: 21-047-MRFP 24, 2-B (HSD) **Date Submitted:** 2/4/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Genoveva L. Arellano, hereby declare that I am the (position or title) Principal of (firm name) Arellano Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/28/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 1/28/2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior Contract Award.



AGENDA ITEM 5
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 21-047-MRFP-29, Objective
Development Standards Bundle (Non-Los Angeles County)

RECOMMENDED ACTION:

Approve Contract No. 21-048-MRFP-29 in an amount not to exceed \$638,400 with Crandall and Arambula to assist staff with an electric vehicle charging station study for the Cities of Coachella, Grand Terrace, Newport Beach, and Westminster. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

This project will assist the cities revise and adopt Objective Development Standards (ODS), implement Housing Community Development (HCD) prohousing guidelines, policies, and programs, revise and adopt housing supportive parking policies and programs. This contract is funded with Regional Early Action Plan (REAP) funds, exceeds \$500,000 and was procured outside of On-Call Services (OCS) Bench (after attempting to procure from it), therefore in accordance with Agenda Item No. 6, on the April 1, 2021, Regional Council (RC) Agenda, it requires the RC's Approval.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Crandall and Arambula (21-047-MRFP 29)	The consultant shall provide planning assistance for four (4) jurisdictional cities to revise and adopt Objective Development Standards (ODS), implement Housing	\$638,400



Community Development (HCD) prohousing guidelines, policies, and programs, revise, and adopt housing supportive parking policies and programs.

FISCAL IMPACT:

Funding of \$638,400 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4887Y0.01.

ATTACHMENT(S):

1. Contract Summary 21-047-MRFP-29
2. Contract Summary 21-047-MRFP-29 COI

CONSULTANT CONTRACT NO. 21-047-MRFP-29

Recommended Consultant: Crandall and Arambula

Background & Scope of Work: This Regional Early Action Planning (REAP) project is to provide planning assistance for the following cities: Coachella, Grand Terrace, Newport Beach, and Westminster. Specifically, this project will assist jurisdictions of the cities with revising and adopting Objective Development Standards (ODS), implement Housing Community Development (HCD) prohousing guidelines, policies, and programs, revise, and adopt housing supportive parking policies and programs.

The Consultant shall develop and implement object development standards to streamline housing permitting and production, reducing costs through faster permitting and introducing certainty in local design and development standards.

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:
1. Development and Permit Fee Online Calculator; and
2. Public Outreach, Presentations, and Communication.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount: **Total not to exceed** **\$638,400**
CRANDALL AND ARAMBULA (prime consultant)

Contract Period: Notice to Proceed through June 30, 2023

Project Number(s): 300-4887Y0.01 \$638,400
Funding source(s): Regional Early Action Planning (REAP) Grant AB101 Funds

Funding of \$638,400 is available in the FY 2022-23 Overall Work Program (OWP) in Project Number 300-4887Y0.01.

Request for Proposal (RFP): SCAG staff notified 4,012 firms on the bench of the release of RFP 21-047-MRFP 29 via SCAG's Solicitation Management System website. A total of 40 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

Crandall And Arambula (no subconsultants)	\$638,400
Woodsong & Associates (6 subconsultants)	\$641,500

Selection Process: The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposal, the PRC interviewed both offeror.

The PRC consisted of the following individuals:

Grieg Asher, Project Manager II, SCAG

Jaime Murillo, Sr. Planner, City of Newport Beach
Alice Tieu, Associate Planner, City of Westminster
Gabriel Perez, Development Services Director, City of Coachella

Basis for Selection:

The PRC recommended Crandall and Arambula for the contract award because the consultant:

- Demonstrated the best understanding of various challenges of updating Objective Development Standards policy, code, and practice;
 - Has the best direct experience supporting and developing housing policy in Southern California, which provides an intimate understanding of pain points and best practices during permitting and construction processes;
 - Demonstrated the best experience in stakeholder outreach;
 - Clearly presented the best need for SCAG's multi-disciplinary experts by proposing a project team specializing in planning, zoning, policy, affordable housing, economics, and equitable, inclusive community outreach and capacity building; and
- Proposed the lowest price and the highest number of labor hours.

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 21-048-MRFP-29 in an amount not to exceed \$638,400 with Crandall and Arambula to assist staff with an electric vehicle charging station study for the Cities of Coachella, Grand Terrace, Newport Beach, and Westminster. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Crandall and Arambula (prime consultant)	Yes - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-047-MRFP 29, 3-A2 (HSD)

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

Name of Firm: Crandall Arambula

Name of Preparer: Don Arambula

Project Title: Objective Development Standards Bundle (Non-Los Angeles County),

Date Submitted: 2/25/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Don Arambula, hereby declare that I am the (position or title) Principal of (firm name) Crandall Arambula, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/25/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

2/25/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 6
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-034-C01, Los Angeles
Department of Transportation (LADOT) Wilshire Center/Koreatown
Network Visioning & Quick Build Implementation

RECOMMENDED ACTION:

Approve Contract No. 22-034-C01 in an amount not to exceed \$1,099,699, with KOA Corporation, to assist with developing the LADOT Wilshire Center Active Transportation Network Visioning and Quick Build Implementation in the Wilshire Center/Koreatown neighborhoods of Central Los Angeles. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The consultant shall assist with developing the LADOT Wilshire Center Active Transportation Network Visioning and Quick Build Implementation that will deliver safe, connected neighborhood streets for walking, cycling, and rolling in the Wilshire Center/Koreatown neighborhoods of Central Los Angeles.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; and Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:



<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KOA Corporation (22-034-C01)	The consultant shall assist with developing the LADOT Wilshire Center Active Transportation Network Visioning and Quick Build Implementation in the Wilshire Center/Koreatown neighborhoods of Central Los Angeles.	\$1,099,699

FISCAL IMPACT:

Funding of \$456,057 is available in the FY 2022-23 OWP budget in Project Number 275-4892X7.02, and the remaining funding is expected to be available in FY 2023-24 and FY 2024-25 OWP, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-034-C01
2. Contract Summary 22-034-C01 COI

CONSULTANT CONTRACT NO. 22-034-C01

**Recommended
Consultant:**

KOA Corporation

**Background &
Scope of Work:**

The consultant shall assist with developing the Los Angeles Department of Transportation (LADOT) Wilshire Center Active Transportation Network Visioning and Quick Build Implementation that will deliver safe, connected neighborhood streets for walking, cycling, and rolling in the Wilshire Center/Koreatown neighborhoods of Central Los Angeles. The project is intended to remove barriers to active travel, address critical safety needs, and connect destinations within the project area, which is defined by 4th Street, Pico Boulevard, Vermont Avenue and Western Avenue. The project will implement improvements to address gaps in an active transportation network that serves multiple LADOT Safe Routes to School (SRTS) Top 50 schools, representing the highest need areas in the City of Los Angeles. By co-powering historically-excluded groups through inclusive programming, collaborative plan development and rapid implementation, the project prioritizes authentic engagement.

This project supports the goals outlined in the adopted 2020 Connect SoCal, the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) Active Transportation Technical Report. This project supports regional planning by advancing active transportation in local jurisdictions, supporting equitable public engagement, reducing motorized VMT and aims to reduce local and regional GHG emissions.

In addition, the consultant shall implement one *Go Human* event. *Go Human* events provide an opportunity to educate and engage residents and stakeholders on active transportation safety and encouragement and showcase innovative design treatments that are catalytic in maximizing walking and biking in the community. The *Go Human* event will help maximize opportunities for public input and build excitement around the project.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Completing a high priority, high-value section of the network through Quick Build installation that safely connects to existing and planned bicycle network facilities on 4th Street, 7th Street and 11th Street, actualizing the vision of the Mobility Plan 2035;
- Planning and implementing safe connections between the SRTS Top 50 schools;
- Improving access to transit in the project area with first/last mile connections identified and prioritized by the community, measured by plan connectivity to transit stops and qualitative survey data;
- Improving access to regional job centers and economic opportunities;
- Collecting data to further develop existing Level of Traffic Stress (LTS) analysis and database; and

- Preparing highly competitive, application-ready plans for Caltrans Active Transportation Program (ATP), Sustainable Growth Council grants, and other funding programs.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:	Total not to exceed	\$1,099,699
	KOA (prime consultant)	\$751,888
	Toole Design Group, LLC (subconsultant)	\$135,524
	Nelson\Nygaard Consulting Associates, Inc. (subconsultant)	\$101,054
	Here Design Studio, LLC dba Here LA (subconsultant)	\$66,212
	Leslie Scott Consulting (subconsultant)	\$45,021

Contract Period: Notice to Proceed through June 30, 2025

Project Number(s): 275-4892X7.02 \$456,057

Funding source(s): Sustainable Communities Program ATP Cycle 5 Plans

Funding of \$456,057 is available in the FY 2022-23 OWP budget in Project Number 275-4892X7.02, and the remaining funding is expected to be available in FY 2023-24, and FY 2024-25 OWP, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 3,315 firms of the release of RFP 22-034 via SCAG’s Solicitation Management System website. A total of 92 firms downloaded the RFP. SCAG received the following five (5) proposals in response to the solicitation:

KOA Corporation (4 subconsultants)

Alta Planning + Design, Inc. (1 subconsultant)

Buro Happold Consulting Engineers, Inc. (5 subconsultants)

Mark Thomas & Company, Inc. (3 subconsultants)

Sam Schwartz Engineering, DPC (5 subconsultants)

Note: This solicitation was conducted as an Architectural and Engineering (A&E) procurement and therefore as required by law each offeror was evaluated based on qualifications and not cost. The Proposal Review Committee ranked KOA as the highest (most qualified) proposer and the other three (3) offeror’s cost proposals were kept sealed.

