



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

President
Jan C. Harnik, Riverside County
Transportation Commission

First Vice President
Art Brown, Buena Park

Second Vice President
Curt Hagman, County of
San Bernardino

Immediate Past President
Clint Lorimore, Eastvale

COMMITTEE CHAIRS

Executive/Administration
Jan C. Harnik, Riverside County
Transportation Commission

Community, Economic &
Human Development
Frank Yokoyama, Cerritos

Energy & Environment
Deborah Robertson, Rialto

Transportation
Ray Marquez, Chino Hills

MEETING NO. 649

HYBRID (IN-PERSON & REMOTE PARTICIPATION) *

EXECUTIVE/ ADMINISTRATION COMMITTEE

In-Person & Remote Participation*

Wednesday, November 30, 2022

3:00 p.m. – 4:00 p.m.

****Public Participation: The SCAG offices are currently closed to members of the public. Please see next page for detailed instructions on how to participate in the meeting.***

To Attend and Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Attend and Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 889 726 747

PUBLIC ADVISORY

Given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A), the meeting will be conducted in a hybrid manner (both in-person and remotely by telephonic and video conference); however, SCAG's offices are currently closed to the general public and public participation will occur as described in the instructions below.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Maggie Aguilar at (213) 630-1420 or via email at aguilarm@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1420. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

You may submit public comments in two (2) ways:

1. **In Writing:** Submit written comments via email to: ePublicComment@scag.ca.gov by **5pm on Tuesday, November 29, 2022**. You are **not** required to submit public comments in writing or in advance of the meeting; this option is offered as a convenience should you desire not to provide comments in real time as described below.

All written comments received after 5pm on Tuesday, November 29, 2022 will be announced and included as part of the official record of the meeting.

2. **In Real Time:** If participating in real time via Zoom or phone, during the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called, use the “raise hand” function on your computer or *9 by phone and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the presiding officer. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted on with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.

If unable to connect by Zoom or phone and you wish to make a comment, you may submit written comments via email to: ePublicComment@scag.ca.gov.

In accordance with SCAG’s Regional Council Policy, Article VI, Section H and California Government Code Section 54957.9, if a SCAG meeting is “willfully interrupted” and the “orderly conduct of the meeting” becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.



Instructions for Participating in the Meeting

SCAG is providing multiple options to view or participate in the meeting:

To Participate and Provide Verbal Comments on Your Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select "Join Audio via Computer."
4. The virtual conference room will open. If you receive a message reading, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), use the "raise hand" function located in the participants' window and wait for SCAG staff to announce your name. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.

To Listen and Provide Verbal Comments by Phone

1. Call **(669) 900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
5. During the Public Comment Period (Matters Not on the Agenda) or at the time the item on the agenda for which you wish to speak is called (see note above regarding items on the Consent Calendar), press *9 to add yourself to the queue and wait for SCAG staff to announce your name/phone number. SCAG staff will unmute your line when it is your turn to speak. Each speaker is limited to oral comments totaling 3 minutes for all matters, or as otherwise directed by the presiding officer.



EAC - Executive/Administration Committee
Members – November 2022

1. **Hon. Jan C. Harnik**
Chair, RCTC Representative
2. **Hon. Art Brown**
1st Vice Chair, Buena Park, RC District 21
3. **Sup. Curt Hagman**
2nd Vice Chair, San Bernardino County
4. **Hon. Clint Lorimore**
Imm. Past President, Eastvale, RC District 4
5. **Hon. Frank A. Yokoyama**
CEHD Chair, Cerritos, RC District 23
6. **Hon. David J. Shapiro**
CEHD Vice Chair, Calabasas, RC District 44
7. **Hon. Deborah Robertson**
EEC Chair, Rialto, RC District 8
8. **Sup. Luis Plancarte**
EEC Vice Chair, Imperial County
9. **Hon. Ray Marquez**
TC Chair, Chino Hills, RC District 10
10. **Hon. Tim Sandoval**
TC Vice Chair, Pomona, RC District 38
11. **Hon. Peggy Huang**
LCMC Chair, TCA Representative
12. **Hon. Jose Luis Solache**
LCMC Vice Chair, Lynwood, RC District 26
13. **Hon. Larry McCallon**
Highland, RC District 7, Pres. Appt.
14. **Hon. Margaret Finlay**
Duarte, RC District 35, Pres. Appt.
15. **Hon. Kathleen Kelly**
Palm Desert, RC District 2, Pres. Appt.

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



- 16. Hon. Nithya Raman**
Los Angeles, RC District 51, Pres. Appt.

- 17. Hon. Andrew Masiel**
Tribal Govt Regl Planning Board Representative

- 18. Ms. Lucy Dunn**
Business Representative - Non-Voting Member

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
Wednesday, November 30, 2022
3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE *(The Honorable Jan Harnik, Chair)*

PUBLIC COMMENT PERIOD (Matters Not on the Agenda)

This is the time for persons to comment on any matter pertinent to SCAG's jurisdiction that is *not* listed on the agenda. Although the committee may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon at this time. Public comment for items listed on the agenda will be taken separately as further described below.

General information for all public comments: Members of the public are encouraged, but not required, to submit written comments by sending an email to: ePublicComment@scag.ca.gov by 5pm on Tuesday, November 29, 2022. Such comments will be transmitted to members of the legislative body and posted on SCAG's website prior to the meeting. Any writings or documents provided to a majority of the Executive Administration Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) are available at the Office of the Clerk, located at 900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017 during normal business hours and/or by contacting the office by phone, (213) 630-1420, or email to aguilarm@scag.ca.gov. Written comments received after 5pm on Tuesday, November 29, 2022, will be announced and included as part of the official record of the meeting. Members of the public wishing to verbally address the Executive/Administration Committee in real time during the meeting will be allowed up to a total of 3 minutes to speak on items on the agenda, with the presiding officer retaining discretion to adjust time limits as necessary to ensure efficient and orderly conduct of the meeting. The presiding officer has the discretion to equally reduce the time limit of all speakers based upon the number of comments received. If you desire to speak on an item listed on the agenda, please wait for the chair to call the item and then indicate your interest in offering public comment by either using the "raise hand" function on your computer or pressing *9 on your telephone. For purpose of providing public comment for items listed on the Consent Calendar, please indicate that you wish to speak when the Consent Calendar is called; items listed on the Consent Calendar will be acted upon with one motion and there will be no separate discussion of these items unless a member of the legislative body so requests, in which event, the item will be considered separately.



REVIEW AND PRIORITIZE AGENDA ITEMS

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361
(Ruben Duran, BB&K Board Counsel)

PPG. 7

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC) acting on behalf of the Regional Council (RC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees, subcommittees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

2. REAP 2.0 Authorization to Apply for Full Funding Program
(Sarah Jepson, Director of Planning)

PPG. 13

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC), acting on behalf of the Regional Council (RC): (1) approve the REAP 2.0 Program Budget as presented in Attachment 2 of the staff report, (2) authorize the Executive Director or their designee to hire Limited Term staff needed to implement REAP 2.0 program, subject to the approved REAP 2.0 Program Budget, and (3) adopt Resolution No. 22-649-1 authorizing the Executive Director or their designee to submit the Regional Early Action Planning Grant 2.0 (REAP 2.0) Full Application to the State Partners by the December 31, 2022 deadline.

CONSENT ITEMS

Approval Items

3. Minutes of the Meeting – November 2, 2022
PPG. 34
4. Contracts \$500,000 or Greater: Contract No. 21-017-C01, Supporting Infrastructure for Zero Emission Heavy Duty Vehicles
PPG. 43
5. Contracts \$500,000 or Greater: 23-019-C01, Strategic and Technical Services for SCAG's REAP 2.0 Transportation Initiatives
PPG. 68



EXECUTIVE/ADMINISTRATION COMMITTEE MEETING AGENDA

6. Solutions for Congested Corridors Program Grant Application in Partnership with Metrolink PPG. 85

7. SCAG Memberships and Sponsorships PPG. 88

Receive and File

8. CFO Monthly Report PPG. 92

CFO REPORT

(Cindy Giraldo, Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Jan C. Harnik, Chair)

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEMS

ANNOUNCEMENTS

ADJOURNMENT



AGENDA ITEM 1
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Michael Houston, Director of Legal Services/Chief Counsel
(213) 630-1467, houston@scag.ca.gov

Subject: Findings to Continue Holding Virtual Regional Council and Committee Meetings Under AB 361

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC) acting on behalf of the Regional Council (RC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees, subcommittees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis. Notwithstanding this summer's declines in COVID-19-related cases and hospitalizations, and the relaxing of COVID-19-related requirements, this State of Emergency is still in force (although the Governor indicated that he would end the state of emergency on February 28, 2023). Additionally, variants such as variant b.a.5 and other omicron variants have shown continued presence through test results in the region. Public health officials are noting that newer variants are likely to emerge as winter months proceed, when more indoor congregation occurs. Further, tracking has shown an increase in regional hospitalization for COVID-19 in recent weeks. Public health officials have advised to continue to be vigilant in practicing hygiene and wearing masks in public locations. Indeed, to continue assisting in managing this ongoing public health situation, local public health officials

still recommend social distancing and other measures, as further discussed below, as a means to control and prevent the spread of COVID-19. Amendments to the Brown Act in Government Code section 54953(e) (hereafter, "Section 54953(e)") allow legislative bodies to conduct remote/teleconferenced meetings without posting the location of teleconferenced meeting sites or making such sites available to the public (as is required by Section 54953(b)(3)), provided that certain conditions facilitating "real time" public participation and other requirements are satisfied. SCAG's Regional Council Policy Manual permits the holding of remote and teleconferenced meetings in the manner permitted by Section 54953(e). Teleconference meetings include meetings that are held in a "hybrid" manner (that is, with both remote and "in-person" participation, and where the public is not permitted to attend in-person).

This staff report includes findings that the EAC can make on behalf of the RC as authorized by Article V.C.3(a) to continue meeting remotely. Action by the EAC will facilitate and authorize all of SCAG's legislative bodies (the RC, EAC, Policy Committees, other committees, subcommittees and task forces) to continue utilizing teleconference/videoconference meetings for a thirty-day period. Further continuation of this practice would require the EAC and/or RC to reconsider the then-current circumstances and make findings accordingly.

BACKGROUND:

The United States Secretary of Health and Human Services declared a public health emergency based on the threat cause by COVID-19 on January 31, 2020. The President of the United States issued a Proclamation Declaring a National State of Emergency Concerning COVID-19 beginning March 1, 2020. Thereafter, the Governor of California issued a Proclamation of State of Emergency pursuant to Government Code Section 8625 in relation to the COVID-19 public health crisis on March 4, 2020. At this time, this proclamation is in force, notwithstanding declines in in COVID-19-related cases and hospitalizations from much higher rates during winter of 2022, and the general relaxing or retiring of COVID-19-related requirements. Thus, the declared state of emergency presently continues with respect to COVID-19. On October 17, 2022, Governor Newsom indicated that he would end the state of emergency on February 28, 2023.¹

COVID-19 variants, including the b.a.5 variant and sub-variants derived from the omicron variant, demonstrate that the virus continues to transmit in public places, as evidenced by test results. Newer variants are emerging and public health officials are monitoring variant transmission in society. Further, tracking has shown an increase in regional hospitalization for COVID-19 in recent

¹ <https://www.gov.ca.gov/2022/10/17/governor-newsom-to-end-the-covid-19-state-of-emergency/#:~:text=SACRAMENTO%E2%80%93%20Today%2C%20Governor%20Gavin%20Newsom,used%20to%20combat%20COVID%2D19> (accessed October 18, 2022). The governor's statement indicated February 28, 2023 was selected to give "the health care system needed flexibility to handle any potential surge that may occur after the holidays in January and February, in addition to providing state and local partners the time needed to prepare for this phaseout and set themselves up for success afterwards."

weeks. The Los Angeles County Public Health Officer has stated that Los Angeles County continues to monitor case numbers and the Public Health Officer has not ruled out mandatory masking or other prophylactic measures in the future, should circumstances warrant.² The public health officer also continues to advocate for social distancing as a prudent and reasonable means to assist in controlling COVID-19.³

Pursuant to Assembly Bill (AB) 361, which amended the Brown Act's teleconferencing provisions, Section 54953(e) allows legislative bodies to meet virtually without posting the remote meeting locations and without providing public access at such locations (as is generally required by section 54953(b)(3)), provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees. Additionally, Section 54953(e) imposes transparency requirements to the management of remote and teleconference public meetings held under this section. Specifically, Section 54953(e) imposes two requirements for remote public meetings:

1. Public agencies hosting teleconference meetings pursuant to Section 54953(e) in lieu of traditional in-person or teleconferenced meetings must permit direct "real time" public comment during the teleconference and must leave open the opportunity for public comment until the comment period is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration to allow actual public participation.
2. Any action by the governing body during a public teleconference meeting held under Section 54953(e) must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored.

SCAG has implemented the requirements for conducting public meetings in compliance with the prior executive orders and Section 54953(e). Teleconference accessibility via call-in option or an

² http://publichealth.lacounty.gov/media/coronavirus/docs/HOO/HOO_SaferReturnWorkCommunity.pdf (visited September 26, 2022) (noting "Public Health will continue following the County's COVID-19 Response Plan to recommend or require future mitigation measures should the County's designation on the CDC's Community Level framework increase to Medium or High and the County's COVID-19 transmission level substantially increases in the future.")

³ <http://publichealth.lacounty.gov/acd/ncorona2019/BestPractices/> (visited September 26, 2022) (noting that in business locations it is recommended to "Limit indoor occupancy to increase the physical space between employees at the worksite, between employees and customers, and between customers.")

internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting of SCAG legislative bodies, and on SCAG's website. Further, SCAG provides access for public comment opportunities in real time at the time noted on the agenda. The holding of remote meetings in compliance with Section 54953(e) promotes the public interests of facilitating robust public participation on a remote platform and, further, protecting the public, SCAG's members and its employees when congregating indoors and against recent variants (including variants b.a.5) that pose health risks. Providing remote meetings also allows for the fully participation of SCAG's governing board members and staff who otherwise have tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG's offices but for the accommodations in Section 54953(e). This spring and summer, SCAG meetings have included remote participation of either staff or committee members who have been ill with COVID-19 and, but for remote participation, would not have attended in person due to communicable illness.

Since the enactment of Section 54953(e), the EAC, SCAG's Policy Committees, its other committees and the RC have met pursuant to provisions in Government Code section 54953(e)(1)(A) because a declared state of emergency currently exists and County of Los Angeles Public Health Department and the City of Los Angeles currently recommends a variety of social distancing measures (including recommended, but not presently required, masking, recommending avoidance of crowded indoor spaces and social distancing, especially in cases where, as is the case here, the vaccination status of persons outside your household is unknown).⁴ The continued importance of social distancing measures is exemplified by current local health order recommendations to continue adhering to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated.⁵

SCAG's legislative bodies may continue meeting pursuant to Section 54953(e) if certain findings are periodically made and provided, further, that such meetings continue to be held pursuant to the requirements of subdivision (e) of Section 54953. The required findings include: (1) the legislative body has reconsidered the circumstances of the state of emergency and (2) that either (i) state or local officials continue to recommend measures to promote social distancing or (ii) an in-person meeting would constitute an imminent risk to the safety of attendees.

⁴ See <https://coronavirus.lacity.org/> (visited September 26, 2022) Los Angeles County Public Health Department notation that social distancing is still a recommended practice.

⁵ See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf> (City of Los Angeles Mayoral Order), noting "All persons living and working within the City of Los Angeles should continue to always practice required and recommended COVID-19 infection control measures at all times and when among other persons when in community, work, social, or school settings, especially when multiple unvaccinated persons from different households may be present and in close contact with each other, especially when in indoor or crowded outdoor settings." Also, noting "Consistent and correct mask use (covering nose and mouth) is especially important indoors when in close contact with others (less than six feet from) who are not fully vaccinated against COVID-19 or whose vaccination status is unknown."

SCAG's Regional Policy Manual permits holding teleconference/videoconference meetings and permits the President to waive certain requirements in the Policy Manual where state law permits such waiver. Likewise, SCAG's Bylaws authorize the EAC to make decisions and take actions binding on SCAG if such decisions or actions are necessary prior to the next regular meeting of the Regional Council. (Art. V.C(3)(a).) Given the RC's next regular meeting will not occur until January 5, 2023, SCAG's Bylaws authorize the EAC to make the findings contained in this staff report to permit legislative bodies to meet during the month of December.

If the findings below are made, all SCAG legislative bodies (i.e., the RC, EAC, Policy Committees and other SCAG committees, subcommittees and task forces) are authorized to meet pursuant to Section 54953(e) for thirty days. Further continuation beyond this period would require the EAC and/or RC to reconsider the then-current circumstances.

FINDINGS:

The recommendations in this staff report are based on the following facts and findings, made pursuant to Government Code Section 54953(e)(3), which are incorporated into the recommended action taken by the EAC and RC, as noted above:

1. The EAC and RC have reconsidered the circumstances of the state of emergency initially declared by the Governor on March 4, 2020, pursuant to section 8625 of the California Emergency Services Act, relating to the COVID-19 public health crisis and find that the declaration currently remains in effect. The continuation of virtual meetings will allow for full participation by members of the public, consistent with continued social distancing recommendations, and will facilitate the purposes of such social distancing recommendations by preventing large crowds from congregating at in indoor facilities for extended periods of time. Given that the vaccination status of meeting participants (including members of the public) is not known, it is prudent to use caution in protecting the health of the public, SCAG's employees and its membership where, as here, adequate virtual means exist to permit the meeting to occur by teleconference/videoconference with the public being afforded the ability to comment in real time.⁶ Additionally, continuing

⁶ See

<https://www.lamayor.org/sites/g/files/wph1781/files/page/file/20220304%20SAFER%20LA%20ORDER%202020.03.19%20%28REV%202022.03.04%29.pdf>, noting "People at risk for severe illness or death from COVID-19—such as unvaccinated older adults and unvaccinated individuals with underlying medical conditions associated with higher risk for severe COVID-19—and members of their household, should defer participating in activities with other people outside their household where taking protective measures, including wearing face masks and social distancing, may not occur or will be difficult, especially indoors or in crowded spaces. For those who are not yet fully vaccinated, staying home or choosing outdoor activities as much as possible with physical distancing from

virtual meetings allows for the fully participation of SCAG’s governing board members and staff who otherwise have tested positive, are mildly ill, and would be unable to personally attend meetings at SCAG’s offices but for the accommodations in Section 54953(e). Allowing the continued participation of mildly ill persons by remote means while they isolate promotes the public interest and, in fact, has permitted staff and governing board members to fully participate in prior meetings.

2. The EAC and RC find that state and local officials continue to recommend measures to promote social distancing as exemplified by the discussion and footnoted provisions above. Further the Los Angeles County Department of Public Health and City of Los Angeles continue to recommend measures to promote social distancing, including recommendations to avoid crowded indoor spaces and to maintain social distancing, especially in cases where the vaccination status of persons outside a person’s household is unknown. The continued importance of social distancing measures is exemplified by recent health order recommending the need to continued adherence to public health measures and recognition that local agencies and businesses may desire to adhere to more stringent health protocols than formally mandated.

CONCLUSION:

Staff recommends the actions described above be taken based on the findings contained in this staff report. Should further remote meetings pursuant to Section 54953(e) be warranted, the EAC and/or RC are required to reconsider the circumstances and make findings to continue holding meetings in this manner.

FISCAL IMPACT:

None.

other households whose vaccination status is unknown is the best way to prevent the risk of COVID-19 transmission.”