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Dorothy Le Suchkova, Senior Regional Planner (Project Manager), SCAG
Margot Ocañas, Safe Routes to School Director, City of Los Angeles
Clare Eberle, Acting Supervising Transportation Planner, City of Los Angeles

Basis for Selection:

The PRC recommended KOA Corporation for the contract award because the consultant:

- Demonstrated the best qualifications, particularly regarding construction, engineering, planning and in-depth community engagement expertise;
- Demonstrated the best understanding of the project, specifically the connection between the project scope and setting it up on the queue for the ATP funding cycle. They also provided the most thorough assessment of the context of the project area, and the need for more creative approaches to traditional engagement;
- Provided the best technical approach, for example their use of many analytic value-add tools like Urban Footprint, Safe Streets Priority Finder, and Bicycle Network Analysis; strategic art-based touchpoints; and
- Provided the most realistic timeframe for the level of effort proposed, specifically a very comprehensive schedule and realistic assessment of timing, with flexibility, for key deliverables.

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 22-034-C01 in an amount not-to-exceed \$1,099,699, with KOA Corporation, to assist with developing the LADOT Wilshire Center Active Transportation Network Visioning and Quick Build Implementation in the Wilshire Center/Koreatown neighborhoods of Central Los Angeles. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KOA Corporation (prime consultant)	No - form attached
Toole Design Group, LLC (subconsultant)	Yes - form attached
Nelson\Nygaard Consulting Associates, Inc. (subconsultant)	No – form attached
Here Design Studio, LLC dba Here LA (subconsultant)	No – form attached
Leslie Scott Consulting	No – form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KOA Corporation
Name of Preparer: Joel Falter
Project Title: LADOT Wilshire Center/Koreatown Network Visioning & Quick-Build Implementation
RFP Number: 22-034 **Date Submitted:** February 7, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If “yes,” please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Joel Falter, hereby declare that I am the (position or title) Principal of (firm name) KOA Corporation, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated February 7, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Joel Falter

Digitally signed by Joel Falter
Date: 2022.02.02 13:44:39 -08'00'

February 7, 2022

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Toole Design Group, LLC
Name of Preparer: Sonia Sanchez
Project Title: Los Angeles Department of Transportation (LADOT) Wilshire Center/Koreatown Network Visioning & Quick Build Implementation
RFP Number: RFP No. 22-034 **Date Submitted:** January 24, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
Hon. Mike Bonin	2017	\$100
Hon. Eric Garcetti	2017	\$200

*a hired manager of a local office made these contributions prior to employment at Toole Design, this person is no longer employed at Toole Design.

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Roswell Eldridge, hereby declare that I am the (position or title) Executive Vice President | Chief Operating Officer of (firm name) Toole Design Group, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 24, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

January 24, 2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Leslie Scott Consulting
Name of Preparer: Leslie Scott
Project Title: LADOT Wilshire Center/Koreatown Network Visioning & Quick Build Implementation
RFP Number: RFP 22-034 Date Submitted: January 26, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Leslie Scott, hereby declare that I am the (position or title) Principal Consultant of (firm name) Leslie Scott Consulting, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 26, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


January 26, 2022

Signature of Person Certifying for Proposer Date
(original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Nelson\Nygaard Consulting Associates, Inc.
Name of Preparer: Jennifer Wieland, Managing Director
Project Title: LADOT Wilshire Center/Koreatown Network Visioning & Quick Build Implementation
RFP Number: No. 22-034 **Date Submitted:** February 7, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jennifer Wieland, **hereby declare that I am the (position or title)** Managing Director **of (firm name)** Nelson\Nygaard Consulting Associates, Inc., **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 26, 2022 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****

Jennifer Wieland

Signature of Person Certifying for Proposer
(original signature required)

January 26, 2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-034

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Here Design Studio, LLC (Here LA)
Name of Preparer: Shannon Davis
Project Title: Co-Director
RFP Number: 22-034 **Date Submitted:** 1/27/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Shannon Davis, hereby declare that I am the (position or title) Co-Director of (firm name) Here Design Studio, LLC (Here LA) and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/27/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



1/27/2022

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 7
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-042-C01, SCP Call 3 -
GoSGV Engagement & Evaluation

RECOMMENDED ACTION:

Approve Contract No. 22-042-C01 in an amount not to exceed \$346,204 (subject to final negotiation) with Alta Planning + Design, Inc., to analyze program data collected to evaluate and quantify vehicle-miles-traveled (VMT) reductions. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration. 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

EXECUTIVE SUMMARY:

The Consultant in coordination with SCAG, SGVCOG, and GoSGV Program partners, will analyze Program data collected to evaluate and quantify vehicle-miles-traveled (VMT) reduction. The Project shall also produce recommendations to maximize GoSGV adoption and VMT/GHG reductions.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Alta Planning +Design, Inc. (22-042-C01)	The Consultant, in coordination with SCAG, SGVCOG, and GoSGV Program partners, will analyze Program data collected to evaluate and quantify vehicle-miles-traveled (VMT)	\$346,204

reductions. To the extent that such data is available, the Consultant will also evaluate aggregated location-based data to identify opportunities for Program and/or bike infrastructure expansion. To serve disadvantaged communities, the Consultant, in coordination with SGVCOG, will develop and implement innovative community engagement campaigns geared towards local residents. The Project shall also produce recommendations to maximize GoSGV adoption and VMT/GHG reductions.

FISCAL IMPACT:

Funding of \$346,204 is available in the FY 2022-23 OWP budget in Project Number 275-4895.02 and unspent amount in the FY 2022-23 is anticipated to be carried over to FY 2023-24 OWP budget in Project Number 275-4895.02 subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-042-C01
2. Contract Summary 22-042-C01 COI

CONSULTANT CONTRACT NO. 22-042-C01

Recommended Consultant:

Alta Planning + Design, Inc.

Background & Scope of Work:

With funding from Caltrans’ Active Transportation Program-Greenhouse Gas Reduction Fund (ATP-GGRF), the San Gabriel Valley Council of Governments (SGVCOG) is launching the GoSGV Regional E-Bike Share Program (“**Program**”) in early 2022, which will allow San Gabriel Valley residents to rent e-bikes for extended periods of time and provide an additional low-emissions transportation option for residents.

In the proposed SCAG Project (“**GoSGV Engagement & Evaluation Project**”), the Consultant, in coordination with SCAG, SGVCOG, and GoSGV Program partners, will analyze Program data collected to evaluate and quantify vehicle-miles-traveled (VMT) reductions. To the extent that such data is available, the Consultant will also evaluate aggregated location-based data to identify opportunities for Program and/or bike infrastructure expansion. To serve disadvantaged communities, the Consultant, in coordination with SGVCOG, will develop and implement innovative community engagement campaigns geared towards local residents. The Project shall also produce recommendations to maximize GoSGV adoption and VMT/GHG reductions.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- The GoSGV Engagement & Evaluation Project will study the ways in which the SGVCOG – and, by extension, other local governments in the SCAG Region – can promote the use of active modes through the design and implementation of local bikeshare programs, which expand private access to shared e-bikes and scooters using smartphone-based technology, and which can also serve to reduce VMT, greenhouse gas (GHG) emissions, and vehicle traffic throughout the SCAG region;
- Trips made by shared e-bikes would contribute to regional and statewide air quality goals, while increasing the mobility of San Gabriel Valley residents and offering sustainable first-/last-mile connections to transit; and
- Through community-centered engagement and evaluation, this Project will maximize the chances of successful GoSGV implementation, identify best practices and recommend improvements to the program.

Strategic Plan:

This item supports the following SCAG Strategic Plan Goals:

Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians;

Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration; and

Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

Contract Amount:

Total not to exceed	\$346,204
Alta Planning + Design, Inc. (prime consultant)	\$296,080
Day One (subconsultant)	\$50,123

Contract Period: Notice to Proceed through February 28, 2024

Project Number(s): 275-4895UB.02 \$306,494.40
275-4895E.02 \$39,709.60

Funding source(s): FY23 SB1 Sustainable Communities (SC) Formula and Transportation Development Act (TDA).

Funding of \$346,204 is available in the FY 2022-23 OWP budget in Project Number 275-4895.02, and unspent amount in the FY 2022-23 is anticipated to be carried over to FY 2023-24 OWP budget in Project Number 275-4895.02, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 1935 firms of the release of RFP 22-042-C01 via SCAG’s Solicitation Management System website, PlanetBids. A total of 36 firms downloaded the RFP. SCAG received the following proposal in response to the solicitation:

Alta Planning + Design, Inc. (1 subconsultant) \$346,204

After receiving only one proposal, staff surveyed 36 firms that downloaded the RFP to determine why each did not submit a proposal. 4 firms responded to staff’s inquiry, which disclosed the main reason these firms did not respond was they did not have enough time to submit proposal and did not have the required expertise. Note staff advertised the RFP for a six (6) week period. The normal period is four (4) weeks. Staff requested and received Caltrans authorization to proceed evaluating the single offer received.

Selection Process: The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations.

The PRC consisted of the following individuals:

- Jeremy Marks (Project Manager), Junior Planner, SCAG
- Marisa Laderach, Senior Regional Planner, SCAG
- Caitlin Sims, Principal Management Analyst, SGVCOG
- Katie Ward, Senior Management Analyst, SGVCOG

Basis for Selection: The Proposal Review Committee (PRC) evaluated the proposal in accordance with the criteria set forth in the request for offer. Staff also conducted the selection process in a manner consistent with all applicable federal and state contracting regulations, including receiving Caltrans District 7’s approval of evaluating the single offer received, given they are responsible for administer the funding for this project.

The PRC recommended Alta Planning + Design for the contract award because the consultant:

- Clearly described approaches for completing envisioned project tasks, and demonstrated a solid understanding of the project’s intent;

- Proposed innovative and creative approaches to data collection and analysis, as well as community/public engagement activities, and goes above and beyond what was included in the SOW (e.g., proposes a “Level of Traffic Stress Analysis” to study quality of the existing bikeway network in the GoSGV program area);
- Demonstrated that both prime and sub have relevant experience implementing projects of similar size and scope as the “GoSGV Engagement & Evaluation” project, both in and around the GoSGV program area, with the prime consultant carrying ample experience in bike share planning/evaluation and sub consultant carrying substantial experience relating to engaging local community groups in the San Gabriel Valley;
- Provided clear technical approach for performing program-level assessments of the GoSGV program, including analyses of “GPS breadcrumb” data, wherein consultant would use available GPS data and software tools to produce a temporal view of travel patterns by GoSGV users, which can subsequently be used to inform engagement, programmatic recommendations, and performance monitoring activities; and
- Proposed realistic project costs to perform all the scope of work, which are attainable using available project resources and are in line with SCAG’s independent cost estimate. Proposed project management methods and plans are detailed, and align with the project needs described in SCAG PM’s scope of work.

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 22-042-C01 in an amount not to exceed \$346,204 (subject to final negotiation) with Alta Planning + Design, Inc., to analyze program data collected to evaluate and quantify vehicle-miles-traveled (VMT) reductions. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Alta Planning + Design, Inc. (prime consultant)	No - form attached
Day One(subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-042

RFP No./Contract No. No. 22-042

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Alta Planning + Design, Inc.

Name of Preparer: Emily Duchon

Project Title: SCP Call 3 - GoSGV Engagement & Evaluation

RFP Number: No. 22-042 Date Submitted: 4/1/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Emily Duchon, **hereby declare that I am the (position or title)** Principal, Authorized to Bind the Firm **of (firm name)** Alta Planning + Design, Inc., **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 3/29/3022 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****


 _____ 3/29/3022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-042

RFP No./Contract No. _____

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Day One Inc.

Name of Preparer: Christy Zamani

Project Title: Riding For Fun

RFP Number: RR21 Date Submitted: 03/22/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Christy Zamani, hereby declare that I am the (position or title) Executive Director of (firm name) Day One Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 03/22/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

<p><u><i>Christy Zamani</i></u> Signature of Person Certifying for Proposer (original signature required)</p>	<p><u>March 22, 2022</u> Date</p>
---	--

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 8
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-050-C01, City of Banning
Comprehensive Active Transportation Plan & City of Lynwood Safe Routes
to School Plan

RECOMMENDED ACTION:

Approve Contract No. 22-050-C01 in an amount not-to-exceed \$448,056, with KTU&A, to develop one comprehensive Active Transportation Plan (ATP) for the City of Banning and a comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

EXECUTIVE SUMMARY:

The consultant shall develop a comprehensive Active Transportation Plan (ATP) for the City of Banning and a comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
KTU&A (22-050-C01)	The consultant shall develop a comprehensive Active Transportation Plan (ATP) for the City of Banning and a comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood.	\$448,056

FISCAL IMPACT:



Funding of \$448,056 is available in the FY 2022-23 OWP budget in Project Number 275-4892X7.02, and whatever is not spent in FY 2022-23 will carry over into the FY 2023-24 OWP, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-050-C01
2. Contract Summary 22-050-C01 COI

CONSULTANT CONTRACT NO. 22-050-C01

Recommended Consultant:

KTU&A

Background & Scope of Work:

The consultant shall provide services for a Sustainability Communities Program Planning Grant for the Cities of Banning and Lynwood. The consultant shall develop a comprehensive Active Transportation Plan (ATP) for the City of Banning and a comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood. Each Plan shall include robust technical analysis to develop a safe and comfortable walkable network within each city, engage historically underrepresented and non-traditional stakeholders, and analyze connections to key destinations and access to regional economic opportunities and essential services. The Plans shall contribute to regional goals to increase the percentage of local trips made by walking, reduce GHG emissions and vehicle miles traveled (VMT) in each of the cities, increase awareness for active transportation, and plan for safe connections between essential destinations in the cities.

The Plans will also help to further SCAG’s regional transportation goals and strategies, including those outlined in the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS or Connect SoCal) in the Active Transportation Technical Report and transportation Safety and security report. The Plans aligns with the Connect SoCal regional goal of improving mobility, accessibility, reliability, and travel safety for people and goods, and the recommendations that local jurisdictions develop active transportation and safe routes to school plans and consider all users’ needs in all roadway and transit projects.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Completing an Existing Conditions Report;
- Identifying census tracts considered to be disadvantaged or low income and identify the bicycle and pedestrian needs;
- Conducting Community Outreach and Engagement activities and creating Stakeholder Advisory Committees;
- Developing top priority projects by creating a regional list of prioritized infrastructure projects; and
- Drafting and finalizing Plan development and approval.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal: 1: Produce innovative solutions that improve the quality of life for Southern Californians. Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

Contract Amount:

Total not to exceed	\$448,056
KTU&A (prime consultant)	\$173,368
KOA (subconsultant)	\$142,460
Circulate San Diego (subconsultant)	\$132,228

Contract Period:

Notice to Proceed through June 30, 2024

Project Number(s): 275-4892X7.02 \$448,056

Funding source(s): Sustainable Communities Program ATP Cycle 5 Plans

Funding of \$448,056 is available in the FY 2022-23 OWP budget in Project Number 275-4892X7.02, and whatever is not spent in FY 2022-23 will carry over into FY 2023-24 OWP, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 2,647 firms of the release of RFP 22-050 via SCAG’s Solicitation Management System website. A total of 44 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

KTU&A (2 subconsultants)

Alta Planning + Design, Inc. (no subconsultants)
IBI Group (2 subconsultants)

Note: This solicitation was conducted as an Architectural and Engineering (A&E) procurement and therefore as required by law each offeror was evaluated based on qualifications and not cost. The Proposal Review Committee ranked KTU&A as the highest (most qualified) proposer and the other two (2) offeror’s cost proposals were kept sealed.

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:

Hina Chanchlani, Associate Regional Planner, SCAG
Cory Wilkerson, Program Manager, SCAG
Ann Marie Loconte, Associate Civil Engineer, City of Banning
Lorry Hempe, Public Works Special Projects Manager, City of Lynwood

Basis for Selection: The PRC recommended KTU&A for the contract award because the consultant:

- Demonstrated the most qualified team, specifically their experience preparing numerous active transportation plans and safe routes to school plans set them apart for the other firms. They also demonstrated extensive experience developing innovative community engagement ideas such as creative pop-ups ideas and project specific business cards to be distributed during in person events. The Project Team is recognized by several county commissions and cities for their involvement in providing innovative solutions, planning and designing projects that fit the specific needs of the city;
- Provided the best technical approach, for example including a bike propensity model through which customized inputs will be provided and reflect the city’s unique socio economic and mobility landscape, and proposed a very well-developed community engagement plan including strategies to engage with hard to reach populations for both cities; and

- Demonstrated the best understanding of the project, specifically best describing all the school boundaries intersecting with freeways and identifying the needs for infrastructure improvements.

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 22-050-C01 in an amount not-to-exceed \$448,056, with KTU&A, to develop one comprehensive Active Transportation Plan (ATP) for the City of Banning and one comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
KTU&A (prime consultant)	No - form attached
KOA Corporation (subconsultant)	No - form attached
Circulate San Diego (subconsultant)	No - form attached

RFP No. 22-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then "Employee Directory"; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select "REGIONAL COUNCIL" on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: KTU&A

Name of Preparer: Joe Punsalan

Project Title: City of Banning Comprehensive Active Transportation Plan & City of Lynwood Safe Routes to School Plan

RFP Number: 22-050 **Date Submitted:** 4/28/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Joe Punsalan, hereby declare that I am the (position or title) Principal of (firm name) KTU&A, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/15/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

4/15/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 22-050

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Walk San Diego DBA Circulate San Diego
Name of Preparer: Colin Parent
Project Title: BANNING COMPREHENSIVE ACTIVE TRANSPORTATION PLAN
MAIP LINDWOOD SAFE ROUTES TO SCHOOL PLAN
RFP Number: 22-050 Date Submitted: 9/11/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Colin Parent, hereby declare that I am the (position or title) Executive Director of (firm name) Waltke San Diego DBA Circulate San Diego and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 4/11/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Colin Parent

 Signature of Person Certifying for Proposer
 (original signature required)

4/11/2022

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KOA Corporation

Name of Preparer: Michael Nilsson, AICP CTP

Project Title: City of Banning Comprehensive Active Transportation Plan & City of Lynwood Safe Routes to School Plan

RFP Number: 22-050 **Date Submitted:** 4/28/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Min Zhou, PE, hereby declare that I am the (position or title) CEO/President of (firm name) KOA Corporation, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 04/20/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 04/20/2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 9
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 10, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contract No. 22-059-C01, Program
Environmental Impact Report (PEIR) for the 2024 Regional Transportation
Plan/Sustainable Communities Strategy (SCS) (the 2024 RTP/SCS)

EXECUTIVE DIRECTOR'S
APPROVAL

RECOMMENDED ACTION:

Approve Contract No. 22-059-C01, with PC Law Group, a Professional Corporation, to provide Connect SoCal 2024 Program Environmental Impact Report (PEIR) Legal Services, in an amount not to exceed \$238,750. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall provide legal services and counsel to SCAG during its preparation of the 2024 Connect SoCal PEIR, and any related addenda, to ensure a legally defensible documents that follow environmental procedures under federal metropolitan planning law and regulations, the California Environmental Quality Act statutes and guidelines, and other relevant federal and state environmental laws and regulations.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
PC Law (22-059-C01)	The consultant shall provide PEIR Legal Services in support of the 2024 Connect SoCal PEIR.	\$238,750

FISCAL IMPACT:



Funding source: Funding of \$100,000 is available in the FY 2022-23 General Fund budget, and the remaining \$138,750 is expected to be available in the FY 2023-24 through FY 2026-27 budget in Project Number 800-0161.04, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 22-059-C01
2. Contract Summary 22-059-C01 COI

CONSULTANT CONTRACT NO. 22-059-C01

Recommended Consultant:

PC Law Group, a Professional Corporation

Background & Scope of Work:

The 2024 Regional Transportation Plan (RTP) is a long-term plan for the development and preservation of the region’s transportation system. Development of the RTP is mandated by Federal and State law and is one of SCAG’s primary responsibilities. For a transportation project to become eligible for federal and state funding, it must be included in the financially-constrained portion of the RTP. In accordance with the Sustainable Communities and Climate Protection Act of 2008, or Senate Bill (SB) 375 (Steinberg), the RTP is required to include a Sustainable Communities Strategy (SCS) which details strategies to reduce greenhouse gas (GHG) emissions from automobiles and light-duty trucks.