AGENDA ITEM 2
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Hannah Brunelle, Senior Planner
(213) 236-1907, brunelle@scag.ca.gov

Subject: REAP 2.0 Authorization to Apply for Full Funding Program

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC), acting on behalf of the Regional Council (RC): (1) approve the REAP 2.0 Program Budget as presented in Attachment 2 of the staff report, (2) authorize the Executive Director or their designee to hire Limited Term staff needed to implement REAP 2.0 program, subject to the approved REAP 2.0 Program Budget, and (3) adopt Resolution No. 22-649-1 authorizing the Executive Director or their designee to submit the Regional Early Action Planning Grant 2.0 (REAP 2.0) Full Application to the State Partners by the December 31, 2022 deadline.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

SCAG is eligible to receive approximately \$246 million in formula grant funding through the Regional Early Action Planning Grant Program for 2021 (REAP 2.0), a one-time funding program administered by the California Department of Housing and Community Development (HCD). Over the last 18 months, SCAG staff has worked under the direction of the Policy Committees, EAC, and RC to conduct outreach and develop a comprehensive REAP 2.0 program to submit for full funding. Major milestones in program development process have included the following:

- *On February 3, 2022, the RC authorized staff to apply for the REAP 2.0 advance funding to support outreach and program development, including hiring required limited-term staff.*
- *On July 7, 2022, the RC approved REAP 2.0 Program Development Framework including the core objectives, guiding principles and major program areas to be included in SCAG's REAP 2.0 full application.*
- *On September 1, 2022, the RC approved the REAP 2.0 funding allocation and guidelines for the Subregional Partnership 2.0 Program.*
- *On October 6, 2022, the Executive/Administration Committee (EAC) reviewed the comprehensive REAP 2.0 Draft Proposed Budget.*

- ***On November 3, 2022, the RC approved specific funding allocations and guidelines for the Transportation Partnership Program (TPP) and the Programs to Accelerate Transformative Housing (PATH) Program based on the recommendations of the Policy Committees.***

To implement the REAP 2.0 programs approved by the RC and pursue full funding for activities listed in the attached budget, SCAG staff recommends and seeks approval from the EAC, on behalf of the Regional Council, of Resolution No. 22-649-1 REAP 2.0 Authorization to Apply for Full Funding Program (Attachment 1). Authorization to apply is required to submit the full application to HCD by the December 31, 2022, deadline. In addition, staff recommends and seeks approval of the REAP 2.0 Program Budget (as presented in Attachment 2) and, subject to the approved REAP 2.0 Program Budget, authorization of the Executive Director or their designee to hire Limited Term staff needed to implement the REAP 2.0 programs to ensure timely delivery of programs.

BACKGROUND:

REAP 2.0 and SCAG's REAP 2.0 Program Development

The REAP 2.0 program is a flexible, statewide program that seeks to accelerate progress towards state housing goals and climate commitments through a strengthened partnership between the state, its regions, and local entities. REAP 2.0 seeks to accelerate infill housing development, reduce Vehicle Miles Traveled (VMT), increase housing supply at all affordability levels, affirmatively further fair housing, and facilitate the implementation of adopted regional and local plans to achieve these goals.

The program was established as part of the 2021 California Comeback Plan under AB 140 and builds on the success of REAP 2019 but expands the program focus by integrating housing and climate goals, and allowing for broader planning and implementation investments, including infrastructure investments that support infill development that facilitates housing supply, choice, and affordability. Through the REAP 2.0 program, approximately \$600 million will be made available statewide to the advance the program objectives in ways that lead to transformative policy outcomes and accelerate the implementation of regional and local plans that achieve the state priority planning goals.

SCAG is eligible to apply for approximately \$246 million in REAP 2.0 grant funds. All funds must be obligated by June 2024 and expended by June 2026. SCAG's full funding application is driven by the state's program guidelines, released in July 2022, and an extensive engagement process that meets state requirements. Since 2021 and throughout 2022 SCAG has conducted significant outreach to a broad array of regional stakeholders to identify programs and partners and develop the full REAP 2.0 application.

SCAG staff first presented the Draft REAP 2.0 Framework to all three SCAG Policy Committees in October 2021, and a revised Draft Framework was presented in April 2022, incorporating feedback from the committees, as well as from external stakeholders, including the subregional Councils of Government. The Draft Framework was subsequently posted to the program website with an open comment period from April 19 – May 19, 2022. Comments were reviewed and changes made to the Draft Framework accordingly. On June 1, 2022, the EAC reviewed, and recommended that the RC approve the revised Draft Framework. The RC approved the Draft Framework on July 7, 2022, thereby finalizing the REAP 2.0 Framework. Following approval, staff continued regional engagement focused on the development of individual program guidelines and refinement of programs to be included in SCAG’s full REAP 2.0 Program. A summary of outreach conducted to develop SCAG’s full REAP 2.0 Program is included in Attachment 3: REAP 2.0 Program-Wide Outreach Summary, including a schedule of outreach activities in Attachment 4: REAP 2.0 Outreach and Engagement Schedule.

SCAG's REAP 2.0 Program Overview

SCAG’s REAP 2.0 Program was developed through an inclusive and equitable outreach process with a variety of strategies to reach a wide range of regional stakeholders. SCAG’s REAP 2.0 Program combines coordinated and transformative housing development, finance, land use, and transportation strategies to help achieve California’s housing and greenhouse gas emission reduction goals. Within SCAG’s adopted REAP 2.0 Framework are the Core Program Objectives, which describe how SCAG will further the adopted Sustainable Communities Strategy (SCS) as it meets the REAP 2.0 Program Objectives. These Core Program Objectives include the following:

- Support **transformative planning and implementation activities** that realize Connect SoCal objectives
- **Leverage and augment the Connect SoCal Implementation Strategy** to support activities that can be implemented quickly and in line with community-driven priorities
- Build regional capacity to **deliver housing that realizes sixth cycle RHNA goals**
- Represent **best practices in vehicle miles traveled (VMT) reduction**
- Demonstrate **consistency with the Racial Equity Early Action Plan**
- **Promote infill development** in Connect SoCal identified Priority Growth Areas across the region

SCAG’s REAP 2.0 Program addresses these core objectives and is directed by a set of Guiding Principles, adopted as part of SCAG’s REAP 2.0 Framework. The Guiding Principles provide direction for the development of SCAG’s programs and defined three major Program Areas, including Early Program Initiatives, Programs to Accelerate Transformative Housing (PATH) Program, and the Transportation Partnership Programs (TPP). More detail on the Guiding Principles is included in the [adopted REAP 2.0 Framework](#) on SCAG’s REAP 2.0 website.

All programs will reduce VMT and affirmatively further fair housing by fostering racially equitable and inclusive communities; retaining and increasing affordability, especially in high-resource areas; and protecting existing residents, especially lower- or moderate-income residents from displacement. All programs will support the needs of residents in disadvantaged communities and communities that have been historically excluded including in areas of high segregation and poverty. Additionally, SCAG's programs are designed to provide a geographical distribution of funding to ensure prioritization of equity considerations and reflects the unique opportunities in all areas of the region.

The REAP 2.0 Program Budget reflects these Core Program Objectives and is designed to meet the Framework's Guiding Principles. The budget provides funding opportunities that include formula allocations and competitive programs; advance regionally coordinated and significant solutions as well as county-specific or geographically targeted programs that advance best practices in areas across the region; and advance equity considerations. By sub-allocating 80 percent of the full grant award for partner-led projects, this ensures projects can be delivered efficiently and effectively, while reducing SCAG's administrative costs. The Sub-Regional Partnership Program 2.0, the CTC Partnership Program, and the PATH program are all designed to support suballocation of funding. To increase efficiencies and streamline future procurements, staff is exploring the development of an on-call services list to support the delivery of the REAP 2.0 programs. Staff will return to the EAC with a full approach upon acceptance of the REAP 2.0 funds.

Attachment 2: REAP 2.0 Program Budget contains the proposed allocation of funding within each program area, as well as the allocated amounts for program-wide outreach and administration, inclusive of consultant and staffing costs.

SCAG's REAP 2.0 Full Application

The **three major program** areas in SCAG's REAP 2.0 application work together to meet the REAP 2.0 objectives and support implementation of SCAG's adopted 2020 Connect SoCal. Programs to Accelerate Transformative Housing (PATH) will support strategies to accelerate infill development leading to increased housing supply, choice, and affordability while also reducing VMT. The CTC Partnership Program and Regional Pilot Initiative Program will connect infill housing to daily services and increase travel options that support multimodal communities to shift travel modes. The Early Program Initiatives tie this work together by building capacity for planning innovation across the region through advancements in community engagement and partnerships, data driven decision making and performance measurement and monitoring.

The **Early Program Initiatives** provide immediate benefit to the region through support for transformative planning activities that can be implemented swiftly to advance strategies in the adopted 2020 Connect SoCal. The program supports expansion of SCAG's *Decision-Making Tools and Technical Assistance*, building on the success of the Regional Data Platform to offer added

resources to support local planning and opportunities to access big data for planning and performance monitoring related to program objectives. In addition, the Early Program Initiatives support the expansion of the *Sustainable Communities Program (SCP) Community Engagement, Equity, and Environmental Justice (CEEEJ)*, a competitive call for applications to advance equity and environmental justice, and the *Sub-Regional Partnership Program 2.0 (SRP 2.0)* to provide direct suballocations to implement the region's Housing Elements while furthering REAP 2.0 objectives. The SRP 2.0 program guidelines were approved by the RC on September 1, 2022. The SCP CEEEJ program guidelines were recommended for RC approval by the Energy and Environment Committee (EEC) on July 7, 2022. Staff anticipates taking these program guidelines to the RC in January for approval prior to releasing the Call for Applications. The Early Program Initiatives, as reflected in the REAP 2.0 Program Budget, are limited to 15% of total available resources.

The \$95 million **Transportation Partnership Program (TPP)** is comprised of two key initiatives: the \$80 million *County Transportation Commission (CTC) Partnership Program* and the \$15 million *Regional Pilot Initiatives (RPI) Program*. Both programs invest in transformational transportation planning and implementation activities that connect infill housing to daily services and support multi-modal travel. The CTC Partnership Program was developed following feedback from the CTC Working Group, who also gave input into the Final CTC Partnership Program Guidelines approved by the Transportation Committee and RC on November 3, 2022. The CTCs are the eligible sub-applicants for this program. The *CTC Partnership Program* gives CTCs the opportunity to craft proposals that reflect their knowledge of local context and need. By allocating over 80% of TPP funds directly to CTCs, SCAG is ensuring that the benefits of REAP 2.0 resources are felt at a county-wide scale throughout the entire six-county region. By issuing a competitive application for funds, SCAG is ensuring that projects meet the REAP 2.0 objectives. The scoring criteria also emphasize a strong connection to Connect SoCal, outreach, and equity. Consistent with the CTC Partnership Program RC Report approved on November 3, 2022, SCAG plans to issue the CTC Partnership Program Call for Projects pending State Partner approval of SCAG's final REAP 2.0 application. For more information on the CTC Partnership Program, please visit SCAG's REAP 2.0 website to view the [CTC Partnership Program Guidelines](#).

The *RPI Partnership Program* is focused on innovative, next generation technologies and models of regional significance, specifically those with the potential to change transportation and housing paradigms towards building more sustainable communities. RPI projects will be managed by SCAG with participation from local partners. SCAG is in the process of procuring a technical support services consultant to aid in the development and implementation of the RPI Program. SCAG envisions RPI projects to build on existing studies and plans developed by SCAG. Early concepts under consideration include, but are not limited to, mobility hubs, dedicated transit lanes, mobility wallets, universal basic mobility, applied research using big data, and VMT mitigation banks. Staff will return to the EAC with more information on the RPI Program upon acceptance of the REAP 2.0 funds.

Programs to Accelerate Transformative Housing (PATH) will make \$88.8 million in funding available to support proposals that provide a significant beneficial impact leading to a substantial change in land use patterns, equity, and travel behaviors. Projects must advance all REAP 2.0 objectives and meet the definition of a Transformative Planning and Implementation Activity. Consistent with the PATH program guidelines approved at the RC November 3, 2022, SCAG plans to issue Calls for Projects pending State Partner approval of SCAG's final REAP 2.0 application. PATH includes three key programs:

- 1) *NOFA For Lasting Affordability*, which supports innovative finance and strategies to increase supply, choice, and lasting affordability, and achieve a mix of housing types and price ranges including for households at or below area median income;
- 2) *Regional Utilities Supporting Housing (RUSH)* pilot program, focused on investments in utility infrastructure planning and capital improvements which support jurisdictions with meeting 6th cycle Housing Element commitments and REAP 2.0 program objectives; and
- 3) *Housing Infill on Public and Private Lands (HIPP)* pilot program is designed to scale up development of affordable or mixed-income housing and ancillary neighborhood businesses and supporting infrastructure on public and privately owned lands. The program will also support entities which have existing regulatory land use control in implementation of corridor-wide and area-wide infill housing initiatives based in justice, equity, diversity, and inclusion. The HIPP will include supplemental studies on innovative construction methods and initiatives for affordable housing.

SCAG anticipates releasing Calls for Projects in early 2023 following approval of SCAG's REAP 2.0 application by the State Partners. For more information on the PATH Program, please visit SCAG's REAP 2.0 website to view the [PATH Program Guidelines](#).

Next Steps

Following the EAC's approval of Resolution No. 22-649-1, SCAG will submit the full REAP 2.0 application to the State Partners by the December 31, 2022, deadline. Upon the approval of SCAG's full application from the State Partners, SCAG will return to the EAC to authorize acceptance of the full REAP 2.0 funds. Calls for Applications will be released to initiate sub-allocations across the three REAP 2.0 programs following application approval. The recommended action also includes authorization of the Executive Director or their designee to hire Limited Term staff needed to implement the REAP 2.0 programs to ensure timely delivery of programs, subject to the approved REAP 2.0 Program Budget. For more information on program milestones through the end of the fiscal year, an updated program schedule is included in Attachment 5: REAP 2.0 Program Schedule.

FISCAL IMPACT:

Work associated with this item will be included in the FY22-23 OWP via budget amendment, once funding is received, with no fiscal impact to the existing budget.

ATTACHMENT(S):

1. Resolution No. 22-649-1 REAP 2.0 Authorization
2. REAP 2.0 Program Budget
3. REAP 2.0 Outreach Summary
4. REAP 2.0 Outreach and Engagement Schedule
5. REAP 2.0 Program Schedule



RESOLUTION NO. 22-649-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING REGIONAL EARLY ACTION PLANNING GRANTS OF 2021 APPLICATION FOR FUNDING

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017 T: (213) 236-1800 www.scag.ca.gov

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties hereby consents to, adopts and ratifies the following resolution;

REGIONAL COUNCIL OFFICERS

- President Jan C. Harnik, Riverside County Transportation Commission
First Vice President Art Brown, Buena Park
Second Vice President Curt Hagman, County of San Bernardino
Immediate Past President Clint Lorimore, Eastvale

WHEREAS, the Department is authorized to provide up to \$510,000,000 to Metropolitan Planning Organizations and Councils of Government ("Applicant") listed in Health and Safety Code Section 50515.08, subdivisions (a)(1)-(6) under the Regional Early Action Planning grants program (REAP 2.0), as detailed in Health and Safety Code Section 50515.08-10;

WHEREAS, the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability on July 26, 2022, for REAP 2.0 grants available to Metropolitan Planning Organizations and Councils of Government;

COMMITTEE CHAIRS

- Executive/Administration Jan C. Harnik, Riverside County Transportation Commission
Community, Economic & Human Development Frank Yokoyama, Cerritos
Energy & Environment Deborah Robertson, Rialto
Transportation Ray Marquez, Chino Hills

WHEREAS, Applicant is a Metropolitan Planning Organization or Council of Government eligible to submit a Request for Funds pursuant to Health and Safety Code Section 50515.08(c) to develop and accelerate the implementation of the requirements described in Health and Safety Code section 50515.08(c)(1); and

WHEREAS, the Department shall approve the Request for Funds, subject to the terms and conditions of Eligibility, Guidelines, NOFAs, Program requirements, and the Standard Agreement by and between the Department and REAP 2.0 Grant Recipients.

NOW, THEREFORE, BE IT RESOLVED, the Southern California Association of Governments is hereby authorized and directed to request an allocation of funds not to exceed \$246,024,084 consistent with the methodology described in 50515.09(a). If the Southern California Association of Governments received an advance allocation of REAP 2.0 funds, the Southern California Association of Governments' Request for Funds may not exceed \$221,421,676.

BE IT FURTHER RESOLVED THAT the Executive Director or their designee is authorized to execute the Request for Funds, on behalf of the Southern California Association of Governments as required by the Department for receipt of REAP 2.0 funds.

Attachment: Resolution No. 22-649-1 REAP 2.0 Authorization (REAP 2.0 Authorization to Apply for Full Funding Program)

BE IT FURTHER RESOLVED THAT when the Southern California Association of Governments receives an allocation of REAP 2.0 funds in the authorized amount of \$246,024,084.00 from the Department pursuant to the above referenced Request for Funds, it represents and certifies that it will use all such funds only for eligible activities as set forth in Health and Safety Code section 50515.08(c)(1), as approved by the Department and in accordance with all REAP 2.0 requirements, guidelines, all applicable state and federal statutes, rules, regulations, and the Standard Agreement executed by and between the Applicant, the Southern California Association of Governments and the Department.

BE IT FURTHER RESOLVED THAT the Executive Director or their designee is authorized to enter into, execute, and deliver a State of California Standard Agreement for the amount of \$246,024,084.00, and any and all other documents required or deemed necessary or appropriate to evidence and secure the REAP 2.0 Allocation, the Southern California Association of Governments’ obligations related thereto and all amendments the Department deems necessary and in accordance with REAP 2.0.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 30th day of November 2022 by the following vote:

AYES: _____ ABSTENTIONS: _____

NOES: _____ ABSENT: _____

Jan C. Harnik
President, SCAG
Riverside County Transportation Commission

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Michael R.W. Houston
Chief Counsel

SCAG'S REAP 2.0 PROGRAM DRAFT PROPOSED BUDGET

Total SCAG Allocation: \$246,024,084	4 Year-TOTAL*	Full Application Request
Administration**	\$ 1,436,563	\$ 1,436,563
<i>Staffing</i>	\$ 1,436,563	\$ 1,436,563
Outreach & Engagement	\$ 3,236,785	\$ 1,905,029
<i>Staffing</i>	\$ 2,326,785	\$ 1,545,029
<i>Consultant (Outreach)</i>	\$ 910,000	\$ 360,000
Early Program Initiatives (<= 15% \$36,903,613)	\$ 36,271,249	\$ 34,437,967
<i>Staffing</i>	\$ 2,946,249	\$ 2,362,967
<i>Consultant (Sub-Allocations)</i>	\$ 26,000,000	\$ 26,000,000
<i>Consultant (SCAG-Led Projects)</i>	\$ 7,325,000	\$ 6,075,000
Programs to Accelerate Transformative Housing (PATH)	\$ 102,058,291	\$ 99,261,369
<i>Staffing</i>	\$ 13,223,291	\$ 13,223,291
<i>Consultant (Sub-Allocations)</i>	\$ 88,000,000	\$ 88,000,000
<i>Consultant (SCAG-Led Projects)</i>	\$ 550,000	\$ 550,000
<i>Consultant (Outreach)</i>	\$ 285,000	\$ -
Transportation Partnership Program (TPP)	\$ 103,021,196	\$ 100,371,021
<i>Staffing</i>	\$ 7,005,620	\$ 4,855,445
<i>Consultant (Sub-Allocations)</i>	\$ 80,000,000	\$ 80,000,000
<i>Consultant (SCAG-Led Projects)</i>	\$ 14,765,576	\$ 14,765,576
<i>Consultant (Outreach)</i>	\$ 1,250,000	\$ 750,000
Budgeted Total	\$ 246,024,084	\$ 237,411,949
Allocated Amount	\$ 246,024,084	

*SCAG's Advance Application request of \$8,612,135 is included in the 4-Year Total, and represents staff and consultant costs to support development of the full program.