California Environmental Quality Act (CEQA), Pub. Res. Code § 21000 et seq., and its implementing regulations, CEQA Guidelines, codified at 14 C.C.R. § 15000 et seq., require SCAG as the Lead Agency to prepare an Environmental Impact Report for the Plan. The Plan necessitates preparation of a Program Environmental Impact Report (PEIR), which is a “first-tier” CEQA document designed to consider “broad policy alternatives and program-wide mitigation measures” (CEQA Guidelines §15168). SCAG will prepare a PEIR for the 2024 RTP/SCS, better known as “Connect SoCal.”

The 2024 Connect SoCal PEIR will be a program-level document that will analyze the cumulative effects of proposed actions, as well as transportation improvements and land use developments discussed in 2024 Connect SoCal. Additionally, it will identify strategies to avoid or mitigate those environmental impacts where warranted. It will also provide the basis for further project-level CEQA (and possibly National Environmental Policy Act - NEPA) compliance for implementation of future projects.

The consultant shall provide legal services and counsel to SCAG during its preparation of the 2024 Connect SoCal PEIR, and any related addenda, to ensure a legally defensible documents that follow environmental procedures under federal metropolitan planning law and regulations, the California Environmental Quality Act statutes and guidelines, and other relevant federal and state environmental laws and regulations.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

- Legal guidance and counsel throughout the PEIR development process
- Legal review of the Draft and Final PEIR, technical reports, Statement of Overriding Considerations, Mitigation Monitoring and Reporting Program, and any related addenda; and
- Fulfillment of CEQA requirements that allow for the adoption of the 2024 Connect SoCal, which crucially allows project sponsors to qualify for federal funding.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians; Objective A: Create plans that

enhance the region’s strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution

Contract Amount: **Total not to exceed** **\$238,750**

Contract Period: Notice to Proceed through June 30, 2027

Project Number(s): 800-0161.04 \$238,750
Funding source: General Fund

Funding of \$100,000 is available in the FY 2022-23 General Fund budget, and the remaining \$138,750 is expected to be available in the FY 2023-24 through FY 2026-27 budget in Project Number 800-0161.04, subject to budget availability.

Request for Proposal (RFP): SCAG staff notified 857 firms of the release of RFP 22-059 via SCAG’s Solicitation Management System. A total of 18 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

PC Law (no subconsultants) **\$238,750**

Sohagi Law Group \$229,275
Meyers Nave \$277,290

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Rongsheng Luo, Program Manager II, SCAG
Karen Calderon, Senior Regional Planner, SCAG
Annaleigh Ekman, Assistant Regional Planner, SCAG

Basis for Selection: The PRC recommended PC Law for the contract award because the consultant:

- Demonstrated a broad and in-depth understanding of CEQA, Connect SoCal PEIRs, and the SCAG region; appropriately described the 2024 Connect SoCal PEIR’s unique challenges, including key stakeholders concerns and past lawsuits; held a great deal of relevant CEQA experience with similar projects;
- Presented a pragmatic and efficient “hands on” approach to ensure legal defensibility of the document and that deadlines are met; provided the best project understanding, including a description of all tasks and robust technical approach; established a realistic and flexible schedule to meet key milestones based on an in-depth understanding of aggressive deadlines; and
- Provided the best overall value for the level of effort proposed; proposed all work be conducted by the founder and principal of the firm, which ensures quality, internal consistency, eliminates redundancy, and reduces cost.

**Conflict of Interest (COI) Form - Attachment
For July 7, 2022 Regional Council Approval**

Approve Contract No. 22-059-C01, with PC Law Group, a Professional Corporation, to provide Connect SoCal 2024 Program Environmental Impact Report (PEIR) Legal Services, in an amount not to exceed \$238,750. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
PC Law Group	No – file attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 22-059

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: PC Law Group
Name of Preparer: Patricia Chen
Project Title: Connect SoCal 2024 PEIR legal services
RFP Number: 22-059 Date Submitted: 6/3/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Contract Summary 22-059-C01 COI (Contracts \$200,000 or Greater: Contract No. 22-059-C01, Program Environmental Impact

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Patricia Chen, hereby declare that I am the (position or title) President of (firm name) PC Law Group, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6/3/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 Signature of Person Certifying for Proposer
 (original signature required)

6/3/22

 Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 10
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
June 1, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Javiera Cartagena, Director of Government and Public Affairs
(213) 236-1980, cartagena@scag.ca.gov

Subject: Housing Bills of Interest

RECOMMENDED ACTION:

The Legislative/Communications and Membership Committee (LCMC) recommends support for Senate Bill (SB) 1444 (Allen) and recommends opposition to Assembly Bill (AB) 2011 (Wicks).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its June 21, 2022, meeting, members of the Legislative/Communications and Membership Committee (LCMC) received a report on a junior housing bill package. The LCMC unanimously voted to forward recommendations to the Regional Council (RC) to support Senate Bill (SB) 1444 (Allen) and oppose Assembly Bill (AB) 2011 (Wicks).

BACKGROUND:

SCAG is monitoring several pieces of legislation related to housing affordability, homeownership, homelessness, land use, and California Environmental Quality Act (CEQA) exemptions. At its April 19, 2022, meeting, members of the LCMC received a report on 20 housing bills and subsequently voted to forward 11 recommendations to the RC, which were unanimously approved at the May 5, 2022, meeting.

Prior Committee Action

At the LCMC meeting on June 21, 2022, staff presented a junior housing bill package to the Committee with recommended positions on two bills. Staff recommend a support position for SB 1444 (Allen) and an oppose position for AB 2011 (Wicks). SB 1444 is consistent with the RC's adopted legislative platform that specifies support for providing local jurisdictions with additional tools and preserving local authority to address housing production, affordability, and homelessness challenges. In contrast, AB 2011 would increase barriers for local jurisdictions across the SCAG

region to implement their local housing programs and interfere with local authority to address their housing challenges. Following the staff presentation, the LCMC unanimously voted to forward these recommendations to the RC.

Summaries of the two bills are included below.

The LCMC recommends SUPPORT for the following legislative bill:

Bill: SB 1444 **Author:** Senator Ben Allen (D-Redondo Beach)
Title: South Bay Regional Housing Trust Fund
Status: Passed the Assembly Local Government Committee on 06/08/22, 8-0 vote. Referred to Assembly Housing and Community Development Committee. Hearing set for 06/29/22.

Senator Ben Allen (D-Redondo Beach) introduced SB 1444, which would establish the South Bay Regional Housing Trust. The bill would permit the County of Los Angeles and any or all of the cities within the jurisdiction of the South Bay Cities Council of Governments (SBCCOG) to enter into a joint powers agreement (JPA) to fund affordable housing and housing for persons experiencing homelessness within the South Bay Cities region. From 2018 to 2022, South Bay families experiencing homelessness increased 32 percent.

The Trust would be allowed to plan and construct housing, receive public and private financing and funds, and authorize and issue bonds. The SBCCOG is comprised of the cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, and Torrance and the communities of Harbor City, San Pedro, and Wilmington in the City of Los Angeles, along with the unincorporated areas of Districts 2 and 4 in the County of Los Angeles. The Trust is modeled after the San Gabriel Valley Regional Housing Trust that was created under SB 751 (Chapter 670, Statutes of 2019).

On May 17, 2022, Senator Allen gutted the original content of SB 1444 that dealt with property insurance and amended it with language creating the South Bay Regional Housing Trust. This legislation has no formal opposition and is supported by the following groups:

Support	Oppose
- South Bay Cities Council of Governments (sponsor)	- None on file
- City of El Segundo	
- City of Hermosa Beach	
- City of Lomita	
- City of Manhattan Beach	
- City of Rancho Palos Verdes	

- City of Rolling Hills Estates	
- City of Torrance	

The LCMC recommends OPPOSITION to the following legislative bill:

Bill: AB 2011 **Author:** Assemblymember Buffy Wicks (D-Berkeley)
Title: Affordable Housing and High Road Jobs Act
Status: Passed the Senate Housing Committee on 06/21/22, 6-1 vote. Referred to the Governance and Finance Committee. A hearing has not been scheduled.

On April 18, 2022, Assemblymember Buffy Wicks (D-Berkeley) gutted and amended AB 2011. This bill would allow the development of any 100 percent affordable housing projects in commercially zoned areas and mixed-income housing along commercial corridors be deemed a “use by right” and subject to a streamlined, ministerial review process, regardless of any inconsistent provision of a local government’s general or specific plans, housing element, ordinances, or regulations. For mixed-income housing, 15 percent of the units shall be set at an affordable rent to lower income households. Furthermore, AB 2011 defines commercial zone as office, retail, or parking as the principally permitted use and commercial corridor means a highway that is not a freeway and is between 70 feet and 150 feet (generally four to six lanes). Projects must be located within the boundaries of an urbanized area or urban cluster of a city or unincorporated community and exempts environmentally unsafe or sensitive areas like high or very high fire severity zones.

AB 2011 also contains labor provisions that require a developer include specified labor standards in construction contracts, including that all construction workers shall be paid at least the general prevailing wage, and certifying to a local government that those standards will be met. Housing projects with 50 units or more would be subject to additional labor standards, including requirements related to health care for certain employees and participation in apprenticeship programs. Below is a selection of stakeholders in support and opposition to AB 2011:

Support	Oppose
- CA Conference of Carpenters (Co-Sponsor)	- California State Association of Electrical Workers
- California Housing Consortium (Co-Sponsor)	- California State Pipe Trades Council
- AARP	- City of Beverly Hills
- Abundant Housing LA	- City of Burbank
- Bay Area Council	- City of Corona
- Burbank Housing Development Corporation	- City of El Centro
- California Apartment Association	- City of Glendale
- California Coalition for Rural Housing	- City of Glendora

- California Community Builders	- City of Huntington Beach
- California Housing Partnership	- City of Indian Wells
- California YIMBY	- City of La Canada Flintridge
- Carpenters Local 152, 22, 562, 619, 661, 701, 714, 721, 909, 951, 1109, 1599, 1789, 2236, 180, 405, 46, 505, 605, 713, and 805	- City of La Mirada
- Carpenters Women's Auxiliary 001, 007, 101, 1904, 417, 66, 710, and 91	- City of La Puente
- City of San Mateo	- City of Laguna Beach
- Council of Infill Builders	- City of Laguna Hills
- Drywall Lathers Local 9109 and 9144	- City of Menifee
- East Bay Asian Local Development Corporation	- City of Mission Viejo
- Greenbelt Alliance	- City of Orange
- Housing California	- City of Palm Desert
- Mercy Housing California	- City of Rancho Palos Verdes
- Non Profit Housing Association of Northern California	- City of Redlands
- Northern California Carpenters Regional Council	- City of Rolling Hills Estates
- San Diego Housing Federation	- City of Rosemead
- San Francisco Housing Development Corporation	- City of San Clemente
- Silicon Valley Community Foundation	- City of Torrance
- Southern California Association of Nonprofit Housing	- City of Whittier
- Southwest Regional Council of Carpenters	- District Council 16, International Union of Painters and Allied Trades
- SV@Home Action Fund	- Los Angeles County Division, League of California Cities
- United Ways of California	- State Building & Construction Trades Council of California
- Ventura County Clergy and Laity United for Economic Justice	- Western States Council Sheet Metal, Air, Rail and Transportation

FISCAL IMPACT:

Work associated with the staff report on the Housing Bills of Interest is contained in the Indirect Cost budget, Legislation 810-0120.10.