**Administration costs are limited to staff costs not directly related to program work. Staff costs for each program are contained within each program's budgeted amount.

REAP 2.0 Program Outreach Summary

SCAG developed the REAP 2.0 program through an inclusive, equitable, and diverse outreach program that employed a variety of methods to reach a wide range of SCAG stakeholders. Our outreach included identifying disadvantaged and underserved communities in the SCAG region and working closely with representatives of these communities to understand key needs and priorities. Our approach also included an effort to be responsive and build trust, by informing stakeholders on how their input helped form the program.

SCAG is committed to ensuring that we have broad representation in our various efforts to solicit information and feedback, particularly from communities that are harder to reach, may be under-resourced and/or represent SCAG's Communities of Concern, EJ and disadvantaged communities, and tribal communities. The outreach conducted followed SCAGs adopted [Public Participation Plan](#), which outlines in depth SCAG's various strategies and engagement tools. Equity has served as a guiding principle, ensuring that members of disadvantaged and underserved communities are reached by employing traditional and innovative outreach methods. To ensure effective and meaningful communication, the outreach team started by developing an understanding of the target audience's commonly spoken languages, cultural sensitivities, access to technology, and preferred communications. SCAG has initiated a dedicated effort to engage with disadvantaged communities, including tribal entities and rural communities, with a goal of ensuring they have input during program development and supporting them in applying for SCAG's REAP 2.0 programs.

Throughout the outreach process, SCAG staff has revised the proposed uses, priorities, and funding allocations for the program based on stakeholder input.

Early Program Outreach During Development of Draft Framework

- Based on the REAP 2021 Trailer Bill language, SCAG staff drafted a program framework as a starting place to guide conversations with stakeholders and overall program development. Early outreach to targeted stakeholders on the draft framework took place from October 2021 through February 2022. During this time SCAG coordinated with internal staff and regional partners to solicit feedback and update the framework. Some notable outreach activities and accomplishments during this time include:
- SCAG issued a survey to Subregional COGs and hosted two listening sessions to learn more about Subregional COG priorities and begin identifying potential opportunities for partnership. Based on feedback, SCAG revised the framework document to include a Subregional Partnership Program 2.0. Similar to REAP1, this program is non-competitive and will allocate funds to provide local support for housing element implementation. To allow for geographic equity the suballocations are based on RHNA allocations.
- SCAG staff presented the draft programmatic areas to SCAG Policy Committees in October 2021 and incorporated feedback in the draft framework.
- SCAG conducted informal meetings with utility providers and other trade associations to identify Housing Supportive Infrastructure Program initiatives and partnership opportunities. These meetings helped SCAG identify the concept of an Industry Forum and soliciting a Request for

Information (RFI) as the best approach to program development for a program centered on district level utility investments to support housing.

- SCAG staff presented a program overview and outreach update to its Regional Housing Working Group.
- SCAG staff conducted several informal meetings with each of the region’s county transportation commissions (CTCs), assessing potential projects in the pipeline as well as new developments that could be fostered with new REAP 2.0 funding. Further discussions were held during formally scheduled CTC planning director meetings to better gauge potential project types and associated costs.
- SCAG staff conducted numerous informal industry briefings to better understand the technology landscape specific to the potential for development and implementation of various transformative transportation strategies. More formally, SCAG issued an RFI in August of 2021 to solicit information about technology requirements to support a Mobility Wallet Pilot Program. SCAG staff will be using the responses to help formulate the initial groundwork necessary to support REAP 2021 funded pilot initiatives.

Public Outreach and Input on Draft Program Framework

Using the draft framework as a starting place for discussion, throughout April - June 2022, SCAG conducted outreach to capture stakeholder feedback and further refine the program specific areas that will drive the full program application. SCAG’s REAP 2.0 Draft Program Framework was widely shared with the public through email blasts, newsletters, through two virtual information sessions, and was made available on the SCAG website. The document was made available for 30 days. Six public comment letters were received during the comment period, from the City of Los Angeles, Coachella Valley Association of Governments, and the Gateway Cities, South Bay Cities, San Gabriel Valley, and Ventura Councils of Governments. Based on the comments received, SCAG provided a revision to the final proposed Framework, or a direct response to the comment.

Targeted Outreach Program Area

Following SCAG’s Policy Committees’ adoption of the REAP 2021 Program framework, from June to October 2022, SCAG conducted various program specific outreach and engagement activities to collect stakeholder feedback on program development. These engagement activities helped refine priorities, proposed uses and funding allocations. Outreach is summarized by SCAG’s three programmatic areas.

Early Program Initiatives

Applying past outreach, SCAG identified the Early Program Initiatives as a need to expand some existing programs in the Connect SoCal Implementation Strategy to support cities in implementing Connect SoCal. A summary of key outreach and engagements for this program is listed below.

- In January 2022, SCAG hosted two listening sessions to engage Subregional COGs.
- In January 2022, SCAG issued a survey to Subregional COGs to identify their needs and priorities.
- In March 2022, SCAG hosted one-on-one meetings with Subregional COGs to further identify their needs and align with the core program objectives
- In June 2022 SCAG staff hosted thirteen (13) 1-on-1 meetings with representative from subregional agencies to review the SRP 2.0 program and address any other questions relevant to REAP 2.0

- SCAG engaged with Subregional Directors at five “Subregional Director Meetings” to share program updates and receive input

To support program development for SCP CEEJ, SCAG held a series of listening sessions and information sessions, open to eligible applicants and interested partners. SCAG held two listening sessions in July 2021, two information sessions in June 2022, and two information sessions in November 2022. Participants were invited to ask questions, share feedback on the program, and provide input on the Call development to shape the program guidelines. Additionally, SCAG conducted targeted one-to-one meetings to further engage partners alongside a robust communications plan to promote feedback opportunities. SCAG also presented at various Regional Planning Working Groups, including the Safe and Active Streets Working Group, the Equity Working Group, and the Sustainable and Resilient Communities Working Group, to promote the Call and receive further input. SCAG conducted over 30 one-to-one meetings with CBOs across Southern California, with over half conducted with organizations in the Inland Empire, Ventura, and Imperial Counties to engage them on the SCP CEEJ program.

Programs to Accelerate Transformative Housing

As part of developing the Draft PATH Program, SCAG has hosted a series of one-on-one meetings, listening sessions and presentations to solicit stakeholder input on core objectives, prioritization of projects and existing efforts across the region. Leading to the release of the Draft PATH Program, SCAG engaged stakeholders on the program development, along with working descriptions for eligible applicants, project categories, eligible uses, application schedule and process, and evaluation criteria. The approach to engagement included various meeting types and stakeholder groups to ensure broad outreach and feedback. This included meetings with Housing Trust Funds, Tribal Governments, Community-Based Organizations, Housing Practitioners, subregional partners, and public listening sessions. A summary of engagements are listed below:

- In June 2022, SCAG hosted two listening sessions to collect participant input and feedback on priorities and needs.
- In June 2022, SCAG made a presentation at the June Tribal Alliance of Sovereign Indian Nations (TASIN) meeting of 24 tribal government representatives to present on the REAP 2.0 process and timeline.
- In July 2022, SCAG met with 6 housing trust funds to identify their needs and how these needs align with REAP 2.0 program objectives.
- In August 2022, SCAG met with 10 organizations working in the affordable housing sector for a brief one-on-one session to collect input on the program.
- In September 2022 SCAG partnered with local nonprofit and philanthropic organizations to host virtual and in-person workshops that targeted the participation of housing practitioners community-based organizations
- In September-October 2022, SCAG staff presented a program overview and solicited input at a total of 9 Planning Director and Housing Working Groups meetings. (September – October 2022)
- In September/October 2022, SCAG hosted two virtual information sessions to engage stakeholders on the programs proposed working descriptions for eligible applicants, project categories and eligible uses, application schedule and process, and evaluation criteria.
- SCAG made the program guidelines available for public comment for 21 days, during which time the program was made available on SCAG’s REAP 2.0 Program Website, and SCAG staff provided the opportunity to share public comment through newsletters, targeted email blasts and meeting

announcements. Feedback received included comments on eligibility and funding. These comments were addressed in the Final PATH Program Guidelines, which were approved by the Regional Council on November 3rd.

- Based on input received from stakeholders SCAG identified and further defined the three sub-programs: NOFA, HIPP, RUSH.
- Further outreach will be conducted during the call for applications to encourage applications from disadvantaged communities, and further refine the RUSH program.

Transportation Programs

Applying past outreach, SCAG identified the Transportation Program as a need to fund the development of plans, programs, pilot projects, and even some signature GHG/VMT reducing capital projects and align with Key Connection strategies included in Connect SoCal. As part of developing the transportation program, SCAG engaged the public, local jurisdictions, CBOs, tribal entities, and disadvantaged communities through various engagement activities including workshops, listening sessions, focus groups, and 1-1 meetings. Staff outlined the REAP 2.0 program objectives, scope and scale of the two Transportation Partnership Programs: the County Transportation Partnership Program and the Regional Pilot Initiatives Program; program priorities and criteria; sub-allocation guides; and key dates with time allotted for questions. SCAG discussed both programs at meetings of the Regional Council, Transportation Committee, Executive Administration Committee, Technical Working Group, Subregional Executive Directors Meeting and CTC Planning Directors Meeting. In addition to general outreach, SCAG conducted significant program specific outreach.

SCAG developed a CTC Partnership Program Working Group, comprised of each county's transportation commission, to inform the creation of the CTC Partnership Program Framework, which was approved by SCAG's Regional Council, and later to inform the creation of the CTC Partnership Program Guidelines and Scoring Rubric.

SCAG staff met one-on-one with the CTCs in August and September 2022 to identify potential projects and to receive input in advance of developing the Final CTC Partnership Program Guidelines. In September 2022, SCAG staff engaged tribal communities on the transportation program, sharing program objectives, program priorities and criteria. SCAG will continue to meet with the CTCs monthly until the application opens in early 2023. SCAG met with potential partners including transit agencies, local jurisdictions, county agencies in the development of the Regional Pilot Initiative Program. SCAG used this outreach to share REAP 2.0 objectives and discuss candidate projects, many of which had significant associated outreach efforts of their own.

SCAG launched a public Request for Proposals for the development of technical support for the RPI Program. This scope of work will include significant outreach to disadvantaged communities, expected to form the foundation of the program in early 2023.

The CTC Partnership Program draft guidelines were open for general comment for 22 days, during which time the program was made available on SCAG's REAP 2.0 Program Website, and SCAG staff provided the opportunity to share public comment through newsletters, targeted email blasts and meeting announcements. Feedback received included requests for clarification around population numbers and formula share, project eligibility, Connect SoCal priorities, scoring criteria and stakeholder engagement.

These comments were addressed in the Final CTC Partnership Program Guidelines, which were approved by the Regional Council on November 3rd. A summary of engagements is listed below.

REAP Program Wide Outreach

Throughout the month of September and October 2022, SCAG continued to conduct outreach through a coordinated REAP 2.0 Program-Wide Outreach Effort. With the goal to share the program development outcomes and where the programs landed, SCAG hosted virtual information sessions and workshops. SCAG staff shared program eligibility, project types, and funding for each program. A summary of engagements is listed below:

- In September 2022, SCAG hosted a workshop for tribal entities.
- In October 2022, SCAG presented a program update to SCAG’s Housing Working Group.
- In October 2022, SCAG hosted two virtual information sessions.
- In October 2022, SCAG staff presented a program update to the Directors of Subregional COGs.
- In October 2022, SCAG convened a group of City, County, COG, and CBO that represented rural areas, to share program updates and identify barriers for participation.

Upcoming Outreach

As SCAG prepares to roll out REAP 2.0 programs, we have identified a plan to continue outreach and engagement to support program implementation. SCAG’s approach to outreach includes Promotion of Call for Projects, Technical Support and Resources, and Program Marketing.

To further support the development of the RUSH program, SCAG will hold an Industry Forum and follow it with a Request for Information (RFI) or a Request for Information and Proposals (RFIP) to solicit concepts, partnerships and potentially proposals for transformative projects that address sustainable utility infrastructure, infill housing development and reduction of VMT. Based on the responses to the RFI/RFIP, SCAG will either craft program guidelines for a second phase solicitation or enter negotiations to fund proposals that were solicited.

To further develop the Regional Pilot Initiative, based on the Regional Pilot Initiatives market research and case studies, SCAG will conduct a broad public opinion survey targeted at residents of the SCAG region, measuring opinions on topics, including, but not limited to:

- Sentiment towards Promising Practices
- Desire for increased transportation options
- Effectiveness of marketing campaigns to increase transit ridership
- Likelihood of adoption of new modes of travel
- Impact of transportation options on housing choice
- Factors that may contribute to the success of Promising Practices

To support the expansion of decision making and data tools, SCAG will develop toolkits, host workshops, provide one-on-one consultation and provide other supportive resources and technical assistance to local jurisdictions and stakeholders. SCAG anticipates REAP 2.0 stakeholders to utilize the data tools to inform data-driven decision making and result in stronger projects.

Stakeholders have expressed interest in SCAG’s REAP program and are anticipating Calls for Projects to be open in early 2023. SCAG will develop a series of application workshops, handouts, office hours, and other resources to support applicants throughout the process. Also, during this time SCAG hopes to better understand the technical support and resources needs. Our team understands that some stakeholders will require more hand holding and resources to support them throughout the process. To ensure equity, SCAG will have targeted outreach for disadvantaged communities, which includes a dedicated effort to support tribal entities, under-resourced communities, and community-based organizations. The outreach during this period will be monitored and adjusted as needed.

SCAG anticipates that subgrantees will require technical assistance throughout their project. SCAG will host workshops, one-on-one meetings and create peer-to-peer learning opportunities. SCAG also plans to engage stakeholders on the data tools and provide support in using these tools.

Overall, SCAG plans to develop messaging and branded materials to help highlight the benefits of the REAP 2.0 program and funding investments. SCAG will regularly update the program website, include newsletter highlights, email blasts, social media posts, press releases and more to highlight the successes of the program.

REAP 2.0 Outreach Tracking				
Event Name	Event type	Geography	Event date	Program Area
REAP 2.0 Program-Wide Outreach & Engagement				
Subregional COG Early REAP 2.0 Listening Session	Listening Session	SCAG Region	1/10/2022	REAP 2.0
Subregional COG Early REAP 2.0 Listening Session	Listening Session	SCAG Region	1/13/2022	REAP 2.0
SCAG Housing Working Group	Presentation	SCAG Region	2/22/2022	REAP 2.0
Subregional Executive Directors Meeting	Presentation	SCAG Region	2/23/2022	REAP 2.0
City of Los Angeles REAP 2.0 Draft Framework	1:1 meeting	City - Los Angeles	3/1/2022	REAP 2.0
GCCOG REAP 2.0 Draft Framework	1:1 meeting	County - Los Angeles	3/1/2022	REAP 2.0
SBCCOG REAP 2.0 Draft Framework	1:1 meeting	County - Los Angeles	3/1/2022	REAP 2.0
SGVCOG REAP 2.0 Draft Framework	1:1 meeting	County - Los Angeles	3/1/2022	REAP 2.0
WCCOG REAP 2.0 Draft Framework	1:1 meeting	County - Los Angeles	3/1/2022	REAP 2.0
OCCOG REAP 2.0 Draft Framework	1:1 meeting	County - Orange	3/1/2022	REAP 2.0
WRCOG REAP 2.0 Draft Framework	1:1 meeting	County - Riverside	3/1/2022	REAP 2.0
SBCTA REAP 2.0 Draft Framework	1:1 meeting	County - San Bernardino	3/1/2022	REAP 2.0
VCOG REAP 2.0 Draft Framework	1:1 meeting	County - Ventura	3/1/2022	REAP 2.0
SBCTA Planning & Development Technical Forum	Presentation	County - San Bernardino	4/27/2022	REAP 2.0
Westside Cities COG Board Meeting	Presentation	County - Los Angeles	4/14/2022	REAP 2.0
REAP 2.0 Housing Policy Forum	Information Session	SCAG Region	4/19/2022	REAP 2.0
REAP 2.0 Virtual Info Session	Information Session	SCAG Region	4/25/2022	REAP 2.0
REAP 2.0 Virtual Info Session	Information Session	SCAG Region	4/27/2022	REAP 2.0
SCAG Housing Working Group	Presentation	SCAG Region	4/26/2022	REAP 2.0
Subregional Executive Directors Meeting	Presentation	SCAG Region	4/27/2022	REAP 2.0
City Of La Mayor's Office & Planning Department	Presentation	City - Los Angeles	5/3/2022	REAP 2.0
City Of La Mayor's Office & Planning Department	1:1 Meeting	City - Los Angeles	5/4/2022	REAP 2.0
Gateway Cities COG Planning Directors	Presentation	County - Los Angeles	5/11/2022	REAP 2.0
Western Riverside COG Planning Directors Meeting	Presentation	County - Riverside	5/12/2022	REAP 2.0
South Bay Cities COG Community Directors Meeting	Presentation	County - Los Angeles	5/19/2022	REAP 2.0
Ventura COG Planning Directors Meeting	Presentation	County - Los Angeles	5/19/2022	REAP 2.0
County Of La Department of Regional Planning	Presentation	County - Los Angeles	5/25/2022	REAP 2.0
SGVCOG Planning Directors	Presentation	County - Los Angeles	5/26/2022	REAP 2.0
WSCCOG Housing Working Group	Presentation	County - Los Angeles	5/31/2022	REAP 2.0
OCCOG Planning Directors Meeting	Presentation	County - Orange	6/9/2022	REAP 2.0
Tribal Government Regional Planning Board, Chemehuevi Indian Tribe	1:1 meeting	Tribal	6/21/2022	REAP 2.0
Subregional Executive Directors Meeting	Presentation	SCAG Region	6/22/2022	REAP 2.0
Tribal Engagement Discussion with Chairwoman Valbuena's Office	1:1 meeting	Tribal	6/23/2022	REAP 2.0
TASIN (Tribal Alliance of Sovereign Indian Nations)	Presentation	Tribal	6/27/2022	REAP 2.0
Tribal Engagement Discussion with Regional Council Member Andrew Masiel Sr.	1:1 meeting	Tribal	6/29/2022	REAP 2.0
Subregional Executive Directors Meeting	Presentation	SCAG Region	8/24/2022	REAP 2.0
Tribal Governments Information Session, 9/29/2022	Information Session	Tribal	9/29/2022	REAP 2.0
REAP 2.0 Program Information Session, 10/17/2022	Information Session	SCAG Region	10/17/2022	REAP 2.0
SCAG Housing Working Group	Presentation	SCAG Region	10/18/2022	REAP 2.0
REAP 2.0 Program Information Session, 10/20/2022	Information Session	SCAG Region	10/20/2022	REAP 2.0
Rural Focus Group	Focus Group	SCAG Region	10/24/2022	REAP 2.0

Subregional Executive Directors Meeting	Presentation	SCAG Region	10/26/2022	REAP 2.0
1:1 Meeting All Mission Housing Authority	1:1 Meeting	Tribal	11/7/2022	REAP 2.0
1:1 Meeting California Coalition for Rural Housing	1:1 Meeting	Tribal	11/15/2022	REAP 2.0
1:1 Meeting Ramona Band of Cahuilla	1:1 Meeting	Tribal	11/21/2022	REAP 2.0
Subregional Partnership 2.0 Outreach & Engagement				
ICTC SRP 2.0 Program Guidelines	1:1 meeting	County - Imperial	6/9/2022	SRP 2.0
Los Angeles County SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/15/2022	SRP 2.0
GCCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/8/2022	SRP 2.0
North Los Angeles County SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/15/2022	SRP 2.0
SBCCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/15/2022	SRP 2.0
SGVCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/7/2022	SRP 2.0
WCCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/7/2022	SRP 2.0
SFVCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Los Angeles	6/14/2022	SRP 2.0
OCCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Orange	6/16/2022	SRP 2.0
CVAG SRP 2.0 Program Guidelines	1:1 meeting	County - Riverside	6/8/2022	SRP 2.0
WRCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Riverside	6/16/2022	SRP 2.0
SBCTA SRP 2.0 Program Guidelines	1:1 meeting	County - San Bernardino	6/2/2022	SRP 2.0
VCOG SRP 2.0 Program Guidelines	1:1 meeting	County - Ventura	6/13/2022	SRP 2.0
SRP 2.0 Listening Session #1	Listening Session	SCAG Region	7/5/2022	SRP 2.0
SRP 2.0 Listening Session #2	Listening Session	SCAG Region	7/6/2022	SRP 2.0
PATH Outreach & Engagement				
1:1 Meeting Los Angeles Department of Water & Power	1:1 Meeting	City - Los Angeles	1/7/2022	PATH
1:1 Meeting LA County Utility Departments	1:1 Meeting	County - Los Angeles	1/10/2022	PATH
1:1 Meeting So Cal Edison	1:1 Meeting	SCAG Region	1/18/2022	PATH
1:1 Meeting Kilroy Realty	1:1 Meeting	SCAG Region	1/21/2022	PATH
SCAG Technical Working Group	Presentation	SCAG Region	5/19/2022	PATH
CBO Focus Group	Listening Session	Other	6/15/2022	PATH
Developer Focus Group	Listening Session	Other	6/22/2022	PATH
Orange County Housing Finance Trust (OCHFT) 1-on-1	1:1 meeting	County - Orange	6/15/2022	PATH
Lilft to Rise 1-on-1	1:1 meeting	County - Riverside	6/29/2022	PATH
ICTC TAC Meeting	Presentation	County	7/5/2022	PATH
Housing Trust Fund Ventura County 1-on-1	1:1 meeting	County - Ventura	7/14/2022	PATH
Irvine Community Land Trust and Orange County Housing Finance Trust 1-on-1	1:1 meeting	County - Orange	7/14/2022	PATH
Irvine Community Land Trust and Orange County Housing Finance Trust 1-on-1	1:1 meeting	County - Orange	7/14/2022	PATH
San Gabriel Valley Regional Housing Trust 1-on-1	1:1 meeting	County - Los Angeles	7/27/2022	PATH
Developer 1-1 Meeting (Jamboree Housing)	1:1 meeting	SCAG Region	8/16/2022	PATH
CBO 1-1Meeting	1:1 meeting	County - Orange	8/16/2022	PATH
CBO 1-1Meeting	1:1 meeting	County - Los Angeles	8/16/2022	PATH
Quechan Indian Tribe 1-on-1	1:1 meeting	Tribal	8/17/2022	PATH
Neighborhood Housing Services LA County 1-on-1	1:1 meeting	County - Los Angeles	8/18/2022	PATH
LA Forward 1-on-1	1:1 meeting	County - Los Angeles	8/18/2022	PATH
Thrive Santa Ana 1-on-1	1:1 meeting	City -Santa Ana	8/23/2022	PATH
Housing Opportunities Made Easier 1-on-1	1:1 meeting	County - Ventura	8/23/2022	PATH
House Farm Workers 1-1	1:1 meeting	County - Ventura	8/31/2022	PATH

WRCOG Planning Director PATH Update	Presentation	County - Riverside	9/8/2022	PATH
OC Planning Directors Lunch and Learn	Presentation	County - Orange	9/8/2022	PATH
WSSCOG Housing Working Group PATH Update	Presentation	County - Los Angeles	9/13/2022	PATH
OCCOG TAC PATH Update	Presentation	County - Orange	9/13/2022	PATH
VCOG Planning Directors PATH Update	Presentation	County - Ventura	9/15/2022	PATH
SBCCOG Planning Directors PATH Update	Presentation	County - Los Angeles	9/15/2022	PATH
ICTC TAC PATH Update	Presentation	County - Imperial	9/22/2022	PATH
SGVCOG Planning Directors PATH Update	Presentation	County - Los Angeles	9/22/2022	PATH
OCCOG Board of Directors Meeting PATH Updates	Presentation	County - Orange	9/22/2022	PATH
Inland SoCal Housing Collective – Housing Convening	Presentation	County - Riverside	9/12/2022	PATH
Inland SoCal Housing Collective Monthly Meeting	Presentation	County - Riverside	9/21/2022	PATH
PATH Program Update Listening Session #1	Listening session	SCAG Region	9/21/2022	PATH
PATH Program Information Session	Information session	SCAG Region	9/20/2022	PATH
GCCOG Planning Directors PATH Update	Presentation	County - Los Angeles	10/10/2022	PATH
SBCTA Planning and Development Technical Forum	Presentation	County - San Bernardino	10/26/1989	PATH
Kennedy Commission PATH Workshop	Information Session	County- Orange	10/11/2022	PATH
House Farm Workers All Cities Meeting	Information session	County - Ventura	10/11/2022	PATH
PATH Program Update Listening Session #2	Listening Session	SCAG Region	10/5/2022	PATH
Ventura Housing Conference	Presentation	County - Ventura	10/20/2022	PATH
Lilft to Rise 1-on-1	1:1 meeting	County - Riverside	11/14/2022	PATH
Joint Workshop With SCANPH	Presentation	SCAG Region	11/16/2022	PATH

Sustainable Communities Program Call #4

Reach Out	1:1 meeting	San Bernardino	Fall 2021	SCP Call 4
Imperial County Public Health Department	1:1 meeting	Imperial	Fall 2021	SCP Call 4
Communities of Excellence - Imperial County Public Health	1:1 meeting	Imperial	Fall 2021	SCP Call 4
Southern California Resource Services for Independent Living	1:1 meeting	Imperial	6/22/2021	SCP Call 4
Urban Conservation Corps of the Inland Empire	1:1 meeting	San Bernardino	6/23/2021	SCP Call 4
CFROG (Climate First: Replacing Oil & Gas)	1:1 meeting	Ventura	6/21/2021	SCP Call 4
Pueblo Unido CDC Eastern Coachella Valley	1:1 meeting	Riverside	7/1/2021	SCP Call 4
Native American Land Conservancy	1:1 meeting	Riverside	7/9/2021	SCP Call 4
Access to Independence	1:1 meeting	Imperial	7/12/2021	SCP Call 4
Inland Empire Disabilities Collaborative	1:1 meeting	Inland Empire	7/15/2021	SCP Call 4
Streets Are For Everyone	1:1 meeting	Los Angeles	9/20/2022	SCP Call 4
Public Matters	1:1 meeting	Los Angeles	9/21/2022	SCP Call 4
Southern California Resource Services for Independent Living	1:1 meeting	Imperial	9/19/2022	SCP Call 4
LA Walks	1:1 meeting	Los Angeles	10/3/2022	SCP Call 4
Kennedy Commission	1:1 meeting	County - Orange	10/5/2022	SCP Call 4
California State University, San Bernardino	1:1 meeting	San Bernardino	10/6/2022	SCP Call 4
Inland Equity Community Land Trust	1:1 meeting	Region	10/3/2022	SCP Call 4
Los Angeles County Bicycle Coalition	1:1 meeting	Los Angeles	10/31/2022	SCP Call 4
Los Angeles County Bicycle Coalition	1:1 meeting	Los Angeles	10/24/2022	SCP Call 4

Los Angeles Walks	1:1 meeting	Los Angeles	10/3/2022	SCP Call 4
Youth Leadership Institute	1:1 meeting	Coachella Valley	10/11/2022	SCP Call 4
Arts Connection Network	1:1 meeting	San Bernardino	10/12/2022	SCP Call 4
Raices Cultura	1:1 meeting	Coachella Valley	10/13/2022	SCP Call 4
Bell Gardens	1:1 meeting	County - Los Angeles	11/10/2022	SCP Call 4
Urban Ark Tech	1:1 Meeting	Los Angeles	11/16/2022	SCP Call 4
SCP Call 4 Listening Session #1	Listening session	SCAG Region	7/13/2021	SCP Call 4
SCP Call 4 Listening Session #2	Listening session	SCAG Region	7/15/2021	SCP Call 4
SCP Call 4 Information Session #1	Information session	SCAG Region	6/1/2022	SCP Call 4
SCP Call 4 Information Session #2	Information session	SCAG Region	6/9/2022	SCP Call 4
SCP Call 4 Listening Session #1	Listening session	SCAG Region	11/10/2022	SCP Call 4
SCP Call 4 Listening Session #2	Listening session	SCAG Region	11/16/2022	SCP Call 4
Safe and Active Streets Regional Planning Working Group	Presentation	SCAG Region	9/20/2022	SCP Call 4
Decision Making Tools				
Toolbox Tuesday: SCAG Local Data Exchange Process and Regional Data Platform	Workshop	SCAG Region	3/15/2022	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	6/15/2021	Decision Making Tools
1:1 TA to 67 Local Jurisdictions and Stakeholders on the Regional Data Platform (RDP) ar	1:1 Meetings	SCAG Region	2021	Decision Making Tools
1:1 TA to 4 local jurisdictions and stakeholders on Safety Element background, the Regio	1:1 Meetings	SCAG Region	Fall 2021	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	9/30/2021	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	11/18/2021	Decision Making Tools
1:1 TA to 133 jurisdictions and stakeholders on LDX process and Regional Data Platform	1:1 Meetings	SCAG Region	2022	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	1/20/2022	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	3/17/2022	Decision Making Tools
SCAG's Technical Working Group	Presentation	SCAG Region	9/15/2022	Decision Making Tools
Concerences (e.g., NARC, APA, APA CA, Esri UC, etc.)	Presentation	Worldwide	Various	Decision Making Tools
Transportation Partnership Programs				
CTC Partnership Working Group Meeting	Working Group	SCAG Region	3/31/2022	CTC Partnership
CTC Partnership Working Group Meeting	Working Group	SCAG Region	6/23/2022	CTC Partnership
CTC Partnership Working Group Meeting	Working Group	SCAG Region	7/19/2022	CTC Partnership, RPI Program
CoMotion LA Conference	Presentation	SCAG Region	11/16/2022	RPI Program
1:1 Meetings with CTC's	1:1 Meetings	SCAG Region	Aug.-Nov. 2022	CTC Partnership
CTC Planning Directors Meeting	Presentation	SCAG Region	8/16/2022	CTC Partnership, RPI Program
LADOT Meeting	1:1 Meetings	Los Angeles	8/31/2022	RPI Program
LA County Department of Public Works Meeting	1:1 Meetings	Los Angeles	11/7/2022	RPI Program
City of Oxnard Meeting	1:1 Meetings	Ventura	10/6/2022	RPI Program
Riverside Transit Agency Meeting	1:1 Meetings	Riverside	9/21/2022	CTC Partnership, RPI Program
City of Rancho Cucamonga Meeting	1:1 Meetings	San Bernardino	10/31/2022	RPI Program

Program	2022						2023					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
REAP 2021 Program Deadlines and Milestones	Full Guidelines Released by State		Resubmit Advance Application			Full Application Deadline: 12/31/22						
Overall Program Development	Regional Council Approved and Adopted the REAP 2.0 Framework (RC: Action)			REAP 2.0 Program Development and Draft Budget Update (Info: EAC)	REAP 2.0 Budget Approval and Authorization to Apply for Full Funding (Action: EAC Nov-30)	Full Application to be Submitted to State						
Early Initiatives	Decision-Making Tools and Technical Assistance Development											
	SRP 2.0 Guidelines Approved (Action: CEHD) SCP Call 4 Guidelines Approved (Action: EEC)		SRP 2.0 Guidelines Approved (Action: RC)	SRP 2.0 Program - Notice of Intent to Apply Due (Oct 14)			SCP Call 4 Guidelines & Release CFP (Action: RC) (anticipated - pending State Partner approval)	SRP 2.0 Program Call for Funding Deadline February 10 (anticipated - pending State Partner approval)				
Transportation Partnership Programs	Regional Pilot Initiative (RPI) Development											
				CTC Partnership Program Guidelines (Info: TC)	CTC Partnership Program Guidelines Approved (Action: TC, RC)		CTC Partnership Program Call for Funding Released (anticipated - pending State Partner approval)			CTC Partnership Recommended Projects (Action: TC, RC)		
PATH Program				PATH Program Guidelines (Info: CEHD)	PATH Program Guidelines Approved (Action: CEHD, RC)			NOFA and the Housing Infill on Public and Private Lands (HIPP) Program Application (Action: CEHD, RC) (anticipated - pending State Partner approval)			NOFA & HIPP awards (Action: CEHD, RC)	Regional Utilities Supporting Housing (RUSH) Application (Action: CEHD, RC)

*Note: Program activities began in October 2021. This schedule only reflects activities since July 2022.



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

**MINUTES OF THE MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, NOVEMBER 2, 2022**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). AN AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.ig2.com/Citizens/>.

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting both in person and virtually (telephonically and electronically), given the declared state of emergency (pursuant to State of Emergency Proclamation dated March 4, 2020) and local public health directives imposing and recommending social distancing measures due to the threat of COVID-19, and pursuant to Government Code Section 54953(e)(1)(A). A quorum was present.

Members Present

Hon. Jan Harnik, President

Hon. Art Brown, 2nd Vice President

Hon. Clint Lorimore, Imm. Past President

Hon. Frank Yokoyama, Chair, CEHD

Hon. David J. Shapiro, Vice Chair, CEHD

Hon. Deborah Robertson, Chair, EEC

Hon. Luis Plancarte, Vice Chair, EEC

Hon. Ray Marquez, Chair, TC

Hon. Peggy Huang, Chair, LCMC

Hon. Kathleen Kelly, President’s Appt.

Hon. Larry McCallon, President’s Appt.

Hon. Margaret Finlay, President’s Appt.

Hon. Nithya Raman, President’s Appt.

Hon. Lucy Dunn

Buena Park

Eastvale

Cerritos

Calabasas

Rialto

Chino Hills

Palm Desert

Highland

Duarte

Los Angeles

RCTC

District 21

District 4

District 23

District 44

District 8

Imperial County

District 10

TCA

District 2

District 7

District 35

District 51

Business Representative

Members Not Present

Hon. Tim Sandoval, Vice Chair, TC

Hon. Jose Luis Solache, Vice Chair, LCMC

Hon. Andrew Masiel, Sr.

Pomona

Lynwood

Pechanga Dev. Corp.

District 38

District 26

TGRPB Representative

Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Cindy Giraldo, Chief Financial Officer
Sarah Jepson, Director of Planning
Javiera Cartagena, Director of Government and Public Affairs
Julie Shroyer, Chief Information Officer
Michael Houston, Chief Counsel, Director of Legal Services
Ruben Duran, Board Counsel
Maggie Aguilar, Clerk of the Board
Cecilia Pulido, Deputy Clerk of the Board

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Jan Harnik called the meeting to order at 3:00 p.m. President Harnik asked Regional Council Member Margaret Finlay, Duarte, District 35, to lead the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

President Harnik opened the Public Comment Period and outlined instructions for public comments. She noted this was the time for persons to comment on any matter pertinent to SCAG’s jurisdiction that were not listed on the agenda. She reminded the public to submit comments via email to ePublicComment@scag.ca.gov.

Ruben Duran, Board Counsel, acknowledged there no written public comments received before or after the deadline.

Seeing no public comment speakers, President Harnik closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION ITEM

1. Findings to Continue Holding Virtual Regional Council and Committee Meetings under AB 361

There were no public comments on this item.

A MOTION was made (Finlay) that the Executive Administration Committee (EAC): (1) make the following findings required by Government Code Section 54953(e)(3) on the basis of the staff report, which is incorporated by this reference, that (i) a proclaimed state of emergency remains active in connection with the COVID-19 public health crisis, (ii) the EAC has reconsidered the circumstances of the state of emergency and (iii) state and local officials continue to impose or recommend measures to promote social distancing in relation to the COVID-19 public health crisis and, further, (2) authorize all legislative bodies of the Southern California Association of Government (SCAG), including the EAC, RC and all committees, subcommittees and task forces established by the RC or SCAG's Bylaws, to utilize remote teleconference meetings pursuant to and in compliance with Brown Act provisions contained in Government Code Section 54953(e). Motion was SECONDED (McCallon) and passed by the following votes:

AYES: Brown, Finlay, Hagman, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

2. Consideration of RC, EAC, and Policy Committee Meeting Schedule and Options

Michael Houston, Chief Counsel/Director of Legal Services, provided a presentation on the Regional Council (RC), Executive/Administration Committee (EAC) and Policy Committees meeting schedule and options which included information on:

- prior EAC discussions, current structure and process improvements, and historical structure;
- the governing structure overview of the RC, EAC and Policy Committees;
- survey of the RC Membership and summary of results;
- the return to in-person member and public participation;
- staff recommendations for discussion and direction, which included:
 - recommend not to move the Policy Committee meetings to a different day/week from the RC meeting date;
 - recommend extending RC meetings by ½ hour and run from 12:00 p.m.-2:00 p.m., stay within the same current meeting timeframe of 9:30 a.m.-2:00 p.m. on the first Thursday of the month, and Policy Committee starting time to remain at 9:30 a.m.; and
 - recommend emphasizing in-person member participation at RC, EAC and Policy Committee meetings and in-person public participation beginning in January and the Brown Act's "normal" requirements would apply to any remote participation allowed by President once AB 361 findings end.

Members of the EAC and staff engaged in discussions regarding: 1) an earlier start time, 2) travel distances by members, 3) AB 2449, which allows for continued virtual participation without notice of locations so long as a quorum of the body is present in person, 4) whether virtual participation had improved member attendance at meetings, and 5) flexibility on when members are expected to return in-person.

The comprehensive staff report and PowerPoint presentation were included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

There were no public comments on this item.

A MOTION was made (Shapiro) to approve staff recommendation and extend the Regional Council meeting by a half hour starting from 12:00 p.m. to 2:00 p.m., move forward with the staff recommendation to emphasize in person attendance starting in January but not mandating it, and allowing for some flexibility as to how and when the membership would feel most comfortable returning, recognizing that AB 361 is likely to go away March 1st. Motion was SECONDED (Hagman) and passed by the following votes:

AYES: Brown, Finlay, Hagman, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

3. Resolution No. 22-648-1 Approving Amendment 2 to the FY 2022-23 Overall Work Program (OWP) Budget, an amendment to the Indirect Cost Budget, an amendment to FTA Discretionary and Formula Grant Budget and a New Classification Structure and Salary Schedule

Cindy Giraldo, Chief Financial Officer, provided a presentation on Budget Amendment 2 (BA2), which, if approved, would place SCAG's total comprehensive budget at just under \$150 million, an increase of \$24.6 million. This includes an increase in the Overall Work Program of \$11 million, Indirect cost budget of \$749k, FTA Grant Budget of \$12.9 million, and \$194k as a result of a comprehensive classification and compensation study which includes an updated salary schedule, that incorporates an updated classification structure. Ms. Giraldo provided a brief overview of the proposed changes which were outlined in staff report.