AGENDA ITEM 11
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
June 21, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Javiera Cartagena, Director of Government and Public Affairs
(213) 236-1980, cartagena@scag.ca.gov

Subject: Transportation Bills of Interest

RECOMMENDED ACTION:

The Legislative/Communications and Membership Committee (LCMC) recommends an opposition to AB 1778 (C. Garcia), oppose unless amended positions on AB 2237 (Friedman) and AB 2438 (Friedman), and support for AB 2622 (Mullin), SB 1104 (Gonzalez), and SB 1121 (Gonzalez).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its June 21, 2022, meeting, members of the Legislative/Communications and Membership Committee (LCMC) received a report on eight bills that relate to transportation policy. After discussion and deliberation, the LCMC voted unanimously to forward recommendations to the Regional Council (RC) to adopt an oppose position on AB 1778 (C. Garcia), oppose unless amended positions on AB 2237 (Friedman) and AB 2438 (Friedman), and support positions on AB 2622 (Mullin), SB 1104 (Gonzalez), and SB 1121 (Gonzalez). The remaining two bills are included for informational purposes.

BACKGROUND:

SCAG is monitoring nearly 60 legislative bills that relate to transportation policy that are included in a monthly Legislative Tracking Report monitored by the LCMC. Of these, staff identified eight (8) bills for discussion and consideration of recommended positions.

For today’s meeting, the LCMC recommends the RC consider opposing AB 1778 (C. Garcia), adopting oppose unless amended positions on AB 2237 (Friedman) and AB 2438 (Friedman), and supporting AB 2622 (Mullin), SB 1104 (Gonzalez), and SB 1211 (Gonzalez).

SB 1251 and SB 1382 were included in the report for informational purposes.

Summaries of all eight bills are included below.

The LCMC recommends an OPPOSE position on the following legislative bill:

Bill: AB 1778 **Author:** Assemblymember Cristina Garcia (D-Bell Gardens)
Title: State transportation funding for highway projects in areas of high poverty and pollution.
Status: Passed Assembly Floor on 05/25/22, 41-25-12. Referred to Senate Transportation to be heard 06/28/2022.
Recommendation: Oppose.

This bill would prohibit any state funds or personnel time from being used to fund or permit freeway projects in areas that fall within the zero to 40th percentile on the California Healthy Places Index. For the purposes of this bill, freeway projects are defined as freeway widening projects, interchange expansion projects that would facilitate increased flows of traffic to or from existing or future industrial or warehouse facilities, freeway extensions or lengthening, displacement of residences, houses, or businesses occurring due to freeway projects. The “California Healthy Places Index” is an online resource developed by the Public Health Alliance of Southern California that describes local factors and explores community conditions that impact life expectancy.

AB 1778 does not include a proposed timeline for implementation; therefore, as it is currently drafted, if this bill were to be signed, it would be effective January 1, 2023. Because the bill impacts both funding and permitting, this could have widespread impacts on not only future freeway projects but also projects under construction or those already environmentally approved. Due to the broad range of projects included in AB 1778, this bill could also impact projects that address safety, system preservation, relate to pricing or goods movement issues, or done specifically for transit purposes. AB 1778 contains no exemptions to its prohibitions. For these reasons, staff recommends an oppose position on AB 1778.

This bill is supported by Abundant Housing LA, California YIMBY, Climate Resolve, and the Council of Infill Builders. This bill is opposed by California Building Industry Association, Orange County Transportation Authority, Riverside County Transportation Commission, and Transportation California.

The LCMC recommends an OPPOSE UNLESS AMENDED position on the following two (2) legislative bills:

Bill: AB 2237 **Author:** Assemblymember Laura Friedman (D-Glendale)
Title: Transportation projects alignment with RTP/SCS, local sales tax measures.
Status: Passed Assembly Floor on 05/25/22, 41-27-10. Referred to Senate Transportation pending

hearing date.

Recommendation: Oppose unless amended.

This bill would require projects and programs included in the Regional Transportation Improvement Program (RTIP) to be consistent with the Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS) and state and federal air quality standards.

Regional Transportation Planning Agencies (RTPAs) compile RTIPs, which are then submitted to the state for inclusion in the State Transportation Improvement Program (STIP). The STIP is a five-year capital improvement program that provides funding from the State Highway Account (SHA) for projects that increase the transportation system's capacity. The SHA is funded through a combination of state gas excise tax, the Federal Highway Trust Fund, and truck weight fees. The STIP may include projects on state highways, local roads, intercity rail, or public transit systems.

Secondly, AB 2237 would prohibit any funds collected from any transportation tax measure passed on or after January 1, 2023, from being spent until that measure's projects and programs are included in the RTP/SCS. The bill would also prohibit the expenditure of funds from local tax measures that passed before January 1, 2023, but that exclusively provide for the collection and expenditure of funds on or after January 1, 2023, until the transportation projects or programs to be funded by the tax measure are included in the most recently adopted RTP/SCS.

Projects that use state or federal funds that require a federal action or permit or are regionally significant will already be included in the RTP/SCS. This section of the bill, however, introduces a precedent that allows the state to dictate parameters on locally approved tax measures. The introduction of state control over locally approved tax measures could jeopardize the ability of county transportation agencies to secure voter approval for new measures or extend current ones. In addition, new rules and parameters governing local tax measures can impact the disclosures, terms, and costs associated with bond instruments, backed by future sales tax receipts, that public agencies use to expedite the delivery of an improvement project.

SCAG's RTP/SCS includes a financial plan to demonstrate that the projects included in the plan will be built. The financial plan relies on "core revenue" sources, which are sources on the ground right now. The 2020 RTP/SCS, Connect SoCal, identifies \$493.1 billion in core revenue sources, including federal, state, and local sources. Federal sources comprise eight percent of the core revenues, and state sources comprise 32 percent. Local sources generate about 60 percent of that total \$493.1 billion, or about \$297.2 billion. The SCAG region has eight half-cent sales tax measures – one each in Imperial, Orange, Riverside, and San Bernardino counties – and four in Los Angeles County. Together they generate \$170 billion, or 34 percent of the financial plan's identified core revenues.

State regulation of local sales tax measures could complicate an agency's ability to secure favorable bond terms and could jeopardize an agency's ability to win approval or extension of a sales tax measure. These risks could jeopardize the largest core revenue sources upon which the RTP/SCS relies. For these reasons, staff recommends that all provisions relating to state regulation of local sales tax measures be removed from the bill.

AB 2237 would also prohibit state funds from being used for a project that increases "single-occupancy vehicle capacity" unless the project is included in the RTP/SCS, provides sufficient enforceable mitigation to ensure that including the project in the RTP/SCS will not increase GHG emissions, and that the Metropolitan Planning Organization (MPOs) finds that the project helps to advance other regional goals, such as safety, freight travel, maintenance, or equity.

AB 2237 does not define "single-occupancy vehicle capacity," though it could be interpreted as general-purpose lanes. The bill also does not provide exemptions for other users, which might include vanpools, car shares, or transit buses that also benefit from general-purpose lanes. Furthermore, when SCAG prepares the RTP/SCS, which contains over 3,000 projects, the plan is analyzed at a regional level. This means the plan evaluates how the totality of those projects and programs operate together as a system. Project-specific analysis is not part of the RTP/SCS, so AB 2237 would require an entirely new level of planning and analysis in the RTP/SCS. Project sponsors conduct project-specific analyses on negative environmental impacts when conducting a project's CEQA analysis. Since July of 2020, when SB 743 (Chapter 386, Statutes of 2013) took effect, these impacts are measured according to the overall amount that people drive. Because this responsibility would represent a significant unfunded mandate for MPOs that develop the RTP/SCS or be redundant with environmental work already conducted by project sponsors, staff recommends that this section be removed from the bill.

This bill is supported by the Coalition for Clean Air and is opposed by the California State Association of Counties, League of California Cities, Orange County Transportation Authority, Riverside County Transportation Commission, Transportation California, and opposed unless amended by the California Association of Councils of Governments.

Bill: AB 2438 **Author:** Assemblymember Laura Friedman (D-Glendale)

Title: State transportation funding alignment with greenhouse gas reduction standards.

Status: Passed Assembly Floor on 05/25/22, 41-23-14. Referred to Senate Transportation to be heard 06/28/2022.

Recommendation: Oppose unless amended.

This bill would require funds apportioned or awarded from the Local Streets and Roads Program, State Highway Operation and Protection Program (SHOPP), State Transportation Improvement Program (STIP), and the SB 1 competitive programs (Solutions for Congested Corridor Program,

Trade Corridor Enhancement Program, and Local Partnership Program) to be expended consistent with the California Transportation Plan, Climate Action Plan for Transportation Infrastructure (CAPTI), and California's AB 32 and SB 375 greenhouse gas reduction standards.