The comprehensive staff report and PowerPoint presentation were included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

There were no public comments on this item.

A MOTION was made (Hagman) that the Executive/Administration Committee (EAC) recommend that the Regional Council adopt Resolution No. 22-648-1 approving a second amendment to the Fiscal Year 2022-23 (FY 2022-23) Overall Work Program (OWP) budget, an amendment to the Indirect Cost Budget, an amendment to the FTA Discretionary and Formula Grant Budget, and the new classification structure and salary schedule developed from the Classification and Compensation Study. Motion was SECONDED (Finlay) and passed by the following votes:

AYES: Brown, Finlay, Hagman, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman, Shapiro, and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

4. Consideration of Increase to Regional Council Contract and Contract Amendments Approval Thresholds

Cindy Giraldo, Chief Financial Officer, provided a presentation on the proposed amendment to the Regional Council Policy Manual to increase the Regional Council's contract approval threshold to \$500,000 and the approval threshold for contract amendments to \$150,000 and 30%, which received the unanimous support of the Audit Committee. She explained that at the July Audit Committee meeting, Mr. David James, SCAG's Internal Auditor, presented the Audit committee with the findings and recommendations of his completed internal audit on procurement. As part of that report, Mr. James recommended that the Audit Committee consider recommending to the Regional Council an increase to the threshold to improve operating efficiency and reduce the average time required to execute a procurement contract. She noted that in support of this recommendation, the Audit Committee directed staff to return to the audit committee with a recommendation and supporting data for their consideration. Ms. Giraldo provided a brief overview of the supporting data for this recommendation which was outlined in staff report and as presented to the Audit Committee.

Regional Council Member Larry McCallon, Highland, District 7, expressed concern over the recommended contract threshold of \$500,000 without coming to the government body and stated he would oppose this item.

The comprehensive staff report and PowerPoint presentation were included in the agenda packet and posted on the SCAG website. The meeting video is also available on the SCAG website.

There were no public comments on this item.

A MOTION was made (Hagman) that the Executive/Administration Committee (EAC) recommend to the Regional Council to approve the proposed amendment to the Regional Council Policy Manual, increasing the Regional Council's contract approval threshold to \$500,000 and the approval threshold for contract amendments to \$150,000 and 30%. Motion was SECONDED (Brown) and passed by the following votes:

AYES: Brown, Finlay, Hagman, Harnik, Huang, Kelly, Marquez, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (12)

NOES: Lorimore and McCallon (2)

ABSTAIN: None (0)

CONSENT CALENDAR

There were no public comments on the Consent Calendar.

Approval Items

5. Minutes of the Special Meeting – October 6, 2022
6. 2023 Meeting Schedule of the Executive Administration Committee, Policy Committees, and Regional Council
7. Contracts \$200,000 or Greater: Contract No. 21-048-MRFP 12, Connect SoCal 2024 Technical Support
8. Contracts \$200,000 or Greater: Contract No. 22-051-C01, Konica Reprographics & Multi-Function Printer Equipment Lease and Maintenance

Receive and File

9. Final 2022 Federal Certification Review
10. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
11. CFO Monthly Report



A MOTION was made (Plancarte) to approve Consent Calendar, Items 5 through 8; Receive and File Item 9-11. Motion was SECONDED (Finlay) and passed by the following votes:

AYES: Brown, Finlay, Hagman, Harnik, Huang, Kelly, Lorimore, Marquez, McCallon, Plancarte, Raman, Robertson, Shapiro, and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CFO REPORT

Cindy Giraldo, Chief Financial Officer, reported the semiannually SCAG was required to report to Caltrans the progress it was making in contracting with Disadvantaged Business Enterprises (DBE), and that for the 6-month period ending September 30, SCAG had awarded 19% of the contract values to DBE's, exceeding Caltrans's 17% DBE goal.

PRESIDENT'S REPORT

President Harnik provided updates on the State of the State event at the Lakewood Chamber of Commerce, CoMotion LA which was taking place in downtown LA at the Japanese American National Museum on November 15-17, SCAG's 13th Annual Economic Summit which was scheduled for December 1 at the Sheraton Grand in Downtown LA, and the establishment of the Carmen Ramirez Legacy Scholarship Fund for Public Service. Lastly, she announced that the next EAC meeting would be on Wednesday, November 30 at 3:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Ajise provided updates on the REAP program, the permanent Local Housing Allocation Grant, the Connect SoCal Program Environmental Impact Report Notice of Preparation, and the RAMP/Greenprint Public Sector Stakeholder Workshop. He also announced that there were several Regional Councilmember who would have their last Regional Council meeting the next day and they would be formally recognizing them at the General Assembly next spring.

FUTURE AGENDA ITEMS

There were no future agenda items.



ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

There being no further business, President Harnik adjourned the Special Meeting of the Executive Administration Committee at 4:16 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

MEMBERS	CITY	Representing	2022-23															Total Migs Attended To Date
			JUN	30-Jun	1-Jul	JULY	AUG	15-Aug	31-Aug	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Hon. Jan Harnik, Chair, President, Chair		RCTC	1	1	1	1	1	1	1	1	1	1						9
Hon. Art Brown, 1st Vice Chair	Buena Park	District 21	1	0	0	1	1	1	1	1	1	1						7
Hon. Curt Hagman		San Bernardino County											1					1
Hon. Clint Lorimore, Imm. Past President	Eastvale	District 4	1	0	1	1	1	1	0	1	1	1						7
Hon. Frank Yokoyama, Chair, CEHD	Cerritos	District 23	1	1	1	1	1	1	1	1	1	1						9
Hon. David J. Shapiro, Vice Chair, CEHD	Cerritos	District 44	1	1	1	1	1	1	1	1	1	1						9
Hon. Deborah Roberston, Chair, EEC	Rialto	District 8	0	1	1	1	1	1	1	1	1	1						8
Hon. Luis Plancarte, Vice Chair, EEC		Imperial County	1	1	1	1	1	1	1	1	1	1						9
Hon. Ray Marquez, Chair, TC	Chino Hills	District 10	1	1	1	1	0	1	1	1	1	1						8
Hon. Tim Sandoval, Vice Chair, TC	Pomona	District 38	0	1	0	0	0	0	0	0	0	0						1
Hon. Peggy Huang, Chair, LCMC		TCA	1	1	0	1	1	1	1	1	0	1						7
Hon. Jose Luis Solache, Vice Chair, LCMC	Lynwood	District 26	1	1	0	0	0	1	0	1	0							4
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1	1	1	1	1	1	1	1	0	1						8
Hon. Kathleen Kelly, President's Appt.	Palm Desert	District 2	1	1	1	1	1	1	1	1	1	1						9
Hon. Larry McCallon, President's Appt.	Highland	District 7	1	1	1	1	1	1	1	1	1	1						9
Hon. Nithya Ramen, President's Appt.	Los Angeles	District 51	1	1	1	1	1	0	1	0	1							7
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	1	1	1	0	1	1	0	0							5
Ms. Lucy Dunn, Ex-Officio Member	Lucy Dunn Strategic Issues Mar	Business Representative	1	1	1	1	1	1	1	1	1	0						8
			14	15	13	15	13	14	15	12	14	0	0	0	0	0	0	125

Attachment: EAC Attendance Sheet 2022-23 (Minutes of the Meeting - November 2, 2022)



AGENDA ITEM 4
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$500,000 or Greater: Contract No. 21-017-C01, Supporting
Infrastructure for Zero Emission Heavy Duty Vehicles

RECOMMENDED ACTION:

Approve Contract No. 21-017-C01 in an amount not to exceed \$1,153,362 (subject to final negotiation) with Cambridge Systematics, Inc. to initiate a planning study to help envision a regional network of zero emission charging and fueling infrastructure. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant will support the development of zero emission charging and fueling infrastructure by helping to better understand what is needed, where, how to go about it, the roles of critical stakeholders, and how to create a regional action plan to develop it. Up to 10 sites will be selected to provide a closer look at the needs of deploying an individual station.

BACKGROUND:

Staff recommends executing the following contract \$500,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Cambridge Systematics, Inc. (21-07-C01)	This study will support the development of this infrastructure by helping to better understand what is needed, where, how to go about it, the roles of critical stakeholders, and how to create a regional action plan to develop it. Up to 10 sites will be selected to provide a closer look at the needs of deploying an individual station.	\$1,153,362



FISCAL IMPACT:

Funding of 966,048 is available in the Fiscal Year (FY) 2022-2023 Overall Work Program (OWP) Budget in Project Number 115-4912.02, and the remaining balance is expected to be requested in FY 2023 - 2024 OWP Budget in Project Number 115-4912.02, subject to budget availability.

ATTACHMENT(S):

1. Contract Summary 21-017-C01
2. Contract Summary 21-017-C01 COI

CONSULTANT CONTRACT NO. 21-017-C01

Recommended Consultant:

Cambridge Systematics Inc.

Background & Scope of Work:

SCAG is about to initiate a planning study to help envision a regional network of zero emission charging and fueling infrastructure. This study will create a phased blueprint and action plan towards realizing this goal, and answer key questions about how stations in the region may operate to serve different truck markets and business functions. Though convened by SCAG, this study will be guided by a Technical Advisory Committee of key stakeholders, who will ultimately be instrumental in implementing this plan. Details related to the quantity, distribution and characteristics of charging and fueling stations will be quantified to the extent possible to help visualize and plan for infrastructure needs and investments.

In light of regional and state goals and mandates to improve regional air quality and reduce GHG emissions, Connect So Cal, the region’s 2020 Regional Transportation Plan and Sustainable Communities Strategy, includes a technology advancement plan for the regional goods movement system, as well as action steps to be taken by SCAG and our regional partners. This includes a focus on the long-term goal of a zero emission goods movement system where technically feasible and economically viable, while also integrating near-zero emissions technologies that serve as bridging options to continue to reduce emissions below current levels.

This study will support the development of this infrastructure by helping to better understand what is needed, where, how to go about it, the roles of critical stakeholders, and to create a regional action plan to develop it. Up to 10 sites will be selected to provide a closer look at the needs of deploying an individual station.

Project’s Benefits & Key Deliverables:

The project’s benefits and key deliverables include, but are not limited to:

1. Determining the demand for stations based on truck market operational characteristics and travel behavior and assessing the potential supply of land for stations;
2. Planning the distribution of future stations throughout the region based on a variety of factors, (travel demand, need for public, private, and privately accessible stations, power and fueling supply, potential impacts to surrounding communities, and other factors to yet to be determined);
3. A micro-level site assessment for roughly 10 stations to understand the factors to get one up and running; and
4. A regional action plan supported by participating stakeholders showing the extent of the needed infrastructure and a sequence for phased development and recommendations that partners can take to facilitate the goal of a regional charging and fueling network.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal #1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed

\$1,153,632

Contract Period: Notice to Proceed through June 30, 2024

Project Number(s): 115-4912.02 \$966,048

Funding sources: Federal Transit Administration (FTA) 5303, Transportation Development Act (TDA), California Energy Commission (CEC-EPRI RHETTA)

Funding of \$966,048 is available in the FY 2022-23 OWP budget, and the remaining \$189,584 is expected to be available in the FY 2023-24 OWP budget in Project Number 115-4912.02, subject to budget availability.

Request for Proposal (RFP): On October 19, 2020, SCAG staff notified 3,020 firms of the release of RFP 21-017-C01 via SCAG’s Solicitation Management System website. A total of 59 firms downloaded the RFP. SCAG received the following six (6) proposals in response to the solicitation:

Cambridge Systematic, Inc. (4 subconsultants)	\$1,153,632
CPCS Transcom, Inc. – (3 subconsultants)	\$498,705
Arcadis U.S. Inc. – (3 subconsultants)	\$763,215
OJI Califico Consortium Inc.- (1subconsultant)	\$843,492
Guidehouse Inc. (1 subconsultant)	\$876,437
Gladstein, Neandross & Associates, LLC (3 subconsultants)	\$1,134,726

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the four (4) highest ranked offerors.

The PRC consisted of the following individuals:

- Alison Linder, (Project Manager), Senior Regional Planner, SCAG
- Morgan Caswell, Manager of Air Quality Practices, Port of Long Beach
- Annie Nam, Manager of Goods Movement and Transportation Finance, SCAG
- James Shankel, Senior Freight Planning Specialist, Caltrans

The PRC initially ranked Gladstein, Neandross & Associates (GNA), LLC as the highest and recommended awarding the contract to them.

On January 6, 2022, SCAG’s Regional Council authorized SCAG to accept grant funding in the amount of \$600,048 from the California Energy Commission (CEC) Research Hub for Electric Technologies in Truck Applications (RHETTA) as a sub-recipient to the Electric Power Research institute (EPRI) to support SCAG’s study of Supporting Infrastructure for Medium and Heavy Duty Zero Emission Trucks (RFP 21-017). While initially standalone, SCAG’s work efforts are now to be integrated into EPRI’s overall project. GNA was notified of SCAG’s pursuit of these funds as well as receipt of these funds. GNA was listed as a subcontractor on SCAG’s grant application as well as their subsequent agreement with EPRI.

The acceptance of these funds resulted in additional administrative requirements and a shift in schedule due to the acceleration of several deliverables. Subsequently, SCAG staff was unable to reach an agreement with GNA.

As staff was not able to reach an agreement with GNA and given the time sensitivity of this project, SCAG staff now recommends awarding the contract to Cambridge Systematics, the next highest ranked firm.

Basis for Selection:

The PRC is recommending Cambridge Systematics for the contract award because the consultant:

- Demonstrated an excellent understanding of the project, specifically, existing initiatives within Southern California and modeling and outreach approaches to develop a technically sound and regionally vetted plan. Moreover, the proposal was cognizant of regional and statewide efforts for medium and heavy duty zero emission infrastructure planning and modeling, and proposed use of HEVI-Pro which allows for consistency between SCAG and state planning efforts.
- Provided a sound technical approach delegating tasks appropriately to subs as needed. integration of in-depth engagement with freight industry stakeholders to obtain input needed for technical analyses. The firm proposed a TAC, a survey, and a series of small focus groups to collect input.
- Demonstrated sound experience with modeling, truck markets, EV planning and prime had previously developed SCAG's Comprehensive Regional Goods Movement Plan and Implementation Strategy. Proposal reflects an understanding of SCAG's Heavy Duty Truck Model and proposes a sound strategy to understand truck travel and access how it fits into the demand forecast.
- Provided an innovative and inclusive approach to outreach specifically discussing the need for outreach with disadvantaged communities who may be impacted by proposed truck fueling and charging locations. The firm identified the need to be aware of participation fatigue and discussed an equity centered approach that reflected understanding of ongoing regional outreach efforts.

The PRC did not recommend the remaining firms for contract award because these firms:

- Did not clearly demonstrate a sufficient level of effort, primarily in the form of staff hours, to satisfactorily complete the tasks in the Scope of Work;
- Did not demonstrate a level of experience and familiarity with the material equivalent with the selected firm. Compared to lower priced firms, the selected firm had the most experience and knowledge of electrification and application of zero emission technologies in the freight sector. They also had knowledge of goods movement operations, particularly for medium and heavy-duty trucks. The unselected lower priced firms had experience with electrification of other modes such as passenger and transit but lacked expertise with electrification of medium and heavy-duty trucks. Additionally, they demonstrated less knowledge about goods movement operations in southern California than the selected firm. In addition to a review of their credentials, resumes, and provided list of relevant experiences, this was demonstrated by lacking references to other ongoing regional zero emission efforts for medium and

heavy-duty trucks, and lacking references to key stakeholders that would need to be included in the outreach process: and

- Did not propose as good of a technical approach. The data sources proposed by these firms were less robust and comprehensive than that of the selected firm. A model will be created in this study and will require data from several sources to deliver the best results. The selected firm demonstrated an ability to recommend and integrate data from multiple sources to conduct the analysis needed.

**Conflict of Interest (COI) Form - Attachment
For November 30, 2022, Regional Council Approval**

Approve Contract No. 21-017-C01 in an amount not to exceed \$1,153,362 (subject to final negotiation) with Cambridge Systematics, Inc. to initiate a planning study to help envision a regional network of zero emission charging and fueling infrastructure. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Cambridge Systematics (prime consultant)	No - form attached
Chen Ryan Associates (subconsultant)	No - form attached
Redhill Group, Inc (subconsultant)	No - form attached
The Tioga Group, Inc. (subconsultant)	No - form attached
ICF Incorporated, LLC (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-017-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Cambridge Systematics, Inc.
Name of Preparer: Nick Caccamo
Project Title: Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study
Date Submitted: 11/04/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Nick Caccamo, hereby declare that I am the (position or title) Director of Contracts of (firm name) Cambridge Systematics, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/04/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Signature of Person Certifying for Proposer
(original signature required)

11/04/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 21-017

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: CR Associates

Name of Preparer: Monique Chen

Project Title: Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study

RFP Number: No. 21-017 **Date Submitted:** November 10, 2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Monique Chen, hereby declare that I am the (position or title) Principal of (firm name) CR Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated November 10, 2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

November 10, 2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-017-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: Redhill Group, Inc.
Name of Preparer: Mark McCourt
Project Title: Principal
Date Submitted: 11/10/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Mark McCourt, hereby declare that I am the (position or title) Principal of (firm name) Redhill Group, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/10/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


 _____ 11/10/22
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-017-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: The Tioga Group, Inc.
Name of Preparer: Daniel Smith
Project Title: Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study
Date Submitted: 11/10/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. _____
Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

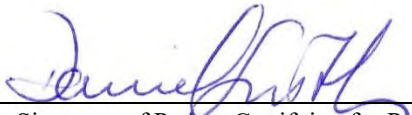
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, Daniel Smith, hereby declare that I am the Principal of The Tioga Group, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/10/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

11/10/22

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-017-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so **MAY** also disqualify your firm from submitting an offer on this proposal

Name of Firm: The Tioga Group, Inc.
Name of Preparer: Daniel Smith
Project Title: Supporting Infrastructure for Zero-Emission Medium and Heavy-Duty Truck Study
Date Submitted: 11/10/22

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. _____
Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

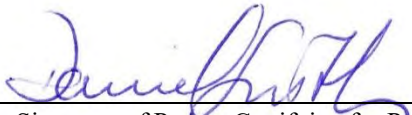
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, Daniel Smith, hereby declare that I am the Principal of The Tioga Group, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/10/22 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

11/10/22

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 21-017-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: ICF Incorporated, L.L.C.
Name of Preparer: Joseph C. Moran
Project Title: _____
Date Submitted: 11/10/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

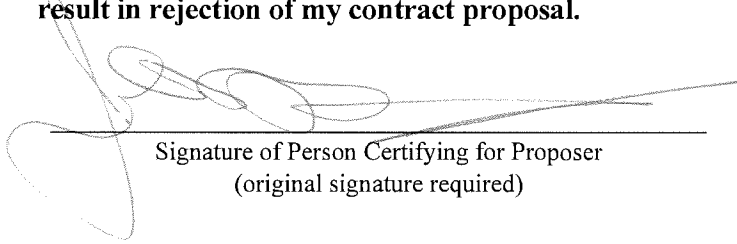
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Joseph C. Moran, hereby declare that I am the (position or title) Senior Contracts Manager of (firm name) ICF Incorporated, L.L.C., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/10/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ 11/10/2022 _____

 Signature of Person Certifying for Proposer Date

 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 5
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: Contracts \$500,000 or Greater: Contract No. 23-019-C01, Strategic and
Technical Services for SCAG's REAP 2.0 Transportation Initiatives

RECOMMENDED ACTION:

That the Executive/Administration Committee (EAC) acting on behalf of the Regional Council (RC) approve Contract No. 23-019-C01 in an amount not to exceed \$1,041,892 (subject to final negotiation) with Cambridge Systematics, Inc., to assist SCAG in developing and implementing the Regional Pilot Initiatives (RPI) Program, while supporting the County Transportation Commissions (CTC) Partnership Program. This project is subject to final negotiations. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

EXECUTIVE SUMMARY:

Consistent with the requirements of the Regional Early Action Planning Grants of 2021 (REAP 2.0) Program that funds this project, the consultant shall assist SCAG in developing and implementing the Regional Pilot Initiatives (RPI) Program, while supporting the County Transportation Commissions (CTC) Partnership Program. Both programs will assist cities and counties in the SCAG region with achieving compliance and progress with the 6th cycle housing elements by supporting accelerated development via strategic transportation infrastructure investments and facilitating synergies with housing production.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Cambridge Systematics,	The project will assist SCAG in developing and	\$1,041,892



Inc. (23-019-C01) implementing the RPI Program, while supporting the CTC Partnership Program.

FISCAL IMPACT:

Execution of this contract is subject to the California Department of Housing and Community Development (HCD) approval for the REAP 2.0 early application funding. Upon receipt of an award letter from the HCD for the REAP 2.0 early application funding, SCAG will use available fund balances to fund and commence this contract activities in the amount of \$1,041,892 and the funding will be later included and reconciled in a future amendment of the FY 2022-23 Overall Work Program (OWP), as approved by the Regional Council on February 3, 2022.

ATTACHMENT(S):

1. Contract Summary 23-019-C01
2. Contract Summary 23-019-C01 COI

CONSULTANT CONTRACT NO. 23-019-C01

Recommended Consultant: Cambridge Systematics, Inc.

Background & Scope of Work: Consistent with the requirements of the Regional Early Action Planning Grants of 2021 (REAP 2.0) Program that funds this project, the consultant shall assist SCAG in developing and implementing the Regional Pilot Initiatives (RPI) Program, while supporting the County Transportation Commissions (CTC) Partnership Program. Both programs will support cities and counties in SCAG region with achieving compliance and progress with the 6th cycle housing elements by supporting accelerated development via strategic transportation infrastructure investments and facilitating synergies with housing production.

Project’s Benefits & Key Deliverables: The project’s benefits and key deliverables include, but are not limited to:

- Development of a regional program framework for the deployment of innovative transportation pilot projects;
- Project management of regional pilot initiative programs; and
- Strategic advisory services to County Transportation Commissions and local jurisdictions and agencies in the deployment of REAP 2.0 programs.

Strategic Plan: This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

Contract Amount:

Total not to exceed	\$1,041,892
Cambridge Systematics, Inc. (prime consultant)	\$540,252
Estolano Advisors (subconsultant)	\$201,671
KPMG LLP (subconsultant)	\$150,000
InfraStrategies LLC (subconsultant)	\$149,969

Contract Period: Notice to Proceed through June 30, 2026

Project Number(s): 800.0160.28 \$1,041,892
Funding source: Regional Early Action Planning Grants of 2021 (REAP 2.0)

Execution of this contract is subject to the California Department of Housing and Community Development (HCD) approval for the REAP 2.0 early application funding. Upon receipt of an award letter from the HCD for the REAP 2.0 early application funding, SCAG will use available fund balances to fund and commence this contract activities in the amount of \$1,041,982 and the funding will be later included and reconciled in a future amendment of the FY 2022-23 Overall Work Program (OWP), as approved by the Regional Council on February 3, 2022.

Request for Proposal (RFP): SCAG staff notified 1,957 firms of the release of RFP 23-019-C01 via SCAG’s Solicitation Management System website. A total of 34 firms downloaded the RFP. SCAG received the following one (1) proposal in response to the solicitation:

Cambridge Systematics, Inc. (3 subconsultants) \$1,041,982

Attachment: Contract Summary 23-019-C01 (Contracts \$500,000 or Greater: Contract No. 23-019-C01, Strategic and Technical Services for

After receiving only one proposal, staff surveyed 33 firms that downloaded the RFP to determine why each did not submit a proposal. One (1) firm responded to staff's inquiry, which disclosed the main reason this firm did not respond was that they could not meet the deadline. Note staff advertised the RFP for a three (3) week period and extended the proposal due date for an additional two (2) weeks. Staff subsequently moved forward with reviewing the one (1) offer. Staff believes that resoliciting for a third time was not likely to yield a different result and needed to maintain the project's schedule and therefore proceed to evaluate the one (1) offer.

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC did not conduct interviews because the proposals contained sufficient information on which to base a contract award.

The PRC consisted of the following individuals:

Kate Kigongo, Manager of Partnerships for Innovative Deployment, SCAG
Annie Nam, Deputy Director Transportation, SCAG
Philip Law, Mobility Planning Goods Movement Department Manager, SCAG

Basis for Selection:

The PRC recommended Cambridge Systematics for the contract award because the consultant:

- Demonstrated a strong understanding of the project, specifically in the numerous program areas to support REAP 2.0 implementation efforts;
- Provided a robust technical approach, by providing a well-rounded spectrum of experience with various types of projects and by proposing subcontractors with very focused expertise, including subcontractors that have worked with SCAG previously, those with financial advisory services, and those with expertise in private sector partnerships;
- Demonstrated experience with similar projects, such as, development of Innovation and Technology On Call for Sound Transit; and
- Proposed a reasonable total number & distribution of hours well within SCAG's budget.

**Conflict of Interest (COI) Form - Attachment
For November 30, 2022 Regional Council Approval**

Approve Contract No. 23-019-C01 in an amount not to exceed \$1,041,982 (subject to final negotiation) with Cambridge Systematics, Inc., to assist SCAG in developing and implementing the Regional Pilot Initiatives (RPI) Program, while supporting the County Transportation Commissions (CTC) Partnership Program. This project is subject to final negotiations. Authorize the Executive Director, or his designee, pursuant to legal counsel review, to execute the contract on behalf of SCAG.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Cambridge Systematics, Inc. (prime consultant)	No - form attached
Estolano Advisors (subconsultant)	Yes - form attached
KPMG (subconsultant)	No - form attached
InfraStrategies LLC (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-019

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Cambridge Systematics, Inc.

Name of Preparer: Herb Higginbotham

Project Title: SCAG Strategic and Technical Services

RFP Number: 23-019 **Date Submitted:** 11/03/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

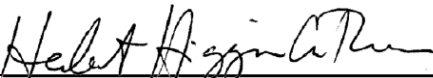
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Herb Higginbotham, **hereby declare that I am the (position or title)** Principal **of (firm name)** Cambridge Systematics, Inc., **and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/03/2022 **is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.****


 _____ 11/03/2022
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-019

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Estolano Advisors

Name of Preparer: Eduardo Ortiz

Project Title: Strategic and Technical Services REAP 2.0 Transportation Initiatives

RFP Number: 23-019 **Date Submitted:** 10/28/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
Hilda Solis	4/20/2022	\$500.00
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Cecilia V. Estolano, hereby declare that I am the (position or title) CEO of (firm name) Estolano Advisors, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 10/28/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

10/28/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-019

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under “GET INVOLVED”, then “Contract & Vendor Opportunities” and scroll down under the “Vendor Contracts Documents” tab; whereas the SCAG staff may be found under “ABOUT US” then “OUR TEAM” then “Employee Directory”; and Regional Council members can be found under “MEETINGS”, then scroll down to “LEADERSHIP” then select “REGIONAL COUNCIL” on the left side of the page and click on “Regional Council Officers and Member List.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Legal Division, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: InfraStrategies LLC

Name of Preparer: Stephanie Rasmussen

Project Title: SCAG Strategic and Technical Services

RFP Number: 23-019 **Date Submitted:** 11/03/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

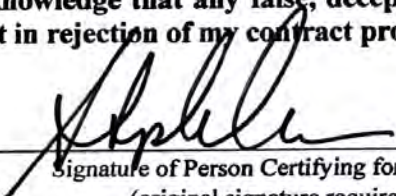
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Stephanie Rasmussen, hereby declare that I am the (position or title) Managing Principal of (firm name) InfraStrategies LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/03/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



 _____ 11/03/2022 _____
 Signature of Person Certifying for Proposer Date
 (original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 23-019

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at <https://scag.ca.gov>. The SCAG Conflict of Interest Policy is located under "GET INVOLVED", then "Contract & Vendor Opportunities" and scroll down under the "Vendor Contracts Documents" tab; whereas the SCAG staff may be found under "ABOUT US" then "OUR TEAM" then "Employee Directory"; and Regional Council members can be found under "MEETINGS", then scroll down to "LEADERSHIP" then select "REGIONAL COUNCIL" on the left side of the page and click on "Regional Council Officers and Member List."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Legal Division, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: KPMG LLP

Name of Preparer: Liam Kelly, Principal

Project Title: SCAG Strategic and Technical Services

RFP Number: 23-019 **Date Submitted:** 11/03/2022

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES

NO

*To the best of our knowledge, KPMG LLP has not provided a source of income to SCAG employees or Regional Council and neither employees or Regional Council have held any investments in our firm.

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES NO

* To the best of our knowledge no one on the engagement team has been an employee of SCAG or has served as a member of the SCAG Regional Council within the last twelve months.

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES NO

* To the best of our knowledge no one on the engagement team is related to an employee of SCAG or member of SCAG Regional Council that is considering this proposal.

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES NO

**To the best of our knowledge and belief, KPMG LLP and our partners and employees have not given any political contributions or any gifts on behalf of the firm to any SCAG Regional Council Member during the period of 1/1/2022-11/03/2022*

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Liam Kelly, hereby declare that I am the (position or title) Principal of (firm name) KPMG LLP, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 11/03/2022 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

11/03/2022

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Mariana Pulido, Senior Planner
(213) 236-1881, pulido@scag.ca.gov

Subject: Solutions for Congested Corridors Program Grant Application in
Partnership with Metrolink

RECOMMENDED ACTION:

That the Executive/Administration Committee, acting on behalf of the Regional Council, authorize SCAG to proceed with a 2022 Solutions for Congested Corridors Program grant application in partnership with Metrolink, upon staff determining (in collaboration with Metrolink) that risk and liability to SCAG can be appropriately mitigated should the grant be awarded.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The Solutions for Congested Corridors Program (SCCP) supports projects that achieve a balanced set of transportation, environmental, and community access improvements within highly congested travel corridors throughout the state. For the 2022 SCCP, Metrolink has requested that SCAG partner on a grant application for the Metrolink Sustainable Locomotives Project to purchase eight Tier 4 locomotives, the lowest-emission diesel engines available. SCAG would serve as the "Project Applicant" while Metrolink would serve as the "Implementing Agency." The total cost of the project is \$100.0 million, and the SCCP grant request is for \$42.5 million, with the remainder secured from other sources. The SCCP applications are due to the California Transportation Commission (CTC) on December 2, 2022. CTC staff recommendations and the program adoption are expected to occur in June 2023. Should this application be awarded, staff will return to the Regional Council seeking authorization to accept the grant.

BACKGROUND:

The Road Repair and Accountability Act of 2017, or Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), created the SCCP and annually appropriates two hundred and fifty million dollars (\$250,000,000) to the SCCP from the State Highway Account. The CTC allocates these funds to projects that are designed to achieve a balanced set of transportation, environmental, and

community access improvements within highly congested travel corridors throughout the state. The CTC intends to program two years of funding in the 2022 Program in fiscal years (FY) 2023-24 and 2024-25. When factoring in reported cost savings from previous cycles, the 2022 Program will include \$499,644,000.

Eligible applicants for SCCP include regional transportation planning agencies, county transportation commissions, Caltrans, and authorities responsible for preparing a regional transportation improvement program under Section 14527 of the Government Code.

The purpose of the Metrolink Sustainable Locomotives Project is to replace eight aging and more polluting Tier 2 diesel locomotives with new locomotives outfitted with the lowest-emission Tier 4 diesel engines available. The new locomotives will reduce emissions of federally regulated pollutants (reactive organic gases, diesel particulates, and oxides of nitrogen) by between 53% to 76% compared to the older locomotives. The locomotives' technical specifications will enable a mid-life transition to hybrid operations.

The total cost to replace eight locomotives is \$100.0 million. Metrolink in 2022 secured the award of \$51.7 million in state funds (51.7% of the total cost) from the South Coast Air Quality Management District (AQMD) Carl Moyer Program. The SCCP grant award request of \$42.5 million is only 42.5% of the total cost. The remaining 5.8% will be secured from local sources.

Should the grant be awarded, Metrolink will serve as the "Implementing Agency" with responsibilities including securing funds for additional costs of the project, procuring the locomotives, and performing the required reporting. As part of the application process, SCAG staff will review risk and liability issues that may result from participating in the grant and work with Metrolink to ensure that they can be mitigated appropriately should the grant be awarded. Should this application be awarded, staff will return to the Regional Council seeking authorization to accept the grant.

FISCAL IMPACT:

Work associated with this item is included in the FY 2022-23 Overall Work Program (OWP) budget under project number 130.0162.02, Regional Partner Agency Collaboration.

ATTACHMENT(S):

1. Fact Sheet - Metrolink Sustainable Locomotives Project

METROLINK

Metrolink Sustainable Locomotives Project

\$42.5 million requested from the 2022 Solutions for Congested Corridors Program



FUNDING REQUEST

Metrolink is seeking \$42.5 million* from the 2022 Solutions for Congested Corridors Program (SCCP) for Metrolink's Sustainable Locomotives Project. Funds will be used to replace eight aging and more polluting Tier 2 diesel locomotives with new locomotives outfitted with the lowest-emission Tier 4 diesel engines available. The new locomotives will reduce emissions of federally regulated pollutants (reactive organic gases, diesel particulates, and oxides of nitrogen) by between 53% to 76% compared to the older locomotives. The locomotives' technical specifications will enable a mid-life transition to hybrid operations. The application will be submitted by December 2, 2022.

MATCHING FUNDS

The total cost to replace eight locomotives is \$100 million. In 2022, Metrolink secured the award of \$51.7 million in state funds (51.7% of the total cost) from the South Coast Air Quality Management District (AQMD) Carl Moyer Program. The SCCP grant award request of \$42.5 million is only 42.5% of the total cost. The remaining 5.8% will be secured from local sources.

SCCP PROGRAM

California's Road Repair and Accountability Act of 2017, or Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), created the Solutions for Congested Corridors Program and annually appropriates \$250 million to the Program from the State Highway Account. The California Transportation Commission allocates these funds for projects designed to reduce congestion in highly traveled and highly congested corridors through performance improvements that balance transportation improvements, community impacts, and that provide environmental benefits.

*The nominating agency is the Southern California Association of Governments (SCAG). The Southern California Regional Rail Authority (SCRRA), operator of Metrolink, is the implementing agency

DEPLOYMENT

The new Tier 4 locomotives will begin to be placed into service by 2026, bringing the Metrolink fleet to 48 Tier 4 locomotives, 87% of the fleet of 55 locomotives. This effort, coupled with the fleetwide transition to renewable fuel, makes Metrolink among the most advanced and cleanest-running

passenger rail agencies in the country. The older locomotives are experiencing age-related wear and reduced reliability. The Tier 2 engines will be destroyed as part of this deployment and these locomotives will not be repowered at less than Tier 4.

PROJECT BENEFITS

The 8 Tier 4 locomotives will accomplish the following:

- **Reduce** criteria pollutants (ROG, PM2.5 and diesel PM, and NOx) by amounts ranging from 53% to 76% compared to Tier 2 emissions.
- **Increase** person throughput on regional corridors by improving travel time, customer satisfaction, and maintaining railroad equipment reliability and on-time performance.
- **Reduce** lost workdays, medical costs, and public health impacts associated with criteria pollutants, such as asthma and heart disease, especially in environmentally burdened and low-income communities .
- **Advance** the state of locomotive technology and contribute to knowledge transfer across the nation.
- **Reduce** equipment failure and increase equipment reliability and availability as the Tier 2 fleet ages.

Emissions**	ROG	PM	NOx
TIER 2	0.30	0.10	5.5
TIER 4	0.14	0.03	1.3
% Difference	-53%	-70%	-76%

**Grams per brake horsepower-hour (g/bhp-hr)

Attachment: Fact Sheet - Metrolink Sustainable Locomotives Project (Solutions for Congested Corridors Program Grant Application in



AGENDA ITEM 7
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

EXECUTIVE DIRECTOR'S
APPROVAL

From: Javiera Cartagena, Director of Government and Public Affairs
(213) 236-1980, cartagena@scag.ca.gov

Subject: SCAG Memberships and Sponsorships

RECOMMENDED ACTION:

That the Executive/Administration Committee, acting on behalf of the Regional Council, approve up to \$61,000 to retain our membership with 1) Mobility21 (\$25,000), 2) METRANS (\$12,500), 3) Coalition for America's Gateways and Trade Corridors (\$7,500), 4) Los Angeles County Business Federation (\$6,000), and 5) UCR Inland Center for Sustainable Development (\$10,000).

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

At its November 16, 2022, meeting, the Legislative/Communications and Membership Committee (LCMC) recommended approval of up to \$61,000 to retain our membership with 1) Mobility21 (\$25,000), 2) METRANS (\$12,500), 3) Coalition for America's Gateways and Trade Corridors (\$7,500), 4) Los Angeles County Business Federation (\$6,000), and 5) UCR Inland Center for Sustainable Development (\$10,000).

BACKGROUND:

Item 1: Mobility21
Type: Membership **Amount:** \$25,000

Mobility 21 is a coalition of public, business, and community stakeholders to pursue regional solutions to transportation challenges facing the SCAG region and San Diego County. Created in 2002 as an effort in Los Angeles County, Mobility 21 became a regional effort in 2007 with the primary goals to:

- Support practical solutions to Southern California's transportation challenges;

- Mobilize regional support for transportation funding and legislative priorities at the federal and state levels;
- Unite political leaders around common priorities for transportation; and
- Bring together residents, civic leaders, business groups, and industry experts to inspire them to act and educate them on how to effectively speak out in support of transportation initiatives.

SCAG is a founding member of Mobility 21, and Kome Ajise, SCAG’s Executive Director, is a member of the coalition’s board of directors, which includes representation from various other SCAG stakeholders and agencies. SCAG also attended the Mobility21 2022 Summit this past August.

Item 2: METRANS Associates Program

Type: Membership **Amount:** \$12,500

The METRANS Associates Program is the core support for the METRANS Transportation Center, which operates through a joint partnership with the University of Southern California and California State University, Long Beach. METRANS focuses on solving the most pressing transportation problems facing large metropolitan regions, like the Los Angeles Metropolitan area, through interdisciplinary research, education, and outreach. The METRANS Associate Program offers a medium to encourage and facilitate collaboration between the University community, the private sector, and the public sector to study trends and forecasts in goods movement and international trade and discuss the latest updates, developments, and policies in the transportation sector.

SCAG staff is recommending that the agency obtain membership at the “Bronze” level, which will provide SCAG with the following:

- Opportunities to propose special topical events related to current transportation issues;
- Customized opportunities for student engagement and recruitment;
- Feature article in various METRANS publications and online media;
- Admission to all METRANS events and VIP receptions, including (2) complimentary admissions to the biennial International Urban Freight Conference (I-NUF);
- Recognition on METRANS website and other communication materials and at all METRANS events, including: I-NUF, Town Hall meetings, and the annual Seminar Series; and
- METRANS is honoring the Southern California Association of Governments as an advisory board member for the fiscal year.