The California Transportation Plan (CTP) is developed by Caltrans and updated every five years. The CPT provides a common framework for guiding transportation decisions and investments by all levels of government and the private sector that meet California's multimodal needs while reducing greenhouse gas emissions. California State Transportation Agency adopted CAPTI on July 12, 2021. The document details how the state recommends investing billions of discretionary transportation dollars annually to aggressively combat and adapt to climate change while supporting public health, safety, and equity goals.

AB 32, the California Global Warming Solutions Act of 2006, established California's first greenhouse gas reduction target and called on the state to reduce emissions to 1990 levels by 2020. AB 32 also required CARB to develop a Scoping Plan, a suite of measures aimed at achieving that goal. SB 375 (Chapter 728 of the Statutes of 2008) directs the California Air Resources Board to set regional targets for reducing greenhouse gas emissions from the automobile and light-duty truck sector for 2020 and 2035. The law requires MPOs to create Sustainable Communities Strategies in conjunction with their Regional Transportation Plans.

AB 2438 would affect SB 1 (Chapter 5, 2017 statutes), programs and transportation funds approved by the Legislature and upheld by the voters against a referendum that sought to repeal it (Proposition 6, 2018). CAPTI was not approved by the Legislature but was instead adopted by an administrative agency. AB 2438 could, therefore, limit and constrain the original intent for these SB 1's statutory programs by administrative action. Additionally, when SCAG, and numerous other stakeholder organizations, supported and advocated for SB 1 to provide new and stable revenue sources for road safety improvements, expand transit, invest in goods movement infrastructure and grade separations, and repair local streets, highways, and bridges, there were promises that SB 1 funds would be used for transportation-related purposes only and that these funds would not be held hostage for unrelated policy priorities, regardless of how important those other priorities are. A deal was a deal. AB 2438 would void that agreement by adding new criteria for SB 1-funded transportation programs. Staff recommends that AB 2438 be amended to remove the SB 1-funded programs from this bill.

Requiring consistency with the California Transportation Plan is unrealistic since it is not fiscally constrained, unlike the Federal Transportation Improvement Program or the RTP/SCS. Because of these reasons, staff recommends that AB 2438 be amended to remove this requirement.

Secondly, AB 2438 would require the California State Transportation Agency, Caltrans, and the California Transportation Commission, in consultation with the State Air Resources Board and the

Strategic Growth Council, to jointly prepare a report to the Legislature on or before January 1, 2025, that comprehensively reevaluates transportation program funding levels, projects, and eligibility criteria with the objective of aligning the largest funding programs with the goals set forth in the above-described plans and away from projects that increase vehicle capacity. Staff recommends that AB 2438 be amended specifically to include consultation with the state's MPOs as part of this process.

Lastly, this bill would add a financial analysis to the California Transportation Plan, including a summary of the plan's implementation constrained by a realistic projection of available revenues. The CTP would also be required to contain a recommendation for the allocation of funds.

AB 2438 is supported by Coalition for Clean Air and Natural Resources Defense Council. The bill is opposed by the California State Council of Laborers, Riverside County Transportation Commission, and Transportation California.

The LCMC recommends SUPPORT for the following three (3) legislative bills:

Bill: AB 2622 **Author:** Assemblymember Kevin Mullin (D-San Mateo)

Title: California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project

Status: Passed Assembly Floor on 05/26/22, 74-0-4. Referred to Sen. Governance and Finance pending hearing.

Recommendation: Support

This bill would extend the state sales and use tax exemption for zero-emission buses (ZEBs) purchased by public transit agencies to January 1, 2026. Previous legislation by Assemblymember Mullin, AB 784 (Chapter 684, Statutes of 2019), created the original state sales and use tax exemption for ZEBs through January 1, 2024. The intent behind this law was to further encourage transit agencies to purchase ZEBs over conventionally fueled (diesel or compressed natural gas) buses and to aid transit agencies in complying with the California Air Resource Board's (CARB) Innovative Clean Transit (ICT) regulation by reducing the upfront costs for these more expensive technologies. The ICT regulation requires California public transit agencies to completely transition their bus fleets to zero-emission fleets by 2040.

There are close to 13,000 transit buses statewide with 800 ZEBs in operation or on order. The success of AB 784 in supporting the adoption and purchase of ZEBs accounts for over 25 percent of today's ZEBs utilized by transit agencies. By extending the tax exemption, public transit agencies are eligible to save between approximately \$30,000 and \$50,000, depending on the manufacturer and technology package on each ZEB that is purchased. An overall reduction in fleet costs will allow transit agencies to reallocate their resources as they work to secure additional funding for ZEBs as

well as the accompanying charging infrastructure. For these reasons, staff recommends a support position on AB 2622.

This bill is sponsored by the California Transit Association and supported by the City of Moorpark, City of Thousand Oaks, Long Beach Transit, Los Angeles County Metropolitan Transportation Authority (LA Metro), Orange County Transportation Authority, and San Diego Metropolitan Transit System. This bill is opposed by California Federation of Teachers.

Bill: SB 1104 **Author:** Senator Lena Gonzalez (D-Long Beach)

Title: Establishing the Office of Freight

Status: Passed Asm. Jobs, Econ. Develop., & Econ Committee 6-0. Re-referred to Asm. Transportation Committee to be heard on 06/27/22.

Recommendation: Support

This bill would establish the Office of Freight (Office) within the Governor's Office of Business and Economic Development (GO-Biz) to serve as a coordinating entity. The Governor would be required to appoint a director to lead the Office, who would oversee the Office, facilitate collaboration along the supply chain, and advocate for the interests of businesses in the freight sector industry. The Office would be tasked with overseeing the growth, competitiveness, and sustainability of freight in the state in consultation with public and private stakeholders. The Office would be required to submit a report to the legislature on statewide economic growth, competitiveness, prosperity, resiliency, and sustainability of the state's freight sector by December 31, 2024. The Office's report would inform GO-Biz's development of a strategy for international trade and investment.

The report would be required to be created in consultation with the California Air Resources Board (CARB), California Department of Transportation (Caltrans), California State Transportation Agency (CalSTA), and the California Transportation Commission (CTC).

Furthermore, the report would be required to include an assessment of topics including the resilience of the freight sector and supply chain concerns, progress on zero-emission goals, and the economic competitiveness in the supply chain, among other topics. The Office would be required to update the report once every five years. The California State Transportation Agency (CalSTA) would be required to incorporate the report's findings into the state freight plan.

The Ports of Los Angeles and Long Beach are the entry points for 40 percent of California's containerized cargo imports and 25 percent of the state's containerized exports. These ports experienced a 50 percent increase in cargo in March 2021 compared to a year earlier, which, combined with insufficient infrastructure, has contributed to the nationwide supply chain crisis. The Office of Freight would serve a crucial role as a singular point of contact for the state's role in

coordinating and promoting the economic growth and competitiveness of our region's freight and goods movement sector. For these reasons, staff recommends support for SB 1104.

Go-Biz indicated that it would incur \$540,000 in first-year costs and \$440,000 annually thereafter to establish and run this office. CARB noted that it would require \$630,000 ongoing to perform its administrative duties. Finally, CalSTA said it would require up to \$200,000 for the one-time cost associated with a limited-term position. This bill has no formal opposition and is supported by the California Association of Port Authorities, California Builders Alliance, California Business Roundtable, and California Retailers Association.

Bill: SB 1121 **Author:** Senator Lena Gonzalez (D-Long Beach)

Title: State and local transportation system needs assessment

Status: Passed Senate Floor on 05/23/22, 32-0-8. Passed Asm. Transportation 14-0 and re-referred to Asm. Approps pending hearing.

Recommendation: Support

This bill would require the California Transportation Commission (CTC) to develop a needs assessment every other year that includes the cost to operate, maintain, and provide for the future growth and resiliency of the state and local transportation system for the following ten years. The bill would define state and local transportation system to include a) bicycle and pedestrian facilities, b) local streets and roads, c) highways, bridges, and culverts, and d) transit systems, including commuter rail and intercity rail systems (including operations).

SB 1121 would also require the CTC to forecast available revenues to meet the transportation system's future needs and make recommendations concerning any potential revenue gaps. In addition, the assessment must include the costs associated with addressing climate change impacts. In developing the needs assessment, the CTC would be required to consult with relevant stakeholders, including Metropolitan Planning Organizations (MPOs).

Having a full assessment and understanding of the current state of California's transportation system, the funding needed to maintain and expand the network, and the funding available to meet those needs is an important step in discussing future priorities and resources. Especially as climate challenges continue and resiliency needs increase, a full needs assessment will play an important role in steering that conversation. For this reason, staff recommends support of SB 1121.

The CTC estimates one-time consultant contracting costs of approximately \$300,000 and state operations costs of approximately \$239,000 annually for two years for staff to oversee the contract and develop the assessment. This bill is supported by Transportation California. There is no known opposition.

Staff has included the following two (2) legislative bills for INFORMATIONAL purposes:

Lastly, staff presents the following two bills for informational purposes as a follow-up to a May 19, 2022, advocacy meeting with Senator Lena Gonzalez (D-Long Beach), who also serves as Chair of the Senate Transportation Committee. During this meeting, Senator Gonzalez shared three legislative priorities: SB 1104, SB 1251, and SB 1382. Staff recommended a support position on SB 1104, above, and includes summaries on the other two bills for the LCMC's information.

Bill: SB 1251 **Author:** Senator Lena Gonzalez (D-Long Beach)

Title: Establishing the Office of Zero-Emission Vehicle Equity Advocate

Status: Passed Asm. Accountability & Admin Review 5-0. Re-referred to Asm. Transportation Committees to be heard on 06/27/2022.

Recommendation: None.

This bill would establish the Office of Zero-Emission Vehicle Equity Advocate (ZEV Advocate) within GO-Biz to coordinate the development of a shared, cross-agency definition of "equity" and set the equity agenda for the deployment of light-, medium-, and heavy-duty ZEVs, supporting infrastructure and workforce development. The ZEV Advocate would be required to serve as a point of contact for stakeholders to give concerns, feedback, and suggestions on the state's progress towards equitably achieving its ZEV deployment goals. The ZEV Advocate would also be required to provide information and propose policy changes to ensure all state agencies have consistent definitions, criteria, and targets used in the state's ZEV and infrastructure programs. SB 1251 would give the ZEV Advocate authority to convene meetings and taskforces between state and local governmental agencies, utilities, labor, and private sector concerns for the purpose of advancing zero-emission transportation goals.