Item 3: Coalition for America’s Gateways and Trade Corridors (CAGTC)

Type: Membership **Amount:** \$7,500

The Coalition for America's Gateways and Trade Corridors (CAGTC) was established to bring national attention to the need to significantly expand U.S. freight transportation capabilities and to work toward solutions for this growing national challenge. CAGTC works with and through its members to raise awareness with the public and Congress on the need for sufficient funding for trade corridors, gateways, intermodal connectors, and freight facilities. This will be especially important as Congress considers the Transportation-Housing & Urban Development Appropriations bill to match the funding levels in the recently passed surface transportation reauthorization within the Bipartisan Infrastructure Bill. CAGTC will be instrumental in assisting SCAG advocate for long-term solutions that prioritize freight investment. As a note, CAGTC increased the cost of membership by \$1,000 since last year, which they indicated was as an inflation adjustment.

Item 4: Los Angeles County Business Federation (BizFed)

Type: Membership **Amount:** \$6,000

The LA County BizFed is made up of more than 180 business organizations representing over 400,000 employers with 3.5 million employees throughout Los Angeles County, along with Southern California's leading civic-minded corporations and public agencies. The organization advocates for policies and projects that strengthen the regional economy. This membership will allow SCAG access to continue to utilize BizFed's massive business networks to actively promote SCAG's initiatives such as the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), Southern California Economic Summit, and other planning activities.

The Bronze Level membership would provide SCAG with the following benefits:

- One (1) voting seat on the BizFed Board of Directors;
- One (1) voting seat on the BizFed Advocacy Committee;
- SCAG's website link on the BizFed website – BizFed.org; and
- Access for up to five (5) representatives from SCAG to all BizFed intelligence sharing and events.

Item 5: University of California Riverside Inland Center for Sustainable Development

Type: Membership **Amount:** \$10,000

The Inland Center for Sustainable Development (ICSD) is a research center in the School of Public Policy at the University of California, Riverside. UCR-ICSD was established approximately two years ago and was originally established as the Center for Sustainable Suburban Development (CSSD) in 2003 as part of UCR's School of Public Policy. In the last year, the ICSD has since worked hard to publish various reports, Issue Briefs, and Case Studies about housing in the Inland Region and California as a whole. The ICSD has three main goals including:

- To coordinate sustainability efforts in land use, transportation, infrastructure, energy, water, public health, emergency response and resource management agencies.
- To serve as a convening body to promote collaboration among decision-makers and practitioners in determining the best course of action for the region.
- To facilitate, both within ICSD's membership and with policy makers in the region, the exchange of information, including cutting-edge and locally relevant research initiatives, best practices, information management systems and education efforts.

Additionally, ICSD is committed to increasing community engagement and involvement through their website, social media, and mail lists with almost 2,000 subscribers. ICSD has worked to engage the broader UCR community by hiring interns, employees, and research associates from various undergraduate and graduate programs at UCR. A final report for last year's sponsorship period was released in June of 2021 and highlights the need for continued focus on housing. ICSD has a dedicated website, podcast series, and is continuously working to improve their social media presence in effort to reach more stakeholders and public at large.

The ICSD is partnered with various SCAG member jurisdictions and organizations within the region including, but not limited to, Riverside County, San Bernardino County, SBCTA, RTA, the Cities of Ontario and Rancho Cucamonga, Ontario International Airport, and the Eastern and Western Municipal Water Districts. Retaining our membership with the ICSD would provide a continuation of various benefits including a position on the ICSD Leadership Council. This membership will allow SCAG to continue to broaden communication and collaboration in the Inland Empire with strategic partners such as Western Riverside Council of Governments (WRCOG), San Bernardino County Transportation Agency (SBCTA) and other regional stakeholders. The ICSD intends to further focus efforts on housing in the region. SCAG's current efforts to further develop housing support programs align with this initiative.

PRIOR COMMITTEE ACTION:

Staff presented membership renewals for 1) Mobility21 (\$25,000), 2) METTRANS (\$12,500), 3) Coalition for America's Gateways and Trade Corridors (\$7,500), 4) Los Angeles County Business Federation (\$6,000), and 5) UCR Inland Center for Sustainable Development (\$10,000) to the LCMC at its meeting on November 15, 2022. The LCMC approved all five items unanimously as part of the consent calendar.

FISCAL IMPACT:

\$61,000 for membership with Mobility21, METTRANS, Coalition for America's Gateways, Trade Corridors, Los Angeles County Business Federation, and UCR Inland Center for Sustainable Development is included in the approved FY 22-23 General Fund Budget.



AGENDA ITEM 8
REPORT

Southern California Association of Governments
Hybrid (In-Person and Remote Participation)
900 Wilshire Boulevard, Suite 1700 - Policy B Meeting Room
Los Angeles, CA 90017
November 30, 2022

To: Executive/Administration Committee (EAC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Cindy Giraldo, Chief Financial Officer
(213) 630-1413, giraldo@scag.ca.gov

Subject: CFO Monthly Report

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

ACCOUNTING:

During FY 2022-23, staff has prepared and submitted requests for reimbursements of approximately \$15.44 million to various state and federal agencies and collected \$10.91 million as of October 31, 2022. SCAG anticipates collecting most of the remaining funds in December.

SCAG has moved all funds invested in the Los Angeles County (LAC) Investment Pool to our Bank of the West operating account, except for any remaining interest earnings received in August 2022 and September 2022 and plans to close LAC account by March 2023. Alternatively, SCAG has established a new investment account in the Local Agency Investment Fund (LAIF) and invested \$11 million as of October 31, 2022. SCAG has earned \$4,864.06 interest from funds invested in the LAC Investment Pool and \$13,910.37 interest from funds invested in the LAIF account as of October 31, 2022.

BUDGET & GRANTS (B&G):

The Executive/Administration Committee (EAC) and the Regional Council (RC) approved Amendment 2 to the FY 2022-23 Overall Work Program (OWP), in the amount of \$10,985,246, increasing the OWP budget from \$117.79 million to \$128.78 million. The Amendment 2 to the FY23 OWP was submitted to Caltrans for final approval.

In November, staff analyzed and validated the requests received for FY 2023-24 (FY24) Comprehensive Budget and OWP. The preliminary analysis and data were shared with the Executive Team and divisional budget meetings to further review and discuss the requests are occurring in

late November and early December. A draft budget will be presented to the EAC and RC in March 2022.

Staff also prepared and submitted several grant applications in November. Staff, in coordination with Caltrans and TravelCenters of America, submitted a Trade Corridor Enhancement Program grant application. The proposed project will support the transition to zero-emission vehicles by deploying electric charging equipment for heavy-duty trucks at existing TravelCenters and Petro locations. Staff also prepared a grant project application which was submitted for two funding opportunities: Advanced Transportation Technologies and Innovative Mobility Deployment (ATTIMD) Program and Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program. For this project, SCAG, in partnership with public, private, and non-profit organizations, proposes to deploy advanced Connected Vehicle (CV) and Cooperative Intelligent Transportation System (C-ITS) technologies in select locations along the freight corridors connecting the Ports of Los Angeles and Long Beach to the Inland Empire. Lastly, staff worked on finalizing the REAP 2.0 full application, which will be submitted to the Department of Housing and Community Development (HCD) after approval by the EAC.

CONTRACTS

In September 2022, the Contracts Department issued three (3) Requests for Proposal, awarded five (5) contracts; issued five (5) contract amendments and processed fifty-three (53) Purchase Orders to support ongoing business and enterprise operations. Staff also administered 208 consultant contracts. Contract staff continued to negotiate better pricing as well as reduced costs for services. This month Contracts' staff negotiated \$47,430 in budget savings, bringing the cumulative FY23 savings to \$576,273.

ATTACHMENT(S):

1. CFO Report Charts - September 2022



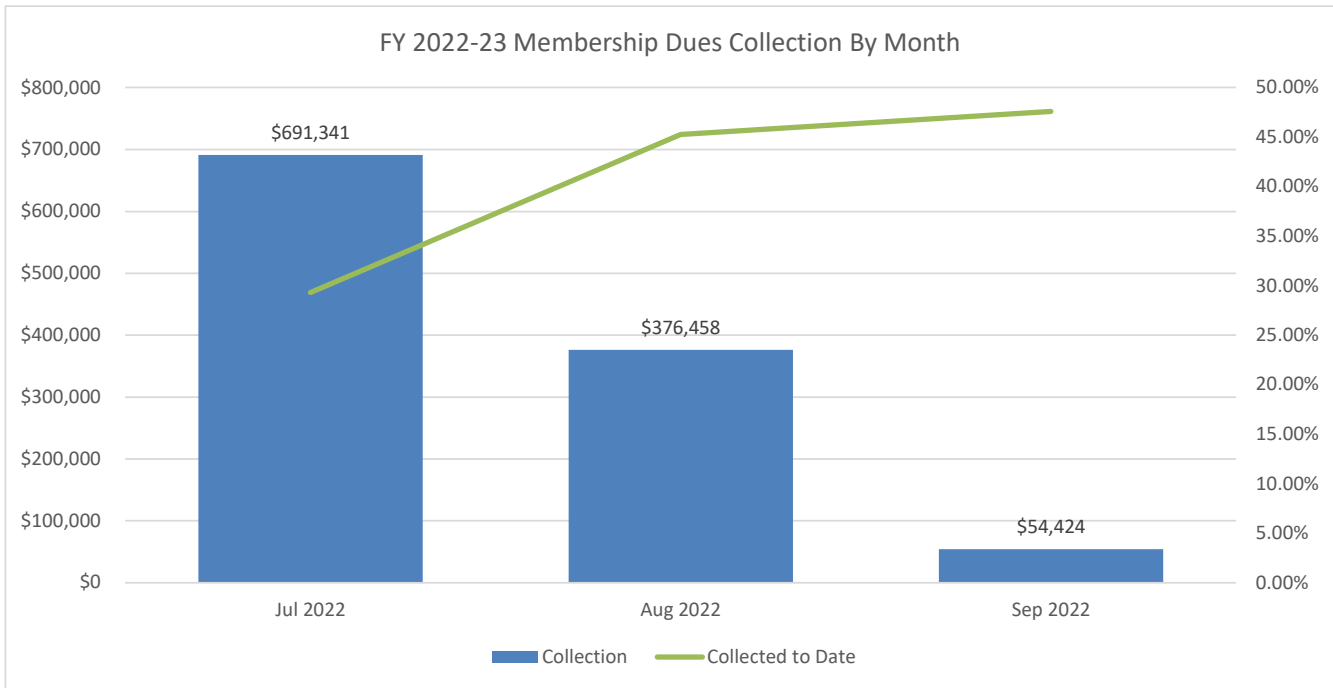
Office of the Chief Financial Officer

Quarterly Report

SEPTEMBER 2022



Membership Dues & Collections
July 1, 2022 through September 30, 2022



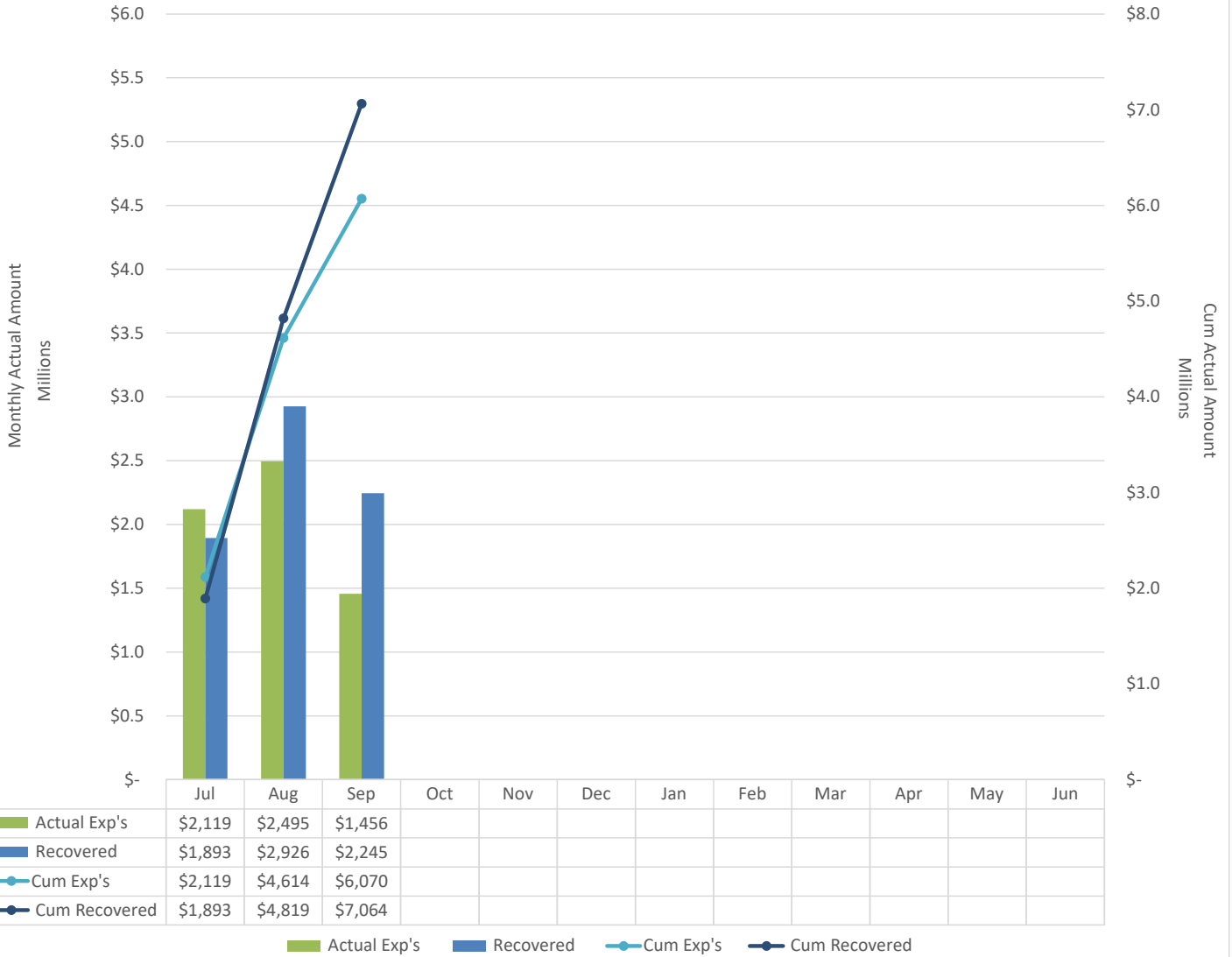
Summary

As of September 30 2022, 120 cities and 4 counties had paid their FY23 dues. This represents 47.58% of the dues assessment.

FY23 Membership Dues	<u><u>\$ 2,358,659</u></u>
Total Collected	<u><u>\$ 1,122,223</u></u>
Percentage Collected	<u><u>47.58%</u></u>



Indirect Cost & Recovery
July 1, 2022 through Sept 30, 2022



Summary

This chart shows a comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants. Through September 30, 2022, SCAG was over-recovered by \$994,224 due to unspent Indirect Cost budget. The FY 2022-23 IC rate includes a carry-forward of approximately \$2.2 million, which represents an under-recovery of costs from FY 2020-21.



**Consolidated Balance Sheet
As of September 30, 2022**

	<u>Sept 30, 2022</u>
Cash & Investment	19,036,854
Other Assets	15,968,191
Total Assets	35,005,045
<hr/> <hr/>	
Total Liabilities	11,884,656
<hr/> <hr/>	
Fund Balance	23,120,389
<hr/> <hr/>	
Total Liabilities & Fund Balance	35,005,045

(1) No comparison for the quarter ending September 30, 2022 as this is the first quarter of the fiscal year.



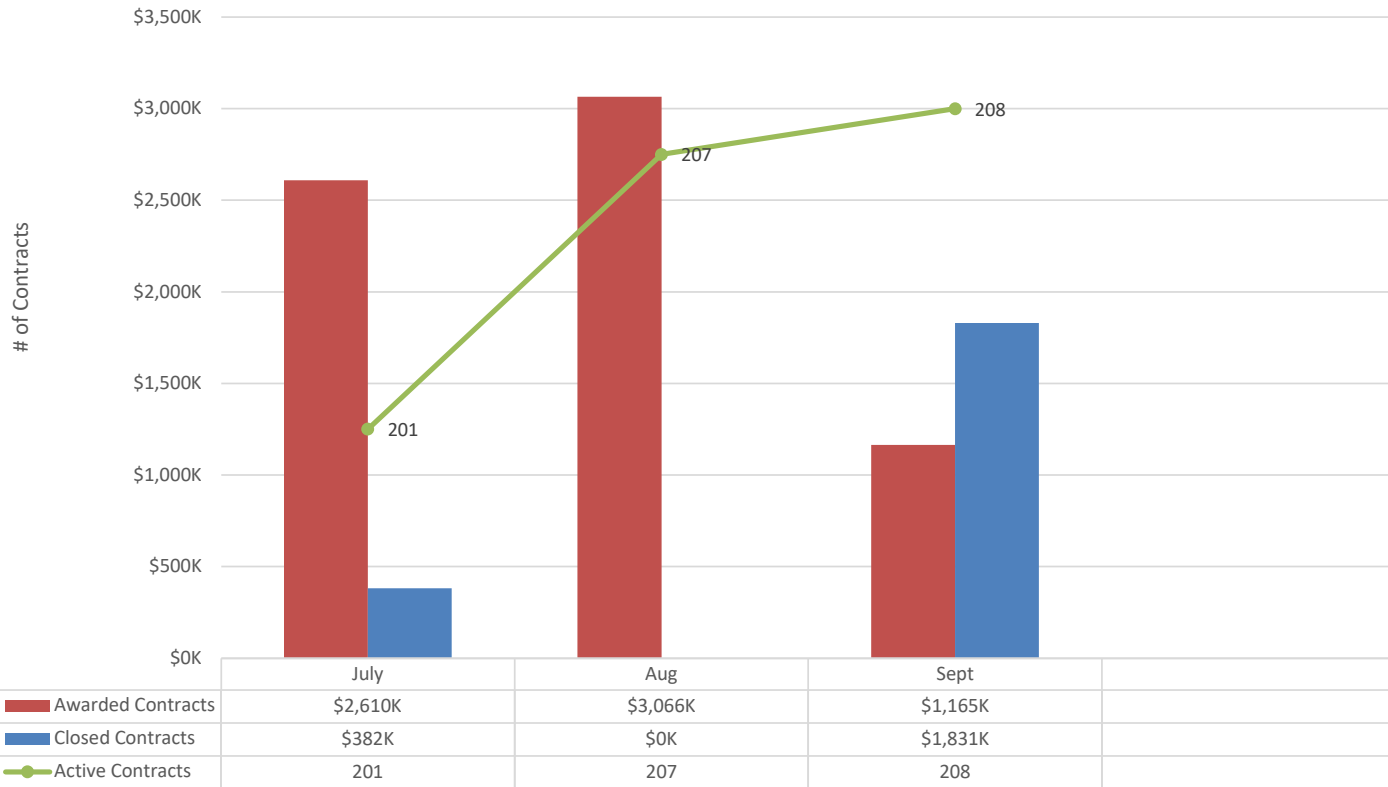
**Consolidated Statement of Revenues, Expenditures,
and Changes in Fund Balances
Quarter Ended September 30, 2022**

	July 1, 2022 to Sept 30, 2022	Sept 2022 Budgetary Comparison Statement	
		FY 2022-23 Budget	Under / (Over) Budget
Revenues	31,517,639	167,974,889	136,457,250 (1)
	31,517,639	-	
Expenditures:			
Salaries & Benefits	20,364,312	79,092,074	58,727,762
Services & Supplies	4,251,854	88,882,815	84,630,961 (1)
Total Expenditures	24,616,166	167,974,889	143,358,723
		-	
Change in Fund Balance	6,901,472	1,969,554	(4,931,918)
Fund Balance Beginning of the Year	16,218,917	16,218,917	-
Fund Balance at End of the Period	23,120,389	18,188,471	(4,931,918)

(1) Note that multi-year grant revenues and services & supplies expenditures are budgeted in the award year. The \$84.63 million expenditure variance and associated revenue variance are predominately related to anticipated implementation timing for various multi-year grants. Any remaining balances at the end of the fiscal year will be carried over to subsequent years of the grant period.