The ZEV Advocate would also be required to develop and adopt an equity action plan that provides actions necessary to advance equity in access to ZEVs, infrastructure, and ZEV transportation options in low-income communities. The ZEV Advocate would be required to coordinate with community organizations, state and local governmental agencies, and private stakeholders to develop the equity plan for equitable zero-emission vehicle deployment. The ZEV Advocate would then be required to assess and publish updates regarding progress toward meeting the equity action plan's goals. The ZEV Advocate's office would sunset on January 1, 2028.

The bill has no formal opposition and is sponsored by the Los Angeles Cleantech Incubator and is supported by the California Climate Council, California Municipal Utilities Association, the City of Santa Monica, and Pacoima Beautiful.

Bill: SB 1382 **Author:** Senator Lena Gonzalez (D-Long Beach)

Title: Clean Cars for All Equity and Sales Use Exemption

Status: Passed Asm. Revenue and Taxation 13-0 and re-referred to Asm. Revenue and Taxation pending second hearing date. Will move to Asm. Transportation next if passed.

Recommendation: None.

SB 1382 would require the California Air Resources Board (CARB) to coordinate with air districts and community organizations to identify barriers to accessing the Clean Cars 4 All (CC4A) program and develop outreach protocols and metrics for unrepresented groups. To accomplish this, CARB would assess identifying groups underserved by the CC4A program, how incentive levels can be modified to maximize participation (and therefore emissions reductions) and evaluate the funding for targeted outreach in low-income or disadvantaged communities.

CC4A is a CARB-administered program that provides incentives for Californians whose incomes are below 400 percent of the Federal Poverty Line to scrap and replace their older, higher polluting vehicles and replace them with zero- or near-zero emission vehicles. CC4A aims to target benefits to low-income and disadvantaged communities and heavily emphasizes consumer protections, education on new technologies, and coordination with other clean transportation programs. CC4A has been operating for six years through five air districts, including the South Coast Air Quality Management District. The program has helped place over 11,000 zero- or near-zero emission vehicles with over \$90 million in funding to low-income participants.

SB 1382 would also exempt plug-in hybrid and zero-emission vehicles purchased through CC4A from the sales and use tax.

The bill has no formal opposition and is supported by the Bay Area Air Quality Management District, California Electric Transportation Coalition, California Environmental Voters, and California New Car Dealers Association.

Prior Committee Action

At the LCMC meeting on June 21, 2022, staff presented the above eight transportation bills to the Committee with recommended positions on six. Staff recommended support positions for AB 2622 (Mullin), SB 1104 (Gonzalez), and SB 1121 (Gonzalez). These bills would provide sales and use tax exemptions for zero-emission buses purchased by public transit agencies, create the Office of Freight, and require the development of a needs assessment of the transportation system. During discussion on SB 1211, a committee member expressed the need to continue advocacy for land ports of entry and recognize the importance of our federal partners.

In addition, staff recommended opposition to AB 1778 (C. Garcia). This bill would severely limit current and future highway projects.

Lastly, staff recommended oppose unless amended positions on AB 2237 (Friedman) and AB 2438 (Friedman). These bills both would implement various requirements for metropolitan planning organization's Regional Transportation Plan/Sustainable Communities Strategy that are replicative, unfunded, or unrealistic. During discussion of AB 2337, committee members expressed a commitment for implementing solutions to reduce greenhouse gas emissions but agreed with staff's analysis that the bill contained many problematic provisions.

Following some minor discussion and questions, the LCMC unanimously voted to forward these recommendations to the Regional Council.

FISCAL IMPACT:

Work associated with the Transportation Bills of Interest Report is contained in the Indirect Cost budget, Legislation 810-0120.10.



AGENDA ITEM 12
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
October 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and
Amendments \$5,000 - \$74,999

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) for more than \$5,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>PO' Purpose</u>	<u>Amount</u>
National Association of Regional Councils (NARC)	FY22 NARC Member Dues	\$27,500
San Gabriel Valley COG	FY 22 AB101 Subregional Partnership	\$25,000
Governmentjobs.Com, Inc.	FY22 Governmentjobs, Insight & Neogov Renewal	\$21,593

SCAG executed the following Contracts more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
Various (21-047-C01 through 21-047-C41)	Monthly report on Regional Early Action Plan Program (REAP) on-call services.	Various (as identified the attachment)
DLT Solutions (22-064-C01)	The consultant shall provide Amazon Web Services (AWS) Infrastructure will enable SCAG to fulfill this mission through the implementation of a	\$127,166



SCAG executed the following Contracts more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
Robert Wall Consulting, LLC (22-045-C01)	modern and comprehensive Regional Data The consultant shall provide videography services, producing informational and promotional videos including an annual SCAG accomplishments video. videos highlighting winners of SCAG's annual Sustainability Awards and short topical videos focusing on individual areas of SCAG 's work	\$98,628

SCAG executed these Amendments for more than \$5,000 but less than \$75,000 and less than 30% of the original contract value

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A	N/A	N/A

ATTACHMENT:
Contract Summaries

- ATTACHMENT(S):**
1. Contract Summary 21-047-C01 through C42
 2. Contract Summary 22-064-C01
 3. Contract Summary 22-045-C01

CONSULTANT CONTRACT NOS. 21-047-C01 THROUGH 21-047-C42
MONTHLY REAP FOLLOW UP

**Selected
Consultants:**

1. AECOM Technical Services, Inc.
2. Arup North America, Ltd.
3. Ascent Environmental, Inc.
4. BAE Urban Economics, Inc.
5. CTY Housing, Inc.
6. ECONorthwest
7. Estolano Advisors
8. HR&A Advisors Inc.
9. Kimley-Horn and Associates, Inc.
10. Kosmont & Associates, Inc.
11. LeSar Development Consultants
12. National Community Renaissance of California
13. Opticos Design, Inc.
14. Raimi + Associates
15. Stantec Consulting Services, Inc.
16. RDC-S111 (dba Studio One Eleven)
17. Turner Housing Innovation Labs, Inc.
18. Woodsong Associates, LLC
19. WSP USA Inc.

**Background &
Scope of Work:**

On April 1, 2021, the Regional Council approved a procurement program to accelerate project delivery for the Regional Early Action Plan Program (REAP) and requested staff to report back monthly on procurement activities related to the On Call Services for the REAP Program. This report is to inform the RC of those activities. This report is to inform the Regional Council of procurement activities, contracts and amendments related to the On-call Services for the REAP Program.

In summary, the REAP Program provides a new model for timely implementation of SCAG's local assistance programs and the Regional Council has approved the following:

- (1) Authorized staff to enter into up to a total of \$10,000,000 in On Call Services contracts to implement the Regional Council's approved REAP work program, upon completion of competitive procurement and selection of consultants for the On Call Services;
- (2) Waived SCAG's procurement requirement to first obtain the Executive/Administration Committee's and Regional Council's approval for contracts at or above \$200,000 prior to execution, for any individual contract up to \$500,000 awarded to complete work that is part of the Regional Council's approved REAP grant funded program and authorization for the Executive Director or his/her designee to execute such contracts upon consultation with legal counsel;
- (3) Waived SCAG's procurement requirement necessitating Executive/Administration Committee's and Regional Council approval prior to entering any contract amendment exceeding \$75,000 or 30% (whichever is less) and, instead, requiring amendments of 30% or more to be first approved by the Executive/Administration Committee and Regional Council, and authorizing the Executive Director or his/her designed to execute such amendments upon

consultation with legal counsel; and (4) directing staff to make monthly informational reports to the Regional Council of procurement activities, contracts and amendments related to REAP made pursuant to this action.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Supporting local jurisdictions in the update of their Housing Elements;
- Assistance with integrated land use planning, urban design and land use policy;
- Assistance with community development finance;
- Assistance with racial equity analysis and training; and
- Assistance with Grant Writing and Grant Program Administration.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount: **Total not to exceed** **\$10,000,000**

Note: This is for on-call, or as needed services with consultants to be paid upon a Task Order award. As such, there is no specific award amount to each consultant, nor does SCAG guarantee any specific amount of work to a consultant. Therefore, the amount that may be funded to each consultant is not yet determined

Contract Period: June 2021 through December 31, 2023

Project Number(s): 300.4887.01 – 300.4887.04
 300.4888.01
 300.4889.01 – 300.4889.04
 300.4890.01 – 300.4890.02
 300.4891.01 – 300.4891.02

Funding source(s): REAP Program Grant

Update Below is a table showing the on-call services procurements, and their status at present. Any future dates are subject to change, and procurements may be added or removed to this list.

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
1	Housing Policy Leadership Academy (P&O-1 Leadership Academy)	05/03/21	Agreement Executed	LeSar Development Consultants	\$815,823
2	SCAG Development Streamlining (HPS-1 CEQA)	05/25/21	Agreement Executed	Ascent Environmental, Inc.	\$337,738
3	Advanced Accessory Dwelling Unit (ADU) Bundle	06/30/21	Agreement Executed	AECOM Technical Services, Inc.	\$546,676

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
	(HSD 1-A - Advanced ADU Bundle)				
4	Westside Cities COG (WSSCOG) Partnership (Project 1)	07/16/21	Agreement Executed	ARUP US, Inc.	\$148,513
5	Other-To Residential Tool Kit	07/30/21	Agreement Executed	Studio One Eleven	\$137,740
6	1-B HSD Preliminary ADU Bundle (HSD 1-B Preliminary ADU Bundle)	08/04/21	Agreement Executed	Woodsong Associates	\$533,965
7	2-A HSD EIFD Bundle	07/30/21	Agreement Executed	Kosmont	\$582,638
8	3-A HSD Objective Development Standards	08/23/21	Cancelled	N/A	\$0
9	2-D HSD One San Pedro EIFD Study	08/11/21	Agreement Executed	Kosmont	\$222,834
10	Digitize Utilities Inventory For Housing Tool	08/11/21	Cancelled	N/A	\$0
11	2-C (HSD) – Heart of Hollywood TIF Study	08/19/21	Agreement Executed	HR&A Advisors	\$219,584
12	Digitize Utilities Inventory For Housing Tool Rerelease of MRFP-10	10/14/21	Agreement Executed	Black & Veatch	\$201,224
13	2-B HSD Palmdale Housing Project	09/21/21	Cancelled		\$0
14	Regional Resilience Framework (RRF)	01/13/22	Agreement Executed	AECOM Technical Services, Inc.	\$504,954
15	3-E HSD South El Monte Zoning Update	10/01/21	Agreement Executed	WSP USA, Inc.	\$239,394
16	3-C HSD Rialto Specific Plan Update	10/14/21	Agreement Executed	WSP USA, Inc.	\$467,604
17	San Fernando Valley COG (SFVCOG) Partnership Program	11/29/21	Agreement Executed	ARUP US, Inc.	\$198,742
18	3-A1 HSD Objective Development Standards LA Rerelease of MRFP-8	10/27/21	Agreement Executed	AECOM Technical Services, Inc.	\$583,057

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
19	3-A2 HSD Objective Development Standards Bundle	10/27/21	Cancelled	Woodsong Associates	\$0
20	HSD 3-D Burbank Media Specific Plan Update	02/08/22	Agreement Executed	WSP USA, Inc.	\$654,549
21	Metro's Joint Development	12/01/21	Agreement Executed	HR&A Advisors	\$350,736
22	SRP-1A Westside Cities COG (WSSCOG) REAP Subregional Partnership (Project #2 and #4 - re-release)	12/21/21	Agreement Executed	ECONorthwest	\$105,519
23	Metro's Equitable Housing	12/23/21	Agreement Executed	Raimi + Associates	\$332,812
24	2-B HSD Palmdale Housing Project	01/07/22	Consultant Selected/Agreement Routing		\$557,773
25	HPS-1 Grant Application Technical Assistance	03/21/22	Cancelled		\$0
26	HSD 1-C - Compton ADU Project	01/21/22	Cancelled		\$0
27	HPS-3 TIF EIFD Projects (Barstow, County of Imperial)	05/12/22	RFP Released		\$185,820
28	SRP-4 Riverside County Thermal Community Plan	01/31/22	Cancelled		
29	3-A2 HSD Objective Development Standards Bundle Rerelease of MRFP-19	01/26/22	Consultant Selected/Agreement Routing	Crandall Arambula	638,400
30	TOD 2- Metrolink Area Station Analysis	02/15/22	Agreement Executed	BAE Urban Economics, Inc.	\$717,444
31	Los Angeles Metro's Joint Development	02/09/22	Consultant Selected/Agreement Routing	LeSar Development Consultants	\$388,500

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

MRFP #	Project Title	RFP Release Date	Procurement/Contract Stage	Consultant Selected	Award Amount
	Housing Accelerator Part C				
32	TCC Pomona Technical Assistance	02/14/22	Cancelled		\$0
33	TCC Riverside Technical Assistance	02/14/22	Cancelled		\$0
34	SRP-4 Riverside County Thermal Community Plan	03/09/22	Cancelled		\$0
35	SPR-5 Imperial County	03/31/22	Cancelled		\$0
36	TCC Pomona Technical Assistance	03/17/22	Consultant Selected/Agreement Routing	Lamar Johnson Collaborative	\$269,054
37	TCC Riverside Technical Assistance	04/07/22	Cancelled		\$0
38	HSD 1-C - Compton ADU Project	03/29/22	Agreement Executed	Woodsong Associates	\$128,615
39	SPR-5 Imperial County	5/16/2022	Pre-release/RFP Routing		\$285,863
40	HPS-1 Grant Application Technical Assistance	5/13/2022	Evaluating/Negotiating		\$296,725
41	Prevention of At Risk Units	5/19/2022	RFP Released		\$224,783
42	TCC Riverside Technical Assistance		Pre-release/RFP Routing		\$250,000

Attachment: Contract Summary 21-047-C01 through C42 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments

CONSULTANT CONTRACT 22-064-C01

Recommended Consultant:	DLT Solutions	
Background & Scope of Work:	SCAG has the critical mission of supporting 191 cities and six counties in Southern California with regional governance of transportation, planning and economic development. A critical component of this mission is providing complete and up-to-date data, methods, and tools to member agencies to support local planning activities. The Amazon Web Services (AWS) Infrastructure will enable SCAG to fulfill this mission through the implementation of a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region. This new agreement will change the billing type for multiple computing resources to AWS Reserved Instances. This change will significantly reduce ongoing run costs by providing discounted hourly rates.	
Project's Benefits & Key Deliverables:	This project directly supports the development and implementation of the Regional Data Platform. Key benefits include flexibly to increase SCAG's computing capacity to meet the specialized needs of the Regional Data Platform, flexible high-capacity data storage, efficient and cost-effective computing resources.	
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 3: Be the foremost data information hub for the region; Objective F. Model best practices by prioritizing continuous improvement and technical innovations through the adoption of interactive, automated, and state-of-the-art information tools and technologies.	
Contract Amount:	Total not to exceed	\$127,166
Contract Period:	July 1, 2022 through June 30, 2023	
Project Number(s):	811-1163.24 \$120,000 Indirect Cost	
	Funding source(s): \$120,000 is available in the FY 2022-23 budget in Project Number 811-1163.24. Remaining funding is expected to be added to the Project Number 811-1163.24 through the next available budget amendment, subject to budget availability.	
Basis for Selection:	In accordance with SCAG's Contract Manual In accordance with SCAG's Procurement Manual (January 2021) Section 9.3, to foster greater economy and efficiency, SCAG's federal procurement guidance (2 CFR 200.318 [e]) authorizes SCAG to procure goods and services by using an Intergovernmental Agreement (Master Service Agreement – MSA, also known as a Leveraged Purchase Agreement – LPA). The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially "piggy-backing" on the agreement.) SCAG utilized an MSA with the OMNIA Partners Contract Number R190902 that was competitively procured. This MSA is specifically designed for use by local agencies to leverage combined purchasing power for discounted volume pricing.	

Attachment: Contract Summary 22-064-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

As previously stated, this project directly supports the development and implementation of the Regional Data Platform. The AWS infrastructure will enable SCAG to develop and implement a modern and comprehensive Regional Data Platform that will promote more efficient, cost-effective, and transparent planning across the SCAG region.

Attachment: Contract Summary 22-064-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

CONSULTANT CONTRACT NO. 22-045-C01

Recommended Consultant: Robert Wall Consulting, LLC

Background & Scope of Work: The consultant shall provide videography services, producing informational and promotional videos including an annual SCAG accomplishments video. Videos highlighting winners of SCAG's annual Sustainability Awards and short topical videos focusing on individual areas of SCAG's work.

Project's Benefits & Key Deliverables The project's benefits and key deliverables include, but are not limited to:

- Annual accomplishments video highlighting the agency's key activities during the preceding fiscal year. to be presented at SCAG's largest annual meeting, the Regional Conference and General Assembly;
- A set of videos highlighting each of the winning projects at SCAG's annual Sustainability Awards Program. which celebrates exemplary projects in the areas of mixed use, transit-oriented development and comprehensive planning throughout the region; and
- As needed short video projects, highlighting selected SCAG projects and regional issues. which will educate and inform or call to action.

Strategic Plan: This item supports SCAG's Strategic Plan Goal I: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective b: Develop External Communications and Media Strategy to Promote Partnerships, Build Consensus and Foster Inclusiveness in the Decision Making Process.

Contract Amount: **Total not to exceed** **\$98,628**
Robert Wall Consulting, LLC (prime consultant)

Contract Period March 3, 2022 through June 30, 2022

Project Number: 800-0160.06 \$98,628
Funding source: General Fund

Request for Proposal (RFP) N/A – Sole Source

The subject contract award is in accordance with the Regional Council Policy Manual, Article VIII, Section 1.2 (updated September 2009, pg. 26), and the SCAG Procurement Manual (sections 3.3. and 3.4) which authorizes the Executive Director or his designee (the Chief Financial Officer) to approve a consultant contract without competition, if the contract is less than \$200,000 and paid for from the General Fund.



AGENDA ITEM 13
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
JULY 13, 2022

To: Executive/Administration Committee (EAC)
Regional Council (RC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: CFO Monthly Report

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

ACCOUNTING:

In the current fiscal year, staff has prepared and submitted requests for reimbursements of approximately \$34.22 million to Caltrans for work funded with federal and state grants that were completed from July 2021 to April 2022. Of this amount, \$31.04 million has been received and there are no outstanding reimbursement requests pending approval by Caltrans.

The Accounting Department started the FY 2021-22 closing process. The external auditor, Eide Bailly, is currently conducting their interim audit fieldwork. The plan is to issue SCAG's Annual Comprehensive Financial Report (ACFR) before the end of the calendar year.

BUDGET & GRANTS (B&G):

Caltrans provided their comments to the FY 2021-22 Overall Work Program (OWP) 3rd Quarter Progress Report. Staff addressed the comments and provided responses to Caltrans on June 10, 2022.

Staff kicked-off FY 2023-24 Budget Development process by sharing the proposed timeline, tools and resources. The divisional work plans and respective budget requests are scheduled to be finalized in FY23 2nd Quarter.

Staff prepared FY 2022-23 OWP In-Kind Match Package for the value of third-party services by local transportation agencies that may be accepted as match for federal funds for specific SCAG planning

work activities. The In-Kind Match Packet was prepared in accordance with the provisions of 2 CFR 200.306 and will be submitted to Caltrans for review and approval.

During this month, Staff continued to work on finalizing the 26 OTS Go Human Mini-Grant MOUs, 25 MSRC Last Mile Freight Program Phase 1 MOUs as well as processing 12 amendments to the REAP Subregional Partnership MOUs to increase the award amount.

CONTRACTS:

In May 2022, the Contracts Department issued six (6) Request for Proposals; awarded eight (8) contracts; issued five (5) contract amendments; and processed eighteen (18) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 199 consultant contracts. Contracts staff continued to negotiate better pricing as well as reduced costs for services. This month Contracts' staff negotiated \$237,058 in budget savings bringing the Fiscal Year total to \$628,461 in savings.