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

SCAG Contracts FY 2022-23



Overview
This chart shows the number of contracts administered by the Contracts department by month, from July to September 2022



■ Awarded Contracts
 ■ Closed Contracts
 —●— Active Contracts

Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 208 contracts. Thirty-five (35) are Cost Plus Fee contracts; eighty-seven (87) are Lump Sum contracts, and the remaining eighty-six (86) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



SCAG FY23 Q1 Planning Division (Contracts Awarded, Contracts Closed, and Contracts Administered)

Total Number of Requests for Proposals, Contracts Closed and Contracts Administered by Quarter:

	FY23 Q1	FY23 Q2	FY23 Q3	FY23 Q4
Contracts Awarded	23			
Contract Ended	6			
Contracts Administered	123			

Contracts Awarded (23)

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
1.	Transportation Planning	Los Angeles Department of Transportation (LADOT) Koreatown Wilshire Center Network Visioning and Implementation	Los Angeles	This project will assist with developing the LADOT Wilshire Center Active Transportation Network Visioning and Quick Build Implementation that will deliver safe, connected neighborhood streets for walking, cycling, and rolling in the Wilshire Center/ Koreatown neighborhoods of Central Los Angeles.	KOA Corporation	22-034-C01	\$1,097,100

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
2.	Transportation Planning	2024 Program Environmental Impact Report (PEIR)	SCAG Region	The project is to prepare a PEIR for the 2024 RTP/SCS, better known as "Connect SoCal," in accordance with environmental compliance procedures under federal metropolitan planning law and regulations, the CEQA statutes and guidelines, and other relevant federal and state environmental laws and regulations.	Environmental Science Assoc. (ESA)	22-033-C01	\$893,550
3.	Sustainable Communities Program	MRFP-05 SCP-Curb Space Data Collection & Inventory Study	City of Garden Grove and the City of Desert Hot Springs	The consultant shall inventory current parking practices and strategies, for managing demand and propose strategies to manage parking needs more efficiently. This project will focus on advancing parking management in a selected sites within each city. Parking management is a major need for cities and strategies can potentially help achieve a balanced transportation system.	IBI Group	21-048-MRFP-05	\$790,710
4.	Active Transportation	City of Pomona Complete Streets Ordinance, Network	City of Pomona	The consultant shall complete a plan and support the implementation of a quick build project to support active transportation in the City of Pomona. The project will establish a	Toole Design Group Inc.	22-028-C01	\$650,000

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award	
	Visioning & Implementation		citywide complete streets network developed through robust community engagement across a diverse range of institutional and community stakeholders. The planning and policy efforts will culminate in a quick build project as identified during the planning process and accompanying implementation plan.				
5.	Regional Early Action Plan (REAP)	REAP MRFP 24 (2-B HSD) Palmdale Housing Project	City of Palmdale	The project will provide planning and development assistance to the City of Palmdale to facilitate shovel ready development of 13 acres of surplus land owned by the City and the local school district into affordable workforce housing "Project Site". The project is intended to accelerate housing production by identifying community housing needs and analyzing market viability.	Lesar Development Consultants	21-047-MRFP-24	\$557,710
6.	Sustainable Communities Program	City of Banning Comprehensive Active Transportation Plan (ATP) & City of Lynwood Safe Routes to School	City of Banning and Lynwood	The consultant shall develop one comprehensive ATP for the City of Banning and one comprehensive Safe Routes to School (SRTS) Plan for the City of Lynwood. Each Plan shall include robust technical analysis to develop a safe and comfortable walkable network	KTU&A	22-050-C01	\$448,000

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award	
			within each city, engage historically underrepresented and non-traditional stakeholders, and analyze connections to key destinations and access to regional economic opportunities and essential services.				
7.	Regional Early Action Plan (REAP)	REAP MRFP 40 Housing Supportive Grant Application	SCAG Region	The project will provide grant writing technical assistance to selected jurisdictions and/or Tribal Governments that are interested in applying for funds administered by the California Department of Housing and Community Development (HCD) and potentially other public agencies. Through published notices of funding availability (NOFA), these funds are intended to provide local and Tribal governments financial support to produce housing or housing-supportive activities.	Southern Ca Assoc Of Nonprofit Housing	21-047-MRFP-40	\$286,14
8.	Regional Early Action Plan (REAP)	REAP MRFP 36 Transformative Climate Communities (TCC) Pomona	City of Pomona	The proposed project consists of parking, mobility and open space infrastructure, and housing feasibility analysis for Pomona's City-owned parking lots within its	Lamar Johnson Collaborative	21-047-MRFP-36	\$269,05

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award	
	Technical Assistance		Downtown area to potentially support housing development and leverage the City's TCC project outcomes. This analysis and pre-development planning work is necessary to support the future release of Requests for Proposals for the re-development of one or more of these lots for housing development, and to establish definitive strategies for parking management and allocation within the Downtown Pomona Specific Plan area, and the enhancement of multi-modal and open space amenities for future residents.				
9.	Regional Broadband Planning	Broadband Strategic Consulting Services	SCAG Region	The consultant will provide general strategic services with respect to broadband. The consultant will evaluate "dig-smart/dig-once" policies, which advocate for installation of conduit during roadway improvements.	HDR Engineering	22-062-C01	\$219,21
10.	Sustainable Communities Program	SCP- Parking Bundle (MRFP-03)	City of Garden Grove and the City of Desert Hot Springs	The consultant shall inventory current parking practices and strategies, for managing demand and propose strategies to manage parking needs more efficiently. This project will focus on advancing	Walker Parking Consultants Engineering Inc.	21-048-MRFP-03	\$215,44

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
			parking management in a selected sites within each city.			
11. Regional Early Action Plan (REAP)	Preservation of At-Risk Units – A cost benefit analysis and comprehensive strategy,	SCAG Region	The proposed project is focused on preservation of housing units that are currently affordable to lower income households. They may be affordable due to covenants on the property associated with public funding or other programs, or they may be Naturally Occurring Affordable Housing (NOAH), which is existing rental properties that are affordable without public subsidy to low-income households.	HR And A Advisors Inc.	21-047-MRFP-41	\$198,58
12. Regional Forecasting, Socioeconomic Technical & Policy Analysis	Demographic and Housing Change Consultant	SCAG Region	This project will provide analysis and interpretation that will help SCAG better understand how demographic change in Southern California impacts housing need and housing demand. As such, SCAG will be better positioned to integrate population change into its projections and strategies for Connect SoCal 2024 and beyond.	University of California	22-037-C01	\$175,25
13. Transportation Planning	City of Montebello – First Mile / Last Mile Master Plan	City of Montebello	The Consultant shall develop a First Mile/Last Mile (FMLM) Masterplan to provide City of Montebello staff with a roadmap to further assist and support residents and daily commuters to travel safely on their	KTU&A	21-048-MRFP-09	\$149,99

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
			FMLM trips. The Masterplan will build on the results of the Comprehensive Operational Analysis, with an emphasis on improving FMLM options within the service area.			
14. Transportation Planning	Transit Performance Monitoring and Target Setting.	SCAG Region	The Consultant shall provide technical assistance to develop in conjunction with the region's transit operators, an updated regional transit asset management (TAM) and transit safety targets for inclusion in the 2024 Connect SoCal. This effort will also review and refine SCAG's process for ongoing coordinated target setting and evaluation, performance monitoring, and Regional Transportation Plans (RTP) and Federal Transportation Improvement Programs (FTIPs).	Cambridge Systematics Inc.	21-048-MRFP-11	\$148,81
15. Transportation Planning	SCAG Scenario Planning Model Transportation Analysis Engine Update	SCAG Region	SCAG Scenario Planning Model (SPM) is a web-based scenario development, modeling and data organization tool, developed to facilitate informed and collaborative planning. The tool includes a suite of analytical modules that help quickly	HBA Specto Inc	22-036-C01	\$146,65

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
				estimates the impacts of alternative plans and policies on transportation, environment, public health and more. SPM has been an integral part within an integrated analytical framework that SCAG utilizes to support SCAG's various regional planning programs.			
16.	Transportation Planning	Master Network Add-In for TransCAD Enhancement	SCAG Region	The Master Network Add-In for TransCAD is a proprietary tool developed by Caliper Corp on the TransCAD v8 platform used to support the highway network development on TransCAD. SCAG staff have identified some limitations in the existing Add-In. The consultant will address those limitations and add desirable new features in this Add-In to enhance the productivity of the highway network development, maintenance, and extraction for SCAG's modeling work.	Caliper Corporation	22-027-C01	\$80,15
17.	Regional Forecasting, Socioeconomic Technical & Policy Analysis	Economic Roundtable Consultants	SCAG Region	Bench Contract - These contracts will provide the continued economic analysis that is needed during multi-year development and implementation phases of the RTP/SCS, and to support the annual Summit and Briefing Book and	California Economic Forecast	22-055-C02	\$54,22

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award
				other outreach efforts related to the agency's economic strategy, such as the SCAG Quarterly Indicators Dashboard (SQID).			
18.	Same as above.	Same as above.	SCAG Region	Same as above.	Inland Empire Economic Partnership	22-055-C06	\$53,63
19.	Same as above.	Same as above.	SCAG Region	Same as above.	David Wells Roland Hoist, dba Bear	22-055-C01	\$45,00
20.	Same as above.	Same as above.	SCAG Region	Same as above.	Tech Coast Consulting Group LLC	22-055-C08	\$38,47
21.	Same as above.	Same as above.	SCAG Region	Same as above.	Development Management Group, Inc.	22-055-C04	\$33,34
22.	Same as above.	Same as above.	SCAG Region	Same as above.	Regents of the University of California	22-055-C09	\$32,81
23.	Same as above.	Same as above.	SCAG Region	Same as above.	La County Economic Development Corp	22-055-C07	\$21,50

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**SCAG FY23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Contracts Closed in FY23 Q1 (6)

	Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award Amount
1.	Active Transportation	Go Human Safety Strategies	SCAG Region	The consultant focused on key areas made up of truck routes, residential areas along those routes, and warehousing hubs, and identified changes that can be made in the freight first/last mile to improve the local environment, reduce air pollution, and enable last mile mobility innovation at the end of trips.	Toole Design Group Inc.	22-020-C01	\$615,51
2.	Regional Early Action Plan (REAP)	Other-to-Residential Toolkit, from the on-call bench of Consultants under the REAP Program	SCAG Region	The Other-to-Residential Toolkit project analyzed the potential conversion of underutilized nonresidential sites, such as retail strip centers, gas stations, brownfields, and golf courses to much-needed residential use in the SCAG region. By identifying viable sites for potential conversion to residential, opportunities and barriers to conversion, and recommending solutions, jurisdictions will be better equipped to meet their regional housing needs allocation and promote housing production.	RDC S111 Inc., dba Retail Design Collaborative	21-047-MRFP-05	\$137,74

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**FY 2022-23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

	Major SCAG Program or Initiative	Project Name	Region/Agency Served	Project Description	Consultant	Contract No.	Awa Amou
3.	Goods Movement	Southern California Goods Movement Communities Freight Impact Assessment	SCAG Region	The consultant conducted a Goods Movement Communities Freight Impact Assessment. This study examined the positive and negative impacts of goods movement as well as the experience of these impacts had on the communities in the SCAG region.	Fehr And Peers	21-064-C01	\$239,41
4.	Goods Movement	FY21 Truck GPS Probe Data	SCAG Region	The Consultant provided truck travel data. The database was crucial for staff to develop, maintain and enhance its Heavy-Duty Truck (HDT) model for on-going preparation of 2024 Connect SoCal).	Geotab USA Inc.	21-061-C01	\$56,00
5.	Active Transportation	San Bernardino Active Transportation Plan	City of San Bernardino	The consultant created an Active Transportation Plan (Plan) for the City that helped expand the range of transportation options for residents, improved transportation equity for disadvantaged communities, and identified sustainable transportation strategies and projects that connect regional active transportation networks to and through the City.	KOA Corporation	20-020-C01	\$188,00

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)

**SCAG FY23 Q1 Planning Division
(Contracts Awarded, Contracts Closed, and Contracts Administered)**

Major SCAG Program or Initiative	Project Name	Region/Agency Serviced	Project Description	Consultant	Contract No.	Award Amount
6. Regional Forecasting, Socioeconomic Technical & Policy Analysis	Aerial Imagery	County of Riverside	The consultant provided high quality aerial imagery, building outlines, and a hosting service for the County of Riverside.	County Of Riverside Dept Of Info Tech	19-066-C03	\$270,000

Attachment: CFO Report Charts - September 2022 (CFO Monthly Report)



SCAG FY23 Upcoming Planning Division Requests for Proposal (RFP)

Budget Range: Small = Less than \$200,000 | Medium = \$200,000 - \$500,000 | Large = Greater than \$500,000

The following is a selection of RFP's to be released by SCAG's Planning Division. This initial list is not indicative of the totality of SCAG's work.

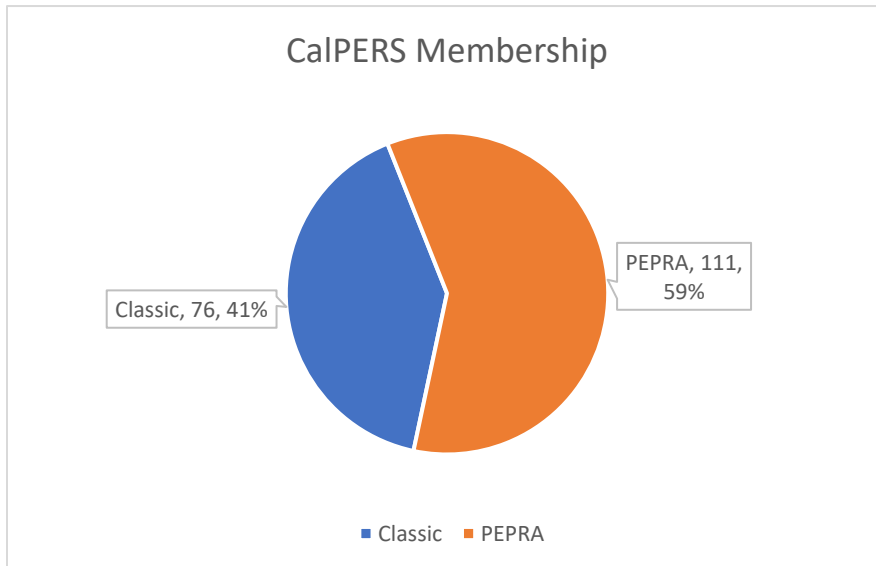
Project Name	Description	Estimated Consultant Budget Range	RFP Release Expected
Travel survey	Travel Survey for SCAG region. The data will be used for updating SCAG travel demand model.	Large	FY23 Q3
Public-Private Freight Collaboration	Convene freight roundtables, interview/engagement sessions, and identify universe of freight funding programs/grants/other opportunities (including technology-based pilot/commercial deployment/other)	Small	FY23 Q3
Call for Fellowships	Establish a pre-qualified pool of fellowship programs	Small	FY23 Q3
ITS Architecture Update Phase 2	Phase 2- Assist CTCs with updating their ITS Architecture	Small	FY23 Q4
Highways to Boulevards Regional Study	Plan for replacing aging highways with facilities that better support community needs, particularly in historically underserved areas. Identify and evaluate urban highways for potential conversion to city streets or "capping" projects.	Large	FY23 Q4
MaaS Transit Pilot Planning	Develop strategic assessment and program for MaaS and related transit pilot demonstrations.	Small	FY24 Q1

CFO Report

As of October 1, 2022

Staffing Update

Division	Authorized Positions	Filled Positions	Vacant Positions	Interns/Temps	Agency Temps	Volunteers	Total
Executive Office	8	8	0	0	0	0	8
Human Resources	10	9	1	1	0	0	10
Legal Services	3	2	1	0	0	0	2
Finance	30	26	4	0	0	0	26
Information Technology	28	26	2	0	0	0	26
Gov. & Public Affairs	25	19	6	2	0	0	21
Planning & Programs	109	95	14	13	0	4	112
Total	213	185	28	16	0	4	205



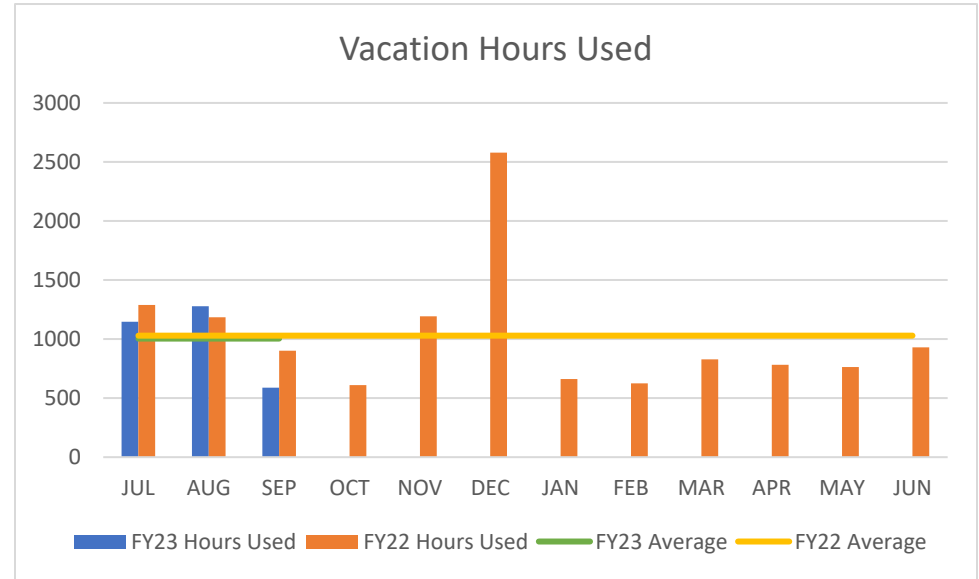
CFO Report

As of October 1, 2022

Vacation Update

Vacation Usage FY23

	Hours Used	Cost
Total	3,012.60	\$ 196,533.77
Average	33.47	\$ 2,183.71
# of Staff	90	
% of Staff	48.65%	



Vacation Cash Out Pilot Program Usage in FY23 and FY22

	FY23 Hours Used	FY23 Cost	FY22 Hours Used	FY22 Cost
Total	200.00	\$ 12,601.60	880.00	\$ 63,892.80
Average	40	\$ 2,520.32	38.26	\$ 2,777.95
Lowest	40	\$ 1,881.60	20	\$ 1,227.00
Highest	40 (max)	\$ 3,003.60	40 (max)	\$ 5,902.40
# of Staff	5		22	
% of Staff	2.70%		12.29%	